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The Malta Government Gazette

Il-Ġimgħa, 20 ta' Ġunju, 2025
Friday, 20th June, 2025

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NOTIFIKAZZJONIJIET TAL-GVERN

Nru. 932

PUBBLIKAZZJONI TA' ABBOZZ TA' LIĠI FIS-SUPPLIMENT

HUWA avżat għall-informazzjoni ġenerali illi l-Abbozz ta' Liġi li ġej huwa ppubblikat fis-Suppliment li jinsab ma' din il-Gazzetta:

Abbozz ta' Liġi Nru 135 imsejjaħ l-Att tal-2025 li jemenda l-Att dwar il-Kunsill Malti għall-Iżvilupp Ekonomiku u Soċjali.

L-20 ta' Ġunju 2025

Nru. 933

ATT TAL-INĠINIERA (KAP. 321)

Bord tal-Inġiniera

NGĦARRFU b'din għall-informazzjoni ta' kulħadd illi, bis-saħħa tas-setgħat mogħtija bl-Artikolu 6 tal-Att tal-Inġiniera (Kap. 321), il-Ministru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi għamel dawn il-ħatriet fuq il-Bord tal-Inġiniera:

Chairperson
Dott. Noel Camilleri

Deputat Chairperson
L-Inġ Keith Chetcuti

Membri
Dott.Inġ Kenneth Chircop
L-Inġ Rudie Vella

Dawn il-ħatriet huma effettivi mill-21 ta' Ġunju, 2025 sal-20 ta' Ġunju, 2028.

Ngħarrfu b'din ukoll illi l-Bord tal-Inġiniera issa huwa kompost kif ġej:

Chairperson
Dott. Noel Camilleri

Deputat Chairperson
L-Inġ Keith Chetcuti

Membri
L-Inġ. Samuel Bonanno
Dott. Inġ Kenneth Chircop
L-Inġ. Arthur Ciantar

GOVERNMENT NOTICES

No. 932

PUBLICATION OF BILL IN SUPPLEMENT

IT is notified for general information that the following Bill is published in the Supplement to this Gazette:

Bill No. 135 entitled the Malta Council for Economic and Social Development (Amendment) Act, 2025.

20th June 2025

No. 933

INĠINIERA ACT (CAP. 321)

Inġiniera Board

IT is hereby notified for general information that, in exercise of the powers conferred by Article 6 of the Inġiniera Act (Cap. 321), the Minister for Transport, Infrastructure and Public Works has made the following appointments to the Inġiniera Board:

Chairperson
Dr Noel Camilleri

Deputy Chairperson
Inġ. Keith Chetcuti

Members
Dr Inġ Kenneth Chircop
Inġ. Rudie Vella

These appointments are valid from the 21st June, 2025 to the 20th June, 2028.

It is hereby also notified that the Inġiniera Board is now composed as follows:

Chairperson
Dr Noel Camilleri

Deputy Chairperson
Inġ. Keith Chetcuti

Members
Inġ. Samuel Bonanno
Dr Inġ. Kenneth Chircop
Inġ. Arthur Ciantar

L-Inġ. Simon Scicluna
L-Inġ. Rudie Vella

Segretarju
Is-Sur Frans Chircop

Is-17 ta' Ġunju, 2025

Nru. 934

ATT DWAR IL-PROFESSJONI NUTARILI U ARKIVJI NUTARILI (KAP. 55)

Warrants ta' Nutar Pubbliku 2025

NGĦARRFU illi l-persuni msemmija hawn taħt, wara li ssodisfaw id-dispożizzjonijiet tal-Att imsemmi, ġew innominati Nutar Pubbliku b'Warrant tal-President ta' Malta.

Tamika Agius, Andreas Anastasi, Maria Stephania Attard, Ivana Mariah Bezzina, Hannah Marie Borg Bartolo, Hannah Citil, Daniel Debono, Rachel Ellul, Amy Grech, Kylie Grixti, Naomi Ann Hili, Maxine Pace, Kevin Paul Spiteri Ferriggi, Maximilian Joseph Vassallo Agius

DOTT. KEITH FRANCIS GERMAN
Nutar Ewlieni tal-Gvern

L-20 ta' Ġunju, 2025

Nru. 935

SEGRETARJU EŻEKUTTIV TAL-KUNSILL LOKALI

NGĦARRFU b'din għall-informazzjoni ta' kulħadd illi l-persuna msemmija hawn taħt giet appuntata Segretarju Eżekuttiv ta' dak il-Kunsill b'seħħ mis-16 ta' Ġunju, 2025.

Kunsill Lokali	*Segretarju Eżekuttiv*
Ix-Xewkija	Marion Mejlak

L-20 ta' Ġunju, 2025

Nru. 936

AĠENZIJA GĦAL INFRASTRUTTURA MALTA

Tlestija tal-Formazzjoni tat-Triq u Sospensjoni ta' Traffiku u Parkeġġ

BIS-SAĦĦA tal-Artikolu tmintax (18) tal-Avviż Legali 291 tal-2018, l-Aġenzija għal Infrastruttura Malta tavża bl-intenzjoni tagħha illi tlesti l-formazzjoni ta':

Inġ. Simon Scicluna
Inġ. Rudie Vella

Secretary
Mr Frans Chircop

17th June, 2025

No. 934

NOTARIAL PROFESSION AND NOTARIAL ARCHIVES ACT (CAP. 55)

Warrants of Notary Public 2025

IT is notified that the persons listed hereunder, after having complied with the provisions of the mentioned Act, have been appointed Notary Public by Warrant of the President of Malta.

Tamika Agius, Andreas Anastasi, Maria Stephania Attard, Ivana Mariah Bezzina, Hannah Marie Borg Bartolo, Hannah Citil, Daniel Debono, Rachel Ellul, Amy Grech, Kylie Grixti, Naomi Ann Hili, Maxine Pace, Kevin Paul Spiteri Ferriggi, Maximilian Joseph Vassallo Agius

DR KEITH FRANCIS GERMAN
Chief Notary to Government

20th June, 2025

No. 935

LOCAL COUNCIL EXECUTIVE SECRETARY

IT is hereby notified for general information that the following person has been appointed Executive Secretary of that Local Council with effect from 16th June, 2025.

Local Council	*Executive Secretary*
Xewkija	Marion Mejlak

20th June, 2025

No. 936

AGENCY FOR INFRASTRUCTURE MALTA

Completion of Road Formation and Traffic and Parking Suspension

IN virtue of Article eighteen (18) of Legal Notice 291 of 2018, the Agency for Infrastructure Malta hereby gives official notice of its intention to complete the formation of:

Parti minn 2, Triq Antonio Schembri, San Ġwann (indikat fuq il-pjanta fuq paġna 8096).

Parti minn Triq l-Għarajjex, iż-Żurrieq (indikat fuq il-pjanta fuq paġna 8097).

Triq l-Għadam, iż-Żejtun (indikat fuq il-pjanta pjanta fuq paġna 8098).

Kull persuna illi skont il-liġi għandha l-obbligu li tifforma din it-triq (inkluż billi takkwista l-art neċessarja għall-istess formazzjoni) għandha sa ħmistax-il (15) jum mid-data tal-pubblikazzjoni ta' dan l-avviż sabiex twettaq l-obbligi tagħha skont il-liġi. Fin-nuqqas, l-Aġenzija għal Infrastruttura Malta tgħaddi sabiex tagħmel l-istess xogħol ta' formazzjoni hi stess skont is-saħħa lilha mogħtija mil-liġi u a spejjeż tal-persuni li huma legalment obbligati jiffurmaw it-triq.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn l-1 ta' Lulju, 2025 u t-30 ta' Novembru, 2025, se tkun qed tibda xogħlijiet f'parti minn Triq Antonio Schembri, San Ġwann. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwaħħlu fil-post konċernat qabel ma jidħlu fis-seħħ tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn it-23 ta' Ġunju, 2025 u it-30 ta' Novembru, 2025, se tkun qed tibda xogħlijiet f'parti minn Triq l-Għarajjex, iż-Żurrieq. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwaħħlu fil-post konċernat qabel ma jidħlu fis-seħħ tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn it-23 ta' Ġunju, 2025 u it-30 ta' Novembru, 2025, se tkun qed tibda xogħlijiet fi Triq l-Għadam, iż-Żejtun. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwaħħlu fil-post konċernat qabel ma jidħlu fis-seħħ tali restrizzjonijiet tal-parkeġġ.

Vetturi li jiksru l-ordni ta' dan l-avviż u t-tabelli relatati fuq il-post biex ma jsirx parkeġġ, ikunu suġġetti li jiġu rmunkati.

Aktar informazzjoni jew għajnuna jistgħu jinkisbu permezz ta' ittra elettronika lil (info.im@infrastructuremalta.com).

L-20 ta' Ġunju, 2025

Part of 2, Triq Antonio Schembri, San Ġwann (indicated on site plan on page 8096).

Part of Triq l-Għarajjex, Żurrieq (indicated on site plan on page 8097)

Triq l-Għadam, Żejtun (indicated on site plan on page 8098).

Any person who is obliged by law to form said road (including by acquiring land necessary for the same formation) has fifteen (15) days from the date of the publication of this notice within which to comply with his obligations at law. In default, the Agency for Infrastructure Malta shall itself proceed with the formation of this road in accordance with its powers at law and at the expense of those persons whose obligation it is to form the road.

The Agency for Infrastructure Malta notifies that between 1st July, 2025 and 30th November, 2025, it will be starting road works in part of 2, Triq Antonio Schembri, San Ġwann. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

The Agency for Infrastructure Malta notifies that between 23rd June, 2025 and 30th November, 2025, it will be starting road works in part of Triq l-Għarajjex, Żurrieq. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

The Agency for Infrastructure Malta notifies that between 23rd June 2025 and 30th November 2025, it will be starting road works in Triq l-Għadam, Żejtun. Vehicular access and on-street parking in this road may be restricted during certain works. "No Parking" signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

Vehicles found in contravention to the order of this notice and to the related 'no parking' signs on site are liable to be towed.

Further information or assistance may be obtained by email to (info.im@infrastructuremalta.com).

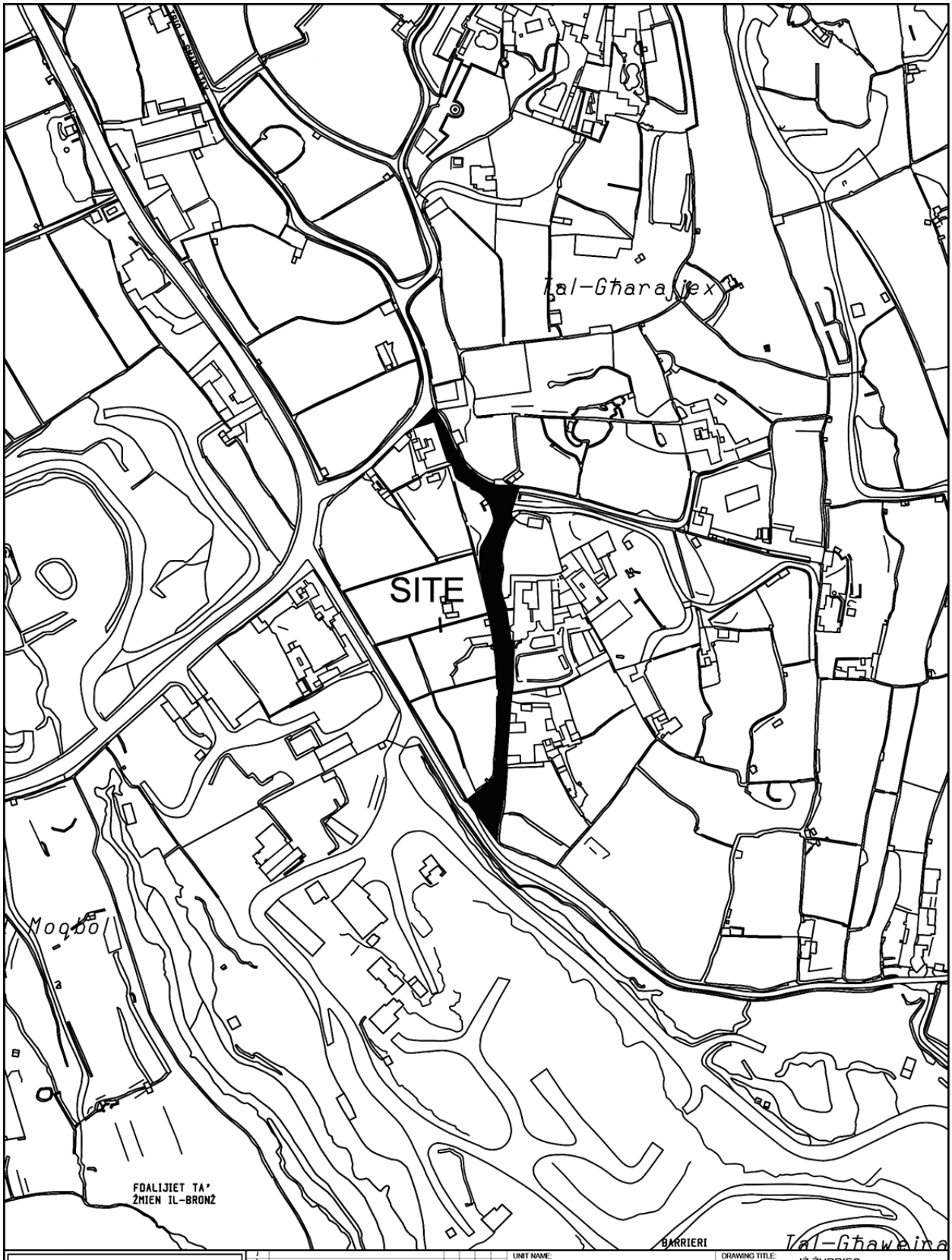
20th June, 2025



INFRASTRUCTURE MALTA

UNIT NAME:	IMPLEMENTATION
HEAD OF UNIT:	N.V.
PROJECT LEADER:	-
DRAWN BY:	-
CHIEF EXECUTIVE OFFICER:	Ivan Falzon
DRAWING TITLE:	SAN ĠWANN po Triq Ant. Schembri - SITE PLAN (Extents of works aren't binding but Indicative)
DATE:	June 2023
FILE NO:	-
DRAWING NO:	IMD216/23
SHEET SIZE:	A4
SCALE:	1:5000
REVISION:	-
PAGE NO:	4

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INFRASTRUCTURE MALTA

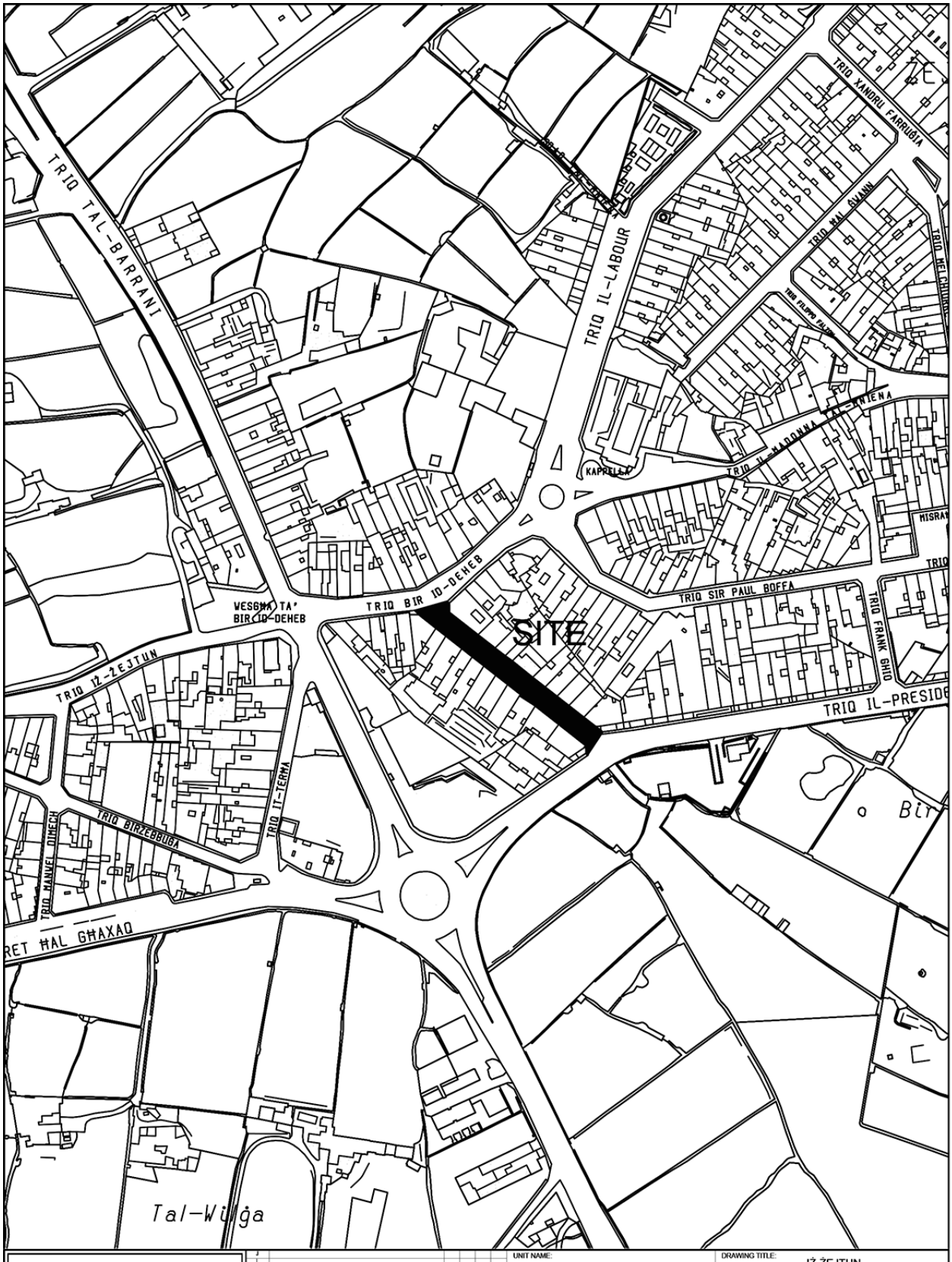
CHIEF EXECUTIVE OFFICER:
Steve Ellul

S:\Traffic Management\2025\Zurrieq\2025 Zurrieq.dwg

UNIT NAME: IMPLEMENTATION
HEAD OF UNIT: N.V.
PROJECT LEADER: L.B.
DRAWN BY: M.B.

DRAWING TITLE: IŻ-ŻURRIEQ
Triq L-Gharajjex - SITE PLAN
Extends of works aren't binding but indicative

DATE: May 2025
FILE NO: -
DRAWING NO: IMD112/25
SHEET SIZE: A4
SCALE: 1:2500
REVISION: A
PAGE NO: 4



INFRASTRUCTURE MALTA

CHIEF EXECUTIVE OFFICER: Ivan Falzon	UNIT NAME: IMPLEMENTATION	DRAWING TITLE: IŻ-ŻEJTUN Triq L-Ghadam - SITE PLAN (Extents of works AREN't binding but indicative)		
	HEAD OF UNIT: N.V.			
	PROJECT LEADER: -	DATE: July 2023	FILE NO: -	DRAWING NO: IMD280/23
	DRAWN BY: -	SHEET SIZE: A4	SCALE: 1 : 2500	REVISION: A
S:\Traffic Management\2023\Zejtun\2023 Zejtun.dwg				PAGE NO: 11

Nru. 937

ELEZZJONI KAŻWALI 2025
FLORIANA

Dikjarazzjoni tar-Riżultat ta' Elezzjoni Każwali

AĦNA, li ffirmajna isimna hawn taħt, Kummissjonarji Elettorali fl-Elezzjoni Każwali ta' Kunsillier, li saret fis-16-il jum ta' Ġunju, 2025, biex jimtela l-post li tbattal minn Haber Justin, Kunsillier għal-lokalità hawn fuq imsemmija, hawnhekk ngħarrfu illi l-poloz tal-votazzjoni fil-pakkett issiġillat tal-Kunsillier li l-post tiegħu tbattal ġew eżaminati u trasferiti skont il-liġi lill-kandidat nominat validament u li r-riżultat huwa kif jidher hawn taħt:

No. 937

CASUAL ELECTION 2025
FLORIANA

Declaration of Result of a Casual Election

WE, the undersigned, Electoral Commissioners at the Casual Election of a Councillor, held on the 16th day of June, 2025, to fill the seat vacated by Haber Justin, an elected Councillor for the said locality, do hereby give notice that the ballot papers in the sealed parcel of the vacating Councillor were duly examined and transferred according to the validly nominated candidate and that the result is as shown hereunder:

Numru ta' voti fil-Pakkett / *Number of votes in Parcel* } **195**

Numru ta' Kunsilliera li għandhom jiġu eletti / *Number of Councillors to be elected* } **1**

Kwota / *Quota* } **98**

Isem tal-Kandidat *Name of Candidate*	Għadd 1 *1st Count*
	Voti *Votes*
PARTIT LABURISTA	
CACHIA DALE	179E
Voti Mhux Trasferibbli *Non-Transferable Papers*	16
Total *Total*	195

AĦNA hawnhekk ngħarrfu illi CACHIA DALE ġie elett Kunsillier għal-lokalità msemmija hawn fuq.
WE do hereby declare that was elected Councillor for the above-mentioned locality.

Id-data tal-lum, is-16-il jum ta' Ġunju, 2025
Dated this 16th day of June, 2025

JOE CAMILLERI
Kummissjonarju Elettorali Prinċipali
Chief Electoral Commissioner

M. AZZOPARDI V. DALLI R. DIMECH D. GALEA I. MICALLEF
M. PORTELLI S. SANT V. SCERRI A. SCIBERRAS J. SCICLUNA

Kummissjonarji Elettorali
Electoral Commissioners

Nru. 938

PROSPETT

OFFERTA TA' ROLLOVER LID-DETENTURI TAT-62+ SAVINGS BOND TAL-GVERN TA' MALTA - ĦRUĠ 2020 B'IMGĦAX TA' 3% FIS-SENA FI ĦRUĠ ĠDID TAT-62+ SAVINGS BOND TAL-GVERN TA' MALTA – ĦRUĠ 2025 B'IMGĦAX TA' 2.70% FIS-SENA

Sommarju tat-termini prinċipali tar-Rollover

Din is-sezzjoni hija introduzzjoni għal dan il-prospett. Kull deċiżjoni sabiex wieħed jipparteċipa f'dan ir-Rollover għandha tkun ibbażata fuq il-kontenut tal-prospett sħiħ.

Emittent tal-Bond: il-Gvern ta' Malta

Deskrizzjoni tar-Rollover: Fid-data tal-maturità, l-21 ta' Lulju 2025, id-detenturi eżistenti tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020 (il-Bond li ser Jimmatura) jistgħu iġeddu l-ammont li ser Jimmatura f'Bond ġdid tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025;

X'inhuma t-Termini tal-Bdil: Kull €100 nominali tal-Bond li ser Jimmatura jinbidel ma' €100 nominali tal-Bond il-Ġdid. Il-Bond il-Ġdid għandu l-istess termini u kondizzjonijiet bħall-Bond li ser Jimmatura, ħlief għar-**rata tal-imgħax li ġiet aġġornata għal 2.70% fis-sena;**

Min jista' jipparteċipa fir-Rollover? Detenturi eżistenti tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020 li isimhom jidher fir-reġistru f'għeluq il-ġurnata ta' negozju tal-Ħamis, 5 ta' Ġunju 2025, (id-Data Cut-Off), esklużi detenturi li applikaw għall-fidwa bikrija tal-kapital li jmiss iħallas fis-7 ta' Lulju 2025;

Kemm hu l-ammont li jista' jerġa' jiġi investit? L-applikanti eliġibbli jistgħu biss iġeddu l-ammont sħiħ tal-Bond li ser Jimmatura.

Sommarju tat-termini ewlenin tal-Bond il-Ġdid

Titolu tal-Bond: 62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025

ISIN: MT4000010093

Tip tal-Bond il-Ġdid: Bond b'rata ta' mgħax fissa

Terminu: 5 Snin

Rata ta' Mgħax (kupun): 2.70% fis-sena

No. 938

PROSPECTUS

OFFER OF ROLLOVER TO BONDHOLDERS OF 62+ MALTA GOVERNMENT SAVINGS BOND – ISSUE 2020 AT THE RATE OF 3% PER ANNUM TO A NEW 62+ MALTA GOVERNMENT SAVINGS BOND - ISSUE 2025 AT THE RATE OF 2.70% PER ANNUM

Summary of the main terms of the Rollover

This section is an introduction to the Prospectus. Any decision to participate in the Rollover should be based on consideration of the prospectus in its entirety.

Issuer of Bond: Government of Malta

Rollover Description: On the date of maturity, 21 July 2025, the existing bondholders of the 62+ Malta Government Savings Bond – Issue 2020, (the Maturing Bond) may reinvest the maturing proceeds into a new 62+ Malta Government Savings Bond – Issue 2025.

What are the Terms of the Exchange? Each €100 nominal of the Maturing Bond will be exchanged for €100 nominal of the New Bond. The New Bond carries the same terms as the Maturing Bond, except for the updated **interest rate of 2.70% per annum.**

Who can participate in the Rollover? Existing Bondholders of the 62+ Malta Government Savings Bond – Issue 2020 whose name appears on the register at close of business of Thursday, 5 June 2025 (the Cut-Off Date), excluding holders who have applied for the early redemption of principal in the upcoming early redemption payment cycle which settles on 7 July 2025.

How much can be reinvested? Eligible applicants can only reinvest the full amount of the Maturing Bond.

Summary of the main terms of the New Bond

Title of the Bond: 62+ Malta Government Savings Bond – Issue 2025

ISIN: MT4000010093

Type of the new Bond: Fixed rate Bond

Term: 5 Years

Interest rate (coupon): 2.70% per annum

Dati tal-ħlas tal-imgħax: imgħax jitħallas kull sitt (6) xhur b'lura fil-21 ta' Jannar u fil-21 ta' Lulju ta' kull sena matul it-terminu tal-Bond; l-ewwel imgħax dovut jitħallas fil-21 ta' Jannar 2026;

Mhux trasferibbli: Il-Bond ma jistax jiġi negozjat, assenjat jew trasferit lil xi individwu ieħor jew persuna legali u ma jistax jingħata bħala rahan;

Proċess tal-applikazzjoni tar-Rollover: L-applikanti eliġibli ser jirċievu bil-posta Applikazzjoni preskritta mill-Accountant General. Dawk li jagħżlu li jġeddu l-investiment għandhom jiffirmaw l-Applikazzjoni u jibagħtuha lir-Reġistratur fl-envelop bl-indirizz tar-Reġistratur hekk kif ipprovdut mal-Applikazzjoni. L-Applikazzjoni trid tintbagħat sa mhux aktar tard minn nhar it-Tnejn, is-7 ta' Lulju 2025.

Data tal-Maturità: 21 ta' Lulju 2030

X'jiġri meta jintemm it-terminu tal-investiment? It-62+ Savings Bond tal-Gvern ta' Malta - Ħruġ 2025 huwa ħruġ speċjali u għalhekk m'hemm l-ebda assigurazzjoni li jkun hemm ħruġ ieħor meta l-Bond jitħallas lura fil-21 ta' Lulju 2030.

Termini (Pattijiet) u Kondizzjonijiet

1. Applikazzjoni u Interpretazzjoni

(a) lt-62+ Savings Bond tal-Gvern ta' Malta - Ħruġ 2025 huwa strument ta' dejn għall-investitur mhux professjonali (retail investor), offrut mill-Accountant General taħt l-Att dwar Self tal-Gvern u l-Amministrazzjoni tad-Dejn Pubbliku (Kap. 575 tal-Liġijiet ta' Malta) u regolat mir-Regolamenti dwar ir-Retail Savings Bonds tal-Gvern ta' Malta (ir-Regolamenti) kif emendati u promulgati mill-ġdid minn żmien għal żmien.

(b) Dan il-prospett qed jiġi ppubblikat f'konformità mal-artikolu 25 (3) tal-Att dwar Self tal-Gvern u l-Amministrazzjoni tad-Dejn Pubbliku u r-Regolament 4 tar-Regolamenti. Dan il-prospett flimkien mal-Att dwar Self tal-Gvern u l-Amministrazzjoni tad-Dejn Pubbliku u r-Regolamenti dwar ir-Retail Savings Bonds tal-Gvern ta' Malta jiffurmaw il-bażi legali ta' dan il-ħruġ.

2. Tifsir

F'dawn it-termini u kondizzjonijiet:

(a) "Accountant General" tfisser l-Accountant General tal-Gvern ta' Malta li jmexxi d-Dipartiment tat-Teżor.

(b) "Detentur" tfisser individwu li f'ismu il-Bond jitniżżel fir-reġistru.

Interest payment dates: interest payable semi-annually in arrears on 21 January and 21 July of each year during the term of the Bond; first interest payment due on 21 January 2026.

Not Transferable: The Bond cannot be negotiated, assigned, or transferred onto any other individual or legal person and cannot be pledged.

Application Process for the Rollover: Eligible applicants shall receive an Application Form by post from the Accountant General. Those who voluntary elect to roll over their holdings are to sign the Application Form and send it to the Registrar in the self-addressed envelope provided, by not later than close of business of Monday, 7 July 2025.

Maturity Date: 21 July 2030

What happens at the end of the investment term? The Malta Government Savings Bond – Issue 2025 is a special issue and therefore there is no assurance that another 62+ Malta Government Savings Bond will be available when the Bond is repaid on 21 July 2030.

Terms and Conditions

1. Application and Interpretation

(a) The 62+ Malta Government Savings Bond - Issue 2025 is a retail debt instrument offered by the Accountant General under the Government Borrowing and Management of Public Debt Act (Cap. 575 of the Laws of Malta) and regulated by the Malta Government Retail Savings Bonds Regulations (the Regulations) as amended or re-enacted from time to time.

(b) This prospectus is being published in accordance with article 25 (3) of the Government Borrowing and Management of Public Debt Act and regulation 4 of the Regulations. This prospectus in conjunction with the Government Borrowing and Management of Public Debt Act and Malta Government Retail Savings Bonds Regulations form the legal basis of this Bond issuance.

2. Definitions

In these terms and conditions:

(a) "Accountant General" means the Accountant General of the Government of Malta who heads the Treasury Department.

(b) "Bondholder" means an individual in whose name the Bond is registered.

(c) "Bond Ġdid" ifisser it-62+ Savings Bond tal-Gvern ta' Malta - Ħruġ 2025 (ISIN: MT4000010093) li ser jiġi maħluq bi bdil mal-Bond tat-62+ Savings Bond tal-Gvern ta' Malta - Ħruġ 2020 (ISIN: MT4000010051).

(d) "Ġurnata ta' negozju" tfisser ġurnata li ma tkunx is-Sibt, festa nazzjonali jew pubblika kif elenkati fl-artikoli 2 u 5(1) tal-Att dwar il-Festi Nazzjonali u Btajjel Pubbliċi oħra, vaganza bankarja, kif dikjarata skont l-artikolu 3(2)(b) tal-Att dwar il-Kummerċ Bankarju, jew ġurnata meta s-sistema Trans-European Automated Real-time Gross Settlement Express Transfer (TARGET), li hija proprjetà u operata mill-Eurosistema, tkun magħluqa għan-negozju, kif tista' tiġi ppubblikata fuq is-sit elettroniku tal-Bank Ċentrali Ewropew; (www.ecb.europa.eu).

(e) "Applikanti Eliġibli" tfisser detenturi li isimhom deher fir-reġistu tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020 f'għeluq il-ġurnata ta' negozju tal-Ħamis, 5 ta' Ġunju 2025, (id-Data Cut-Off), eskluži detenturi li ssottomettew applikazzjoni għall-fidwa bikrija tal-kapital li l-pagament tagħhom li jmiss isir fis-7 ta' Lulju 2025.

(f) "Bond li ser Jimmatura" tfisser it-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020 (ISIN MT4000010051) li jimmatura fil-21 ta' Lulju 2025.

(g) "Data tal-maturità" hi d-data meta l-Bond jitħallas lura.

(h) "Registration Manager" tfisser istituzzjoni finanzjarja appuntata mill-Accountant General skont it-termini tal-Artikolu 24(2) sabiex tiġġestixxi ir-Rollover f'isem it-Teżor.

(i) "Regolamenti" il-kelma regolamenti f'dan il-prospett tfisser ir-regolamenti dwar ir-Retail Savings Bonds tal-Gvern ta' Malta.

(j) "Talbiet" tfisser il-ħlas lura tal-kapital kif ukoll l-imgħax fuq il-Bond il-Ġdid.

(k) "Rollover" tfisser il-proċess li bih id-detenturi tal-Bond li ser Jimmatura jġeddu volontarjament l-investiment tagħhom tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020, fil-Bond il-ġdid.

3. L-Offerta ta' Rollover

(a) l-Accountant General jistieden lill-applikanti eliġibbli li għandhom it-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020, sabiex b'mod volontarju iġeddu l-ammont kollu f'Bond ġdid, it-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025 (il-"Bond il-Ġdid"), fid-data tal-maturità tal-Bond li ser Jimmatura, il-21 ta' Lulju 2025.

(c) "New Bond" means, the 62+ Malta Government Savings Bond – Issue 2025 (ISIN: MT4000010093) created in exchange for the maturing 62+ Malta Government Savings Bond – Issue 2020 (ISIN: MT4000010051).

(d) "Business day" means a day other than a Saturday, a national or public holiday listed in articles 2 and 5(1) of the National Holidays and other Public Holidays Act, a bank holiday as declared under article 3(2)(b) of the Banking Act, or a day when the Trans-European Automated Real-time Gross settlement Express Transfer System (TARGET), owned and operated by the Eurosystem, is closed for business as may be published on the European Central Bank's website; (www.ecb.europa.eu).

(e) "Eligible Applicants" means Bondholders whose names appeared on the register of the 62+ Malta Government Savings Bond – Issue 2020 at close of business of Thursday, 5 June 2025 (Cut-Off Date), excluding holders who have submitted an application for the early redemption of principal in the upcoming early redemption payment scheduled for 7 July 2025.

(f) "Maturing Bond": means the 62+ Malta Government Savings Bond – Issue 2020 (ISIN MT4000010051) which matures on 21 July 2025.

(g) "Maturity date" means the date when the Bond falls due for repayment.

(h) "Registration Manager" means the financial institution appointed by the Accountant General in terms of Article 24(2) to manage the Rollover on behalf of the Treasury.

(i) "Regulations" the word regulations in this prospectus means the Malta Government Retail Savings Bonds Regulations.

(j) "Claims" mean the principal repayment and the interest payable on the New Bond.

(k) "Rollover" means the process by which holders of the Maturing Bond voluntary convert their holdings in the 62+ Malta Government Savings Bond – Issue 2020 into the New Bond.

3. Rollover's Offer

(a) The Accountant General invites eligible applicants holding the maturing 62+ Malta Government Savings Bond – Issue 2020 to voluntarily roll over their full holdings into the new 62+ Malta Government Savings Bond – Issue 2025 (the "New Bond") on the maturity date of the maturing bond, 21 July 2025.

(b) Ir-Rollover tal-Bond li ser Jimmatura huwa soġġett għall-kondizzjoni li l-Bond huwa ħieles minn kull forma ta' xkiel u li d-detentur iċedi d-drittijiet kollha li hemm jew li 'l quddiem jista' jkun hemm marbuta ma' dan il-Bond.

(c) Id-detenturi tal-Bond li ser Jimmatura u li ma jixtiequx iġeddu l-Bond ma jridu jagħmlu xejn u ser jirċievu ħlas lura tal-kapital fid-data tal-fidwa, fil-21 ta' Lulju 2025.

(d) Fid-data tal-maturità, it-Teżor ser jifdi l-ammont nominali kollu tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020. Il-porzjon tal-ammont magħmul minn detenturi li għażlu li jġeddu, se jiġi konvertit f'Bond Ġdid, tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025. Il-porzjon li jifdal mill-Bond li ser Jimmatura ser jitħallas lura lid-detenturi fil-kont bankarju (IBAN) fejn jirċievu l-imgħax hekk kif miżmum fir-reġistru tal-Borża ta' Malta.

4. Eliġibilità

(a) L-applikanti eliġibbli li jistgħu iġeddu l-investiment li ser jimmatura f'Bond Ġdid huma d-detenturi eżistenti tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020 li isimhom jidher fir-reġistru ta' dan il-Bond f'għeluq il-ġurnata ta' negozju tal-Ħamis, 5 ta' Ġunju 2025, (id-Data Cut-Off), ħlief għal dawk id-detenturi li applikaw għall-ħlas bikri tal-kapital li pagament tagħhom li jmiss isir fis-7 ta' Lulju 2025.

(b) Id-detenturi eliġibbli jridu jaqblu li jġeddu l-ammont sħiħ u ma jistgħux japplikaw b'ammont fil-Bond il-Ġdid li jkun aktar jew anqas mill-ammont nominali li kellhom investit fil-Bond li ser Jimmatura.

5. Termini tal-Bdil tal-Bond

Kull €100 nominali tal-Bond li ser Jimmatura jinbidel ma' €100 nominali tal-Bond il-Ġdid. B'hekk id-detenturi tal-Bond li jagħżlu li jġeddu, ser jirċievu l-istess valur nominali li kellhom fil-Bond li ser Jimmatura, fil-Bond il-Ġdid tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025.

6. Ħolqien ta' Bond il-Ġdid 62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025

B'effett mill-21 ta' Lulju 2025, l-ammont nominali mġedded mid-detenturi tal-Bond li ser Jimmatura jiġi konvertit f'Bond Ġdid, it-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025. Il-Bond il-Ġdid għandu l-istess termini bħall-Bond li ser Jimmatura, ħlief għar-rata tal-imgħax aġġornata għal-2.70% fis-sena.

7. Ħlasijiet ta' mgħax

(a) It-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025 iħallas rata ta' mgħax fissa ta' **2.70%** fis-sena għat-terminu

(b) The Rollover of the Maturing Bond is subject to the condition that the Bond is free from all liens and charges and with all the rights now or hereafter attached to it.

(c) Bondholders of the Maturing Bond who do not wish to roll over their holdings are not required to take any action and will receive the full redemption proceeds on the scheduled maturity date of 21 July 2025.

(d) On the maturity date, the Treasury shall redeem all the outstanding nominal amounts of the 62+ Malta Government Savings Bond – Issue 2020. The portion of the amount consisting of bondholders who have chosen to rollover their holdings will be converted into the New Bond. Any remaining balances not rolled over will be paid out and credited to the bondholders' registered IBANs.

4. Eligibility

(a) The eligible applicants who may rollover the maturing proceeds into the New Bond are those individuals whose names appear on the register of the 62+ Malta Government Savings Bond – Issue 2020 at close of business on Thursday, 5 June 2025 (the Cut-Off Date) excluding holders who have submitted an application for the early redemption of principal in the upcoming early redemption payment due on 7 July 2025.

(b) The eligible bondholders must agree to rollover the full amount of their holding and shall not be allowed to apply for any amount in the New Bond that either exceeds or falls short of the nominal amount held in the Maturing Bond.

5. Terms of the Bond Exchange:

Each €100 nominal of the Maturing Bond will be exchanged for €100 nominal of the New Bond. Bondholders electing to roll over will thus receive the same nominal value they held in the Maturing Bond, in the New Bond of the 62+ Malta Government Savings Bond – Issue 2025 as they held in the Maturing Bond.

6. Creation of the New 62+ Malta Government Savings Bond – Issue 2025

With effect from the 21 July 2025, the nominal amount rolled over shall be converted into the New Bond, the 62+ Malta Government Savings Bond – Issue 2025. The New Bond carries the same terms as the Maturing Bond, except for the updated interest rate of 2.70% per annum.

7. Payment of Interest

(a) The 62+ Malta Government Savings Bond – Issue 2025 pays a fixed rate of interest of **2.70%** per annum for the full

sħiħ ta' ħames snin tal-Bond, jiġifieri mill-21 ta' Lulju 2025 (data tal-ħruġ) sal-aħħar ġurnata li tiġi immedjatament qabel id-data tal-fidwa tal-Bond, ifissata għall-21 ta' Lulju 2030. L-imgħax jitħallas kull sitt (6) xhur b'lura fil-21 ta' Jannar u fil-21 ta' Lulju ta' kull sena tul it-terminu tal-Bond.

(b) l-ewwel ħlas ta' mgħax ta' sitt (6) xhur bir-rata ta' 1.35% li jkopri l-perjodu mill-21 ta' Lulju 2025 (data tal-ħruġ) sal-20 ta' Jannar 2026 (iż-żewġ dati inklużi) għandu jitħallas fil-21 ta' Jannar 2026.

(c) L-imgħax fuq it-62+ Malta Government Savings Bond – Ħruġ 2025 huwa bbażat fuq u kkalkulat bl-użu tal-konvenzjoni tal-għadd tal-ġranet 'actual/actual'.

(d) Jekk data tal-pagament tal-imgħax taħbat f'jum mhux tan-negozju, il-pagament isir fil-jum tan-negozju li jmiss mingħajr ma' jitħallas imgħax addizzjonali.

8. Il-Bond mhux trasferibbli

Il-Bond il-Ġdid jew kwalunkwe interess fuqu ma jistax jiġi trasferit jew assenjat lil xi individwu ieħor jew persuna ġuridika oħra jew jingħata bħala rahan, f'parti jew fl-intier kollu tiegħu. Ma hemm l-ebda suq ta' negozju sekondarju għal dan il-Bond.

9. Ħatra ta' Registration Manager

Il-Borża ta' Malta p.l.c. li għandha l-uffiċċju reġistrat f'Garrison Chapel, Pjazza Kastilja, l-Belt Valletta (C42525) ġiet appuntata bħala Registration Manager sabiex tiġġestixxi r-Rollover f'isem it-Teżor.

10. Arranġamenti għar-Rollover – Data tal-għeluq għas-sottomissjoni tal-Applikazzjoni

(a) L-Accountant General ser jibgħat formola preskritta tal-applikazzjoni lid-detenturi eliġibbli tal-Bond li ser Jimmatura li isimhom jidher fir-Reġistru f'għeluq il-ġurnata ta' negozju tal-5 ta' Ġunju 2025 (id-Data Cut-Off) ħlief għal dawk id-detenturi li applikaw għall-ħlas bikri tal-kapital li pagament tagħhom li jmiss isir fis-7 ta' Lulju 2025.

(b) Il-formola tal-applikazzjoni ser tinkludi dettalji ewlenin bħall-ammont nominali investit fit-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020, in-numru tal-kont tal-MSE, l-isem, il-kunjom, u l-indirizz tal-applikant.

(c) Detenturi li jixtiequ jġeddu l-investiment kollu, għandhom jiffirmaw l-applikazzjoni u jibagħtuha lir-Reġistratur fis-self-addressed envelope provdut mal-formola tal-applikazzjoni.

(d) Il-Formola tal-Applikazzjoni iffirmata trid tintbagħat **sa mhux aktar tard mit-Tnejn, 7 ta' Lulju 2025.**

five-year term of the Bond, that is from 21 July 2025 (issue date) up to the last day which immediately precedes the date of the maturity of the Bond set for 21 July 2030. The interest will be paid semi-annually in arrears on the 21 January and the 21 July in every year during the tenor of the Bond.

(b) The first semi-annual interest payment at the rate of 1.35% covering the period from the 21 July 2025 (issue date) up to the 20 January 2026 (both dates inclusive) shall be paid on 21 January 2026.

(c) Interest on the 62+ Malta Government Savings Bond – Issue 2025 is based on and computed using the 'actual/actual' day count convention.

(d) If an interest payment date falls on a non-business day, payment will be made on the next business day without payment of additional interest.

8. The Bond is not transferable

The New Bond or any interest thereon may not be transferred, assigned to any other individual or legal person or pledged, in whole or in part. There will be no secondary market trading for this Bond.

9. Appointment of the Registration Manager

The Malta Stock Exchange p.l.c. (MSE) having its registered office at Garrison Chapel, Castille Place, Valletta (C42525) has been appointed as the Registration Manager to manage the Rollover process on behalf of the Treasury.

10. Arrangements for the Rollover – Closing Date for the submission of the Application Form

(a) The Accountant General shall send a prescribed Application Form to eligible holders of the Maturing Bond whose name appeared on the register at close of business on 5 June 2025 (the Cut-Off Date) excluding holders who have submitted an application for the early redemption of principal in the upcoming early redemption payment scheduled for 7 July 2025.

(b) The Application Form shall include key details such as the nominal amount held in the 62+ Malta Government Savings Bond – Issue 2020, the MSE account number, name, surname, and address of the applicant.

(c) Bondholders wishing to roll over their full holdings must sign the Application Form and send it to the Registrar in the self-addressed envelope provided.

(d) The Application Form duly signed is to be sent **by not later than Monday, 7 July 2025.**

(e) L-eredi ta' detentur tal-Bond li ser Jimmatura, li r-rilaxx permezz tal-proċedura Causa Mortis għadu ma ġiex konluż, ma' jistgħux jipparteċipaw fir-Rollover.

(f) Ebda applikazzjoni ma tista' tiġi rtirata wara l-ħin tal-għeluq.

(g) L-Accountant General permezz tar-Registration Manager għandu d-dritt jirrifjuta kull applikazzjoni jekk l-applikant naqas milli josserva, b'mod materjali, it-termini u l-kondizzjonijiet li jinsabu f'dan il-prospett.

11. Policy dwar l-allokazzjoni

L-applikanti eliġibbli kollha li volontarjament jaċċettaw li jġeddu l-investiment fil-Bond il-Ġdid u li l-applikazzjoni tagħhom tkun f'konformità sħiħa mat-termini u l-kondizzjonijiet tal-prospett, jiġu aċċettati kollha. Kull applikant jiġi allokat l-istess ammont nominali li kellu fil-Bond li ser Jimmatura fil-Bond il-Ġdid.

12. Metodu tal-Ħlas tal-imgħax u l-ħlas lura tal-kapital tal-Bond il-Ġdid

(a) Kull xorta ta' ħlasijiet relatati ma' dan il-Bond, inklużi:

(i) ħlasijiet ta' mgħax kull sitt (6) xhur,
(ii) ħlas lura bikri tal-kapital, u
(iii) fidwa tal-Bond fid-data tal-maturità tiegħu,

isiru permezz ta' kreditu bankarju permezz tal-iskema Single Euro Payments Area (SEPA) fl-aħħar IBAN hekk kif irreġistrat fir-Reġistru tal-Bond li ser Jimmatura fid-Data Cut-Off. Sussegwentament l-IBAN jista' jinbidel permezz ta' avviż bil-miktub lid-Depożitarju Ċentrali tat-Titoli (CSD) tal-Borża ta' Malta.

(b) It-Teżor ma jimponix tariffa meta jagħmel il-ħlasijiet, madanakollu l-bank tal-benefiċjarju jista' jimponi xi tariffa meta jirċievi fondi li l-valur tagħhom jeċċedu ċertu ammont. L-Accountant General mhux responsabbli għal xi tariffi bankarji li jistgħu jirriżultaw mill-ħlasijiet ta' kull tip relatati ma' dan il-Bond.

13. Taxxa

(a) L-imgħax mgħoddi mill-Bond hu ntaxxat skont id-dispożizzjonijiet dwar income minn investimenti tal-Att dwar it-Taxxa fuq l-Income (Kap.123 tal-Liġijiet ta' Malta).

(b) L-għażla tat-taxxa marbuta mal-Bond il-Ġdid ser tkun l-aħħar għażla tat-taxxa reġistrata fir-Reġistru tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2020 fid-Data Cut-Off. Sussegwentament l-għażla tat-taxxa tista' tinbidel permezz ta' avviż bil-miktub lid-Depożitarju Ċentrali tat-Titoli (CSD) tal-Borża ta' Malta.

(e) The heirs of the Maturing Bond holder whose release through the Causa Mortis procedure has not yet been concluded may not participate in the Rollover.

(f) All applications are irrevocable after the closing time.

(g) The Accountant General acting through the Registration Manager has the right to reject any application that fails to comply materially with the terms and conditions of this prospectus.

11. Allocation Policy:

All eligible applicants who voluntarily accept to roll over their holdings onto the New Bond and whose application fully conforms to the terms and conditions set out in this Prospectus, will be accepted in full. Each applicant will be allocated a nominal amount in the New Bond equal to the amount held in the Maturing Bond.

12. Method of payment of interest and repayment of principal of the New Bond

(a) All payments related to the Bond, including:

(i) semi-annual interest payments,
(ii) early repayment of principal, and
(iii) redemption of the Bond on its maturity date,

shall be made by direct credit transfer through the Single Euro Payments Area (SEPA) scheme using the IBAN registered for the Maturing Bond as at Cut-Off Date. The IBAN may be subsequently changed by giving notice in writing to the Central Securities Depository (CSD) of the Malta Stock Exchange.

(b) The Treasury does not charge for sending payments; however, the recipient banks may apply charges for incoming funds exceeding specific thresholds. The Accountant General disclaims responsibility for such charges.

13. Tax

(a) The interest earned from the bond is taxed under the investment income provisions of the Income Tax Act (Cap. 123 of the Laws of Malta).

(b) The tax option applied to the New Bond shall be the most recent tax election recorded in the register of the 62+ Malta Government Savings Bond – Issue 2020 as at the Cut-Off Date. This option may be changed by giving notice in writing to the Central Securities Depository (CSD) of the Malta Stock Exchange.

(c) Kull sena, l-Accountant General għandu jagħti (i) rendikont lill-Kummissarju tat-Taxxa u Dwana ta' Malta tal-ammonti kollha ta' imgħax imħallsa u t-taxxa mnaqqsa (jekk ikun il-każ) kif ukoll l-identità tar-riċevitur.

14. Fidwa bikrija u kanċellament

(a) Detenturi tal-Bond jistgħu jiġbdu l-ammont sħiħ tal-Bond qabel id-data tal-maturità soġġett għall-ħlas ta' penali għall-fidwa bikrija tal-kapital skont it-termini ta' paragrafu 16 aktar 'l isfel. Applikazzjonijiet biex tinġibed parti mis-somma nvestita ma jiġux aċċettati.

(b) It-talbiet għal fidwa bikrija għandhom isiru fuq il-formola preskritta li tista' titniżżel minn fuq is-sit elettroniku tat-Teżor u tintbagħat lid-Dipartiment tat-Teżor. Il-pagamenti tal-fidwa bikrija tipikament isiru fil-ħames (5) jum ta' kull xahar. L-applikazzjoni li tasal qabel il-bidu tal-aħħar ġimgħa tax-xahar (id-Data Cut-Off), titħallas madwar il-ħames (5) jum tax-xahar ta' wara. Applikazzjonijiet li jaslu fil jew wara l-bidu tal-aħħar ġimgħa ta' kwalunkwe xahar ma jiġux ipproċessati għall-ħlas fix-xahar ta' wara, iżda l-ħlas isir madwar il-ħames (5) jum tax-xahar sussegwenti.

(c) Talbiet għall-fidwa bikrija minn detenturi tal-Bond huma irrevokabbli u ma jistgħux jiġu rtirati wara li jiġu sottomessi u waslu għand l-Accountant General.

(d) Il-Bonds li jinfdew qabel id-data tal-maturità tal-Bond kif speċifikat f'dan il-paragrafu u f' paragrafu 17 jiġu kanċellati.

15. Il-komputazzjoni tal-imgħax akkumulat fil-każ ta' ħlas bikri tal-kapital

(a) Meta d-detentur jirtira l-kapital qabel id-data tal-ewwel ħlas ta' mgħax, id-detentur ikun intitolat għall-imgħax mid-data tal-ħruġ tal-Bond sal-aħħar ġurnata li tiġi minnufih qabel id-data li fiha jsir il-ħlas lura.

(b) Meta d-detentur jirtira l-kapital qabel id-data tal-maturità iżda wara d-data tal-ewwel ħlas ta'mgħax, id-detentur ikun intitolat għall-imgħax mid-data tal-aħħar ħlas ta' mgħax sal-aħħar ġurnata li tiġi minnufih qabel id-data li fiha jsir il-ħlas bikri tal-kapital.

16. Penali għal fidwa bikrija

(a) Ħlief fejn japplika s-sub-paragrafu 17 (c) għandha tiġi mnaqqsa penali ekwivalenti għall-tliet (3) xhur imgħax gross fuq il-kapital mħallas lura, bir-rata ta' mgħax tal-Bond li hija ta' 2.70% fis-sena.

L-ammont tal-penali dovut għall-fidwa bikrija jinħadem bl-użu tal-konvenzjoni tal-għadd tal-ġranet ta' sena ta' 360 (tliet mija u sittin) jum u xahar ta' 30 (tletin) jum.

(c) Each year, the Accountant General will (i) report to the Commissioner for Tax and Customs all interest paid, tax deducted (if any) and the identity of the recipients.

14. Early redemptions and cancellation

(a) Bondholders may redeem the full amount of the Bond before its maturity date subject to a penalty for early redemption as set out in paragraph 16 below. Partial withdrawals are not permitted.

(b) Requests for early redemption must be made on the prescribed form, available on the Treasury's website and submitted to the Treasury Department. Payments for early redemptions are typically made on the 5th day of each month. Applications received before the start of the last week of the month (the Cut-Off Date), will be paid around the 5th day of the following month. Applications submitted on or after the start of the final week of any month will not be processed for payment in the following month, but payment will be scheduled for around the 5th day of the subsequent month.

(c) Bondholders' requests for early redemptions cannot be withdrawn once received by the Accountant General.

(d) The Bonds redeemed before the maturity date as specified in this paragraph and in paragraph 7 will be cancelled.

15. Calculation of accrued interest on early redemption

(a) When the bond is redeemed before the first interest payment date, the bondholder shall be entitled to interest from the issue date to the day before the repayment date.

(b) When the bond is redeemed after the first interest payment date, but before the maturity, the bondholder is entitled to interest from the last interest payment date up to the day before the early repayment date.

16. Penalty for early redemption

(a) Except where sub-paragraph 17 (c) applies, a penalty, equivalent to three (3) months' gross interest on the principal withdrawn, at the interest rate of the Bond, of 2.70% per annum, will be applied.

The amount due by way of penalty for early redemption is based on and computed using the day count convention of a year of 360 (three hundred and sixty) days and a month of 30 (thirty) days.

(b) Il-formula għall-kalkolu u applikazzjoni tal-penali tkun kif ġej:

$$\text{Ammont tal-Penali} = \frac{K \times R \times 3}{12}$$

Fejn: K huwa l-kapital mifdi; u

R hija r-rata ta' 2.70% mgħax fis-sena li l-Bond qiegħed jgħaddi.

Bħala eżempju, detentur ta' Bond li nvesta l-ammont massimu permissibbli ta' €10,000 li jagħżel li jifdi l-Bond qabel id-data stabbilita tal-maturità tal-Bond jeħel penali ta' €67.50.

(c) Jekk l-imgħax akkumulat ma jkunx biżżejjed biex ikopri l-penali, l-ammont dovut li jibqa', jinqata' mill-kapital. Jekk detentur ta' Bond jiżbanka l-Bond fl-ewwel tliet xhur mill-bidu tiegħu, id-detentur tal-Bond jieħu lura inqas minn dak investit oriġinarjament.

17. Talba għall-ħlas lura tal-Bond permezz tal-proċedura tal-Causa Mortis

(a) Hekk kif issir in-notifika tal-mewt ta' detentur qabel id-data tal-maturità tal-Bond, il-kont jitqiegħed on hold. L-imgħax fuq il-Bond ikompli jitħallas sakemm il-kapital jitħallas lura lill-werrieta (benefiċjari) permezz tal-proċedura Causa Mortis. L-iżbank tal-bond isir fuq il-valur sħiħ u l-flus jgħaddu kollha skont id-dispożizzjonijiet tat-testment. Talbiet għall-żbank ta' parti mill-bond ma jintlaqgħux.

(b) Il-Bond reġistrat f'isem persuna mejta ma jistax jiġi trasferit lill-eredi. Hekk kif isir il-ħlas lura tal-kapital lill-werrieta permezz tal-proċedura causa mortis, il-kont jingħalaq u l-bond jiġi kanċellat.

(c) Ma tiġi imposta ebda penali meta l-Bond jitħallas lura qabel il-maturità tiegħu lill-benefiċjarji tad-detentur tal-Bond li jkun miet, permezz tal-proċedura Causa Mortis.

18. Fidwa

It-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025 għandu jinfeda b'parità fil-21 ta' Lulju 2030.

19. Id-Data Cut-Off għall-emendi fir-reġistru

Ir-reġistru jingħalaq għal perjodu ta' għaxart (10) ijiem immedjatament qabel kull data li fiha jkun dovut l-imgħax ta' kull sitt (6) xhur, u ebda emenda bħal, (i) tibdil fl-indirizz,

(b) The formula for calculation of the penalty is as follows:

$$\text{Penalty Amount} = \frac{P \times R \times 3}{12}$$

Where: P is the principal amount withdrawn; and

R the annual interest rate of 2.70% the Bond is earning.

By way of example, a Bondholder who invested the maximum amount permissible of €10,000 who opts for early redemption of the Bond will incur a penalty of €67.50.

(c) If accrued interest is insufficient to cover the penalty, the shortfall will be deducted from the principal. If a Bondholder encashes the Bond within the first three months of its commencement, the Bondholder will get back less than originally invested.

17. Claim for encashment through transmission Causa Mortis

(a) Upon notification of the death of a Bondholder occurring before the maturity date of the bond, the account is put on hold. The Bond will continue to earn interest until it is repaid in full to the heirs (beneficiaries) of the deceased bondholder under the Causa Mortis procedure. The encashment of the bond must comprise the full amount of the bond and the monies will be paid in accordance with the provisions of the will. Claims for part encashment of the bond will not be entertained.

(b) The Bond cannot be transferred to the heirs. Once the Bond is repaid to the heirs under the Causa Mortis procedure, the account will be closed, and the bond will be cancelled.

(c) No penalty will apply for early repayment of the Bond under the Causa Mortis procedure.

18. Maturity

The 62+ Malta Government Savings Bond – Issue 2025 shall be redeemed at par on the 21 July 2030.

19. Cut-off date for amendments in the register

The register shall be closed for a period of ten (10) days immediately preceding each date upon which the semi-annual interest falls due and no amendments such as, change of (i)

(ii) l-għażla tat-taxxa u (iii) tibdil tal-kont bankarju fejn isir il-pagament tal-imgħax ma tista' tiġi reġistrata matul dan iż-żmien.

20. Sigurtà

Il-kapital u l-ħlasijiet ta' mgħax ta' dan il-Bond jiġu addebitati lill-fond konsolidat u fondi oħra pubbliċi tal-Gvern ta' Malta.

21. Avviż ta' reġistrazzjoni u dikjarazzjonijiet oħra

Mar-reġistrazzjoni, id-detenturi tal-Bond jirċievu avviż ta'reġistrazzjoni mill-Borża ta' Malta permezz tal-posta normali jew permezz tas-sistema elettronika nterna tal-Borża ta' Malta amministrata minnha.

Id-detenturi tal-Bond għandhom jeżaminaw l-avviż u jirrappurtaw kull diskrepanza lill-Accountant General kemm jista' jkun malajr. Id-detenturi tal-bonds huma responsabbli biex iżommu dokumenti marbuta ma' dan il-Bond f'post sigur.

22. Preskrizzjoni

It-talbiet fuq dan il-Bond isiru preskritti sakemm ma jiġux ippreżentati għall-ħlas fi żmien sitt (6) snin mid-data tal-maturità tal-Bond.

23. Klawsoli dwar protezzjoni tad-data

L-Accountant General jiggarantixxi li kull data personali li d-detentur jista' jkun ipprovda fuq il-Formola tal-Applikazzjoni tiġi proċessata skont l-Att dwar il-Protezzjoni u l-Privatezza tad-Data (Kap. 586 tal-Liġijiet ta' Malta) u l-leġislazzjoni tal-Unjoni Ewropea dwar il-Protezzjoni tad-Data – GDPR (REGOLAMENT (UE) 2016/679) fis-seħħ waqt l-ipproċessar tad-data.

Data personali miġbura minn fuq il-formola tal-applikazzjoni, tinżamm mill-Accountant General għal sitt (6) snin minn wara d-data tal-fidwa tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025. Madanakollu, data li tkun meħtieġa għall-finijiet ta' xi proċess ġudizzjarju jew minn awtoritajiet amministrattivi, tinżamm għall-perjodu kif stipulat fl-Atti rispettivi jew skont il-leġiżlazzjoni relevanti.

Barra minn hekk, id-data personali tad-detentur hekk kif tkun imniżżla fuq il-formola tal-Applikazzjoni tingħata lir-Registration Manager maħtur mill-Accountant General sabiex jiġġestixxi r-Rollover tat-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025 f'isem it-Teżor kif ukoll lir-Reġistratur appuntat mid-Dipartiment tat-Teżor sabiex f'ismu jżomm

address, (ii) tax option and (iii) bank account details, shall be made during this period.

20. Security

The principal and the interest payments thereon of the Bond will be a charge on the consolidated fund and other public funds of the Government of Malta.

