MINISTRY FOR SOCIAL POLICY AND CHILDREN'S RIGHTS

Application Form– 2022

Application for a once-only grant for persons who before officially joining the public service after 16th January 1979 had served in Government departments but not as public officers.		
Information requested in sections 1.1 to 2.5 to be filled in all applications. Information requested in sections 3.1 to 3.6 to be filled *only* if the person on behalf of whom the application is being made is still alive		
1.1	Name and surname of applicant or person on behalf of whom application is being made	
1.2	Identity Card number	
1.3	Date of birth	
2.1	Name of Corps or nature of employment prior to engagement in public service	
2.2	Registration number in a corp (if applicable)	
2.3	Date of enlistment in the corps or employment prior to being appointed as public officer	
2.4	Date of the first official appointment in the public service	
2.5	Date of retirement from the public service	
3.1	Name and/or number of residence	
3.2	Name of street	
3.3	Locality	
3.4	Postcode	
3.5	Telephone number	
3.6	Mobile number	
Information requested in sections 4.1 to 5.6 to be filled only if the person on behalf of whom the application is being made is deceased*		
4.1	Name and surname of heir authorized to apply	
4.2	Identity Card number	
5.1	Name and/or number of residence	
5.2	Name of street	
5.3	Locality	
5.4	Postcode	
5.5	Telephone number	
5.6	Mobile number	

**In the case of applications made by heirs of deceased applicants, a declaration made by a notary public is to be submitted with the application form, in which declaration there shall be declared who the heir/heirs are and who is the sole heir authorized to receive payment on behalf of all heirs. Only the name and details of the authorized heir to receive payment shall be filled in sections 4.1 to 5.6.*

This application together with all the relevant documents are to be sent by post to the:
Department of Social Security, 38, Ordnance Street, Valletta, VLT 1021 or by e-mail on social.security@gov.mt, by not later than **30th July 2022**.

Important Information

Personal information provided in this form is protected and used in accordance with the Data Protection Act.

In the event of an incorrect payment of a claim, the Ministry responsible for Social Policy and Children's Rights reserves the right to recover funds paid in error. Where a fraudulent claim arises, the Minister responsible for Social Policy and Children's Rights may initiate criminal proceedings against those responsible.

The information shown on the application form will be used by the Ministry for Finance and Employment and the Ministry for Social Policy and Children's Rights.

Declaration

I declare that the details and the information in this application are correct and that I am eligible to receive a once-only grant in the Scheme for persons who on officially joining the public service after 16th January 1979 and had served in Government departments before 1979 but not as public officers.

I declare that this claim under this particular Scheme is final and that by accepting the grant I am renouncing to any other future claim related to this Scheme and withdraw any case or cases, presently instituted against Government, Authority or Government entity. I understand that plaintiffs or authorised heirs, in such case or cases have to additionally present a sworn declaration in the Registry of the Superior Courts to renounce and withdraw the case or cases.

I understand that giving false and misleading information in connection with this application form is a serious offence and may result in a requirement to repay the full grant and to face criminal proceedings.

_____	_____	_____
Signature of Applicant/ Authorised Heir	Identity Card No.	Date