**APPLICATION FOR A GRANT ON THE PURCHASE OF SPECIAL EQUIPMENT FOR USE BY PERSONS WITH DISABILITY**

*(Please write in BLOCK letters and use blue ink)*

**Part A: Details of who will be using the Specific Equipment and details of the Specific Equipment**
*Details in this section are mandatory and to be filled in by all categories of applicants.*

| | | | |
|---|---|---|---|
| **Name** | | **Surname** | |
| **ID Card Nº** | | **SID Card Nº** | |
| **Email** | | | |
| **Telephone Nº** | | **Mobile Nº** | |
| **Description of the Special Equipment** | | | |
| **Purchase Price of the Special Equipment** | **€** | **VAT Number of the seller of the Special Equipment (if applicable)** | |
| **Signature** | | **Date** | |

**Part B: Details of applicant who is applying on own behalf or on behalf of a person with disability.**
*In the case of Non-Governmental Organisations, fill in Part C.*

| | | | |
|---|---|---|---|
| **Name** | | **Surname** | |
| **ID Card Nº** | | | |
| **Telephone Nº** | | **Mobile Nº** | |
| **E-mail** | | | |

**Part C: Details of the Non-Governmental Organisation.**
*In the case an individual is applying on own behalf or on behalf of a person with disability, fill in Part B.*

| | | | |
|---|---|---|---|
| **Name of organisation** | | | |
| **Registration number with Commissioner for Voluntary Organisations** | | | |
| **Telephone Nº** | | **E-mail** | |

**Part D: Documents that need to be submitted together with the application.**

- A copy of the Special Identity Card of the person with disability;
- If this application is being submitted on behalf or a person with disability, a copy of this person's ID Card. In both cases, in the absence of an ID Card, a copy of any other official document as described in paragraph 4(ii)(b) of this Notice is to be submitted;
- The original fiscal receipt of the special equipment;
- The original invoice of the special equipment;
- In the case of special equipment not purchased from Malta:
  - the original invoice issued by the supplier of the special equipment;
  - the delivery note and original documentary proof that final payment has been effected;
  - As may be required, clearance from Maltapost / Department of Customs. These documents must confirm that: (i) the special equipment was really purchased; (ii) that the purchase price of the special equipment, which price includes duty and VAT as may be required, was really paid in full; (iii) that such a purchase was effected by the applicant for the applicant; and that (iv) the special equipment was delivered to the applicant's residence or to the residence of the special equipment's beneficiary. The purchased special equipment must also have a certificate of conformity with EU standard safety regulations, as may be required.

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**I request that payment of the grant be made as follows:**

| | |
|---|---|
| **IBAN Number** | |
| **BIC** | |
| **Account Holder Name** | |

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**I declare that the details and the information in this application are correct. I am also submitting all the required documents with this application form. I further declare that this claim is final.**

| _____ | _____ | _____ | _____ |
|---|---|---|---|
| **Name of applicant in full** | **Signature** | **Date** | **Tel N$^{o}$** |

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**Notes:**

Where a fraudulent claim arises, the Ministry for Finance and Employment may institute criminal proceedings against those responsible. In the event of an incorrect payment of a claim, the same Ministry reserves the right to recover funds paid in error.

*This application shall be filled in and presented together with all the relevant documents and shall be submitted **by not later than 6 months from the date of purchase of the special equipment**. It is recommended that if documents are sent by post, registered mail should be used. Applications received after this 6-month period, shall be deemed to be invalid applications.*

Personal information provided on this form is protected and used in accordance with the Data Protection Act.

The information shown on this application form will be used by the Ministry for Finance and Employment, the Commissioner for Revenue and Aġenzija Sapport.

***This application form is also available in Maltese.***