Nru./No. 21,389
Prezz/Price
€7.92

Gazzetta tal-Gvern ta' Malta
The Malta Government Gazette

Il-Ġimgħa, 7 ta' Frar, 2025
Friday, 7th February, 2025

Pubblikata b'Awtorità
Published by Authority

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NOTIFIKAZZJONIJIET TAL-GVERN

Nru. 221

IL-PRIM MINISTRU JERĠA' LURA FUQ DMIRIJIETU

NGĦARRFU għall-informazzjoni ta' kulħadd illi l-Onor. Robert Abela, KUOM, BA, LLD, Adv. Trib. Melit., MP, reġa' daħal għal dmirijietu ta' Prim Ministru nhar it-Tlieta, 4 ta' Frar, 2025, u l-arranġamenti magħmulin bin-Notifikazzjoni tal-Gvern Nru. 189 tal-31 ta' Jannar, 2025, ma baqgħux iseħħu f'dan is-sens.

L-4 ta' Frar, 2025
(OPM/19/2022)

GOVERNMENT NOTICES

No. 221

RESUMPTION OF DUTIES BY THE PRIME MINISTER

IT is notified for general information that the Hon. Robert Abela, KUOM, BA, LLD, Adv. Trib. Melit., MP, resumed duties as Prime Minister on Tuesday, 4th February, 2025, and that the arrangements made by Government Notice No. 189 of the 31st January, 2025, ceased to have effect accordingly.

4th February, 2025

Nru. 222

MINISTERU GĦALL-ĠUSTIZZJA U R-RIFORMA TAS-SETTUR TAL-KOSTRUZZJONI

Nomina ta' Ġudikatur fit-Tribunal għal Talbiet Żgħar

NGĦARRFU għall-informazzjoni ta' kulħadd illi, skont id-dispożizzjonijiet tas-subartikoli (2) u (5) tal-Artikolu 4 tal-Att dwar it-Tribunal għal Talbiet Żgħar (Kap. 380 tal-Liġijiet ta' Malta), il-President ta' Malta, fuq il-parir tal-Prim Ministru, ħatret lill-Av. Graziella Tanti bħala Ġudikatur fit-Tribunal għal Talbiet Żgħar għal perjodu ta' ħames (5) snin mit-3 ta' Frar, 2025.

Is-7 ta' Frar, 2025
(MJ/1/1993/49/V)

No. 222

MINISTRY FOR JUSTICE AND REFORM OF THE CONSTRUCTION SECTOR

Appointment of Adjudicators on the Small Claims Tribunal

IT is notified for general information that in terms of sub-articles (2) and (5) of Article 4 of the Small Claims Tribunal Act (Cap. 380 of the Laws of Malta), the President of Malta, acting on the advice of the Prime Minister, has appointed Dr Graziella Tanti as Adjudicator on the Small Claims Tribunal for a period of five (5) years commencing on the 3rd February, 2025.

7th February, 2025

Nru. 223

PUBBLIKAZZJONI TA' ABBOZZ TA' LIĠI FIS-SUPPLIMENT

HUWA avżat għall-informazzjoni ġenerali illi l-Abbozz ta' Liġi li ġej huwa ppubblikat fis-Suppliment li jinsab ma' din il-Gazzetta:

Abbozz ta' Liġi Nru 126 imsejjaħ l-Att tal-2025 li jemenda l-Att dwar il-Mediċini.

Is-7 ta' Frar 2025

No. 223

PUBLICATION OF BILL IN SUPPLEMENT

IT is notified for general information that the following Bill is published in the Supplement to this Gazette:

Bill No. 126 entitled the Medicines (Amendment) Act, 2025.

7th February, 2025

Nru. 224

Repubblika ta' Malta
Ministeru għall-Finanzi
Dipartiment tat-Teżor

Ħruġ ta' Stocks tal-Gvern ta' Malta
Ħruġ Magħqud (Combined Issuance)

3.00% Stock tal-Gvern ta' Malta 2030 (IV)

Investituri mhux Professjonali (Retail) - ISIN: **MT0000014028**

Investituri Wholesale (B' Irkant) - ISIN: **MT0000014036**

Wara l-ħlas tal-ewwel imgħax l-istock jingħaqad taħt ISIN: **MT0000014044**

u

3.50% Stock tal-Gvern ta' Malta 2035 (III)

Investituri mhux Professjonali (Retail) - ISIN: **MT0000014051**

Investituri Wholesale (B' Irkant) - ISIN: **MT0000014069**

Wara l-ħlas tal-ewwel imgħax l-istock jingħaqad taħt: ISIN: **MT0000014077**

Ħruġ Magħqud (Combined Issuance) ta' Euro 300,000,000 soġġett għal Dritt li jiżdied b'ammont sa massimu ta' Euro 150,000,000 oħra fil-każ li d-domanda tkun aktar mill-ammont offrut

Data taċ-Ċirkolari tal-Offerta: 7 ta' Frar, 2025

ĊIRKOLARI TAL-OFFERTA

1. Ħruġ ta' Stocks tal-Gvern ta' Malta

L-Accountant General qiegħed joffri s-somma totali ta' Euro 300,000,000 nominali, fi Stock tal-Gvern ta' Malta, f'xi wieħed jew f'kull wieħed minn dawn iż-żewġ Stocks imsemmija hawn taħt:

(1) **3.00% Stock tal-Gvern ta' Malta 2030 (IV)**; u
(2) **3.50% Stock tal-Gvern ta' Malta 2035 (III)**.

2. Ġenerali

Din iċ-Ċirkolari tal-Offerta qiegħda tinħareġ skont l-artikolu 25(1) tal-Att dwar Self tal-Gvern u l-Amministrazzjoni tad-Dejn Pubbliku (Kap. 575 tal-Liġijiet ta' Malta), ir-regola 6(3) tar-Regolamenti tal-istocks tal-Gvern ta' Malta u skont l-arranġamenti kif deskritti fil-Prospett Ġenerali tal-istocks tal-Gvern ta' Malta relatati mal-ħruġ ta' Stocks tal-Gvern ta' Malta ppublikat fil-Gazzetta tal-Gvern tat-30 ta' Novembru 2018 flimkien mal-emendi sussegwenti li ġew ippubblikati tramite Notifikazzjoni tal-Gvern Nru. 176 ippubblikat fil-Gazzetta tal-Gvern ta' nhar il-Ħamis id-9 ta' Frar 2023. It-termini tal-Prospett Ġenerali japplikaw għall-istocks tal-Gvern ta' Malta msemmija aktar 'l fuq u għall-metodu li bih qegħdin jinħarġu (ħruġ magħqud) ħlief meta speċifikament jiġi provdut mod ieħor.

Il-Malta Stock Exchange plc, kumpanija pubblika b' responsabbiltà limitata legalment irreġistrata u validament eżistenti taħt il-liġijiet ta' Malta bin-numru tar-reġistrazzjoni tal-kumpanija C 42525 u bl-uffiċċju tagħha rreġistrat f' Garrison Chapel, Castille Place, il-Belt Valletta, VLT 1063, Malta, ġiet appuntata esklussivament bħala Registration Manager tat-Teżor **għall-parti tal-ħruġ intenzjonat għall-investituri mhux professjonali (retail).**

3. Ħlas ta' Mgħax

L-imgħax fuq kull Stock jitħallas kull sitt xhur b'lura u jinħadem skont sub-artikoli 4.1 (a) sa 4.1 (d) tal-Prospett Ġenerali.

(a) Imgħax bir-rata ta' 1.50% tat-3.00% Stock tal-Gvern ta' Malta 2030 (IV) jitħallas kull sitt xhur b'lura fil-5 ta' Mejju u fil-5 ta' Novembru ta' kull sena waqt il-kors tal-istock ħlief għall-ewwel ħlas ta' mgħax li jsir fil-5 ta' Mejju 2025 kif ġej:

(i) Fil-każ ta' applikazzjonijet sottomessi mill-membri tal-pubbliku taħt sub-artikolu 5 (a) aktar 'l isfel (ħruġ mhux kompetittiv) li jiġu aċċettati, l-ewwel ħlas ta' mgħax isir bir-rata ta' 0.580110% u jkopri mgħax imħallas b'lura għall-perjodu mill-24 ta' Frar 2025 (id-data tal-ħruġ) sal-4 ta' Mejju 2025 (iż-żewġ dati inklużi);

(ii) Fil-każ ta' offerti sottomessi minn investituri wholesale taħt sub-artikolu 5 (b) aktar 'l isfel (ħruġ b'irkant) li jiġu aċċettati, l-ewwel ħlas ta' mgħax isir bir-rata ta' 0.571823% u jkopri mgħax imħallas b'lura għall-perjodu mid-data meta jsir il-ħlas tal-irkant, il-25 ta' Frar 2025 (id-data tal-ħruġ) sal-4 ta' Mejju 2025 (iż-żewġ dati inklużi).

(b) Imgħax bir-rata ta' 1.75% tat-3.50% Stock tal-Gvern ta' Malta 2035 (III) jitħallas kull sitt xhur b'lura fit-18 ta' Ġunju u fit-18 ta' Diċembru ta' kull sena waqt il-kors tal-istock ħlief għall-ewwel ħlas ta' mgħax li jsir fit-18 ta' Ġunju 2025 kif ġej:

(i) Fil-każ ta' applikazzjonijet sottomessi mill-membri tal-pubbliku taħt sub-artikolu 5 (a) aktar 'l isfel (ħruġ mhux kompetittiv) li jiġu aċċettati, l-ewwel ħlas ta' mgħax isir bir-rata ta' 1.096154% u jkopri mgħax imħallas b'lura għall-perjodu mill-24 ta' Frar 2025 (id-data tal-ħruġ) sas-17 ta' Ġunju 2025 (iż-żewġ dati inklużi);

(ii) Fil-każ ta' offerti sottomessi minn investituri wholesale taħt sub-artikolu 5 (b) aktar 'l isfel (irkant) li jiġu aċċettati, l-ewwel ħlas ta' mgħax isir bir-rata ta' 1.086538% u jkopri mgħax imħallas b'lura għall-perjodu mid-data meta jsir il-ħlas tal-irkant, il-25 ta' Frar 2025 (id-data tal-ħruġ) sas-17 ta' Ġunju 2025 (iż-żewġ dati inklużi).