21. Registration advice and other statements

Upon registration of the Bond, Bondholders will receive a registration advice from the Malta Stock Exchange (MSE) through normal post or through the MSE's internal electronic system managed by the MSE.

Bondholders should check the registration advice and report any discrepancies to the Accountant General immediately. Bondholders are responsible for keeping documents related to this Bond secure.

22. Prescription

Claims on this Bond will become prescribed unless presented for payment within six (6) years from the maturity date of the Bond.

23. Data protection clauses

The Accountant General guarantees that any personal data the bondholder may provide in the Application form will be processed in accordance with the requirements of the Data Protection Act (Cap. 586 of the Laws of Malta) and the EU legislation on Data Protection – GDPR (Regulation (EU) 2016/679) in force at the time of data processing.

Personal data collected in the application form will be retained by the Accountant General for six (6) years after the maturity date of the 62+ Malta Government Savings Bond – Issue 2025. However, data required to satisfy judicial or administrative authorities will be held for the period stipulated in the respective Acts and other relevant legislation.

Moreover, the personal data of a bondholder as submitted in the application form will be passed on to the Registration Manager appointed by the Accountant General to manage the Rollover of the 62+ Malta Government Savings Bond – Issue 2025 on his behalf as well as to the Registrar authorised to maintain the register on his behalf. The personal data will be

ir-reġistru. Id-data personali tkun soġġetta għall-Policy dwar il-Privatezza tad-Data tar-Registration Manager kif ukoll tar-Reġistratur.

24. Liġi applikabbli

Il-leġislazzjoni rilevanti li taħtha qed jinħareġ dan il-Bond hi (a) l-Att dwar Self tal-Gvern u Amministrazzjoni tad-Dejn Pubbliku (Kap. 575 tal-Liġijiet ta' Malta) u (b) ir-Regolamenti dwar ir-Retail Savings Bonds tal-Gvern ta' Malta u (c) l-Att tal-2025 li jimplimenta Miżuri tal-Estimi (Att IX 2025).

25. Ġurisdizzjoni

Il-post tal-ġurisdizzjoni esklużiva għal kull proċedura legali li tinbeda taħt it-62+ Savings Bond tal-Gvern ta' Malta – Ħruġ 2025 huwa **Malta**.

26. Dettalji ta' kuntatt

Investituri jistgħu jiksbu aktar informazzjoni dwar ir-Rollover u dwar Titoli tal-Gvern oħra billi jagħmlu kuntatt mad-Dipartiment tat-Teżor permezz ta' wieħed mid-dettalji ta' kuntatt elenkati hawn taħt:

Indirizz: Dipartiment tat-Teżor, Development House,
Livell 2-3, Triq Sant'Anna, Il-Floriana.
Telefon: 2596-7125
E-mail: treasury.malta@gov.mt
Sit elettroniku: www.treasury.gov.mt

L-20 ta' Ġunju, 2025

Nru. 939

ATT DWAR IL-ĦADDIEMA D-DEHEB U L-ĦADDIEMA L-FIDDA (ARĠENTIERA) (KAP. 46)

IL-KUMMISSARJU tat-Taxxi Interni jgħarraf illi, fid-data li tidher hawn taħt, il-prezz tad-deheb u l-fidda li fuqu huma bbażati l-valutazzjonijiet magħmulin mill-Konslu għall-Ħaddiema d-Deheb u l-Ħaddiema l-Fidda ġie ffissat għall-finijiet tal-artikolu 14 tal-imsemmi Att kif ġej:

Data *Date*	Deheb Pur Gramma *Pure Gold* *Grams*	Fidda Pura Gramma *Pure Silver* *Grams*
20.6.2025	€94.581	€1.038

L-20 ta' Ġunju, 2025

24. Governing Law

The relevant legislation under which this Bond is being issued are (a) The Government Borrowing and Management of Public Debt Act (Cap. 575 of the Laws of Malta) (b) the Malta Government Retail Savings Bonds Regulations and (c) Budget Measures Implementation Act, 2025 (Act IX of 2025).

25. Jurisdiction

Exclusive place of jurisdiction for any legal proceedings arising under the 62+ Malta Government Savings Bond – Issue 2025 is **Malta**.

26. Contact Details

Investors can obtain further information on the Rollover and on other Government Securities by contacting the Treasury Department through one of the below listed contact details:

Address: Treasury Department, Development House,
Level 2-3, St. Anne Street, Floriana.
Telephone: 2596-7125
E-mail: treasury.malta@gov.mt
Website: www.treasury.gov.mt

20th June, 2025

No. 939

GOLDSMITHS AND SILVERSMITHS ACT (CAP. 46)

THE Commissioner of Inland Revenue notifies that, on the date shown hereunder, the price of gold and silver on which valuations made by the Consul for Goldsmiths and Silversmiths are based has been fixed for the purposes of article 14 of the said Act as follows:

Data *Date*	Deheb Pur Gramma *Pure Gold* *Grams*	Fidda Pura Gramma *Pure Silver* *Grams*
20.6.2025	€94.581	€1.038

20th June, 2025

Nru. 940

NUMRI ĠODDA TA' BIBIEN FIL-FGURA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 227 tal-11 ta' Marzu, 2002, taħt it-titlu 'Numri ġodda ta' bibien fil-Fgura', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 940

NUMBERING OF DOORS AT IL-FGURA

Amendments

WITH reference to Government Notice No. 227 dated 11th March, 2002, under the title 'Renumbering of doors at Il-Fgura', the following amendments in **bold** should be made.

IL-FGURA

1. TRIQ HOMPESCH

In-naħa tax-xellug meta tidħol minn Triq San Tumas

Left side entering from Triq San Tumas

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq San Tumas

Right side entering from Triq San Tumas

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Magro House	172
Mikado	174
Bieb imbarrat (Ħanut)	176
Ħanut	178

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
172, Magro House	172
174, Felicia Court	**174**
176, **Trinkets Accessories (Ħanut)**	176
178, **Keyhole** (Ħanut)	178

L-20 ta' Ġunju, 2025

20th June, 2025

Nru. 941

NUMRI ĠODDA TA' BIBIEN F'MARSASKALA

Emenda

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 1294 tas-6 ta' Novembru, 2018, taħt it-titlu 'Numri ġodda ta' bibien f'Marsaskala', għandha ssir din l-emenda kif indikata b'tipi **grassi**.

No. 941

NUMBERING OF DOORS AT MARSASKALA

Amendment

WITH reference to Government Notice No. 1294 dated 6th November, 2018, under the title 'Numbering of doors at Marsaskala', the following amendment in **bold** should be made.

MARSASKALA

2. TRIQ IL-BAJJA

In-naħa tax-xellug meta tidħol minn Triq l-Għawwiema

Left side entering from Triq l-Għawwiema

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq l-Għawwiema

Right side entering from Triq l-Għawwiema

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Bieb bla numru	58
Garaxx	60
Bieb bla numru (Flettijiet)	62

għandha tinqara
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		58, **Solace**	58
		60 (Garaxx)	60
		Garaxx	**60A**
		62, **Ocean Blue Court**	62

L-20 ta' Ġunju, 2025 20th June, 2025

Nru. 942 **No. 942**

NUMRI ĠODDA TA' BIBIEN F'PAOLA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 410 tal-1 ta' Ġunju, 1999, taħt it-titlu 'Numri ġodda ta' bibien f'Paola', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

NUMBERING OF DOORS AT PAOLA

Amendments

WITH reference to Government Notice No. 410 dated 1st June, 1999, under the title 'Renumbering of doors at Paola', the following amendments in **bold** should be made.

PAOLA

18. TRIQ L-GĦAQDIET TAL-ĦADDIEMA

In-naħa tax-xellug meta tidħol minn Triq il-Vittmi tax-Xogħol

Left side entering from Triq il-Vittmi tax-Xogħol

In-naħa tal-lemin meta tidħol minn Triq il-Vittmi tax-Xogħol

Right side entering from Triq il-Vittmi tax-Xogħol

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		Garaxx	2
		Garaxx	4
		Garaxx	6
		Garaxx	8

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		2 (Garaxx)	2
		Valley View (Flettijiet)	**4**
		Elber Amore	**6**
		Daħla għall-garaxxijiet	**6A**
		8 (Garaxx)	8

Nru. 943

NUMRI ĠODDA TA' BIBIEN F'ĦAL TARXIEN

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 389 tat-2 ta' Mejju, 2001, taħt it-titlu 'Numri ġodda ta' bibien f'Ħal Tarxien', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 943

NUMBERING OF DOORS AT ĦAL TARXIEN

Amendments

WITH reference to Government Notice No. 389 dated 2nd May, 2001, under the title 'Renumbering of doors at Ħal Tarxien', the following amendments in **bold** should be made.

ĦAL TARXIEN

31. TRIQ L-ISQAJJAQ

In-naħa tax-xellug meta tidħol minn Triq il-Palma

Left side entering from Triq il-Palma

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
M'Annunziata	41
Garaxx	43
Sit bla bini	45-53
Bieb tal-ġenb	55
22	57

In-naħa tal-lemin meta tidħol minn Triq il-Palma

Right side entering from Triq il-Palma

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
41, M'Annunzjata	41
43 (Garaxx)	43
Garaxx	**45**
Bieb bla numru	**47**
Bieb bla numru	**49**
Garaxx	**51**
55 (Bieb tal-ġenb)	55
57	57

** In-numru 53 mhux se jintuża peress li nfetħu inqas bibien milli kien hemm maħsub oriġinarjament.*

L-20 ta' Ġunju, 2025

20th June, 2025

Nru. 944

NUMRI ĠODDA TA' BIBIEN F'ĦAŻ-ŻABBAR

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 381 tal-24 ta' Mejju, 1999, taħt it-titlu 'Numri ġodda ta' bibien f'Ħaż-Żabbar', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 944

NUMBERING OF DOORS AT ĦAŻ-ŻABBAR

Amendments

WITH reference to Government Notice No. 381 dated 24th May, 1999, under the title 'Renumbering of doors at Ħaż-Żabbar', the following amendments in **bold** should be made.

ĦAŻ-ŻABBAR

75. TRIQ IL-QALB IMQADDSA

In-naħa tax-xellug meta tidħol minn Triq Alessio Erardi

Left side entering from Triq Alessio Erardi

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Il-Bejta Tagħna	41

In-naħa tal-lemin meta tidħol minn Triq Alessio Erardi

Right side entering from Triq Alessio Erardi

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	16

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	43	Garaxx	18
Deutschland	45	Flaming Star	20
Bieb tal-ġenb	47		
Ħanut	49		
Dar ir-Redentur	51		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
41, Bejta Tagħna	41	16 (Garaxx)	16
43 (Garaxx)	43	**Bieb bla numru**	**18**
Bieb bla numru	**45**	**18 (Garaxx)**	**18A**
Bieb bla numru (Flettijiet)	**45A**	20, Flaming Star	20
Bieb bla numru	**47**		
49, **DM Styling** (Ħanut)	49		
51, Dar ir-Redentur	51		

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		Bieb tal-ġenb	28
		Sit bla bini	30
		Sit bla bini	32
		Sit bla bini	34
		Sit bla bini	36
		Garaxx	38
		Living Stone	40

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		28 (Bieb tal-ġenb)	28
		Artemisia	**30**
		Central Court	**32**
		Plairee Rose	**34**
		38, **Time Creations (Ħanut)**	38
		40, Living Stone	40

** In-numru 36 mhux se jintuża peress li nfetħu inqas bibien milli kien hemm maħsub oriġinarjament.*

Nru. 945

NUMRI ĠODDA TA' BIBIEN FIŻ-ŻURRIEQ

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 811 tat-23 ta' Lulju, 2004, taħt it-titlu 'Numri ġodda ta' bibien fiż-Żurrieq', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 945

NUMBERING OF DOORS AT IŻ-ŻURRIEQ

Amendments

WITH reference to Government Notice No. 811 dated 23rd July, 2004, under the title 'Renumbering of doors at Iż-Żurrieq', the following amendments in **bold** should be made.

IŻ-ŻURRIEQ

18. TRIQ GIO BATTA SAYDON

In-naħa tax-xellug meta tidħol minn Triq il-Benedittini

Left side entering from Triq il-Benedittini

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq il-Benedittini

Right side entering from Triq il-Benedittini

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	8
Bieb ta' wara	10
Garaxx	12
Garaxx	14
Garaxx	16
Bieb ta' wara	18

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
8, Santa Rita (Garaxx)	8
Southend/Las Vegas	**8A**
10 (Bieb ta' wara)	10
12 (Garaxx)	12
14	**14**
Bini qed jinbena	**16**
18 (Bieb ta' wara)	18

L-20 ta' Ġunju, 2025

20th June, 2025

AVVIŻ TAL-PULIZIJA

Nru. 134

Il-Kummissarju tal-Pulizija jgħarraf li skont il-Leġiżlazzjoni Sussidjarja 65.05 u l-Leġiżlazzjoni Sussidjarja 65.13, it-toroq hawn taħt imsemmija se jiġu kklasifikati bħala Żoni ta' Rmonk kif indikat hawn taħt fid-dati u ħinijiet indikati.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan jista' jagħti l-każ li ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

POLICE NOTICE

No. 134

The Commissioner of Police hereby notifies that in terms of Subsidiary Legislation 65.05 and Subsidiary Legislation 65.13, the streets listed hereunder are to be classified as Tow Zones.

In virtue of Section 52 (1) of the Traffic Regulations (Chapter 65). The Commissioner of Police hereby notifies that the transit and stopping of vehicles through the streets mentioned hereunder may be prohibited on the dates and times indicated.

Il-Furjana

Nhar il-Ġimgħa, 20 ta' Ġunju, 2025, mis-2.00 p.m. sa nofsillejl, minn Triq Hannibal Scicluna bejn Triq l-Assedju l-Kbir u l-bażi marittima tal-Forzi Armati ta' Malti.

It-trasport pubbliku mhux se jkun affettwat.

L-għeluq tat-toroq se jsir skont il-bżonn.

Birkirkara

Nhar il-Ġimgħa, 20 ta' Ġunju, 2025, mill-5.30 p.m. sad-8.45 p.m., minn Sqaq San Pawl, Triq John Borg, Triq l-Isqof Labini, Triq Rigu u Triq il-Kbira.

Nhar il-Ħadd, 22 ta' Ġunju, 2025 mit-8.00 a.m. san-12.30 p.m., minn Pjazza Sant'Elena, Triq Sant' Elena, Triq Santu Rokku, Triq l-Imsida u Triq il-Kbira.

It-trasport pubbliku se jkun affettwat.

Il-Kalkara

Kull tmiem il-ġimgħa minn nhar il-Ġimgħa, 20 ta' Ġunju, 2025 sal-Ħadd, 21 ta' Settembru, 2025, mis-7.30 p.m. sal-11.00 p.m., mis-service road f'Misraħ l-Arċisqof Gonzi.

It-trasport pubbliku mhux se jkun affettwat.

Il-Belt Valletta

Nhar is-Sibt, 21 ta' Ġunju, 2025, mis-2.00 p.m. sa nofsillejl, miż-żona tal-parkeġġ tal-Foss tal-Belt Valletta (Yellow Garage).

It-trasport pubbliku (Valletta circular bus) mhux se jkun affettwat.

Ħal Għaxaq

Nhar il-Ħadd, 22 ta' Ġunju, 2025, mill-4.30 p.m. sal-10.00 p.m., minn Pjazza Santa Marija, Triq Santa Marija, Misraħ Santu Rokku, Triq San Filippu, Triq San Ġorġ Preca, Triq il-Knisja, Triq San Ġużepp, Triq il-Barbazzal u Vjal il-Labour.

L-Għarb

Nhar il-Ħadd, 22 ta' Ġunju, 2025, mis-7.30 a.m. sal-11.15 a.m., minn Pjazza Viżitazzjoni, Triq Frenċ tal-Għarb, Triq l-Isqof Mikiel Molina u Triq Tat-Trux.

It-trasport pubbliku jista' jkun affettwat.

Il-Ħamrun

Nhar it-Tlieta, 24 ta' Ġunju, 2025, mid-9.00 p.m. sad-9.30 p.m., u nhar is-Sibt, 5 ta' Lulju, 2025, mill-10.00 p.m. sal-10.30 p.m., minn Triq il-Kbira San Ġużepp.

Floriana

On Friday, 20th June, 2025, from 2.00 p.m. to midnight, through Triq Hannibal Scicluna between Triq l-Assedju l-Kbir and the maritime base of the Armed Forces of Malta.

Public transport will not be affected.

Closures of streets will take place as required.

Birkirkara

On Friday, 20th June, 2025, from 5.30 p.m. to 8.45 p.m., through Sqaq San Pawl, Triq John Borg, Triq l-Isqof Labini, Triq Rigu and Triq il-Kbira.

On Sunday, 22nd June, 2025 from 8.00 a.m. to 12.30 p.m., through Pjazza Sant'Elena, Triq Sant'Elena, Triq Santu Rokku, Triq l-Imsida and Triq il-Kbira.

Public transport will be affected.

Kalkara

Every weekend from Friday, 20th June, 2025 to Sunday, 21st September, 2025, from 7.30 p.m. to 11.00 p.m., through the service road in Misraħ l-Arċisqof Gonzi.

Public transport will not be affected.

Valletta

On Saturday, 21st June, 2025, from 2.00 p.m. to midnight, through the Valletta Ditch (Yellow Garage) parking area.

Public transport (Valletta circular bus) will not be affected.

Ħal Għaxaq

On Sunday, 22nd June, 2025, from 4.30 p.m. and 10.00 p.m., through Pjazza Santa Marija, Triq Santa Marija, Misraħ Santu Rokku, Triq San Filippu, Triq San Ġorġ Preca, Triq il-Knisja, Triq San Ġużepp, Triq il-Barbazzal and Vjal il-Labour.

Għarb

On Sunday, 22nd June, 2025, from 7.30 a.m. to 11.15 a.m., through Pjazza Viżitazzjoni, Triq Frenċ tal-Għarb, Triq l-Isqof Mikiel Molina and Triq Tat-Trux.

Public transport may be affected.

Ħamrun

On Tuesday, 24th June, 2025, from 9.00 p.m. to 9.30 p.m., and on Saturday, 5th July, 2025, from 10.00 p.m. to 10.30 p.m., through Triq il-Kbira San Ġużepp.

Ħal Kirkop

Mill-5.00 a.m. tas-Sibt, 28 ta' Ġunju, 2025, sa nofsillejl tal-Ħamis, 17 ta' Lulju, 2025, minn Triq il-Kbira, Misraħ San Anard, Triq il-Parroċċa, Misraħ Ħal Kirkop u Triq San Benedittu.

It-trasport pubbliku se jkun affettwat.

L-Isla

Nhar is-Sibt, 28 ta' Ġunju, 2025, mis-6.00 a.m. sal-11.59 p.m., minn Xatt Juan B. Azzopardi u l-Ponta tal-Isla.

It-trasport pubbliku mhux se jkun affettwat.

Ir-Rabat, Għawdex

Nhar il-Ħadd, 13 ta' Lulju, 2025, mill-10.30 a.m. sat-3.00 p.m., minn Pjazza San Franġisk.

It-trasport pubbliku jista' jkun affettwat.

Il-Bidnija

Nhar il-Ħadd, 20 ta' Lulju, 2025, mill-4.00 p.m. sal-10.30 p.m., minn Triq il-Milord u l-pjazza, u mis-7.30 p.m. sal-10.30 p.m., minn Triq il-Bidnija u Triq is-Sagra Familja.

It-trasport pubbliku se jkun affettwat.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

L-20 ta' Ġunju, 2025

AVVIŻ TAL-PULIZIJA

Nru. 135

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolament tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan ma jkunux jistgħu jgħaddu mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

Ħal Għaxaq

Mit-3.00 p.m. tal-Ġimgħa, 20 ta' Ġunju, 2025 sas-1.00 a.m. tas-Sibt, 21 ta' Ġunju, 2025, minn Pjazza Santa Marija minn Triq Santa Marija wara l-knisja, Triq Gio Maria Farrugia u Vjal il-Labour.

It-trasport pubbliku mhux se jkun affettwat;

Nhar il-Ħadd, 22 ta' Ġunju, 2025, mill-5.30 p.m. sal-10.00 p.m., minn Pjazza Santa Marija, Triq Santa Marija, Misraħ Santu Rokku, Triq San Filippu, Triq San Ġorġ Preca, Triq il-Knisja, Triq San Ġużepp, Triq il-Barbazzal u Vjal il-Labour.

Ħal Kirkop

From 5.00 a.m. of Saturday, 28th June, 2025, to midnight of Thursday, 17th July, 2025, through Triq il-Kbira, Misraħ San Anard, Triq il-Parroċċa, Misraħ Ħal Kirkop and Triq San Benedittu.

Public transport will be affected.

Senglea

On Saturday, 28th June, 2025, from 6.00 a.m. to 11.59 p.m., through Xatt Juan B. Azzopardi and Il-Ponta tal-Isla.

Public transport will not be affected.

Victoria, Gozo

On Sunday, 13th July, 2025, from 10.30 a.m. to 3.00 p.m., through Pjazza San Franġisk.

Public transport may be affected.

Bidnija

On Sunday, 20th July, 2025, from 4.00 p.m. to 10.30 p.m., through Triq il-Milord and the square, and from 7.30 p.m. to 10.30 p.m., through Triq il-Bidnija and Triq is-Sagra Familja.

Public transport will be affected.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

20th June, 2025

POLICE NOTICE

No. 135

In virtue of Article 52(1) of the Traffic Regulation Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit of vehicles from the streets mentioned hereunder will be suspended on the dates and times indicated.

Ħal Għaxaq

From 3.00 p.m. of Friday, 20th June, 2025 to 1.00 a.m. to Saturday, 21st June, 2025, through Pjazza Santa Marija from Triq Santa Marija behind the church, Triq Gio Maria Farrugia and Vjal il-Labour.

Public transport will not be affected;

On Sunday, 22nd June, 2025, from 5.30 p.m. and 10.00 p.m., through Pjazza Santa Marija, Triq Santa Marija, Misraħ Santu Rokku, Triq San Filippu, Triq San Ġorġ Preca, Triq il-Knisja, Triq San Ġużepp, Triq il-Barbazzal and Vjal il-Labour.

It-trasport pubbliku mhux se jkun affettwat.

Birkirkara

Nhar is-Sibt, 21 ta' Ġunju, 2025, mit-3.30 p.m. sal-5.00 p.m., minn Triq il-Vlontin, Triq l-Ewwel ta' Mejju u Triq Fleur-De-Lys;

Nhar is-Sibt, 21 ta' Ġunju, 2025, mis-6.30 p.m. sat-8.15 p.m., minn Triq G. Galea, Triq E. B. Vella, Triq Francesco Zahra, Misraħ Karm Rizzo u Triq il-Knisja l-Qadima;

Nhar il-Ħadd, 22 ta' Ġunju, 2025, mill-11.00 a.m. sas-12.45 p.m., minn Triq Fleur-De-Lys, Triq Borg, Triq Patri Anastasju Cuschieri u Triq San Elija.

It-trasport pubbliku se jkun affettwat.

Ħal Balzan

Nhar is-Sibt, 21 ta' Ġunju, 2025, mis-6.30 p.m. sat-8.15 p.m., minn Pjazza Bertu Fenech, Triq Idmejda, Triq Sisner, Triq San Valentinu, Triq Papa Alessandru, Triq Valent Muscat u Triq il-Kbira.

It-trasport pubbliku se jkun affettwat.

Ħal Lija

Nhar il-Ħadd, 22 ta' Ġunju, 2025 mid-9.30 a.m. sal-11.30 a.m., minn Triq Sir Ugo Mifsud, Triq il-Forn, Triq Preziosi, Triq San Alwiġi Gonzaga, Triq Merino, Triq is-Salvatur, Triq Ferdinand Grech u Triq it-Trasfigurazzjoni

It-trasport pubbliku se jkun affettwat.

Swatar, Birkirkara

Nhar il-Ħadd, 22 ta' Ġunju, 2025 mis-7.00 p.m. sat-8.30 p.m., minn Triq il-Graffiti Navali, Triq il-Qanpiena, Triq il-Qattus, Triq P. Borg Olivier, Pjazza l-Eroj, Triq Paul Borg, Triq Sisla u Triq Girgor Gatt.

It-trasport pubbliku mhux se jkun affettwat.

Ħal Kirkop

Nhar il-Ġimgħa, 4 ta' Lulju, 2025, mit-8.00 a.m. sa nofsillejl, minn Misraħ San Leonardu.

Nhar il-Ħadd, 6 ta' Lulju, 2025, mit-8.00 a.m. sal-10.00 p.m., minn Misraħ San Leonardu u Misraħ Ħal Kirkop.

Nhar il-Ħadd, 6 ta' Lulju, 2025, mill-11.00 a.m. sa nofsinhar, minn Triq il-Belt Valletta.

Nhar il-Ħadd, 6 ta' Lulju, 2025, mid-9.30 a.m. sas-2.00 p.m., minn Triq il-Parroċċa, Pjazza San Leonardu, Triq il-

Public transport will not be affected.

Birkirkara

On Saturday, 21st June, 2025, from 3.30 p.m. to 5.00 p.m., through Triq il-Vlontin, Triq l-Ewwel ta' Mejju and Triq Fleur-De-Lys;

On Saturday, 21st June, 2025, from 6.30 p.m. to 8.15 p.m., through Triq G. Galea, Triq E. B. Vella, Triq Francesco Zahra, Misraħ Karm Rizzo and Triq il-Knisja l-Qadima;

On Sunday, 22nd June, 2025, from 11.00 a.m. to 12.45 p.m., through Triq Fleur-De-Lys, Triq Borg, Triq Patri Anastasju Cuschieri and Triq San Elija.

Public transport will be affected.

Ħal Balzan

On Saturday, 21st June, 2025, from 6.30 p.m. to 8.15 p.m., through Pjazza Bertu Fenech, Triq Idmejda, Triq Sisner, Triq San Valentinu, Triq Papa Alessandru, Triq Valent Muscat and Triq il-Kbira.

Public transport will be affected.

Ħal Lija

On Sunday, 22nd June, 2025 from 9.30 a.m. to 11.30 a.m., through Triq Sir Ugo Mifsud, Triq il-Forn, Triq Preziosi, Triq San Alwiġi Gonzaga, Triq Merino, Triq is-Salvatur, Triq Ferdinand Grech and Triq it-Trasfigurazzjoni

Public transport will be affected.

Swatar, Birkirkara

On Sunday, 22nd June, 2025 from 7.00 p.m. to 8.30 p.m., through Triq il-Graffiti Navali, Triq il-Qanpiena, Triq il-Qattus, Triq P. Borg Olivier, Pjazza l-Eroj, Triq Paul Borg, Triq Sisla and Triq Girgor Gatt.

Public transport will not be affected.

Ħal Kirkop

On Friday, 4th July, 2025, from 8.00 a.m. to midnight, through Misraħ San Leonardu.

On Sunday, 6th July, 2025, from 8.00 a.m. to 10.00 p.m., through Misraħ San Leonardu and Misraħ Ħal Kirkop.

On Sunday, 6th July, 2025, from 11.00 a.m. to noon, through Triq il-Belt Valletta.

On Sunday, 6th July, 2025, from 9.30 a.m. to 2.00 p.m., through Triq il-Parroċċa, Pjazza San Leonardu, Triq il-Kbira,

Kbira, Triq il-Belt Valletta, Triq San Pietru, Triq Salvu Sacco, Triq San Rokku u Misraħ Ħal Kirkop.

It-trasport pubbliku se jkun affettwat;

Nhar it-Tlieta, 8 ta' Lulju, 2025, mill-5.00 p.m. sal-10.00 p.m., minn Misraħ San Leonardu, Misraħ Ħal Kirkop u Triq il-Kbira.

Nhar it-Tlieta, 8 ta' Lulju, 2025, mis-6.00 p.m. san-00.30 a.m., minn Triq il-Parroċċa, Triq il-Kbira, Pjazza San Leonardu, Triq San Rokku u Misraħ Ħal Kirkop.

It-trasport pubbliku se jkun affettwat;

Mill-11.59 p.m. tal-Ħamis, 3 ta' Lulju, 2025, sal-11.59 a.m. tal-Erbgħa, 16 ta' Lulju, 2025, minn Triq San Nikola.

Nhar il-Erbgħa, 9 ta' Lulju, 2025, mit-8.00 a.m. sa nofsillejl, minn Misraħ San Leonardu u Misraħ Ħal Kirkop.

Nhar il-Erbgħa, 9 ta' Lulju, 2025, mis-7.30 p.m. san-00.30 a.m., minn Triq San San Benedittu, Misraħ Ħal Kirkop, Triq il-Parroċċa u Pjazza San Leonardu.

It-trasport pubbliku se jkun affettwat;

Nhar il-Erbgħa, 9 ta' Lulju, 2025, mit-8.15 p.m. sad-9.00 p.m., minn Triq il-Belt Valletta.

Nhar il-Ħamis, 10 ta' Lulju, 2025, mill-5.00 p.m. sa nofsillejl, minn Misraħ San Leonardu, Misraħ Ħal Kirkop u Triq il-Kbira.

Nhar il-Ħamis, 10 ta' Lulju, 2025, mis-6.30 p.m. sas-1.30 a.m., minn Triq il-Parroċċa, Pjazza San Leonardu, Triq San Rokku, Triq San Nikola, Triq il-Lewżiet, Triq Taż-Żebbiegħ, Triq l-Infanterija, Triq l-Artillerija, Triq Tal-Aħfar, Triq id-29 ta' Mejju 1592, Triq id-9 ta'April 1942, Triq Giovanni Cassar, Triq il-Militar, Triq San Benedittu u Misraħ Ħal Kirkop.

It-trasport pubbliku se jkun affettwat;

Nhar il-Ħamis, 10 ta' Lulju, 2025, mid-9.30 p.m. sal-10.30 p.m., minn Triq il-Belt Valletta.

Nhar il-Ġimgħa, 11 ta' Lulju, 2025, mill-5.00 p.m. sa nofsillejl, minn Misraħ San Leonardu, Misraħ Ħal Kirkop u Triq il-Kbira.

Nhar il-Ġimgħa, 11 ta' Lulju, 2025, mis-7.00 p.m. sat-3.00 a.m., minn Triq il-Parroċċa, Triq San Leonardu, Triq San Benedittu, Triq San Ġużepp, Triq Tal-Fieres, Triq Karlu Darmanin, Triq San Pietru, Triq San Rokku, Triq il-Kbira, Triq Mons. Mikiel Barbara u Misraħ Ħal Kirkop.

It-trasport pubbliku se jkun affettwat;

Triq il-Belt Valletta, Triq San Pietru, Triq Salvu Sacco, Triq San Rokku and Misraħ Ħal Kirkop.

Public transport will be affected;

On Tuesday, 8th July, 2025, from 5.00 p.m. to 10.00 p.m., through Misraħ San Leonardu, Misraħ Ħal Kirkop and Triq il-Kbira.

On Tuesday, 8th July, 2025, from 6.00 p.m. to 00.30 a.m., through Triq il-Parroċċa, Triq il-Kbira, Pjazza San Leonardu, Triq San Rokku and Misraħ Ħal Kirkop.

Public transport will be affected;

From 11.59 p.m. of Thursday, 3rd July, 2025, to 11.59 a.m. of Wednesday, 16th July, 2025, through Triq San Nikola.

On Wednesday, 9th July, 2025, from 8.00 a.m. to midnight, through Misraħ San Leonardu and Misraħ Ħal Kirkop.

On Wednesday, 9th July, 2025, from 7.30 p.m. to 00.30 a.m., through Triq San Benedittu, Misraħ Ħal Kirkop, Triq il-Parroċċa and Pjazza San Leonardu.

Public transport will be affected;

On Wednesday, 9th July, 2025, from 8.15 p.m. to 9.00 p.m., through Triq il-Belt Valletta.

On Thursday, 10th July, 2025, from 5.00 p.m. to midnight, through Misraħ San Leonardu, Misraħ Ħal Kirkop and Triq il-Kbira.

On Thursday, 10th July, 2025, from 6.30 p.m. to 1.30 a.m., through Triq il-Parroċċa, Pjazza San Leonardu, Triq San Rokku, Triq San Nikola, Triq il-Lewżiet, Triq Taż-Żebbiegħ, Triq l-Infanterija, Triq l-Artillerija, Triq Tal-Aħfar, Triq id-29 ta' Mejju 1592, Triq id-9 ta'April 1942, Triq Giovanni Cassar, Triq il-Militar, Triq San Benedittu and Misraħ Ħal Kirkop.

Public transport will be affected;

On Thursday, 10th July, 2025, from 9.30 p.m. to 10.30 p.m., through Triq il-Belt Valletta.

On Friday, 11th July, 2025, from 5.00 p.m. to midnight, through Misraħ San Leonardu, Misraħ Ħal Kirkop and Triq il-Kbira.

On Friday, 11th July, 2025, from 7.00 p.m. to 3.00 a.m., through Triq il-Parroċċa, Triq San Leonardu, Triq San Benedittu, Triq San Ġużepp, Triq Tal-Fieres, Triq Karlu Darmanin, Triq San Pietru, Triq San Rokku, Triq il-Kbira, Triq Mons. Mikiel Barbara and Misraħ Ħal Kirkop.

Public transport will be affected;

Nhar il-Ġimgħa, 11 ta' Lulju, 2025, mid-9.30 p.m. sal-10.30 p.m., minn Triq il-Belt Valletta.

Nhar is-Sibt, 12 ta' Lulju, 2025, minn nofsinhar sa nofsillejl, minn Misraħ San Leonardu, Misraħ Ħal Kirkop u Triq il-Kbira.

Nhar is-Sibt, 12 ta' Lulju, 2025, mis-6.30 p.m. sas-1.15 a.m., minn Triq il-Parroċċa, Pjazza San Leonardu, Triq San Rokku, Misraħ Ħal Kirkop, Triq il-Kbira u Triq San Nikola.

It-trasport pubbliku se jkun affettwat;

Nhar is-Sibt, 12 ta' Lulju, 2025, mis-7.15 p.m. sat-8.15 p.m. u mid-9.30 p.m. sal-11.30 p.m., minn Triq il-Belt Valletta.

Nhar il-Ħadd, 13 ta' Lulju, 2025, mill-10.30 a.m. sal-11.30 a.m., mis-7.15 p.m. sat-8.15 p.m., u mid-9.00 p.m. sal-11.00 p.m., minn Triq il-Belt Valletta.

Nhar il-Ħadd, 13 ta' Lulju, 2025, minn nofsinhar sa nofsillejl, minn Triq San Rokku, Misraħ Ħal Kirkop, Triq il-Kbira u Misraħ San Leonardu.

Minn nofsinhar tal-Ħadd, 13 ta' Lulju, 2025 sas-2.00 a.m. tat-Tnejn, 14 ta' Lulju, 2025, minn Triq il-Parroċċa, Triq San Leonardu, Pjazza San Leonardu, Triq San Benedittu, Misraħ Ħal Kirkop, Triq San Pietru, Triq il-Belt Valletta, Triq il-Kbira, Triq San Rokku u Triq Mons. Mikiel Barbara.

It-trasport pubbliku se jkun affettwat.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

L-20 ta' Ġunju, 2025

AVVIŻ TAL-PULIZIJA

Nru. 136

Il-Kummissarju tal-Pulizija jgħarraf li skont l-Avviż Legali 94/97 it-toroq hawn taħt imsemmija se jiġu kklassifikati bħala Żoni ta' Rmonk fid-dati u l-ħinijiet kif indikat hawn taħt.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

Burmarrad

Nhar il-Ħadd, 29 ta' Ġunju, 2025, mit-3.00 p.m. sal-11.30 p.m., minn Triq Burmarrad mill-Panorama sal-Premiere, Triq is-Sardin, Triq San Pawl Milqi, Triq Papa Ġwanni Pawlu II u Triq il-Magħsar.

On Friday, 11th July, 2025, from 9.30 p.m. to 10.30 p.m., through Triq il-Belt Valletta.

On Saturday, 12th July, 2025, from noon to midnight, through Misraħ San Leonardu, Misraħ Ħal Kirkop and Triq il-Kbira.

On Saturday, 12th July, 2025, from 6.30 p.m. to 1.15 a.m., through Triq il-Parroċċa, Pjazza San Leonardu, Triq San Rokku, Misraħ Ħal Kirkop, Triq il-Kbira and Triq San Nikola.

Public transport will be affected;

On Saturday, 12th July, 2025, from 7.15 p.m. to 8.15 p.m. and from 9.30 p.m. to 11.30 p.m., through Triq il-Belt Valletta.

On Sunday, 13th July, 2025, from 10.30 a.m. to 11.30 a.m., from 7.15 p.m. and 8.15 p.m., and from 9.00 p.m. to 11.00 p.m., through Triq il-Belt Valletta.

On Sunday, 13th July, 2025, from noon to midnight, through Triq San Rokku, Misraħ Ħal Kirkop, Triq il-Kbira and Misraħ San Leonardu.

From noon of Sunday, 13th July, 2025 to 2.00 a.m. of Monday, 14th July, 2025, through Triq il-Parroċċa, Triq San Leonardu, Pjazza San Leonardu, Triq San Benedittu, Misraħ Ħal Kirkop, Triq San Pietru, Triq il-Belt Valletta, Triq il-Kbira, Triq San Rokku and Triq Mons. Mikiel Barbara.

Public transport will be affected.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

20th June, 2025

POLICE NOTICE

No. 136

The Commissioner of Police hereby notifies that in terms of L.N. 94/97 the streets listed hereunder are to be classified as Tow Zones as indicated hereunder on the dates and times indicated.

In virtue of Article 52(1) of the Traffic Regulations Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit of vehicles through the streets mentioned hereunder will be suspended or deviated on the dates and times indicated.

Burmarrad

On Sunday, 29th June, 2025, from 3.00 p.m. to 11.30 p.m., through Triq Burmarrad from Panorama to Premiere, Triq is-Sardin, Triq San Pawl Milqi, Triq Papa Ġwanni Pawlu II and Triq il-Magħsar.

Ir-Rabat, Malta

Nhar is-Sibt, 12 ta' Lulju, 2025 mis-7.00 p.m. sal-11.00 p.m., mill-pjazza tal-parroċċa, Triq San Pawl quddiem il-każin tal-Partit Laburista u Pjazza San Katald. Triq il-Kbira se tkun magħluqa waqt l-istess ħinijiet.

It-trasport pubbliku mhux se jkun affettwat.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

L-20 ta' Ġunju, 2025

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru 90 tal-2025

Logħob tan-nar minn fuq barkun quddiem Bighi fil-Port il-Kbir (Tieġ)

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jinnotifika lill-baħħara li nhar il-Ġimgħa, 27 ta' Ġunju, 2025, se tittella wirja tan-nar ta' 15-il minuta minn barkun irmiġġat fil-punt Approssimattiv A, kif muri fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	Latitudni (T)	*Longitudni (L)*
A	35° 53'.697	14° 31'.342

Il-barkun se jiġi rmunkat mit-tarzna tas-sid lejn il-moll tal-Bajja tar-Rinella nhar il-Ġimgħa, 27 ta' Ġunju, għall-ħabta tas-6.00 a.m. għat-tagħbija tal-logħob tan-nar.

It-tagħbija tal-logħob tan-nar mill-moll tal-Bajja tar-Rinella (Punt B) se tibda fis-7.00 a.m. sa madwar is-6.00 p.m. Matul dawn il-ħinijiet imsemmija, il-moll tal-Bajja tar-Rinella se jkun magħluq għall-pubbliku ġenerali.

Il-barkun mgħobbi se jitlaq mill-Bajja tar-Rinella għall-ħabta tas-7.30 p.m. u se jkun marbut fil-pożizzjoni msemmija hawn fuq kif muri fiċ-chart fis-sit ta' Transport Malta (www.transport.gov.mt) sat-8.30 p.m.

L-ispettaklu tan-nar imbagħad se jsir minn punt A, bejn l-10.15 p.m. u l-10.50 p.m.

Wara l-ispettaklu tan-nar, il-barkun se jiġi rmunkat lura lejn il-moll tal-Bajja tar-Rinella għall-ħatt tat-tagħmir u ftit wara se jiġi rmunkat lura lejn it-tarzna tas-sid.

Fid-dawl ta' dan ta' hawn fuq, il-baħħara huma avżati biex iżommu 200 metru 'l bogħod minn punt A fid-data u l-ħin imsemmija hawn fuq.

Rabat, Malta

On Saturday, 12th July, 2025 from 7.00 p.m. to 11.00 p.m., through the parish square, Triq San Pawl in front of the Labour Party's club and Pjazza San Katald. Triq il-Kbira will be closed during the same times.

Public transport will not be affected.

Vehicles found in contravention to the order of this notice are liable to be towed.

20th June, 2025

TRANSPORT MALTA

Local Notice to Mariners No. 90 of 2025

Fireworks from a barge in front of Bighi at the Grand Harbour (Wedding)

The Ports and Yachting Directorate, Transport Malta, notifies mariners that a 15-minute fireworks display will be let off from a barge moored in the approximate point A, as shown in the chart found on the Transport Malta website (www.transport.gov.mt), on Friday, 27th June, 2025.

	Latitude (N)	*Longitude (E)*
A	35° 53'.697	14° 31'.342

The barge will be towed from the owner's shipyard to Rinella Bay quay on Friday, 27th June at around 6.00 a.m. for loading of fireworks.

Loading of the fireworks from Rinella Bay quay (Point B) will commence at 7.00 a.m. till around 6.00 p.m. During these mentioned times the Rinella Bay quay will be closed to the general public.

The loaded barge will cast-off Rinella Bay at around 7.30 p.m. and will be secured in the abovementioned position as shown in the chart found on the Transport Malta website (www.transport.gov.mt) by 8.30 p.m.

The fireworks display will then take place from point A, between 10.15 p.m. and 10.50 p.m.

After the fireworks display the barge will be towed back to Rinella Bay Quay for unloading of equipment and soon afterwards it will be towed back the owner's shipyard.

In view of the above, mariners are advised to keep 200 metres away from point A on the abovementioned date and time.

Il-baħħara kollha għandhom josservaw kwalunkwe struzzjoni mogħtija fuq VHF Channel 12 u/jew 16, minn Valletta VTS u minn kwalunkwe uffiċjal tal-infurzar fuq il-post.

Chart affettwata: BA 177

L-20 ta' Ġunju, 2025

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru 91 tal-2025

Stħarriġ b'video footage permezz ta' Remotely Operated Vehicle (ROV) fiċ-Ċirkewwa Marine Park

Id-Direttorat tal-Portijiet u Yachting, Transport Malta, javża lill-baħħara li se jsir stħarriġ bl-użu ta' Remotely Operated Vehicle (ROV).

Dan l-Avviż Lokali lill-Baħħara għandu jinqara flimkien ma' dawn li ġejjin:

Avviż lill-Baħħara Nru 25 tal-2020 – Special Mark buoys indicating a Wreck – Seasonal (Consolidated List – 2020)

Avviż Lokali lill-Baħħara Nru 113 tal-2024 – Conservation Areas around Wrecks – Updated August 2024

L-istħarriġ se jikkonsisti minn video footage fiż-żona A, B, C, D, E u x-xatt ta' bejniethom, kif muri fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	Latitudni (T)	*Longitudni (L)*
A	35° 59'.415	014° 19'.750
B	35° 59'.656	014° 19'.435
C	35° 59'.363	014° 19'.220
D	35° 58'.955	014° 19'.812
E	35° 59'.160	014° 19'.811

L-istħarriġ se jibda nhar l-Erbgħa, 25 ta' Ġunju, 2025 u jitlesta sas-Sibt, 28 ta' Ġunju, 2025.

L-ROV se jitħaddem mill-bastiment ta' appoġġ 'MV Atlantis II' jew 'MV Sea Star' li se jkun ristrett fil-kapaċità tiegħu li jimmanuvra.

Il-baħħara huma avżati biex jinnavigaw b'kawtela meta fil-viċinanza taż-żoni msemmija hawn fuq, u għandhom iżommu distanza sigura ta' 200m mill-ROV u l-bastiment ta' appoġġ.

All mariners are to comply with any instructions given on VHF Channel 12 and/or 16, by Valletta VTS and by any enforcement personnel on site.

Chart affected: BA 177

20th June, 2025

TRANSPORT MALTA

Local Notice to Mariners No. 91 of 2025

Remotely Operated Vehicle (ROV) video footage survey within Ċirkewwa Marine Park

The Ports and Yachting Directorate, Transport Malta, notifies mariners that a survey will be carried out with the use of a Remotely Operated Vehicle (ROV).

This Local Notice to Mariners is to be read in conjunction with the following:

Notice to Mariners No. 25 of 2020 – Special Mark buoys indicating a Wreck – Seasonal (Consolidated List – 2020)

Local Notice to Mariners No. 113 of 2024 – Conservation Areas around Wrecks – Updated August 2024

The survey will consist of video footage within the area A, B, C, D, E and the intermediate coastline, as shown on the chart found on the Transport Malta website (www.transport.gov.mt)

	Latitude (N)	*Longitude (E)*
A	35° 59'.415	014° 19'.750
B	35° 59'.656	014° 19'.435
C	35° 59'.363	014° 19'.220
D	35° 58'.955	014° 19'.812
E	35° 59'.160	014° 19'.811

The survey will start on Wednesday, 25th June, 2025 and will be completed by Saturday, 28th June, 2025.

The ROV will be operated from either the support vessel 'MV Atlantis II' or 'MV Sea Star' which will be restricted in her ability to manoeuvre.

Mariners are instructed to navigate with caution when in the vicinity of the above-mentioned areas, they are to maintain a safe distance of 200m from the ROV and support vessel.

Il-baħħara kollha għandhom jikkoperaw mal-kuntrattur u jħarsu kwalunkwe struzzjonijiet mogħtija fuq VHF Channel 12 u/jew 16, minn Valletta VTS.

Charts affettwati: BA 211, 2537

L-20 ta' Ġunju, 2025

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru 92 tal-2025

Logħob tan-nar minn barkun u barkun tal-iżbark fil-Port ta' Marsamxett għall-Mediterranean Film Festival

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jinnotifika lill-baħħara li se jsiru tliet wirjiet tan-nar ta' żewġ minuti waqt il-Mediterranean Film Festival, minn barkun f'Punt A fil-Port ta' Marsamxett kif muri fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	Latitudni (T)	*Longitudni (L)*
A	35° 54'.153	14° 30'.493

Il-barkun se jitgħabba bil-logħob tan-nar mill-moll fil-Bajja tar-Rinella nhar is-Sibt, 28 ta' Ġunju, 2025, għall-ħabta tal-5.00 p.m. Il-barkun mgħobbi bil-logħob tan-nar imbagħad se jiġi rmunkat mill-Bajja tar-Rinella sal-punt A nhar il-Ħadd, 29 ta' Ġunju, 2025, fl-4.00 p.m. Matul dawn il-ħinijiet imsemmija l-moll tal-Bajja tar-Rinella se jkun magħluq għall-pubbliku ġenerali.

Il-wirjiet tan-nar ta' tliet minuti se jsir nhar il-Ħadd, 29 ta' Ġunju, 2025, bejn id-9.00 pm u l-11.00 p.m. Il-barkun se jiġi rmunkat lejn iż-żona tiegħu ladarba l-wirjiet tan-nar ikunu lesti.

Għandha tinżamm distanza ta' sigurtà ta' 200m minn punt A waqt li l-barkun ikun fil-pożizzjoni.

Barra minn hekk, barkun ċatt b'tul totali ta' 23.7 metru se jkun irmiġġat 'stern-to' fil-punt B kif muri fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	Latitudni (T)	*Longitudni (L)*
B	35° 54'.133	14° 30'.367

Il-barkun ċatt se jkun irmiġġat fil-pożizzjoni nhar is-Sibt, 28 ta' Ġunju, 2025, filgħodu, u se jitneħħa nhar it-Tnejn, 30 ta' Ġunju, 2025, filgħodu. Il-barkun se jintuża bħala pjattaforma għall-iżbark li minnha l-passiġġieri jkunu jistgħu jitilgħu jew jinżlu. Dan se jibqa' fil-pożizzjoni għat-tul kollu, u se jkollu dawl fuq in-naħa tal-barkun li tħares lejn il-baħar.

All mariners are to cooperate with the contractor and to comply with any instructions given on VHF Channel 12 and/or 16, by Valletta VTS.

Charts affected: BA 211, 2537

20th June, 2025

TRANSPORT MALTA

Local Notice to Mariners No. 92 of 2025

Fireworks from a barge and landing barge at Marsamxett Harbour for the Mediterranean Film Festival

The Ports and Yachting Directorate, Transport Malta, notifies mariners that three 2-minute fireworks display, during the Mediterranean Film Festival, will be let off from a barge at Point A in Marsamxett Harbour as shown in the chart found on the Transport Malta website (www.transport.gov.mt).

	Latitude (N)	*Longitude (E)*
A	35° 54'.153	14° 30'.493

The barge will be loaded with the fireworks at the quay in Rinella Bay on Saturday, 28th June, 2025, at around 5.00 p.m. The barge loaded with the fireworks will then be towed from Rinella Bay to point A on Sunday, 29th June, 2025, at 4.00 p.m. During these mentioned timing the Rinella Bay quay will be closed to the general public.

The three 2-minute fireworks display will take place on Sunday, 29th June, 2025, between 9.00 p.m. and 11.00 p.m. The barge will be towed to its yard once the displays are finished.

A safety distance of 200m from point A is requested while the barge is in position.

Further to the above a flat barge with an overall length of 23.7 meters will be moored stern-to at point B as shown in the chart found on the Transport Malta website (www.transport.gov.mt).

	Latitude (N)	*Longitude (E)*
B	35° 54'.133	14° 30'.367

The flat barge will be moored in position on Saturday, 28th June, 2025, in the morning, and will be removed on Monday, 30th June, 2025, in the morning. The barge will be used as a landing platform from which passengers will be able to embark or disembark. It will remain in position for the whole duration, and it will exhibit a light at the most seaward section of the barge.

Kwalunkwe dgħajsa rmiġġata jew ankrata fiż-żona murija fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt) għandha titneħħa matul id-data u l-ħin imsemmija hawn fuq.

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, ma jaċċetta l-ebda responsabbiltà għal kwalunkwe ħsara kkawżata mill-wirjiet tan-nar lil kwalunkwe bastiment u t-tagħmir anċillari tiegħu, kemm jekk dak il-bastiment u t-tagħmir anċillari tiegħu jitħallew fiż-żona ta' sigurtà ta' 200m, kif ukoll barra minn din iż-żona ta' sigurtà, mill-punt minn fejn jinħaraq il-logħob tan-nar.

Il-baħħara kollha għandhom josservaw kwalunkwe struzzjoni mogħtija fuq VHF Channel 12 u/jew 16, minn Valletta VTS u minn kwalunkwe uffiċjal tal-infurzar fuq il-post.

Chart affettwata: BA 177

L-20 ta' Ġunju, 2025

TRANSPORT MALTA

Avviż lill-Baħħara Nru 20 tal-2025

Kayak Crossing minn Gela (Sqallija, l-Italja) sar-Ramla tal-Mixquqa (Malta)

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jinnotifika lill-baħħara li 'Kayak for Charity – Malta' qed torganizza avveniment ta' qsim bil-kayaks bejn Gela, Sqallija u Ramla tal-Mixquqa, Malta, b'risq l-Inspire Foundation Malta. Se jieħu sehem doubles kayak (K2), appoġġjat mill-bastiment tal-qlugħ 'Kiwi', (white hull u topsides).

Jekk it-temp jippermetti, l-avveniment se jibda minn Gela fi Sqallija, l-Italja, Latitudni 37°03.800'T Lonġitudni 014° 13.750'L, nhar il-Ġimgħa, 27 ta' Ġunju, 2025, għall-ħabta tad-9.00 a.m., u jsegwi rotta ta' 182°(T) lejn Ras San Dimitri (Għawdex, Malta). Imbagħad il-kayakers jibqgħu sejrin tul il-kosta tal-Punent lejn ir-Ramla tal-Mixquqa (Golden Bay), Malta, Latitudni 35°56.000'T Lonġitudni 14°20.600'L.

F'każ ta' kundizzjonijiet ħżiena tat-temp, jibqa' jsir tentattiv ta' qsim għat-8 ijiem ta' wara sas-Sibt, 5 ta' Lulju, 2025.

Il-baħħara li jkunu qed ibaħħru mill-Kanal ta' Malta/Sqallija fid-dati msemmija hawn fuq huma mitluba joqogħdu attenti għall-kayakers u d-dgħajsa ta' appoġġ u biex ituhom spazju wiesgħa meta jarawhom.

Charts affettwati: BA 2123, 2124

L-20 ta' Ġunju, 2025

Any boats berthed or anchored within the area shown in the chart found on the Transport Malta website (www.transport.gov.mt) are to be removed during the above-mentioned date and time.

The Ports and Yachting Directorate, Transport Malta, will accept no liability whatsoever for any damage caused by the firework displays to any vessel and her ancillary equipment, whether such vessel and her ancillary equipment are left within the 200m safety zone, or outside such safety zone, from the point from which the fireworks are let off.

All mariners are to comply with any instructions given on VHF Channel 12 and/or 16, by Valletta VTS and by any enforcement officers on site.

Chart affected: BA 177

20th June, 2025

TRANSPORT MALTA

Notice to Mariners No. 20 of 2025

Kayak crossing from Gela (Sicily, Italy) to Ramla tal-Mixquqa (Malta)

The Ports and Yachting Directorate, Transport Malta, notifies mariners that 'Kayak for Charity – Malta' is organising a kayak crossing event between Gela, Sicily and Ramla tal-Mixquqa, Malta, in aid of Inspire Foundation Malta. A doubles kayak (K2) will be taking part, supported by the sailing vessel 'Kiwi', (white hull and topsides).

Weather permitting, the event will commence from Gela in Sicily, Italy, Latitude 37°03.800'N Longitude 014° 13.750'E, on Friday, 27th June, 2025, at approximately 9.00 a.m., and follow a course of 182°(T) to Ras San Dimitri (Gozo, Malta). Then the kayakers will proceed along the western coast to Ramla tal-Mixquqa (Golden Bay), Malta, Latitude 35°56.000'N Longitude 14°20.600'E.

In case of adverse weather conditions on the day an attempt to cross will continue for the following 8 days up to Saturday, 5th July, 2025.

Mariners transiting the Malta/Sicily Channel on the above-mentioned dates are requested to keep a sharp lookout for the kayakers and support boat and to give a wide berth when sighted.

Charts affected: BA 2123, 2124

20th June, 2025

MINISTERU GĦALL-FINANZI

Post ta' Assistant Manager fil-Ministeru għall-Finanzi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi jilqa' applikazzjonijiet għall-post ta' Assistant Manager fil-Bord ta' Reviżjoni dwar Kuntratti Pubbliċi fi ħdan il-Ministeru għall-Finanzi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors t' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidħol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526 fis-sena, li jiżdied bi €354 fis-sena sa massimu ta' €24,650.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla għal Skala 11, li fis-sena 2025 hija ekwivalenti għal €24,038.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €26,290, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla fi Skala 10 (€25,570.98 x €407.67 - €28,017) fis-sena 2025 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

MINISTRY FOR FINANCE

Post of Assistant Manager in the Ministry for Finance

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Finance invites applications for the post of Assistant Manager in the Public Contracts Review Board within the Ministry for Finance.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2025 is equivalent to, €22,526 per annum, rising by annual increments of €354 up to a maximum of €24,650.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€25,570.98 x €407.67 - €28,017) in the year 2025 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager huma:

i. Jikkontribwixxi b'mod ġenerali fil-funzjonijiet u l-eżekuzzjoni tal-proċessi tax-xogħol imwettqa mill-Bord ta' Reviżjoni dwar Kuntratti Pubbliċi (PCRB);

ii. Jipprovdi appoġġ amministrattiv liċ-Chairman u l-membri tal-PCRB;

iii. Jiżgura komunikazzjoni interna u esterna effiċjenti mal-partijiet interessati inklużi l-appellanti, l-awtoritajiet kontraenti, l-offerenti preferuti u l-partijiet interessati kif ordnat mill-PCRB;

iv. Jikkordina s-seduti pubbliċi tal-Bord ta' Revizjoni fit-Tribunal u jassisti liċ-Chairman, Segretarju u lil membri tal-Bord kif ikun meħtieġ;

v. Jikkordina u jeżegwixxi kompiti amministrattivi ta' kuljum inklużi dawk relatati mat-tmexxija effiċjenti tal-PCRB;

2.9 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Assistant Manager include:

i. Contributes to the overall functions and execution of work processes undertaken by the Public Contracts Review Board (PCRB);

ii. Provides administrative support to the Chairman and Board members of the PCRB;

iii. Ensures efficient internal and external communication with relevant stakeholders including appellants, contracting authorities, preferred bidders and interested parties as directed by the PCRB;

iv. Coordinates the Organisation Review Board's public hearings within the Tribunal and assists the Chairperson, Secretary and Board members as required;

v. Coordinates and executes daily administrative tasks including those related to the efficient running of the PCRB;

vi. Jassisti fix-xogħol ta' kuljum, inklużi l-ġestjoni u d-distribuzzjoni ta' korrispondenza, mistoqsijiet, iż-żamma ta' rekords, kif ukoll id-dħul u l-aġġornament ta' informazzjoni bbażata fuq sistema komputerizzata u databases relatati mal-proċedimenti tal-PCRB;

vii. Taħt id-direzzjoni tal-PCRB, jassisti fil-kumpilazzjoni ta' rapporti li jsiru waqt seduti pubbliċi u jiżgura li d-deċiżjonijiet pronunzjati mill-PCRB jingħataw bil-miktub u jiġu ppubblikati;

viii. Jwettaq dmirijiet relatati mas-sistemi ta' filing fir-rigward tas-seduti ta' smigħ ittrattati mill-PCRB;

ix. Jkun involut fil-ħidma tal-PCRB jew kwalunkwe uffiċċju delegat ieħor, u jkollu rwol attiv bħala membru tat-tim, u jiżgura li l-funzjoni tal-PCRB tkun effettiva;

x. Jifhem u jżomm aġġornat mal-liġijiet u u regolamenti li jirregolaw il-PCRB;

xi. Jagħmel kwalunkwe xogħol ieħor li s-superjur jista' jiddelega lilu/ha, kif jkun meħtieġ;

xii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta'

vi. Assists in day-to-day operations, including the management and distribution of correspondence, queries, record keeping, as well as inputting and updating of computer- based information and databases related to the PCRB's proceedings;

vii. Under the direction of the PCRB, assists in the compilation of reports held during public hearings and ensures that the decisions pronounced by the PCRB are delivered in writing and published;

viii. Carries out duties related to the filing systems in respect to the hearings handled by the PCRB;

ix. Being involved in the work of the PCRB or any other delegated office, and plays an active role as a team member, and ensures the function of the PCRB is effective;

x. Understands and keeps updated with the laws and regulations that govern the PCRB;

xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals)

Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-llingwa Maltija u Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni.

U

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġetta għal minimu ta' 120 krettu ECTS/ECVETS, jew ekwivalenti*) fil-Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew Leadership and Management jew Administration and Management jew Commerce jew Project Management jew Creativity and Innovation jew Marketing jew Communications, jew f'oqsma rilevanti kif determinat mill-maniġment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVETS, jew ekwivalenti*) fil-Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew Leadership and Management jew Administration and Management jew Commerce jew Project Management jew Creativity and Innovation jew Marketing jew Communications jew kwalifika rikonoxxuta komparabbli fil-livell 5 tal-MQF f'Accountancy jew f'oqsma rilevanti kif determinat mill-maniġment.

JEW

Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English language in order to sufficiently and adequately carry out the duties applied for;

AND

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or Leadership and Management or Administration and Management or Commerce or Project Management or Creativity and Innovation or Marketing or Communications, or in relevant areas as determined by management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or Leadership and Management or Administration and Management or Commerce or Project Management or Creativity and Innovation or Marketing or Communications or a recognised comparable professional qualification at MQF Level 5 in Accountancy, or in relevant areas as determined by management.

OR

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Accountancy jew Malti jew Ingliż jew Economics jew IT jew Matematika) jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat (li jinkludi wieħed minn dawn is-suġġetti: Accountancy jew Malti jew Ingliż jew Economics jew IT jew Matematika).

*Kwalifika rikonoxxuta komparabbli ma' krettu 120/60 ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali)

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-livell Intermedjajru tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidħlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom

c. (i) in possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: Accountancy or Maltese or English or Economics or IT or Mathematics) or a recognised pertinent comparable qualification.

OR

(ii) in possession of three (3) subjects at Advanced Level (which must include one of the following subjects: Accountancy or Maltese or English or Economics or IT or Mathematics).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants

jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika.

Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru għall-Finanzi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification.

Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu minn (recruitment.mfin@gov.mt). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://finanzi.gov.mt) u (recruitment.mfin@gov.mt).

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-AGRIKOLTURA, IS-SAJD U D-DRITTIJIET TAL-ANNIMALI

Post ta' Manager I fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, jilqa' applikazzjonijiet

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from (recruitment.mfin@gov.mt). These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (https://finance.gov.mt) and (recruitment.mfin@gov.mt).