4. Maturità

L-istocks li ser jinħarġu ser jinfdew kif jidher hawn taħt:

(a) It-**3.00% Stock tal-Gvern ta' Malta 2030 (IV)** għandu jinfeda b'parità fil-**5 ta' Novembru 2030**; u
(b) It-**3.50% Stock tal-Gvern ta' Malta 2035 (III)** għandu jinfeda b'parità fit-**18 ta' Diċembru 2035**.

5. Ħruġ u Metodu ta' kif isiru l-Applikazzjonijiet

Il-ħruġ tal-istocks tal-Gvern ta' Malta għandu jsir permezz ta' ħruġ magħqud (combined issuance) magħmul minn żewġ elementi, (1) porzjon ta' ħruġ mhux kompetittiv tipikament għas-settur ta' investituri mhux professjonali (retail) u fl-istess ħin, (2) porzjon ta' ħruġ b'irkant kompetittiv għall-investituri wholesale.

a) Investituri mhux Professjonali (Retail Investors):

Applikazzjonijet fil-parti mhux kompetittiva tal-ħruġ jistgħu jsiru minn investituri eliġibbli mhux professjonali (retail) f'isimhom għall-benefiċċju tagħhom jew flimkien ma' individwu eliġibbli wieħed jew aktar. L-applikazzjonijiet għandhom isiru skont is-sub-artikolu 6.2 sa sub-artikolu 6.7 tal-Prospett Ġenerali.

i) Applikazzjonijiet magħmula taħt il-ħruġ mhux kompetittiv għandhom isiru għal minimu ta' €100 sa ammont massimu ta' €499,900 nominali kull persuna f'multipli ta' €100, f'xi wieħed jew aktar miż-żewġ Stocks, bil-prezz fiss li jiġi stabbilit għal kull Stock skont Artiklu 7 tal-Prospett Ġenerali.

ii) L-applikazzjonijiet kollha għandhom isiru fuq il-formola preskritta. Formoli tal-applikazzjoni jistgħu jinkisbu mingħand u jiġu depożitati għand il-membri kollha tal-Borża ta' Malta u Provdituri ta' Servizzi ta' Investiment oħra awtorizzati, sa mhux aktar tard mid-data u l-ħin tal-għeluq kif indikat fl-Artikolu 6 (a) aktar 'l isfel. L-Applikazzjonijiet jistgħu jitniżżlu wkoll minn fuq is-sit elettroniku tat-Teżor (https://treasury.gov.mt/formoli-tapplikazzjoni/).

iii) Applikazzjonijiet li jsiru f'isem 'Nominee a/c' u/jew 'Clients a/c' għan-nom ta' klijenti jiġu aċċettati biss jekk dawn ikollhom magħhom lista' bin-numru tal-karta tal-identità, jew fil-każ ta' korp ġuridiku, in-numru ta' identita' relevanti tal-klijenti rispettivi tagħhom. L-ammont li japplikaw għalih persuna waħda u/jew żewġ persuni jew aktar flimkien li jissotomettu applikazzjoni taħt 'Nominee a/c' u/jew 'Clients a/c' ma jistgħux jeċċedu €499,900 nominali kull persuna f'xi wieħed jew aktar miż-żewġ Stocks.

b) Investituri Wholesale (Irkant):

L-applikazzjonijiet fil-parti kompetittiva tal-ħruġ għandhom isiru permezz ta' offerti b'irkant b'mod kompetittiv skont Artikolu 8 tal-Prospett Ġenerali.

i) Kull applikazzjoni f'xi wieħed jew aktar miż-żewġ Stocks għandhom ikunu magħmulin f'offerti b'irkant għal minimu ta' €500,000 nominali u f'multipli ta' €500,000. Applikanti taħt din il-kategorija ma jistgħux japplikaw ukoll taħt is-sub-artiklu 5 (a).

ii) Offerti li jridu jsiru fuq il-formoli preskritti għandhom jintbagħtu permezz ta' e-mail fl-indirizzi indikati fuq il-formola tal-applikazzjoni jew permezz ta' fax fuq 2596 7210 jew jintefgħu fil-Kaxxa tal-Offerti tat-Teżor, il-Floriana u għandhom jaslu sa mhux aktar tard mid-data u l-ħin tal-għeluq kif indikat fl-Artikolu 6 (b) aktar 'l isfel.

iii) Formoli tal-applikazzjoni jistgħu jinkisbu mingħand il-membri kollha tal-Borża ta' Malta u Provdituri ta' Servizzi ta' Investiment oħra awtorizzati, jew jistgħu jitniżżlu wkoll minn fuq is-sit elettroniku tat-Teżor (https://treasury.gov.mt/formoli-tapplikazzjoni/).

c) L-Accountant General jirriżerva d-dritt li jirrifjuta kull applikazzjoni jew parti minnha sottomessa kemm (i) fil-parti mhux kompetittiva tal-ħruġ (retail) jew (ii) fil-parti kompetittiva tal-ħruġ (irkant).

d) Ebda applikazzjoni ma tista' tiġi rtirata wara l-ħin tal-għeluq.

6. Ftuħ u Ħin tal-Għeluq tal-Applikazzjonijiet għall-Investituri Mhux Professjonali (retail) u tal-Offerti b'Irkant

L-applikazzjonijiet jiftħu u jagħlqu fil-ħinijiet u d-dati kif indikati f'paragrafi 6(a) u 6(b) aktar 'l isfel, jew aktar kmieni fid-diskrezzjoni tal-Accountant General:

a) Investituri mhux professjonali (Retail):

L-applikazzjonijiet mill-investituri mhux professjonali (retail) jiftħu **t-Tnejn , is-17 ta' Frar 2025 fit-8.30 a.m**. u jagħlqu **l-Erbgħa, d-19 ta' Frar 2025 fis-2.30 p.m.**

b) Wholesale (Irkant):

Wara l-għeluq tal-applikazzjonijiet għall-investituri mhux professjonali (retail) ser ikun hemm irkant għall-investituri wholesale. L-applikazzjonijiet magħmulin f'offerti kompetittivi, jiftħu nhar **il-Ġimgħa, l-21 ta' Frar 2025 fit-8.30 a.m.** u jagħlqu **f'nofsinhar (CET) tal-istess ġurnata.**

7. Pubblikazzjoni tal-Prezz Fiss Marbut mal-Parti tal-Ħruġ Mhux Kompetittiv (Retail)

L-Accountant General iħabbar il-prezz fiss għal kull Stock offrut taħt il-parti mhux kompetittiva ta' dan il-ħruġ intenzjonat għall-investituri mhux professjonali (retail) nhar **il-Ħamis, it-13 ta' Frar 2025** wara l-għeluq tas-suq sekondarju tal-Borża ta' Malta. Il-prezzijiet fissi jiġu ppubblikati mid-Dipartiment tal-Informazzjoni tal-Gvern ta' Malta permezz ta' Stqarrija għall-Istampa u jiġu ppubblikati wkoll fuq is-sit elettroniku tat-Teżor (https://treasury.gov.mt/stock-tal-gvern-ta-malta/).

8. Allokazzjoni

L-Allokazzjoni ssir skont is-sub-artikoli 10.1 (a) sa 10.1 (e) tal-Prospett Ġenerali tal-istock tal-Gvern ta' Malta. L-applikazzjonijiet sottomessi mill-investituri mhux professjonali (retail) li applikaw bil-prezz fiss imħabbar minn qabel taħt il-parti mhux kompetittiva tal-ħruġ ser jiġu allokati l-ewwel.

9. Għażla ta' Over-allotment

Is-somma ta' flus li għandha tinġabar f'xi wieħed jew aktar miż-żewġ Stocks tkun ta' Euro 300,000,000. L-Accountant General jirriserva d-dritt li jżid is-somma li għandha tinġabar b'ammont addizzjonali sa massimu ta' Euro 150,000,000 oħra f'każ li d-domanda tkun aktar mill-ammont offrut.

10. Fungibility

L-Accountant General iżomm id-dritt li joħroġ, fil-futur, ammonti addizzjonali minn kull Stock imsemmi fi tranches oħra. Fil-każ ta' aktar ħruġ minn dawn l-istocks, huma jkollhom l-istess drittijiet bħall-istocks eżistenti, u jkunu soġġetti għall-istess termini u kondizzjonijiet li japplikaw għal dawn l-istocks. Fil-każ li dawn l-istocks jerġgħu jinħarġu fil-futur dawn għandhom jiġu integrati mal-istock eżistenti u jitqiesu bħala Stock wieħed.

11. Negozju fil-Borża ta' Malta

a) Skont l-Att dwar is-Swieq Finanzjarji (Kap. 345 tal-Liġijiet ta' Malta), saret applikazzjoni għand l-Awtorità għas-Servizzi Finanzjarji ta' Malta biex kull Stock jiġi elenkat fil-Lista Uffiċċjali u jkun jista' jiġi negozjat fis-suq regolat tal-Borża ta' Malta.

b) Fil-5 ta' Mejju 2025 wara l-pagament tal-ewwel imgħax kif muri f'sub-artikoli 3(a) (i) u 3(a) (ii) kull ammont allokat fit-3.00% Stock tal-Gvern ta' Malta 2030 (IV) jiġi integrat u wara jitqies bħala Stock wieħed taħt ISIN MT0000014044.

c) Fit-18 ta' Ġunju 2025 wara l-pagament tal-ewwel imgħax kif muri f'sub-artikoli 3(b) (i) u 3(b) (ii) kull ammont allokat fit-3.50% Stock tal-Gvern ta' Malta 2035 (III) jiġi integrat u wara jitqies bħala Stock wieħed taħt ISIN MT0000014077.