20th June, 2025

MINISTRY FOR AGRICULTURE, FISHERIES AND ANIMAL RIGHTS

Post of Manager I in the Ministry for Agriculture, Fisheries and Animal Rights

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Agriculture, Fisheries and Animal Rights, invites applications for the

għall-post ta' Manager I fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€30,506.98 x €531.17-€33,694.00) fl-2025 wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713 fl-2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tassalarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

post of Manager I in the Ministry for Agriculture, FIsheries and Animal Rights.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in the year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi limsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I huma:

i. Jikkontribwixxi għall-formulazzjoni u l-aġġornament tal-politiki interni;

ii. Jappoġġja lill-maniġment fis-superviżjoni tal-funzjonijiet kollha tad-Dipartiment, biex jiżgura li dawn jitwettqu b'mod effiċjenti, effettiv, u f'konformità mal-policies uffiċjali tal-Gvern;

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I include:

i. Contributes towards the formulation and updating of internal policies;

ii. Supports the Management in supervising all the functions of the Department, to ensure that they are performed efficiently, effectively, and in conformity with the Government's official policies;

iii. Jiżviluppa sistemi biex jidentifika u jottimizza aktar il-proċessi amministrattivi u strateġiji oħra relatati max-xogħol;

iv. Jwettaq u jżomm aġġornat mas-sistemi bażiċi tal-proċeduri tal-akkwisti u tal-kontabilità, proċeduri u applikazzjonijiet, u jsegwi t-taħriġ kif mitlub;

v. Jassisti lis-superjuri fi kwistjonijiet operattivi ġenerali ta' kuljum (finanzjarji, HR, politiki u proċeduri) u jipprovdi l-appoġġ amministrattiv meħtieġ fl-uffiċju, sabiex jiġi żgurat li l-proġetti ppjanati jitwasslu fil-ħin;

vi. Jassisti fl-akkwist ta' provvisti u servizzi meħtieġa u jiżguraw li l-proċeduri ta' akkwist applikati jkunu konformi mal-proċeduri finanzjarji fis-seħħ;

vii. Kwalunkwe kompitu ieħor li s-superjuri jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

ix. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-

iii. Develops systems to identify and further optimise the administrative processes and other work related strategies;

iv. Carries out and keeps up to date with basic procurement and accounting systems, procedures and applications, and follows training as requested.

v. Assist superiors in the overall day-to-day operational matters (procurement and finance, HR, policies and procedures) and provide the administrative support required in the office, so as to ensure that planned projects are delivered on time;

vi. Assist in the procurement of required supplies and services and ensure that the procurement procedures applied are in line with the financial procedures in place;

vii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

viii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

ix. Performs any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the

regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u dik Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni;

ii. able to communicate in the Maltese and English languages, in order to sufficiently and adequately carry out the duties applied for;

U

AND

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fl-Accounts, jew Management, jew Business Administration, jew Leadership and Management, jew f'oqsma rilevanti kif determinat mill-maniġment.

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Accounts, or Management, or Business Administration or Leadership and Management, or in relevant area determined by the Management.

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Agriculture,

għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, permezz tal-Portal tar-Reklutaġġ tal-Gvern online biss f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025**.** Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa, LQA 3300. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, in-numru tal-fax u l-indirizz elettroniku tad-Direttorat huma: (http://agrikoltura.gov.mt) u (humanresources.mafa@gov.mt).

L-20 ta' Ġunju, 2025

Fisheries and Animal Rights, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th of July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa, LQA 3300. These general provisions are to be regarded as an integral part of this call for applications.

The website address, and email address of the receiving Directorate are: (http://agrikoltura.gov.mt_) and (humanresources.mafa@gov.mt).

20th June, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Pożizzjoni ta' Konsulent Baromediċina fuq bażi Locum fid-Dipartiment tal-Baromediċina fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1.Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva tilqa' applikazzjonijiet għall-pożizzjoni ta' Konsultent Baromediċina fuq bażi Locum fid-Dipartiment tal-Baromediċina fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' sena (1) bħala Konsulent Baromediċina fuq bażi Locum fid-Dipartiment tal-Baromediċina fil-Ministeru għas-Saħħa u l-Anzjanità Attiva, li jista' jiġi mġedded għal perjodi oħra.

2.2 Il-pożizzjoni ta' Konsulent Baromediċina fuq bazi Locum hija suġġetta għal perjodu ta' prova ta' tliet (3) xhur.

2.3 Peress li din hi pożizzjoni time-barred, il-pożizzjoni ta' Konsultent Baromediċina fuq bażi Locum tikkostitwixxi raguni oġġettiva li taqa' taħt Regolament 7(4) tal-Liġi Sussidjarja 452.81 intitolat u għaldaqstant dan jikkostitwixxi raġuni oġġettiva skont ir-'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Position of Consultant Baromedicine on Locum Basis in the Department of Baromedicine in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing invites applications for the position of Consultnat Baromedicine on Locum Basis in the Department of Baromediicne in the Minsitry for Health and Active Ageing.

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a one (1) year assignment as a Consultant Baromedicine on Locum Basis in the Department of Baromedicine in the Ministry for Health and Active Ageing, which may be renewed for further periods.

2.2 The position of Consultant Baromedicine on Locum Basis is subject to a probationary period of three (3) months.

2.3 Since this is a position time-barred, the position of Consultant Baromedicine on Locum Basis constitutes an objective reason which falls under Regulation 7(4) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju marbut mal-pożizzjoni ta' Konsulent Baromediċina fuq bażi Locum huwa ekwivalenti għal Skala ta' Salarju 4 (ekwivalenti għal €41,530,00 fl-2025).

3.2 Qed jiġi nnutat li s-salarju għall-pożiżżjoni ta' Konsulent Baromediċina fuq bażi Locum huwa suppliment b'allowances kif speċifikat fil-ftehim settorjali fis-seħħ iffirmat bejn il-Gvern ta' Malta u l-Assoċazzjoni Medika ta' Malta (MAM) li jirrendi s-salarju kompetittiv. Talbiet għal aktar informazzjoni rigward il-pakkett ta' remunerazzjoni u kundizzjonijiet oħra tax-xogħol jistgħu jiġu sottomessi fuq (recruitment.health@gov.mt).

Dmirijiet

4.1 Id-dmirijiet għal din il-pożizzjoni ta' Konsulent Baromediċina fuq bażi Locum huma:

i. ikun parti mill-unita Iperbarika (HBU). Din tinkludi tobba, infermiera, u tekniċi li jikkollaboraw biex jipprovdu servizz 24/7 sikur u effettiv;

ii. il-kandidat li jintgħażel se jiġi mitlub li jipprovdi s-servizzi tiegħu fl-Isptar Mater Dei (MDH) u/jew fl-Isptar Ġenerali ta' Għawdex (GGH), 'full-time', hekk kif-stipulat fil-ftejhim kollettiv tal-MAM;

iii. jipparteċipa fl-'on-call' biex jipprovdi Ossiġenazzjoni Iperbarika f' każijiet urġenti għall-għaddasa u għal kundizzjonijiet mediċi akuti indikati fl-iqsar żmien possibbli u fl-interess tas-sikurezza tal-pazjent, l-iskedi on-call jirrikjedu li l-ispeċjalista jkun fuq il-gżira ta' Malta jew Għawdex għat-tul ta' żmien tal-perjodu li jkun on-call;

iv. jittratta għaddasa li jkunu kritikament morda kif ukoll pazjenti vventilati li jirrikedu trattament iperbariku urġenti;

v. jiżviluppa, jaġġorna u jissorvelja l-implimentazzjoni ta' protokolli li jtejjbu l-ġestjoni tal-għads u emerġenzi oħra li jirrikjedu trattament ta' Ossiġenazzjoni Iperbarika;

vi. jipprovdi konsultazzjoni u assistenza lill-kollegi kliniċi fi speċjalitajiet oħra bil-ġestjoni ta' pazjenti

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1 The Salary attached to the position of Consultant Baromedicine on Locum Basis is equivalent to the maximum of Salary Scale 4 (equivalent to €41,530.00 in 2025), per annum.

3.2 It is being noted that the salary for the position of Consultant Baromedicine on Locum Basis is supplemented by allowances as specified by the sectoral agreement in force signed between the Government of Malta and the Medical Association of Malta (MAM) which renders the salary competitive. Requests for further information regarding the remuneration package or other working conditions may be submitted on (recruitment.health@gov.mt).

Duties

4.1 The job duties for the position of Consultant Baromedicine on Locum Basis include:

i. forms part of the Hyperbaric Unit (HBU). This includes all clinical, nursing, and technical staff who collaborate to provide a 24/7 safe and effective service;

ii. the successful candidate will be asked to provide services at Mater Dei Hospital (MDH) and/or Gozo General Hospital (GGH), on a full time basis, as per the current MAM collective agreement.

iii. participates in a first-on-call rota to provide emergency Hyperbaric Oxygenation treatment for divers and for indicated acute medical conditions in the shortest time possible and in the interest of patient safety, on-call rotas in require the specialist to be on the island of Malta or Gozo for the duration of the on-call period;

iv. treats critically ill divers and ventilated patients requiring urgent hyperbaric treatment;

v. develops, updates and oversee the implementation of protocols for the optimisation of the management of diving and other emergencies requiring Hyperbaric Oxygenation treatment;

vi. provides consultation and assistance to clinical colleagues in other specialties with management of patients

b'kundizzjonijiet li jibbenefikaw mit-trattament ta' Ossiġenazzjoni Iperbarika;

vii. iwettaq klinika ta' segwitu għall-għaddasa wara trattament ta' emerġenza ta' intervent ta' Ossiġenazzjoni Iperbarika;

viii. jaġġorna mal-iżviluppi attwali fl-oqsma tal-Baromediċina pertinenti għas-servizz fl-Isptar Mater Dei (MDH) u/jew fl-Isptar Ġenerali ta' Għawdex (GGH) billi jipparteċipa f'laqgħat ta' post-gradwazzjoni lokalment u barra mill-pajjiż;

ix. il-kandidat li jintgħażel ser jingħata r-rwol ta' 'acting Postgraduate Training Coordinator (PGT)' sakemm it-tali pozizzjoni tintela wara sejħa pubblika għal dan l-irwol; jkun ukoll neċessarju li jorganizza il-programm ta' taħriġ fil-baromediċina kif ukoll jirrevedi l-programm ta' taħriġ kif jkun meħtieġ;

x. jaċċetta r-responsabbiltà u jipparteċipa f'attivitajiet li jirriżultaw minn sħubija jew affiljazzjoni mal-UE u networks internazzjonali tal-Ministeru għas-Saħħa u l-Isptar Mater Dei bħal European Reference Networks;

xi. jista' wkoll ikun meħtieġ li jipprovdi servizz f'estensjonijiet futuri tas-servizzi tas-saħħa kif provdut taħt Skema Nazzjonali Komprensiva tas-Saħħa;

xii. jieħu sehem fl-attivitajiet tad-Dipartiment, jipparteċipa fi programmi ta' tagħlim u riċerka tiegħu, jattendi regolarment għal-laqgħat kliniċi u jieħu sehem fil-proċess ta' assigurazzjoni ta' kwalità u verifika;

xiii. iżomm ruħu aġġornat bl-iżviluppi kurrenti fil-qasam tal-Baromediċina u jipparteċipa f'laqgħat postgraduati lokalment u barra, u jkun meħtieġ li jinvolvi ruħu fit-tagħlim kontinwu tal-kollegi kliniċi fuq kull livell dwar l-użu xieraq tal-faċilitajiet rilevanti;

xiv. jipparteċipa fil-ħidma tad-Dipartiment hekk kif inkarigat mic-Chairperson Kliniku;

xv. jikkollabora ma' u jagħti pariri lill-membri l-oħra tal-ħaddiema mediċi, kirurġiċi u tal-allied health dwar materji li jappartjenu għall-ispeċjalitajiet imsemmija hawn fuq u għal dan il-għan, ikun mistenni li jaħdem mill-qrib mal-isptar, mal-Komunità u kumitati ibbażat fuq is-Saħħa Pubblika u ma' korpi b'responsabbiltajiet għall-kura ta' kundizzjonijiet tal-baromediċina;

xvi. jipparteċipa, meta mitlub, f'bordijiet ta' għażla, dixxiplinarji u ta' akkwist;

with conditions that would benefit from Hyperbaric Oxygenation treatment;

vii. carries out a follow-up clinic for divers after emergency Hyperbaric Oxygenation intervention treatment;

viii. keeps abreast with the current developments in the fields of Baromedicine pertinent to the service at Mater Dei Hospital (MDH) and/or Gozo General Hospital (GGH) by participating in postgraduate meetings locally and abroad;

ix. will be assigned the role of acting Postgraduate Training Coordinator (PGT) until the vacant position is filled through a competitive call for applications; and will be required to take an active role in the baromedicine training programme and in any necessary revisions of the current curriculum deemed necessary;

x. accepts responsibility and participates in activities arising from the membership or affiliation with EU and international networks of the Ministry for Health and Mater Dei Hospital such as the European Reference Networks.

xi. may also be required to provide service in any future extension of health services as provided under a comprehensive National Health Scheme;

xii. takes part in the activities of the Department, participates in its teaching and research programmes, attends regularly at clinical and management meetings and partakes in the process of quality assurance, governance, appraisal and audit;

xiii. keeps abreast with the current developments in the fields of Baromedicine and participates in postgraduate meetings locally and abroad and will be required to involve him/herself in the on-going education of clinical colleagues at all levels with regards to the appropriate use of relevant facilities;

xiv. participates in the work of the Department as assigned by the Clinical Chairperson;

xv. liaises with and advises other members of the medical, surgical and allied health on matters pertaining to the above mentioned specialties and to this effect, he/she will be expected to work closely with hospital and Community based committees regarding baromedicine;

xvi. participates when asked in selection boards, disciplinary boards and procurement boards;

xvii. ikun involut attivament fl-akkwist ta' oġġetti meħtieġa għall-prattika tiegħu/tagħha inkluż it-tfassil ta' speċifikazzjonijiet u li jkun parti mill-proċess ta' ġudikazzjoni u jipparteċipa fi proġetti li jkunu għaddejjin;

xviii. jaċċetta r-responsabbiltà u jipparteċipa f'attivitajiet li jirriżultaw mill-membri jew affiljazzjoni ma' netwerks tal-UE u Internazzjonali tal-Ministeru għas-Saħħa u l-Anzjanità Attiva u l-Isptar Mater Dei bħal European Reference Networks kif japplika għall-Baromediċina;

xix. jagħmel kwalunkwe kompitu kliniku ieħor fil-kompetenzi tiegħu li s-superjur jista' jiddelega lilu/ilha kif meħtieġ;

xx. jagħmel kwalunkwe dmirijiet oħra kif dirett mill-Prinċipal Segretarju Permanenti.

4.2 Persuna maħtura tista' tkun meħtieġa li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta jew fl-Isptar Ġenerali ta' Għawdex skont id-deskrizzjoni tal-Amministrazzjoni.

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

xvii. be actively involved in the procurement of items required for his practice including the drafting of specifications and being part of the adjudication process and participates in any ongoing projects;

xviii. accepts responsibility and participates in activities arising from the membership or affiliation with EU and International networks of the Ministry for Health and Active Ageing and Mater Dei Hospital such as the European Reference Networks as applicable to Baromedicine;

xix. undertakes any other tasks within his expertise, which the superior may delegate to him/her as may be required;

xx. carries out any other duties as directed by the Principal Permanent Secretary.

4.2 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the management.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

Applikazzjonijiet jiġu ukoll ikkunsidrati minn kandidati li huma ċittadini ta' pajjiżi terzi u li ma jissodisfawx il-kriterji imsemmija f'paragrafu 5.1(i), dment li jissodisdaw ir-rekwiżiti imsemmija f'paragrafi 5.1(ii) sa 5.6. Il-ħatra ta' tali kandidati teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġizlazzjoni sussidjarja.

ii. kapaċi jikkomunikaw bil-lingwa Ingliza u bil-lingwa Maltija.

Qed jiġi hawnhemm innutat li kandidati li mhumiex profiċjenti fil-lingwa Maltija jistgħu xorta jiġu kkunsidrati sakemm il-kandidati magħżula jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija fi żmien sena (1) millingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 tal-Università ta' Malta. Il-kors li uffiċjament għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Health Care Profession Part 1 u Part 2 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Konsulenti li ma jkunux kisbu dan iċ-ċertifikat fiż-żmien ta' prova, jingħataw estensjoni ta' darba biex jiksbu b'suċċess dan iċċertifikat. Kwalunkwe ħlas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallsa mill-kandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jintalbu lura permezz tal-iskema Continuous Medical Education (CME).

Uffiċjali pubbliċi li japplikaw għal dan il-pożizzjoni iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom aktar minn hekk:

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

Applications will also be considered from candidates who are third country nationals and do not satisfy the criteria set out in paragraph 5.1 (i), provided that they satisfy the requirements stated in paragraphs 5.1(ii) to 5.6. The appointment of such candidates would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation.

ii. able to communicate in the English language and Maltese language.

It is hereby being noted that candidates who are not able to communicate in the Maltese language may still be considered as long as the selected candidate provides evidence of basic proficiency in the Maltese language within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 of the University of Malta. The course officially leading to this examination is the Course in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 run by the Department of Maltese of the University of Malta. Consultants who would have not obtained this certification within the probationary period, will be given a one time extension to successfully obtain this certification. Any related course and assessment fees are to be paid by prospective selected candidate. However, such expenses may be claimed through the Continuous Medical Education (CME) Scheme.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 By the closing time and date of this call for applications, applicant must furthermore be:

i. ikollhom isimhom imniżżel fir-Reġistru għall-Ispeċjalisti tal-Baromediċina miżmum mill-Kunsill Mediku ta' Malta; jew

ii. ikunu approvati li isimihom jitniżżel fir-Reġistri għall-Ispeċjalisti tal-Baromediċina miżmum mill-Kunsill Mediku ta' Malta; jew

iii. (a) ikollhom Ċertifikat ta' Tlestija ta' Taħriġ ta' Speċjalist (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali taħriġ speċjalizzat li jista' jintalab kemm għall-Baromediċina; jew

(b) ikollhom kwalifika ta' speċjalist ekwivalenti għas-CSST fil-BAromediċina, li tkun maħruġa mill-Awtorità kompetenti ta' stat membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tasSaħħa ta' Malta; jew

(c) ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li kwalifiki/ esperjenza huma suffiċjenti sabiex tabib ikun irreġistrat mal-Kunsill Mediku ta' Malta bħala Speċjalist fil-Baromediċina.

5.3 Persuna magħżula li tkun eliġibbli taħt paragrafu 5.2(iii) (b) u paragrafu 5.2 (iii) (c) hawn fuq trid tkun imniżżla fir-Reġistru għall-iSpeċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irreġistrata bis-sħiħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

5.4 Kandidati li japplikaw skont it-termini ta' paragrafu 5.2(iii) (b) jew paragrafu 5.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditrazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija ta' Taħriġ ta' Speċjalist maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, s-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalsiti ta' Malta jista' jiġi kkonsultat minn (https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf)

5.5 Kandidati li japplikaw skont it-termini ta' paragrafu 5.2 (iii) (b) jew paragrafu 5.2 (iii) (c), u li jkunu meħtieġa jippreżentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti kif speċifikat fil-paragrafu 5.4 għandhom jinkludu kopja ta' dik id-dikjarazzjoni mal-applikazzjoni, u jippreżentaw l-oriġinali waqt l-intervista. Kandidati mhux fil-pussess ta' dan id-dokument mehtieġ xorta jistgħu japplikaw, dment jissottomettu kopja ta dik id-

i. listed in the Specialist Register of Baromedicine kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Register of Baromedicine kept by the Medical Council of Malta; or

iii. (a) in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for Baromedicine; or

(b) in possession of a specialist qualification equivalent to the CCST for Baromedicine, which is issued by the competent authority in another EU member state, as listed in Part 1b of the Second Schedule of the Health Care Processions Act of Malta; or

(c) in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/ experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Baromedicine.

5.3 The successful candidate eligible under paragraph 5.2 (iii) (b) and paragraph 5.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also must also be fully registered with the Medical Council of Malta before appointment.

5.4 Candidates applying in terms of paragraph 5.2 (iii) (b) or paragraph 5.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at: (https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf)

5.5 Candidates applying in terms of paragraph 5.2 (iii) (b) or paragraph 5.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 5.5 should include a copy of the statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in

dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe każ mhux aktar tard mid-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet. Applikanti li jonqsu milli jippreżentaw id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet mhux fil-kontroll tagħhom, jistgħu jitolbu għal estensjoni ta' dan il-limitu ta' żmien b'xahar ieħor, mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estensjoni itwal minn dan il-perjodu, għandhom jiġu sottomessi għall-konsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

5.6 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 5.1 sa 5.5 hawn fuq, mhux biss salħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/trankrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ fuq (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.6, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

5.6 Applicants must be eligible to take up their due appointment, in terms of 5.1 to 5.5 above, not only by the closing time and date of this call for applications but also on the date of appointment.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal on (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 60%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.6, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mild-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, u l-indirizz elettroniku tad-Diviżjoni huma (https://saħħa.gov.mt) u (recruitment.health@gov.mt).

L-20 ta' Ġunju, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Konsulent Kirurgu Plastiku b'interess speċjali fir-Rikostruzzjoni tal-Estremità t'Isfel, Mikrokirurġija u Kirurġija tal-Id fid-dipartiment tal-Ispeċjalitajiet Kururġiċi, fl-Isptar Mater Dei, fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management),Ministeru għas-Saħħa u l-Anzjanità Attiva tilqa' applikazzjonijiet għall-

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Minstry for Health and Active Ageing. These general provisions are to be regarded as an integral part of this call for applications.

The website address, and email address of the receiving Division are (https://health.gov.mt) and (recruitment.health@gov.mt).

20th June, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Consultant Plastic Surgeon with special interest in Lower Limb Reconstruction, Microsurgery and Hand Surgery in the department of Surgical Specialities at Mater Dei Hospital in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing invites applications for the

post ta' Konsulent Kirurgu Plastiku b'interess speċjali fir-Rikostruzzjoni tal-Estremita' t'Isfel, Mikrokirurġija u Kirurġija tal-Id fid-Dipartiment tal-Ispeċjalitajiet Kirurġiċi, fl-Isptar Mater Dei, fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.2 Is-salarju ta' Konsulent huwa ta' Skala ta' Salarju 4, li fis-sena 2025 huwa €41,530.00 fis-sena.

2.3 Persuna fil-ħatra ta' Konsulent tirrapporta direttament liċ-Chairperson Kliniku tad-Dipartiment tal-Ispeċjalitajiet Kirurġiċi.

2.4 Persuna li tiġi maħtura tkun tista' tagħżel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

2.5 Persuna maħtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra li jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20

post of Consultant Plastic Surgeon with special interest in Lower Limb Reconstruction, Microsurgery and Hand Surgery in the Department of Surgical Specialities at Mater Dei Hospital, in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 The salary for the post of Consultant is Salary Scale 4, which in the year 2025 is equivalent to, €41,530.00 per annum.

2.3 The Consultant shall report to the Clinical Chairperson, Department of Surgical Specialities.

2.4 The appointee will be able to choose to work on a Contract A or B basis.

2.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent Union.

2.6 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20

for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Konsulent Kirurgu Plastiku b'interess speċjali fir-Rikostruzzjoni tal-Estremita' t'Isfel, Mikrokirurġija u Kirurġija tal-Id huma:

i. ikun parti mid-Dipartiment tal-Dipartiment tal-iSpeċjalitajiet Kirurġiċi u jirrispondi direttament liċ-Chairperson Kliniku ta' dan id-Dipartiment;

ii. jieħu sehem fl-attivitajiet tad-Dipartiment tal-iSpeċjalitajiet Kirurġiċi, jipparteċipa fi programmi ta' tagħlim u riċerka, jattendi regolarment għal-laqgħat kliniċi u jieħu sehem fil-proċess ta' assigurazzjoni ta' kwalita' u verifika;

iii. iwettaq dmirijiet kemm kliniċi u kif ukoll amministrattivi fid-Dipartiment tal-iSpeċjalitajiet Kirurġiċi u jipparteċipa fil-ħidma tad-dipartiment, taħt id-direzzjoni taċ-Chairperson kliniku ta' dan id-dipartiment;

iv. jiżgura li d-dixxiplina u l-prattika tas-sezzjoni (inkluż aspetti tal-iġjene u kontroll ta' infezzjoni) li jaffettwaw il-pazjenti taħt il-kura tagħha jkunu ta' l-ogħla livell possibbli;

v. jipprovdi pariri dwar il-programm kontinwu ta' taħriġ u edukazzjoni fir-rispett tal-impjegati li jieħdu ħsieb il-pazjenti taħt il-kura tiegħu/tagħha u jikkollabora/tikkollabora ma' u tagħti parir lill-membri oħra mediċi

vi. jipparteċipa fis-sistema tal-'on-call' tad-Dipartiment tal-iSpeċjalitajiet Kirurġiċi hekk kif inkarigat mic-Chairperson kliniku;

vii. jipparteċipa fit-tagħlim u t-taħriġ ta' qabel u ta' wara l-gradwazzjoni skond il-ħtieġa;

viii. jipparteċipa meta mitlub, f'bordijiet tal-għażla, bordijiet dixxiplinarji u bordijiet tal-akkwist;

ix. iwettaq sessjonijiet kliniċi hekk kif mfassal fil-pjan tax-xogħol bi ftejhim maċ-Ċerpersin Kliniku u mal-Amministrazzjoni tal-Isptar. li jinkludu pazjenti ammessi fl-Isptar kif ukoll out-patients (appuntamenti ġodda kif ukoll 'follow-ups');

x. imexxi u jissorvelja sessjonijiet tal-kirurġija plastika li jaqgħu taħt l-esperjenza tiegħu; dan jinkludi 'soft tissue lower limb reconstruction', il-firxa sħiħa ta' kirurġija tal-id inkluż Kirurġija tal-id pediatrika, reimplantazzjoni ta' swaba' u arti, u mikrokirurġija/trasferiment ta' tessut ħieles għal każijiet ta' onkoloġija u trawma fuq kull parti tal-ġisem;

Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3.1 The job duties for the post of Consultant Plastic Surgeon with special interest in Lower Limb Reconstruction, Microsurgery and Hand Surgery include:

i. forms part of the Department of Surgical Specialities and will be directly responsible to the Clinical Chairperson of this Department;

ii. takes part in the activities of the Department of Surgical Surgery, participates in its teaching and research programmes, attends clinical meetings regularly and partakes in the process of quality assurance and audit;

iii. performs clinical and administrative duties at the Department of Surgical Specialties and participates in departmental activities under the direction of and as assigned by the Clinical Chairperson of the Department;

iv. ensuring that discipline and practice (including aspects of hygiene and infection control) affecting patients under his/her care are of the highest possible level;

v. providing advice about ongoing training and education programmes in respect of the staff caring for the patients under his/her charge and liaising with and advising other members pertaining to the speciality;

vi. participates in the Department of Surgical Specialities on-call rotas as directed by the Clinical Chairperson of Department;

vii. participates in undergraduate and postgraduate teaching and training as required.

viii. participates, when asked in selection boards, disciplinary boards and procurement boards;

ix. Performs clinical output as agreed in the job plan approved by the Clinical Chairperson and Hospital management, both in patients and out patients (new case appointments and follow-up appointments);

x. leads and supervises plastic surgery sessions that fall under his expertise, including soft tissue lower limb reconstruction, the full range of hand surgery including Paediatric Hand Surgery, reimplantation of digits and limbs, and microsurgery/free tissue transfer for oncology and trauma cases on all parts of the body;

xi. jipparteċipa f'servizzi ġenerali tal-Kirurġija Plastika relatat mal-kanċer tal-ġilda u rikostruzzjoni tas-sider;

xii. jikkollabora ma' u jagħti pariri lill-membri l-oħra tal-ħaddiema mediċi, kirurġiċi u tal-allied health dwar materji li jappartjenu għall-ispeċjalitajiet imsemmija hawn fuq u għal dan il-għan, ikun mistenni li jaħdem mill-qrib mal-isptar, u mal-Komunità;

xiii. iwettaq kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa u l-Anzjanità Attiva;

xv. jifhem u japprezza l-impatt potenzjali tal-iżvilupp teknoloġiku u r-riżultati ġodda tar-riċerka;

xvi. izomm aġġornat/a mal-bidliet fil-prattika tal-Kirurġija Plastika bħala konsegwenza ta' proċess ta' tagħlim tul il-karriera.

xvii. jista' wkoll ikun meħtieġ li jipprovdi servizz f'estensjonijiet futuri tas-servizzi tas-saħħa kif provdut taħt Skema Nazzjonali Komprensiva tas-Saħħa;

xviii. iwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta u fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-Amministrazzjoni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

xi. shares the general workload of the department including skin cancer and breast reconstruction surgery;

xii. liaises with and advises other members of the medical, surgical and allied health on matters pertaining to the above mentioned specialties and to this effect, he/she will be expected to work closely with hospital and Community based committees;

xiii. undertakes any other tasks, which the superior may delegate to him/her as may be required;

xiv. makes use of the Information Technology systems which may be in operation within the Ministry for Health;

xv. Understand the potential impact of technological development and new results of research.

xvi. keeps up to date with changes of practice in Plastics and Burns Surgery as part of a lifelong learning process;

xvii. may also be required to provide service in any future extension of health services as provided under a comprehensive National Health Scheme;

xviii. carries out any other duties as directed by the Principal Permanent Secretary

3.2 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the Management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms

ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

Qed jiġi hawnhekk innutat li kandidati li mhumiex profiċjenti fil-lingwa Maltija jistgħu jibqgħu jiġu kkunsidrati sakemm il-kandidati magħżula jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija fi żmien sena (1) mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Konsulenti li ma jkunux kisbu dan iċ-ċertifikat fiż-żmien ta' prova jingħataw estensjoni ta' darba biex jiksbu b'suċċess dan iċ-ċertifikat. Kwalunkwe ħlas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallsa mill-kandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jintalbu lura permezz tal-iskema Continuous Medical Education (CME).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas

of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

It is hereby being noted that candidates who are not proficient in the Maltese Language may still be considered as long as the selected candidates provide evidence of basic proficiency in the Maltese language within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 of the University of Malta. The course officially leading to this examination is the Course in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 run by the Department of Maltese of the University of Malta. Consultants who would have not obtained this certification within the probationary period, will be given a one time extension to successfully obtain this certification. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Medical Education (CME) Scheme.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed

anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom wkoll:

i. ikollhom isimihom imniżżel fir-Reġistru għall-Ispeċjalisti tal-Kirurġija Plastika miżmum mill-Kunsill Mediku ta' Malta: jew

ii. ikunu approvati li isimhom jitniżżel fir-Reġistru għall-Ispeċjalisti tal-Kirurġija Plastika miżmum mill-Kunsill Mediku ta' Malta; jew

iii. a. ikollhom Ċertifikat ta' Tlestija ta' Taħriġ ta' Speċjalist (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali taħriġ speċjalizzat li jista' jintalab għal Kirurġija Plastika; jew

b. ikollhom kwalifika ta' speċjalista ekwivalenti għas-CCST fil-Kirurġija Plastika, li tkun maħruġa mill-Awtorità kompetenti ta' stat membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

c. ikollhom kwalunkwe kwalifika oħra ta' speċjalista dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/esperjenza huma suffiċjenti sabiex tabib ikun irreġistrat mal-Kunsill Mediku ta' Malta bħala Speċjalista fil-Kirurġija Plastika.

4.3 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandu aktar minn hekk ikollhom sentejn (2) esperjenza full-time bħala Speċjalista fil-Kirurġija Plastika. Qed ikun hawnhekk ikkjarifikat li l-esperjenza bħala Speċjalista titqies li ma tibdiex qabel id-data tar-Reġistrazzjoni fir-Reġistru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew reġistrazzjoni ekwivalenti maħruġa mill-awtorità kompetenti fi Stat Membru ieħor tal-Unjoni Ewropea. Qed ikun ikkjarifikat ukoll li l-esperjenza mwettqa fuq bażi part-time jew fi kwalunkwe każ fuq bażi ta' inqas minn erbgħin (40) siegħa fil-gimgħa, tkun rikonoxxuta fuq bażi prorata.

4.4 Persuna magħżula li tkun eliġibbli taħt paragrafu 4.2 (iii) (b) u paragrafu 4.2 (iii) (c) hawn fuq trid tkun imniżżla fir-Reġistru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irreġistrata bis-sħiħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni

and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of Plastic Surgery kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Register of Plastic Surgery kept by the Medical Council of Malta; or

iii. a. in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for Plastic Surgery; or

b. in possession of a specialist qualification equivalent to the CCST for Plastic Surgery, which is issued by the competent authority in another EU member state, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or

c. in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/ experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Plastic Surgery.

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full- time experience as a Specialist in Plastic Surgery. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than forty (40) hours per week, is reckoned on a pro-rata-basis.

4.4 The successful candidate eligible under paragraph 4.2 (iii) (b) and paragraph 4.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of

ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija ta' Taħriġ ta' Speċjalist maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat minn (https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf).

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c), u li jkunu meħtieġa jippreżentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalist kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' din id-dikjarazzjoni mal-applikazzjoni u jippreżentaw l-oriġinali waqt l-intervista. Kandidati li mhumiex fil-pussess ta' din id-dikjarazzjoni xorta jistgħu japplikaw, basta jissottomettu kopja ta' din id-dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe ċirkustanza mhux aktar tard mid-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet. Applikanti li ma jippreżentawx id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu estenjoni ta' dan il-limitu ta' żmien b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

4.7 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.8 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw

Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf).

4.6 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in the calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the

is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.9 Kwalifiki formali, ħiliet u esperjenza speċjalizzata fil-Kirurġija Plastika jiġu evalwati abbażi tal-portafoll tal-esperjenza tax-xogħol tal-applikant. Evidenza formali ta' taħriġ u kwalifiki elenkati fil-portafoll jridu jiġu ppreżentati mal-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ fuq (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.9, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online biss fuq (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.9 Formal qualifications, specialist skills and experience in Plastic Surgery, will be evaluated on the basis of the applicant's portfolio of work experience. Formal evidence of training and qualifications listed in the portfolio are to be presented upon application.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.9, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15 Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** on (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku tal-Ministeru għas-Saħħa u l-Anzjanità Attiva huwa (https://health.gov.mt), u l-indirizz elettroniku huwa (recruitment.health@gov.mt).

L-20 ta' Ġunju, 2025

UFFIĊĊJU TAL-PRIM MINISTRU

Post ta' Assistant Manager fl-Uffiċċju tal-Prim Ministru

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur (Finanzi u Amministrazzjoni), Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' Assistant Manager fi ħdan l-Uffiċċju tas-Segretarju Permanenti Ewlieni fl-Uffiċċju tal-Prim Ministru.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address of the Ministry for Health and Active Ageing is (https://health.gov.mt), and the email address is (recruitment.health@gov.mt).

20th June, 2025

OFFICE OF THE PRIME MINISTER

Post of Assistant Manager in the Office of the Prime Minister

Nomenclatures denoting the male gender include also the female gender.

1. The Director (Finance and Administration), Office of the Prime Minister, invites applications for the post of Assistant Manager within the Office of the Principal Permanent Secretary in the Office of the Prime Minister.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidħol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526.00 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €24,650.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2025 hija ekwivalenti għal €24,038.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €26,290.00, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1 (iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€25,570.98 x €407.67 - €28,017.00 fl-2025) wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2025 is equivalent to €22,526.00 per annum, rising by annual increments of €354.00 up to a maximum of €24,650.00.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00 in 2025) on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous

l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager huma:

i. Jappoġġja l-iżvilupp u l-implimentazzjoni tal-istrateġija tal-midja soċjali tal-organizzazzjoni, filwaqt li jiżgura l-allinjament mal-objettivi ta' komunikazzjoni u l-identità tal-marka;

ii. Joħloq u jippubblika kontenut interessanti (test, stampi, videos, stories, u reels) imfassal għal diversi pjattaformi bħal Facebook, Instagram, X (Twitter), LinkedIn, u TikTok;

iii. Jassisti fil-ġestjoni ta' attivitajiet ta' kuljum tal-midja soċjali u l-iskedar tal-kontenut bl-użu ta' għodod bħal Meta Business Suite jew pjattaformi oħra ta' skedar;

iv. Jimmonitorja l-involviment tal-udjenza u l-prestazzjoni tal-pjattaforma, kif ukoll iwieġeb għall-kummenti u l-messaġġi fil-pront u professjonalment;

v. Jitraċċa u janalizza l-metriċi tal-midja soċjali, li jikkontribwixxu għat-tħejjija ta' rapporti regolari dwar il-firxa, l-involviment, u t-tkabbir tas-segwaċi;

vi. Iżomm aġġornat dwar ix-xejriet attwali tal-midja soċjali u l-aħjar prattiki, filwaqt li jirrakkomanda ideat ġodda biex tissaħħaħ il-preżenza online tal-organizzazzjoni;

vii. Jappoġġja l-kordinazzjoni u l-eżekuzzjoni tal-kampanji tal-midja soċjali, is-sħubijiet, u l-kollaborazzjonijiet tal-kontenut;

viii. Jikkollabora ma' timijiet interni u ma' fornituri esterni biex jiġbru u jiżviluppaw kontenut u informazzjoni għall-użu diġitali;

employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Assistant Manager include:

i. Supports the development and implementation of the organisation's social media strategy, ensuring alignment with communication objectives and brand identity;

ii. Creates and publishes engaging content (text, images, videos, stories, and reels) tailored to various platforms such as Facebook, Instagram, X (Twitter), LinkedIn, and TikTok;

iii. Assists in managing daily social media activities and scheduling content using tools such as Meta Business Suite or other scheduling platforms;

iv. Monitors audience engagement and platform performance, including responding to comments and messages promptly and professionally;

v. Tracks and analyses social media metrics, contributing to the preparation of regular reports on reach, engagement, and follower growth;

vi. Stays up-to-date with current social media trends and best practices, recommending new ideas to enhance the organisation's online presence;

vii. Supports the coordination and execution of social media campaigns, partnerships, and content collaborations;

viii. Collaborates with internal teams and external suppliers to gather and develop content and information for digital use;

ix. Jiżgura li l-kontenut kollu tal-midja soċjali jaqbel mal-vuċi, l-istil u l-linji gwida tal-marka, filwaqt li jżomm standards għoljin ta' kwalità u konsistenza;

x. Juri ħiliet qawwija ta' komunikazzjoni bil-miktub u verbali kemm bil-Malti kif ukoll bl-Ingliż għall-abbozzar u r-riveżjoni tal-kontenut;

xi. Juża għodod tad-disinn bħal Canva jew Adobe Creative Suite biex jgħinu fil-ħolqien tal-kontenut u l-preżentazzjoni viżwali;

xii. Jimmaniġġja diversi kompiti b'mod effettiv f'ambjent b'ritmu mgħaġġel, u juri ħiliet organizzattivi b'saħħithom u l-kapaċità li jipprijoritizza l-iskadenzi;

xiii. Jikkontribwixxi bħala team player proattiv u affidabbli, filwaqt li jappoġġja ambjent tax-xogħol pożittiv u kollaborattiv;

xiv. Juri inizjattiva, kreattività, u entużjażmu fit-tlestija tad-dmirijiet assenjati lilu/lilha b'superviżjoni minima, filwaqt li jkun ħerqan jitgħallem u jikber fi ħdan ir-rwol; u

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta'

ix. Ensures all social media content adheres to brand voice, style, and guidelines, maintaining high standards of quality and consistency;

x. Demonstrates strong written and verbal communication skills in both Maltese and English for content drafting and review;

xi. Utilises design tools such as Canva or Adobe Creative Suite to assist with content creation and visual presentation;

xii. Manages multiple tasks effectively in a fast-paced environment, showing strong organisational skills and the ability to prioritise deadlines;

xiii. Contributes as a proactive and reliable team player, supporting a positive and collaborative working environment;

xiv. Shows initiative, creativity, and enthusiasm in completing assigned duties with minimal supervision, while remaining eager to learn and grow within the role; and

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals)

Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża;

ii. must be proficient in the Maltese and English languages;

U

AND

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fil-Marketing jew Komunikazzjoni jew Digital Media jew Commerce jew Management, jew f'oqsma rilevanti kif determinat mill-maniġment.

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Marketing or Communications or Digital Media or Commerce or Management, or in relevant areas as determined by management.

JEW

OR

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Marketing jew Komunikazzjoni jew Digital Media jew Commerce jew Management, jew f'oqsma rilevanti kif determinat mill-maniġment.

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Marketing or Communications or Digital Media or Commerce or Management, or in relevant areas as determined by management.

JEW

OR

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola jew kwalifika komparabbli pertinenti rikonoxxuta.

c. (i) In possession of two (2) subjects at Advanced level and three (3) subjects at Intermediate Matriculation Level, or a recognised pertinent comparable qualification.

JEW

OR

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat.

(ii) In possession of three (3) subjects at Advanced level.

*Kwalifika rikonoxxuta komparabbli ma' 120/60 ECTS/ECVET krettu, hekk kif applikabli, hija aċċettata

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an

biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedjajru tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidħlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza

MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated

għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adattat għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mis-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, Berġa ta' Kastilja, Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.opm.gov.mt) u (human-resources.opm@gov.mt).

L-20 ta' Ġunju, 2025

UFFIĊĊJU TAL-PRIM MINISTRU

Post ta' Manager I (Riżorsi Umani) fl-Uffiċċju tal-Prim Ministru

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur (Finanzi u Amministrazzjoni), Uffiċċju tal-Prim Ministru tilqa' applikazzjonijiet għall-post ta' Manager I (Riżorsi Umani) fi ħdan id-Direttorat tal-Finanzi u Amministrazzjoni fl-Uffiċċju tal-Prim Ministru.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, Auberge de Castille, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.opm.gov.mt) and (human-resources.opm@gov.mt).

20th June, 2025

OFFICE OF THE PRIME MINISTER

Post of Manager I (Human Resources) in the Office of the Prime Minister

Nomenclatures denoting the male gender include also the female gender.

1. The Director (Finance and Administration), Office of the Prime Minister, invites applications for the post of Manager I (Human Resources) within the Finance and Administration Directorate in the Office of the Prime Minister.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Human Resources) is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 kredtu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fl-2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Human Resources, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this

sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3.1 L-oġġettivi tal-post huma li jappoġġaw il-funzjonijiet kollha tal-immaniġjar tar-Riżorsi Umani inkluż l-ippjanar tar-riżorsi umani, konformità ta' proċessi delegati u mmaniġjar ta' ġestjoni tar-rekords/data/statistika aġġornati tal-impjegati li fuqhom jittieħdu d-deċiżjonijiet Strateġiċi tar-Riżorsi Umani. Dan ir-rwol huwa kumplimentari għal dak ta' People Management.

3.2 Id-dmirijiet għal dan il-post ta' Manager I (Riżorsi Umani) huma:

i. Jappoġġja lis-superjur bil-monitoraġġ tal-funzjonijiet delegati tal-politiki, il-programmi u l-prattiki kollha tar-riżorsi umani biex tiġi żgurata l-konformità mal-politiki ċentrali fil-ministeru kollu;

ii. Jassisti lis-superjur fit-twettiq ta' dmirijiet relatati mar-reklutaġġ, il-promozzjonijiet u l-progressjonijiet tal-impjegati kif u meta meħtieġ;

iii. Jassisti fil-ħolqien tal-listi ta' kontroll u l-Proċeduri Operattivi Standard biex tittejjeb l-aderenza mal-proċessi, il-proċeduri u r-regolamenti biex jitnaqqsu r-riskji ta' nuqqas ta' konformità;

iv. Jikkordina u jwettaq kontrolli ta' konformità kostanti u regolari biex jiżgura li l-politiki stabbiliti jkunu qed jiġu

call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3.1 The objectives of the post are to support all human resources management functions including HR Planning, compliance of delegated processes and the management of updated employed records/data/statistics upon which Strategic Human Resources Management decisions are taken. This role is complementary to that of People Management.

3.2 The job duties for the post of Manager I (Human Resources) include:

i. Supports the superior with the monitoring of delegated functions of all human resources policies, programmes, and practices to ensure compliance with central policies across the ministry;

ii. Assists the superior in performing duties related to the recruitment, promotions and progressions of employees as and when required;

iii. Assists in creating the checklists and Standard Operating Procedures to improve adherence to processes, procedures and regulations to reduce risks of lack of compliance;

iv. Coordinates and carries out constant and regular compliance checks to ensure that established policies are

osservati, u jsegwi l-implimentazzjoni f'waqtha tal-miżuri korrettivi meħtieġa;

v. Jassisti superjuri fl-allinjament bejn l-istrateġija tar-Riżorsi Umani u l-għanijiet tan-negozju, jikkontribwixxi għall-Analiżi tal-Ħtiġiet ta' Taħriġ u jappoġġja programmi ta' ġestjoni tat-tibdil;

vi. Jikkordina u jipparteċipa fil-ġbir ta' data relatata mar-rekords tar-Riżorsi Umani tal-Ministeru billi jutilizza s-sistemi standard tad-data korporattiva Dakar HR għad-dħul, l-inkjesta u r-rappurtar tad-data;

vii. Jikkollabara mal-kapijiet tal-Ministeru biex jiżgura l-implimentazzjoni u l-konformità sħiħa tal-istqarrijiet tal-prestazzjoni u jieħu l-azzjoni meħtieġa biex jiżgura li l-perjodi ta' żmien jiġu osservati b'mod strett;

viii. Jiffaċilita l-proċess ta' reklutaġġ tal-Ministeru inkluži l-abbozzi, l-ipproċessar u l-ħruġ ta' sejħiet għall-applikazzjonijiet, isegwi l-proċedura meħtieġa kif deskritta u ggwidata minn politiki, regolamenti prevalenti u d-Diviżjoni dwar Nies u Standards;

ix. Jappoġġja u jikkompila l-ħidma meħtieġa dwar id-data/finanzjarja meta jkun meħtieġ għal negozjati mat-trade unions;

x. Jassisti fit-tħejjija u l-qsim tad-data, u jikkordina mal-IPS għall-induzzjoni ta' impjegati ġodda jew impjegati oħra li jeħtieġu żvilupp wara riżultati tal-evalwazzjoni tal-prestazzjoni kif ukoll jikkordina l-orjentazzjoni interministerjali kif meħtieġ;

xi. Jappoġġja l-Kultura ta' Eċċellenza filwaqt li jassigura komunikazzjoni effettiva fil-livelli kollha;

xii. Iwettaq dmirijiet oħra kif ordnat mid-Direttur/Direttur Ġenerali responsabbli għall-People Management;

xiii. Iwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti; u

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

being adhered to, and follow up on the timely implementation of corrective measures required;

v. Assists superior in the alignment between the HR Strategy and business goals, contributes towards the Training Needs Analysis and supports change management programmes;

vi. Coordinates and participates in the collations of data related to human resources records of the ministry by utilising the standard Dakar HR Corporate data systems for data entry, enquiry and reporting;

vii. Liaises with the heads of the ministry to ensure implementation and full compliance of performance appraisals and takes the necessary action to ensure that timeframes are strictly adhered to;

viii. Facilitates the Ministry's recruitment process including the drafts, processing and issuing of calls for applications, follows the necessary procedure as outlined and guided by prevailing policies, regulations and the People and Standards Division;

ix. Supports and prepares all the required data/financial workings in case of negotiations;

x. Assists in the preparation and sharing of data, and coordinates with IPS for the induction of new or other employees who require development following results of performance appraisals as well as coordinates the inter-ministry orientation as necessary;

xi. Supports the Culture of Excellence whilst ensuring effective communication at all levels;

xii. Performs other duties as directed by the Director/ Director General responsible for People Management;

xiii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary; and

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Work u Human Resource Management jew Training u Development jew Amministrazzjoni Pubblika jew Public Management jew Corporate Governance u Leadership jew Leadership u Organisational Behaviour jew Management u Leadership jew Strateġija jew Leadership

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Work and Human Resource Management or Training and Development or Public Administration or Public Management or Corporate Governance and Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy or Leadership and

u Change Management jew Relazzjonijiet Industrijali u Workplace Learning jew Business Administration jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Change Management or Industrial Relations and Workplace Learning or Business Administration or in relevant areas as determined by management.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adattat għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online biss f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija **s-1**.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mis-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, Berġa ta' Kastilja, Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.opm.gov.mt) u (human-resources.opm@gov.mt).

L-20 ta' Ġunju, 2025

UFFIĊĊJU TAL-PRIM MINISTRU

Post ta' Manager I fid-Diviżjoni ta' Nies u Standards fi ħdan l-Uffiċċju tal-Prim Ministru

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Nies u Standards), fid-Diviżjoni Nies u Standards fi ħdan l-Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' Manager I fl-Istitut għas-Servizzi Pubbliċi fi ħdan id-Diviżjoni Nies u Standards fl-Uffiċċju tal-Prim Ministru.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, Auberge de Castille, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.opm.gov.mt) and (human-resources.opm@gov.mt).

20th June, 2025

OFFICE OF THE PRIME MINISTER

Post of Manager I in the People and Standards Division within the Office of the Prime Minister

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (People and Standards), in the People and Standards Division within the Office of the Prime Minister, invites applications for the post of Manager I in the Institute for the Public Services within the People and Standards Division in the Office of the Prime Minister.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 kredtu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fl-2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Human Resources, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this

sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Manager I huma:

i. Jipprovdi sapport lill-amministratur u project leader fil-kordinazzjoni, monitoraġġ u kontroll tal-proġett/i ko-finanzjat/i mill-fondi Ewropej jew fondi simili;

ii. Iwettaq kontrolli dokumentarji u fiżiċi fuq il-proġetti;

iii. Jikkordina ma' stakeholders (inklużi Partners, NGOs u benefiċjarji, fost l-oħrajn) kif indikat mill-amministratur tal-proġett;

iv. Iwettaq dmirijiet relatati mal-ġbir ta' data u riċerka oħra;

v. Iwettaq xogħol relatat mal-manwali tal-proċeduri tal-Fondi Ewropej, inkluż il-produzzjoni ta' mudelli u struzzjonijiet;

vi. Jorganizza u jipparteċipa f'laqgħat u jieħu l-minuti tad-diskussjonijiet;

vii. Iwettaq funzjonijiet relatati mar-rapportar;

viii. Jappoġġja lill-promoturi tal-proġett fuq il-maniġment Information System (database elettronika);

call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3.1 The job duties for the post of Manager I include:

i. Provides support to the administrator and leader of the project in the coordination, monitoring and control of project/s co-financed by EU Funds or similar;

ii. Carries out documentary and physical on-the spot controls of projects;

iii. Liaises with relevant stakeholders (including Partners, NGOs, and beneficiaries, among others) as instructed by the administrator of the project;

iv. Performs duties related to the compilation of data and other research work;

v. Carries out work in relation to the manuals of procedures of EU Funds including the production of templates and instructions;

vi. Organises and participates in meetings and takes minutes of discussions;

vii. Carries out reporting functions;

viii. Provides support to the project promoters on the relevant Management Information System (electronic database);

ix. Jikkordina ma' stakeholders oħra involuti fl-implimentazzjoni tal-proġett;

x. Jipparteċipa f'taħriġ u konferenzi kemm lokalment kif ukoll barra minn Malta (il-kandidat magħżul li jipproċedi billi jmur barra minn Malta biex isegwi xi korsijiet se jkun marbut bil-kundizzjonijiet rilevanti stipulati fil-manwal dwar l-Iżvilupp tal-iStaff fl-Amministrazzjoni Pubblika);

xi. Iżomm rekords kif meħtieġ mill-Istitut u r-regolamenti li jirregolaw il-proġetti;

xii. Iwettaq kwalunkwe dmirijiet oħra sekondarji kif assenjati mid-Direttur (Taħriġ u Żvilupp) jew mir-rappreżentant tiegħu/tagħha bħala project leader; u

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju

ix. Liaises with other relevant stakeholders involved in the implementation of the project;

x. Participates in training and conferences locally and abroad (the selected candidate proceeding abroad to follow courses will be bound by the relevant conditions laid down in the Manual on Staff Development in Public Administration);

xi. Maintains proper records as required by the Institute and the regulations governing the projects;

xii. Carries out any other ancillary duties as assigned by the Director (Training and Development) or his/her representative, as project leader; and

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and

Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-European Affairs or Finance or Human Resources, jew f'oqsma rilevanti kif determinat mill-maniġment

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla

their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in European Affairs or Finance or Human Resources, or in relevant areas as determined by management.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than

minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt)

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adattat għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online biss f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet

that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to

għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mis-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, Berġa ta' Kastilja, Valletta. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.opm.gov.mt) u (human-resources.opm@gov.mt).

L-20 ta' Ġunju, 2025

include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, Auberge de Castille, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.opm.gov.mt) and (human-resources.opm@gov.mt).

20th June, 2025

MINISTERU GĦALL-FONDI EWROPEJ U L-IMPLIMENTAZZJONI TAL-PROGRAMM ELETTORALI

Post ta' Senior Systems Analyst fl-Information Management Unit fil-Ministeru għall-Fondi Ewropej u l-Implimentazzjoni tal-Programm Elettorali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti Ministeru għall-Fondi Ewropej u l-Implimentazzjoni tal-Programm Elettorali jilqa' applikazzjonijiet għall-post ta' Senior Systems Analyst fil-Ministeru għall-Fondi Ewropej u l-Implimentazzjoni tal-Programm Elettorali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax (12)-il xahar.

2.2 Is-salarju ta' Senior Systems Analyst huwa ta' Skala ta' Salarju 7, li fis-sena 2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.3 Persuna fil-grad ta' Senior Systems Analyst titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00) wara tliet (3) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti u jekk tkun lestiet kors speċifiku ta' ICT Toolkit relatat ma' dan il-grad kif stabbilit minn żmien għal-żmien mill-Amministrazzjoni Ċentrali, (jiġifieri mingħajr il-ħtieġa li jitlesta il-Public Service Toolkit).

2.4 Persuna fil-grad ta' Senior Systems Analyst tkun intitolata wkoll għall-Performance Bonus marbut sa massimu ta' 15% tas-salarju bażiku tiegħu. L-ammont pagabbli jiġi determinat miċ-Chief Information Officer wara li tiġi kkunsidrata l-prestazzjoni tal-uffiċċjal u, fejn japplika, kwalunkwe rakkomandazzjoni li titressaq mis-superjur immedjat tal-uffiċjal. Il-ħlas tal-bonus huwa suġġett għall-policies tal-Amministrazzjoni Ċentrali skont kif inhu fis-seħħ minn żmien għal żmien.

a. Il-persuna maħtura tkun intitolata għall-benefiċċji oħra u suġġetta għall-kundizzjonjijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Information and Communications Technology (ICT) Class.

2.5 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju

MINISTRY FOR EUROPEAN FUNDS AND THE IMPLEMENTATION OF THE ELECTORAL PROGRAMME

Post of Senior Systems Analyst in the Information Management Unit within the Ministry for European Funds and the Implementation of the Electoral Programme

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary Ministry for European Funds and the Implementation of the Electoral Programme, invites applications for the post of Senior Systems Analyst in the Information Management Unit within the Ministry for European Funds and the Implementation of the Electoral Programme.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Senior Systems Analyst is Salary Scale 7, which in the year 2025 is equivalent to €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.3 A Senior Systems Analyst will progress to Scale 6 (€32,279.02 x €596.33 - €35,857.00) on completion of three (3) years service in the grade, subject to satisfactory performance and subject to the completion of a specific ICT Toolkit course related to the grade as established from time to time by the Central Administration (that is, without the completion of the Public Service Toolkit).

2.4 A Senior Systems Analyst will also be entitled to an annual Performance Bonus of up to a maximum of 15% of his basic salary. The amount payable shall be determined by the Chief Information Officer after consideration of the officer's performance and any recommendations forwarded by the officer's immediate superior, where applicable. Payment of bonus is also subject to Central Administration's policies in force from time to time.

a. The appointee will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Information and Communications Technology (ICT) Class.

2.5 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal

tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Systems Analyst huma:

i. Jikkordina, jissorvelja u jimmaniġja proġetti, programmi u inizzjattivi speċifiċi tal-IT;

ii. Ikun responsabbli għall-għodod kollaborattivi, immaniġjar ta' inċidenti, dokumentazzjoni ta' proġetti, proċeduri ta' ttestjar u intelliġenza dwar in-negozju;

iii. Jiggwida u jissorvelja, kif applikabbli, persunal tekniku involut fl-iżvilupp, l-implementazzjoni jew il-manutenzjoni tas-sistema tal-IT;

iv. Jaħdem b'mod indipendenti jew bħala membru tat-tim tal-proġett fuq assenjazzjonijiet li jirrikjedu intuwizzjoni u inizjattiva konsiderevoli, bil-għan li jsolvi problemi, u jagħmel għażliet, rakkomandazzjoniet jew deċiżjonjiet;

v. Jieħu rwol ewlieni fi proġetti għal applikazzjonijiet li jirrikjedu baġit u żmien sinifikanti, u/jew jamministra numru ta' proġetti għal-applikazzjonijiet iżgħar, waqt li jidderiġi kull attività fissystems development life cycle, minn ġbir ta' rekwiżiti għall-attivatijiet wara l-implimentazzjoni;

Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.6 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Senior Systems Analyst include:

i. Coordinates, supervises and manages specific IT projects, programs and initiatives;

ii. Be responsible for collaborative tools, incident management, projects documentation, testing procedures and business intelligence;

iii. Leads and supervises as applicable, technical staff engaged in the development, implementation or maintenance of IT systems;

iv. Works independently or as a member of the project team on assignments where considerable judgment and initiative are required in resolving problems and making choices, recommendations or decisions;

v. Serves as a project lead for applications of significant budget and duration, and/or managing multiple projects for smaller applications, guiding all activities in the systems development life cycle, from business requirements gathering to post-implementation activities;

vi. Jipprepara project plans dettaljati, u jassenja attivitajiet lil membri tat-tim li jkunu ġejjin minn diversi dixxiplini, u jagħmel monitoraġġ u jsegwi l-istatus tar-rapport;

vii. Imexxi diskussjonijiet mal-partijiet interessati fil-qasam tal-IT u tan-negozju, bil-għan li jevalwa l-impatt sħiħ li diversi soluzzjonijiet ikollhom fuq it-teknoloġija u n-negozju, u jikkomunika ilkonsegwenzi ta' kull soluzzjoni offruta, u dan kollu bil-għan li jiggwida lill-partijiet interessati kollha sabiex jilħqu ftehim u konsensus;

viii. Jiżgura li matul l-iżvilupp tas-sistemi tal-IT u l-proċessi ta' implimentazzjoni, jiġu osservati standards u proċeduri xierqa biex isostnu kwalita xierqa;

ix. Jikkordina u jissorvelja il-kumpilazzjoni u l-produzzjoni tal-Information Management Reports;

x. Jipprepara analiżi tal-ispejjeż u l-benefiċċji sabiex il-maniġment ikun f'pożizzjoni li jkun jista' jiddeċiedi jekk is-sistemi tal-informazzjoni u l-computing infrastructure solutions, kif ukoll laġġornament tagħhom, ikunx finanzjarjament vijabbli;

xi. Jiżgura li s-sistemi tat-teknoloġija tal-informatika eżistenti jintużaw bl-aħjar mod possibbli, fejn meħtieġ janalizza l-ħtiġijiet tal-utenti u jabbozza speċifikazzjonijiet tekniċi sabiex ikunu jistgħu jiġu implimentati soluzzjonijiet ġodda;

xii. Iżomm aġġornat ma' żvilupp fit-teknoloġija b'mod partikolari system administration technology, u jirakkomanda modi biex tieħu vantaġġ minn teknoloġiji ġodda;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż

vi. Prepares detailed project plans and assigning activities to team members from multiple disciplines and monitor and report status;

vii. Leads discussions with IT and business stakeholders to assess the full technology and business impact of various solution options, communicating consequences of each solution option, and guiding all stakeholders to consensus;

viii. Ensures that appropriate standards and procedures are adhered to during IT systems development and implementation processes to support a quality deliverable;

ix. Coordinates and supervises the compilation and generation of Information Management Reports;

x. Prepares an analysis of costs and benefits so that management can decide if information systems and computing infrastructure solutions and upgrades are financially feasible;

xi. Ensures that existing information technology systems are used to their optimum, and where necessary analyses user requirements and draft technical specifications for new solutions to be implemented;

xii. Stays current with technological developments in systems administration technology and recommending ways to take advantage of new technology;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of

leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)' jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża; U

iii. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 6 tal-MQF (b'minimu 180 ECTS/ECVET jew ekwivalenti*) fil-Kompjut u/jew ICT, jew kwalifika rikonoxxuta komparabbli f'Livell 6 tal-MQF fil-Kompjuter u/jew ICT, flimkien ma sentejn (2 esperjenza ta' xogħol rilevanti f'ambjent formali u matur tal-ICT;

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta rikonoxximent mill-MQRIC li tiġi sotttomessa mal-applikazzjoni (suġġett għal-dispożizzjonijiet tal-klawsola 5.4 tad dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabli sakemm jiġi vverifikat mill-

EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages; AND

iii. in possession of a recognised qualification at MQF Level 6 (with a minimum of 180 ECTS/ECVET or equivalent*) Computing and/or ICT or a recognised comparable professional qualification at MQF Level 6 in Computing and/or IC plus two (2) years relevant work experience in a formal and mature ICT environment;

*A recognised comparable Bachelor's qualification, as applicable is only accepted subject to an MQRIC forma recognition statement being submitted with the application (subject to the provisions of clause 5,4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that is verified by MQRIC or the University of Malta that

MQRIC jew l-Università ta' Malta l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

JEW

iv. Uffiċċjali Pubbliċi fil-pussess ta' kwalifika rikonoxxuta fil-Livell 5 tal-MQF (b'minimu ta' 60 ECTS/ECVET je ekwivalenti*) fil-Kompjuter u/jew ICT, jew kwalifika rikonoxxuta komparabbli f'Livell 5 tal-MQF fil-Kompjuter u/jew IC flimkien ma' erba' (4) snin esperjenza ta' xogħol rilevanti f'ambjent formali u matur tal-ICT;

*Kwalifika rikonoxxuta komparabbli ma' 120/60 ECTS/ECVET krettu hekk kif applikabbli, hija aċċettata biss suġġett għ dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafi 4.1 (iii) jew 4.1 (iv) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali **kwalifika** fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz

t workload is comparable to the minimum of 180 ECTS/ECVET credits.