12. Ħlas għall-Bejgħ tal-istocks

a) Investituri mhux Professjonali (Retail):

L-ammont dovut mingħand l-investituri mhux professjonali (retail) għall-applikazzjonijiet magħmula taħt il-parti tal-ħruġ mhux kompetittiv għandu jitħallas mal-applikazzjoni skont is-sub-artikolu 13.1 (a) tal-Prospett Ġenerali.

b) Investituri Wholesale (Irkant):

L-offerenti li l-offerti tagħhom jiġu milqugħa fl-irkant għandhom iħallsu l-ammont dovut skont is-sub-artikoli 13.1 (b) sa 13.1 (e) tal-Prospett Ġenerali. Għaldaqstant, il-ħlas tal-offerti milqugħa għandu jsir sa mhux aktar tard **mill-10.00 ta' filgħodu (CET) tat-Tlieta, l-25 ta' Frar 2025 skont il-konvenzjoni tas-suq T+2.**

13. Liġi Applikabbli u Ġurisdizzjoni

Il-leġislazzjoni rilevanti li taħtha qegħdin jinħarġu l-istocks tal-Gvern ta' Malta hi (a) l-Att dwar Self tal-Gvern u l-Amministrazzjoni tad-Dejn Pubbliku (Kap. 575 tal-Liġijiet ta' Malta), (b) ir-Regolamenti dwar l-istocks tal-Gvern ta' Malta u (c) l-Prospett Ġenerali tal-istock tal-Gvern ta' Malta.

Kull proċeduri legali li jkollhom x'jaqsmu ma' dawn il-prospetti li jirregolaw il-ħruġ tal-istocks tal-Gvern ta' Malta għandhom ikunu regolati u nterpretati skont il-liġijiet ta' Malta. Il-Qrati Maltin għandhom ġurisdizzjoni esklussiva biex jisimgħu u jiddeċiedu f'kull tilwima li tista' tinqala' taħt dawn il-prospetti.

14. Klawsoli ta' Azzjonijiet Kollettivi (KAK)

Dawn l-istocks huma soġġetti għall-Klawsoli ta' Azzjonijiet Kollettivi li sommarju tagħhom jinsab fil-Prospett Ġenerali tal-istock tal-Gvern ta' Malta. Il-KAK sħaħ u fid-dettal kollu tagħhom jinsabu fuq is-sit elettroniku tat-Teżor (https://treasury.gov.mt/klawzoli-ta-azzjoni-kollettiva/). Skont id-deċiżjoni tal-Kunsill Ewropew tal-24 u l-25 ta' Marzu 2011, u skont paragrafu 3 tal-Artikolu 12 tat-Trattat li jistabbilixxi l-Mekkaniżmu ta' Stabbilità Ewropea (ESM), il-mudell KAK sar mandatorju għat-titoli ġodda tal-gvern li jimmaturaw 'l fuq minn sena maħruġa mill-pajjiżi taż-żona euro, mill-1 ta' Jannar 2013 'il quddiem.

Nota: Il-valur tal-investiment jista' jitla' jew jinżel matul iż-żmien li l-istock ikun fis-suq.

It-Teżor
Direttorat tal-Amministrazzjoni tad-Dejn Pubbliku
Il-Furjana - Malta

Is-7 ta' Frar, 2025

No. 224

Republic of Malta
Ministry for Finance
Treasury Department

Issue of Malta Government Stocks
Combined Issuance

3.00% Malta Government Stock 2030 (IV)

Retail Investors - ISIN: **MT0000014028**

Wholesale Investors (Auction) - ISIN: **MT0000014036**

ISIN following the merge of the Stock after the first interest payment:

MT0000014044

and

3.50% Malta Government Stock 2035 (III)

Retail Investors - ISIN: **MT0000014051**

Wholesale Investors (Auction) - ISIN: **MT0000014069**

ISIN following the merge of the Stock after the first interest payment:

MT0000014077

Combined Issuance of Euro 300,000,000 subject to an over-allotment option up to a maximum of Euro 150,000,000 in the event of oversubscription

Date of issue of the Offering Circular: 7th February, 2025

OFFERING CIRCULAR

1. Issuance of Malta Government Stocks

The Accountant General is offering an aggregate nominal amount of Euro 300,000,000 of Malta Government Stocks which are being offered and made available in any one or any combination of the following two stocks:

(1) **3.00% Malta Government Stock 2030 (IV)**; and
(2) **3.50% Malta Government Stock 2035 (III)**.

2. General

This Offering Circular is issued in terms of article 25(1) of the Government Borrowing and Management of Public Debt Act (Cap. 575 of the Laws of Malta), Regulation 6(3) of the Malta Government Stocks Regulations and in terms of the arrangements described in the General Prospectus of the Malta Government Stocks related to the issuance of Malta Government Stocks published on the Government Gazette of the 30th November 2018 together with its subsequent amendments published by virtue of Government Notice No. 176 in the Government Gazette of Thursday the 9th of February 2023. The terms of the General Prospectus apply to the above Malta Government Stocks and to the combined issuance described in this Offering Circular except where expressly varied.

The Malta Stock Exchange plc, a public limited liability company duly registered and validly existing under the laws of Malta with company registration number C 42525 and with its registered office at Garrison Chapel, Castille Place, Valletta, VLT 1063, Malta has been appointed as exclusive Registration Manager to The Treasury Department in relation to the **non-competitive part of this issuance intended for retail investors.**

3. Payment of Interest

Interest on each Stock is payable half yearly in arrears and is calculated in accordance with sub-articles 4.1(a) to 4.1(d) of the General Prospectus.

(a) Interest at the rate of 1.50% in respect of the 3.00% Malta Government Stock 2030 (IV) shall be payable semi-annually in arrears on the 5th of May and the 5th of November in every year for the duration of the Stock save for the first interest payment which will be on the 5th of May 2025 as follows:

(i) In the case of accepted applications submitted by members of the public under sub-article 5 (a) below (non-competitive issue), the first interest payment will be made at the rate of 0.580110% and will include accrued interest for the period from the 24th of February 2025 (the issue date) up to and including the 4th of May 2025 (both dates inclusive);

(ii) In the case of accepted bids submitted by wholesale investors under sub-article 5 (b) (auction system), the first interest payment will be made at the rate of 0.571823% and will include accrued interest for the period from the settlement date of the auction, the 25th of February 2025 (the issue date) up to and including the 4th of May 2025 (both dates inclusive).

(b) Interest at the rate of 1.75% in respect of the 3.50% Malta Government Stock 2035 (III) shall be payable semi-annually in arrears on the 18th of June and the 18th of December in every year for the duration of the Stock save for the first interest payment which will be paid on the 18th of June 2025 as follows:

(i) In the case of accepted applications submitted by members of the public under sub-article 5 (a) below (non-competitive), the first interest payment will be made at the rate of 1.096154% and will include accrued interest for the period from the 24th of February 2025 (the issue date) up to and including the 17th of June 2025 (both dates inclusive);

(ii) In the case of accepted bids submitted by wholesale investors under sub-article 5 (b) below (auction system), the first interest payment will be made at the rate of 1.086538% and will include accrued interest for the period from the settlement date of the auction, the 25th of February 2025 (the issue date) up to and including the 17th of June 2025 (both dates inclusive).

4. Maturity

The Stocks on issue shall be redeemed as follows:

(a) The **3.00% Malta Government Stock 2030 (IV)** will be repaid at par on the **5th of November 2030**; and
(b) The **3.50% Malta Government Stock 2035 (III)** will be repaid at par on the **18th of December 2035**.

5. Issuance and Method of Application

The issuance of the Malta Government Stocks shall be done by way of combined issuance, composed of two elements, (1) a portion by non-competitive issuance typically for retail investors and simultaneously, (2) a portion by competitive auction for wholesale investors.

a) Retail Investors:

Applications for the non-competitive part of the issuance can be made by eligible retail investors in their own name for their own benefit or jointly with one or more eligible persons. The applications shall be made in accordance with sub-article 6.2 to sub-article 6.7 of the General Prospectus.

i) Application forms submitted under the non-competitive element of the issuance must be made for a minimum of €100 up to a maximum amount of €499,900 nominal per person in multiples of €100 in any or each of the two Stocks at the fixed price to be established for each Stock in accordance with Article 7 of the General Prospectus.

ii) All applications are to be made on the prescribed form. Application forms may be obtained from and lodged with any of the members of the Malta Stock Exchange and other Authorised Investment Service Providers by not later than the closing date and time indicated at Article 6 (a) below. The Applications can also be downloaded from Treasury's website at (https://treasury.gov.mt/en/application-forms/).

iii) Applications in the name of 'Nominee a/c' and/or 'Clients a/c' for and on behalf of clients will only be accepted if accompanied by a list showing the identity card number or in case of a body corporate, the relevant identification number of their respective clients. The amount applied for by any single person or jointly with one or more eligible person as joint applicants, listed under the 'Nominee a/c' and/or 'Clients a/c' must not exceed €499,900 in nominal value per person in any or each of the two Stocks.

b) Wholesale investors (Auction):

The applications for the competitive part of the issuance shall be made on a competitive basis by auction in accordance with Article 8 of the General Prospectus.

(i) Each application in any or each of the two Stocks must be in the form of a competitive bid for a minimum nominal value of €500,000 and in multiples of €500,000 each thereafter. Applicants under this category are precluded from applying also under sub-article 5 (a).

(ii) Bids on the prescribed application forms are to be transmitted by e-mail at the e-mail addresses indicated on the application form or by fax on 2596 7210 or lodged by hand at the Treasury Tender Box at the Treasury's premises in Floriana and are to be received by not later than the closing date and time indicated at Article 6 (b) below.

(iii) Application forms may be obtained from all members of the Malta Stock Exchange, other authorised Investment Service Providers or downloaded from Treasury's website at (https://treasury.gov.mt/en/application-forms/).

c) The Accountant General reserves the right to reject any application or part thereof submitted either in the (i) non-competitive part (retail) or (ii) competitive part of the issuance (auction).

d) All applications will be irrevocable after the closing time.

6. Opening and Latest Time for Submission of Retail Applications and Auction Bids

The applications open and close on the time and dates as indicated in paragraphs 6(a) and 6(b) below, or earlier at the discretion of the Accountant General:

a) Retail Investors

Applications for retail investors open at **8.30 a.m. on Monday, the 17th of February 2025** and close at **2.30 p.m. on Wednesday, the 19th of February 2025.**

b) Wholesale Investors (Auction)

After the closure of the application window reserved for retail investors, there shall be a bidding window for wholesale investors. Applications (bids) for participation in the competitive auction open at **8.30 a.m. on Friday, the 21st of February 2025** and close on **the same day at noon (CET).**

7. Publication of the Fixed Price linked to the Non-Competitive part of the Issue (Retail)

The Accountant General will announce the fixed price of each Stock offered under the Non-competitive element of the combined issuance (Retail) on **Thursday, the 13th of February 2025**, after the close of business of the secondary market of the Malta Stock Exchange. The fixed price will be published by a Press Release to be issued by the Department of Information of the Government of Malta as well as on Treasury's website (https://treasury.gov.mt/en/dmd-news/).

8. Allotment

Allotment will be made in accordance with sub-articles 10.1(a) to 10.1(e) of the Malta Government Stock General Prospectus. Retail investors who applied at the pre-announced fixed price under the non-competitive element of the issuance will be allocated first.

9. Over-allotment Option

The sum of money to be raised in any one or any combination of the two Stocks shall in the aggregate be Euro 300,000,000. The Accountant General reserves the right to increase the sum of money to be raised by an additional amount of up to a maximum of Euro 150,000,000 in the event of oversubscription.

10. Fungibility

The Accountant General reserves the right to issue, in future, additional amounts of each of the mentioned Stocks in further tranches. In the event of such further issues of these Stocks, they will carry the same rights as the existing Stocks and will be subject to the terms and conditions applicable to these Stocks. Further issues of these Stocks will be integrated with the respective existing Stock and will be deemed to be one Stock.

11. Trading on the Malta Stock Exchange

a) Pursuant to the Financial Markets Act (Cap. 345 of the Laws of Malta), an application has been made to the Malta Financial Services Authority for the Stocks to be admitted to the Official List of the Malta Stock Exchange (MSE) and to be admitted for trading on the MSE's regulated market.

b) On the 5th of May 2025 after the payment of the first interest as indicated in sub-articles 3(a) (i) and 3(a) (ii) any amount allotted in the 3.00% Malta Government Stock 2030 (IV) shall be integrated and thereafter shall be deemed to be one Stock under ISIN MT0000014044.

c) On the 18th of June 2025 after the payment of the first interest as indicated in sub-articles 3(b) (i) and 3(b) (ii) any amount allotted in the 3.50% Malta Government Stock 2035 (III) shall be integrated and thereafter shall be deemed to be one Stock under ISIN MT0000014077.

12. Settlement of Payment for Sale of Stock

(a) Retail Investors:

The amount due by retail investors in respect of applications submitted under non-competitive applications shall be settled with the applications in accordance with sub-article 13.1 (a) of the General Prospectus.

(b) Wholesale Investors (Auction):

Successful bidders at the auction shall settle the amount due in accordance with sub-articles 13.1(b) to 13.1(e) of the General Prospectus. For this purpose, the latest time and date for settlement of successful bids shall take place on **Tuesday, the 25th of February 2025 at 10.00 a.m. (CET) on a T+2 basis.**

13. Governing Law and Jurisdiction

The relevant legislation under which Malta Government Stocks are being issued are (a) The Government Borrowing and Management of Public Debt Act (Cap. 575 of the Laws of Malta), (b) the Malta Government Stocks Regulations and (c) the Malta Government Stock General Prospectus.

Any legal proceedings arising under these prospectuses governing the issuance of Malta Government Stocks will be governed by and construed in accordance with the laws of Malta. The Courts of Malta will have exclusive jurisdiction in relation to any dispute that may arise out or in connection with Malta Government Stocks issued under these prospectuses.

14. Collective Action Clauses (CACs)

These Stocks are subject to the Collective Action Clauses, a summarised version of which can be found in the Malta Government Stock General Prospectus. The full terms of the CACs can be found on Treasury's website (https://treasury.gov.mt/en/collective-action-clauses/). Pursuant to the decision of the European Council of 24th-25th March 2011, and in accordance with Paragraph 3 of Article 12 of the European Stability Mechanism (ESM) Treaty, the model Collective Action Clauses became mandatory in all new euro area government securities with maturity above one year issued on or after 1st January 2013.

Note: The value of the investment may go up or down during the tenor of the Stock.

The Treasury
Debt Management Directorate
Floriana – Malta

7th February 2025

Nru. 225

SEGRETARJU EŻEKUTTIV TAL-KUNSILL LOKALI

NGĦARRFU b'din għall-informazzjoni ta' kulħadd illi l-persuna msemmija hawn taħt ġiet appuntata Segretarju Eżekuttiv ta' dak il-Kunsill b'seħħ mis-7 ta' Novembru, 2024.

Kunsill Lokali	*Segretarju Eżekuttiv*
L-Imsida	Josette Micallef

Is-7 ta' Frar, 2025

No. 225

LOCAL COUNCIL EXECUTIVE SECRETARY

IT is hereby notified for general information that the following person has been appointed Executive Secretary of that Local Council with effect from the 7th of November, 2024.

Local Council	*Executive Secretary*
Msida	Josette Micallef

7th February, 2025

Nru. 226

MINISTERU GĦALL-FINANZI

Noti ta' Spjegazzjoni[1]

1. Introduzzjoni

Titolu tar-regolamenti	Regoli tal-2025 li jemendaw ir-Regoli dwar Eżenzjoni mit-Taxxa (Riċiklaġġ ta' Skart tal-Kostruzzjoni) (2020-2024)
Attività li għandha tiġi regolata	It-tifsira ta' "sena rilevanti"
Entità responsabbli	Amministrazzjoni tat-Taxxa u d-Dwana ta' Malta (MTCA)

2. Taqsira u l-isfond

Ir-Regoli tal-2025 li jemendaw ir-Regoli dwar Eżenzjoni mit-Taxxa (Riċiklaġġ ta' Skart tal-Kostruzzjoni) (2020-2024), hawn aktar 'il quddiem imsejħa r-"regoli emendatorji", jemendaw ir-Regoli dwar Eżenzjoni mit-Taxxa (Riċiklaġġ ta' Skart tal-Kostruzzjoni) (2020-2024) (L.S. 123.197), hawn aktar 'il quddiem imsejħa r-"regoli prinċipali".

Ir-regoli prinċipali jagħtu eżenzjoni parzjali mit-taxxa fuq id-dħul miksub mis-sidien tal-barrieri li jaċċettaw materjal tal-kostruzzjoni u t-twaqqigħ fil-barriera tagħhom. Ir-regoli japplikaw sakemm id-dritt li jintalab mis-sid tal-barriera ma jaqbiżx it-tnax-il euro (€12), nett mit-taxxa fuq il-valur miżjud, għal kull tunnellata.

3. Ħarsa ġenerali tal-istruttura tal-istrument

Ir-regoli emendatorji huma magħmula minn tliet (3) regoli u jikkonsistu f'dan li ġej:

Regola 1: Titolu u bidu fis-seħħ.
Regola 2: Temenda r-regola 1 tar-regoli prinċipali.
Regola 3: Temenda r-regola 2 tar-regoli prinċipali.

4. Kummentarju

Regola 2: Din se temenda t-titolu tar-regoli prinċipali minn "(2020-2024) għal "(2020-2025)".
Regola 3: Din l-emenda se tipproponi li testendi l-eżenzjoni parzjali sas-sena 2025.

5. Sezzjonjiet konklużivi

Ir-regoli emendatorji għandhom jitqiesu li daħlu fis-seħħ fl-1 ta' Jannar 2025.

F'każ ta' mistoqsijiet, il-pubbliku ġenerali huwa mħeġġeġ li jikkuntattja lill-Amministrazzjoni tat-Taxxa u d-Dwana ta' Malta (MTCA) fuq 153.

N.B. Dawn in-Noti ta' Spjegazzjoni mhumiex maħsuba biex ikunu deskrizzjoni eżawrjenti tal-istrument legali u lanqas sostitut tiegħu jew suppliment leġiżlattiv għall-istess. Dawn in-Noti ta' Spjegazzjoni mhumiex intiżi bħala deċiżjoni awtorevoli fuq l-interpretazzjoni tal-leġiżlazzjoni.

Is-7 ta' Frar, 2025

[1]Dawn in-Noti ta' Spjegazzjoni huma konformi ma' u għall-fini tal-artikolu 3(2)(ċ) tal-Att dwar l-Intrapriżi ż-Żgħar (Kapitolu 512 tal-Liġijiet ta' Malta)

No. 226

MINISTRY FOR FINANCE

Explanatory Notes[1]

1. Introduction

Title of rules	Tax Exemption (Construction Waste Recycling) (2020-2024) (Amendment) Rules, 2025
Activity to be regulated	The definition of "relevant year"
Responsible entity	Malta Tax and Customs Administration (MTCA)

2. Summary and background

The Tax Exemption (Construction Waste Recycling) (2020-2024) (Amendment) Rules, 2025, hereinafter referred to as the "amending rules", amend the Tax Exemption (Construction Waste Recycling) (2020-2024) Rules (S.L. 123.197), hereinafter referred to as the "principal rules".