OR

iv. Public officers in possession of a recognised qualification at MQF Level 5 (with a minimum of 60 ECTS/ECVET equivalent*) in Computing and/or ICT or a recognised comparable professional qualification at MQF Level 5 in Computing and/or ICT plus four (4) years relevant work experience in a formal and mature ICT environment;

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or 4.1(iv) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a

ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.5 Din is-sejħa pubblika qed tiġi ppubblikata flimkien ma' sejħa għas-servizz kollu għall-post ta' Senior Systems Analys fl-Information Management Unit kif ippubblikata nhar il-Ġimgħa, 20 ta' Ġunju, 2025 permezz taċ-Ċirkolari Nr HR/MFI/01/2025. L-applikanti li jirnexxu taħt is-sejħa għas-servizz kollu se jingħataw preċedenza fuq dawk li jirnexxu taħ is-sejħa pubblika. Il-ħatra hija barra minn hekk suġġetta għad-disponibbilita' ta' postijiet vakanti ta' validità tar-riżultat.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikat/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Poortal (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications

4.5 This public is being published in concurrence with a service-wide call for the post of Senior Systems Analyst within the Information Management Unit as published on Friday, 20th June, 2025, through Circular No HR/MFI/01/2025 Applicants who are successful under the service-wide call will be given precedence over those who are successful under the public call. Appointment is, moreover, subject to the availability of vacancies within the validity period of the result.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi Ministeru għall-Fondi Ewropej u l-Implimentazzjoni tal-Programm Elettorali, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, 280, Livell 2, Triq ir-Repubblika, Il-Belt Valletta.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for the European Funds and the Implementation of the Electoral Programme, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday 4th July 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, 280, Level 2, Triq ir-Repubblika,

Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://eufunds.gov.mt) u (recruitment.mfi@gov.mt).

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Junior Legal Officer fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjon tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Junior Legal Officer fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni.

Termini u Kundizzjonijiet

2.1. Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2. Is-salarju ta' Junior Legal Officer huwa ta' Skala ta' Salarju 9, li fis-sena 2025 huwa ta' €27,145.02 fis-sena, li jiżdied b'€447.33 fis-sena sa massimu ta' €29,829.00.

2.3. Persuna fil-grad ta' Junior Legal Officer tiġi promossa għall-grad ta' Legal Officer fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fis-sena 2025) wara sentejn (2) servizz fil-grad ta' Junior Legal Officer, dejjem jekk tkun qdiet dmirha b'mod sodisfaċenti u sakemm ikollha minn tal-inqas tliet (3) snin ta' prattika legali ppruvata wara li tkun kisbet il-warrant ta' Avukat.

2.4. Persuna fil-grad ta' Legal Officer tiġi promossa għall-grad ta' Legal Officer fi Skala 7 (€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara sitt (6) snin servizz fil-grad ta' Legal Officer fi Skala ta' Salarju 8, dejjem jekk tkun qdiet dmirha b'mod sodisfaċenti.

Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (https://eufunds.gov.mt) and (recruitment.mfi@gov.mt).

20th June, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Junior Legal Officer in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation (MEYR) invites applications for the post of Junior Legal Officer within the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1. This appointment is subject to a probationary period of (12) months.

2.2. The salary for the post of Junior Legal Officer is Salary Scale 9, which in the year 2025 is €27,145.02 per annum, rising by annual increments of €447.33 up to a maximum of €29,829.00.

2.3. A Junior Legal Officer will be promoted to the grade of Legal Officer in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in the year 2025) on completion of two (2) years service in the grade of Junior Legal Officer, subject to satisfactory performance and provided that the person has been practicing for at least three (3) proven years after obtaining the warrant of lawyer.

2.4. A Legal Officer will progress to the grade of Legal Officer in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in the year 2025) on completion of six (6) years service in the grade of Legal Officer in Scale 8, subject to satisfactory performance.

2.5. Il-persuna nnominata tkun intitolata ghall-beneficcji ohra u soggetta ghall-kundizzjonijiet ohra stipulati fi kwalunkwe ftehim pertinenti bejn il-Gvern ta` Malta u l-Unions kompetenti.

2.6. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.7. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Junior Legal Officer huma:

i. Jeżerċita l-professjoni tiegħu u jwettaq dmirjiet oħra kompatibbli mal-post, inkluż li jirrapreżenta lill-Ministeru fil-Qorti/Arbitraġġ u li jirrispondi għall-ittri legali;

ii. Jassisti lis-Segretarju Permanenti u/jew ir-rappreżentant/a/i tiegħu fuq affarijiet li jkunu jeħtieġu interpretazzjoni legali;

iii. Jabbozza jew jirrevedi ftehim;

iv. Iħejji abbozzi ta' Liġijiet u Avviżi Legali;

v. Jwettaq xogħol relatat ma' Regolamenti, politika u dokumenti oħra tal-UE;

2.5. The appointee will be entitled to such other benefits and subject to such other conditions as may be stipulated in any pertinent agreement between the Government of Malta and the competent Union.

2.6. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7. In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Junior Legal Officer include:

i. Exercises his/her profession and performs other duties compatible with the post, including representing the Ministry in Court/Arbitration and respond to legal letters;

ii. Assists the Permanent Secretary and/or his representative/s in matters requiring a legal interpretation;

iii. Drafts or revises agreements;

iv. Prepares draft Legislation and Legal Notices;

v. Performs duties relating to EU Regulations, policies and other documents;

vi. Jiftaħ u jsegwi każijiet legali sabiex jittermina ftehim u/jew jirkupra l-fondi;

vii. Jikkollabora mal-Uffiċċju tal-Avukat tal-Istat fuq każijiet li jkunu qed jiġu segwiti mill-uffiċċju tiegħu;

viii. Jagħmel xogħol ta' riċerka legali f'oqsma li jaqgħu taħt il-portafoll tal-Ministeru;

ix. Jattendi għal-laqgħat/konferenzi kemm f'Malta kif ukoll barra minn Malta;

x. Jirrappreżenta lill-Ministeru fejn u kif meħtieġ;

xi. Jikkordina xogħol legali bejn id-dipartimenti u l-entitajiet tal-Ministeru;

xii. Jwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta'

vi. Opens and follows legal cases to terminate agreements and/or to recover funds;

vii. Liaises with the Office of the State Advocate on cases that may be handled by that office;

viii. Performs legal research work on fields which fall under the Ministry's portfolio;

ix. Attends meetings/conferences in Malta and abroad;

x. Represents the Ministry where and as necessary;

xi. Coordinates legal work among the departments and entities of the Ministry;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required; and

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals)

Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni; u

ii. able to communicate in the Maltese and English language in order to sufficiently and adequately carry out the duties applied for; and

iii. fil-pussess tal-Warrant biex jipprattikaw il-professjoni ta' Avukat f'Malta.

iii. in possession of the warrant to practice the profession of advocate in Malta.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

4.2. Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.3. Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1. L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2. Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 -4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** f'dan l-indirizz: (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 7 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2. Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

4.3. Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1. Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.3, have proven relevant work experience.

Submission of Applications

7.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** at the following address: (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Monday, 7th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3. Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4. Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Precinct Officer fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

7.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

20th June, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Precinct Officer in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Precinct Officer fi ħdan il-Kulleġġ, fi ħdan id-Direttorat tal-Logisitics and Infrastructure, Uffiċċju tas-Segretarju Permanenti, fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni.

Termini u Kundizzjonijiet

2.1. Din il-ħatra hija suġġetta għal perjodu ta' probation ta' sena (1).

2.2. Is-salarju ta' Precinct Officer huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b' €407.67 fis-sena sa massimu ta' €28,017.00.

2.3. Persuna fil-grad ta' Precinct Officer titla' fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fis-sena 2025) wara tlett (3) snin servizz fi Skala ta' Salarju 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4. Persuna fil-grad ta' Precinct Officer titla' fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fis-sena 2025) wara tlett (3) snin oħra servizz fi Skala ta' Salarju 9, dejjem jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5. (a) Persuni fil-grad ta' Precinct Officers koperti mill-ftehim imsemmi f'2.6, bħala rikonoxximent tal-prestazzjoni tagħhom u bħala inkoraġġiment biex iżommu impjegati ta' prestazzjoni għolja filwaqt li jrawmu kultura ta' eċċellenza u kisba tal-għanijiet fi ħdan kulleġġi u skejjel, għandhom jibbenefikaw minn Bonus ta' Prestazzjoni annwali sa 5%.

(b) Persuni fil-grad ta' Precinct Officers koperti mill-ftehim imsemmi f'2.6, għandhom jibbenefikaw minn Class Allowance annwali ta' €1,400 fis-sena.

2.6. Persuni fil-grad ta' Precinct Officers għandhom jaqdu dmirijiethom fi skejjel differenti li jaqgħu taħt ir-responsabbiltà tal-Kulleġġi. Għal dan il-għan, l-Precinct Officers jagħmlu użu mill-karozza tagħhom stess biex jivvjaġġaw bejn skola u oħra, u jissejħu wkoll ta' spiss fuq il-post biex jittrattaw materji urġenti li għandhom x'jaqsmu ma' kwalunkwe skola jew Kulleġġ. Għal dawn ir-raġunijiet, l-uffiċjali kollha fil-grad ta' Precinct Officer u koperti mill-ftehim bejn il-Gvern ta' Malta, l-General Workers Union u l-UHM-Voice of the Workers li jirregola lill-Uffiċjali tal-Precincts impjegati mas-Servizz Pubbliku u li jwettqu dmirijiet fil-MEYR iffirmat fis-26 ta' Novembru, 2024, għandhom jibbenefikaw minn allowance annwali ta' €3,000.

2.7. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation (MEYR) invites applications for the post of Precinct Officer within the College, within the Logisitics and Infrastructure Directorate, Office of the Permanent Secretary, within the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1. This appointment is subject to a probationary period of one (1) year.

2.2. The salary for the post of Precinct Officer is Salary Scale 10, which in the year 2025 is equivalent to, €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.3. A Precinct Officer will progress to Scale 9 (€27,145.02 x €447.33 - €29,829.00 in the year 2025) on completion of three (3) years service in Salary Scale 10, subject to satisfactory performance.

2.4. A Precinct Officer will progress to Scale 8 (€28,792.02 x €486.83 - €31,713.00 in the year 2025) on completion of a further three (3) years service in Salary Scale 9, subject to satisfactory performance.

2.5. (a) Precinct Officers covered by the agreement mentioned in 2.6, in recognition of their performance and as an encouragement to retain high-performing employees while fostering a culture of excellence and goal attainment within colleges and schools, shall benefit from an annual Performance Bonus of up to 5%.

(b) Precinct Officers covered by the agreement mentioned in 2.6, shall benefit from an annual Class Allowance of €1,400 per annum.

2.6. Precinct Officers are to perform their duties in different schools that fall under the responsibility of Colleges. For this purpose, Precincts Officers make use of their own car to travel between one school and another, and are also called frequently on-site to deal with urgent matters relating to any school or College. For these reasons, all officers in the grade of Precinct Officer and covered by the agreement between the Government of Malta, the general Workers' Union and the UHM-Voice of the Workers regulating the Precincts Officers employed with the Public Service and performing duties at MEYR signed on 26th November, 2024, shall benefit from an annual all- inclusive allowance of €3,000.

2.7. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public

jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.8. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Precinct Officer huma:

i. Jippjana, jikkordina, jwettaq u jassigura l-implimentazzjoni ta' tiswija u manutenzjoni ġenerali, tindif ġenerali, ġardinaġġ u landscaping u sigurtà, fi ħdan il-faċilitajiet u grounds li jaqgħu taħtu. Dan jinkludi l-amministrazzjoni tat-talbiet kollha ta' tiswija u manutenzjoni meħtieġa u jassigura l-implimentazzjoni fil-ħin tax-xogħol relatat;

ii. fir-rigward ta' tindif ġenerali, jassigura li l-faċilitajiet u l-grounds kollha li jaqgħu taħtu jinżammu nodfa u sikuri l-ħin kollu. Fir-rigward ta' ġonna u landscape erjas, jassigura li dawn iż-żoni jinżammu nodfa u zgumbrati, u msebbħa kif xieraq u billi jkunu dejjem iffjuriti. Filwaqt li fir-rigward ta' sigurtà, jassigura li l-faċilitajiet u l-grounds jibbenefikaw minn sistemi xierqa ta' sigurtà;

iii. jamministra u jkun responsabbli għall-istaff kollu li jaqgħu taħtu li hu non-teaching u non-klerikali inkluż il-general hands, labourers, purtinara, ġardinara, watchmen kif ukoll dak l-istaff kollu li jaħdem fis-servizz pubbliku kif ukoll fis-settur pubbliku u li jista' jkun assenjat jew detailed taħt ir-responsabbiltà tiegħu. Dan jinkludi li jassigura u

Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8. In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Precinct Officer include:

i. planning, coordinating, performing and ensuring the implementation of the general repair and maintenance, general cleaning, gardening and landscaping, safety and security, within the facilities and grounds under his/her remit. This includes the managing of all repair and maintenance intervention requests and ensuring the timely implementation of related remedial works;

ii. with regard to general cleaning, ensuring that all facilities and grounds falling within his/her remit are kept clean, safe and secure at all times. With regard to gardens and landscape areas, ensuring that such areas are kept clear and clean, and appropriately embellished and flowering at all times. Whilst with regard to security, ensuring that the facilities and grounds, benefit from proper systems of security;

iii. managing and being responsible for all non-teaching and non-clerical staff falling under his/her remit including general hands, labourers, cleaners, gardeners, watchmen, and all such personnel from both the public service and the public sector that may be assigned or detailed to his/her charge. This includes ensuring and monitoring the attendance

jissorvelja l-attendenza u l-puntwalità tal-impjegati kollha, inkluż il-ħin tad-dħul u l-ħruġ, il-vacation u s-sick leave, is-sahra, u oħrajn;

iv. jistabbilixxi standards ta' kwalità fuq ix-xogħlijiet kollha li jagħmel kull impjegat, fejn jassigura li dawn ix-xogħlijiet isiru b'mod effiċjenti u ekonomiku fil-ħin miftehem;

v. jiddeċidi skont l-iktar importanti, jassenja u jikkordina l-ordnijiet tax-xogħol lill-impjegati li jaqgħu taħt l-amministrazzjoni u l-kontroll tiegħu u jaħdem u jiżviluppa ħiliet ta' teamwork fost dawn l-impjegati;

vi. jħarreġ u jissorvelja x-xogħol tal-impjegati, biex jidentifika l-ħiliet individwali ta' kull impjegat u jutilizza l-kompetenzi tagħhom b'mod flessibbli;

vii. jistabbilixxi u jżomm relazzjonijiet ta' xogħol tajbin mal-impjegati u uffiċjali pubbliċi għolja oħra fi ħdan l-istrutturi relatati u jippromwovi u jżomm, prattiċi ta' xogħol, kundizzjonijiet u ambjent sikur, għal dawn l-impjegati, għall-istudenti u partijiet terzi oħra;

viii. jeżerċita ġudizzju u inizjattiva indipendenti meta jikkordina x-xogħol kollu relatat, meta jagħmel rakkomandazzjonijiet għax-xogħlijiet ta' rimedju li hemm bżonn, meta jippjana, jivvaluta u jassenja l-ordnijiet tax-xogħol, jfassal il-programm ta' xogħlijiet, jsegwi x-xogħlijiet li jkunu qed isiru, u jara li b'mod ġenerali, x-xogħlijiet imwettqa mill-istaff li jaqaw taħt ir-responsabbiltà tiegħu, jsiru b'mod effiċjenti u effettiv;

ix. jaġixxi fuq inizjattiva tiegħu kif ukoll fuq rapporti li jirċievi biex jassigura tiswijiet u manutenzjoni regolari, speċjalment permezz ta' manutenzjoni preventiva, tindif ġenerali, ġardinaġġ u landscaping, sigurtà tal-bini, tat-tagħmir u l-għamara, tal-aperturi, tal-installazzjonijiet mekkaniċi u elettroniċi, u tal-grounds li jaqgħu taħtu.

Dan jinvolvi ukoll li jassigura li l-bini, is-servizzi, l-għamara, l-aperturi, it-tagħmir, l-installazzjonijiet u s-sistemi tal-iskola huma miżmuma sew u li jiffunzjonaw u jkun r-responsabbli tal-istores kollha;

x. jassigura li l-ordnijiet u l-pagamenti kollha jiġu rreġistrati u li jkunu konformi mar-regolamenti kollha finanzjarji tal-gvern u tal-public procurement;

xi. jkun familjari mal-prinċipji, mal-prattiċi, mal-għodda, mat-tagħmir u materjal użat fil-kostruzzjoni u fil-fażijiet kollha tat-tiswijiet u manutenzjoni, fit-tindif ġenerali, fil-ġardinaġġ u landscaping u fis-sigurtà u jkun jaf il-layout fiżiku tal-faċilitajiet u l-grounds li jaqgħu taħtu;

and punctuality of all such employees, including clocking in and out, vacation and sick leave, overtime, and other;

iv. setting quality standards on all tasks carried out by each employee, ensuring that all such tasks are carried out efficiently and economically within agreed timeframes;

v. prioritizing, assigning and coordinating work orders to employees entrusted under his/her administration and control and working and developing teamwork skills among these employees;

vi. training and supervising the work of employees, to identify the individual skills of each employee and to utilize their competencies flexibly;

vii. establishing and maintaining effective working relationships with employees and other senior public officers within the related structures and promoting and maintaining safe working practices, conditions and environment, for such employees, students and other third parties;

viii. exercising independent judgement and initiative in coordinating all the related works, making recommendations for remedial works to be undertaken, planning, assessing and assigning work orders, drawing up a works programme, following up works in progress, and generally seeing that efficient and effective works are carried out by all staff falling under his/her responsibility;

ix. acting on his/her own initiative as well as on reports received, to ensure the regular repair and maintenance, especially through preventive maintenance, the general cleaning, gardening and landscaping, safety and security, of the buildings, equipment and furniture, apertures, mechanical and

electrical installations, and grounds entrusted to his/her administration. This involves also ensuring that the school buildings, services, furniture, apertures, equipment, installations and systems are properly maintained and functional and assuming responsibility for all stores;

x. ensuring that all orders and payments are recorded and full compliance to all of the public procurement and government financial regulations are adhered to;

xi. being familiar with the principles, practices, tools, equipment and materials used in construction and in all phases of general repairs and maintenance, general cleaning, gardening and landscaping and security and knowing the physical layout of the facilities and grounds that fall under his/her remit;

xii. jinvestiga u jikteb rapporti fuq inċidenti u/jew ħsarat li jsiru fuq il-faċilitajiet u/jew tagħmir u jaqra, jikteb u jipprepara rapporti, memos u korrispondenza;

xiii. jipprepara u jikkalkula stimi fuq materjal u fuq xogħol ta' rimedju li jsir u juża proċeduri ta' public procurement biex jipprokura materjal, għodda u servizzi;

xiv. jikkomunika b'mod effettiv oralment u bil-kitba billi juża Word, Excel u email u jkun kapaċi jaħdem taħt pressjoni;

xv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

xvi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)' jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-

xii. investigating and writing reports on accidents and/or damages to facilities and/or equipment and reading, writing and preparing reports, memos and correspondence;

xiii. preparing and calculating estimates on materials and cost for remedial works and using public procurement procedures to procure materials, tools and services;

xiv. communicating effectively orally and in writing as required and being able to work under pressure;

xv. Undertake any other tasks, which the superior may delegate to him/her, as may be required; and

xvi. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the

Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom sare l-applikazzjoni; u

iii. fil-pussess ta' liċenzja valida tas-sewqan; u

iv. fil-pussess ta' kwalifika rikonoxxuta f'Livell 5 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVET, je ekwivalenti*) f'qasam tekniku jew Maniġment, kif determinat mill-maniġment minn żmien għal żmien; jew

v. fil-pussess ta' kwalifika rikonoxxuta f'Livell 4 tal-MQF (suġġett għal minimu ta' 30 krettu ECTS/ECVET, jew ekwivalenti*) f'qasam tekniku jew Maniġment, kif determinat mill-maniġment minn żmien għal żmien, u għaxar (10) snin ta' esperjenza ta' xogħol relatat u ppruvat b'suċċess; jew

vi. fil-pussess ta' għoxrin (20) sena ta' esperjenza ta' xogħol ippruvat b'suċċess relatat ma' sengħa jew xi qasam ieħor kif meqjus applikabbli mill-maniġment, li ħames (5) snin minnhom iridu jkunu f'rwol sodisfaċenti ppruvat.

*Kwalifika rikonoxxuta komparabbli ma 60/30 ECTS/ECVET krettu, hekk kif applikabli, hija aċċettata biss suġġett għ dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2. (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat

Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English language in order to sufficiently and adequately carry out the duties applied for; and

iii. in possession of a valid driving license; and

iv. in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, equivalent*) in a technical area or Management, as determined by management from time to time; or

v. in possession of a recognised qualification at MQF Level 4 (subject to a minimum of 30 ECTS/ECVET credits, equivalent*) in a technical area or Management, as determined by management from time to time, and ten (10) years of successful proven related work experience; or

vi. in possession of twenty (20) years of successful proven work experience related to a trade or any other area as deemed applicable by the Management, five (5) years of which must be in a proven satisfactory role.

*A recognised qualification comparable to 60/30 ECTS/ECVET credits, as applicable, is only accepted subject to a MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2. (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of

f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjoniji applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4. Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4. Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Sottomissjoni ta' Dokumentazzjoni

5.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1. L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2. Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** f'dan l-indirizz: (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 7 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2. Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3. Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4. Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;

Submission of Supporting Documents

5.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1. Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** at the following address: (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Monday, 7th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-EDUKAZZJONI,
L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA
U L-INNOVAZZJONI

Post ta' Tradesperson I fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjon tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Tradesperson I fi ħdan id-Direttorat tal-Loġistika u Infrastruttura, fil-Precinct Management Unit (PMU), fl-Uffiċċju tas-Segretarju Permanenti, fi ħdan il-Ministeru ghall-Edukazzjoni, l-Isport, iz-Zghazagh, ir-Ricerka u l-Innovazzjoni fl-oqsma li ġejjin:

1. Aluminium Works
2. Carpenter
3. Electrician/Electrical Works
4. Heating, Ventilation and Air-Condition
5. Plumber
6. Steel Fabricator

reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

20th June, 2025

MINISTRY FOR EDUCATION,
SPORT, YOUTH, RESEARCH
AND INNOVATION

Post of Tradesperson I in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation (MEYR) invites applications for the post of Tradesperson I within the Logistics and Infrastructure Directorate, in the Precinct Management Unit (PMU), in the Office of the Permanent Secretary, within the Ministry for Education, Sport, Youth, Research and Innovation in the following areas:

1. Aluminium Works
2. Carpenter
3. Electrician/Electrical Works
4. Heating, Ventilation and Air-Condition
5. Plumber
6. Steel Fabricator

Termini u Kundizzjonijiet

2. 1. Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2. Is-salarju ta' Tradesperson I huwa ta' Skala ta' Salarju 16, li fis-sena 2025 huwa ta' €16,915.00 fis-sena, li jiżdied b'€263.00 fis-sena sa massimu ta' €18,493.00.

2.3. Persuna fil-grad ta' Tradesperson I titla' fi Skala ta' Salarju 15 (€18,188.00 x €298.00 - €19,976.00 fis-sena 2025) wara ħames (5) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4. Il-persuna maħtura tkun intitolata għal ħlas ta' allowance annwali tal-klassi ta' €400, u għal ħlas ta' allowance annwali tas-sengħa ta' €1500, suġġett għall-politika tal-Amministrazzjoni Ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.6. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Terms and Conditions

2. 1. This appointment is subject to a probationary period of six (6) months.

2.2. The salary for the post of Tradesperson I is Salary Scale 16, which in the year 2025 is equivalent to €16,915.00 per annum, rising by annual increments of €263.00 up to a maximum of €18,493.00.

2.3. A Tradesperson I will progress to Scale 15 (€18,188.00 x €298.00 - €19,976.00 in the year 2025) on completion of five (5) years service in the grade, subject to satisfactory performance.

2.4. Appointees will also be entitled to the payment of an annual class allowance of €400, and an annual trade allowance of €1500, subject to Central Administration's policies in force from time to time.

2.5. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.6. In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Tradesperson I huma:

i. Jippjana, jikkontrolla u jissorvelja l-attivitajiet tekniċi kollha meħuda mit-Taqsima;

ii. Jkun konxju dwar il-kwistjonijiet ta' saħħa u sigurtà;

iii. Jaqsam l-pariri tiegħu dwar xogħlijiet, speċjalment fejn għandu x'jaqsam limmanifatturar prattiku tad-disinn u l-metodi ta' xogħol;

iv. Jkun lest jaħdem fi skejjel u l-imġiba u l-ilbies tiegħu jkunu b'mod xierqa għall-ambjent ta' skola;

v. Jagħmel stimi tax-xogħolijiet kif mitlub u jista' jkun meħtieġ jaħdem f'kulleġġi u istituzzjonijiet edukattivi oħrajn;

vi. Jwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

vii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

viii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmirijiet marbuta mal-oqsma msemmija f'paragrafu 1 jistgħu jinkisbu minn: (https://education.gov.mt/vacancies).

Rekwiżiti tal-Eliġibbiltà

4.1. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

Duties

3. The job duties for the post of Tradesperson I include:

i. Planning, controlling and supervising of all technical activities undertaken by the Section;

ii. Knowledgeable in health and safety issues;

iii. Share ideas regarding works, especially to the practical manufacture of the design and work methods;

iv. Must be ready to work in schools and be environmentally friendly and dressed suitably for a school environment;

v. Make estimates of work as requested and may be required to work in colleges and any other educational institutions;

vi. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

vii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required; and

viii. Any other duties as directed by the Principal Permanent Secretary.

A detailed job description of the areas mentioned in paragraph 1 may be obtained from: (https://education.gov.mt/vacancies).

Eligibility Requirements

4.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms

ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni; u

iii. fil-pussess ta' liċenżja/warrant/ċertifikat biex jipprattika fis-sengħa magħżula fit-taqsima 1 hawn fuq; JEW

iv. bi ħmistax (15) il-sena esperjenza ta' xogħol ippruvat fis-sengħa magħżula fit-taqsima 1 hawn fuq.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta'

of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English language in order to sufficiently and adequately carry out the duties applied for; and

iii. in possession of a license/warrant/certificate to practice in the trade selected in section 1 above; OR

iv. with fifteen (15) years of proven experience in the trade selected in section 1 above.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2. Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher

grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.3. Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1. L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2. Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 -4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-

grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.3. Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1. Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.3, have proven relevant work experience.

Submission of Applications

7.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and

Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** f'dan l-indirizz: (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 7 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2. Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3. Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4. Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

L-20 ta' Ġunju, 2025

Innovation, through the online Education Recruitment Portal **only** at the following address: (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Monday, 7th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

20th June, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Pożizzjoni ta' Edukatur fuq bażi Part-time fi ħdan il-Kulleġġ Mikiel Anton Vassalli fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1.1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-pożizzjoni ta' Edukatur fuq bażi part-time fi ħdan il-Kulleġġ Mikiel Anton Vassalli (MAVC) fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni għal perijodu definit fuq bażi part-time, kif u meta jkun meħtieġ.

1.2. a. Applikanti jistgħu japplikaw għall-pożizzjoni ta' Edukatur fuq bażi part-time biex iservu f'Malta Skola ta' Drama u Żfin f'wieħed jew aktar mis-suġġetti/oqsma li jidhru hawn taħt:

1. Wardrobe Technician (with the focus on preservation, cataloguing epic theatrical costumes, practical repair, fitting and handling of garments)

b. Applikanti jistgħu japplikaw għall-pożizzjoni ta' Edukatur fuq bażi part-time biex iservu f'Malta Skola tal-Mużika f'wieħed jew aktar mis-suġġetti/oqsma li jidhru hawn taħt:

1. Music Knowledge and Understanding (Classical Theory)
2. Jazz Knowledge and Understanding (Contemporary Theory)
3. Pianoforte performance
4. Violin performance
5. Viola performance
6. Low Brass performance (Trombone and Tuba)
7. Drums and Classical Percussion performance

ċ. Applikanti jistgħu japplikaw għall-pożizzjoni ta' Edukatur fuq bażi part-time biex iservu f'Malta Skola tal-Arti f'wieħed jew aktar mis-suġġetti/oqsma li jidhru hawn taħt:

1. Life Figure Models

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Position of Part-time Educator for the Mikiel Anton Vassalli College in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1.1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation invites applications for the position of part-time Educator for the Mikiel Anton Vassalli College (MAVC) within the Ministry for Education, Sport, Youth, Research and Innovation for a definite period on a part-time basis, as and when required.

1.2. a. Applicants may wish to apply for the position of part-time Educator to serve in Malta School of Drama and Dance in one or more of the following subject/area:

1. Wardrobe Technician (with the focus on preservation, cataloguing epic theatrical costumes, practical repair, fitting and handling of garments)

b. Applicants may wish to apply for the position of part-time Educator to serve in Malta School of Music in one or more of the following subject/s/area/s:

1. Music Knowledge and Understanding (Classical Theory)
2. Jazz Knowledge and Understanding (Contemporary Theory)
3. Pianoforte performance
4. Violin performance
5. Viola performance
6. Low Brass performance (Trombone and Tuba)
7. Drums and Classical Percussion performance

c. Applicants may wish to apply for the position of part-time Educator to serve in Malta School of Art in one or more of the following subject/s/area/s:

1. Life Figure Models

2. Drawing and Painting

d. Applikanti jistgħu japplikaw għall-pożizzjoni ta' Edukatur fuq bażi part-time biex iservu f'Għawdex, Skola tal-Visual u Performing Arts f'wieħed jew aktar mis-suġġetti/oqsma li jidhru hawn taħt:

1. Clarinet performance
2. Flute performance
3. Low Brass performance
4. Drums and Classical Percussion performance
5. Contemporary Guitar performance
6. Piano Accompaniment
7. History of Art
8. Acting and Drama

1.3. Il-Persuna magħżula tista' tintalab tagħti servizz fi kwalinkwe skola li jiffurmaw parti mill-Kulleġġ Mikiel Anton Vassalli skont l-esiġenzi tas-Servizz Pubbliku ta' Malta u s-suġġett/qasam li applika għalih.

L-iskejjel li jifformaw parti mill-Kulleġġ Mikiel Anton Vassalli f' Malta u Għawdex huma:

Malta Skola tal-Arti, Valletta,
Malta Skola tal-Mużika Ħamrun,
Malta Skola ta' Drama u Żfin, B.Bajda,
Għawdex, Skola tal-Visual u Performing Arts, Xewkija.

Il-Kulleġġ Mikiel Anton Vassalli joffri numru ta' korsijiet f'ħinijiet differenti tal-ġurnata, mit-Tnejn sas-Sibt. Ġeneralment il-korsijiet huma offruti bejn it-3.00 p.m. u t-8.00 p.m. matul il-ġimgħa u mit-8.30 a.m. san-12.30 p.m. nhar ta' Sibt. Ħinijiet oħra jistgħu japplikaw biex ikun assigurat li l-bżonnijiet tal-istudenti jintlaħqu.

1.4. Persuna magħżula tista' tintalab tagħmel kull taħriġ speċjali skont il-bżonn.

Tul tal-Assenjament u Kundizzjonijiet

2.1. Il-kandidat magħżul jiġi ingaġġat bħala Edukatur fuq bażi part-time mill-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni. Dan lingaġġ ikun fuq bażi definit għal sena (1) skolastika jew inqas, li jista' jiġġedded għal perjodi oħra.

2.2. Il-pożizzjoni ta' Edukatur fuq bażi part-time hija soġġetta għal perjodu ta' prova ta' tlett (3) xhur.

2.3. Peress li din hi pożizzjoni marbuta ma' terminu ta' żmien fiss jew tkomplija ta' biċċa xogħol speċifika, għaldaqstant dan jikkostitwixxi raġuni oġġettiva, il-pożizzjoni ta' Edukatur fuq bażi part-time, hija skont ir-Regolament 7(4) tal-Liġi Sussidjarja 452.81 intitolat 'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2. Drawing and Painting

d. Applicants may wish to apply for the position of part-time Educator to serve in Gozo, Visual and Performance Arts School in one or more of the following subject/s/area/s:

1. Clarinet performance
2. Flute performance
3. Low Brass performance
4. Drums and Classical Percussion performance
5. Contemporary Guitar performance
6. Piano Accompaniment
7. History of Art
8. Acting and Drama

1.3. A selected candidate may be asked to provide their service in any schools that fall under the Mikiel Anton Vassalli College according to the exigencies of the Malta Public Service and the subject/area applied for.

The school falling under Mikiel Anton Vassalli College in Malta and Gozo is:

Malta School of Art, Valletta,
Malta School of Music, Ħamrun,
Malta School of Drama and Dance, B'Bajda,
Gozo, School of Visual and Performing Arts, Xewkija.

The Mikiel Anton Vassalli College offers several courses, at different times of the day from Mondays to Saturdays. Courses are usually held between 3.00 p.m. and 8.00 p.m. on weekdays, and from 08:30 to 12.30 on Saturdays. Other time schedules for learning courses may apply to ensure that all learner needs are met.

1.4. A selected candidate may be required to undergo any special training as deemed necessary.

Duration of Assignment and Conditions

2.1. A selected candidate will be engaged as a part-time Educator in the Ministry for Education, Sport, Youth, Research and Innovation. The engagement will be on a definite basis for one (1) scholastic year or less, which may be renewed for further periods.

2.2. The position of a part-time Educator is subject to a probationary period of three (3) months.

2.3. Since this is a position which is time-barred or linked to the completion of a specific task, such constitutes an objective reason, the position of part-time Educator, which falls under Regulation 7(4) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1. Edukatur fuq bażi part-time ser jaħdem fuq bażi part-time għal numru ta' siegħat fil-ġimgħa liema numru ta' sieghat jiġi determinat qabel il-bidu tal-impjieg, jiddependi minn numru ta' applikanti li jkunu applikaw biex jattendu għall-korsijiet u/jew kwalunkwe esiġenzi li jistgħu jinqalgħu/jinbidlu minn żmien għal żmien.

3.2. Is-salarju marbut mal-pożizzjoni ta' Edukatur fuq bażi part-time jitħallas bir-rata ta' €23.74 fis-siegħa skond in-numru ta' lezzjonijiet/xogħol assenjat flimkien ma' bonuses pro-rata (ta' nofs is-sena u Milied) u d-dħul supplimentari. Ir-remunerazzjoni tinkludi l-preparazzjoni, il-ħin tal-kuntatt u kwalunkwe dmir ieħor relatat.

Dmirijiet

3. Id-dmirijiet għal din il-pożizzjoni ta' Edukatur fuq bażi Part-time fi ħdan il-Kulleġġ Mikiel Anton Vassalli huma:

i. jgħallem u jeduka lill-istudenti skont il-linji gwida pprovduti mill-MFHEA u l-awtoritajiet kompetenti tal-edukazzjoni;

2.4. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5. In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1. Part-time Educator shall work on a part-time basis for a number of hours per week which will be determined before the engagement of employment, depending on the number of applicants who would have applied to attend the courses and/or any exigencies which may arise/change from time to time.

3.2. A part-time Educator shall be paid at the rate of €23.74 per hour according to the number of lessons/work assigned plus pro-rata bonuses (mid-year and Christmas) and income supplement. The remuneration is inclusive of preparation, contact time and any other related duties.

Duties

4. The job duties for the position of Part-time Educator for the Mikiel Anton Vassalli College (MAVC) include:

i. teaches and educates learners according to guidelines provided by the MFHEA and the competent education authorities;

ii. jgħallem u jeduka lill-istudenti skont learning outcomes, u abbiltajiet u potenzjal tal-istudenti individwali;

iii. jadotta u jaħdem għall-implimentazzjoni tal-pjan ta' żvilupp tal-iskola;

iv. jippjana, jipprepara, jagħti u jevalwa l-lezzjonijiet;

v. jagħti x-xogħol, jikkoreġi u jagħti l-marki lix-xogħol tal-istudenti, permezz tal-pjattaforma diġitali tal-MAVC;

vi. jassessja, jirrekordja u jirraporta dwar l-iżvilupp, il-progress, il-kisbiet u l-abbiltà tal-istudenti tiegħu, u jipprovdi feedback kemm bil-miktub kif ukoll bil-fomm;

vii. jagħmel moniteraġġ tal-attendenza tal-istudenti li jieħu ħsieb;

viii. jipprovdi gwida u pariri lill-istudenti dwar il-kisbiet edukattivi ulterjuri tagħhom u opportunitajiet entraprenjali;

ix. jirrifletti fuq l-istrateġiji personali ta' tagħlim, metidoloġiji u programm/i marbuta mad-deskrizzjoni tal-korsijiet u l-linji gwida tal-MFHEA;

x. jikkomunika, jikkonsulta, jikkopera mal-membri l-oħra tal-Komunità tal-iskola u stakeholders rilevanti;

xi. jassigura standards għoljin tal-prattiċi professjonali u kwalità tat-tagħlim billi jipparteċipa f'attivitajiet reċiproċi ta' peer review u jimxi fuq il-gwida mogħtija waqt il-viżiti ta' sapport tal-klassi magħmula mit-tmexxija tal-iskola;

xii. jipparteċipa f'opportunitajiet ta' taħriġ professjonali kontinwu (CPD), laqgħat ta' staff development u f' eżerċizzi ta' action research;

xiii. isegwi mal-Politika tal-Assigurazzjoni tal-Kwalità tal-Iskejjel;

xiv. jipparteċipa f'laqgħat kontinwi tal-istaff, gruppi jew oħrajn, u/jew opportunitajiet ta'taħriġ kemm lokalment kif ukoll barra mill-pajjiż, biex iżomm ruħu aġġornat dwar l-iżviluppi fl-edukazzjoni, partikolarment b'rabta maċ-ċiklu u /jew qasam rispettiv, inklużi iżda mhux limitati għal kurrikulu, pedagoġija, assessment, reġistrazzjoni u rappurtar ta' tagħlim, kontenut u żvilupp tal-istudenti differenti;

xv. jorganizza/ jikkordina/ jipproduċi u/jew jagħmel marketing tal-wirjiet, esebizzjonijiet u avventmenti/ attivitajiet/proġetti edukattivi oħra bħala parti mill-programmi edukattivi offruti mill-MAVC;

ii. teaches and educates learners according to the course learning outcomes, abilities and potential of the individual learners;

iii. adopts and works towards the implementation of the school development plan;

iv. plans, prepares, delivers and evaluates lessons;

v. assigns work, corrects and marks work carried out by the learners using the MAVC digital platform;

vi. assesses, records and reports on the development, progress, attainment and aptitude of one's learners, and provides feedback both in written and verbal forms;

vii. monitors the attendance of students under one's care;

viii. provides guidance and advice to learners on their higher educational achievements and entrepreneurial opportunities;

ix. reflects on one's own teaching and learning strategies, methodologies and programme/s in line with the course description and MFHEA guidelines;

x. communicates, consults and co-operates with other members of the school community and the relevant stakeholders;

xi. ensures high standards of professional practice and quality of teaching and learning as participates in reciprocal peer review and follows guidance given during class support visits carried out by the school leadership team;

xii. participates in continuous professional development (CPD) opportunities, staff development meetings and takes part in action research exercises;

xiii. adheres to the School Quality Assurance Policy;

xiv. participates in in on-going staff, group or other meetings and/or training opportunities both locally and abroad, to keep abreast of developments in education, particularly in relation to the respective cycle and/or area, including but not limited to curriculum, pedagogy, assessment, recording and reporting of learning, content and diverse learner development;

xv. organises/ coordinates/ produces and/or marketing of performances, exhibitions and other educational events/ activities/projects as part of the educational programmes offered by the MAVC;

xvi. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

xvii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji jistgħu jinkisbu mill-websajt: (http://mikielantonvassallicollege.gov.mt)/jew ikkuntattja lill-Kulleġġ Mikiel Anton Vassalli fuq e-mail: (mavassalli.college@ilearn.edu.mt).

Rekwiżiti tal-Eliġibbiltà

5.1. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-

xvi. undertake any other tasks, which the superior may delegate to him/her, as may be required; and

xvii. any other duties as directed by the Principal Permanent Secretary.

Further details may be obtained from the website: (http://mikielantonvassallicollege.gov.mt)/or contact Mikiel Anton Vassalli College on email: (mavassalli.college@ilearn.edu.mt).

Eligibility Requirements

5.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità

Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u/jew Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni; u

iii. fil-pussess tagħhom kwalifika ta' Master's rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krett ECTS/ECVET, jew ekwivalenti*) fis-suġġett/qasam li għaliha saret l-applikazzjoni; jew

iv. fin-nuqqas ta' applikazzjonijiet minn applikanti eliġibbli skont il-paragrafu 5.1 (iii) hawn fuq u/jew fin-nuqqas ta' numru suffiċjenti ta' kandidati li jintgħażlu, l-eliġibbiltà għandha tiġi estiża għal applikanti li għandhom kwalifika rikonoxxuta ta' Bachelor's fil-Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET, jew ewkwivalenti**) fis-suġġett/qasam għaliha saret l-applikazzjoni; jew

v. fin-nuqqas ta' applikazzjonijiet minn applikanti eliġibbli skont il-paragrafu 5.1 (iii) u (iv) hawn fuq u/jew fin-nuqqas ta' numru suffiċjenti ta' kandidati li jintgħażlu, l-eliġibbiltà għandha tiġi estiża għal applikanti li għandhom kwalifika rikonoxxuta fil-Livell MQF 5 (suġġett għal minimu ta' 60 krettu ECTS/ECVET, jew ewkwivalenti***) fis-suġġett/qasam għalih saret applikazzjoni.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bilkundizzjoni li dikjarazzjon formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew Università ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

**Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and/or English languages in order to sufficiently and adequately carry out the duties applied for; and

iii. in possession of a recognised Master's' qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in the subject/area applied for; or

iv. in the absence of applications from eligible applicants according to paragraph 5.1 (iii) above and/or in the absence of a sufficient number of successful candidates, eligibility shall be extended to applicants in possession of a recognised Bachelor's qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent**) in the subject/area applied for; or

v. in the absence of applications from eligible applicants according to paragraph 5.1 (iii) and (iv) above and/or in the absence of a sufficient number of successful candidates, eligibility shall be extended to applicants in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent***) the subject/area applied for.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRI formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

**A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC form recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with les than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that t workload is comparable to the minimum of 180 ECTS/ECVET credits.

***Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għ dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2. (i) Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 5.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

6.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/trankrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni fuq (https://edurecruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1. L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 400 u l-marka li persuna trid iġġib biex tgħaddi hija 200.

***A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable, is only accepted subject to a MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2. (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 5.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

6.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal on (https://edurecruitment.gov.mt).

6.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1. Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 400 and the pass mark is 200.

Bħala parti mill-intervista, l-applikanti eliġibbli huma mistennija li:

i. turi għarfien professjonali, kompetenzi u attitudnijiet permezz ta' studju/i (każ/ijiet) li jkopru aspetti kurikulari u l-well-being;

ii. għall-intevista tieħu il-portafoll ta' tagħlim. Barra minn hekk,

a) applikanti eliġibbli għas-suġġetti/oqsma ta' Żfin u Drama huma mistennija li jagħtu preżentazzjoni (mass. 5 minuti) tal-portafoll artistiku tagħhom inklużi ritratti ta' wirjiet differenti li kienu involuti fihom.

b) applikanti eliġibbli għall-Mużika jkunu meħtieġa jagħtu prestazzjoni diretta, li jippreżentaw xogħlijiet kuntrastanti (tul totali 5 -7 minuti). Huma jintalbu wkoll jaqraw silta qasira u jiddiskutu l-pedagoġija tattagħlim strumentali jew tal-vuċi waqt intervista. It-traspożizzjoni u l-improvizzazzjoni se jintalbu wkoll jekk rilevanti għall-istrument speċifiku. L-applikanti għandhom iġibu l-istrument u t-tagħmir tagħhom stess meħtieġ għall-intervista.

ċ) applikanti eliġibbli għall-Arti huma mistennija li jagħtu preżentezzjani (mass. 5 minuti) tal-portafoll diġitali tax-xogħol attwali tagħhom.

Fin-nuqqas ta' laptop/tablet, l-applikanti huma meħtieġa li jkollhom aċċess għall-preżentazzjoni permezz ta' memory stick.

7.2. Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 – 5.2, għandhom Warrant Permanenti ta' Għalliem u esperjenza ta' xogħol rilevanti u ppruvata.

7.3. Il-kandidati magħżulin, li japplikaw skont it-termini ta' paragrafu 5.1(iii) t'hawn fuq, jitqegħdu f'ordni tal-mertu msejħa Kategorija A. Dawk li jkunu qed japplikaw skont termini ta' paragrafu 5.1(iv) jitqiegħdu f'ordni tal-mertu msejħa Kategorija B u dawk li jkunu qed japplikaw skont it-termini ta' paragrafu 5.1(v) jitqiegħdu f'ordni tal-mertu msejħa Kategorija Ċ.

7.4. Il-kandidati magħżulin, li japplikaw skont it-termini ta' paragrafu 5.1(iii) t'hawn fuq, jingħataw preferenza fuq kandidati magħżulin li japplikaw skont it-termini ta' paragrafu 5.1 (iv) t'hawn fuq u dawn tal-aħħar, fil-każ tagħhom, jingħataw preferenza fuq applikanti magħżulin li japplikaw skont termini ta' paragrafu 5.1(v) hawn fuq. B'hekk, l-applikanti li japplikaw taħt paragrafi 5.1(iv) u (v) jiġu kkunsidrati biss la darba l-ordni tal-mertu ta' Kategorija A li hemm referenza għaliha f'paragrafu 7.3, tkun ġiet eżawrita u jekk ikun fadal xi postijiet vakanti.

As part of the interview, eligible applicants are expected to:

i. show professional knowledge, competences and attitudes through case study/studies covering both curricular and well-being aspects;

ii. bring their teaching portfolio for the interview. In addition,

a) eligible applicants for Dance and Drama subjects/areas are expected to give a presentation (max. 5 minutes) of their artistic portfolio including photos of different performances they were involved in.

b) eligible applicants for Music will be required to give a live performance, presenting contrasting works (total duration 5 - 7 minutes). They will also be asked to sight-read a short excerpt and discuss the pedagogy of instrumental or voice teaching during an interview. Transposition and improvisation will also be requested if relevant for the specific instrument. Applicants are to bring their own instrument and equipment required for the interview.

c) eligible applicants for **Arts** are expected to give a presentation (max 5 minutes) of their digital portfolio of current work.

In the absence of a laptop/tablet, applicants are required to have access to the presentation through a memory stick.

7.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have a Teacher's Permanent Warrant and proven relevant work experience.

7.3. Successful candidates, who apply in terms of paragraph 5.1(iii) above, will be put on an order of merit list named Category A. Those applying in terms of paragraph 5.1(iv) will be put on an order of merit list named Category B and those applying in terms of paragraph 5.1(v) will be put on an order of merit list named Category C.

7.4. Successful candidates, who apply in terms of paragraph 5.1(iii) above, will be given preference over successful candidates who apply in terms of paragraph 5.1(iv) above and these in turn be given preference over successful applicants who apply in terms of paragraph 5.1(v) above. Hence, applicants applying under paragraphs 5.1(iv) and (v) will only be considered once the order of merit of Category A referred to in paragraph 7.3, has been exhausted and if vacancies still exist.

7.5. Il-kandidati magħżulin, li japplikaw skont it-termini ta' paragrafi 5.1(iii) u 5.1(iv) hawn fuq, se jgħallmu korsijiet akkreditati fil-Livelli 1 – 5 tal-MQF, filwaqt li dawk li japplikaw skont il-paragrafu 5.1(v) se jgħallmu korsijiet akkreditati fil-Livelli 1 – 2 tal-MQF.

7.6. B'hekk, listi ta' riżultati separati jiġu ppubblikati skont l-ordni tal-mertu taċ-ċiklu/suġġett/qasam msemmi f'paragrafu 1.2 hawn fuq, u skont sezzjoni 5.1, u paragrafi 7.3 u 7.4.

Sottomissjoni tal-Applikazzjoni

8.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** f'dan l-indirizz: (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 7 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2. Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

8.3. Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4. Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

7.5. Successful candidates, who apply in terms of paragraphs 5.1(iii) and 5.1(iv) above, will teach accredited courses at MQF Levels 1 – 5, while those applying in terms of paragraph 5.1(v) will teach accredited courses at MQF Levels 1 – 2.

7.6. Consequently, separate result lists will be published according to the order of merit pertaining to the subject/area mentioned in paragraph 1.2 above, and in accordance with section 5.1, and paragraphs 7.3 and 7.4.

Submission of Applications

8.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** at the following address: (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Monday, 7th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Manager II (Accounting and Finance) fil-Ministeru ghall-Edukazzjoni, l-Isport, iz-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru ghall-Edukazzjoni, l-Isport, iz-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, il-MEYR jimxi mal-Ligi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutagg, Taħrig Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Manager II (Accounting and Finance) fil-Ministeru ghall-Edukazzjoni, l-Isport, iz-Żgħażagħ, ir-Riċerka u l-Innovazzjoni.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II (Accounting and Finance) huwa ta' Skala ta' Salarju 7, li fis-sena 2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02

access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

20th June, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Manager II (Accounting and Finance) in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation invites applications for the post of Manager II (Accounting and Finance) in the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II (Accounting and Finance) is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4 A Manager II in Salary Scale 7 who are in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6(€32,279.02 x €596.33 - €35,857.00

x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara sitt (6) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

2.6 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel. Allowances ta' ċertifikazzjoni b'rabta mal-kisba ta' kwalifika u/jew warrant pertinenti, kif ukoll rimborż b'rabta ma' Żvilupp Professjonali Kontinwu, huma inklużi fil-pakkett tas-salarju.

2.7 Mhux ser jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

in 2025) on completion of three (3) years service as Manager II in salary scale 7, subject to satisfactory performance.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre- 2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

2.6 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Managerial Stream for Qualified Personnel. Certification allowances in respect of attainment of pertinent qualification and/or warrant, and a Continuous Professional Development reimbursement are included in the salary package.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Accounting and Finance) huma:

i. Responsabbli għat-tqassim xieraq ta' fondi, monitoraġġ, evalwazzjoni u kontroll tar-riżorsi finanzjarji u l-finanzjamenti allokati lill-Ministeri, permezz ta' mekkaniżmi varji, b'relazzjoni mas-Servizz Pubbliku u s-Settur Pubbliku;

ii. Jassigura li kull ġbir ta' dħul u arretrati ta' dħul ikunu massimizzati u li jinżammu accounts xierqa;

iii. Jassigura li trasferimenti ta' flejjes li għandhom itejbu kemm jistgħu l-cashflow tal-Gvern, flimkien ma' rapportaġġ ta' cashflow ippjanat jew attwali, jitwettqu fi żmien xieraq;

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager II (Accounting and Finance) include:

i. Responsible for the proper disbursement, monitoring, evaluation and control of financial resources and funding allocated to Ministries, through various mechanisms, in relation to the Public Service and Public Sector;

ii. Ensures that any collection of revenue and arrears of revenue are maximised and that proper accounts thereof are kept;

iii. Ensures that transfers of monies which optimise Government cashflow, as well as projected or actual cash flow reporting, are carried out in a timely manner;

iv. Janalizza talbiet għat-trasferiment ta' fondi u proposti ta' nfiq li jitfaċċaw waqt is-sena finanzjarja, u jawtorizza kull tranżazzjoni kif ikun mitlub;

v. Responsabbli għal-ledger ġenerali, sub-ledgers u rikonċiljazzjonijiet, kif ukoll assi u inventarji tal-Ministeru jew id-Dipartiment rispettiv;

vi. Responsabbli għaż-żamma xierqa ta' tranżazzjonijiet, il-kumpilazzjoni korretta ta' data ta' statistika u tbassir u projezzjonijiet, u l-identifikazzjoni ta' xejriet ġodda fid-data;

vii. Jassigura li l-leġiżlazzjoni, regolamenti, politiki u proċeduri stabbiliti ta' kontroll intern jinżammu u li jiġi implimentat kif xieraq monitoraġġ fil-proċessi kollha assenjati;

viii. Jikkontribwixxi għal allokazzjoni tal-baġit u tbassir tad-dħul, ippjanar u l-kontroll ta' baġit, inkluż il-kontribuzzjoni fil-kumpilazzjoni tal-Business and Financial Plan;

ix. Jagħti pariri dwar varjazzjonijiet minn miri finanzjarji miftiehma, stimi u allokazzjonijiet baġitarji u jipprovdi kontribut fir-rapport ta' Stimi Riveduti ta' kull xahar

x. Jikkontribwixxi u jassisti fil-kumpilazzjoni ta' pubblikazzjonijiet u rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlazzjoni finanzjarja, politiki tal-gvern, sistemi ta' accounting, proċeduri u applikazzjonijiet, u jsegwi taħriġ kif ikun mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub jagħmel;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Jwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

iv. Analyses requests for the virement of funds and expenditure proposals which arise during the financial year, authorising any transaction as directed;

v. Responsible for the general ledger, sub-ledgers and reconciliations, as well as assets and inventories of the respective Ministry or Department;

vi. Responsible for the proper recording of transactions, the correct compilation of statistical data and projections and the identification of trends in data;

vii. Ensures that legislation, regulation, policies and established internal control procedures are adhered to and that monitoring is properly implemented in all processes assigned;

viii. Contributes to budget allocations and revenue forecasts, planning and control, including contributing in the compilation of the Business and Financial Plan;

ix. Advising on variances from agreed financial targets, estimates and budgetary allocations and provide input on the monthly Revised Estimates reports;

x. Contributes to and assists in the compilation of various publications and reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies, accounting systems, procedures and applications, and following training as directed;

xii. Contributes towards the formulation and updating of policies of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

U

ii. kapaċi jikkomunikaw bil-lingwa Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni;

U

iii. ikollhom degree ta' Master's rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'Business Management jew

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. able to communicate in the English language in order to sufficiently and adequately carry out the duties applied for;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Business Management or Business

Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-livell 7 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

JEW

iv. Ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 6 f'Accountnacy jew f'oqsma rilevanti kif determinat mill-maniġment u tmien (8) snin esperjenza maniġerjali sodisfaċenti.

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll.

Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 7 in Accountancy, or in relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

OR

iv. In possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy or in relevant areas as determined by management and eight (8) years satisfactory managerial experience.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates

Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt)

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** f'dan l-indirizz: (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet

are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3 have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Recruitment Portal **only** at the following address:(https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European

hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 7 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-INTERN, IS-SIGURTÀ U X-XOGĦOL

Post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-

Time) of Monday, 7th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) These general provisions are to be regarded as an integral part of this call for applications.

20th June, 2025

MINISTRY FOR HOME AFFAIRS, SECURITY AND EMPLOYMENT

Post of Manager I (Accounting and Finance) in the Ministry for Home Affairs, Security and Employment

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs,

Sigurtà u x-Xogħol tilqa' applikazzjonijiet għall-post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I (Accounting and Finance) huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694 fl-2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb kwalifika ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713 fl-2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694 fl-2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

Security and Employment invites applications for the post of Manager I (Accounting and Finance) in the Ministry for Home Affairs, Security and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Accounting and Finance) is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7(€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Accounting and Finance) huma:

i. Responsabbli għall-iproċessar f'waqtu ta' transazzjonijiet fiskali u finanżjarji, verifiki, rekordjar, rendikonti u rikonċiljazzjoni;

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I (Accounting and Finance) include:

i. Responsible for the timely and correct processing of fiscal and financial transactions, verifications, recording, tracking and reconciliation;

ii. Responsabbli għall-korrettezza ta' żamma bażika ta' kotba u dokumenti oħrajn ta' accounts u t-twettiq ta' xogħol rigward il-proċess bankarju ta' rikonċiljazzjoni tal-Kont Pubbliku;

iii. Responsabbli għall-implimentazzjoni u l-infurzarta' leġiżlazzjoni, politiki, direzzjonijiet, proċeduri, linji gwida f'Dipartiment jew Ministeru partikolari jew mal-Gvern;

iv. Responsabbli għall-manutenzjoni u l-kontroll tal-kontijiet, bħalma huma kontijiet below-the-line u voti u jevalwa wkoll il-virements fi ħdan il-voti kif ukoll it-talbiet għal finanzjament addizzjonali;

v. Jikkordina r-rilaxx ta' fondi permezz ta' mekkaniżmi varji u l-ġbir ta' dħul finanzjarju, japprovażżjonijiet kif ikun ordnat, jirevedi management accounts, stqarriijiet ta' likwidita' u rapporti finanzjarji oħra parti mill-proċess;

vi. Jikkontribwixxi għall-ippjanar u l-kontroll ta' baġit, u fil-kumpilazzjoni tal-Business and Financial Plan;

vii. Jivvalut l-alokazzjonijiet bagitarji u t-tbassir tad-dħul fl-Estimi Finanzjajri tal-Gvern, kemm għas-sena ta' wara kif ukoll fuq bażi ta' Business and Financial Plan ta' tliet snin, u l-monitoraġġ kontinwu tagħhom matul is-sena;

viii. Jagħti kontribut fl-interpretazzjoni tal-accounts finali u jipparteċipa fl-analiżi u r-reviżjonijiet tal-valur għall-flus;

ix. Jirrapreżenta lid-Dipartiment jew lill-Ministeru f'laqgħat u konferenzi, kemm lokali kif ukoll internazzjonali, u jipparteċipa fi grupp ta' ħidma kif ukun mitlub;

x. Jikkontribwixxi u jassisti fil-kumpilazzjoni ta' rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlażżjoni finanżjarja u politiki tal-Gvern kif mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub minnu;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xv. Kwalunkwe dmir ieħor skont kif ordnat mis-Segretarju Permanenti Ewlieni.

ii. Responsible for the correctness of basic book keeping and other accounting, documents, including performing work on the bank reconciliation process of the Public Account;

iii. Responsible for the implementation and enforcement of legislation, policies, directions, procedures and guidelines in a particular Department or Ministry or across Government;

iv. Responsible for the maintenance and control of accounts, such as below-the-line accounts and votes, assessing virements within votes as well as requests for additional funding;

v. Coordinates the release of funds through various mechanisms and the collection of revenue, approving transactions as directed, reviewing management accounts, cashflow statements and other financial reports as part of the process;

vi. Contributes to Budget planning and control, and the ocmpilation of the business and Financial Plan;

vii. Assesses budgetary allocations and revenues in the Financial Estimates of Government, both for the following year and on the basis of a three-year Business and Financial plan, and their continuous monitoring during the course of the year;

viii. Contributes towards the interpretation of final accounts and participating in value for money analysis and reviews;

ix. Represents the Department or Ministry in meetings and conferences, both locally and abroad and participating in working groups as required;

x. Contributes to and assists in the compilation of various reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies as directed;

xii. Contributes towards the formulation and updating of polices of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xv. Any other duties, as directed by the Principal Permanent Secretary.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta 'impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

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Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. kapaċi jikkomunikaw bil-lingwa Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni;

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iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVETS, jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-livell 6 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://

ii. able to communicate in the English language in order to sufficiently and adequately carry out the duties applied for;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVE credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy or in relevant areas as determined by management.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC form recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that to workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statement in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provision applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/

publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra għal din ir-raġuni, tiġi awtomatkament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni ta' Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal tar-Reklutaġġ tal-Gvern online biss f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025**.** Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, Ministry for Home Affairs, Security and Employment, through the online Government Recruitment Portal only at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mit-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, 201, Triq id-Dejqa, Il-Belt Valletta. Daw id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet

Is-sit elettroniku u l-indirizz elettroniku tal-Ministeru huma (www.homeaffairs.gov.mt) u (recruitment.mhse@gov.mt).