The principal rules grant a partial exemption from tax on income derived by quarry owners who accept construction and demolition material in their quarry. The rules apply as long as the fee that is charged by the quarry owner does not exceed twelve euro (€12), net of value added tax, per tonne.

3. Overview of the structure of the instrument

The amending rules are made up of three (3) rules and consist of the following:

Rule 1: Citation and commencement.
Rule 2: Amends rule 1 of the principal rules.
Rule 3: Amends rule 2 of the principal rules.

4. Commentary

Rule 2: This will amend the title of the principal rules from "(2020-2024)" to "(2020-2025)".
Rule 3: This amendment will propose to extend the partial exemption to the year 2025.

5. Concluding sections

The amending rules shall be deemed to have come into force on 1st January 2025.

In case of queries, the general public is encouraged to contact the Malta Tax and Customs Administration (MTCA) on 153.

N.B. These Explanatory Notes are not intended to be an exhaustive description of the instrument nor a substitute thereof or a legislative supplement thereto. These Explanatory Notes do not purport to be an authoritative ruling on the interpretation of the legislation.

7th February, 2025

[1]These Explanatory Notes are in accordance with and for the purpose of article 3(2)(c) of the Small Business Act (Chapter 512 of the Laws of Malta).

Nru. 227

NUMRI ĠODDA TA' BIBIEN F'ĦAŻ-ŻEBBUĠ(M)

BIS-SAĦĦA tal-poteri mogħtija bl-artikolu 115 tal-Kodiċi tal-Liġijiet tal-Pulizija (Kap. 10), il-Prim Ministru għoġbu jordna illi n-numri/ismijiet ta' bibien fit-triq imsemmija f'Ħaż-Żebbuġ(M), hawn taħt elenkati u speċifikati f'din l-iskeda, għandhom jinbidlu kif jidher fl-iskeda msemmija.

No. 227

NUMBERING OF DOORS AT ĦAŻ-ŻEBBUĠ(M)

IN exercise of the powers conferred by section 115 of the Code of Police Laws (Cap. 10), the Prime Minister has been pleased to order that the numbers/names of the doors in the undermentioned street at Ħaż-Żebbuġ(M), specified in the subjoined schedule, be altered as stated in the said schedule.

SKEDA/*SCHEDULE*
ĦAŻ-ŻEBBUĠ(M)

TRIQ IL-PENIT

In-naħa tax-xellug meta tidħol minn Triq Giovanni Pullicino

Left side entering from Triq Giovanni Pullicino

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Sit bla bini	1
Sit bla bini	3
Sit bla bini	5
Bieb bla numru	7
Blue Angel	9
L-Għabex	11
Daħla għall-garaxxijiet	13
Garaxx	15
St Jude House	17
Garaxx	19
13, Rodcar	21
Garaxx	23
Highlander	25
Garaxx	27
Casa Carisma	29
Garaxx	31
Gampula	33
Garaxx	35
Mariapoli	37
St Philip (Garaxx)	39
Old Trafford	41

In-naħa tal-lemin meta tidħol minn Triq Giovanni Pullicino

Right side entering from Triq Giovanni Pullicino

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Bieb bla numru	2
Garaxx	4
Belveder	6
Yucca	8
Garaxx	10
Garaxx	12
Garaxx	14
Daħla għall-garaxxijiet	16
Desert Rose	18
Sapphire	20
2, Bourton Lodge	22
5, Sarasin	24
Alexandra Mansions	26
Glencoe	28
Bieb bla numru	30
Sit bla bini	32
Sit bla bini	34
Sit bla bini	36
Sit bla bini	38
Garaxx	40
Landzral	42
Sunflower House	44
Garaxx	46
Pace House	48
Garaxx	50
Garaxx	52
Bieb bla numru	54

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Shady Rest	56
Carmel Garage	58

Is-7 ta' Frar, 2025

7th February, 2025

Nru. 228

No. 228

NUMRI ĠODDA TA' BIBIEN FIL-MELLIEĦA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 1131 tat-13 ta' Ottubru, 2017, taħt it-titlu 'Numri ġodda ta' bibien fil-Mellieħa', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

NUMBERING OF DOORS AT IL-MELLIEĦA

Amendments

WITH reference to Government Notice No. 1131 dated 13th October, 2017, under the title 'Numbering of doors at Il-Mellieħa', the following amendments in **bold** should be made.

IL-MELLIEĦA

2. TRIQ SAN ĠUŻEPP

In-naħa tax-xellug meta tidħol minn Triq il-Kappillan Magri

Left side entering from Triq il-Kappillan Magri

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq il-Kappillan Magri

Right side entering from Triq il-Kappillan Magri

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
St Joseph	34
Bieb bla numru (Dar)	36
Victoria House	38
Bieb bla numru (Dar)	40
Carmel	42
Bieb bla numru (Dar)	44
Daħla għall-garaxxijiet	46

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
34, St Joseph	34
36	36
Bieb bla numru	**38**
Bieb bla numru	**40**
Bieb bla numru	**42**
Daħla għall-garaxxijiet	**44**
46 (Daħla għall-garaxxijiet)	46

Nru. 229

NUMRI ĠODDA TA' BIBIEN FIL-MOSTA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 785 tal-14 ta' Settembru, 2001, taħt it-titlu 'Numri ġodda ta' bibien fil-Mosta', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 229

NUMBERING OF DOORS AT IL-MOSTA

Amendments

WITH reference to Government Notice No. 785 dated 14th September, 2001, under the title 'Renumbering of doors at Il-Mosta', the following amendments in **bold** should be made.

IL-MOSTA

57. TRIQ RUŻAR BRIFFA

In-naħa tax-xellug meta tidħol minn Triq il-Katakombi tal-Bistra		In-naħa tal-lemin meta tidħol minn Triq il-Katakombi tal-Bistra	
Left side entering from Triq il-Katakombi tal-Bistra		*Right side entering from Triq il-Katakombi tal-Bistra*	
Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Le Pocard	1		
Garaxx	3		
Wintergreen	5		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Mi Sueno	**1**		
1, Emerald Court	**1A**		
Il-Merill	**1B**		
3 (Garaxx)	3		
5, Wintergreen	5		

Is-7 ta' Frar, 2025

7th February, 2025

Nru. 230

NUMRI ĠODDA TA' BIBIEN FIL-MOSTA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 647 tas-27 ta' Lulju, 2001, taħt it-titlu 'Numri ġodda ta' bibien fil-Mosta', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 230

NUMBERING OF DOORS AT IL-MOSTA

Amendments

WITH reference to Government Notice No. 647 dated 27th July, 2001, under the title 'Renumbering of doors at Il-Mosta', the following amendments in **bold** should be made.

IL-MOSTA

61. TRIQ WATA

In-naħa tax-xellug meta tidħol minn Triq Brittanja		In-naħa tal-lemin meta tidħol minn Triq Brittanja	
Left side entering from Triq Brittanja		*Right side entering from Triq Brittanja*	
Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Rivendell	5		
3, Sacred Heart	7		

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
4	9		
Bieb bla numru (Dar)	11		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
5, Rivendell	5		
Garaxx	**7**		
Garaxx	**7A**		
Bieb bla numru (Flettijiet)	**7B**		
Ħanut	**9**		
Garaxx	**9A**		
Garaxx	**9B**		
11, **Winter Cherry/Wind Chimes**	11		

Is-7 ta' Frar, 2025

Nru. 231

NUMRI ĠODDA TA' BIBIEN FIN-NAXXAR

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 959 tal-1 ta' Diċembru, 2000, taħt it-titlu 'Numri ġodda ta' bibien fin-Naxxar', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

7th February, 2025

No. 231

NUMBERING OF DOORS AT IN-NAXXAR

Amendments

WITH reference to Government Notice No. 959 dated 1st December, 2000, under the title 'Renumbering of doors at In-Naxxar', the following amendments in **bold** should be made.

IN-NAXXAR

24. TRIQ FRANZA

In-naħa tax-xellug meta tidħol minn Triq l-Emigranti

Left side entering from l-Emigranti

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq l-Emigranti

Right side entering from Triq l-Emigranti

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	2
Garaxx	4
Garaxx	6
Bliss	8
41, Cyclamen	10

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
2 (Garaxx)	2
4 (Garaxx)	4
Garaxx	**6**

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
8, Hill Side Perch (Flettijiet)	**8**
10, Cyclamen	10

Is-7 ta' Frar, 2025

7th February, 2025

Nru. 232

No. 232

NUMRI ĠODDA TA' BIBIEN FIN-NAXXAR

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 629 tal-20 ta' Lulju, 2001, taħt it-titlu 'Numri ġodda ta' bibien fin-Naxxar', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

NUMBERING OF DOORS AT IN-NAXXAR

Amendments

WITH reference to Government Notice No. 629 dated 20th July, 2001, under the title 'Renumbering of doors at In-Naxxar', the following amendments in **bold** should be made.