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-INTERN, IS-SIGURTÀ U X-XOGĦOL

Post ta' Manager II fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà u x-Xogħol tilqa' applikazzjonijiet għall-post ta' Manager II fid-Direttorat għall-Protezzjoni tal-Infrastruttura Kritika ta' Malta, fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Section, 201, Triq id-Dejqa, Valletta. These general provisions are to b regarded as an integral part of this call for applications.

The website address and email address of the receiving Ministry are (www.homeaffairs.gov.mt) and (recruitment.mhse@gov.mt).

20th June, 2025

MINISTRY FOR HOME AFFAIRS, SECURITY AND EMPLOYMENT

Post of Manager II in the Ministry for Home Affairs, Security and Employment

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs, Security and Employment invites applications for the post of Manager II within the Malta Critical Infrastructure Protection Directorate in the Ministry for Home Affairs, Security and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes

mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fl-2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li għandha degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara sitt (6) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

2.6 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi

organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4 A Manager II in Salary Scale 7 who are in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of three (3) years service as Manager II in salary scale 7, subject to satisfactory performance.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre- 2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

2.6 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse

perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazjoni skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II huma:

i. Jipprovdi appoġġ tekniku espert lil Departiment għall-Ħarsien tall-Infrastruttura Kritika (ĦIK) biex tiġi żgurata l-konformità mad-direttivi NIS2 (UE 2022/2555) u/jew CER (UE 2022/2557) meta jiġu indirizzati inċidenti ċibernetiċi u miżuri ta' ġestjoni tar-riskji.

ii. Analizza u awdita l-politiki, il-konfigurazzjonijiet, u l-pjanijiet ta' sigurtà għall-operaturi ta' entitajiet kritiċi, essenzjali, u importanti biex tiġi żgurata l-konformità mad-direttivi NIS2 u/jew CER, b'enfasi fuq il-ġestjoni tar-riskji, ir-rappurtar ta' inċidenti, u l-obbligi ta' governanza.

of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager II include:

i. Providing expert technical support to Critical Infrastructure Protection (CIP) to ensure compliance with the NIS2 (EU 2022/2555) and/or CER (EU 2022/2557) directives when addressing cyber incidents and risk management measurements.

ii. Analyse and audit operator security plans, configurations, and operational practices of critical, essential and important entities to ensure compliance with the NIS2 and/or CER directives, focusing on risk management, incident reporting, and governance obligations.

iii. Ikkonduċi audits (awditjar) ffokati fuq il-konformità ta' entitajiet kritiċi, essenzjali, u importanti, biex tiġi żgurata l-aderenza mar-rekwiżiti regolatorji tad-direttivi NIS2 u/jew CER u jiġu identifikati oqsma għall-immodernizzar.

iv. Iżomm ruħu aġġornat u żomm għarfien dwar ir-regolamenti, u r-rekwiżiti ta' konformità applikabbli l-pjanijiet ta' sigurtà għall-operaturi, b'enfasi partikolari fuq id-direttivi NIS2 u/jew CER, biex tappoġġja l-awditjar u l-isforzi tal-ġestjoni tar-riskji.

v. Jipprepara rapporti komprensivi tal-awditjar fuq entitajiet kritiċi, essenzjali, u importanti, li jenfasizzaw is-sejbiet tekniċi u proċedurali relatati mal-konformità mad-direttivi NIS2 u/jew CER u jirrakkomandaw strateġiji jew soluzzjonijiet għar-rimedju.

vi. Jikkonduċi valutazzjonijiet tar-riskju u tal-vulnerabbiltà fuq l-oqsma ta' fokus teknoloġiku ta' entitajiet kritiċi, essenzjali, u importanti, bħal ambjenti tal-kompjuters, netwerks, infrastruttura, u applikazzjonijiet, biex tiġi żgurata l-konformità mal-qafas ta' ġestjoni tar-riskji stipulat fid-direttivi NIS2 u/jew CER.

vii. Jirrekommanda kontrolli u miżuri ta' sigurtà li huma vijabbli għall-entitajiet kritiċi u importanti biex jitnaqqsu r-riskji ċibernetiċi, filwaqt li tiġi żgurata l-protezzjoni tas-sistemi tal-informazzjoni tagħhom u l-konformità mad-direttivi NIS2 u/jew CER.

viii. Jimonitora sorsi esterni ta' dejta biex iżomm għarfien dwar theddid ċibernetiku u mhux ċibernetiku li qed jevolvi, tivvaluta l-impatt potenzjali tagħhom fuq entitajiet kritiċi, essenzjali, u importanti, u tiżgura l-implimentazzjoni f'waqtha ta' miżuri ta' mitigazzjoni skont id-direttivi NIS2 u/jew CER.

ix. Jappoġġa l-implimentazzjoni ta' miżuri ta' governanza għal entitajiet kritiċi, essenzjali, u importanti biex jiġi żgurat allinjament mal-obbligi ta' ġestjoni tar-riskji u konformità stipulati fid-direttivi NIS2 u/jew CER.

x. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xi. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

iii. Conduct compliance-focused audits of critical, essential and important entities, ensuring adherence to the regulatory requirements of the NIS2 and/or CER directives and identifying areas for improvement.

iv. Stay updated on and maintain knowledge of applicable operator security, regulations, and compliance requirements, specifically focusing on the NIS2 and/or CER directives, to support auditing and risk management efforts.

v. Prepare comprehensive audit reports on critical, essential and important entities, highlighting technical and procedural findings related to NIS2 and/or CER compliance and recommending remediation strategies or solutions.

vi. Perform risk and vulnerability assessments on critical, essential and important entities' technology focus areas, such as computing environments, networks, infrastructure, and applications, ensuring conformity with the risk management frameworks outlined in NIS2 and/or CER.

vii. Recommend cost-effective security controls and measures for critical and important entities to mitigate cyber risks, ensuring the protection of their information systems and compliance with NIS2 and/or CER directives.

viii. Monitor external data sources to maintain awareness of evolving cyber and non-cyber threats, assess their potential impact on critical, essential and important entities, and ensure timely mitigation measures in accordance with NIS2 and/or CER.

ix. Support the implementation of governance measures for critical, essential and important entities to align with the risk management and compliance obligations outlined in NIS2 and/or CER.

x. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xi. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary.

xii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u dik Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni;

U

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English language in order to sufficiently and adequately carry out the duties applied for;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits,

ekwivalenti*) fis-Science jew Technology jew Engineering jew Mathematics jew Business Management jew Economics jew Data Science jew Environmental Science jew Archives jew Knowledge and Information Management jew Criminology jew Finance jew ICT jew RISK Management/ Compliance jew Legal Studies/Law jew History jew Network Security and Administration jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

JEW

iv. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ ECVET jew ekwivalenti*) fis-Science jew Technology jew Engineering jew Mathematics jew Business Management jew Economics jew Data Science jew Environmental Science jew Archives jew Knowledge and Information Management jew Criminology jew Finance jew ICT jew RISK Management/Compliance jew History jew Legal Studies/Law jew Network Security and Administration jew f'oqsma rilevanti kif determinat mill-maniġment u tmien (8) snin esperjenza maniġerjali sodisfaċenti.

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn

equivalent*) in Science or Technology or Engineering or Mathematics or Business Management or Economics or Dat Science or Environmental Science or Archives or Knowledge and Information Management or Criminology or Finance o ICT or RISK Management/Compliance or Legal Studies/ Law or History or Network Security and Administration or relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRI formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ ECVET credits.

OR

iv. in possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ ECVET credit or equivalent*) in Science or Technology or Engineering or Mathematics or Business Management or Economics or Dat Science or Environmental Science or Archives or Knowledge and Information Management or Criminology or Finance o ICT or RISK Management/ Compliance or History or Legal Studies/Law or Network Security and Administration or relevant areas as determined by management and eight (8) years satisfactory managerial experience.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC form recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with les than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that t workload is comparable to the minimum of 180ECTS/ ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still

fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tat-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal tar-

be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, Ministry for Home Affairs, Security and Employment, through the online

Reklutaġġ tal-Gvern online biss f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija **s-1**.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mit-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, 201, Triq id-Dejqa, Il-Belt Valletta. Daw id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u indirizz elettroniku tal-Ministeru huma (www.homeaffairs.gov.mt) u (recruitment.mhse@gov.mt).

L-20 ta' Ġunju, 2025

Government Recruitment Portal only at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Section, Ministry for Home Affairs, Security and Employment, 201, Triq id-Dejqa, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Section are (www.homeaffairs.gov.mt) and (recruitment.mhse@gov.mt).

20th June, 2025

MINISTERU GĦALL-INTERN, IS-SIGURTÀ U X-XOGĦOL

Post ta' Senior Systems Administrator fl-Information Management Unit fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà u x-Xogħol tilqa' applikazzjonijiet għall-post ta' Senior Systems Administrator fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' Senior Systems Administrator huwa ta' Skala ta' Salarju 7, li fis-sena 2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.

2.3 Persuna fil-grad ta' Senior Systems Administrator titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857 fis-sena 2025) wara tliet (3) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti u jekk tkun lestiet kors speċifiku ta' ICT Toolkit relatat ma' dan il-grad kif stabbilit minn żmien għal-żmien mill-Amministrazzjoni Ċentrali, (jiġifieri mingħajr il-ħtieġa li jitlesta il-Public Service Toolkit).

2.4 Persuna fil-grad ta' Senior Systems Administrator tkun intitolata wkoll għall-Performance Bonus marbut sa massimu ta' 15% tas-salarju bażiku tiegħu. L-ammont pagabbli jiġi ddeterminat miċ-Chief Information Officer wara li tiġi kkunsidrata l-prestazzjoni tal-uffiċjal u, fejn japplika, kwalunkwe rakkomandazzjoni li titressaq missuperjur immedjat tal-uffiċjal. Il-ħlas tal-bonus huwa suġġett għall-policies tal-Amministrazzjoni Ċentrali skont kif inhu fis-seħħ minn żmien għal żmien.

a. Il-persuna maħtura tkun intitolata għall-benefiċċji oħra u suġġetta għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers Within the Information and Communications Technology (ICT) Class.

2.5 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-

MINISTRY FOR HOME AFFAIRS, SECURITY AND EMPLOYMENT

Post of Senior Systems Administrator in the Information Management Unit within the Ministry for Home Affairs, Security and Employment

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs, Security and Employment invites applications for the post of Senior Systems Administrator in the Information Management Unit in the Ministry for Home Affairs, Security and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Senior Systems Administrator is Salary Scale 7, which in the year 2025 is equivalent to, €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.

2.3 A Senior Systems Administrator will progress to Scale 6 (€32,279.02 x €596.33 - €35,857.00 in the year 2025) on completion of three (3) years service in the grade, subject to satisfactory performance and subject to the completion of a specific ICT Toolkit course related to the grade as established from time to time by the Central Administration, (that is, without the need for completion of the Public Service Toolkit).

2.4 A Senior Systems Administrator will also be entitled to an annual Performance Bonus of up to a maximum of 15% of his basic salary. The amount payable shall be determined by the Chief Information Officer after consideration of the officer's performance and any recommendations forwarded by the officer's immediate superior, where applicable. Payment of bonus is also subject to Central Administration's policies in force from time to time.

a. The appointee will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers Within the Information and Communications Technology (ICT) Class.

2.5 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this

sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Systems Administrator huma:

i. Jassisti fl-iżvilupp, l-aġġornament u l-implimentazzjoni ta' prattiċi operattivi ġodda, u jassigura li r-riżorsi disponibbli jintużaw b'mod effettiv u effiċjenti;

ii. Jara li s-servizzi jitwasslu b'mod li jilħqu l-għanijiet tas-servizz, u jwettaq evalwazzjonijiet u valutazzjonijiet biex jiżgura proċess stabbilit, effiċjenti u titjib kontinwu;

iii. Jassisti biex jiżviluppa u jimplimenta strateġija biex itejjeb ir-relazzjoni ma' fornituri ewlenin u jiżgura li s-servizzi u l-prodotti tal-IT mixtrija jikkonformaw bis-sħiħ mas-Service Level Agreement (SLA) u kwalunkwe obbligu kuntrattwali ieħor;

iv. Iwettaq superviżjoni fuq l-operat inkluż taħriġ u evalwazzjoni tal-istaff, u jipprovdi direzzjoni lill-ħaddiema tekniċi kif ikun meħtieġ;

v. Jassigura li l-politika u d-deċiżjonijiet maniġerjali jiġu mħarsa billi jassumi rwol ewlieni flimplimentazzjoni ta' sistemi/soluzzjonijet tal-IT;

call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.6 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Senior Systems Administrator include:

i. Assists in developing, updating and implementing new operating practices, and ensuring all available resources are utilised effectively and efficiently;

ii. Oversees the delivery of services to meet service goals and conducts evaluations and assessments to ensure that continuous improvement and process efficiencies are in place;

iii. Assists in developing and implementing a strategy to improve the relations with major suppliers and ensures that the IT services and products procured fully comply with the related Service Level Agreements (SLA) and any other contractual obligations;

iv. Supervises operations staff including training, evaluating and providing work directions to technical staff as required;

v. Ensures adherence to management policies and decisions by assuming a leading role in the implementation of IT systems/solutions;

vi. Jiżviluppa u jikkordina d-direzzjoni u l-skedi ta' proġetti sabiex jiġi bbenefikat bl-aħjar mod u jitnaqqas l-impatt fuq l-utenti tas-sistemi tal-IT;

vii. Jassigura li tinżamm is-sigurtà u l-integrità tas-sistemi u d-data pproċessata tal-ICT mill-istess sistemi, inkluż il-kontroll tal-aċċess tal-utenti, l-irkuprar minn diżastri u l-proċeduri ta' kontinwità ta' negozju;

viii. Ifassal rapporti analitiċi dwar it-titjib kontinwu tas-servizz bil-għan li jinkisbu benefiċċji kummerċjali sostenibbli;

ix. Jikkordina ma' entitajiet, fornituri, maċ-Chief Information Officer tal-Ministeru u mal-MITA dwar servizzi, hardware, software u networks tal-ICT biex jiżgura operat sigur u f'waqtu;

x. Jippjana u jfassal l-iskedar tal-installazzjoni tal-hardware, tas-sistemi operattivi u tal-applikazzjonijiet;

xi. Jimmaniġġja r-riżorsi tas-sistema tal-IT inkluż il-prestazzjoni, il-kapaċità, id-disponibilità, is-servizz li jagħti u kemm jista' jiġi rkuprat;

xii. Iżomm ruħu aġġornat mal-iżviluppi teknoloġiċi fis-sistemi amministrattivi tat-teknoloġija u jirrakkomanda modi biex jittieħed vantaġġ mit-teknoloġija ġdida;

xiii. Iwettaq dmirijiet oħra skont kif assenjat mis-Segretarju Permanenti, is-CIO jew ir-rappreżentant tagħhom;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

vi. Develops and coordinates project direction and schedules to maximise benefits and minimise impacts on the users of the IT systems;

vii. Ensures and maintains security and integrity of all ICT systems and data processed by same systems including user access control, disaster recovery and business continuity procedures;

viii. Compiles analytical reports about continuous service improvement with a view to realise sustainable business benefits;

ix. Liaises with relevant entities, suppliers, the Ministry's Chief Information Officer and MITA about ICT services, hardware, software and networks to ensure timely and secure operations of systems;

x. Plans and schedules the installation of hardware, operating systems and applications software;

xi. Manages the IT systems resources including performance, capacity, availability, serviceability and recoverability;

xii. Stays current with technological developments in systems administration technology and recommends ways to take advantage of new technology;

xiii. Carries out any other duties as assigned by the Permanent Secretary, the CIO or their representative;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)' jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-Ligwa Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni);

ii. able to communicate in the English Language in order to sufficiently and adequately carry out the duties applied for;

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

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AND

iii. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 6 tal-MQF (b'minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Kompjuter u/jew ICT, jew kwalifika rikonoxxuta komparabbli f'Livell 6 tal-MQF fil-Kompjuter u/jew ICT, flimkien ma' sentejn (2 esperjenza ta' xogħol rilevanti f'ambjent formali u matur tal-ICT;

iii. in possession of a recognised qualification at MQF Level 6 (with a minimum of 180 ECTS/ECVET equivalent*) in Computing and/or ICT or a recognised comparable professional qualification at MQF Level 6 in Computing and/or ICT plus two (2) years relevant work experience in a formal and mature ICT environment;

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta'rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 taddokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew lUniversità ta' Malta li lammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika f i żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjoniji applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn,il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.5 Din is-sejħa pubblika qed tiġi ppubblikata flimkien ma' sejħa service-wide għall-post ta' Senior Systems Administrator fl-Information Management Unit kif ippubblikata nhar il-Ġimgħa, 20 ta' Ġunju 2025 permezz taċ-Ċirkolar Nru HR/MHSE/12/2025. L-applikanti li jirnexxu taħt is-sejħa service-wide se jingħataw preċedenza fuq dawk li jirnexx taħt issejħa pubblika. Il-ħatra hija barra minn hekk suġġetta għad-disponibbiltà ta' postijiet vakanti fil-perjodu ta' validità tarriżultat.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni ta' Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.5 This public call is being published in concurrence with a service-wide call for the post of Senior Systems Administrator within the Information Management Unit as published on Friday, 20th June, 2025 through Circular No HR/MHSE/12/2025. Applicants who are successful under the service-wide call will be given precedence over those who are successful under the public call. Appointment is moreover subject to the availability of vacancies within the validity period of the result.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, Ministry for Home Affairs, Security and Employment, through the online Government Recruitment Portal **only** at the following

recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mit-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, 201, Triq id-Dejqa, Il-Belt Valletta. Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tal-Ministeru huma (www.homeaffairs.gov.mt) u (recruitment.mhse@gov.mt).

L-20 ta' Ġunju, 2025

address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Section, Ministry for Home Affairs, Security and Employment, 201, Triq id-Dejqa,Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Ministry are (www.homeaffairs.gov.mt) and (recruitment.mhse@gov.mt).

20th June, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Pożizzjoni ta' Allied Health Professional (Optometry) fi ħdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-*femminil.

1. Is-Segretarju Permanenti (Saħħa) u is-Segretarju Permanenti (Anzjanità Attiva), Ministeru għas-Saħħa u l-Anzjanità Attiva, jilqaw applikazzjonijiet għall-pożizzjoni ta' Allied Health Professional (Optometry) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva..

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Allied Health Professional (Optometry) fil-Ministeru tas-Saħħa u l-Anzjanità Attiva (li jista' jiġi mġedded għal perjodi oħra)*

2.2 Il-pożizzjoni ta' Allied Health Professional (Optometry) hija suġġetta għal perjodu ta' prova ta' sena.

2.3 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.4 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Position of Allied Health Professional (Optometry) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (Health) and the Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing, invite applications for the position of Allied Health Professional (Optometry) in the Ministry for Health and Active Ageing.

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as an Allied Health Professional (Optometry) in the Ministry for Health and Active Ageing, (which may be renewed for further periods)*

2.2 The position of Allied Health Professional (Optometry) is subject to a probationary period of one (1) year.

2.3 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.4 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju ta' Allied Health Professional bid-Degree f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00. Persuna fil-grad ta' Allied Health Professional li minbarra r-rekwiżit stipulat f'paragrafu 4.1, għandhom ukoll fillpussess tagħhom Master's Degree f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, jinħatru mad-dħul bħala Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00).

3.2 Persuna fil-grad ta' Allied Health Professional titla' fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00) wara sentejn (2) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

3.3 Persuna fil-grad ta' Allied Health Professional tiġi promossa għall-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00) wara tliet (3) snin servizz sodisfaċenti fil-grad ta' Allied Health Professional fi Skala ta' Salarju 9. Persuna fil-ħatra ta' Allied Health Professional li fil-kors tad-dmirijiet tagħha tikseb Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, għandha titla' minnufih għal Skala ta' Salarju 8 bħala Senior Allied Health Professional.

3.4 Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) b'mill-inqas ħames (5) snin servizz sodisfaċenti fil-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 u ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework (CAF) tiġi promossa għall-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00) kemm mid-data tal-otteniment tas-snin tas-servizz stipulat kif ukoll it-tlestija b'suċċess tal-CAF.

Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) fil-pussess ta' Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, b'mill-inqas sentejn (2) servizz sodisfaċenti bħala Senior Allied Health Professional u ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework (CAF), għandhom jiġu promossi fil-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00).

Fil-każ ta' Uffiċjali li ma jkollhomx iċ-ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework mat-tlestija ta' sentejn (2) servizz sodisfaċenti fil-grad, għandu jiġi promoss għal Allied Health Practitioner

Salary Pegged to the Position

3.1 The salary for the post of Allied Health Professional with Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent) is Salary Scale 10, which in the year 2025 is equivalent to €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00. An Allied Health Professional who in addition to the requirement stipulated in paragraph 4.1, are also in possession of a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8, shall on entry be immediately appointed as Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00).

3.2 An Allied Health Professional will progress to Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00) on completion of two (2) years service in the grade, subject to satisfactory performance.

3.3 An Allied Health Professional will be promoted to the grade of Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00) on completion of three (3) years satisfactory service in the grade of Allied Health Professional in Salary Scale 9. An Allied Health Professional who in the course of his/her duties obtains a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 shall immediately progress to Salary Scale 8 as Senior Allied Health Professional.

3.4 A Senior Allied Health Professional (Salary Scale 8), with at least five (5) years satisfactory service as Senior Allied Health Professional in Salary Scale 8 and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00) as from the date of satisfaction of both the stipulated years of service and the successful certification of the CAF.

A Senior Allied Health Professional (Salary Scale 8), in possession of a recognised and relevant Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 with at least two (2) years satisfactory service as Senior Allied Health Professional and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00).

In the case of Officers who are not in possession of the certificate of successful completion of the Competency Programme and Evaluation Framework on the completion of two (2) years satisfactory service in the grade, shall be

bilkundizzjoni li tikseb din iċ-ċertifikazzjoni fi żmien sena (1) mill-ħatra ta' Allied Health Practitioner fi Skala ta' Salarju 7.

Uffiċjali li jonqsu milli jippreżentaw tali ċertifikazzjoni fil-qafas ta' żmien stipulat għandhom jerġgħu lura awtomatikament għal Senior Allied Health Professional fi Skala ta' Salarju 8.

Persuna maħtura tkun intitolata għall-benefiċċji l-oħra tali, u suġġetta għall-kundizzjonijiet u obbligi oħra tali li jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

Dmirijiet

Id-dmirijiet għal din il-pożizzjoni ta' Allied Health Professional (Optometry) huma:

i. jippjana, jwettaq u jevalwa servizz speċifiku tal-allied health;

ii. jippreżenta dokumentazzjoni ċara, preċiża u fil-ħin;

iii. jikkomunika, jaħdem id f'id effettivament ma' professjonisti oħra, individwi u gruppi ta' pazjenti, familji/carers u aġenziji oħra skont il-ħtieġa;

iv. jżomm ruħu aġġornat fuq żviluppi u modi fil-prattika ta' professjoni speċifika tal-allied health permezz ta' studju tal-letteratura kurrenti jew billi jattendi korsijiet tal-continuous professional development disponibbli u jaddatta prattiki ta' xogħol skont evidenza l-aktar riċenti;

v. jwettaq kwalunkwe dmirijiet oħra li jkunu meħtieġ mill-Allied Health Professional responsabbli b'rispons għall-esiġenzi tas-servizz;

vi. jaderixxi mal-politiki u l-proċeduri kollha kif applikabbli lill-entità/entitatjiet fejn l-Allied Health Professional ikun ġie allokat;

vii. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

4.1 Persuna maħtura tista' tkun meħtiega li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

Rekwiżiti tal-Eliġibbiltà

5.1 i. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjoni, l-applikanti jridu jkunu ċittadini ta' pajjiżi terzi u jissodisfaw ir-rekwiżiti ddikjarati fil-paragrafi 5.1 (ii) sa

promoted to Allied Health Practitioner on condition that s/he obtains this certification within one (1) year from appointment of Allied Health Practitioner in Salary Scale 7.

Officers who fail to present such certification within the stipulated timeframe shall automatically revert to Senior Allied Health Professional in Salary Scale 8.

3.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent Union.

Duties

The job duties for the position of Allied Health Professional (Optometry) include:

i. plans, delivers and evaluates specific allied health service;

ii. presents clear, accurate and timely documentation;

iii. communicates and liaises effectively with other professionals, individuals and groups of patients, family/carers and other agencies as required;

iv. keeps up-to-date on developments and trends in the practice of the specific allied health profession by study of the current literature or by attending continuous professional development courses available and to adapt work practices according to the latest evidence;

v. performs any other duties which may be required by the responsible Allied Health Professional in response to the exigencies of the service;

vi. abides by all policies and procedures as applicable to the entity/entities that the Allied Health Professional is deployed to;

vii. undertake any other tasks, which the superior may delegate to him/her, as may be required;

viii. any other duties as directed by the Principal Permanent Secretary.

4.1 An appointee may be required to perform duties in any of the health care services of the Government of Malta at the discretion of the Management.

Eligibility Requirements

5.1 i. By the closing time and date of this call for applications, applicants must be Third Country Nationals and satisfy the requirements stated in paragraphs 5.1

5.2. Il-ħatra ta' dawn il-kandidati tkun mingħajr preġudizzju għall applikant li jissodisfa r-rekwiżiti kollha ta' eliġibbiltà u li jingħata permess tax-xogħol skont irregolamenti nazzjonali applikabbli, kif ukoll li jkun jista' jissodisfa l-kundizzjonijiet l-oħra kollha ta' dħul fit-territorju Schengen.Kull proċess isir b'mod indipendenti u suġġett għall-ipproċessar ta' diliġenza dovuta mill-awtoritajiet kompetenti Maltin.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima talEspatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' dawn il-kandidati tkun jeħtieġu l-ħruġ ta' liċenzja ta' impjieg safejn dan ikun meħtieġ mill-Att dwar lImmigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. (a) profiċjenti fil-lingwa Maltija. Għaldaqstant, kandidati li m'humiex profiċjenti fil-lingwa Maltija xorta ser jiġu kkunsidrati imma jridu jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel il-konferma tal-ħatra li hi fi żmien sena (1) mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Kwalunkwe spejjeż tal-kors jew assessjar tiegħu jkunu mħallsa mill-kandidati prospettivi. Madankollu, tali spejjeż jistgħu jiġu applikati biex jitħallsu lura permezz tal-Continuous Pharmacy Education Scheme (CPD).

U

ii. (b) profiċjenti fil-lingwa Ingliża;

Billi: jipprovdu, sad-data tal-intervista, evidenza li l-kwalifika primarja fl-Allied Health Profession ġiet segwita bil-lingwa Ingliża;

JEW

jipprovdu sad-data tal-intervista, ċertifikat validu tal-IELTS (International English Language Testing System) ta' band score medju ta' 6 jew ogħla f'dominji ta' komprensjoni, qari, kitba u lingwa mitkellma. Kwalifika ċċertifikata ekwivalenti għal IELTS Livell 6 (ta' band score medju ta' 6) eż. GCSE/Cambridge Grad Ċ, TOEFL (IBT): 60-80, CEFR: B2 jkunu aċċettati;

JEW

jipprovdu dokumentazzjoni li turi tal-inqas sitt (6) xhur esperjenza ta' xogħol iċċertifikata full-time bħala Allied Health Professional rreġistrata fir-Renju Unit jew fl-Irlanda

(ii). to 5.2. The appointment of such candidates would be without prejudice to the applicant satisfying all eligibility requirements and being granted a work permit in line with the applicable national regulations, as well as being able to fulfill all other conditions of entry into the Schengen territory. Each process is carried out independently and subject to due diligence processing by the competent Maltese authorities.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. a) must be proficient in the Maltese Language. However, candidates who do not possess proficiency in the Maltese language will still be considered but have to provide evidence of basic proficient in the Maltese language before confirmation of appointment, which is within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 of the University of Malta. The course officially leading to this examination is the course in Basic Medical Maltese for the Healthcare Profession, Part 1 run by the Department of Maltese of the University of Malta. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Professional Development Scheme (CPD).

AND

ii. (b) be proficient in the English language;

Either by providing proof by the interview date, that the primary Allied Health Professional qualification was undertaken in the English Language;

OR

by providing by the interview date, a valid certificate of IELTS (International English Language Testing System) of average band score of 6 or above in the listening, reading, writing and speaking domains. A certified equivalent qualification to IELTS (overall band score 6) e.g. GCSE/ Cambridge: Grade C, TOEFL (IBT): 60 - 80, CEFR: B2 will also be accepted;

OR

by providing documentation showing at least six (6) month full-time equivalent certified work experience as registered Allied Health Professional in the United Kingdom, Ireland,

jew kwalunkwe pajjiż ieħor li jitkellmu l-Ingliż fejn l-Ingliż huwa llingwa primarja u/jew uffiċjali.

U

iii. fil-pussess ta' kwalifika rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) f'Optometry, jew kwalifika ekwivalenti, rikonoxxuta, kumparabbli U jkunu f'pussess ta' ċertifikat tar-reġistrazzjoni f'Optometry mal-Kunsill ta' Professjonisti Kumplimentari għall-Mediċina f'Malta.

*Kwalifika ta' Baċellerat rikonoxxuta u komparabbli, kif applikabbli, hija aċċettata biss soġġetta għal dikjarazzjoni ta' rikonoxximent formali tal-MQRIC li tiġi sottomessa mal-applikazzjoni (soġġett għad-dispożizzjonijiet tal-klawżola 5.4 taddokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew mill-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 (i) Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 5.1jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika kif ukoll ċertifikat ta' reġistrazzjoni mal-kunsill tal-Ispiżjara ta' Malta bħala Allied Health Professional (Optometry) fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli,

or any other English-speaking country where English if the primary and/or the Official language.

AND

iii. in possession of a recognised qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in Optometry or an equivalent, recognised comparable qualification AND in possession of a certificate of registration in Optometry by the Council for Professions Complimentary to Medicine in Malta.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 5.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification and certificate of registration in the Optometry by the Council for Professions Complimentary to Medicine within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities,

skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

5.3 Din is-sejħa pubblika qed tiġi ppublikata fl-istess waqt ma' sejħa Pubblika għall-post ta' Post of Allied Health Professional (Optometry) fi ħdan ilMinisteru għas-Saħħa u l-Anzjanità Attiva ta' nhar il-Ġimgħa 20 ta' Ġunju 2025. Applikanti li jgħaddu taħt is-sejħa Pubblika jingħataw preċedenza fuq dawk li jgħaddu taħt is-sejħa Definita. Barra minn hekk, persuna tista' tiġi kkunsidrata għall-ħatra biss jekk ikun hemm post vakanti fi żmien tal-validità tar-riżultat

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/trankrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ fuq (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 – 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni ta' Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

as applicable, as per provisions applicable to this call for applications (see link below).

5.3 This public call is being published in concurrence with a public call for the Post of Allied Health Professional (Optometry) within the Ministry for Health and Active Ageing as published on Friday 20th June 2025. Applicants who are successful under the Public call will be given precedence over those who are successful under the Definite call. Appointment is moreover subject to the availability of vacancies within the validity period of the result.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal on (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (https://sahha.gov.mt) u (http://(recruitment.health@gov.mt)).

L-20 ta' Ġunju, 2025

MINISTERU GĦAS-SAĦĦA
U ANZJANITÀ ATTIVA

Pożizzjoni ta' Allied Health Professional (Physiotherapy) fi ħdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Saħħa) u is-Segretarju Permanenti (Anzjanità Attiva), Ministeru għas-Saħħa u l-Anzjanità Attiva, jilqaw applikazzjonijiet għall-pożizzjoni ta' Allied Health Professional (Physiotherapy) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (https://health.gov.mt) and (http://(recruitment.health@gov.mt)).

20th June, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Position of Allied Health Professional (Physiotherapy) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (Health) and the Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing, invite applications for the position of Allied Health Professional (Physiotherapy) in the Ministry for Health and Active Ageing.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Allied Health Professional (Physiotherapy) fil-Ministeru tas-Saħħa u l-Anzjanità Attiva (li jista' jiġi mġedded għal perjodi oħra)*

2.2 Il-pożizzjoni ta' Allied Health Professional (Physiotherapy) hija suġġetta għal perjodu ta' prova ta' sena.

2.3 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.4 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju ta' Allied Health Professional bid-Degree f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00. Persuna fil-grad ta' Allied Health Professional li minbarra r-rekwiżit stipulat f'paragrafu 4.1, għandhom ukoll fillpussess tagħhom Master's Degree f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as an Allied Health Professional (Physiotherapy) in the Ministry for Health and Active Ageing, (which may be renewed for further periods)*

2.2 The position of Allied Health Professional (Physiotherapy) is subject to a probationary period of one (1) year.

2.3 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.4 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1 The salary for the post of Allied Health Professional with Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent) is Salary Scale 10, which in the year 2025 is equivalent to €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00. An Allied Health Professional who in addition to the requirement stipulated in paragraph 4.1, are also in possession of a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET

PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, jinħatru mad-dħul bħala Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00).

3.2 Persuna fil-grad ta' Allied Health Professional titla' fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00) wara sentejn (2) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

3.3 Persuna fil-grad ta' Allied Health Professional tiġi promossa għall-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00) wara tliet (3) snin servizz sodisfaċenti fil-grad ta' Allied Health Professional fi Skala ta' Salarju 9. Persuna fil-ħatra ta' Allied Health Professional li fil-kors tad-dmirijiet tagħha tikseb Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, għandha titla' minnufih għal Skala ta' Salarju 8 bħala Senior Allied Health Professional.

3.4 Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) b'mill-inqas ħames (5) snin servizz sodisfaċenti fil-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 u ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework (CAF) tiġi promossa għall-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00) kemm mid-data tal-otteniment tas-snin tas-servizz stipulat kif ukoll it-tlestija b'suċċess tal-CAF.

Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) fil-pussess ta' Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, b'mill-inqas sentejn (2) servizz sodisfaċenti bħala Senior Allied Health Professional u ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework (CAF), għandhom jiġu promossi fil-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00).

Fil-każ ta' uffiċjali li ma jkollhomx iċ-ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework mat-tlestija ta' sentejn (2) servizz sodisfaċenti fil-grad, għandu jiġi promoss għal Allied Health Practitioner bilkundizzjoni li tikseb din iċ-ċertifikazzjoni fi żmien sena (1) mill-ħatra ta' Allied Health Practitioner fi Skala ta' Salarju 7.

Uffiċjali li jonqsu milli jippreżentaw tali ċertifikazzjoni fil-qafas ta' żmien stipulat għandhom jerġgħu lura awtomatikament għal Senior Allied Health Professional fi Skala ta' Salarju 8.

Persuna maħtura tkun intitolata għall-benefiċċji l-oħra tali, u suġġetta għall-kundizzjonijiet u obbligi oħra tali li

credits or equivalent) or PhD at MQF Level 8, shall on entry be immediately appointed as Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00).

3.2 An Allied Health Professional will progress to Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00) on completion of two (2) years service in the grade, subject to satisfactory performance.

3.3 An Allied Health Professional will be promoted to the grade of Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00) on completion of three (3) years satisfactory service in the grade of Allied Health Professional in Salary Scale 9. An Allied Health Professional who in the course of his/her duties obtains a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 shall immediately progress to Salary Scale 8 as Senior Allied Health Professional.

3.4 A Senior Allied Health Professional (Salary Scale 8), with at least five (5) years satisfactory service as Senior Allied Health Professional in Salary Scale 8 and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00) as from the date of satisfaction of both the stipulated years of service and the successful certification of the CAF.

A Senior Allied Health Professional (Salary Scale 8), in possession of a recognised and relevant Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 with at least two (2) years satisfactory service as Senior Allied Health Professional and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00).

In the case of officers who are not in possession of the certificate of successful completion of the Competency Programme and Evaluation Framework on the completion of two (2) years satisfactory service in the grade, shall be promoted to Allied Health Practitioner on condition that s/he obtains this certification within one (1) year from appointment of Allied Health Practitioner in Salary Scale 7.

Officers who fail to present such certification within the stipulated timeframe shall automatically revert to Senior Allied Health Professional in Salary Scale 8.

3.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as

jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

Dmirijiet

4.1 Id-dmirijiet għal din il-pożizzjoni ta' Allied Health Professional (Physiotherapy) huma:

i. jippjana, jwettaq u jevalwa servizz speċifiku tal-allied health;

ii. jippreżenta dokumentazzjoni ċara, preċiża u fil-ħin;

iii. jikkomunika, jaħdem id f'id effettivament ma' professjonisti oħra, individwi u gruppi ta' pazjenti, familji/carers u aġenziji oħra skont il-ħtieġa;

iv. jżomm ruħu aġġornat fuq żviluppi u modi fil-prattika ta' professjoni speċifika tal-allied health permezz ta' studju tal-letteratura kurrenti jew billi jattendi korsijiet tal-continuous professional development disponibbli u jaddatta prattiki ta' xogħol skont evidenza l-aktar riċenti;

v. jwettaq kwalunkwe dmirijiet oħra li jkunu meħtieġ mill-Allied Health Professional responsabbli b'rispons għall-esiġenzi tas-servizz;

vi. jaderixxi mal-politiki u l-proċeduri kollha kif applikabbli lill-entità/entitatjiet fejn l-Allied Health Professional ikun ġie allokat;

vii. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

4.2 Persuna maħtura tista' tkun meħtiega li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

Rekwiżiti tal-Eliġibbiltà

5.1 i. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjoni, l-applikanti jridu jkunu ċittadini ta' pajjiżi terzi u jissodisfaw ir-rekwiżiti ddikjarati fil-paragrafi 5.1 (ii) sa 5.2. Il-ħatra ta' dawn il-kandidati tkun mingħajr preġudizzju għall applikant li jissodisfa r-rekwiżiti kollha ta' eliġibbiltà u li jingħata permess tax-xogħol skont irregolamenti nazzjonali applikabbli, kif ukoll li jkun jista' jissodisfa l-kundizzjonijiet l-oħra kollha ta' dħul fit-territorju Schengen.Kull proċess isir b'mod indipendenti u suġġett għall-ipproċessar ta' diliġenza dovuta mill-awtoritajiet kompetenti Maltin.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-

may be stipulated in any pertinent agreement between the Government and the competent Union.

Duties

4.1 The job duties for the position of Allied Health Professional (Physiotherapy) include:

i. plans, delivers and evaluates specific allied health service;

ii. presents clear, accurate and timely documentation;

iii. communicates and liaises effectively with other professionals, individuals and groups of patients, family/carers and other agencies as required;

iv. keeps up-to-date on developments and trends in the practice of the specific allied health profession by study of the current literature or by attending continuous professional development courses available and to adapt work practices according to the latest evidence;

v. performs any other duties which may be required by the responsible Allied Health Professional in response to the exigencies of the service;

vi. abides by all policies and procedures as applicable to the entity/entities that the Allied Health Professional is deployed to;

vii. undertake any other tasks, which the superior may delegate to him/her, as may be required;

viii. any other duties as directed by the Principal Permanent Secretary.

4.2 An appointee may be required to perform duties in any of the health care services of the Government of Malta at the discretion of the Management.

Eligibility Requirements

5.1 i. By the closing time and date of this call for applications, applicants must be Third Country Nationals and satisfy the requirements stated in paragraphs 5.1 (ii). to 5.2. The appointment of such candidates would be without prejudice to the applicant satisfying all eligibility requirements and being granted a work permit in line with the applicable national regulations, as well as being able to fulfill all other conditions of entry into the Schengen territory. Each process is carried out independently and subject to due diligence processing by the competent Maltese authorities.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità

Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' dawn il-kandidati tkun jeħtieġu l-ħruġ ta' liċenzja ta' impjieg safejn dan ikun meħtieġ mill-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii (a) profiċjenti fil-lingwa Maltija. Għaldaqstant, kandidati li m'humiex profiċjenti fil-lingwa Maltija xorta ser jiġu kkunsidrati imma jridu jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel il-konferma tal-ħatra li hi fi żmien sena (1) mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Kwalunkwe spejjeż tal-kors jew assessjar tiegħu jkunu mħallsa mill-kandidati prospettivi. Madankollu, tali spejjeż jistgħu jiġu applikati biex jitħallsu lura permezz tal-Continuous Pharmacy Education Scheme (CPD).

U

ii. (b) profiċjenti fil-lingwa Ingliża;

Billi: jipprovdu, sad-data tal-intervista, evidenza li l-kwalifika primarja fl-Allied Health Profession ġiet segwita bil-lingwa Ingliża;

JEW

jipprovdu sad-data tal-intervista, ċertifikat validu tal-IELTS (International English Language Testing System) ta' band score medju ta' 6 jew ogħla f'dominji ta' komprensjoni, qari, kitba u lingwa mitkellma. Kwalifika ċċertifikata ekwivalenti għal IELTS Livell 6 (ta' band score medju ta' 6) eż. GCSE/Cambridge Grad Ċ, TOEFL (IBT): 60-80, CEFR: B2 jkunu aċċettati;

JEW

jipprovdu dokumentazzjoni li turi tal-inqas sitt (6) xhur esperjenza ta' xogħol iċċertifikata full-time bħala Allied Health Professional rreġistrata fir-Renju Unit jew fl-Irlanda jew kwalunkwe pajjiż ieħor li jitkellmu l-Ingliż fejn l-Ingliż huwa llingwa primarja u/jew uffiċjali.

U

iii. fil-pussess ta' kwalifika rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) f'Physiotherapy, jew kwalifika ekwivalenti, rikonoxxuta, kumparabbli miksuba minn

should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. (a) must be proficient in the Maltese Language. However, candidates who do not possess proficiency in the Maltese language will still be considered but have to provide evidence of basic proficient in the Maltese language before confirmation of appointment, which is within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 of the University of Malta. The course officially leading to this examination is the course in Basic Medical Maltese for the Healthcare Profession, Part 1 run by the Department of Maltese of the University of Malta. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Professional Development Scheme (CPD).

AND

ii. (b) be proficient in the English language;

Either by providing proof by the interview date, that the primary Allied Health Professional qualification was undertaken in the English Language; Duties Eligibility Requirements

OR

by providing by the interview date, a valid certificate of IELTS (International English Language Testing System) of average band score of 6 or above in the listening, reading, writing and speaking domains. A certified equivalent qualification to IELTS (overall band score 6) e.g. GCSE/Cambridge: Grade C, TOEFL (IBT): 60 - 80, CEFR: B2 will also be accepted;

OR

by providing documentation showing at least six (6) month full-time equivalent certified work experience as registered Allied Health Professional in the United Kingdom, Ireland, or any other English-speaking country where English if the primary and/or the Official language.

AND

iii. in possession of a recognised qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in Physiotherapy or an equivalent, recognised comparable professional qualification obtained

Università/Istituzzjoni tal-Unjoni Ewropea U jkunu f'pussess ta' ċertifikat tar-reġistrazzjoni f'Physiotherapy mal-Kunsill ta' Professjonisti Kumplimentari għall-Mediċina f'Malta.

*Kwalifika ta' Baċellerat rikonoxxuta u komparabbli, kif applikabbli, hija aċċettata biss soġġetta għal dikjarazzjoni ta' rikonoxximent formali tal-MQRIC li tiġi sottomessa mal-applikazzjoni (soġġett għad-dispożizzjonijiet tal-klawżola 5.4 taddokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew mill-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 (i) Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 5.1jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika kif ukoll ċertifikat ta' reġistrazzjoni mal-kunsill tal-Ispiżjara ta' Malta bħala Allied Health Professional (Physiotherapy) fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

5.3 Din is-sejħa pubblika qed tiġi ppublikata fl-istess waqt ma' sejħa Pubblika għall-post ta' Post of Allied Health Professional (Physiotherapy) fi ħdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva ta' nhar il-Ġimgħa 20 ta' Ġunju 2025. Applikanti li jgħaddu taħt is-sejħa Pubblika jingħataw preċedenza fuq dawk li jgħaddu taħt is-sejħa Definita. Barra

from an EU University/Institution AND in possession of a certificate of registration in Physiotherapy by the Council for Professions Complimentary to Medicine in Malta.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 5.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification and certificate of registration in the Physiotherapy by the Council for Professions Complimentary to Medicine within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

5.3 This public call is being published in concurrence with a public call for the Post of Allied Health Professional (Physiotherapy) within the Ministry for Health and Active Ageing as published on Friday 20th June 2025. Applicants who are successful under the Public call will be given precedence over those who are successful under the Definite

minn hekk, persuna tista' tiġi kkunsidrata għall-ħatra biss jekk ikun hemm post vakanti fi żmien tal-validità tar-riżultat

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/trankrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ fuq (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 – 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni ta' Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

call. Appointment is moreover subject to the availability of vacancies within the validity period of the result.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal on (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (https://sahha.gov.mt) u (http://(recruitment.health@gov.mt)).

L-20 ta' Ġunju, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Allied Health Professional (Dental Hygiene) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Saħħa) u Is-Segretarju Permanenti (Anzjanità Attiva), Ministeru għas-Saħħa u l-Anzjanità Attiva, jilqaw applikazzjonijiet għall-post ta' Allied Health Professional (Dental Hygiene) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' Sena (1).

2.2 Is-salarju ta' Allied Health Professional bid-Degree f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (https://health.gov.mt) and (http://(recruitment.health@gov.mt)).

20th June, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Allied Health Professional (Dental Hygiene) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (Health) and The Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing invites applications for the post of Allied Health Professional (Dental Hygiene), in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) Year.

2.2 The salary for the post of Allied Health Professional with Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent) is Salary Scale 10, which in the year 2025 is equivalent to €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

Persuna fil-grad ta' Allied Health Professional li minbarra r-rekwiżit stipulat f'paragrafu 4.1, għandhom ukoll fill-pussess tagħhom Master's Degree f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, jinħatru mad-dħul bħala Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713).

2.3 Persuna fil-grad ta' Allied Health Professional titla' fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00) wara sentejn (2) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna fil-grad ta' Allied Health Professional tiġi promossa għall-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00) wara tliet (3) snin servizz sodisfaċenti fil-grad ta' Allied Health Professional fi Skala ta' Salarju 9.

Persuna fil-ħatra ta' Allied Health Professional li fil-kors tad-dmirijiet tagħha tikseb Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, għandha titla' minnufih għal Skala ta' Salarju 8 bħala Senior Allied Health Professional.

2.5 Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) b'mill-inqas ħames (5) snin servizz sodisfaċenti fil-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 u ċertifikat ta' tlestija b'suċċess talCompetency Programme u Evaluation Framework (CAF) tiġi promossa għall-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00) kemm mid-data tal-otteniment tas-snin tas-servizz stipulat kif ukoll it-tlestija b'suċċess tal-CAF.

Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) fil-pussess ta' Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, b'mill-inqas sentejn (2) servizz sodisfaċenti bħala Senior Allied Health Professional u ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework (CAF), għandhom jiġu promossi fil-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00).

Fil-każ ta' Uffiċjali li ma jkollhomx iċ-ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework mat-tlestija ta' sentejn (2) servizz sodisfaċenti fil-grad, għandu jiġi promoss għal Allied Health Practitioner bilkundizzjoni li tikseb din iċ-ċertifikazzjoni fi żmien sena (1) mill-ħatra ta' Allied Health Practitioner fi Skala ta' Salarju 7.

An Allied Health Professional who in addition to the requirement stipulated in paragraph 4.1, are also in possession of a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8, shall on entry be immediately appointed as Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00).

2.3 An Allied Health Professional will progress to Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00) on completion of two (2) years service in the grade, subject to satisfactory performance.

2.4 An Allied Health Professional will be promoted to the grade of Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00) on completion of three (3) years satisfactory service in the grade of Allied Health Professional in Salary Scale 9.

An Allied Health Professional who in the course of his/her duties obtains a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 shall immediately progress to Salary Scale 8 as Senior Allied Health Professional.

2.5 A Senior Allied Health Professional (Salary Scale 8), with at least five (5) years satisfactory service as Senior Allied Health Professional in Salary Scale 8 and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00) as from the date of satisfaction of both the stipulated years of service and the successful certification of the CAF.

A Senior Allied Health Professional (Salary Scale 8), in possession of a recognised and relevant Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 with at least two (2) years satisfactory service as Senior Allied Health Professional and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00).

In the case of Officers who are not in possession of the certificate of successful completion of the Competency Programme and Evaluation Framework on the completion of two (2) years satisfactory service in the grade, shall be promoted to Allied Health Practitioner on condition that s/he obtains this certification within one (1) year from appointment of Allied Health Practitioner in Salary Scale 7.

Uffiċjali li jonqsu milli jippreżentaw tali ċertifikazzjoni fil-qafas ta' żmien stipulat għandhom jerġgħu lura awtomatikament għal Senior Allied Health Professional fi Skala ta' Salarju 8.

2.6 Persuna maħtura tkun intitolata għall-benefiċċji l-oħra tali, u suġġetta għall-kundizzjonijiet u obbligi oħra tali li jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu storja ta' impjieg mill-Jobsplus mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Allied Health Professional (Dental Hygiene) huma:

i. jippjana, jwettaq u jevalwa servizz speċifiku tal-allied health;

ii. jikkomunika, jaħdem id f'id effettivament ma' professjonisti oħra, individwi u gruppi ta' pazjenti, familji/carers u aġenziji oħra skont il-ħtieġa;

Officers who fail to present such certification within the stipulated timeframe shall automatically revert to Senior Allied Health Professional in Salary Scale 8.

2.6 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent Union.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a Jobsplus employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3.1 The job duties for the post of Allied Health Professional (Dental Hygiene) include:

i. plans, delivers and evaluates specific allied health service;

ii. communicates and liaises effectively with other professionals, individuals and groups of patients, family/carers and other agencies as required;

iii. Jgħinu fl-orjentazzjoni tal-istudenti lejn is-servizzi ta' 'Allied Health' u jgħinu fis-superviżjoni tagħhom fir-rigward ta' applikazzjonijiet ta' teorija u trattament prattiku.

iv. jżomm ruħu aġġornat fuq żviluppi u modi fil-prattika ta' professjoni speċifika tal-allied health permezz ta' studju tal-letteratura kurrenti jew billi jattendi korsijiet tal-continuous professional development disponibbli u jaddatta prattiki ta' xogħol skont evidenza l-aktar riċenti;

v. jwettaq kwalunkwe dmirijiet oħra li jkunu meħtieġ mill-Allied Health Professional responsabbli b'rispons għall-esiġenzi tas-servizz;

vi. jaderixxi mal-politiki u l-proċeduri kollha kif applikabbli lill-entità/entitatjiet fejn l-Allied Health Professional ikun ġie allokat;

vii. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna maħtura tista' tkun meħtieġa li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

3.3. Persuna maħtura tista' tkun meħtieġa taħdem fuq bażi ta' xift li jinkludi xogħol bil-lejl skont rosters stabiliti fil-Ministeru għas-Saħħa u l-Anzjanità Attiva. Allied Health Professionals ingaġġati fuq bażi part-time ikunu meħtieġa li jaħdmu minimu ta' 20 siegħa fil-ġimgħa u allokati f'rosters u sezzjonijiet skont l-eżiġenzi tas-servizz.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

iii. Assist in the orientation of students to the services of 'Allied Health' and help in their supervision regarding theory and practical treatment applications.

iv. keeps up-to-date on developments and trends in the practice of the specific allied health profession by study of the current literature or by attending continuous professional development courses available and to adapt work practices according to the latest evidence;

v. performs any other duties which may be required by the responsible Allied Health Professional in response to the exigencies of the service;

vi. abides by all policies and procedures as applicable to the entity/entities that the Allied Health Professional is deployed to;

vii. undertake any other tasks, which the superior may delegate to him/her, as may be required;

viii. any other duties as directed by the Principal Permanent Secretary.

3.2 An appointee may be requested to perform duties in any of the health care services in the Government of Malta at the discretion of the Management.

3.3 An appointee may be required to perform duties on a shift basis including night duties according to the established rosters in the Ministry for Health and Active Ageing. Allied Health Professionals engaged on part-time basis will be required to work on a minimum of 20 hours per week and deployed on a roster and section according to the exigencies of the service.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms

ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija. Għaldaqstant, kandidati li m'humiex profiċenti fil-lingwa Maltija xorta ser jiġu kkunsidrati imma għandhom jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel ilkonferma fil-ħatra li hi fi żmien sena mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for th Healthcare Profession Part 1 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Kwalunkwe ħlas relatat mal-kor jew assessjar tiegħu jridu jiġu mħallsa millkandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jiġu applikati biex jitħallsu lura permezz tal-iSkema tal-Continuous Professional Development (CPD).

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(b) profiċjenti fil-lingwa Ingliża; Billi:

jipprovdu, sad-data tal-intervista, evidenza li l-kwalifika primarja fl-Allied Health Profession ġiet segwita bil-lingwa Ingliża;

of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese Language. However, candidates who do not possess proficiency in the Maltese language will still be considered but have to provide evidence of basic proficient in the Maltese language before confirmation of appointment, which is within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 of the University of Malta. The course officially leading to this examination is the course in Basic Medical Maltese for the Healthcare Profession, Part 1 run by the Department of Maltese of the University of Malta. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Professional Duties Eligibility Requirement Development Scheme (CPD).

AND

(b) be proficient in the English language; Either

by providing proof by the interview date, that the primary Allied Health Professional qualification was undertaken in the English language;

JEW

jipprovdu sad-data tal-intervista, ċertifikat validu tal-IELTS (International English Language Testing System) ta band score medju ta' 6 jew ogħla f'dominji ta' komprensjoni, qari, kitba u lingwa mitkellma. Kwalifika ċċertifikata ekwivalenti għal IELTS Livell 6 (ta' band score medju ta' 6) eż. GCSE/Cambridge Grad Ċ, TOEFL (IBT): 60-8 CEFR: B2 jkunu aċċettati;

JEW

jipprovdu dokumentazzjoni li turi tal-inqas sitt (6) xhur esperjenza ta' xogħol iċċertifikata full-time bħala Allied Health Professional rreġistrata fir-Renju Unit jew fl-Irlanda jew kwalunkwe pajjiż ieħor li jitkellmu l-Ingliż fejn l-Ingliż huwa l lingwa primarja u/jew uffiċjali.

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iii. fil-pussess ta' kwalifika rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) f'Dental Hygiene, jew kwalifika ekwivalenti, rikonoxxuta, kumparabbli U jkunu f'pussess ta' ċertifikat tar-reġistrazzjoni f'Dental Hygiene mal-Kunsill ta' Professjonisti Kumplimentari għall-Mediċina f'Malta.

*Kwalifika ta' Baċellerat rikonoxxuta u komparabbli, kif applikabbli, hija aċċettata biss soġġetta għal dikjarazzjoni ta' rikonoxximent formali tal-MQRIC li tiġi sottomessa mal-applikazzjoni (soġġett għad-dispożizzjonijiet tal-klawżola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew mill-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika u ċertifikat ta' reġistrazzjoni fl-Awdoloġija mill-Kunsill għall-Professjonijiet Kumplimentari għall-Mediċina. Il-

OR

by providing by the interview date, a valid certificate of IELTS (International English Language Testing System) of average band score of 6 or above in the listening, reading, writing and speaking domains. A certified equivalent qualification to IELTS (overall band score 6) e.g. GCSE/Cambridge: Grade C, TOEFL (IBT): 60 - 80, CEFR: B2 also be accepted;

OR

by providing documentation showing at least six (6) month full-time equivalent certified work experience as registered Allied Health Professional in the United Kingdom, Ireland, or any other English-speaking country where English if the primary and/or the Official language.

AND

iii. in possession of a recognised qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in Dental Hygiene or an equivalent, recognised comparable qualification, AND in possession of a certificate of registration in Dental Hygiene by the Council for Professions Complimentary to Medicine in Malta.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification and certificate of registration in Dental Hygiene by the Council

persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika kif ukoll ċertifikat kwalifika kif ukoll ċertifikat ta' reġistrazzjoni mal-kunsill tal-Ispiżjara ta' Malta bħala Allied Health Professional (Dental Hygiene) fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

for Professions Complimentary to Medicine within one year of their appointment. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq ilbażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla mill-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet. Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' servizz fil-grad kif stipulat fis-sejħiet għall-applikazzjonijiet. Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications. The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications. Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanita Attivà, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija sas-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa 4 ta' Lulju 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar issottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1–4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;

pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati f'indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din issejħa għall-applikazzjonijiet.

Is-sit u l-indirizz elettroniku tad-Diviżjoni huma (https://sahha.gov.mt) u (recruitment.health@gov.mt).

L-20 ta' Ġunju, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Allied Health Professional (Medical Laboratory Science) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, jilqgħu applikazzjonijiet għall-post ta' Allied Health Professional (Medical Laboratory Science) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' Sena (1).

2.2 Is-salarju ta' Allied Health Professional bid-Degree f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

Persuna fil-grad ta' Allied Health Professional li minbarra r-rekwiżit stipulat f'paragrafu 4.1, għandhom ukoll fill-pussess tagħhom Master's Degree f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, jinħatru mad-dħul bħala Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713).

publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website and email address of the receiving division are (https://health.gov.mt) and (recruitment.health@gov.mt).

20th June, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Allied Health Professional (Medical Laboratory Science) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing invites applications for the post of Allied Health Professional (Medical Laboratory Science), in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) Year.

2.2 The salary for the post of Allied Health Professional with Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent) is Salary Scale 10, which in the year 2025 is equivalent to €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

An Allied Health Professional who in addition to the requirement stipulated in paragraph 4.1, are also in possession of a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8, shall on entry be immediately appointed as Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00).

2.3 Persuna fil-grad ta' Allied Health Professional titla' fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00) wara sentejn (2) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna fil-grad ta' Allied Health Professional tiġi promossa għall-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00) wara tliet (3) snin servizz sodisfaċenti fil-grad ta' Allied Health Professional fi Skala ta' Salarju 9.

Persuna fil-ħatra ta' Allied Health Professional li fil-kors tad-dmirijiet tagħha tikseb Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, għandha titla' minnufih għal Skala ta' Salarju 8 bħala Senior Allied Health Professional.

2.5 Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) b'mill-inqas ħames (5) snin servizz sodisfaċenti fil-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 u ċertifikat ta' tlestija b'suċċess talCompetency Programme u Evaluation Framework (CAF) tiġi promossa għall-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00) kemm mid-data tal-otteniment tas-snin tas-servizz stipulat kif ukoll it-tlestija b'suċċess tal-CAF.

Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) fil-pussess ta' Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, b'mill-inqas sentejn (2) servizz sodisfaċenti bħala Senior Allied Health Professional u ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework (CAF), għandhom jiġu promossi fil-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00).

Fil-każ ta' Uffiċjali li ma jkollhomx iċ-ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework mat-tlestija ta' sentejn (2) servizz sodisfaċenti fil-grad, għandu jiġi promoss għal Allied Health Practitioner bilkundizzjoni li tikseb din iċ-ċertifikazzjoni fi żmien sena (1) mill-ħatra ta' Allied Health Practitioner fi Skala ta' Salarju 7.

Uffiċjali li jonqsu milli jippreżentaw tali ċertifikazzjoni fil-qafas ta' żmien stipulat għandhom jerġgħu lura awtomatikament għal Senior Allied Health Professional fi Skala ta' Salarju 8.

2.6 Persuna maħtura tkun intitolata għall-benefiċċji l-oħra tali, u suġġetta għall-kundizzjonijiet u obbligi oħra tali li jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

2.3 An Allied Health Professional will progress to Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00) on completion of two (2) years service in the grade, subject to satisfactory performance.

2.4 An Allied Health Professional will be promoted to the grade of Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00) on completion of three (3) years satisfactory service in the grade of Allied Health Professional in Salary Scale 9.

An Allied Health Professional who in the course of his/her duties obtains a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 shall immediately progress to Salary Scale 8 as Senior Allied Health Professional.

2.5 A Senior Allied Health Professional (Salary Scale 8), with at least five (5) years satisfactory service as Senior Allied Health Professional in Salary Scale 8 and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00) as from the date of satisfaction of both the stipulated years of service and the successful certification of the CAF.

A Senior Allied Health Professional (Salary Scale 8), in possession of a recognised and relevant Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 with at least two (2) years satisfactory service as Senior Allied Health Professional and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00).

In the case of Officers who are not in possession of the certificate of successful completion of the Competency Programme and Evaluation Framework on the completion of two (2) years satisfactory service in the grade, shall be promoted to Allied Health Practitioner on condition that s/he obtains this certification within one (1) year from appointment of Allied Health Practitioner in Salary Scale 7.

Officers who fail to present such certification within the stipulated timeframe shall automatically revert to Senior Allied Health Professional in Salary Scale 8.