IN-NAXXAR

37. TRIQ LELI FALZON

In-naħa tax-xellug meta tidħol minn Triq Giuseppe Stivala

Left side entering from Giuseppe Stivala

In-naħa tal-lemin meta tidħol minn Triq Giuseppe Stivala

Right side entering from Triq Giuseppe Stivala

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Hacienda	123		
Giuseppe Maria	125		
Ħewewa	127		
Garaxx	129		
Il-Ġilju	131		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
123, Hacienda	123		
Bieb bla numru	**125**		
Denver Court	**125A**		
Bieb bla numru	**127**		
Daħla għall-garaxxijiet	**127A**		
Bieb bla numru	**127B**		
129 (Garaxx)	129		
131, Il-Ġilju	131		

Is-7 ta' Frar, 2025

7th February, 2025

Nru. 233

NUMRI ĠODDA TA' BIBIEN FIS-SIĠĠIEWI

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 632 tas-27 ta' Awwissu, 1999, taħt it-titlu 'Numri ġodda ta' bibien fis-Siġġiewi', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 233

NUMBERING OF DOORS AT IS-SIĠĠIEWI

Amendments

WITH reference to Government Notice No. 632 dated 27th August, 1999, under the title 'Renumbering of doors at Is-Siġġiewi', the following amendments in **bold** should be made.

IS-SIĠĠIEWI

50. TRIQ IS-SALIB

In-naħa tax-xellug meta tidħol minn Triq Blat il-Qamar

Left side entering from Triq Blat il-Qamar

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Massabielle	19
Garaxx	21
Garaxx	23

In-naħa tal-lemin meta tidħol minn Triq Blat il-Qamar

Right side entering from Triq Blat il-Qamar

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Bieb bla numru (Dar)	26
Garaxx	28
Tetra	30
Garaxx	32
Garaxx	34
61, Redentur	36
Edera	38
Garaxx	40
Val Di Luna	42

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
19, **Massabielle**	19
21 (Garaxx)	21
Garaxx	**21A**
23 (Garaxx)	23

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
26, Ġisimina	26
28 (Garaxx)	28
Valley Ridge, Blk B	**30**
Bieb bla numru	**30A**
Bieb bla numru	**32**
2, Pearl	**34**
Valley Ridge, Blk A	**36**
38, Edera (Flettijiet)	**38**
Garaxx	**40**
42, **Tbissima**	42

Nru. 234

NUMRI ĠODDA TA' BIBIEN F'ĦAL SAFI

Prolungament

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 1303 tat-18 ta' Ottubru, 2019, taħt it-titlu 'Numri ġodda ta' bibien f'Ħal Safi', għandu jsir dan il-prolungament kif indikat b'tipi **grassi**.

No. 234

NUMBERING OF DOORS AT ĦAL SAFI

Prolongation

WITH reference to Government Notice No. 1303 dated 18th October, 2019, under the title 'Numbering of doors at Ħal Safi', the following prolongation in **bold** should be made.

ĦAL SAFI

TRIQ SALVU CAUCHI

In-naħa tax-xellug meta tidħol minn Triq in-Nassaba

Left side entering from Triq in-Nassaba

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq in-Nassaba

Right side entering from Triq in-Nassaba

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	28

għandhom jiżdiedu
should be added

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	**30**
Garaxx	**32**
34 (Garaxx)	**34**

Is-7 ta' Frar, 2025

7th February, 2025

Nru. 235

ATT DWAR IL-ĦADDIEMA D-DEHEB U L-ĦADDIEMA L-FIDDA (ARĠENTIERA) (KAP. 46)

IL-KUMMISSARJU tat-Taxxi Interni jgħarraf illi, fid-data li tidher hawn taħt, il-prezz tad-deheb u l-fidda li fuqu huma bbażati l-valutazzjonijiet magħmulin mill-Konslu għall-Ħaddiema d-Deheb u l-Ħaddiema l-Fidda ġie ffissat għall-finijiet tal-artikolu 14 tal-imsemmi Att kif ġej:

No. 235

GOLDSMITHS AND SILVERSMITHS ACT (CAP. 46)

THE Commissioner of Inland Revenue notifies that, on the date shown hereunder, the price of gold and silver on which valuations made by the Consul for Goldsmiths and Silversmiths are based has been fixed for the purposes of article 14 of the said Act as follows:

Data *Date*	Deheb Pur Gramma *Pure Gold* *Grams*	Fidda Pura Gramma *Pure Silver* *Grams*
7.2.2025	€88.554	€0.999

Is-7 ta' Frar, 2025

7th February, 2025

Nru. 236

TISMIJA TA' TOROQ F'MALTA

BIS-SAĦĦA tal-poteri mogħtija bil-Leġiżlazzjoni Sussidjarja 363.10, il-Prim Ministru ordna t-tismija tat-toroq kif speċifikat u indikat hawn taħt.

No. 236

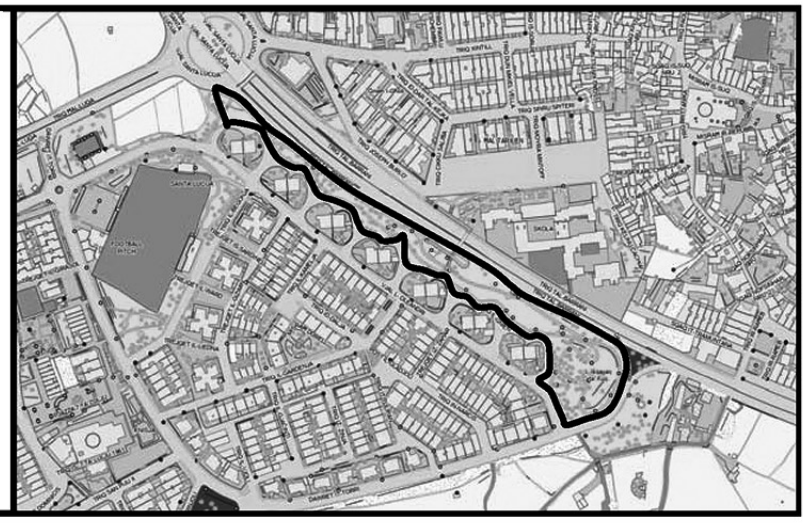
NAMING OF STREETS IN MALTA

IN exercise of the powers conferred by Subsidiary Legislation 363.10, the Prime Minister has directed the naming of the streets as specified and indicated hereunder.

SANTA LUĊIJA

Spazju rikreattiv mingħajr isem uffiċjali, indikat fuq il-mappa hawn riprodotta, jissemma:

SPAZJU RIKREATTIV
RAYMOND MAHONEY
KITTIEB U POETA
1949 - 2023



SANTA LUĊIJA

Trejqa mingħajr isem uffiċjali li tidħol għaliha minn Vjal l-Oleandri, indikata b'linja fuq il-mappa hawn riprodotta, tissemma:

TREJQET 'ĠENSNA'



BUBAQRA, IŻ-ŻURRIEQ

Wesgħa mingħajr isem uffiċjali li tibda k/m Triq in-Nigret u tispiċċa k/m Triq l-Iskulturi Fabri, indikata b'linja fuq il-mappa hawn riprodotta, tissemma:

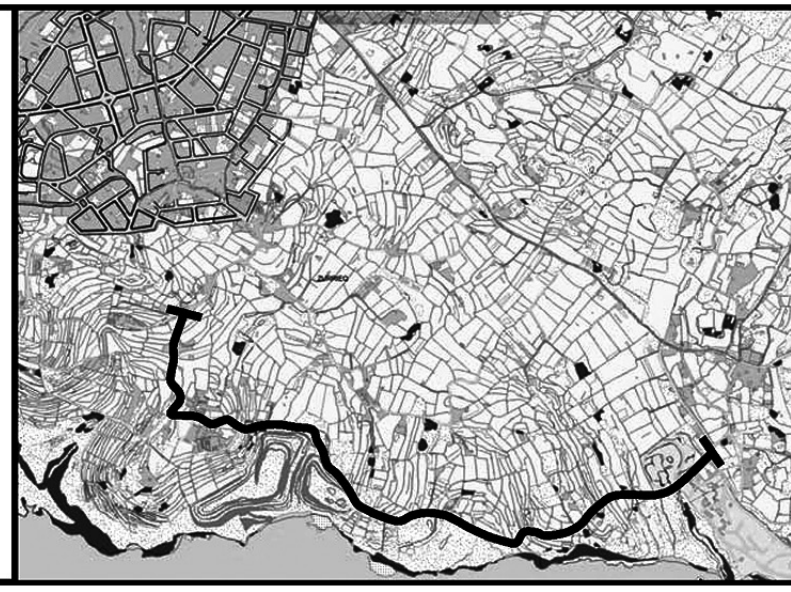
WESGĦA
CLEMENT SCHEMBRI
ĦABBRIEKI FIR-RAĦAL
1922 - 1992



IŻ-ŻURRIEQ

Triq mingħajr isem uffiċjali li tibda k/m Triq il-Vittmi tan-Nar Żrieraq u tispiċċa k/m Triq il-Pluvieri, indikata b'linja fuq il-mappa hawn riprodotta, tissemma:

TRIQ
WIED IL-FULIJA



Is-7 ta' Frar, 2025

Nru. 237

AVVIŻ GĦALL-GĦANIJIET TAL-ATT TAL-1996 DWAR GWARDJANI PRIVATI U UFFIĊJALI TAL-KOMUNITÀ (KAP. 389)

IL-KUMMISSARJU tal-Pulizija, skont l-artikoli 7 u 8 tal-Att tal-1996 dwar Gwardjani Privati u Uffiċjali tal-Komunità, b'din jgħarraf li rċieva dawn l-applikazzjonijiet kif imsemmija hawn taħt:

7th February, 2025

No. 237

NOTICE IN TERMS OF THE PRIVATE GUARDS AND COMMUNITY OFFICERS (CAP. 389)

THE Commissioner of Police, in terms of articles 7 and 8 of the Private Guards and Community Officers Act 1996, hereby notifies that the following applications as mentioned hereunder have been received:

Applikazzjoni għal-liċenzja bħala Gwardjan Privat
Application for licence of a Private Guard

Isem u kunjom *Name and Surname*	Nru tal-Karta tal-Identità *Identity Card No.*	Indirizz *Address*
Nigel Buttigieg	326968M	1, Laska, Triq il-Batterija taż-Żonqor, Marsaskala
Dharma Raj Dhakal	417264A	Sea View, Flat 5, Triq il-Qawra, San Pawl il-Baħar
Samaya Cassar	2807L	80, Rose, Triq Reġjonali, Santa Venera
Christopher Sawyer	196170M	21, Princess, Flat 12, Triq il-Prinċipessa Margerita, L-Imsida
Josef Scicluna	174778M	Emerald Crt, Flat 6, Triq Ġensu Busuttil, Il-Fgura
Padam Pun	315782A	42, Mae Rose, Flat 11B, Triq il-Baċir, L-Imsida
Adeagbo Adefolalu Agbaje	119011L	22, Triq San Pawl, Ir-Rabat
Dalwinder Singh	365670A	Vilhena Court Flat 12, Triq il-Ħġejjeġ, San Pawl il-Baħar
Anjumanara Arju	239446A	111, Flat 1, Triq Dun Marju, Ħal Qormi
Albert Owusu Ansah	473355A	Denise Crt, Flat 1, Triq Emanuele Pinto, San Pawl il-Baħar
Jim Ryant Gorospe	456234A	Mirabelle Crt, Flat 8, Triq Emanuele Pinto, San Pawl il-Baħar

Mohammed Abdul Munna	461407A	St George's Park Hotel, Room 681, Triq id-Dragunara, San Ġiljan
Deepak Baral	223369A	15, Triq Tal-Ġebel, Birżebbuġa
Victoria Calleja	53925A	142, Triq San Bastjan, Ħal Qormi
Ngozi Obiageri Bonello	393280A	12, Flat 2, Triq Leli Camilleri, Iż-Żurrieq
Renald Magro	127580M	Ent. 71, Flat 1, Triq Santa Liena, Bormla
Carmel Parnis	80766M	57, Our Nest, Triq Gabriele Henin, Pembroke
Kevin Farrugia	269381M	3, Blk 16C, Flat 1, Triq il-Gendus, Bormla
Philip Farrugia	312581M	16, Emerald, Flat 1, Triq Ħal Ġwann, Iż-Żejtun
Alexander Pisani	589685M	Armand Crt, Flat 3, Triq il-Glieba, San Pawl il-Baħar
Brian Zarb	198472M	25, Redent Rose, Triq Frans Grech, Marsaskala
Helen Borg	310263M	Micallef Sultana Crt, Blk G, Flat 4, Triq Bella Vista, San Ġwann
Sajan Tamang	412587A	46, Family Tree, Flat 7, Triq il-Marlozz, Il-Mellieħa
Onyinyechi Ikechukwu Igbokwe	475130A	25, Premiere Crt, Flat 1, Triq Francis Zammit, San Ġiljan
Ugochukwu Joseph Mbaebie	471543A	32, Devine Mercy, Triq is-Silġ, Marsaxlokk
Gracie Galea	568176M	App Ind, Ent. C, Flat 7, Triq il-Villa tal-Ammirall, Il-Kalkara
Sukriye Nazli Bal	360805L	53, St Michael Flat 2, Triq il-Qaliet, Marsaskala
Christopher Fenech	482570M	50, Osprey Crt, Flat 5, Triq Stiefnu Zerafa, Ħal Għargħur
Vince Galdes	209881M	Darini, Triq il-Ħawt, Ħaż-Żabbar
Silvio Muscat	448871M	5, Our Nest, Triq il-Ġemmugħa, Marsaskala
Marc Anthony Mifsud	46603L	10, Mid-Dlam għad-Dawl, Triq Matty Grima, Bormla
Chris Farrugia	139906L	Gratia Plena, Flat 1, Triq Ġnien Xibla, Ix-Xagħra, Għawdex
Emanuel Bezzina	225765M	Gold Finch, Triq San Leonardu, Ħaż-Żabbar
Valentino Micallef	769351M	81, Thames, Triq Mons. Alfred Mifsud, Birkirkara
Glenn Debattista	49292M	Elgiar, Flat 2, Triq ix-Xriek, L-Imqabba
Julia Azzopardi	354273M	3, Costa Del Sol, Flat 6, Triq Ta'Zandu, San Pawl il-Baħar
Mazharul Islam	277568A	57, Richmond Crt, Blk B Flat 2, Triq l-Arznell, San Pawl il-Baħar
Nikola Kosanin	355664A	Blk C, Flat 107, Triq ir-Rabat, Iż-Żebbuġ, Għawdex
Nabina Giri	317918A	Taċ-Ċawla Court, Mais 4, Triq Ġużeppi Penza, Ħal Luqa
Sunil Thapa	331118A	Taċ-Ċawla Court, Mais 4, Triq Ġużeppi Penza, Ħal Luqa
Vladimir Makragic	237563A	34, Blue Lagoon, Flat 4, Triq il-Mazzola, San Pawl il-Baħar
Deivids Marahovs	LV6338625	Blk 3, Ent. O, Flat 3, Triq Patri Gustinu Sant, Santa Venera
Bernard Bugeja	290455M	114, Windward, Flat 3, Triq Lia, Ħaż-Żabbar
Joseph Mizzi	488683M	16, St Joseph, Triq il-Gudja, Ħal Għaxaq
Nadia Lotfi Grech	241009L	7, Triq l-Imdina, Sqaq Nru 1, In-Naxxar
Martin Agius	324568M	90, Triq Viani, Tas-Sliema
Clayton Farrugia	112691M	11, Triq Sant'Antnin, Ħal Tarxien
George Mangion	525371M	187, Tesmarie Flat 1, Triq Francesco Buhagiar, Birkirkara
Alexina Debono	208252M	Binja Hersi, Ent. D, Flat 5, Triq Dun Anton Vella, Is-Siġġiewi
Sonia (Maria Assunta) Psaila	486671M	8, Bien Venue, Triq Ġużeppi Ciappara, Ħal Qormi
Josephine Pace	300471M	7, St Joseph, Triq Katerina Vitale, Santa Luċija

Walid Ibrahim	153443A	Ximelajs, Flat 1, Sqaq Stagno, Ħal Qormi
Shubham Kumar	434381A	40, The Oaks, Triq is-Sajf, il-Mosta
Kuldeep Singh	459132A	Brandon Flats, Flat 7, Triq Gulju, San Pawl il-Baħar
Joel Osarodion Ogiemwonyi	458095A	8, Triq Ħal Saflieni, Raħal Ġdid
Ishwari Paudel	458184A	28, Bedrock, Flat 2, Triq Emanuel Benjamin Vella, Birkirkara
Andrijana Blozic	198647A	88, Geranium Flat 2, Triq iċ-Ċern, San Pawl il-Baħar
Nepsuhang Rai	458179A	57, Triq Santa Katarina, Ħal Qormi
Marcella Bugeja	11871 (G)	15, Ir-Roqna, Triq Santa Marija, Ix-Xewkija Għawdex
Shantell Spampinato	184601L	Cherry Blossom Crt, Flat 3, Triq l-Imdina, Ħal Qormi
Rose Marie Wells	300191M	46, Flat 6, Triq Marsamxett, Il-Belt Valletta
Alexandra Attard Grech	47671M	Brooksandpaul, Triq San Ġiljan, Birkirkara
Dion Farrugia	436389M	115, Flat 9, Triq San Duminku, Il-Belt Valletta
Gilbert Busuttil	38195M	Yellow Crt, Flat 5, Triq A. Caligari, Ħaż-Żabbar
John Farrugia	263566M	4, Shik Apts, Flat 29, Triq Sant'Anna, Marsaskala
Ludvic Fardell	182977M	Sharlud, Triq l-Isqof Tumas Gargallo, Ħal Tarxien
Kerston Calamatta	370802L	109, Triq San Ġwann, Bormla
Stanley Magro	316272M	Sakeena, Triq Manwel Sciberras, Il-Qrendi
Nival Mohamed Yousef Elkasas	187727A	130, The Highlands, Flat 6, Triq Salvu Buhagiar, Marsaskala
Ibukun Rotimi Alaje	454935A	14 St Anthony, Triq Tax-Xerriek, Marsaxlokk
Naomi Cutajar	355899M	App Indipendenza, Blk B, Flat 24, Triq Maria De Dominicis, Santa Luċija
Rita Zammit	46772M	10, Morning Breeze, Triq Dun Bartilmew Attard, Ħaż-Żebbuġ
Josephine Borg	183971M	4, Maria Grazzia, Triq Sir Philip Pullicino, L-Imtarfa
Rita Vassallo	21367M	32, Triq l-Orkideja, L-Imtarfa
Mary Rose Cachia	480169M	95, The Mulberry, Flat 2, Vjal il-Blue Grotto, Iż-Żurrieq
Carmen Vella	176369M	142, Volatta Pink Diamond, Triq Bieb is-Sultan, Ħaż-Żabbar
Michael Grima	580551M	28, Triq La Sengle, Marsaskala
Matthew Bonello	551587M	Ivory Crt, Flat 5, Triq il-Madonna tal-Karmnu, Santa Venera
Jean-Pierre Frendo	562886M	93, Myrtle Apts, Flat 5, Triq tal-Mensija, San Ġwann
Vincent Bongailas	302564M	St Edward, Flat 3, Triq l-Isptar Navali, Il-Kalkara
Jonathan Xuereb	89888M	161, Joyax, Triq Ġużè Damato, Ħal Tarxien
Michelle Vidal Fernandez	346539A	53, Dar Wied Żembaq, Triq in-Noqra, Birżebbuġa
Richelda Ortiz Malupa	155575A	60, Rosita, Flat 4, Triq J. Borg, L-Imsida
MD Maminur Rahman	263064A	May, Flat 1, Triq Santa Marija, Marsaskala
Nikola Grozdanovic	178915A	17 Q6, Blk E, Flat 8, Triq il-Majjiera, San Pawl il-Baħar
Dejuan Ebejer Mizzi	125705L	The Village Crt, Flat 1, Triq Lapsi Triq Ġdida Fi, Ħal Qormi
Jason Caruana	413180M	198, Binja Silvio Parnis, Mais 703, Triq Dun Manwel Zammit, Is-Siġġiewi
Mark Piscopo	52481M	30, Falcon Crt, Flat 2, Triq San Pawl, Il-Gudja
Carolina Falzon	268471M	46, Waterfall, Flat 1, Triq l-Ahwa Ghigo, L-Imqabba
Ruth Psaila	8175M	L-Għorfa, Triq il-Mitħna, Ħ'Attard