2.6 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent Union.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu storja ta' impjieg mill-Jobsplus mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Allied Health Professional (Medical Laboratory Science) huma:

i. jippjana, jwettaq u jevalwa servizz speċifiku tal-allied health;

ii. jippreżenta dokumentazzjoni ċara, preċiża u fil-ħin;

iii. jikkomunika, jaħdem id f'id effettivament ma' professjonisti oħra, individwi u gruppi ta' pazjenti, familji/carers u aġenziji oħra skont il-ħtieġa;

iv. jżomm ruħu aġġornat fuq żviluppi u modi fil-prattika ta' professjoni speċifika tal-allied health permezz ta' studju tal-letteratura kurrenti jew billi jattendi korsijiet tal-continuous professional development disponibbli u jaddatta prattiki ta' xogħol skont evidenza l-aktar riċenti;

v. jwettaq kwalunkwe dmirijiet oħra li jkunu meħtieġ mill-Allied Health Professional responsabbli b'rispons għall-esiġenzi tas-servizz;

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a Jobsplus employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3.1 The job duties for the post of Allied Health Professional (Medical Laboratory Science) include:

i. plans, delivers and evaluates specific allied health service;

ii. presents clear, accurate and timely documentation;

iii. communicates and liaises effectively with other professionals, individuals and groups of patients, family/carers and other agencies as required;

iv. keeps up-to-date on developments and trends in the practice of the specific allied health profession by study of the current literature or by attending continuous professional development courses available and to adapt work practices according to the latest evidence;

v. performs any other duties which may be required by the responsible Allied Health Professional in response to the exigencies of the service;

vi. jaderixxi mal-politiki u l-proċeduri kollha kif applikabbli lill-entità/entitatjiet fejn l-Allied Health Professional ikun ġie allokat;

vii. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna maħtura tista' tkun meħtieġa li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

3.3. Persuna maħtura tista' tkun meħtieġa taħdem fuq bażi ta' xift li jinkludi xogħol bil-lejl skont rosters stabiliti fil-Ministeru għas-Saħħa u l-Anzjanità Attiva. Allied Health Professionals ingaġġati fuq bażi part-time ikunu meħtieġa li jaħdmu minimu ta' 20 siegħa fil-ġimgħa u allokati f'rosters u sezzjonijiet skont l-eżiġenzi tas-servizz.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

vi. abides by all policies and procedures as applicable to the entity/entities that the Allied Health Professional is deployed to;

vii. undertake any other tasks, which the superior may delegate to him/her, as may be required;

viii. any other duties as directed by the Principal Permanent Secretary.

3.2 An appointee may be requested to perform duties in any of the health care services in the Government of Malta at the discretion of the Management.

3.3 An appointee may be required to perform duties on a shift basis including night duties according to the established rosters in the Ministry for Health and Active Ageing. Allied Health Professionals engaged on part-time basis will be required to work on a minimum of 20 hours per week and deployed on a roster and section according to the exigencies of the service.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija. Għaldaqstant, kandidati li m'humiex profiċenti fil-lingwa Maltija xorta ser jiġu kkunsidrati imma għandhom jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel ilkonferma fil-ħatra li hi fi żmien sena mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for th Healthcare Profession Part 1 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Kwalunkwe ħlas relatat mal-kor jew assessjar tiegħu jridu jiġu mħallsa millkandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jiġu applikati biex jitħallsu lura permezz tal-iSkema tal-Continuous Professional Development (CPD).

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(b) profiċjenti fil-lingwa Ingliża; Billi:

jipprovdu, sad-data tal-intervista, evidenza li l-kwalifika primarja fl-Allied Health Profession ġiet segwita bil-lingwa Ingliża;

JEW

jipprovdu sad-data tal-intervista, ċertifikat validu tal-IELTS (International English Language Testing System) ta band score medju ta' 6 jew ogħla f'dominji ta' komprensjoni, qari, kitba u lingwa mitkellma. Kwalifika ċċertifikata ekwivalenti għal IELTS Livell 6 (ta' band score medju ta' 6) eż. GCSE/Cambridge Grad Ċ, TOEFL (IBT): 60-8 CEFR: B2 jkunu aċċettati;

JEW

jipprovdu dokumentazzjoni li turi tal-inqas sitt (6) xhur esperjenza ta' xogħol iċċertifikata full-time bħala Allied Health Professional rreġistrata fir-Renju Unit jew fl-Irlanda

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese Language. However, candidates who do not possess proficiency in the Maltese language will still be considered but have to provide evidence of basic proficient in the Maltese language before confirmation of appointment, which is within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 of the University of Malta. The course officially leading to this examination is the course in Basic Medical Maltese for the Healthcare Profession, Part 1 run by the Department of Maltese of the University of Malta. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Professional Duties Eligibility Requirement Development Scheme (CPD).

AND

(b) be proficient in the English language; Either

by providing proof by the interview date, that the primary Allied Health Professional qualification was undertaken in the English language;

OR

by providing by the interview date, a valid certificate of IELTS (International English Language Testing System) of average band score of 6 or above in the listening, reading, writing and speaking domains. A certified equivalent qualification to IELTS (overall band score 6) e.g. GCSE/Cambridge: Grade C, TOEFL (IBT): 60 - 80, CEFR: B2 also be accepted;

OR

by providing documentation showing at least six (6) month full-time equivalent certified work experience as registered Allied Health Professional in the United Kingdom, Ireland,

jew kwalunkwe pajjiż ieħor li jitkellmu l-Ingliż fejn l-Ingliż huwa l lingwa primarja u/jew uffiċjali.

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iii. fil-pussess ta' kwalifika rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) f'Medical Laboratory Science, jew kwalifika ekwivalenti, rikonoxxuta, kumparabbli

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jkunu f'pussess ta' ċertifikat tar-reġistrazzjoni f'Medical Laboratory Science mal-Kunsill ta' Professjonisti Kumplimentari għall-Mediċina f'Malta.

*Kwalifika ta' Baċellerat rikonoxxuta u komparabbli, kif applikabbli, hija aċċettata biss soġġetta għal dikjarazzjoni ta' rikonoxximent formali tal-MQRIC li tiġi sottomessa mal-applikazzjoni (soġġett għad-dispożizzjonijiet tal-klawżola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew mill-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika u ċertifikat ta' reġistrazzjoni fl-Awdoloġija mill-Kunsill għall-Professjonijiet Kumplimentari għall-Mediċina. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika kif ukoll ċertifikat kwalifika kif ukoll ċertifikat ta' reġistrazzjoni mal-kunsill tal-Ispiżjara ta' Malta bħala Allied Health Professional (Medical Laboratory Science) fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn

or any other English-speaking country where English if the primary and/or the Official language.

AND

iii. in possession of a recognised qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in Medical Laboratory Science or an equivalent, recognised comparable qualification,

AND

in possession of a certificate of registration in Medical Laboratory Science by the Council for Professions Complimentary to Medicine in Malta.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification and certificate of registration in Medical Laboratory Science by the Council for Professions Complimentary to Medicine within one year of their appointment. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than

fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq ilbażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla mill-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet. Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' servizz fil-grad kif stipulat fis-sejħiet għall-applikazzjonijiet. Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications. The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications. Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanita Attivà, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online biss f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija sas-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa 4 ta' Lulju 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar issottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati flindirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal only at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People

Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din issejħa għall-applikazzjonijiet.

Is-sit u l-indirizz elettroniku tad-Diviżjoni huma (https://sahha.gov.mt) u (recruitment.health@gov.mt)

L-20 ta' Ġunju, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Allied Health Professional (Optometry) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Saħħa) u Is-Segretarju Permanenti (Anzjanità Attiva), Ministeru għas-Saħħa u l-Anzjanità Attiva, jilqaw applikazzjonijiet għall-post ta' Allied Health Professional (Optometry) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' Sena (1).

2.2 Is-salarju ta' Allied Health Professional bid-Degree f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

Persuna fil-grad ta' Allied Health Professional li minbarra r-rekwiżit stipulat f'paragrafu 4.1, għandhom ukoll fill-pussess tagħhom Master's Degree f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, jinħatru mad-dħul bħala Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713).

2.3 Persuna fil-grad ta' Allied Health Professional titla' fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00) wara sentejn (2) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna fil-grad ta' Allied Health Professional tiġi promossa għall-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00) wara tliet (3) snin servizz sodisfaċenti fil-grad ta' Allied Health Professional fi Skala ta' Salarju 9.

Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website and email address of the receiving division are (https://health.gov.mt) and (recruitment.health@gov.mt)

20th June, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Allied Health Professional (Optometry) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (Health) and The Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing invites applications for the post of Allied Health Professional (Optometry), in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) Year.

2.2 The salary for the post of Allied Health Professional with Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent) is Salary Scale 10, which in the year 2025 is equivalent to €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

An Allied Health Professional who in addition to the requirement stipulated in paragraph 4.1, are also in possession of a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8, shall on entry be immediately appointed as Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00).

2.3 An Allied Health Professional will progress to Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00) on completion of two (2) years service in the grade, subject to satisfactory performance.

2.4 An Allied Health Professional will be promoted to the grade of Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00) on completion of three (3) years satisfactory service in the grade of Allied Health Professional in Salary Scale 9.

Persuna fil-ħatra ta' Allied Health Professional li fil-kors tad-dmirijiet tagħha tikseb Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, għandha titla' minnufih għal Skala ta' Salarju 8 bħala Senior Allied Health Professional.

2.5 Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) b'mill-inqas ħames (5) snin servizz sodisfaċenti fil-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 u ċertifikat ta' tlestija b'suċċess talCompetency Programme u Evaluation Framework (CAF) tiġi promossa għall-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00) kemm mid-data tal-otteniment tas-snin tas-servizz stipulat kif ukoll it-tlestija b'suċċess tal-CAF.

Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) fil-pussess ta' Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, b'mill-inqas sentejn (2) servizz sodisfaċenti bħala Senior Allied Health Professional u ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework (CAF), għandhom jiġu promossi fil-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00).

Fil-każ ta' Uffiċjali li ma jkollhomx iċ-ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework mat-tlestija ta' sentejn (2) servizz sodisfaċenti fil-grad, għandu jiġi promoss għal Allied Health Practitioner bilkundizzjoni li tikseb din iċ-ċertifikazzjoni fi żmien sena (1) mill-ħatra ta' Allied Health Practitioner fi Skala ta' Salarju 7.

Uffiċjali li jonqsu milli jippreżentaw tali ċertifikazzjoni fil-qafas ta' żmien stipulat għandhom jerġgħu lura awtomatikament għal Senior Allied Health Professional fi Skala ta' Salarju 8.

2.6 Persuna maħtura tkun intitolata għall-benefiċċji l-oħra tali, u suġġetta għall-kundizzjonijiet u obbligi oħra tali li jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

An Allied Health Professional who in the course of his/her duties obtains a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 shall immediately progress to Salary Scale 8 as Senior Allied Health Professional.

2.5 A Senior Allied Health Professional (Salary Scale 8), with at least five (5) years satisfactory service as Senior Allied Health Professional in Salary Scale 8 and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00) as from the date of satisfaction of both the stipulated years of service and the successful certification of the CAF.

A Senior Allied Health Professional (Salary Scale 8), in possession of a recognised and relevant Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 with at least two (2) years satisfactory service as Senior Allied Health Professional and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00).

In the case of Officers who are not in possession of the certificate of successful completion of the Competency Programme and Evaluation Framework on the completion of two (2) years satisfactory service in the grade, shall be promoted to Allied Health Practitioner on condition that s/he obtains this certification within one (1) year from appointment of Allied Health Practitioner in Salary Scale 7.

Officers who fail to present such certification within the stipulated timeframe shall automatically revert to Senior Allied Health Professional in Salary Scale 8.

2.6 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent Union.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu storja ta' impjieg mill-Jobsplus mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Allied Health Professional (Optometry) huma:

i. jippjana, jwettaq u jevalwa servizz speċifiku tal-allied health;

ii. jippreżenta dokumentazzjoni ċara, preċiża u fil-ħin;

iii. jikkomunika, jaħdem id f'id effettivament ma' professjonisti oħra, individwi u gruppi ta' pazjenti, familji/carers u aġenziji oħra skont il-ħtieġa;

iv. jżomm ruħu aġġornat fuq żviluppi u modi fil-prattika ta' professjoni speċifika tal-allied health permezz ta' studju tal-letteratura kurrenti jew billi jattendi korsijiet tal-continuous professional development disponibbli u jaddatta prattiki ta' xogħol skont evidenza l-aktar riċenti;

v. jwettaq kwalunkwe dmirijiet oħra li jkunu meħtieġ mill-Allied Health Professional responsabbli b'rispons għall-esiġenzi tas-servizz;

vi. jaderixxi mal-politiki u l-proċeduri kollha kif applikabbli lill-entità/entitatjiet fejn l-Allied Health Professional ikun ġie allokat;

vii. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a Jobsplus employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3.1 The job duties for the post of Allied Health Professional (Optometry) include:

i. plans, delivers and evaluates specific allied health service;

ii. presents clear, accurate and timely documentation;

iii. communicates and liaises effectively with other professionals, individuals and groups of patients, family/carers and other agencies as required;

iv. keeps up-to-date on developments and trends in the practice of the specific allied health profession by study of the current literature or by attending continuous professional development courses available and to adapt work practices according to the latest evidence;

v. performs any other duties which may be required by the responsible Allied Health Professional in response to the exigencies of the service;

vi. abides by all policies and procedures as applicable to the entity/entities that the Allied Health Professional is deployed to;

vii. undertake any other tasks, which the superior may delegate to him/her, as may be required;

viii. any other duties as directed by the Principal Permanent Secretary.

3.2 Persuna maħtura tista' tkun meħtieġa li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

3.3. Persuna maħtura tista' tkun meħtieġa taħdem fuq bażi ta' xift li jinkludi xogħol bil-lejl skont rosters stabiliti fil-Ministeru għas-Saħħa u l-Anzjanità Attiva. Allied Health Professionals ingaġġati fuq bażi part-time ikunu meħtieġa li jaħdmu minimu ta' 20 siegħa fil-ġimgħa u allokati f'rosters u sezzjonijiet skont l-eżiġenzi tas-servizz.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-

3.2 An appointee may be requested to perform duties in any of the health care services in the Government of Malta at the discretion of the Management.

3.3 An appointee may be required to perform duties on a shift basis including night duties according to the established rosters in the Ministry for Health and Active Ageing. Allied Health Professionals engaged on part-time basis will be required to work on a minimum of 20 hours per week and deployed on a roster and section according to the exigencies of the service.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità

Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija. Għaldaqstant, kandidati li m'humiex profiċenti fil-lingwa Maltija xorta ser jiġu kkunsidrati imma għandhom jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel ilkonferma fil-ħatra li hi fi żmien sena mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Healthcare Profession Part 1 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Kwalunkwe ħlas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallsa millkandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jiġu applikati biex jitħallsu lura permezz tal-iSkema tal-Continuous Professional Development (CPD).

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(b) profiċjenti fil-lingwa Ingliża; Billi:

jipprovdu, sad-data tal-intervista, evidenza li l-kwalifika primarja fl-Allied Health Profession ġiet segwita bil-lingwa Ingliża;

JEW

jipprovdu sad-data tal-intervista, ċertifikat validu tal-IELTS (International English Language Testing System) ta band score medju ta' 6 jew ogħla f'dominji ta' komprensjoni, qari, kitba u lingwa mitkellma. Kwalifika ċċertifikata ekwivalenti għal IELTS Livell 6 (ta' band score medju ta' 6) eż. GCSE/Cambridge Grad Ċ, TOEFL (IBT): 60-8 CEFR: B2 jkunu aċċettati;

JEW

jipprovdu dokumentazzjoni li turi tal-inqas sitt (6) xhur esperjenza ta' xogħol iċċertifikata full-time bħala Allied Health Professional rreġistrata fir-Renju Unit jew fl-Irlanda jew kwalunkwe pajjiż ieħor li jitkellmu l-Ingliż fejn l-Ingliż huwa l lingwa primarja u/jew uffiċjali.

U

iii. fil-pussess ta' kwalifika rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) f'Optometry, jew kwalifika ekwivalenti,

should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese Language. However, candidates who do not possess proficiency in the Maltese language will still be considered but have to provide evidence of basic proficient in the Maltese language before confirmation of appointment, which is within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 of the University of Malta. The course officially leading to this examination is the course in Basic Medical Maltese for the Healthcare Profession, Part 1 run by the Department of Maltese of the University of Malta. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Professional Duties Eligibility Requirement Development Scheme (CPD).

AND

(b) be proficient in the English language; Either

by providing proof by the interview date, that the primary Allied Health Professional qualification was undertaken in the English Language;

OR

by providing by the interview date, a valid certificate of IELTS (International English Language Testing System) of average band score of 6 or above in the listening, reading, writing and speaking domains. A certified equivalent qualification to IELTS (overall band score 6) e.g. GCSE/Cambridge: Grade C, TOEFL (IBT): 60 - 80, CEFR: B2 also be accepted;

OR

by providing documentation showing at least six (6) month full-time equivalent certified work experience as registered Allied Health Professional in the United Kingdom, Ireland, or any other English-speaking country where English if the primary and/or the Official language.

AND

iii. in possession of a recognised qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in Optometry or an equivalent, recognised

rikonoxxuta, kumparabbli U jkunu f'pussess ta' ċertifikat tar-reġistrazzjoni f'Optometry mal-Kunsill ta' Professjonisti Kumplimentari għall-Mediċina f'Malta.

*Kwalifika ta' Baċellerat rikonoxxuta u komparabbli, kif applikabbli, hija aċċettata biss soġġetta għal dikjarazzjoni ta' rikonoxximent formali tal-MQRIC li tiġi sottomessa mal-applikazzjoni (soġġett għad-dispożizzjonijiet tal-klawżola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew mill-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika u ċertifikat ta' reġistrazzjoni fl-Awdoloġija mill-Kunsill għall-Professjonijiet Kumplimentari għall-Mediċina. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika kif ukoll ċertifikat kwalifika kif ukoll ċertifikat ta' reġistrazzjoni mal-kunsill tal-Ispiżjara ta' Malta bħala Allied Health Professional (Optometry) fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta'

comparable qualification, AND in possession of a certificate of registration in Optometry by the Council for Professions Complimentary to Medicine in Malta.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification and certificate of registration in Optometry by the Council for Professions Complimentary to Medicine within **one year** of their appointment. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher

grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq ilbażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla mill-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet. Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' servizz fil-grad kif stipulat fis-sejħiet għall-applikazzjonijiet. Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanita Attivà, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online biss f'dan l-indirizz:

grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications. The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications. Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal only at the following address: (https://recruitment.gov.mt).

(https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija sas-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa 4 ta' Lulju 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar issottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati flindirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din issejħa għall-applikazzjonijiet. Is-sit u l-indirizz elettroniku tad-Diviżjoni huma (https://sahha.gov.mt) u (recruitment.health@gov.mt)

Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications. The website and email address of the receiving division are (https://health.gov.mt) and (recruitment.health@gov.mt)

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Allied Health Professional (Physiotherapy) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Saħħa) u Is-Segretarju Permanenti (Anzjanità Attiva), Ministeru għas-Saħħa u l-Anzjanità Attiva, jilqaw applikazzjonijiet għall-post ta' Allied Health Professional (Physiotherapy) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

Din il-ħatra hija suġġetta għal perjodu ta' prova ta' Sena (1).

Is-salarju ta' Allied Health Professional bid-Degree f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

Persuna fil-grad ta' Allied Health Professional li minbarra r-rekwiżit stipulat f'paragrafu 4.1, għandhom ukoll fill-pussess tagħhom Master's Degree f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, jinħatru mad-dħul bħala Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713).

Persuna fil-grad ta' Allied Health Professional titla' fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00) wara sentejn (2) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

Persuna fil-grad ta' Allied Health Professional tiġi promossa għall-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00) wara tliet (3) snin servizz sodisfaċenti fil-grad ta' Allied Health Professional fi Skala ta' Salarju 9.

Persuna fil-ħatra ta' Allied Health Professional li fil-kors tad-dmirijiet tagħha tikseb Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, għandha titla' minnufih għal Skala ta' Salarju 8 bħala Senior Allied Health Professional.

Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) b'mill-inqas ħames (5) snin servizz

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Allied Health Professional (Physiotherapy) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (Health) and The Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing invites applications for the post of Allied Health Professional (Physiotherapy), in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) Year.

2.2 The salary for the post of Allied Health Professional with Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent) is Salary Scale 10, which in the year 2025 is equivalent to €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

An Allied Health Professional who in addition to the requirement stipulated in paragraph 4.1, are also in possession of a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8, shall on entry be immediately appointed as Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00).

2.3 An Allied Health Professional will progress to Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00) on completion of two (2) years service in the grade, subject to satisfactory performance.

2.4 An Allied Health Professional will be promoted to the grade of Senior Allied Health Professional in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00) on completion of three (3) years satisfactory service in the grade of Allied Health Professional in Salary Scale 9.

An Allied Health Professional who in the course of his/her duties obtains a relevant and recognised Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 shall immediately progress to Salary Scale 8 as Senior Allied Health Professional.

2.5 A Senior Allied Health Professional (Salary Scale 8), with at least five (5) years satisfactory service as Senior

sodisfaċenti fil-grad ta' Senior Allied Health Professional fi Skala ta' Salarju 8 u ċertifikat ta' tlestija b'suċċess talCompetency Programme u Evaluation Framework (CAF) tiġi promossa għall-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00) kemm mid-data tal-otteniment tas-snin tas-servizz stipulat kif ukoll it-tlestija b'suċċess tal-CAF.

Persuna fil-ħatra ta' Senior Allied Health Professional (Skala ta' Salarju 8) fil-pussess ta' Postgraduate Master's f'Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti) jew PhD f'Livell 8 tal-MQF rilevanti u rikonoxxuti, b'mill-inqas sentejn (2) servizz sodisfaċenti bħala Senior Allied Health Professional u ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework (CAF), għandhom jiġu promossi fil-grad ta' Allied Health Practitioner fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00).

Fil-każ ta' Uffiċjali li ma jkollhomx iċ-ċertifikat ta' tlestija b'suċċess tal-Competency Programme u Evaluation Framework mat-tlestija ta' sentejn (2) servizz sodisfaċenti fil-grad, għandu jiġi promoss għal Allied Health Practitioner bilkundizzjoni li tikseb din iċ-ċertifikazzjoni fi żmien sena (1) mill-ħatra ta' Allied Health Practitioner fi Skala ta' Salarju 7.

Uffiċjali li jonqsu milli jippreżentaw tali ċertifikazzjoni fil-qafas ta' żmien stipulat għandhom jerġgħu lura awtomatikament għal Senior Allied Health Professional fi Skala ta' Salarju 8.

Persuna maħtura tkun intitolata għall-benefiċċji l-oħra tali, u suġġetta għall-kundizzjonijiet u obbligi oħra tali li jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu storja ta' impjieg mill-Jobsplus mal-applikazzjoni tagħhom. Kwalunkwe

Allied Health Professional in Salary Scale 8 and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00) as from the date of satisfaction of both the stipulated years of service and the successful certification of the CAF.

A Senior Allied Health Professional (Salary Scale 8), in possession of a recognised and relevant Postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 with at least two (2) years satisfactory service as Senior Allied Health Professional and certificate of successful completion of the Competency Programme and Evaluation Framework (CAF), shall be promoted to the grade of Allied Health Practitioner in Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00).

In the case of Officers who are not in possession of the certificate of successful completion of the Competency Programme and Evaluation Framework on the completion of two (2) years satisfactory service in the grade, shall be promoted to Allied Health Practitioner on condition that s/he obtains this certification within one (1) year from appointment of Allied Health Practitioner in Salary Scale 7.

Officers who fail to present such certification within the stipulated timeframe shall automatically revert to Senior Allied Health Professional in Salary Scale 8.

2.6 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent Union.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a Jobsplus employment history with their application. Any potential conflict of

kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

Id-dmirijiet għal dan il-post ta' Allied Health Professional (Physiotherapy) huma:

i. jippjana, jwettaq u jevalwa servizz speċifiku tal-allied health;

ii. jippreżenta dokumentazzjoni ċara, preċiża u fil-ħin;

iii. jikkomunika, jaħdem id f'id effettivament ma' professjonisti oħra, individwi u gruppi ta' pazjenti, familji/carers u aġenziji oħra skont il-ħtieġa;

iv. jżomm ruħu aġġornat fuq żviluppi u modi fil-prattika ta' professjoni speċifika tal-allied health permezz ta' studju tal-letteratura kurrenti jew billi jattendi korsijiet tal-continuous professional development disponibbli u jaddatta prattiki ta' xogħol skont evidenza l-aktar riċenti;

v. jwettaq kwalunkwe dmirijiet oħra li jkunu meħtieġ mill-Allied Health Professional responsabbli b'rispons għall-esiġenzi tas-servizz;

vi. jaderixxi mal-politiki u l-proċeduri kollha kif applikabbli lill-entità/entitatjiet fejn l-Allied Health Professional ikun ġie allokat;

vii. kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Persuna maħtura tista' tkun meħtieġa li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

3.3. Persuna maħtura tista' tkun meħtieġa taħdem fuq bażi ta' xift li jinkludi xogħol bil-lejl skont rosters stabiliti fil-Ministeru għas-Saħħa u l-Anzjanità Attiva. Allied Health

interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3.1 The job duties for the post of Allied Health Professional (Physiotherapy) include:

i. plans, delivers and evaluates specific allied health service;

ii. presents clear, accurate and timely documentation;

iii. communicates and liaises effectively with other professionals, individuals and groups of patients, family/carers and other agencies as required;

iv. keeps up-to-date on developments and trends in the practice of the specific allied health profession by study of the current literature or by attending continuous professional development courses available and to adapt work practices according to the latest evidence;

v. performs any other duties which may be required by the responsible Allied Health Professional in response to the exigencies of the service;

vi. abides by all policies and procedures as applicable to the entity/entities that the Allied Health Professional is deployed to;

vii. undertake any other tasks, which the superior may delegate to him/her, as may be required;

viii. any other duties as directed by the Principal Permanent Secretary.

3.2 An appointee may be requested to perform duties in any of the health care services in the Government of Malta at the discretion of the Management.

3.3 An appointee may be required to perform duties on a shift basis including night duties according to the established rosters in the Ministry for Health and Active Ageing. Allied Health

Professionals ingaġġati fuq bażi part-time ikunu meħtieġa li jaħdmu minimu ta' 20 siegħa fil-ġimgħa u allokati f'rosters u sezzjonijiet skont l-eżiġenzi tas-servizz.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

Professionals engaged on part-time basis will be required to work on a minimum of 20 hours per week and deployed on a roster and section according to the exigencies of the service.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. ikunu profiċjenti fil-lingwa Maltija. Għaldaqstant, kandidati li m'humiex profiċenti fil-lingwa Maltija xorta ser jiġu kkunsidrati imma għandhom jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel ilkonferma fil-ħatra li hi fi żmien sena mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Healthcare Profession Part 1 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Kwalunkwe ħlas relatat mal-kor jew assessjar tiegħu jridu jiġu mħallsa millkandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jiġu applikati biex jitħallsu lura permezz tal-iSkema tal-Continuous Professional Development (CPD).

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(b) profiċjenti fil-lingwa Ingliża; Billi:

jipprovdu, sad-data tal-intervista, evidenza li l-kwalifika primarja fl-Allied Health Profession ġiet segwita bil-lingwa Ingliża;

JEW

jipprovdu sad-data tal-intervista, ċertifikat validu tal-IELTS (International English Language Testing System) ta band score medju ta' 6 jew ogħla f'dominji ta' komprensjoni, qari, kitba u lingwa mitkellma. Kwalifika ċċertifikata ekwivalenti għal IELTS Livell 6 (ta' band score medju ta' 6) eż. GCSE/Cambridge Grad Ċ, TOEFL (IBT): 60-8 CEFR: B2 jkunu aċċettati;

JEW

jipprovdu dokumentazzjoni li turi tal-inqas sitt (6) xhur esperjenza ta' xogħol iċċertifikata full-time bħala Allied Health Professional rreġistrata fir-Renju Unit jew fl-Irlanda jew kwalunkwe pajjiż ieħor li jitkellmu l-Ingliż fejn l-Ingliż huwa l lingwa primarja u/jew uffiċjali.

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iii. fil-pussess ta' kwalifika rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) f'Physiotherapy, jew kwalifika ekwivalenti, rikonoxxuta, kumparabbli U jkunu f'pussess ta' ċertifikat tar-reġistrazzjoni f'Physiotherapy mal-Kunsill ta' Professjonisti Kumplimentari għall-Mediċina f'Malta.

*Kwalifika ta' Baċellerat rikonoxxuta u komparabbli, kif applikabbli, hija aċċettata biss soġġetta għal dikjarazzjoni ta' rikonoxximent formali tal-MQRIC li tiġi sottomessa mal-applikazzjoni (soġġett għad-dispożizzjonijiet tal-klawżola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika

ii. must be proficient in the Maltese Language. However, candidates who do not possess proficiency in the Maltese language will still be considered but have to provide evidence of basic proficient in the Maltese language before confirmation of appointment, which is within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 of the University of Malta. The course officially leading to this examination is the course in Basic Medical Maltese for the Healthcare Profession, Part 1 run by the Department of Maltese of the University of Malta. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Professional Duties Eligibility Requirement Development Scheme (CPD).

AND

(b) be proficient in the English language; Either

by providing proof by the interview date, that the primary Allied Health Professional qualification was undertaken in the English Language;

OR

by providing by the interview date, a valid certificate of IELTS (International English Language Testing System) of average band score of 6 or above in the listening, reading, writing and speaking domains. A certified equivalent qualification to IELTS (overall band score 6) e.g. GCSE/Cambridge: Grade C, TOEFL (IBT): 60 - 80, CEFR: B2 also be accepted;

OR

by providing documentation showing at least six (6) month full-time equivalent certified work experience as registered Allied Health Professional in the United Kingdom, Ireland, or any other English-speaking country where English if the primary and/or the Official language.

AND

iii. in possession of a recognised qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in Physiotherapy or an equivalent, recognised comparable qualification, AND in possession of a certificate of registration in Physiotherapy by the Council for Professions Complimentary to Medicine in Malta.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification

ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew mill-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180ECTS/ECVET credits.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika u ċertifikat ta' reġistrazzjoni fl-Awdoloġija mill-Kunsill għall-Professjonijiet Kumplimentari għall-Mediċina. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika kif ukoll ċertifikat kwalifika kif ukoll ċertifikat ta' reġistrazzjoni mal-kunsill tal-Ispiżjara ta' Malta bħala Allied Health Professional (Physiotherapy) fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification and certificate of registration in Physiotherapy by the Council for Professions Complimentary to Medicine within **one year** of their appointment. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq ilbażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla mill-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet. Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' servizz fil-grad kif stipulat fis-sejħiet għall-applikazzjonijiet. Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanita Attivà, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online biss f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija sas-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar issottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications. The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications. Any other eligibility requisites for the post must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal only at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati flindirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din issejħa għall-applikazzjonijiet. Is-sit u l-indirizz elettroniku tad-Diviżjoni huma (https://sahha.gov.mt) u (recruitment.health@gov.mt)

L-20 ta' Ġunju, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

**Post ta' Assistant Manager (Riżorsi Umani)
fil-Ministeru għas-Saħħa u l-Anzjanità Attiva**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva tilqa' applikazzjonijiet

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications. The website and email address of the receiving division are (https://health.gov.mt) and (recruitment.health@gov.mt)

20th June, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

**Post of Assistant Manager (Human Resources)
in the Ministry for Health and Active Ageing**

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing invites applications for the

għall-post ta' Assistant Manager (Riżorsi Umani) biex iwettaq dmirijiet fis-Saħħa, fi ħdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors t' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager (Riżorsi Umani), li jidħol fil-grad ta' Skala ta' Salarju 11, li fis-sena 2025 huwa ta' €24,038.98 fis-sena, li jiżdied bi €375.17 fis-sena sa massimu ta' €26,290.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 11, u titla fi Skala 10 (€25,570.98 x €407.67 - €28,017.00) fis-sena 2025 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.6 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tar-Riżorsi Umani, skont il-postijiet vakanti stabbiliti.

2.7 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.8 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.9 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa

Post of Assistant Manager (Human Resources) to perform duties at Health within the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager (Human Resources) is Salary Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00.

2.4 An Assistant Manager in Salary Scale 11, and will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00) in the year 2025 on completion of three (3) years service as Assistant Manager in Salary Scale 11,subject to satisfactory performance.

2.5 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.6 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Human Resources, in accordance with established vacancies.

2.7 The result will be valid for a period of two (2) years from the date of publication.

2.8 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.9 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous

l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager (Riżorsi Umani) huma:

i. Jikkompila l-informazzjoni kollha mitluba meħtieġa għall-ippjanar effettiv tal-HR, il-ġbir tad-data kif dirett mill-maniġment Superjuri;

ii. Iżomm kif iggwidat is-sistemi ta' preżentata meħtieġa fir-rigward tal-kwistjonijiet kollha relatati tar-Riżorsi Umani;

iii. Jappoġġja l-ġbir tad-data u r-rekords tar-Riżorsi Umani billi jżomm sistema ta' preżentata u ta' rkupru u jżomm rekords tal-passat u attwali, li għandha tiġi allinjata mas-sistema ċentrali ta' DAKAR kif meħtieġ;

iv. Jappoġġja kif meħtieġ,biex jara li kwistjonijiet relatati mal-politiki, il-programmi u l-prattiki tar-riżorsi umani huma konformi mal-politiki ċentrali;

v. Jassisti fil-kontrolli regolari ta' konformità li jiżguraw li l-politiki stabbiliti jkunu qed jiġu osservati, u jassisti fil-kumpilazzjoni tar-rapporti dwar miżuri korrettivi meħtieġa mill-maniġment superjuri u lpartijiet involuti;

vi. Jikkontribwixxi kif meħtieġ fir-rigward ta' sejħiet għall-pubblikazzjoni li jsegwu l-mudelli rispettivi u jappoġġja l-monitoraġġ tat-tħejjija ta' tali sejħiet:

vii. Jappoġġja l-għoti ta' kwalunkwe data meħtieġa f'każ ta' negozjati mat-trade unions:

viii. Jikkollabora mal-IPS fir-rigward tad-data tal-impjegati li jeħtieġu induzzjoni;

ix. Jxerred informazzjoni u aġġornamenti dwar l-amministrazzjoni pubblika kif meħtieġ;

employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Assistant Manager (Human Resources) include:

i. Compiles all requested information required for effective HR planning, data collation as directed by senior management;

ii. Maintains as guided the necessary filing systems in respect of all related Human Resources matters;

iii. Supports in the collations of data and human resource records by maintaining a filing and retrieval system and keeping past and current records, which is to be aligned to the Central DAKAR system as required;

iv. Supports as required, in overseeing that matters related to human resources policies, programmes and practices are compliant with central policies;

v. Assists in the regular compliance checks that ensure that established policies are being adhered to, and supports with the compilation of reports on corrective measures required by senior management and parties involved;

vi. Contributes as necessary with respect to calls for publication which follow the respective templates and supports with monitoring the preparation of such calls;

vii. Supports with providing any required data in case of negotiations with trade unions;

viii. Liaises with the IPS in relation to data of employees who require induction;

ix. Disseminates information and updates on the public administration as required;

x. Jipparteċipa fil-funzjonijiet operattivi fir-rigward tar-resourcing, prinċipalment fl-aġġornament ta' informazzjoni relatata mad-deskrizzjonijiet tal-impjieg għall-karigi/pożizzjonijiet kollha;

xi. Jappoġġja u jipparteċipa b'mod attiv fil-forniment ta' servizz ta' eċċellenza lill-klijenti u jippromovi l-kultura ta' eċċellenza b'mod partikolari l-ethos tas-Servizz Pubbliku;

xii. Jwettaq dmirijiet oħra kif assenjati mill-maniġment Superjuri minn żmien għal żmien;

xiii. Jwettaq dmirijiet oħra skont l-eżiġenzi tas-Servizz Pubbliku skont l-awtorità tad-Direttur/DĠ responsabbli għall-People Management/Segretarju Permanenti;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

L-oġġettivi tal-post huma li jappoġġjaw il-funzjonijiet kollha tal-immaniġġjar tar-Riżorsi Umani nkluż l-ippjanar tarRiżorsi Umani, konformita' tal-proċessi delegati u mmaniġġjar ta' ġestjoni tar-rekords/data/statistika aġġornati talimpjegati li fuqhom jittieħdu d-deċiżjonijiet strateġiċi tar-Riżorsi Umani. Dan l-irwol huwa kumplimentari għal dak ta' People Management.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

x. Participates in the operational functions in relation to resourcing mainly in the updating of information related to job descriptions for all posts/positions;

xi. Supports and actively participates in the provision of a service of excellence to clients and promotes culture of excellence particularly ethos of the Public Service;

xii. Carrying out any other duties as assigned by Senior Management team from time to time;

xiii. Performing other duties according to the exigencies of the Public Service as directed by the Director/DG responsible for People Management/Permanent Secretary;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

The objectives of the post are to support all Human Resources Management functions including HR planning, compliance of delegated processes and the management of updated employees records/data/statistic upon which Strategic Human Resource Management decisions are taken. This role is complementary to that of People Management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwi tal-Malti u l-Ingliż sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni.

ii. able to communicate in the Maltese and English languages in order to sufficiently and adequately carry out the duties applied for.

U;

AND

iii. fil-pussess ta' Diploma rikonoxxuta fil-Livell 5 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Work and Human Resources Management, jew Training and Development, jew Public Administration, jew Public Management, jew Corporate Governance and Leadership, jew Leadership and Organisational Behaviour, jew Management and Leadership, jew Strategy, jew Leadership and Change Management, jew Industrial Relations and Workplace Learning, jew Business Administration, jew f'oqsma rilevanti kif determinat mill-maniġment.

iii. In possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Work and Human Resources Management, or Training and Development, or Public Administration, or Public Management, or Corporate Governance and Leadership, or Leadership and Organisational Behaviour, or Management and Leadership, or Strategy, or Leadership and Change Management, or Industrial Relations and Workplace Learning, or Business Administration, or in relevant areas as determined by management.

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali)

*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but

definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom.Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management Division, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People

Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma http://health.gov.mt u (recruitment.health@gov.mt).

L-20 ta' Ġunju, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Technician (Mechanical)
fil-Ministeru ghas-Sahha u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva tilqa' applikazzjonijiet għall-post ta' Technician (Mechanical) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Is-salarju ta' Technician (Mechanical) huwa ta' Skala ta' Salarju 14, li fis-sena 2025 huwa ta' €19,591.02 fissena, li jiżdied bi €316.83 fis-sena sa massimu ta' €21,492.

2.3 Persuna fil-grad ta' Technician titla' fi Skala ta' Salarju 13 (€21,042 x €335.50 - €23,055 fis-sena 2025) wara ħames (5) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Technician fil-pussess ta' MQF Level 4 (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) rilevanti fil-Mechanical għandu jitqiegħed fi Skala ta' Salarju 13 (€21,042 x €335.50 - €23,055 fissena 2025) malpreżentazzjoni taċ-ċertifikat ta' kwalifika u jkompli javvanza kif stipulat fil-paragrafu 2.5.

*Kwalifika rikonoxxuta komparabbli ma' 120 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għaddispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali).

Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are http://health.gov.mt and (recruitment.health@gov.mt)

20th June, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Technician (Mechanical)
in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the post of Technician (Mechanical) in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 The salary for the post of Technician (Mechanical) is Salary Scale 14, which in the year 2025 is equivalent to, €19,591.02 per annum, rising by annual increments of €316.83 up to a maximum of €21,492.

2.3 A Technician in Salary Scale 14 will progress to Scale 13 (€21,042 x €335.50 - €23,055 in the year 2025) on completion of five (5) years service in the grade, subject to satisfactory performance.

2.4 A Technician in possession of a relevant MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Mechanical shall be placed in Salary Scale 13 (€21,042 x €335.50 - €23,055 in the year 2025) upon presentation of the qualification certificate and will continue to progress as stipulated in paragraph 2.5.

*A recognised qualification comparable to 120 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

2.5 Technician fi Skala 13 jimxi għall-grad ta' Higher Technician fi Skala ta' Salarju 12 (€22,526 x €354 - €24,650 fis-sena 2025) wara ħames (5) snin ta' servizz sodisfaċenti.

2.6 It-Tekniċi Maħtura jkunu intitolati wkoll għall-ħlas ta' Class Allowance annwali ta' €600, u Technical Allowance annwali ta' €1,500, suġġett għall-policies tal-Amministrazzjoni Ċentrali fis-seħħ minn żmien għal żmien.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Technician (Mechanical) huma:

i. Jwettqu dmirijiet tekniċi kif mgħotija lilhom skont l-qasam tekniku speċjalizzati għalih;

ii. Jkunu konxji dwar kwistjonijiet ta' saħħa u sigurtà;

iii. Jkunu lesti jaħdmu f' tim u jħaddnu prattiċi favur l-ambjent filwaqt li jkunu dejjem lebsin diċenti għall-ambjent tax-xogħol;

2.5 A technician in Scale 13 will progress to the grade of Higher Technician in Salary Scale 12 (€22,526 x €354 - €24,650 in the year 2025) after five (5) years of satisfactory service.

2.6 Appointed Technicians will also be entitled to the payment of an annual Class Allowance of €600, and annual Technical Allowance of €1,500, subject to Central Administration's policies in force from time to time.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Technician (Mechanical) include:

i. Carry out technical duties as assigned according to the technical area they specialise in;

ii. Knowledgeable in health and safety issues;

iii. Must be ready to work within a team and be environmentally friendly and dressed suitably for a work environment;

iv. Jinfurmaw lis-superjuri tagħhom dwar speċifikazzjonijiet fir-rigward ta' bżonn ta' xiri ta' tagħmir ġdid jew spare parts;

v. Jikkollaboraw mas-superjuri tagħhom waqt l-ikkompilar ta' listi ta' tagħmir jew materjal ieħor li jintuża fuq il-post tax-xogħol li jkun hemm bżonn jinxtara kif ukoll biex jaraw li x-xogħol isir b' mod effettiv;

vi. Ikunu responsabbli għall-materjal u għodda li jkunu qed jiġu wżati fil-qasam tax-xogħol u responsabiltà tagħhom;

vii. Jkunu kapaċi jinterpretaw manwali tal-utent, stampi blu u pjanijiet, kif applikabbli, kif ukoll jkunu responsabbli biex jiktbu rapporti relatati max-xogħol tagħhom;

viii. Jattendu laqgħat, taħriġ, seminars u sessjonijiet ta' taħriġ għall-iżvilupp tal-impjegati, skont il-ħtieġa;

ix. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilhom, skont il-ħtieġa; u

x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni

iv. Inform superiors about specifications in view of the requirement of purchasing of new equipment or spare parts;

v. Liaising with superiors to compile lists of equipment and consumables which may be required for the purchasing and effective execution of work;

vi. Be responsible for material and tools used within their area of responsibility;

vii. Be able to interpret manuals, blueprints and/or prints, as applicable, and also be responsible for drafting of reports related to their area of work;

viii. Attending for meetings, training, seminars, and staff development sessions as may be deemed necessary;

ix. Undertake any other tasks, which the superior may delegate to them, as may be required; and

x. Any other duties as directed by the Principal Permanent Secretary.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence

Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

(ii) kapaċi jikkomunikaw bil-lingwi tal-Malti u l-Ingliż sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni.

U;

iii. (a) fil-pussess ta' kwalifika akkademika rikonoxxuta fil-Livell 3 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) jew ogħla biex jipprattika fil-Mechanical;

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għaddispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali)

JEW;

(b) bi ħmistax-il (15) sena ta' esperjenza ppruvata fil-Mechanical.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages in order to sufficiently and adequately carry out the duties applied for.

AND:

iii. (a) in possession of an academic qualification at MQF Level 3 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) or higher to practice in Mechanical.

*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

OR;

(b) with fifteen (15) years of proven experience in Mechanical.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (http://health.gov.mt) u (recruitment.health@gov.mt).

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-INTERN,
IS-SIGURTÀ U X-XOGĦOL

Post ta' ICT and Business Analyst fl-Information Management Unit fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà u x-Xogħol jilqa' applikazzjonijiet għall-post ta' ICT u Business Analyst, fid-Dipartiment tal-Pulizija, fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' ICT u Business Analyst huwa ta' Skala ta' Salarju 9, li fis-sena 2025 huwa ta' €27,145.02 fissena, li jiżdied b'€447.33 fis-sena sa massimu ta' €29,829.00.

2.3 Persuna fil-grad ta' ICT u Business Analyst titla' fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00)

reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees; renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (http://health.gov.mt) and (recruitment.health@gov.mt)

20th June, 2025

MINISTRY FOR HOME AFFAIRS,
SECURITY AND EMPLOYMENT

Post of ICT and Business Analyst in the Information Management Unit in the Ministry for Home Affairs, Security and Employment

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs, Security and Employment invites applications for the post of ICT and Business Analyst, in the Police Department, in the Ministry for Home Affairs, Security and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of ICT and Business Analyst is Salary Scale 9, which in the year 2025 is equivalent to, €27,145.02 per annum, rising by annual increments of €447.33 up to a maximum of €29,829.00.

2.3 An ICT and Business Analyst will progress to Scale 8 (€28,792.02 x €486.83 - €31,713.00) on completion of

wara erbgħa (4) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti u jekk tkun lestiet kors speċifiku ta' ICT Toolkit relatat ma' dan il-grad kif stabbilit minn żmien għal żmien mill-Amministrazzjoni Ċentrali.

2.4 Persuna fil-grad ta' ICT u Business Analyst fi Skala ta' Salarju 9 jew 8 tkun intitolata wkoll għall-bonus marbut mal-prestazzjoni li jista jvarja minn 0% sa 10% tas-salarju bażiku tiegħu. L-ammont pagabbli jiġi ddeterminat miċ-Chief Information Officer wara li tiġi kkunsidrata l-prestazzjoni tal-uffiċjal u, fejn japplika, kwalunkwe rakkomandazzjoni li titressaq mis-superjur immedjat tal-uffiċjal.

a. Il-ħlas tal-bonus huwa suġġett għall-policies tal-Amministrazzjoni Ċentrali skont kif inhu fis-seħħ minn żmien għal żmien. Il-persuna maħtura tkun intitolata għall-benefiċċji oħra u suġġetta għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers Within the Information and Communications Technology (ICT) Class.

2.5 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

Il-kandidati huma soġġetti għal Security Clearance waqt il-proċess tas-selezzjoni.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

four (4) years service in the grade, subject to satisfactory performance and subject to the completion of a specific ICT Toolkit course related to the grade as established from time to time by the Central Administration.

2.4 An ICT and Business Analyst on Salary Scale 9 or 8 is eligible for a Performance Bonus which may vary from 0% to 10% of his basic salary. The amount payable shall be determined by the Chief Information Officer after consideration of the officer's performance and any recommendations forwarded by the officer's immediate superior, where applicable. Payment of bonus is also subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers Within the Information and Communications Technology (ICT) Class.

2.5 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

Applicants are subject to security clearance during the selection process.

2.6 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' ICT u Business Analyst huma:

i. Jipprovdi appoġġ tekniku, jikkordina u jissorvelja l-kumpilazzjoni ta' 'data' użata għal skopijiet ta' rraportar ta' negozju u jipprovdi l-appoġġ meħtieġ għall-ġenerazzjoni tagħhom;

ii. Jirrevedi kuntratti tal-ICT u jiżgura l-ħarsien ta' SLA's hekk kif miftiehma;

iii. Jikkordina 'change management process' u, fejn applikabbli, jiżgura illi l-utenti kollha (interni u esterni) jkunu nfurmati bil-bidliet magħmula fis-sistemi tal-informazzjoni;

iv. Jassisti lis-CIO fil-ġbir ta' 'data' meħtieġa għat-tħejjija u l-monitoraġġ tal-pjanijiet tad-Dipartiment fil-qasam tal-ICT, b'attentenzjoni speċjali għall-pjanijiet strateġiċi, ta' bbaġitjar u dawk ta' operazzjoni;

v. Jiżgura li s-sistemi ta' informazzjoni li qed jiġu implimentati huma utilizzati u sfruttati fl-intier tagħhom, u fejn il-'user requirements' ġew milħuqa totalment;

vi. Jassisti l-amministrazzjoni fl-implimentazzjoni tal-Istrateġija tan-Negozju tal-ICT, Kontinwita' tan-Negozju, u 'Disaster Recovery';

vii. Ikun konxju tar-Regolamenti Ġenerali għall-Protezzjoni tad-'Data' u tal-importanza u r-rilevanza tagħhom għad-Dipartiment u jagħti pariri fuq l-osservanza tagħhom b'aċċenn partikolari għall-sistemi tal-ICT fi ħdan il-Ministeru/Dipartiment;

viii. Jipparteċipa fil-kumpilazzjoni tad-definizzjonijiet li jikkostitwixxu r-rekwiżiti neċessarji u jiżgura li l-ispeċifikazzjonijiet tas-sistema jissodisfaw ir-rekwiżiti tan-negozju tal-Ministeru;

ix. Jassisti waqt 'user acceptance testing' sabiex jiġi żgurat li s-sistema, hekk kif żviluppata, tissodisfa r-rekwiżiti tan-negozju u hija konformi mal-ispeċifikazzjonijiet miftiehma;

x. Jassisti u jappoġġja lis-superjuri tiegħu/tagħha biex jifhmu l-'ICT-Business functionalities' f'oqsma speċifiċi tan-negozju;

xi. Jissorvelja u jevalwa teknoloġiji ġodda, dwar ir-rilevanza tagħhom għall-Ministeru/Dipartiment u joffri pariri xierqa bil-għan li jittieħed vantaġġ sħiħ mill-imsemmija teknoloġiji;

xii. Iżomm ruħu aġġornat u jikkordina taħtiġ fuq żviluppi u tendenzi tekniċi u strateġiċi fi ħdan l-industrija tal-ICT u f'oqsma speċifiċi tan-negozju;

Duties

3. The job duties for the post of ICT and Business Analyst include:

i. Provides technical support, coordinates and supervises the compilation of data used for business reporting purposes and provides the necessary support for their generation;

ii. Reviews ICT contracts and ensures that SLAs agreed are adhered to;

iii. Coordinates the change management process and ensures that users and the public, where applicable, are informed of changes made to information systems;

iv. Assisting the CIO in gathering the necessary data for the preparation and monitoring of the strategic, budgeting and operational plans of the Department in the area of ICT;

v. Ensures that information systems being implemented are used to their optimum, and where necessary, user requirements for new software applications are met;

vi. Assists the management in the implementation of the ICT Business strategy, Business Continuity and Disaster Recovery;

vii. Is aware of the General Data Protection Regulations and of its importance and relevance to the Department and advises management on its practical observance vis-à-vis ICT systems of the Ministry/Department;

viii. Participates in the compilation of the requirements definition and ensures that the system specifications meet the business requirements of the Ministry;

ix. Assists during user acceptance testing to ensure that the system developed meets the business requirements and is according to the specifications agreed to;

x. Assists and supports his/her superiors in the understanding of the ICT-Business functionalities of specific business areas;

xi. Monitors and evaluates new technology for its relevance to the Ministry/Department and offers advice accordingly in order to take full advantage of such technology available;

xii. Keeps abreast with technical and strategic developments and trends within the ICT industry and specific business area/s and organizes training accordingly;

xiii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor, kif ikkonfermat mis-Segretarju Permanenti;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet

xiii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment

fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-Malti u l-Ingliż sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret lapplikazzjoni

iii. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 5 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti*) fil-Kompjuter u/jew ICT, jew kwalifika professjonali komparabbli fil-Livell 5 tal-MQF fil-Kompjuter u/jew ICT flimkien ma' sentejn (2) esperjenza ta' xogħol rilevanti f'ambjent formali u matur tal-ICT.

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English Language in order to sufficiently and adequately carry out the duties applied for.

iii. in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credit or equivalent*) in Computing and/or ICT, or a comparable professional qualification at MQF Level 5 in Computing and/or ICT, plus two (2) years relevant work experience in a formal and mature ICT environment.

* A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.5 Din is-sejħa qed tiġi ppubblikata flimkien ma' sejħa service-wide għall-post ta' ICT u Business Analyst fl-Information Management Unit kif ippubblikata nhar il-Ġimgħa, 20 ta' Ġunju 2025 permezz taċ-Ċirkolari Nru MHSE/HR/13/2025. L-applikanti li jirnexxu taħt is-sejħa service-wide se jingħataw preċedenza fuq dawk li jirnexxu taħt issejħa pubblika. Il-ħatra hija barra minn hekk suġġetta għad-disponibbiltà ta' postijiet vakanti fil-perjodu ta' validità tar-riżultat.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

4.5 This public call is being published in concurrence with a service-wide call for the post of ICT and Business Analyst within the Information Management Unit as published on Friday, 20th June, 2025 through Circular No. HR/MHSE/13/2025. Applicants who are successful under the service-wide call will be given precedence over those who are successful under the public call. Appointment is moreover subject to the availability of vacancies within the validity period of the result.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tar-Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, Ministry for Home Affairs, Security and Employment, through the online Government Recruitment Portal **only** at the following address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

Provisions_MT.pdf) jew jinkisbu mis-Sezzjoni tar-Riżorsi Umani. Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, numru tal-fax u l-indirizz elettroniku tad-Dipartiment huma (pulizija.gov.mt) u (hr.police@gov.mt).

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Operations Manager (Trade – Mason) fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjon tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Operations Manager (Trade -Mason) fi ħdan id-Direttorat tal-Loġistika u Infrastruttura, fl-Uffiċċju tas-Segretarju Permanenti, fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni.

Termini u Kundizzjonijiet

2.1. Din il-ħatra hija suġġetta għal perjodu ta' probation ta' sena (1).

2.2. Is-salarju ta' Operations Manager (Trade -Mason) huwa ta' Skala ta' Salarju 7, li fis-sena 2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.3. Persuna fil-grad ta' Operations Manager (Trade -Mason), minbarra r-responssabbiltajiet maniġerjali li joħorġu mill-impjieg deskrizzjoni marbuta mal-grad, xorta tkun obbligata twettaq minimu ta' 120 siegħa fis-sena ta' trade duties fl-oqsma rispettivi tagħhom. Kull sena l-Operations Manager (Trade -Mason) ikollha bżonn tikkompila portafoll biex turi l-esperjenza miksuba permezz ta' dawn is-sigħat ta' trade duties.

Provisions_ENG.pdf) or may be obtained from Human Resources Section. These general provisions are to be regarded as an integral part of this call for applications.

The website address, fax number and email address of the receiving Department are (pulizija.gov.mt) and (hr.polie@gov.mt).

20th June, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Operations Manager (Trade – Mason) in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation (MEYR) invites applications for the post of Operations Manager (Trade – Mason) within the Logistics and Infrastructure Directorate, in the Office of the Permanent Secretary, within the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1. This appointment is subject to a probationary period of one (1) year.

2.2. The salary for the post of Operations Manager (Trade – Mason) is Salary Scale 7, which in the year 2025 is equivalent to, €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.3. An Operations Manager (Trade – Mason), in addition to the managerial responsibilities emanating from the job description tied to the grade, will still be obliged to carry out a minimum of 120 hours per annum of trade related duties in their respective areas. Each year the Operations Manager (Trade – Mason) will need to compile a portfolio to showcase the experience achieved through these hours of trade duties.

2.4. Persuna fil-grad ta' Operations Manager (Trade -Mason) fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara ħames (5) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti, u ħames (5) portafolli konsekuttivi sodisfaċenti skont paragrafu 2.3 ta' din is-sejħa għall-applikazzjonijiet.

2.5. Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u ħlas ta' allowance tal-klassi anwali ta' €2000 suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra għall-kundizzjonijiet u l-obbligi li huma stipulati fit-Tradesperson and Technician Class Agreement.

2.6. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.7. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Operations Manager (Trade -Mason) huma:

2.4. An Operations Manager (Trade – Mason) in Salary Scale 7, will progress to Scale 6 (€32,279.02 x €596.33 - €35,857.00 in the year 2025) on completion of five (5) years service in the grade, subject to satisfactory performance, and five (5) consecutive satisfactory portfolios as per paragraph 2.3 of this call for applications.

2.5. Selected candidates will also be entitled to the payment of annual performance bonus of up to a maximum of 15% of the basic salary, subject to satisfactory performance and a payment of an annual class allowance of €2000 subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Tradesperson and Technician Class Agreement.

2.6. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7. In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Operations Manager (Trade – Mason) include:

i. Jmexxi b'mod effettiv u effiċjenti, l-operat ta' kuljum tal-Unit billi jwettaq riforma strutturali u riorganizzattiva;

ii. Jippjana, jikkordina u jimmonitorja l-programmi infrastrutturali f'sit/i speċifiċi li jaqgħu taħt il-MEYR u jiżgura li s-sit/i jkun/huma miżmuma tajjeb f'kull ħin u jimminimizza t-tfixkil fil-ħinijiet meta jintuża l-aktar;

iii. Jiżgura l-konformità mal-leġiżlazzjoni, ir-regoli u r-regolamenti kollha pertinenti inklużi, iżda mhux limitati għal, dawk relatati mal-ambjent u s-saħħa u s-sigurtà;

iv. Jiżgura l-applikazzjoni tal-aħjar prattiki fil-ġestjoni tas-sit u jiżgura t-twettiq f'waqtu tal-kompiti ta' manutenzjoni kif meħtieġ mill-line manager tiegħu;

v. Jżomm rekords xierqa u jikkontribwixxi għat-tħejjija ta' stimi finanzjarji, pjanijiet ta' negozju, rapporti annwali u ta' żmien inkluża l-identifikazzjoni ta' azzjoni meħtieġa;

vi. Jikkordina studji u ppjanar relatati mal-implimentazzjoni ta' proġetti ġodda meħtieġa mill-MEYR inkluż il-kollegament mal-Kulleġġi u l-Faċilitajiet Edukattivi fir-rigward tal-ippjanar ta' proġetti infrastrutturali, li joħorġu minn xejriet ta' bidliet fil-popolazzjonijiet tal-istudenti u ħtiġijiet infrastrutturali li jirriżultaw mill-progress edukattiv;

vii. Jispezzjona l-bini fuq bażi regolari biex jiddetermina kwalunkwe ħsara, tiswija jew manutenzjoni li huma meħtieġa;

viii. Jgħin lill-Assistent Direttur Loġistika rigward proċeduri ta' akkwist u ħruġ ta' fondi;

ix. Jiġġestixxi r-riżorsi tas-sit, inklużi r-riżorsi umani, it-tagħmir u l-konsumabbli, bl-aktar mod effettiv u effiċjenti;

x. Jipprovdi tmexxija lill-persunal inklużi s-superviżjoni, it-taħriġ, l-evalwazzjoni tal-prestazzjoni, id-dixxiplina u d-delegazzjoni tal-awtorità;

xi. Jikkordina l-ippjanar u l-implimentazzjoni tal-proġetti meħtieġa mill-Ministeru u l-entitajiet u jfassal estimi tal-ispejjeż tal-manutenzjoni;

xii. Jżomm rekords xierqa u jikkontribwixxi għall-preparazzjoni ta' stimi finanzjarji, pjanijiet ta' negozju, rapporti annwali u ta' żmien u kwalunkwe rapport ieħor li jista' jintalab;

xiii. Jwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti meħtieġ;

i. Manages in an effective and efficient manner, the daily operations of the Unit by carrying out structural and reorganizational reform;

ii. Plans, coordinates and monitors infrastructure programmes at specific site/s that fall under MEYR and ensures that the site/s is/are well-maintained at all times and minimises disruption during peak visiting times;

iii. Ensures compliance with all pertinent legislation, rules and regulations including, but not limited to, those relating to the environment and health and safety;

iv. Ensures the application of best practices in site management and ensures timely execution of maintenance tasks as required by his line manager;

v. Maintains proper records and contributes to the preparation of financial estimates, business plans, annual and term reports including identification of action required;

vi. Coordinates studies and planning related to the implementation of new projects required by MEYR including liaising with Colleges and Educational Facilities regarding the planning of infrastructural projects, which emanate from trends in shifts of student populations and infrastructural needs resulting from educational progress;

vii. Inspects buildings on a regular basis to determine any faults, repairs or maintenance that are required;

viii. Assists the Assistant Director Logistics regarding procurement procedures and disbursement of funds;

ix. Manages site resources, including human resources, equipment and consumables, in the most effective and efficient manner;

x. Provides leadership to the staff including supervision, training, performance evaluation, discipline and delegation of authority;

xi. Coordinates the planning and implementation of projects required by the Ministry and entities and draws up estimates of maintenance costs;

xii. Maintains proper records and contributes to the preparation of financial estimates, business plans, annual and term reports and any other reports which may be requested;

xiii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Deskrizzjoni dettaljata tax-xogħol ta' dal-post tista' tiġi akkwistata permezz ta' dan il-link: (https://education.gov.mt/vacancies/).

Rekwiżiti tal-Eliġibbiltà

4.1. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

xiv. Undertake any other tasks, which the superior may delegate to him/her, as may be required; and

xv. Any other duties as directed by the Principal Permanent Secretary.

A detailed job description of the post can be obtained by accessing the following link: (https://education.gov.mt/vacancies/).

Eligibility Requirements

4.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni; u

iii. fil-pussess ta' liċenzja/warrant/ċertifikat rilevanti biex jipprattika t-trade rilevanti; u

iv. fil-pussess ta' għoxrin (20) sena ta' esperjenza ta' xogħol ippruvata.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.3. Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, il-livell ta' eliġibbiltà meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English language in order to sufficiently and adequately carry out the duties applied for; and

iii. in possession of a relevant license/warrant/certificate to practice the relevant trade; and

iv. in possession of twenty (20) years of proven work experience.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2. Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.3. Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, the requisite eligibility level required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.4. Din is-sejħa pubblika qed tiġi ppublikata fl-istess waqt ma' sejħa service-wide għall-post ta' Operations Manager (Trade -Mason) fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni kif ippublikata nhar il-Ġimgħa 20 ta' Ġunju 2025 permezz taċ-Ċirkulari Nru. HR/MEYR 13/2025. Applikanti li jgħaddu taħt is-sejħa service-wide jingħataw preċedenza fuq dawk li jgħaddu taħt is-sejħa pubblika. Barra minn hekk, persuna tista' tiġi kkunsidrata għall-ħatra biss jekk ikun hemm vakanza fi żmien tal-validità tar-riżultat.

Sottomissjoni ta' Dokumentazzjoni

5.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1. L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2. Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** f'dan l-indirizz: https://edurecruitment.gov.mt. L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 7 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2. Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3. Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

4.4. This public call is being published in concurrence with a service-wide call for the post of Operations Manager (Trade – Mason) in the Ministry for Education, Sport, Youth, Research and Innovation as published on Friday 20th June 2025 through Circular No. HR/MEYR 13/2025. Applicants who are successful under the service-wide call will be given precedence over those who are successful under the public call. Appointment is moreover subject to the availability of vacancies within the validity period of the result.

Submission of Supporting Documents

5.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1. Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** at the following address: https://edurecruitment.gov.mt. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Monday, 7th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4. Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

L-20 ta' Ġunju, 2025

MINISTERU GĦALL-AGRIKOLTURA,
IS-SAJD U D-DRITTIJIET TAL-ANNIMALI

Post ta' Senior Manager (Project Management) fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, jilqa' applikazzjonijiet għall-post ta' Senior Manager (Project Management) fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-

7.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

20th June, 2025

MINISTRY FOR AGRICULTURE,
FISHERIES AND ANIMAL RIGHTS

Post of Senior Manager (Project Management) in the Ministry for Agriculture, Fisheries and Animal Rights

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Agriculture, Fisheries and Animal Rights, invites applications for the post of Senior Manager (Project Management) in the Ministry for Agriculture, Fisheries and Animal Rights

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes

Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager (Project Management) huwa ta' Skala ta' Salarju 5, li fl-2025 huwa ta' €34,185.98 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €38,030.00.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tassalarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €3,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 Mhux se jkun possibbli li jintalab transfer qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Project Management, skont il-postijiet vakanti stabbiliti.

2.6 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), peress li din il-kariga/pożizzjoni (i) hija fi skala ta' salaraju 5 jew ogħla u/jew (ii)

organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager (Project Management) is Salary Scale 5, which in year 2025 is €34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and a payment of an annual class allowance of €3,000, subject to Central Administration's policies in force from time to time.

2.5 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Project Management, in accordance with established vacancies.

2.6 The result will be valid for a period of two (2) years from date of publication.

2.7 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), since this post/position (i) is in salary scales 5 or higher and/or (ii) is considered to be a high risk post as listed

titqies bħala kariga ta' riskju għoli kif elenkat fis-Sitt Skeda tal-Att dwar l-Amministrazzjoni Pubblika u/jew (iii) tinvolvi funzjonijiet regolatorji u ispettorati kif elenkati fl-Anness tad-Direttiva 14.1.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager (Project Management) huma:

i. Jmexxi l-ippjanar, l-eżekuzzjoni u l-monitoraġġ ta' proġetti u skemi ffinanzjati mill-Unjoni Ewropea (UE);

ii. Jassigura t-twassil fil-ħin tal-proġetti skont l-ambitu, il-baġit u l-istandards ta' konformità;

iii. Jikkollabora mal-istakeholders u l-awtoritajiet regolatorji dwar il-konformita' tal-proġetti u l-prijoritajiet tal-finanzjament;

iv. Jservi bħala l-punt ewlieni ta' kuntatt għal sajjieda, koperattivi u stakeholders oħra li jibbenefikaw mill-iskemi tal-UE;

v. Iħejji rapporti tekniċi u finanzjarji għall-preżentazzjoni lill-awtoritajiet tal-UE u dawk nazzjonali, inkluża iżda mhux limitata għall-ġbir ta' statistika u data oħra kif ukoll kwalunkwe rapport ieħor meħtieġ;

vi. Jimmaniġġja l-baġits u r-riżorsi finanzjarji għal kull proġett, inkluż tbassir, audits u għeluq finanzjarju f'konformità mal-linji gwida tal-UE, u jikkordina mal-uffiċjali finanzjarji biex jiżgura t-tqassim korrett tal-fondi u l-kontabbiltà;

vii. Jipprovdi appoġġ għal verifiki, evalwazzjonijiet u reviżjonijiet interni u esterni permezz tal-għoti tad-data, kjarifiċi u dokumentazzjoni mitluba;

viii. Jidentifika r-riskji u jimplimenta strateġiji ta' mitigazzjoni matul l-implimentazzjoni tal-proġetti;

ix. Jipparteċipa, kif meħtieġ, fil-proċessi mmexxija mid-Dipartiment tas-Sajd u l-Akwakultura;

x. Imexxi u jiggwida lill-unit tiegħu/tagħha;

xi. Jattendi training, seminars u laqgħat, kemm Malta u barra minn Malta, skond kif ikun meħtieġ;

xii. Kwalunkwe kompitu ieħor li s-superjuri jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

in the Sixth Schedule to the Public Administration Act and/or (iii) involves regulatory and inspectorate functions as listed in the Annex to Directive 14.1

Duties

3. The job duties for the post of Senior Manager (Project Management) include:

i. Leads the planning, execution, and monitoring of EU-funded projects and schemes;

ii. Ensures timely delivery of projects within scope, budget, and compliance standards;

iii. Liaises with stakeholders and regulatory bodies on project alignment and funding priorities;

iv. Serves as the main point of contact for fishers, cooperatives, and other stakeholders benefiting from EU schemes;

v. Prepares technical and financial reports for submission to the EU and national authorities including but not limited to collection of statistics and other data and any other required written reports and statements as appropriate;

vi. Manages budgets and financial resources for each project, including forecasting, audits and financial closure in line with EU guidelines and coordinates with financial officers to ensure proper fund disbursement and accountability;

vii. Supports internal and external audits, evaluations, and reviews by providing requested data, clarifications, and documentation;

viii. Identifies risks and implements mitigation strategies throughout the project life cycle.

ix. Participates as required, in processes conducted by the Department of Fisheries and Aquaculture;

x. Leads and mentors his/her Unit;

xi. Attends training sessions, seminars and meetings, both locally and abroad, as is deemed necessary;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u

xiv. Performs any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act

leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u dik Ingliża sabiex jitwettqu b'mod suffiċjenti u adegwat d-dmirijiet li għalihom saret l-applikazzjoni;

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iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management, jew Management Studies, jew European Studies, jew Business Administration, jew Creativity and Innovation, jew Quality Assurance Management, jew Accountancy, jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-livell 7 tal-MQF f'Accountancy jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

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iv. B'ħames (5) snin servizz maniġerjali rilevanti bħala Manager II, liema grad l-impjegat li għandu jkun ikkonfermat. Kwalunkwe esperjenza oħra relatata fil-qasam meħtieġa għall-grad imsemmi hawn fuq, fi, jew komparabbli ma', Skala ta' Salarju 7 fis-Servizz Pubbliku, li l-applikant jista' jkollu jista' jkun meqjusa mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages in order to sufficiently and adequately carry out the duties applied for;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Project Management, or Management Studies, or European Studies, or Business Administration, or Creativity and Innovation, or Quality Assurance Management, or Accountancy, or a recognised comparable professional qualification at MQF level 7 in Accountancy or in relevant areas as determined by management..

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years relevant management service as Manager II, in which grade the employee must be confirmed. Any other related experience in the area required for the afore-mentioned grade, in, or comparable to, Salary Scale 7 level in the Public Service, which the applicant may possess may be considered by the Administration, which experience must be duly sustained with relevant evidence.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Agriculture, Fisheries and Animal Rights, through the online Government Recruitment Portal **only** at the following

l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa, LQA 3300. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, u l-indirizz elettroniku tad-Direttorat huma: (http://agrikoltura.gov.mt) u (humanresources.mafa@gov.mt).

L-20 ta' Ġunju, 2025

address: (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees; renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, Agriculture Research and Innovation Hub, ITriq l-Ingiered, Ħal Luqa, LQA 3300. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are: (http://agrikoltura.gov.mt) and (humanresources.mafa@gov.mt).

20th June, 2025

MINISTERU GĦALL-ĠUSTIZZJA U R-RIFORMA TAS-SETTUR TAL-KOSTRUZZJONI

Post ta' Manager I (Project Management) fil-Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni jilqa' applikazzjonijiet għall-post ta' Manager I (Project Management) fil-Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I (Project Management) huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li tikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fl-2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni (suġġett ghad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Universita' ta' Malta li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

MINISTRY FOR JUSTICE AND REFORM OF THE CONSTRUCTION SECTOR

Post of Manager I (Project Management) in the Ministry for Justice and Reform of the Construction Sector

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Justice and Reform of the Construction Sector invites applications for the post of Manager I (Project Management) in the Ministry for Justice and Reform of the Construction Sector.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Project Management) is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta› allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-Amministrazzjoni Ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Project Management, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru 2023 u li daħal fi-seħħ fl-1 ta' Frar 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service as Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Project Management, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Project Management) huma:

i. Jikkordina l-operazzjonijiet ta' kuljum tad-Dipartiment/ Direttorat b'mod effiċjenti u effettiv;

ii. Jassisti fil-kordinazzjoni ġenerali tal-avvenimenti u l-immaniġġjar u l-implimentazzjoni tal-politiki u l-proġetti mwettqa mill-Ministeru;

iii. Jassisti fil-ġbir ta' dejta relatata mal-Ġustizzja u proġetti oħra ta' riċerka mwettqa mill-Ministeru;

iv. Jipprepara rapporti perjodiċi, kif ukoll kwalunkwe dejta oħra;

v. Jassisti fl-analiżi u l-kumpilazzjoni ta' risposti li jindirizzaw obbligi ta' rappurtar nazzjonali li joħorġu minn fora Ewropej, kif ukoll internazzjonali;

vi. Jikkontribwixxi b'mod attiv għal inizjattivi u rekwiżiti dipartimentali biex twettaq b'suċċess fil-ħin, il-kompiti li jappartjenu għal diversi proġetti;

vii. Jipprovdi l-ippjanar u l-appoġġ meħtieġ, jippreżenta b'mod preċiż il-ħidma tad-Dipartiment u jikkordina mal-partijiet interessati kollha involuti;

viii. Jassumi rwol attiv fil-produzzjoni, il-preżentazzjoni, l-evalwazzjoni tar-rapporti relatati, mal-oqsma kollha fl-ambitu tad-Dipartiment/Direttorat;

ix. Jiffaċilita l-implimentazzjoni ta' l-istrateġiji tal-Ministeru fi ħdan il-kompetenza jew l-influwenza tad-Dipartiment;

x. Iwettaq il-kontrolli meħtieġa u kompiti oħra relatati mal-funzjoni tal-ġestjoni tal-kuntratt;

xi. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; **jew**

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

Duties

3. The job duties for the post of Manager I (Project Management) include:

i. Coordinates the day-to-day operations of the Department/Directorate efficiently and effectively;

ii. Assists in the overall co-ordination of events and the management and implementation of projects undertaken by the Directorate/Ministry;

iii. Assists in the collation of justice-related data and other research projects undertaken by the Directorate/ Ministry;

iv. Compiles periodical reports, as well as any other data as required;

v. Assists in the analysis and compilation of replies addressing national reporting obligations emerging from European, as well as international fora;

vi. Actively contributes to departmental initiatives and requirements to successfully fulfil on time, the tasks pertaining to various projects;

vii. Provides the necessary planning and support, accurately present the Department's work and coordinates with all stakeholders involved;

viii. Assumes an active role in the production, presentation, evaluation of reports related to all areas within the remit of the Department/Directorate;

ix. Facilitates the implementation the Ministry's strategies within the competence or influence of the Department;

x. Carries out the necessary checks and other tasks related to the contract management function;

xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; **or**

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management, jew Management Studies, jew Studji Ewropej, jew Business Administration, jew Evidence-Based Management, jew Accountancy, jew Creativity and Innovation, jew Quality Assurance Management, jew Social Policy, jew Studji Legali, jew kwalifika rikonoxxuta komparabbli professjonali fil-Livell 6 tal-MQF fl-Accountancy, jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Baċellerat komparabbli rikonoxxuta, kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal ofyKingdom and Northern Ireland from the European Union and the European Atomic Energ Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Uni within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management, or Management Studies, or European Studies, or Business Administration, or Evidence-Based Management, or Accountancy, or Creativity and Innovation, or Quality Assurance Management, or Social Policy, or Legal Studies, or a recognised comparable professional qualification at MQF Level 6 in Accountancy, or in relevant areas as determined by management.

*A recognised comparable Bachelor's qualification, as applicable, is only accepted subject to an MQRIC formal

formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni (suġġett għad-dispożizzjonijiet tal-klawsola 5.4 tad-dokument tad-Dispożizzjonijiet Ġenerali). Kwalifika ta' Baċellerat rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 180 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC jew l-Università ta Malta li l-ammont ta' xogħol huwa komparabbli mal-minimu ta' 180 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'Livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-Livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorita' pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar l'isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

recognition statement being submitted with the application (subject to the provisions of clause 5.4 of the General Provisions document). A recognised Bachelor's qualification from the University of Malta (awarded pre-2009) with less than 180 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC or the University of Malta that the workload is comparable to the minimum of 180 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF Level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF Level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, a per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** f'dan l-indirizz: (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija s-1.30 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 4 ta' Lulju, 2025.Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-settur pubbliku;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Justice and Reform of the Construction Sector, through the online Government Recruitment Portal **only** at the following address: https://recruitment.gov.mt. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 1.30 p.m. (Central European Time) of Friday, 4th July, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;

rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjon Spinola Palace Business Centre, Livell 3, Triq San Kristofru, Il-Belt Valletta VLT 1464. Dawn id-diżpożizzjonije ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.justice.gov.mt) u (recruitment.justice@gov.mt).

L-20 ta' Ġunju, 2025

renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf or may be obtained from the Corporate Services Directorate, Ministry for Justice and Reform of the Construction Sector, Spinola Palace Business Centre, Level 3, Triq San Kristofru, Valletta VLT 1464. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.justice.gov.mt) and (recruitment.justice@gov.mt).

20th June, 2025

KUNSILL LOKALI ĦAL GĦARGĦUR

Post ta' Skrivan Part-time (Skala 15)

Numru tal-Permess tal-Jobsplus 225/2025

Il-Kunsill Lokali Ħal Għargħur jinforma li għandu vakanza għal impjieg ta' skrivan/a part-time (Skala 15).

L-applikanti jridu jkunu eliġibbli f'waħda mill-kategoriji li ġejjin (a, b jew c):

a) fil-pussess ta' kwalifika li turi li għaddew (fi Grad 1-5, Grad Ċ jew livell komparabbli) f'ħames (5) suġġetti f'Livell 3 tal-MQF, li għandhom jinkludu l-Malti, l-Ingliż, il-Matematika u IT Office Applications Skills;

b) fil-pussess ta' kwalifika vokazzjonali sħiħa f'Livell 3 tal-MQF, jew il-kwalifika ta' Ċertifikat u Profil tal-Iskola Sekondarja f'Livell 3 tal-MQF, f'ħames (5) suġġetti li għandhom jinkludu l-Malti, l-Ingliż, il-Matematika u IT Office Applications Skills bħala taqsimiet ta' studju separati fil-kors segwit; JEW

c) uffiċjali pubbliċi fis-Servizz Pubbliku ta' Malta fil-grad ta' skrivan li l-ħatra tagħhom kienet ikkonfermata u li jkollhom minimu ta' sentejn (2) servizz sodisfaċenti fil-grad.

L-applikazzjonijiet li jissodisfaw ir-rekwiżiti għandhom jissottomettu curriculum vitae dettaljat b'kopji taċ-ċertifikati rilevanti permezz ta' ittra elettronika lil (gharghur.lc@gov.mt) jew bil-posta lil:

ĦAL GĦARGĦUR LOCAL COUNCIL

Post of Part-time Clerk (Scale 15)

Jobsplus Permit Number 225/2025

The Ħal Għargħur Local Council is seeking to recruit a clerk on a part-time basis (Scale 15).

The applicant must be eligible in one of the following categories (a, b or c):

a) in possession of a qualification which shows a pass (in Grade 1-5, Grade C or comparable level) in five (5) subjects at MQF Level 3, which shall include Maltese, English, Mathematics and IT Office Applications Skills;

b) in possession of a full VET qualification at MQF Level 3 or a Secondary School Certificate and Profiling qualification at MQF Level 3 in five (5) subjects which shall include Maltese, English, Mathematics and IT Office Applications Skills as separate study-units within the course pursued; OR

c) public officers in the Maltese Public Service in the grade of clerk, the appointment of whom was confirmed and having a minimum of two (2) years satisfactory service in the grade.

Applicants who meet the requirements should submit a detailed Curriculum Vitae with copies of the relevant certificates by email to (gharghur.lc@gov.mt) or by post to:

Id-Deputat Segretarju Eżekuttiv
Kunsill Lokali Ħal Għargħur
32, Triq San Nikola
Ħal Għargħur GHR 1162

Applikazzjonijiet li jaslu tard jew jaslu b'mezzi oħra jew li ma jikkwalifikawx, mhux se jkunu kkunsidrati. Id-data tal-għeluq għall-applikazzjonijiet hija nhar il-Ġimgħa, 4 ta' Lulju, 2025. Il-kandidati jkunu meħtieġa joqogħdu għal intervista.

L-20 ta' Ġunju, 2025

ATT TAL-2003 DWAR IL-PROFESSJONIJIET TAS-SAĦĦA
(ATT XII tal-2003)

Elezzjonijiet għall-Kumitat tal-Infermiera u Qwiebel

Nominazzjonijiet ta' Kandidati

Ngħarrfu b'din li, għall-finijiet tar-regolament 5 tar-Regolamenti tal-2004 dwar l-Elezzjonijiet tal-Kunsill tal-Infermiera u Qwiebel, in-nominazzjonijiet ta' kandidati biex jimtlew postijiet ta' ħames infermieri reġistrati eletti minn fost u mill-infermieri kollha, li wieħed minnhom ikun infermier reġistrat fit-tieni livell u ieħor ikun infermier li jkollu ismu mniżżel f'xi taqsima speċjali tar-Reġistru tal-Infermieri; żewġ qwiebel liċenzjati eletti minn fost u mill-qwiebel kollha; bħala membru tal-Kunsill tal-Infermiera u Qwiebel skont id-dispożizzjoni tal-Artikolu 49 tal-Att tal-2003 dwar il-Professjonijiet tas-Saħħa (Kap. 464) se jintlaqgħu mill-membri tal-Kummissjoni Elettorali tal-Kunsill tal-Infermiera u Qwiebel fil-Boardroom tal-Uffiċċju tal-Dipartiment tas-Saħħa Pubblika, l-Isptar San Luqa, Eks OPD, Livell 1, Telgħa ta' Gwardamanġa, Tal-Pietà, nhar il-Erbgħa, 16 ta' Lulju, 2025, bejn id-9.00 a.m u nofsinhar, u l-Ħamis, 17 ta' Lulju, 2025, bejn id-9.00a.m u nofsinhar.

Il-formoli tan-nominazzjoni għall-kandidati jistgħu jinkisbu minn:

(https://deputyprimeministercms.gov.mt/en/regcounc/cnm/Pages/Publications.aspx)

Raymond Chetcuti
Kummissjonarju Elettorali

Josianne Sultana
Kummissjonarju Elettorali
Jeffrey Ellul
Kummissjonarju Elettorali

L-20 ta' Ġunju, 2025

The Deputy Executive Secretary
32, Ħal Għargħur Local Council
San Triq San Nikola
Ħal Għargħur GHR 1162

Late applications received by other means or which do not qualify, will not be considered. The deadline for applications is Friday, 4th July, 2025. Candidates will be required to sit for an interview.

20th June, 2025

HEALTHCARE PROFESSIONS ACT, 2003
(ACT NO. XII OF 2003)

Elections for the Council for Nurses and Midwives

Nominations of Candidates

It is hereby notified that, for the purpose of Regulations 5 of the Council for Nurses and Midwives (Elections) Regulations 2004, the nominations of candidates to fill the posts of five registered nurses elected from amongst and by all nurses, one of whom shall be a second level registered nurse and another shall be a nurse whose name is entered in any of the special parts of the Register of Nurses; and two licensed midwifes as members of the Council for Nurses and Midwives, in accordance with the provisions of Section 49 HCPA of the 2003 (Cap. 464) will be received by the Electoral Commission of the Council for Nurses and Midwives, at the Boardroom of the Public Health Regulation Department, St Luke's Hospital, Level 1, Ex OPD, Telgħa ta' Gwardamanġa, Tal-Pietà, on Wednesday, 16th July, 2025, between 9.00 a.m. and noon, and on Thursday, 17th July, 2025, between 9.00 a.m. and noon.

The nomination forms for candidates can be downloaded from the Council's website:

(https://deputyprimeministercms.gov.mt/en/regcounc/cnm/Pages/Publications.aspx)

Raymond Chetcuti
Electoral Commissioner

Josianne Sultana
Electoral Commissioner
Jeffrey Ellul
Electoral Commissioner

20th June, 2025

ATT TAL-2003 DWAR IL-PROFESSJONIJIET TAS-SAĦĦA
(ATT XII tal-2003)

Elezzjonijiet għall-Kumitat tal-Appelli

Nominazzjonijiet ta' Kandidati

Ngħarrfu b'din li, għall-finijiet tar-regolament 4 tar-Regolamenti tal-2004 dwar l-Elezzjonijiet tal-Kumitat tal-Appelli, in-nominazzjoni/jiet ta' kandidat/i biex jimtela post ta' infermier/a reġistrat/a JEW qabla liċenzjata bħala membru tal-Kumitat tal-Appelli skont id-dispożizzjoni tal-Artikolu 49 tal-Att tal-2003 dwar il-Professjonijiet tas-Saħħa (Kap. 464) se jintlaqgħu mill-Kummissjoni Elettorali tal-Kunsill tal-Infermiera u Qwiebel fl-Boardroom tal-Uffiċċju tal-Dipartiment tas-Saħħa Pubblika, l-Isptar San Luqa, Eks OPD, Livell 1, Telgħa ta' Gwardamanġa, Tal-Pietà, nhar il-Erbgħa, 16 ta' Lulju, 2025, bejn id-9.00 a.m u nofsinhar, u l-Ħamis, 17 ta' Lulju, 2025, bejn id-9.00a.m u nofsinhar.

Il-formoli tan-nominazzjoni għall-kandidati jistgħu jinkisbu minn:

(https://nursesandmidwivescouncil.gov.mt/en/resources/publications/)

Raymond Chetcuti
Kummissjonarju Elettorali

Josianne Sultana
Kummissjonarju Elettorali

Jeffrey Ellul
Kummissjonarju Elettorali

L-20 ta' Ġunju, 2025

HEALTHCARE PROFESSIONS ACT, 2003
(ACT NO. XII OF 2003)

Elections for the Appeals Committee

Nominations of Candidates

It is hereby notified that, for the purpose of Regulations 4 of the Appeals Committee (Elections) Regulations 2004, the nomination/s of candidate/s to fill the post of one registered nurse OR one licensed midwife as member of the Appeals Committee, in accordance with the provisions of Section 49 of the Health Care Professions Act 2003 (Cap. 464) will be received by the Electoral Commission of the Council for Nurses and Midwives, at the Boardroom of the Public Health Regulation Department, St Luke's Hospital, Level 1, Ex OPD, Telgħa ta' Gwardamanġa, Tal-Pietà, on Wednesday, 16th July, 2025, between 9.00 a.m. and noon, and on Thursday, 17th July, 2025, between 9.00 a.m. and noon.

The nomination forms for candidates can be downloaded from the Council's website at:

(https://nursesandmidwivescouncil.gov.mt/en/resources/publications/)

Raymond Chetcuti
Electoral Commissioner

Josianne Sultana
Electoral Commissioner

Jeffrey Ellul
Electoral Commissioner

20th June, 2025

DIPARTIMENT TAL-EŻAMIJIET

Pożizzjoni ta' Uffiċjal Korrettiv fl-Aġenzija għas-Servizzi Korrettivi fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol – Ġunju 2025

Eżami tal-Kitba

Id-Direttur tal-Eżamijiet jgħarraf li r-riżultat tal-eżami msemmi ġie pubblikat u wieħed jista' jmur jarah l-Edu Servizz.gov, il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, Triq l-Assedju l-Kbir, Il-Furjana, u fiċ-Ċentru tal-Eżamijiet, Triq Fortunato Mizzi, Ir-Rabat, Għawdex, fil-ħinijiet tal-uffiċċju.

Dawk l-applikanti li ma rċevewx ir-riżultat tal-eżami huma mitluba biex jikkuntattjaw immedjatament lid-

DEPARTMENT OF EXAMINATIONS

Position of Correctional Officer in the Correctional Services Agency within the Ministry for Home Affairs, Security and Employment – June 2025

Written Examination

The Director of Examinations notifies that the result for the abovementioned examination has been published and may be seen at Edu Servizz.gov, Ministry for Education, Sport, Youth, Research and Innovation, Triq l-Assedju l-Kbir, Floriana, and at the examinations centre, Triq Fortunato Mizzi, Victoria, Gozo, during office hours.

Those applicants who have not received their results are advised to contact immediately the Department of

Dipartiment tal-Eżamijiet bin-numru tat-telefown 2598 2958, jew b'ittra elettronika lil (myexams@gov.mt).

L-20 ta' Ġunju, 2025

KUNSILL LOKALI ĦAL QORMI

Irmunkar ta' Vetturi

Il-Kunsill Lokali Ħal Qormi jgħarraf li vetturi li kienu pparkjati għal diversi xhur bil-liċenzja skaduta ġew ittowjati fis-17 ta' Ġunju, 2025, u meħuda għand Tax-Xelinu Towing Service Compound f'San Ġwann, wara tmint ijiem ta' avviż għall-finijiet ta' Artikolu 8A, tal-Avviż Legali 94 tal-1977 kif emendat bl-avviż legali ta' Subsidiary Legislation 65.13 (Regolament dwar l-ikklampjar u t-tneħħija ta' oġġetti ta' ingombru).

Jekk is-sidien ma jmorrux għal vetturi fi żmien stipulat mil-liġi, dawn se jiġu skrappjati.

Lista tal-vetturi tinsab hawn taħt:

NPS report: 6/Pol/3347/2025
Number plates it-tnejn preżenti: GBW 381
Għamla: Citroen C3 (griż)
Triq l-20 ta' Jannar, Ħal Qormi
Data ta' Rmunkar: 17/06/2025

NPS report: 6/Pol/3153/2025
Number plates mhux preżenti
Għamla: Toyota Hiace Van (abjad)
Sqaq iż-Żiemel, Ħal Qormi
Data ta' Rmunkar: 17/06/2025

NPS report: 6/Pol/3153/2025
Number plates mhux preżenti
Għamla: Chevrolet (gold)
Sqaq iż-Żiemel, Ħal Qormi
Data ta' Rmunkar: 17/06/2025

NPS report: 6/Pol/3153/2025
Number plates mhux preżenti
Għamla: Ford Focus (iswed)
Sqaq iż-Żiemel, Ħal Qormi
Data ta' Rmunkar: 17/06/2025

NPS report: 6/Pol/3153/2025
Number plates mhux preżenti
Għamla: Volkwagen Golf (iswed)
Sqaq iż-Żiemel, Ħal Qormi
Data ta' Rmunkar: 17/06/2025

L-20 ta' Ġunju, 2025

Examinations on telephone number 2598 2958, or by email to (myexams@gov.mt).

20th June, 2025

ĦAL QORMI LOCAL COUNCIL

Towing of Vehicles

The Ħal Qormi Local Council notifies that vehicles which were parked for a long period with an expired licence were towed on 17th June, 2025 and taken to Tax-Xelinu Towing Service Compound in San Ġwann, after being notified for 8 days as in virtue of Section 8A of Legal Notice 94 of 1977 and Legal Notice 123 of 2001 and subsidiary legislation 65.13 (Traffic Regulations and Removal of Encumbering Objects).

If the owners of the said vehicles do not show up within the stipulated time frame, these vehicles will be scrapped.

List of vehicles as follows:

NPS report: 6/Pol/3347/2025
Number plates both present: GBW 381
Make: Citroen C3 (grey)
Triq l-20 ta' Jannar, Ħal Qormi
Towing Date: 17/06/2025

NPS report: 6/Pol/3153/2025
No number plates present
Make: Toyota Hiace Van (white)
Sqaq iż-Żiemel, Ħal Qormi
Towing Date: 17/06/2025

NPS report: 6/Pol/3153/2025
No Number plates present
Make: Chevrolet (gold)
Sqaq iż-Żiemel, Ħal Qormi
Towing Date: 17/06/2025

NPS report: 6/Pol/3153/2025
No mumber plates present
Make: Ford Focus (black)
Sqaq iż-Żiemel, Ħal Qormi
Towing Date: 17/06/2025

NPS report: 6/Pol/3153/2025
No number plates present
Make: Volkwagen Golf (black)
Sqaq iż-Żiemel, Ħal Qormi
Towing Date: 17/06/2025

20th June, 2025

KUNSILL LOKALI L-MARSA

Sospensjoni ta' Traffiku

Il-Kunsill Lokali l-Marsa jgħarraf lill-pubbliku li nhar il-Ġimgħa, 4 ta' Lulju, 2025, mill-10.00 a.m. sat-8.00 p.m., parti minn Triq Belt il-Ħażna se tkun magħluqa għat-traffiku. Uffiċjali se jkunu fuq il-post biex jiddevjaw it-traffiku li se jkun jista' jgħaddi minn Sqaq Sannat.

L-20 ta' Ġunju, 2025

MARSA LOCAL COUNCIL

Suspension of Traffic

The Marsa Local Council notifies the public that on Friday, 4th July, 2025, from 10.00 a.m. to 8.00 p.m., part of Triq Belt il-Ħażna will be closed to traffic. Traffic management officers will be on site to divert traffic flow to Sqaq Sannat.

20th June, 2025

KUNSILL LOKALI SAN ĠWANN

Sospensjoni ta' Traffiku u Parkeġġ

Il-Kunsill Lokali San Ġwann jgħarraf illi Misraħ Lourdes se jkun magħluq għat-traffiku nhar it-Tlieta, 24 ta' Ġunju, 2025, mis-6.00 p.m. sal-11.00 p.m. Parkeġġ mhux se jkun permess.

L-20 ta' Ġunju, 2025

SAN ĠWANN LOCAL COUNCIL

Suspension of Traffic and Parking

The San Ġwann Local Council notifies that Misraħ Lourdes will be closed to traffic on Tuesday, 24th June, 2025, from 6.00 p.m. to 11.00 p.m. No parking will be allowed.

20th June, 2025

KUNSILL LOKALI Ż-ŻEBBUĠ (GĦAWDEX)

Sospensjoni ta' Traffiku u Parkeġġ

Il-Kunsill Lokali taż-Żebbuġ, Għawdex, jgħarraf li minn nhar it-Tnejn, 21 ta' Lulju, 2025 sat-Tnejn, 28 ta' Lulju, 2025, Triq il-Batterija, ix-Xwejni, fiż-Żebbuġ, Għawdex, se tkun magħluqa għat-traffiku. Ħadd ma jista' jipparkja matul dawn il-jiem.

L-20 ta' Ġunju, 2025

ŻEBBUĠ (GOZO) LOCAL COUNCIL

Suspension of Traffic and Parking

The Żebbuġ, Gozo, Local Council notifies that from Monday, 21st July, 2025 to Monday, 28th July, 2025, Triq il-Batterija, Xwejni in Żebbuġ, Gozo, will be closed to traffic. Parking of vehicles is not permitted during these days.

20th June, 2025

AWTORITÀ TAL-ARTIJIET

L-Uffiċjal Kap Eżekuttiv, Awtorità tal-Artijiet, jgħarraf li:

Offerti ssiġillati għall-avviżi li ġejjin għandhom jintefgħu fil-kaxxa tal-offerti tal-Awtorità tal-Artijiet, Berġa tal-Baviera, Il-Belt Valletta, sal-10.00 a.m. tal-Ħamis, 3 ta' Lulju, 2025.

Avviż Nru 19. Bejgħ tale quale tal-Fond f'Nru 6, Sqaq Sant'Elija, Tas-Sliema, kif muri bl-aħmar u mmarkat bl-ittra 'A' u bl-ittra 'B' fuq il-pjanta P.D.2023_0089_A. Is-sit immarkat bl-aħmar u bl-ittra 'A' jikkonsisti mil-livell zero (0) u l-livelli sotterranji biss u s-sit immarkat bl-aħmar u bl-ittra 'B' jikkonsisti fil-livelli kollha. Din il-proprjetà tinsab fi stat dilapidat u bi bżonn immedjat ta' manutenzjoni. Min jirbaħ l-offerta għandu jagħmel tajjeb għall-ispejjeż kollha relatati mat-tiswijiet meħtieġa fuq din il-proprjetà. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €10,572 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' mija u sebgħa u ħamsin elf u mitejn ewro (€157,200) ma jiġux ikkunsidrati. Din l-offerta tista'

LANDS AUTHORITY

The Chief Executive Officer, Lands Authority, notifies that:

Sealed tenders in respect of the following advertisements have to be deposited in the tender box at the Lands Authority, Auberge de Baviere, Valletta by 10.00 a.m. on Thursday, 3rd July, 2025.

Advt No. 19. Sale tale quale of the premises at No. 6, Sqaq Sant'Elija, Tas-Sliema, as shown edged in red and marked letter 'A' and letter 'B' on the plan P.D.2023_0089_A. The site marked in red with letter 'A consists of level zero (0) and the subterranean only, and the site marked in red with letter 'B' consists of all levels. This property is in a dilapidated state and in need of immediate maintenance. All expenses required to restore this property are to be borne by the winning bidder. Tenders are to be accompanied by a bid-bond for an amount of €10,572 as stipulated in the tender conditions. Offers below the amount of one hundred and fifty-seven thousand and two hundred euro (€157,200) will not be considered. This tender may be subject to the

tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru 32 tal-Kapitolu Nru 573 tal-Liġijiet ta' Malta. Irid isir il-ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru 20. Bejgħ tale quale tal-Fond Nru 71, Triq Sant'Anġlu, L-Isla, kif muri bl-aħmar fuq il-pjanta P.D.2018_0468_B. Din il-proprjetà qed tiġi mibjugħa fl-istat li tinsab fih inkluż xi difetti li jista' jkun hemm moħbija. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €10,360 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' mija u ħamsa u tletin elf u disa' mija u ħamsa u tmenin ewro (€135,985) ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru 32 tal-Kapitolu Nru 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru 21. Bejgħ tale quale tal-Fond Nru 73, Triq Sant'Anġlu, L-Isla, kif muri bl-aħmar fuq il-pjanta P.D.2023_0361. Din il-proprjetà qed tiġi mibjugħa fl-istat li tinsab fih inkluż xi difetti li jista' jkun hemm moħbija. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €10,789 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' mija u tmienja u sebgħin elf u disa' mija u erbatax-il ewro (€178,914) ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru 32 tal-Kapitolu Nru 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru 22. Għotja b'ċens perpetwu revedibbli ta' sit tale quale fi Triq Anġlu Mangion, Ħal Tarxien, kif muri bl-aħmar fuq il-pjanta P.D.2021_0417. Min jirbaħ l-offerta għandu ċans sabiex jifdi dan iċ-ċens matul l-ewwel ħmistax-il (15) sena wara reviżjoni skont kif hemm spjegat bid-dettall fuq il-kundizzjonijiet taċ-ċens. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €43,716 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' erbatax-il elf u ħames mija u tnejn u sebgħin ewro (€14.572) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru 32 tal-Kapitolu Nru 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Dawn l-avviżi qegħdin jiġu ppubblikati bħala stedina għall-pubbliku sabiex jakkwista d-dokumenti tal-offerta online. L-offerenti għandhom jirreferu għall-kundizzjonijiet kollha tad-dokument tal-offerta u huma mitluba li jaqraw sew dawn id-dokumenti. L-offerti għandhom isiru biss fuq il-formola preskritta, li flimkien mal-kundizzjonijiet rilevanti u dokumenti oħra jistgħu jinkisbu billi tagħżel 'Buy Tender' fuq il-paġna ta' dawn L-offerti fis-sit (https://landsauthority.org.mt/services/tendering/). Il-ħlas ta' ħamsin ewro (€50) għandu jsir permezz tas-sistema online tas-sit tal-Awtorità tal-Artijiet bil-card bankarja tal-preferenza tiegħek.

L-20 ta' Ġunju, 2025

right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 20. Sale tale quale of the Premises at No. 71, Triq Sant'Anġlu, Senglea, as shown edged in red on plan P.D.2018_0468_B. This property is being sold in its present state including any latent defects. Tenders are to be accompanied by a bid-bond for an amount of €10,360 as stipulated in the tender conditions. Offers below the amount of one hundred and thirty-five thousand and nine hundred and eighty-five euro (€135,985) will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 21. Sale tale quale of the Premises at No. 73 Triq Sant'Anġlu, Senglea, as shown edged in red on plan P.D.2023_0361. This property is being sold in its present state including any latent defects. Tenders are to be accompanied by a bid-bond for an amount of €10,789 as stipulated in the tender conditions. Offers below the amount of one hundred and seventy-eight thousand and nine hundred and forteen euro (€178,914) will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 22. Grant on a perpetual revisable emphyteusis of Site tale quale at Triq Anglu Mangion, Ħal Tarxien, as shown edged in red on the plan P.D.2021_0417. The winning bidder has the chance to redeem this emphyteusis within the first fifteen (15) years after a revision as explained in detail in the emphyteutical conditions. Tenders are to be accompanied by a bid-bond for an amount of €43,716 as stipulated in the tender conditions. Offers below the amount of fourteen thousand and five hundred and seventy-two euro (€14,572) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

These advertisements are being published as an invitation to the public to acquire tender documents online. The bidders are to refer to all the conditions of the tender document and are invited to carefully read these conditions. Tenders should be submitted only on the prescribed form, which together with the relevant conditions and other documents, may be obtained by clicking on 'Buy Tender' on the webpage where these tenders are available on (https://landsauthority.org.mt/services/tendering/). A fee of fifty euro (€50) must be paid through the online system of the Lands Authority website by using your preferred banking card.

20th June, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO (Sourcing and Supply Chain Management)għas-Central Procurement and Supplies Unit, Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls imniżżla hawn taħt għandhom jintlaqgħu sal-10.00 a.m. tat-Tnejn, 23 ta' Ġunju, 2025.

ERU1606U25 – Devices
ERU1606U25 – Medicinal
ERU1606U25A – Devices
ERU1606U25B – Medicinal
ERU1606U25C – Medicinal
ERU1606U25D – Medicinal
ERU1606U25E – Medicinal
ERU1606U25F – Medicinal
ERU1606U25G – Devices

Sejħiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitniżżlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejħa għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

L-20 ta' Ġunju, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO (Sourcing and Supply Chain Management) for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the below listed ERU Competitive Calls will be received up to 10.00 a.m. on Monday, 23rd June, 2025.

ERU1606U25 – Devices
ERU1606U25 – Medicinal
ERU1606U25A – Devices
ERU1606U25B – Medicinal
ERU1606U25C – Medicinal
ERU1606U25D – Medicinal
ERU1606U25E – Medicinal
ERU1606U25F – Medicinal
ERU1606U25G – Devices

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

20th June, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO (Sourcing and Supply Chain Management)għas-Central Procurement and Supplies Unit, Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls imniżżla hawn taħt għandhom jintlaqgħu sal-10.00 a.m. tat-Tlieta, 24 ta' Ġunju, 2025.

ERU1806U25 – Devices
ERU1806U25 – Medicinal
ERU1806U25A – Devices
ERU1806U25B – Devices
ERU1806U25C – Medicinal
ERU1806U25D – Medicinal
ERU1806U25E – Medicinal
ERU1806U25F – Medicinal
ERU1806U25G – Medicinal
ERU1806U25H – Medicinal
ERU1806U25I – Medicinal
ERU1806U25J – Medicinal

Sejħiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitniżżlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejħa għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

L-20 ta' Ġunju, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO (Sourcing and Supply Chain Management) for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the below listed ERU Competitive Calls will be received up to 10.00 a.m. on Tuesday, 24th June, 2025.

ERU1806U25 – Devices
ERU1806U25 – Medicinal
ERU1806U25A – Devices
ERU1806U25B – Devices
ERU1806U25C – Medicinal
ERU1806U25D – Medicinal
ERU1806U25E – Medicinal
ERU1806U25F – Medicinal
ERU1806U25G – Medicinal
ERU1806U25H – Medicinal
ERU1806U25I – Medicinal
ERU1806U25J – Medicinal

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

20th June, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi:

Jintlaqgħu offerti elettroniċi rigward l-avviżi li ġejjin sad-9.30 a.m. tal-Ġimgħa, 11 ta' Lulju, 2025. L-offerti għandhom jintbagħtu BISS online fuq (www.etenders.gov.mt) għall-provvista ta':

CFT 021-3714/25. Lipid-free parenteral nutrition with electrolytes

CFT 021-3715/25. Icatibant 30mg Solution for injection in pre-filled syringes

CFT 020-3716/25. Disposable airways – single use oropharyngeal (Guedel) airways

CFT 021-3717/25. Low carbohydrate flavoured powder

CFT 020-3718/25. NRFIT syringes various sizes

CFT 009-3719/25. Radiation apron quality assurance testing equipment għall-użu f'MDH

CFT 020-3720/25. Urine drainage bags adult

CFT 020-3721/25. Alternate stentriever devices

CFT 021-3722/25. Tramadol Hydrochloride 50mg capsules

CFT 020-3723/25. Connecting tubing 200cms

CFT 020-3724/25. Disposable covers for non head set ear muffs

CFT 021-3725/25. Glucose (Dextrose Monohydrate) 10% in sodium chloride 0.18% x 500mL IV infusion fluid

CFT 020-3726/25. Microcatheter for deployment of Stent Retrievers

CFT 020-3727/25. Dual Z/PH probes

CFT 020-3728/25. Reusable needle guide s for transperineal prostate biopsy

CFT 021-3729/25. Lidocaine HCl 100mg/5ml injection

CFT 021-3730/25. Haloperidol 100mg/ml solution for injection

CFT 009-3731/25. Building materials

CFT 009-3732/25. Metal conduit and fittings

Id-dokumenti tal-offerta huma mingħajr ħlas.

Id-dokumenti tal-offerti jinkisbu biss mill-Electronic Public Procurement System (www.etenders.gov.mt). Ir-reġistrazzjoni hija meħtieġa sabiex ikun jista' jintuża s-sit elettroniku. Operaturi ekonomiċi Maltin għandu jkollhom l-eID tal-organizzazzjoni tagħhom sabiex ikunu jistgħu jidħlu f'dan is-sit elettroniku. Aktar tagħrif jinkiseb mis-sezzjoni tal-FAQs tal-istess sit.

L-20 ta' Ġunju, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO for the Central Procurement and Supplies Unit (CPSU), Ministry for Health and Active Ageing, notifies that:

Electronic tenders in respect of the following notices will be received till 9.30 a.m. of Friday, 11th July, 2025, Tenders are to be submitted ONLY online on (www.etenders.gov.mt) for the supply of:

CFT 021-3714/25. Lipid-free parenteral nutrition with electrolytes

CFT 021-3715/25. Icatibant 30mg Solution for injection in pre-filled syringes

CFT 020-3716/25. Disposable airways – single use oropharyngeal (Guedel) airways

CFT 021-3717/25. Low carbohydrate flavoured powder

CFT 020-3718/25. NRFIT syringes various sizes

CFT 009-3719/25. Radiation apron quality assurance testing equipment to be used at MDH

CFT 020-3720/25. Urine drainage bags adult

CFT 020-3721/25. Alternate stentriever devices

CFT 021-3722/25. Tramadol Hydrochloride 50mg capsules

CFT 020-3723/25. Connecting tubing 200cms

CFT 020-3724/25. Disposable covers for non head set ear muffs

CFT 021-3725/25. Glucose (Dextrose Monohydrate) 10% in sodium chloride 0.18% x 500mL IV infusion fluid

CFT 020-3726/25. Microcatheter for deployment of Stent Retrievers

CFT 020-3727/25. Dual Z/PH probes

CFT 020-3728/25. Reusable needle guide s for transperineal prostate biopsy

CFT 021-3729/25. Lidocaine HCl 100mg/5ml injection

CFT 021-3730/25. Haloperidol 100mg/ml solution for injection

CFT 009-3731/25. Building materials

CFT 009-3732/25. Metal conduit and fittings

These tender documents are free of charge.

Tender documents are only obtainable from the Electronic Public Procurement System (www.etenders. gov.mt). Registration is required in order to make use of this website. Maltese economic operators need to be in possession of their organisation eID in order to access this website. More information is available from the FAQ section of the same website.

20th June, 2025

KUNSILL LOKALI L-GĦARB

Il-Kunsill Lokali l-Għarb jgħarraf illi:

Sejħiet għall-offerti jintlaqgħu mill-Kunsill Lokali l-Għarb sal-10.00 a.m. ta' nhar it-Tnejn, 7 ta' Lulju, 2025, għal:

Avviż Nru GRB03-2025. Provvisti – provvista, konsenja u installazzjoni ta' aircondition u sistema ta' ventilazzjoni fil-kumpess tal-ARB għall-Kunsill Lokali l-Għarb.

Id-dokumenti tal-offerta huma bla ħlas u jiġu miksuba, imniżżla u milqugħa BISS minn fuq is-sit elettroniku tal-etenders (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument tal-offerta jittellgħu fis-sit elettroniku u wieħed jista' jarahom jew iniżżilhom mill-istess sit.

Il-Kunsill Lokali jżomm id-dritt li jirrifjuta kull offerta, anke l-aktar waħda vantaġġjuża.

L-20 ta' Ġunju, 2025

GĦARB LOCAL COUNCIL

The Għarb Local Council notifies that:

Tenders will be received by the Għarb Local Council up to 10.00 a.m. on Monday, 7th July, 2025, for:

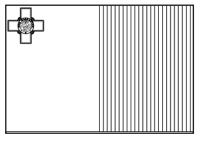
Advt No. GRB03-2025. Supplies – supply, delivery and installation of an aircondition and a ventilation system at ARB complex for the Għarb Local Council.

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders website (www.etenders.gov.mt).

Any clarifications or addenda to the tender document will be uploaded and available to view and download from this same website.

The Local Council reserves the right to refuse any offer, even the most advantageous.

20th June, 2025



Programm għall-Iżvilupp Rurali għal Malta 2014-2020
Offerta parzjalment iffinanzjata mill-Unjoni Ewropea
Rata ta' kofinanzjament: 75% Fondi Ewropej; 25% Gvern ta' Malta



Il-Fond Agrikolu Ewropew għall-Iżvilupp Rurali:
L-Ewropa tinvesti f'żoni rurali

Rural Development Programme for Malta 2014-2020
Tender part financed by the European Union
Co-financing Rate: 75% European Union; 25% Government of Malta

The European Agricultural Fund for Rural Development:
Europe investing in rural areas

KUNSILL LOKALI L-MUNXAR

Il-Kunsill Lokali l-Munxar jgħarraf li:

Sad-9.30 a.m. ta' nhar il-Ġimgħa, 11 ta' Lulju, 2025, se jintlaqgħu sejħiet għall-offerti fil-Kunsill Lokali l-Munxar permezz tal-ePPS, għal:

Avviż Nru MXR/04/2025. Provvisti – provvista u installazzjoni ta' bankijiet tal-ġebel tal-qawwi u tneħħija ta' bankijiet eżistenti.

Id-dokumenti tal-offerta huma bla ħlas u jiġu miksuba/imniżżla u milqugħa BISS mis-sit elettroniku (www.etenders.gov.mt).

MUNXAR LOCAL COUNCIL

The Munxar Local Council notifies that:

Tenders will be received at the Munxar Local Council through ePPS up to 9.30 a.m. on Friday, 11th July, 2025, for:

Advt No. MXR/04/2025. Supplies – supply and installation of hardstone benches and removal of existing benches.

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders website (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument tal-offerta jittellgħu fis-sit elettroniku u wieħed jista' jarahom jew iniżżilhom mill-istess sit.

Il-Kunsill Lokali jirriżerva d-dritt li jirrifjuta kull offerta, anke l-aħħar waħda vantaġġjuża.

L-20 ta' Ġunju, 2025



Kofinanzjat mill-Unjoni Ewropea

Any clarifications or addenda to the tender document will be uploaded and available to view and download from this same website.

The Local Council reserves the right to refuse any offer, even the most advantageous.

20th June, 2025



Co-funded by the European Union

AVVIŻI TAL-QORTI – *COURT NOTICES*

1564

B'digriet tat-3 ta' Novembru, 2024, mogħti mill-Qorti tal-Maġistrati (Malta), dina il-Qorti ordnat il-pubblikazzjoni tal-estratt li jidher hawn taħt biex iservi ta' notifika skont l-Artikolu 187(3) tal-Kodiċi tal-Proċedura u Organizzazzjoni Ċivili (Kap.12).

Illi b'rikors ippreżentat minn Farrugia Clayton (KI 0525095M) fit-28 ta' Ġunju, 2024, qed jintalab l-iżbank fl-ammont ta' tlett elef u mitejn ewro (€3,200) depożitati b'ċedoli ta' depożitu bin-numri 2348/2016, 582/2017, 951/2017, 1713/2017, 2540/2017 u 302/2018 fl-ismijiet:

Farrugia Clayton (KI 0525095M) vs Muscat Joseph (KI 0030752M)

Il-Qorti ordnat in-notifika bi żmien sebat (7) ijiem utili għar-risposta.

Reġistru tal-Qorti tal-Maġistrati (Malta), illum it-Tnejn, 16 ta' Ġunju, 2025

MARVIC FARRUGIA
Għar-Reġistratur, Qrati Ċivili u Tribunali

By a decree of the 3rd November, 2024, given by the Courts of Magistrates (Malta), ordered that the extract hereunder mentioned be published for the purpose of service according to article 187(3) of the Code of Organisation and Civil Procedure (Cap. 12).

That by the application filed by Farrugia Clayton (ID 0525095M) on the 28th June, 2024, is asking for the withdrawal of the amount of three thousand and two hundred euro (€3,200) deposited by the Schedules of Deposits numbered 2348/2016, 582/2017, 951/2017, 1713/2017, 2540/2017 and 302/2018 in the names of:

Farrugia Clayton (ID 0525095M) vs Muscat Joseph (ID 0030752M)

The Court ordered the notification with seven (7) working days to file a reply.

Registry of the Courts of Magistrates (Malta), today Monday, the 16th June, 2025

MARVIC FARRUGIA
For Registrar of Courts and Civil Tribunals

1565

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fil-5 ta' Ġunju, 2025, fl-atti tar-Rikors Ġuramentat numru 262/2025MS, fl-ismijiet: 35 14 Capital SCC plc noe vs Ottavio Suda et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kapitlu 12, biex isservi bħala notifika fil-konfront tal-intimat.

Permezz ta' rikors fl-ismijiet: 35 14 Capital SCC plc (C105417) noe vs Ottavio Suda (12575M) et ippreżentat fil-Qorti Ċivili, Prim'Awla, fis-17 ta' Marzu, 2025, ir-rikorrent talab lil din l-Onorabbli Qorti sabiex:

By means of a decree given by the Civil Court, First Hall, on the 5th June, 2025, in the records of the Sworn application number 262/2025MS, in the names: 35 14 Capital SCC plc noe vs Ottavio Suda et, the following publication was ordered, in terms of Article 187 et sequitur of Cap. 12, for the purpose of service of the respondent.

By means of an application in the names: 35 14 Capital SCC plc (C105417) noe vs Ottavio Suda (12575M) et filed in the Civil Court First Hall on the 17th March, 2025, the applicant asked this Honourable Court to:

1. Tilqa' t-talba tas-soċjetà rikorrenti u tagħti sentenza bid-dispensa tas-smigħ tal-kawża skont l-artikolu 167 et sequitur tal-Kap. 12 tal-Liġijiet ta' Malta;

2. Tiddikjara li l-intimati kisru t-termini u l-kundizzjonijiet tal-faċilitajijet bankarji maħruġa mis-soċjetà Bank of Valletta plc;

3. Tiddikjara lill-intimati Ottavio Suda u Natasha Ann Suda debituri tas-soċjetà rikorrenti fl-ammont ta' tliet mija u sitta u sittin elf, sitt mija wieħed u ħamsin ewro u tlettax-il ċenteżmu (€366,651.13), oltre l-imgħax bir-rata ta' tmienja fil-mija (8%) mil-14 ta' Marzu, 2025 sad-data tal-pagament effettiv;

4. Tordna u tikkundanna lill-intimati Ottavio Suda u Natasha Ann Suda jħallsu lis-soċjetà rikorrenti l-ammont ta' tliet mija u sitta u sittin elf, sitt mija wieħed u ħamsin ewro u tlettax-il ċenteżmu (€366,651.13), oltre l-imgħax bir-rata ta' tmienja fil-mija (8%) mil-14 ta' Marzu, 2025 sad-data tal-pagament effettiv;

Bl-ispejjeż kollha kontra l-intimati li minn issa huma inġunti għas-subizzjoni.

Ir-Rikors Ġuramentat numru 262/2025MS fl-ismijiet imsemmija hawn fuq huwa differit għas-16 ta' Ottubru, 2025, fl-9.45 a.m.

Notifika Intimat: Natasha Ann Suda (143775M), 39, El Sendero, Triq Ċensu Buġeja, L-Iklin

Reġistru tal-Qrati Superjuri, illum 17 ta' Ġunju, 2025

GABRIEL MANGION
Għar-Reġistratur, Qrati Ċivili u Tribunali

1. Uphold the demand of the applicant company and give judgement without proceeding to a hearing of the cause according to Article 167 et sequitur of Cap. 12 of the Laws of Malta;

2. Declare that the respondents violated the terms and conditions of the banking facilities issued by the company Bank of Valletta plc;

3. Declare the respondents Ottavio Suda and Natasha Ann Suda debtors of the applicant company in the amount of three hundred sixty six thousand, six hundred fifty one euro and thirteen cents (€366,651.13), besides interest at the rate of eight percent (8%) from the 14th March, 2025 till the date of effective payment;

4. Order and condemn the respondents Ottavio Suda and Natasha Ann Suda to pay the applicant company the amount of three hundred and sixty six thousand, six hundred fifty one euro and thirteen cents (€366,651.13), besides interest at the rate of eight percent (8%) from the 14th March, 2025 till the date of effective payment;

With all costs against the respondents who are from now summoned so that a reference to their evidence be made.

The Sworn application number 262/2025MS in the names mentioned above is postponed to 16th October, 2025, at 9.45 a.m.

Notification respondent: Natasha Ann Suda (143775M), 39, El Sendero, Triq Ċensu Bugeja, Iklin

Registry of the Superior Courts, today 17th June, 2025

GABRIEL MANGION
For the Registrar, Civil Courts and Tribunals

1566

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fid-19 ta' Mejju, 2025, fl-atti tar-Rikors Ġuramentat numru 1032/2024DC, fl-ismijiet: Palace Gate Limited vs Dott. Andrew Chetcuti Ganado noe, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kapitlu 12, biex isservi bħala notifika fil-konfront tal-intimat.

Permezz ta' rikors fl-ismijiet: Palace Gate Limited (C26056) vs Dott. Andrew Chetcuti Ganado (352272M) noe ppreżentat fil-Qorti Ċivili, Prim'Awla, fit-23 ta' Settembru, 2024, ir-rikorrent talab lil din l-Onorabbli Qorti sabiex:

1. Tiddikjara li s-soċjetà konvenuta fetħet l-apertura indikata bl-aħmar fir-ritratt anness u mmarkat bħala Dok. B u li tagħti għal fuq il-proprjetà tas-soċjetà esponenti,

By means of a decree given by the Civil Court, First Hall, on the 19th May, 2025, in the records of the Sworn application number 1032/2024DC, in the names: Palace Gate Limited vs Dr Andrew Chetcuti Ganado noe, the following publication was ordered, in terms of Article 187 et sequitur of Cap. 12, for the purpose of service of the respondent.

By means of an application in the names: Palace Gate Limited (C26056) vs Dr Andrew Chetcuti Ganado (352272M) noe filed in the Civil Court, First Hall, on the 23rd September, 2024, the applicant asked this Honourable Court to:

1. Declare that the defendant company opened the aperture indicated in red in the attached photo and marked as Doc. B and which abusively overlooks the property of

ossija l-parapett formanti parti mill-korp ta' bini magħruf bħala Palace Gate Complex, u liema parapett jagħmel mal-istabbiliment bl-isem 'Places', li jinsab fi Dragonara Road, Paceville, b'mod abbużiv u illegali u bi ksur tad-drittijiet tas-soċjetà rikorrenti;

2. Tiddikjara illi l-konvenuta, b'mod illegali u abbużiv, għamlet diversi xogħlijiet, inkluż ta' natura strutturali, u installat diversi affarijet, inkluż servizzi, fl-arja appartenenti lis-soċjetà attriċi fil-blokka Dragonara Court, fi Dragonara Road, Paceville, San Ġiljan, kif fuq premess, u b'riżultat ta' liema l-konvenuta qiegħda addirittura ddejjaq, tipperikola u tikkawża inkonvenjent lir-rikorrenti fit-tgawdija u l-użu tal-proprjetà tagħha kif hawn fuq premess;

3. Tordna, in linea tal-ewwel talba hawn fuq, lis-soċjetà konvenuta sabiex tagħmel ix-xogħlijiet kollha neċessarji sabiex il-ħajt diviżorju li jifred il-proprjetajiet kontigwi tal-partijiet, fejn infetħet l-apertura msemmija fit-talba preċedenti, jiġi ripristinat għall-istat oriġinali tiegħu, inkluż billi tingħalaq l-imsemmija aperturi, u dan entro żmien qasir u perentorju, a spejjeż tas-soċjetà konvenuta u taħt is-sorveljenza ta' perit maħtur minn din l-Onorabbli Qorti għal dan l-iskop;

4. Tordna in linea tat-tieni talba hawn fuq, illi l-konvenuta treġġa' lura x-xogħlijiet kollha li saru fil-proprjetà tar-rikorrenti u qed jilledu d-drittijiet tar-rikorrenti, qua proprjetarja tal-fondi kollha, ċoè dawk formanti parti mill-blokka Dragonara Court, sovrastanti l-proprjetà tal-konvenuta, inter alia billi tirrimwovi l-installazzjonijiet li hija għamlet fl-arja tar-rikorrenti fl-imsemmija blokka Dragonara Court, fi Dragonara Road, Paceville, San Ġiljan, u sabiex tagħmel ix-xogħlijiet meħtieġa għal dan il-għan, inkluż taħt is-sorveljanza ta' perit maħtur minn din l-Onorabbli Qorti għal dan l-iskop;

5. F'każ illi l-konvenuta tonqos milli taderixxi ma kwalunkwe ordni li din l-Onorabbli Qorti jogħġobha tagħti ai termini tat-talbiet preċedenti, tawtorizza lir-rikorrenti tagħmel ix-xogħlijiet kollha meħtieġa hi stess, a spejjeż tas-soċjetà konvenuta.

Bl-ispejjeż kollha kontra l-intimati li minn issa huma inġunti għas-subizzjoni.

Ir-Rikors Ġuramentat numru 1032/2024DC fl-ismijiet imsemmija hawn fuq huwa differit għas-6 ta' Ottubru, 2025, fid-9.15 a.m.

Notifika Intimat: Dott. Andrew Chetcuti Ganado (352272M), 91A/1, Triq l-Arċisqof, Il-Belt Valletta

the applicant company, or rather the parapet forming part of the block of buildings known as Palace Gate complex, and which parapet it makes with the establishment with the name 'Places', which is situated in Dragonara Road, Paceville, abusively and illegally and in violation of the rights of the applicant company;

2. Declare that the defendant, illegally and abusively, carried out various works, including of a structural nature, and installed various things, including services, in the airspace belonging to the plaintiff company in the block Dragonara Court, in Dragonara Road, Paceville, St Julian's, as above premised, and as a result of which the defendant is a narrow addition, endangers and causes inconvenience to the applicant in the enjoyment and use of her property as above premised;

3. Order, in accordance with the first demand above, the defendant company to carry out all the necessary works so that the partition wall separating the adjacent properties of the parties, where the aperture mentioned in the previous demand was opened, be restored to its original state, including by closing the said apertures, and this within a short and peremptory time, at the expense of the defendant company and under the supervision of an architect appointed by this Honourable Court for this purpose;

4. Order in accordance with the second demand above, that the defendant reverts all the works carried out in the property of the applicant and are violating the rights of the applicant, qua owner of all the premises, namely those forming part of the Dragonara Court block, overlying the property of the defendant, inter alia by repaving the installations which she made in the airspace of the applicant in the said Dragonara Court block, in Dragonara Road, Paceville, St Julian's, and to carry out the necessary works for this purpose, including under the supervision of an architect appointed by this Honourable Court for this purpose;

5. In case the defendant fails to abide with any order that this Honourable Court may give in terms of the previous demands, authorise the applicant to carry out all the necessary works itself, at the expense of the defendant company.

With all costs against the respondents who are from now summoned so that a reference to their evidence be made.

The Sworn application number 1032/2024DC in the names mentioned above is postponed to 6th October, 2025, at 9.15 a.m.

Notification respondent: Dr Andrew Chetcuti Ganado (352272M), 91A/1, Triq l-Arċisqof,, Valletta

Reġistru tal-Qrati Superjuri, illum 17 ta' Ġunju, 2025

GABRIEL MANGION
Għar-Reġistratur, Qrati Ċivili u Tribunali

Registry of the Superior Courts, today 17th June, 2025

GABRIEL MANGION
For the Registrar, Civil Courts and Tribunals

1567

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fil-21 ta' Mejju, 2025, fl-atti tar-Rikors Ġuramentat numru 315/2025TA, fl-ismijiet: Massimo sive Max Galea vs Emanuel Baldacchino, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kapitlu 12, biex isservi bħala notifika fil-konfront tal-intimat.

Permezz ta' rikors fl-ismijiet: Massimo sive Max Galea (455771M) vs Emanuel Baldacchino (368682M) ippreżentat fil-Qorti Ċivili, Prim'Awla, fis-27 ta' Marzu, 2025, ir-rikorrent talab lil din l-Onorabbli Qorti sabiex:

1. Tordna lill-konvenut sabiex fi żmien qasir u perentorju li tipprefiġġi din il-Qorti jikkanċella l-iskrizzjoni privileġġjata numru 19783 maħruġ mill-konvenut Emanuel Baldacchino kontra l-attur Massimo sive Max Galea insegwitu għal xogħlijiet fil-fond fuq imsemmi tenut kont li m'hemm l-ebda pagamenti dovuti lill-konvenut;

2. Tordna l-kanċellament tal-istess iskrizzjoni privileġġjata, occorrendo billi taħtar nutar sabiex jippubblika att ta' kanċellament u kuratur sabiex jidher għall-eventwali kontumaċi f'dak il-jum, ħin u lok li jogħġbu jiffissa n-nutar maħtur, entro dak it-terminu li jogħġobha tiffissa din l-Onorabbli Qorti, flimkien ma' kull rimedju ieħor neċessarju u opportun li jidrilha din l-Onorabbli Qorti.

Bl-ispejjeż kollha kontra l-intimati li minn issa huma inġunti għas-subizzjoni.

Ir-Rikors Ġuramentat numru 315/2025TA fl-ismijiet imsemmija hawn fuq huwa differit għad-9 ta' Ottubru, 2025, fid-9.30 a.m.

Notifika Intimat: Emanuel Baldacchino (368682M), Churchill Court, Blokk B, Flat 25, Triq il-Ġibjun, San Ġwann

By means of a decree given by the Civil Court, First Hall, on the 21st May, 2025, in the records of the Sworn application number 315/2025TA, in the names: Massimo sive Max Galea vs Emanuel Baldacchino, the following publication was ordered, in terms of Article 187 et sequitur of Cap. 12, for the purpose of service of the respondent.

By means of an application in the names: Massimo sive Max Galea (455771M) vs Emanuel Baldacchino (368682M) filed in the Civil Court, First Hall, on the 27th March, 2025, the applicant asked this Honourable Court to:

1. Order the defendant so that within a short and peremptory period fixed by this Court, he cancels the privileged registration number 19783 issued by the defendant Emanuel Baldacchino against the plaintiff Massimo sive Max Galea following works in the premises above mentioned keeping in view that there are no payments due to the defendant;

2. Order the cancellation of the same privileged registration, if correndo by appointing a notary to publish a deed of cancellation and curator to appear for the eventual defaulters on that day, time and place that the appointed notary shall fix, within such time as this Honourable Court may fix, together with any other necessary and opportune remedy that this Honourable Court may deem fit.

With all costs against the respondents who are from now summoned so that a reference to their evidence be made.

The Sworn application number 315/2025TA in the names mentioned above is postponed to 9th October, 2025, at 9.30 a.m.

Notification respondent: Emanuel Baldacchino (368682M), Churchill Court, Block B, Flat 25, Triq il-Ġibjun, San Ġwann

Reġistru tal-Qrati Superjuri, illum 17 ta' Ġunju, 2025

GABRIEL MANGION
Għar-Reġistratur, Qrati Ċivili u Tribunali

Registry of the Superior Courts, today 17th June, 2025

GABRIEL MANGION
For the Registrar, Civil Courts and Tribunals

1568

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fl-24 ta' April, 2025, fl-atti tar-Rikors Ġuramentat numru 719/2024AF, fl-ismijiet: Joseph Gatt et vs Reġistratur tal-Qrati Ċivili u Tribunali et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur

By means of a decree given by the Civil Court, First Hall, on the 24th April, 2025, in the records of the Sworn application number 719/2024AF, in the names: Joseph Gatt et vs Registrar Civil Courts and Tribunals et, the following

tal-Artikolu 187 et sequitur tal-Kapitlu 12, biex isservi bħala notifika fil-konfront tal-intimat.

Permezz ta' rikors fl-ismijiet: Joseph Gatt (219258M) et vs Reġistratur tal-Qrati Ċivili u Tribunali et ippreżentat fil-Qorti Ċivili, Prim'Awla, fil-25 ta' Ġunju, 2024, ir-rikorrent talab lil din l-Onorabbli Qorti sabiex:

1. Tiddikjara li l-istess intimati Ignatius Debono (300540M) u martu Carmela Debono (848544M), illum il-mejjet Joseph Debono (8643M) u martu Carmela Debono (559445M), Theodora Micallef (788348M) żewġha Philip Micallef (610744M), illum il-mejjet Francis Portelli (426029M), kif ukoll Josette Musù (64661M), u Noel Portelli (96865M) lanqas biss kellhom interess ġuridiku fil-Kawża numru 1163/15JVC peress li xi żmien ilu, huma kienu biegħu s-sehem tagħhom lis-Soċjetà JMV Properties Limited bin-numru tar-Reġistrazzjoni C101023;

2. Tiddikjara li l-istess Avukati kif ukoll l-istess Prokuraturi Legali tal-istess intimati Ignatius Debono (300540M) u martu Carmela Debono (848544M), illum il-mejjet Joseph Debono (8643M) u martu Carmela Debono (559445M), Theodora Micallef (788348M) żewġha Philip Micallef (610744M), illum il-mejjet Francis Portelli (426029M), kif ukoll Josette Musù (64661M), u Noel Portelli (96865M) ma huma dovuti xejn mill-Kawża numru 1163/15JVC peress li xi żmien ilu, l-istess klijenti tagħhom kienu biegħu s-sehem tagħhom lis-Soċjetà JMV Properties Limited bin-numru tar-Reġistrazzjoni C101023;

3. Tiddikjara t-taxxa ta' drittijiet u spejjeż tal-Kawża fl-ismijiet Theresa Debono pro et nom vs Ignatius Debono pro et nom bin-numru progressiv 1163/15 JVC li kopja tagħha tinsab annessa bħala 'Dok. Ittra Ġudizzjarja tal-Intimat Ingantius Debono 13-6-2024' bħala erronea u mhux skont il-liġi u għalhekk hija bir-rispett kollu nulla u invalida;

4. Tordna t-tħassir tal-istess taxxa, kopja tal-istess taxxa tinsab annessa bħala 'Dok. Ittra Ġudizzjarja tal-Intimat Ingantius Debono 13-6-2024';

5. Tordna lir-Reġistratur tal-Qrati Ċivili u Tribunali joħroġ taxxa ġdida għal-imsemmija Kawża fl-ismijiet Theresa Debono pro et nom vs Ignatius Debono pro et nom bin-numru progressiv 1163/15 JVC fuq punt ta' liġi u xejn aktar;

6. F'każ li ma tintlaqax it-talba preċedenti, tordna lir-Reġistratur tal-Qrati Ċivili u Tribunali joħroġ taxxa ġdida tal-imsemmija Kawża fuq dak il-valur li skont din l-istess Onorabbli Qorti jirriżulta mill-atti tal-Kawża bin-numru progressiv 1163/15 JVC għall-fini tal-intaxxar ta' dik l-istess Kawża kontra l-istess Intimati Carmelo sive Carl Debono (582676M), u Mark Anthony Debono (124390M) u dan abbażi tal-fatt li l-istess talbiet fl-istess Kawża bin-numru progressiv 1163/15 JVC, saret biss għad-Diviżjonijiet ta'

publication was ordered, in terms of Article 187 et sequitur of Cap. 12, for the purpose of service of the respondent.

By means of an application in the names: Joseph Gatt (219258M) et vs Registrar Civil Courts and Tribunals et filed in the Civil Court, First Hall, on the 25th June, 2024, the applicant asked this Honourable Court to:

1. Declare that the same respondents Ignatius Debono (300540M) and his wife Carmela Debono (848544M), today the deceased Joseph Debono (8643M) and his wife Carmela Debono (559445M), Theodora Micallef (788348M) her husband Philip Micallef (610744M), today the deceased Francis Portelli (426029M), as well as Josette Musù (64661M), and Noel Portelli (96865M) did not even have a juridical interest in the cause number 1163/15JVC since some time ago, they had sold their share to the company JMV properties Limited with registration number C101023;

2. Declare that the same Advocates as well as the same legal Procurators of the same respondents Ignatius Debono (300540M) and his wife Carmela Debono (848544M), today the deceased Joseph Debono (8643M) and his wife Carmela Debono (559445M), Theodora Micallef (788348M) her husband Philip Micallef (610744M), today the deceased Francis Portelli (426029M), as well as Josette Musù (64661M), and Noel Portelli (96865M) are not due any of the cause number 1163/15JVC since some time ago, the same clients had sold their share to the company JMV properties Limited with registration number C101023;

3. Declare the tax of fees and expenses of the cause in the names Theresa Debono pro et nom vs Ignatius Debono pro et nom with progressive number 1163/15 JVC a copy OF which is attached as 'Doc. Judicial Letter of the Respondent Ingantius Debono 13-6-2024' as erroneous and not according to law and thus is with all respect null and invalid;

4. Order the cancellation of the same tax, a copy of the same tax is attached as 'Doc. Judicial Letter of the Respondent Ingantius Debono 13-6-2024';

5. Order the Registrar Civil Courts and Tribunals to issue a new tax for the said cause in the names Theresa Debono pro et nom vs Ignatius Debono pro et nom with progressive number 1163/15 JVC on a point of law and nothing more;

6. In case the previous demand is not upheld, order the Registrar Civil Courts and Tribunals to issue a new tax of the said cause on that value which according to this same Honourable Court results from the records of the cause with progressive number 1163/15 JVC for the purpose of the taxation of the same cause against the same respondents Carmelo sive Carl Debono (582676M), and mark Anthony Debono (124390M) and this on the basis of the fact that the same demands in the same cause with progressive number

dawka l-biċtejn art speċifiċi ġejjin minn parti minn wirt u mhux tal-patrimonju kollu li huwa wkoll ġej mill-istess wirt;

Bl-ispejjeż kollha kontra l-intimati li minn issa huma inġunti għas-subizzjoni.

Ir-Rikors Ġuramentat numru 719/2024 AF fl-ismijiet imsemmija hawn fuq huwa differit għad-9 ta' Lulju, 2025, fid-9.00 a.m.

Notifika Intimat: Noel Portelli (96865M), 'Nach Mich', Triq Luqa Briffa, Il-Gżira

Reġistru tal-Qrati Superjuri, illum 17 ta' Ġunju, 2025

GABRIEL MANGION
Għar-Reġistratur, Qrati Ċivili u Tribunali

1163/15 JVC, were made only for the Divisions of this specific plot of land coming from part of an inheritance and not of all the patrimony which also comes from the same inheritance;

With all costs against the respondents who are from now summoned so that a reference to their evidence be made.

The Sworn application number 719/2024 AF in the names mentioned above is postponed to 9th July, 2025, at 9.00 a.m.

Notification respondent: Noel Portelli (96865M), 'Nach Mich', Triq Luqa Briffa, Gżira

Registry of the Superior Courts, today 17th June, 2025

GABRIEL MANGION
For the Registrar, Civil Courts and Tribunals

1569

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fis-27 ta' Mejju, 2025, fl-atti tar-Rikors Ġuramentat numru 265/2025DC, fl-ismijiet: Marie Antoinette Sultana et vs John Schembri, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kapitlu 12, biex isservi bħala notifika fil-konfront tal-intimat.

Permezz ta' rikors fl-ismijiet: Marie Antoinette Sultana (KI509061M) et vs John Schembri (KI624063M) ppreżentat fil-Qorti Ċivili, Prim'Awla fit-18 ta' Marzu, 2025, ir-rikorrent talab lil din l-Onorabbli Qorti sabiex:

1. Tiddikjara li hemm raġunjiet biżżejjed sabiex tinħareġ ordni għall-bejgħ tal-proprjetà numru erbgħa u tletin (34), Triq Santa Marija, Ħal Luqa, tal-proprjetà numru ħamsa u tletin (35), Triq Santa Marija, Ħal Luqa, tal-proprjetà numru erbgħa u għoxrin (24), Triq il-Bieqja, Birżebbuġa u dan ai termini tal-artikolu 495A tal-Kapitolu 16 tal-Liġijiet ta' Malta;

2. Tordna l-bejgħ tal-proprjetà numru erbgħa u tletin (34), Triq Santa Marija, Ħal Luqa taħt il-kundizzjonijiet elenkati fil-konvenju anness u mmarkat Dok. D1 u l-estensjoni tal-istess immarkat bħala Dok. D4, inkluż il-prezz, jew alternattivament taħt kull kundizzjoni, patt jew prezz li din l-Onorabbli Qorti jidhrilha xieraq u opportun, okkorendo anke bil-ħatra ta' perit nominandi;

3. Tordna l-bejgħ tal-proprjetà numru ħamsa u tletin (35), Triq Santa Marija, Ħal Luqa taħt il-kundizzjonijet elenkati fil-konvenju anness u mmarkat Dok. D2, inkluż il-prezz, jew alternattivament taħt kull kundizzjoni, patt jew prezz li din l-Onorabbli Qorti jidhrilha xieraq u opportun, okkorendo anke bil-ħatra ta' perit nominandi;

4. Tordna l-bejgħ tal-proprjetà numru erbgħa u għoxrin (24), Triq il-Bieqja, Birżebbuġa taħt il-kundizzjonijet

By means of a decree given by the Civil Court, First Hall, on the 27th May, 2025, in the records of the Sworn application number 265/2025DC, in the names: Marie Antoinette Sultana et vs John Schembri, the following publication was ordered, in terms of Article 187 et sequitur of Chapter 12, for the purpose of service of the respondent.

By means of an application in the names: Marie Antoinette Sultana (ID509061M) et vs John Schembri (ID624063M) filed in the Civil Court First Hall on the 18th March, 2025, the applicant asked this Honourable Court to:

1. Declare that there are sufficient reasons to issue an order for the sale of the property number thirty four (34), Triq Santa Marija, Ħal Luqa, of the property number thirty five (35), Triq Santa Marija, Ħal Luqa, of the property number twenty four (24), Triq il-Bieqja, Birżebbuġa and this in terms of Article 495A of Chapter 16 of the Laws of Malta;

2. Order the sale of the property number thirty four (34), Triq Santa Marija, Ħal Luqa under the conditions listed in the promise of sale agreement attached and marked Doc. D1 and the extension of the same marked Doc. D4, including the price, or alternatively under any condition, pact or price that this Honourable Court deems fit and opportune, if necessary even by the appointment of a referee;

3. Order the sale of the property number thirty five (35), Triq Santa Marija, Ħal Luqa under the conditions listed in the promise of sale agreement attached and marked Doc. D2, including the price, or alternatively under any condition, pact or price that this Honourable Court deems fit and opportune, if necessary even by the appointment of a referee;

4. Order the sale of the property number twenty four (24), Triq il-Bieqja, Birżebbuġa under the conditions listed in the

elenkati fil-konvenju anness u mmarkat Dok. D3, inkluż il-prezz, jew alternattivament taħt kull kundizzjoni, patt jew prezz li din l-Onorabbli Qorti jidhrilha xieraq u opportun, okkorendo anke bil-ħatra ta' perit nominandi;

5. Tiffissa data, ħin u lok għall-bejgħ tal-proprjetà numru erbgħa u tletin (34), Triq Santa Marija, Ħal Luqa;

6. Tiffissa data, ħin u lok għall-bejgħ tal-proprjetà numru ħamsa u tletin (35), Triq Santa Marija, Ħal Luqa;

7. Tiffissa data, ħin u lok għall-bejgħ tal-proprjetà numru erbgħa u għoxrin (24), Triq il-Bieqja, Birżebbuġa;

8. Tawtorizza lin-Nutar Dr Simon Manicolo jippublika l-Att Finali tal-proprjetà numru erbgħa u tletin (34), Triq Santa Marija, Ħal Luqa jew fin-nuqqas Nutar Pubbliku ieħor maħtur minn din l-Onorabbli Qorti;

9. Tawtorizza lin-Nutar Dr George sive Jurgen Galea jippublika l-Att Finali tal-proprjetà numru ħamsa u tletin (35), Triq Santa Marija, Ħal Luqa jew fin-nuqqas Nutar Pubbliku ieħor maħtur minn din l-Onorabbli Qorti;

10. Tawtorizza lin-Nutar Dr Joseph Tabone jippubblika l-Att Finali tal-proprjetà numru erbgħa u għoxrin (24), Triq il-Bieqja, Birżebbuġa jew fin-nuqqas Nutar Pubbliku ieħor maħtur minn din l-Onorabbli Qorti;

11. Tappunta lill-esponenti jew lil min minnhom bħala kuratur/i għal-komproprjetarju intimat, jew alternattivament taħtar kuratur ieħor għall-istess komproprjetarju intimat, fil-każ illi dan jonqos milli jidher għall-atti finali ta' bejgħ u/jew għal xi wieħed minnhom;

12. Tordna u tawtorizza lill-istess kuratur/i sabiex jidher f'isem il-komproprjetarju intimat, fil-każ illi dan jonqos milli jidher għall-atti finali ta' bejgħ u/jew xi wieħed minnhom.

Bl-ispejjeż u l-imgħax legali kollha kontra l-intimati li minn issa huma inġunti għas-subizzjoni.

Ir-Rikors Ġuramentat numru 265/2025DC fl-ismijiet imsemmija hawn fuq huwa diferit għall-14 ta' Ottubru, 2025, fid-9.15 a.m.

Notifika Intimat:

John Schembri (KI624063M), 78, Claudia Court, Flat 3, Triq il-Mintba, Marsaskala

Reġistru tal-Qrati Superjuri, illum 18 ta' Ġunju, 2025

GABRIEL MANGION
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promise of sale agreement attached and marked Doc. D3, including the price, or alternatively under any condition, pact or price that this Honourable Court deems fit and opportune, if necessary even with the appointment of a referee;

5. Fix a date, time and place for the sale of the property number thirty four (34), Triq Santa Marija, Ħal Luqa;

6. Fix a date, time and place for the sale of the property number thirty five (35), Triq Santa Marija, Ħal Luqa;

7. Fix a date, time and place for the sale of the property number twenty four (24), Triq il-Bieqja, Birżebbuġa;

8. Authorise Notary Dr Simon Manicolo to publish the final deed of property number thirty four (34), Triq Santa Marija, Ħal Luqa or in default another Notary Public appointed by this Honourable Court;

9. Authorise Notary Dr George sive Jurgen Galea to publish the final deed of property number thirty five (35), Triq Santa Marija, Ħal Luqa or in default another Notary Public appointed by this Honourable Court;

10. Authorise Notary Dr Joseph Tabone to publish the final deed of the property number twenty four (24), Triq il-Bieqja, Birżebbuġa or in default another Notary Public appointed by this Honourable Court;

11. Appoint the applicant or either of whom as curator/ for the respondent co-owner, or alternatively appoint another curator for the same respondent co-owner, in case he fails to appear for the final deed of sale and/or for any of them;

12. Order and authorise the same curator/to appear in the name of the respondent co-owner, in case he fails to appear for the final deed of sale and/or any one of them.

With all costs and legal interest against the respondents who are from now summoned so that a reference to their evidence be made.

The Sworn application number 265/2025DC in the names mentioned above is postponed for hearing to the 14th October, 2025, at 9.15 a.m.

Notification respondent:

John Schembri (ID624063M), 78, Claudia Court, Flat 3, Triq il-Mintba, Marsaskala

Registry of the Superior Courts, today 18th June, 2025

GABRIEL MANGION
For the Registrar, Civil Courts and Tribunals

1570

B'digriet mogħti mill-Qorti Ċivili, Prim' Awla, fl-24 ta' April, 2025, fl-atti tar-Rikors Ġuramentat numru 801/2024 DC, fl-ismijiet: Natalie Mary Louise Vella Wright vs Emanuel Baldacchino pro et noe, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kapitlu 12, biex isservi bħala notifika fil-konfront tal-intimat.

Permezz ta' rikors fl-ismijiet: Natalie Mary Louise Vella Wright vs Emanuel Baldacchino (KI368682M) pro et noe ppreżentat fil-Qorti Ċivili, Prim' Awla fit-22 ta' April, 2025, ir-rikorrent talab lil din l-Onorabbli Qorti sabiex:

1. Tawtorizza n-notifika bil-proċedura tal-affissjoni u pubblikazzjoni tar-rikors datat 13 ta' Novembru, 2024, kif ukoll għal kull att ieħor relattiv u sussegwenti u dan salv kull provvediment ieħor li din l-Onorabbli Qorti jogħġobha tipprefiġġi.

Ir-Rikors Ġuramentat numru 801/2024 DC fl-ismijiet imsemmija hawn fuq huwa diferit għad-29 ta' Settembru, 2025, fil-10.45 a.m.

Notifika Intimat:
Emanuel Baldacchino (KI368682M), 'Arjuza', Triq Josef Kalleya, is-Swieqi

Reġistru tal-Qrati Superjuri, illum 18 ta' Ġunju, 2025

GABRIEL MANGION
Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of a decree given by the Civil Court, First Hall, on the 24th April, 2025, in the records of the Sworn application number 801/2024 DC, in the names: Natalie Mary Louise Vella Wright vs Emanuel Baldacchino pro et noe, the following publication was ordered, in terms of Article 187 et sequitur of Chapter 12, for the purpose of service of the respondent.

By means of an application in the names: Natalie Mary Louise Vella Wright vs Emanuel Baldacchino (ID368682M) pro et noe filed in the Civil Court, First Hall on the 22nd April, 2025, the applicant asked this Honourable Court to:

1. Authorise the service by means of the procedure of posting and publication of the application dated 13th November 2024, as well as for any other relative and subsequent act and this saving any other provision that this Honourable Court may deem fit to fix.

The Sworn application number 801/2024 DC in the names mentioned above is postponed to 29th September, 2025, at 10.45 a.m.

Notification respondent:
Emanuel Baldacchino (ID368682M), "Arjuza", Josef Kalleya Street, Swieqi

Registry of the Superior Courts, today 18th June, 2025

GABRIEL MANGION
For the Registrar, Civil Courts and Tribunals

1571

B'digriet mogħti mill-Qorti Ċivili, Prim' Awla, fid-9 ta' Ġunju, 2025, fl-atti tar-Rikors Ġuramentat numru 91/2025DC, fl-ismijiet: Austin Camilleri noe vs Paul Debattista et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kapitlu 12, biex isservi bħala notifika fil-konfront tal-intimat.

Permezz ta' rikors fl-ismijiet: Austin Camilleri (KI547845M) noe vs Paul Debattista (KI104563M) et ppreżentat fil-Qorti Ċivili, Prim' Awla fl-4 ta' Frar, 2025, ir-rikorrent talab lil din l-Onorabbli Qorti sabiex:

1. Tiddeċiedi u tiddikjara li l-konvenuti jew terzi minnhom inkarigati kkommettew spoll bi vjolenza, klandestinament u b'mod abbużiv kontra l-atturi fit-tgawdija u l-pussess tal-proprjetà immobbli li tinsab fi Triq Sant' Andrija, fil-limiti tas-Swieqi hekk kif aħjar identifikata fil-File Number 146/72/3 tal-Awtorità tal-Artijiet speċifikament bħala Tenement Number 68877, liema spoll jikkonstitwixxi ksur ta' liġi a tenur tal-Artikolu

By means of a decree given by the Civil Court, First Hall, on the 9th June, 2025, in the records of the Sworn application number 91/2025DC, in the names: Austin Camilleri noe vs Paul Debattista et, the following publication was ordered, in terms of Article 187 et sequitur of Chapter 12, for the purpose of service of the respondent.

By means of an application in the names: Austin Camilleri (ID547845M) noe vs Paul Debattista (ID104563M) et filed in the Civil Court First Hall on the 4th February, 2025, the applicant asked this Honourable Court to:

1. Decide and declare that the defendants or third parties entrusted by them committed a spoliation violently, clandestinely and abusively against the plaintiffs in the enjoyment and possession of the immovable property situated in Triq Sant 'Andrija, limits of Swieqi as better identified in the file number 146/72/3 of the Lands Authority specifically as Tenement number 68877, which spoliation constitutes a violation of law in terms of Article 535 of Cap.

535 tal-Kap. 16 kif ukoll a tenir tal-Artikolu 791 tal-Kap. 12 tal-Liġijiet ta' Malta;

2. Tordna u tikkundanna lill-konvenuti jispurgaw l-ispoll minnhom kommess, jiżgumbraw il-proprjetà immobbli li tinsab fi Triq Sant'Andrija, fil-limiti tas-Swieqi u jirrintegraw status quo ante lill-atturi fil-pussess sħiħ u uniku tal-proprjetà immobbli de quo fi stat tajjeb qabel ma' l-awturi sofrew l-ispollv skont dawk l-ordnijiet u kundizzjonijiet li din l-Onorabbli Qorti tista' tordnalhom jagħmlu, u dan fi żmien qasir u perentorju li jiġi lilhom prefiss;

3. Tordna ulterjorment li fin-nuqqas illi l-konvenut jottempraw ruħhom mal-ordnijiet mogħtija minn din l-Onorabbli Qorti skont it-tieni talba attriċi, l-attur noe jiġi awtorizzat li jieħu kull pass neċessarju sabiex jiġi ripristinat il-pussess tal-proprjetà immobbli mertu ta' dawn il-proċeduri, jekk meħtieġ bl-opera ta' perit nominat għal dan l-iskop u dan ukoll fi żmien li jiġi prefiss minn din l-Onorabbli Qorti, kollox a spejjeż tal-konvenuti, u dan sabiex l-atturi jiġu rrintegrati fil-pussess, u dana taħt kull provvediment li din l-Onorabbli Qorti jidhrilha xieraq u opportun;

Bl-ispejjeż kollha kontra l-intimati li minn issa huma inġunti għas-subizzjoni.

Ir-Rikors Ġuramentat numru 91/2025DC fl-ismijiet imsemmija hawn fuq huwa diferit għal-10 ta' Lulju, 2025, fid-9.30 a.m.

Notifika Intimat:

Paul Debattista (KI104563M), 4, Triq Valletta , Ħal Luqa
Sabrina Debattista (KI489486M), 4, Triq Valletta, Ħal Luqa

Reġistru tal-Qrati Superjuri, illum 18 ta' Ġunju, 2025

GABRIEL MANGION
Għar-Reġistratur, Qrati Ċivili u Tribunali

16 and also in terms of Article 791 of Cap. 12 of the Laws of Malta;

2. Order and condemn the defendants to evacuate the spoliation committed by them, evict the immovable property situated in Triq Sant 'Andrija, limits of Swieqi and reintegrate status quo ante to the plaintiffs in full and sole possession of the immovable property de quo in good condition before the plaintiffs suffered the spoliation according to those orders and conditions that this Honourable Court may order them to make, and this within a short and peremptory period that shall be fixed to them;

3. Further order that in default that the defendant abide with the orders given by this Honourable Court according to the second demand of the plaintiff, the plaintiff noe be authorised to take every necessary step in order to restore the possession of the immovable property merit of these procedures, if necessary with the appointment of an architect for this purpose and this also within a period to be fixed by this Honourable Court, everything at the expense of the defendants, and this so that the plaintiffs be integrated into the possession, and this under any provision that this Honourable Court deems fit and opportune;

With all costs against the respondents who are from now summoned so that a reference to their evidence be made.

The Sworn application number 91/2025DC in the names mentioned above is adjourned to 10th July, 2025, at 9.30 a.m.

Notification respondent:

Paul Debattista (ID104563M), 4, Valletta Road, Ħal Luqa
Sabrina Debattista (ID489486M), 4, Valletta Road, Ħal Luqa

Registry of the Superior Courts, today 18th June, 2025

GABRIEL MANGION
For the Registrar, Civil Courts and Tribunals

1572

Billi Patrick Bernard Maylor noe ippreżenta rikors ġuramentat (Nru. 264/25/JVC) fejn giet mitluba ir-KORREZZJONI TAL-ATT TAR-REGISTRU PUBBLIKU ta' Kristian Alexander Maylor Nru: 3278/1993 fir-Reġistru Pubbliku.

Kull min jidhirlu li għandu interess u jrid jopponi dik it-talba, b'dan l-avviż huwa msejjaħ sabiex ifisser il-fehma tiegħu, b'nota li għandha tiġi ppeżentata fir-Reġistru ta' dawn il-Qrati fi żmien ħmistax-il ġurnata mill-ħruġ ta' dan l-avviż fil-Gazzetta tal-Gvern.

Whereas Patrick Bernard Maylor noe filed an application under oath (No 264/25/JVC) demanding the CORRECTION of the ACT of PUBLIC REGISTRY of Kristian Alexander Maylor Nru. 3278/1993 in the Public Registry.

Whosoever may have an interest therein, and wishes to oppose that demand, is hereby called upon to do so, by means of a note to be filed in the Registry of these Courts, within fifteen days from the day of the publication of this present notice in the Government Gazette.

Dawk illi, fiż-żmien fuq imsemmi, ikunu ppreżentaw dik in-nota, għandhom jiġu notifikati b'kopja tar-rikors ġuramentat hawn fuq imsemmi bil-ġurnata li tiġi mogħtija għas-smigħ tal-kawża.

B'ordni tal-Qorti,

Reġistru tal-Qorti Superjuri,

Illum, 18 ta' Ġunju 2025

CORA CATANIA
Għar-Reġistratur, Qrati Ċivili u Tribunali

Those who, within the aforesaid time, shall have filed such note, shall be notified by the service of a copy of the said application under oath, of the day which will be appointed for the hearing of the case.

By order of the Court,

Registry of the Superior Court,

Today 18th of June 2025

CORA CATANIA
For Registrar, Civil Courts and Tribunals

1573

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fl-24 ta' April, 2025, fuq rikors ta' Darren Charles Scicluna (KI 473573M) ġie ffissat il-jum tat-Tlieta, 29 ta' Lulju, 2025, fil-ħdax ta' filgħodu (11.00 a.m.) għall-bejgħ bl-irkant, li għandu jsir f'Kamra numru 78 Biswit l-Arkivju, Livell -1, Qrati tal-Ġustizzja, Triq ir-Repubblika, Il-Belt Valletta, tal-fond hawn taħt deskritt:

Penthouse internament numerat tlettax (13) li tinsab fil-ħames sular, inkluż l-arja sovrastanti li tifforma parti minn blokk bini bl-isem 'Belvedere Court', liema blokka bini qiegħda f'kantuniera bejn żewġ toroq ossija Triq it-Turisti u Triq it-Trill, fil-Qawra, San Pawl il-Baħar, b'sehem indiviż mill-partijiet komuni u servizzi komuni tal-istess blokka bl-aċċess għall-partijiet komuni ikun minn Triq it-Trill, liema blokka tikkonsisti minn spazji b'użu kummerċjali fil-pjan terren, appartamenti b'użu residenzjali fis-sulari sovrastanti għall-istess pjan terren, u numru ta' garaxijiet sottostanti għall-pjan terren li huma aċċessibbli minn rampa li tiftaħ fuq Triq it-Trill, libera u franka stmata tmien mija u ħamsin elf ewro (€850,000);

Ħanut bla isem u bla numru li jinsab kantuniera u ċoè għandu żewġ faċċati waħda thares fuq Triq it-Tamar u l-oħra thares fuq Triq it-Turisti qabel magħrufa bħala Triq it-Trill, Qawra, f'San Pawl il-Baħar, sitwat fil-pjan terren sottostanti numru ta' appartament formanti mill-blokka bl-isem 'Ascot Court' u sovrastanti għal numru ta' garaxxijiet li jagħmlu parti mill-istess blokka. Il-ħanut jikkonsisti fi spazju b'kamra tal-banju u xaft żgħir b'numru ta' servizzi u bi spazju estern li jikkonsisti fi front garden, u jikkonfina mill-Grigal ma' Triq it-Trill, mix-Xlokk ma' Triq it-Tamar u mill-Majjistral ma' proprjetà tal-aħwa Agius, liberu u frank stmat li jiswa mija tnejn u tmenin elf ewro (€182,000).

L-imsemmi fond huwa proprjetà ta' Joseph Portelli (KI 536861M) u Anna Portelli (KI 371660M).

By decree given by the Civil Court First Hall on 24th April 2025 on the application of Darren Charles Scicluna (ID 473573M) Tuesday, 29th July, 2025, at eleven in the morning (11.00 a.m.), has been fixed for the sale by auction to be held in Room number 78 nearby the Archives, Levell -1, Courts of Justice, Triq ir-Repubblika, Valletta, of the following property:

Penthouse internally numbered thirteen (13) situated on the fifth floor, including its overlying airspace forming part of a building block named 'Belvedere Court', which building block is situated on the corner between two streets, Triq it-Turisti and Triq it-Trill, in Qawra, St Paul's Bay, with an undivided share of the common parts and common services of the same block with access to the common parts being from Triq it-Trill, which block in question consists of spaces for commercial use on the ground floor, apartments for residential use on the overlying the same ground floor, and numbers of garages underlying the ground floor accessible by a ramp that abuts onto Triq it-Trill, free and unencumbered and valued at eight hundred and fifty thousand euro (€850,000);

An unnamed and unnumbered shop situated in the corner and ie has two facades on on Triq it-Tamar and the other one onto Triq it-Turisti previously known as Triq it-Trill, Qawra, in St Paul's Bay, situated on the ground floor underlying number of apartments forming part from a block named 'Ascot Court' and overlying number of garages forming part of the said block. The shop consists of a room space with bathroom and small shaft and numbers of services and eternal space consisting in front garden and bounded on the northeast by Triq it-Trill, on the southeast by Triq it-Tamar and on the north by property of Agius Brothers, free and unencumbered valued at one hundred and eighty two thousand euro (€182,000).

The said tenement is the property of Joseph Portelli (ID 536861M) and Anna Portelli (ID 371660M).

N.B. L-imsemmi fond jinbiegħ bħalma ġie deskritt fl-atti tas-subbasta 12/2024.

Reġistru tal-Qrati Superjuri, illum it-Tlieta, 17 ta' Ġunju 2025

MARVIC FARRUGIA
Għar-Reġistratur, Qrati Ċivili u Tribunali

N.B. The said tenement will be sold as described in the acts of judicial sales number 12/2024.

Registry of the Superior Courts, this Tuesday, 17th June 2025

MARVIC FARRUGIA
For the Registrar, Civil Courts and Tribunals

1574

B'digriet tal-15 ta' Mejju, 2025, mogħti mill-Qorti Prim Awla, din il-Qorti ordnat il-pubblikazzjoni tal-estratt li jidher hawn taħt biex iservi ta' notifika skont l-artikoli 187(3) u 338 (1) tal-Kodiċi tal-Proċedura u Organizzazzjoni (Kap.12)

Illi b'Rikors u Ċedola ta' Kompensazzjoni kontestwalment ippreżentati minn Patrick Cachia fis-27 ta' Novembru, 2024, qed tintalab tpaċija tal-ammont ta' €123,637.77 prezz minnhom offert fil-bejgħ bl-irkant 47/22 fl-ismijiet Patrick Cachia (KI 179954M) vs Glen Cachia (KI 448693M) miżmum taħt l-awtorità ta' din il-Qorti fil-21 ta' Novembru, 2024.

Skont Artiklu 338 (2) tal-Kapitlu 12: Kull min jista' jkollu interess u l-persuni hekk notifikati għandhom żmien għoxrin ġurnata biex jippreżentaw tweġiba li fiha jiddikjaraw bid-dettall ir-raġunijiet għall-oppożizzjoni tagħhom u s-somom kontestati; u meta dik l-oppożizzjoni tkun imsejħa fuq talba li tolqot ir-rikavat tal-bejgħ u allegata kawża ta' preferenza, huma għandhom jiddikjaraw l-ammont ta' dik it-talba u l-bażi għal dik il-preferenza. Dawn il-persuni għandhom, flimkien mar-risposta, jippreżentaw kull prova rilevanti sabiex jissostanzjaw l-opożizzjoni tagħhom.

Reġistru tal-Qorti Superjuri, illum il-Ħamis, 29 ta' Mejju, 2025

MARVIC FARRUGIA
Għar-Reġistratur, Qrati Ċivili u Tribunali

By a Decree of the 15th May, 2025, given by the First Hall Civil Court, the Court ordered that the extract hereunder mentioned be published for the purpose of service according the Articles 187 (3) and 338 (1) of the Code of Organisation and Civil Procedure (Cap. 12).

That by application and a Schedule of set-off filed contemporaneously by Patrick Cachia on the 27th November, 2024, the approval of the said judicial acts is being demanded for the amount of €123,637.77 following judicial sale by auction 47/22 in the names Patrick Cachia (ID 179954M) vs Glen Cachia (ID 448693M) held under the Authority of the said Court on the 21st November, 2024.

According to Article 338 (2) of Cap. 12: Any person who may have an interest and the persons so served shall be allowed the time of twenty days to file an answer stating in detail the reasons for their opposition and the amounts in contestation; and where such opposition is based on a claim against the proceeds of sale an alleged cause of preference, they are to state the amount of such claim and the basis for the preference. Such persons shall, with the answer, file all relevant evidence to substantiate their opposition.

Registry of the Superior Courts this Thursday, 29th May, 2025

MARVIC FARRUGIA
For the Registrar, Civil Courts and Tribunals

1575

Permezz ta' digriet mogħti fl-10 ta' April 2025, mill-Qorti (Sezzjoni ta' Ġuriżdizzjoni Volonatarja) fl-atti tar-rikors ta' interdizzjoni ta' Saveria Demanuele numru 244/2024CSH, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront ta' Aaron Grech a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors għall-interdizzjoni ta' Saveria Demanuele, xebba, bint il-mejtin Gaetano Demanuele u Carmela Demanuele, xebba Tabone, imwielda fl-4 ta'

By means of a decree of the 10th April 2025 of the Civil Court (Voluntary Jurisdiction Section), in the records of the application of the interdiction of Saveria Demanuele number 244/2024CSH, the following publication was ordered for the purpose of effecting service on Aaron Grech in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

By means of a Application of interdiction of Saveria Demanuele, unmarried, daughter of the late Gaetano Demanuele and Carmela Demanuele, née Tabone, born

Ottubru, 1935, fil-Ħamrun (KI 696635M), ippreżentata fil-Qorti (Sezzjoni ta' Guriżdizzjoni Volontarja) fl-14 ta' Marzu, 2024, ir-rikorrenti Reuben Demanuele (KI 301870M), Oona Borg (KI 394979M), Doriette Sciberras (KI 598059M), Sharon Al Gededi (KI 365173M), Donald Demanuele (KI 236369M) u Raymond Demanuele (KI 101668M) talbu lil din l-Onorabbli Qorti sabiex:

1. In virtu tal-artikolu 520 et sequitur tal-Kap. 12 tordna l-interdizzjoni ta' Saveria Demanuele (KI 696635M) u konsegwentement tappunta lir-rikorrenti Reuben Demanuele (KI 301870M), Oona Borg (KI 394979M), Doriette Sciberras (KI 598059M), Sharon Al Gededi (KI 365173M), Donald Demanuele (KI 236369M) u Raymond Demanuele (KI 101668M) bħala kuraturi tagħha u/jew tnejn minn dawn is-sitta li qegħdin jagħmlu dan ir-rikors u/jew min minnhom sabiex jamministraw il-proprjetà tal-interedetta għal perjodu stabbilit minn din l-Onorabbli Qorti ai termini tal-Artikolu 523(1) tal-Kap. 12;

2. Tawtorizza lill-kuraturi hekk appuntati minn issa sabiex ikunu jistgħu jirrappreżentaw lill-istess Saveria Demanuele (KI 696635M) u jidhru f'isimha fi kwalunkwe ħin u fuq kwalunkwe atti inkluż sabiex jintavolaw kawżi f'isimha quddiem il-Qrati u Tribunali Maltin inkluż iżda mhux biss quddiem il-Prim'Awla tal-Qorti (Sede Kostituzzjonali) u l-Qorti Kostituzzjonali;

3. Tawtorizza lill-kuraturi hekk appuntati minn issa sabiex ikunu jistgħu jagħmlu dawk l-atti necessarji li jkun hemm bżonn bl-aktar mod ampju, taħt dawk l-ordnijiet li tistipula l-istess Qorti, inkluż u jekk hemm bżonn li jkun hemm ġestjoni siewja u wiesgħa tal-patrimonju tal-istess Saveria Demanujele u sabiex jittieħdu deċiżjonijiet mediċi u ta' kuljum kemm ma' San Vinċenz de Paule kif ukoll ma' kwalunkwe sptarijiet u/jew nursing homes li tista' tinsab issa u 'l quddiem, fis-sitwazzjoni li tinsab minħabba l-istat mentali tagħha.

U dan dejjem taħt dawk il-provvedimenti kollha li din il-Qorti tħoss li huma xierqa u idonei fiċ-ċirkostanzi.

Qorti (Sezzjoni ta' Guriżdizzjoni Volontarja) – l-Onor. Imħallef Consuelo Scerri Herrera, LLD Dip. Trib. Eccl. Melit. PhD

Il-Qorti,

Rat ir-rikors ta' Reuben Demanuele (KI 301870M), Oona Borg (KI 394979M), Doriette Sciberras (KI 598059M), Sharon Al Gededi (KI 365173M), Donald Demnanuele (KI 236369M) u Raymond Demanuele (KI 101668M) bin-numru 244/2024;

[Omissis]

on the 4th October 1935 in Ħamrun (ID 696635M) filed in the Civil Court (Voluntary Jurisdiction Section), on the 14th March, 2024, the applicants Reuben Demanuele (ID 301870M), Oona Borg (ID 394979M), Doriette Sciberras (ID 598059M), Sharon Al Gededi (ID 365173M), Donald Demanuele (ID 236369M) and Raymond Demanuele (ID 101668M) requested this Honourable Court so that:

1. In virtue of Article 520 et sequitur of Cap. 12, it orders the interdiction of Saveria Demanuele (ID 696635M) and consequently appoints the applicants Reuben Demanuele (ID 301870M), Oona Borg (ID 394979M), Doriette Sciberras (ID 598059M), Sharon Al Gededi (ID 365173M), Donald Demanuele (ID 236369M) and Raymond Demanuele (ID 101668M) as her curators and/or two of these six who are making this application and/or either of whom to administer the property of the interdicted for a period established by this Honourable Court in terms of Article 523 (1) of Cap. 12;

2. Authorise the curators so appointed from now to be able to represent the same Saveria Demanuele (ID 696635M) and appear in her name at any time and on any acts included to file cases in her name before the Maltese Courts and Tribunals including but not only before the First Hall Civil Court (Constitutional jurisdiction) and the Constitutional Court;

3. Authorise the curators so appointed from now to be able to carry out the necessary acts which are needed in the most ample manner, under those orders stipulated by the same Court, including and if necessary they are granted the most ample powers of management of the patrimony of the same Saveria Demanuele and to take medical and daily decisions both with respect to San Vinċenz de Paule as well as with any hospitals and/or nursing homes where she may be situated now and in the future which stay would be necessary because of her mental condition.

And this always under all those provisions that this Court deems fit and proper in the circumstances

Civil Court (Voluntary Jurisdiction Section) – the Honourable Madam Justice Consuelo Scerri Herrera, LLD, Dip. Trib. Eccl,. Melit. PhD

The Court,

Having seen the application of Reuben Demanuele (ID 301870M), Oona Borg (ID 394979M), Doriette Sciberras (ID 598059M), Sharon Al Gededi (ID 365173M), Donald Demanuele (ID 236369M) and Raymond Demanuele (ID 101668M);

[Omissis]

Tordna n-notifika ta' dawk li jista' jkollhom interess.

Illum 5 ta' April, 2024

Notifika: Aaron Grech, 34, Xandrija, Triq il-Ħarruba, L-Imġarr, Malta

Reġistru tal-Qrati (Sezzjoni ta' Guriżdizzjoni Volontarja), illum 19 ta' Ġunju, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

Orders the notification to those who may have any interest,

Today 5th April, 2024

Notification: Aaron Grech, 34, Xandrija, Triq il-Ħarruba, Mġarr, Malta

Registry of the Civil Courts (Family Section), today 19th June, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

1576

Bandu għall-Kuraturi

Repubblika ta' Malta

Lill-Marixxall tal-Qrati

B'digriet mogħti minn din il-Qorti fit-3 ta' Frar, 2025, fuq talba ta' BNF Bank plc ġie ordnat biex jintgħażlu kuraturi deputati biex jirrappreżentaw lil Caterina Spinelli fl-atti tal-ittra uffiċjali numru 2503/2023 fl-ismijiet BNF Bank plc vs Kuraturi Deputati u fl-atti l-oħra relattivi u sussegwenti.

Permezz ta' ittra uffiċjali ppreżentata fil-Prim'Awla tal-Qorti fit-13 ta' Ġunju, 2023, ta' BNF Bank plc ġja Banif Bank (Malta) plc ta' 203, Triq D'Argens, Il-Gżira (C41030) kontra Lucama Ltd (C59531) (bħala d-debitriċi prinċipali) u Giuseppe Trapani u Lucia Vanto (KI 103757A u 103759A rispettivament) u Carlo Trapani (KI 103761A), Coral, Fl. 1, Triq id-Dugħ, Marsaskala, u kuraturi deputati sabiex jirrappreżentaw lil Caterina Spinelli (KI Taljana AG8945210), fejn permezz tal-preżenti, il-kumpanija BNF Bank plc ġja Banif Bank (Malta) plc ta' 203, Level 2, Triq D'Argens, Il-Gżira (C41030), tinterpellakom sabiex tħallsuha s-somma ta' €748,308.42, liema somma tikkonċerna l-kontijiet bankarji li d-debitriċi prinċipali għandha mal-mittenti u speċifikament tikkonsisti f'dan li ġej:

€738,762.64 dovuta fuq self konċess lid-debitriċi prinċipali permezz ta' kuntratt pubbliku datat 16 ta' April, 2014, in atti tan-Nutar Dott. Michela Lanzon u l-Credit Agreement relattiv datat 18 ta' Frar, 2014, liema somma tikkonċerna Loan Account numru 347817 71 004 u tinkludi mgħaxijiet ta' €183,673.73; u

Spejjeż relatati mas-self fuq imsemmi li jammontaw għal €9,545.78 dovuta fuq Current Account numru 347817 10 001 u jinkludu mgħaxijiet ta' €63.22.

Banns for Curators

Republic of Malta

To the Marshall of the Court

By means of a decree given by this Court on the 3rd February 2025, following a request by BNF Bank plc it was ordered that deputy curators be chosen to represent Caterina Spinelli in the acts of the judicial letter number 2503/2023 in the names BNF Bank plc vs Deputy Curators and in the other relative and subsequent acts.

By means of a judicial letter filed in the First Hall of the Civil Courts on the 13th June, 2023, BNF Bank plc previously Banif Bank (Malta) plc of 203, Level 2, Triq D'Argens, Gżira (C41030) against Lucama Ltd (C59531) (as principal debtor) and Giuseppe Trapani and Lucia Vanto (ID 103757A and 103759A respectively) Carlo Trapani (ID 103761A) of Coral, Fl. 1, Triq id-Dugħ, Marsaskala, and deputy curators to represent Caterina Spinelli (Italian ID AG8945210); whereby by the present BNF Bank plc previously known as Banif Bank (Malta) plc (C 41030) of 203, Level 2, Triq D'Argens, Gżira, solicit you so that you pay the amount of €748,308.42, which sum concerns the Accounts held by the principal debtor with the Bank and specifically consists of the following:

The sum of €738,762.64 due in respect to a loan granted to the principal debtor by virtue of a Public Deed dated 16th April, 2014, published in the Acts of Notary Dr Michela Lanzon and the relating Credit Agreement dated 18th February, 2014, and the said sum concerns Loan Account number 347817 71 004 and includes interest amounting to €183,673.73; and

Expenses relating to the above-mentioned loan, amounting to €9,545.78 due on Current Account number 347817 10 001 and including interest amounting to €63.22.

L-imgħaxijiet fuq imsemmija nħadmu fl-24 ta' Frar, 2023. Għaldaqstant, intom mitluba wkoll tħallsu l-imgħaxijiet minn din id-data sad-data tal-ħlas effettiv bir-rati kummerċjali patwiti. Kwalsijasi bank charges u fees relattivi għad-dejn fuq imsemmi huma wkoll pagabbli lill-mittenti. Dan kollu qed jintalab skont il-ftehim tagħkom mal-istess mittenti.

Fin-nuqqas jittieħdu passi ulterjuri bil-Qorti kontra tagħkom mingħajr ebda preavviż ieħor, inkluż bil-ftuħ ta' kawża u bl-ispedizzjoni tal-mandati opportuni.

Tant biex tagħrfu tirregolaw ruħkom u tevitaw spejjeż ulterjuri bla bżonn.

Bl-ispejjeż.

Rikorrenti: BNF Bank plc previously Banif Bank (Malta) plc 203, Level 2, Triq D'Argens, Il-Gżira

Intimati: Kuraturi deputati

Int għaldaqstant ordnat li twaħħal kopja uffiċjali ta' dan il-bandu fid-daħla ta' din il-Qorti Superjuri u ssejjaħ b'dan lil kull min irid jidħol bħala kuratur biex jidher fi żmien sitt ijiem f'dan ir-Reġistru u jagħmel b'nota d-dikjarazzjoni illi huwa jidħol għal dan.

Int ordnat ukoll li tgħarraf lil kull wieħed illi jekk ma jagħmilx din id-dikjarazzjoni fiż-żmien fuq mogħti, din il-Qorti tgħaddi biex tagħżel kuraturi tal-uffiċċju.

U wara li tkun għamilt dan, jew jekk tiltaqa' ma' xi xkiel fl-esekuzzjoni ta' dan il-bandu, inti għandek tgħarraf minnufih lil din il-Qorti.

Mogħti mill-Qorti Superjuri hawn fuq imsemmija bix-xhieda tal-Onor. Imħallef Mark Simiana, LLD, Duttur tal-Liġi.

Illum 3 ta' Frar, 2025

Reġistru tal-Qrati Superjuri, illum 19 ta' Ġunju, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati u Tribunali

All the above mentioned interest was all calculated on close of business dated 24th February, 2023. Therefore, you are also being called upon to pay interest from this date till the date of final settlement, at the agreed rates. Any additional Bank charges and fees relating to the debt must also be paid. All this in terms of your agreement with the Bank.

In default, the Bank will institute all the necessary judicial action against you including a lawsuit asnd warrants, without further warning.

Tghis so that you are guided accordingly and avoid unnecessary expenses.

With costs and legal fees.

Interpellant: BNF Bank plc previously Banif Bank (Malta) plc 203, Level 2, Triq D'Argens, Gżira

Respondents: Deputy curators

You are therefore ordered to affix an official copy of these banns at the entrance of this Superior Court and to summon whosoever wishes to act as curator to appear before this registry within six days and by means of a minute to submit a declaration that he wishes so to act.

You are also ordered to inform each one that if he fails to make this declaration within the stipulated time, the Court will proceed to the selection of curators of office.

And after so acting, or if you should encounter any difficulty in the execution of these banns, you are to inform forthwith this Court.

Given by the Civil Court First Hall, above mentioned, with the witness of the Hon. Mr Justice Mark Simiana, LLD, Doctor of Laws.

Today 3rd February, 2025

Registry of the Superior Courts, today 19th June, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

1577

Ikun jaf kulħadd illi b'digriet mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja, fit-tnax (12) ta' Ġunju, 2025 (Digriet numru 54/2025BS, wara rikors numru 12/2025BS) ġiet kkonfermata interdetta mill-atti kollha tal-ħajja ċivili Clemence Spiteri, armla ta' Emmanuele Spiteri, bint il-mejtin Saviour Grima u Grace née Vella,

It is hereby notified that in virtue of a decree given by the Court of Magistrates (Gozo) in its Voluntary Jurisdiction, on the twelve (12th) of June of the year 2025 (Decree number: 54/2025BS following application number 12/2025(BS) Clemence Spiteri, widow of Emmanuele Spiteri, daughter of the late Saviour Grima and Grace née Attard, born in Nadur,

imwielda n-Nadur, Għawdex, u residenti r-Rabat, Għawdex (karta ta' identità numru 24838G).

Dott. Chiara Calleja, avukat, mart Dott. Daniel Calleja, bint George Camilleri u Monica sive Monique née Mizzi, imwielda r-Rabat, Għawdex, residenti r-Rabat, Għawdex, detentriċi tal-karta tal-identità numru 3795G, ġiet bl-istess digriet nominata kuratriċi tagħha.

Reġistru tal-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja

Illum 19 ta' Ġunju, 2025

DANIEL SACCO
Għar-Reġistratur, Qrati u Tribunali (Għawdex)

Gozo and resides in Victoria, Gozo, holder of identity card number: 24838(G) has been confirmed interdicted from all acts of civil life.

Dr Chiara Calleja, lawyer, wife of Dr Daniel Calleja, daughter of George Camilleri and Monica sive Monique née Mizzi, born in Victoria, Gozo, residing in Victoria, Gozo, and holder of identity card number 3795G, has been nominated as her curator by virtue of the said decree.

Registry of the Court of Magistrates (Gozo), Voluntary Jurisdiction

This 19th of June, 2025

DANIEL SACCO
For the Registrar, Gozo Courts and Tribunals

1578

Ikun jaf kulħadd illi b'rikors ippreżentat fil-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja, fis-17 ta' Ġunju, 2025 (Rikors numru 57/2025) rikors ta' Michael Spiteri et fejn intalbet l-apertura tas-suċċessjoni ta' Joseph Spiteri, armel ta' Mary Spiteri née Cassar, iben il-mejtin Victor Spiteri u Dolores Spiteri née Apap, imwieled ix-Xagħra, Għawdex, u miet fix-Xagħra fil-5 ta' Marzu, 2025, (KI 42349G), liema apertura ta' suċċessjoni għandha ssir a favur ta' ħuh Michael Spiteri (KI 60559G), fi kwota ta' nofs (1/2) u favur ta' wlied l-mejjet ħuh Grazio Spiteri u ċoè Victoria Borg Spiteri (KI 287073M) u Daniel Spiteri (KI 374576M) fi kwota ta' nofs (1/2) bejniethom, ġie ordnat il-ħruġ ta' dan il-bandu biex jiġi mgħarraf kull min jista' jkollu x'jaqsam fih.

Għaldaqstant, kull min jidhirlu li għandu interess huwa b'dan imsejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwaħħal il-bandu.

Mogħti mill-Qorti tal-Maġistrati (Għawdex) Ġuriżdizzjoni Volontarja, bix-xhieda ta' Dott. Brigitte Sultana, Duttur tal-Liġi, Maġistrat tal-Qorti hawn fuq imsemmija.

Reġistru tal-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja

Illum 19 ta' Ġunju, 2025

DANIEL SACCO
Deputat Reġistratur, għar-Reġistratur, Qrati u Tribunali (Għawdex)

It is hereby notified that by means of an application filed in the Court of Magistrates (Gozo), Voluntary Jurisdiction, on the 17th of June, 2025 (Application number 57/2025) by Michael Spiteri et, the opening of the succession was requested of Joseph Spiteri, widower of Mary Spiteri née Cassar, son of the late Victor Spiteri and Dolores Spiteri née Apap, born in Xagħra, Gozo and died in Xagħra on the 5th of March 2025 (ID 42349G), which opening of succession is to be made in favour of his brother Michael Spiteri (ID 60559G), in quota of half a (1/2) and in favour of the children of his deceased brother Grazio Spiteri, that are Victoria Borg Spiteri (ID 287073M) and Daniel Spiteri (ID 374576M) in quota of half a (1/2) between them, the issue of these bands was ordered to let know everyone who may have an interest therein.

Therefore, anyone who might have an interest is hereby summoned to appear before the aforementioned Court in order to oppose that request by means of a note within fifteen days which start running from the day of the posting of the banns.

Issued by the Court of Magistrates (Gozo), Voluntary Jurisdiction, with the testimony of Dr Brigitte Sultana, Doctor of Law, Magistrate of the aforementioned Court.

Registry of the Court of Magistrates (Gozo), Voluntary Jurisdiction

Today the 19th of June, 2025

DANIEL SACCO
Deputy Registrar, for the Registrar, Courts and Tribunals (Gozo)

1579

B'dan l-avviż ikun magħruf illi b'rikors ippreżentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fit-2 ta' Mejju, 2025, Rikors numru 362/2025, minn Mary Attard et fejn talbu li tiġi ddikjarata miftuħa favur Mary Attard, Nazzareno Spiteri, Antonia Attard, Joseph Spiteri u John Mary Spiteri ħut id-decujus fi kwota ta' settima (1/7) parti indiviża kull wieħed u waħda minnhom; favur Charmaine Cutajar Kinsella bint il-mejta Karmena Dalli din tal-aħħar oħt id-decujus fi kwota ta' settima (1/7) parti indiviża u favur Jesmond Spiteri u Geoffrey Spiteri wlied il-mejjet Philip Spiteri dan tal-aħħar ħu d-decujus fi kwota ta' parti waħda minn erbatax (1/14) indiviża kull wieħed minnhom is-suċċessjoni ta' John Spiteri, ġuvni, bin il-mejtin Carmel Spiteri u Rosina née Camilleri, imwieled Ħaż-Żebbuġ, Malta, kien residenti Ħaż-Żebbuġ, Malta, u miet l-Imsida, Malta, fl-4 ta' Settembru, 2024, ta' 82 sena, u li kellu karta tal-identità numru 0457642M.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwaħħal il-bandu u l-avviżi skont il-liġi.

Reġistru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 19 ta' Ġunju, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 2nd May, 2025, Application number 362/2025, by Mary Attard et whereby they requested that it be declared open in favour of Mary Attard, Nazzareno Spiteri, Antonia Attard, Joseph Spiteri and John Mary Spiteri, brothers and sisters of the decujus in the quota of one seventh (1/7) undivided share each one of them; in favour of Charmaine Cutajar Kinsella daughter of the late Karmena Dalli the latter sister of the decujus in the quota of one seventh (1/7) undivided share and in favour of Jesmond Spiteri and Geoffrey Spiteri, children of the late Philip Spiteri the latter brother of the decujus in the quota of one part of fourteen (1/14) undivided share each one of them the succession of John Spiteri, bachelor, son of the late Carmel Spiteri and Rosina née Camilleri, born in Ħaż-Żebbuġ, Malta, resided in Ħaż-Żebbuġ, Malta, and died in Msida, Malta, on the 4th September, 2024, aged 82, and who held identity card number 0457642M.

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 19th June, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

1580

Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-3 ta' Ġunju, 2025, u dan wara Rikors b'numru 554/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li jagħmel l-annotazzjoni jew korrezzjoni neċessarja fl-Att taż-Żwieġ numru 830/2024, billi l-kunjom li addottat il-konjuġi (2) (u ċoè l-Mara) wara ż-Żwieġ kif ukoll l-isem tal-familja jiġi mibdul minn 'Borg Zimmermann' għal 'Zimmermann'.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum il-Ħamis 19 ta' Ġunju, 2025

RUTH PISCOPO
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

IT IS hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 3rd June, 2025, and upon an application numbered 554/2025, ordered:

To the Director of the Public Registry, to make the necessary annotation or correction in the Act of Marriage number 830/2024, by changing the surname adopted by spouse (2) (that is the Wife) after the Marriage, as well as the family name, from 'Borg Zimmermann' to 'Zimmermann'.

Court of Revision of Notarial Acts

Today Thursday 19th June, 2025

RUTH PISCOPO
Deputy Registrar, Court of Revision of Notarial Acts

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