Charmaine Borg	158081M	243, Triq F. S. Caruana, Birkirkara
Julian Borg	9088 G	Triton, Triq l-Isptar San Ġiljan, Il-Fontana, Għawdex
Claude (Claudio) Zammit	186776M	35, Razzett tal-Merħliet, Triq il-Merħliet, Ir-Rabat
Evan Marmara	182485M	25, Flat 1, Triq il-Punent, Il-Belt Valletta
Bernice Gerada	7887M	Rainbow Crt, Flat 1, Triq l-Eroj, Ħaż-Żebbuġ
Eskeland Pepa	241668A	11, Triq iż-Żurrieq, Birżebbuġa

Kull persuna tista', fi żmien xahar mill-pubblikazzjoni ta' dan l-avviż, toġġezzjona bil-miktub lill-Kummissarju dwar il-ħruġ ta' dawn il-liċenzi għal xi waħda mir-raġunijiet imsemmija fl-artikolu 10 tal-Att tal-1996 dwar Gwardjani Privati u Uffiċjali tal-Komunità, li huma:

(a) meta l-applikant jew xi uffiċjali tal-applikant jew persuna oħra li jkollha kontroll effettiv tas-servizzi li jkunu se jiġu pprovduti mill-applikant.

(i) tkun instabet ħatja f'Malta jew xi mkien ieħor ta' xi delitt kontra s-sigurtà tal-Istat, jew ta' xi offiża volontarja fuq il-persuna jew ta' xi delitt kontra proprjetà jew kontra l-fiduċja pubblika jew ta' xi delitt gravi ieħor; jew

(ii) tkun iddikjarata falluta jew meta l-qagħda finanzjarja tagħha tkun prekarja jew xort'oħra tagħmel lill-applikant mhux adatt; jew

(iii) tkun tkeċċiet mill-pulizija jew mill-forzi armati jew mis-servizz tal-ħabs minħabba xi reat jew xi nuqqas ieħor fl-imġiba; jew(b) dwar xi tagħrif li jkun ta' interess pubbliku; jew

(iv) tkun uffiċjal pubbliku jew membru tal-Pulizija jew Forzi Armati jew tas-servizz tal-ħabs; jew

(b) dwar xi tagħrif li jkun ta' interess pubbliku; jew

(c) meta l-applikant ma jkollux il-kwalifiki meħtieġa kif jista' jkun preskritt bl-Att jew taħtu.

Is-7 ta' Frar, 2025

Any person may, within one month from the publication of this notice, object in writing to the Commissioner about the issue of the above licences on any of the grounds listed in section 10 of the Private Guards and Community Officers Act 1996, which are:

(a) where the applicant or any officer of the applicant or any person who has an effective control of the services to be provided by the applicant.

(i) has been convicted in Malta or elsewhere of any crime against the safety of the state, or of any crime of voluntary harm or injury to any person or any crime against property or public trust or any other serious crime; or

(ii) has been declared bankrupt or his financial position is precarious or otherwise renders the applicant unsuitable; or

(iii) has been discharged from the police or armed forces or the prison services because of any offence or other misbehaviour; or

(iv) is a public officer or a member of the police or armed forces or the prison services; or

(b) when information is available which is in the public interest; or

(c) where the applicant does not possess the necessary qualifications as may be prescribed by or under the Act.

7th February, 2025

Nru. 238

TERMINAZZJONI TA' KIRI TA' RABA'

Emenda

NGĦARRFU b'din illi b'referenza għan-Notifikazzjoni tal-Gvern Nru. 1395, ippubblikata fil-Gazzetta tal-Gvern Nru. 21,330 tat-18 ta' Ottubru, 2024 f'paġna 26,767, il-pjanta kellha tkun P.D 259_88_A_2 u mhux P.D 259_88_2.

Is-7 ta' Frar, 2025

Nru. 238

TERMINATION OF AGRICULTURAL LEASE

Amendment

IT is hereby notified that, with reference to Government Notice No. 1395, published in Government Gazette No. 21,330 of the 18th October, 2024 on page 26,767, the plan should read P.D 259_88_A_2 and not P.D 259_88_2.

7th February, 2025

Nru. 239

BORD TAL-WARRANT TAR-RESTAWRATURI

Lista ta' Konservaturi-Restawraturi bil-Warrant

DIN li ġejja hija lista ta' Konservaturi-Restawraturi bil-Warrant sat-28 ta' Jannar, 2025, irreġistrati skont l-Att dwar il-Patrimonju Kulturali (Kap. 445).

Is-7 ta' Frar, 2025

No. 239

RESTORERS WARRANT BOARD

List of Warranted Conservators-Restorers

THE following is a list of Warranted Conservators-Restorers as on 28th Janaury, 2025, registered in terms of the Cultural Heritage Act (Cap. 445).

7th February, 2025

Warrant Nru *Warrant No.*	Data tal-Ħruġ *Date of Issue*	Kunjom *Surname*	Isem *Name*	KI/Nru tal-Passaport *ID/Passport No.*	Certifikat/i tal-Prattika *Practicing Certificate/s*		
001	8/10/2020	Spagnol	Anthony	0610760M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)
002	8/10/2020	Bugeja	David Frank	0033680M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)
003	8/10/2020	Zammit Lupi	Theresa	0437072M	Books and Paper		
004	8/10/2020	Briffa	Chanelle	0425992M	Books and Paper		
005	8/10/2020	Bonavia	Claire	0241467M	Textiles		
006	8/10/2020	Formosa	Michael	0075766M	Paintings (Panel)	Wood	
007	8/10/2020	Sultana Harkins	Simon	0361086M	Books and Paper		
008	8/10/2020	Ross	Ingrid-Elizabeth	0383672M	Objects (Ceramic and Glass)	Objects (Metal)	Objects (Stone)
009	8/10/2020	Pasian	Chiara	YB4244995	Paintings (Wall)		
010	8/10/2020	Chetcuti	Francis	0163371M	Objects (Ceramic and Glass)	Objects (Metal)	Objects (Stone)
011	8/10/2020	Licari	James	0021381M	Objects (Ceramic and Glass)	Objects (Metal)	Objects (Stone)
012	8/10/2020	Dimech	Joanne	0427185M	Objects (Ceramic and Glass)	Objects (Metal)	Objects (Stone)
013	8/10/2020	Borg	Sephora	0446090M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)
014	8/10/2020	Sultana	Francesco	0604091M	Objects (Ceramic and Glass)	Objects (Metal)	Objects (Stone)

Warrant Nru	Data tal-Ħruġ	Kunjom	Isem	KI/Nru tal-Passaport	Certifikat/i tal-Prattika			
Warrant No.	*Date of Issue*	*Surname*	*Name*	*ID/Passport No.*	*Practicing Certificate/s*			
015	8/10/2020	Bugeja	Pierre	0234078M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	Polychrome Sculpture
016	8/10/2020	Bonnici	Louiselle	0116169M	Books and Paper			
017	8/10/2020	Cachia Psaila	Ritienne	0136084M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	
018	8/10/2020	Porter	Jennifer Herrick	0124921A	Paintings (Wall)			
019	8/10/2020	Muscat	Francesca	281379M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	
020	8/10/2020	Camilleri	Lisa	0101988M	Books and Paper			
021	8/10/2020	Galea	Lindsay	0061683M	Books and Paper			
022	8/10/2020	Lentini	Jeanelle	0059490M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	
023	8/10/2020	Hili Micallef	Joanna	0236776M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	
024	8/10/2020	Saliba	Charlene	0152983M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	
025	8/10/2020	Sciberras	Amy	0427186M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	
026	6/17/2021	Parisi	Cetty	0187121A	Objects (Stone)	Objects (Ceramics)	Wood (Picture Frames)	
027	6/17/2021	Debono	Nathalie	0002994M	Paintings (Wall)			
028	6/17/2021	Buhagiar	Robert	0446475M	Pipe Organs (Internal Sound Elements)			
029	6/17/2021	Montereali	Luigi	0188691A	Objects (Stone)	Paintings (Wall)		
030	6/17/2021	Wilhelmina Huij-van Welzen	Jeannette Elisabeth	0013502A	Textiles			
031	6/17/2021	Abela	Vince	0327061M	Wooden Furniture and Timber Elements			
032	6/17/2021	Camilleri Cauchi	Aaron	0164979M	Papier Machè Polychrome Statues			

Warrant Nru	Data tal-Ħruġ	Kunjom	Isem	KI/Nru tal-Passaport	Certifikat/i tal-Prattika			
Warrant No.	*Date of Issue*	*Surname*	*Name*	*ID/Passport No.*	*Practicing Certificate/s*			
033	6/17/2021	Grima	Agatha	0016266M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	Polychrome Sculpture
034	6/17/2021	Alescio	Adriana	0156424A	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	Polychrome Sculpture
035	6/17/2021	Camilleri	Omar	0509778M	Polychrome Sculpture			
036	6/17/2021	Caruana	Brian	0285867M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	Polychrome Sculpture
037	6/17/2021	Lupo	Valentina	0555884M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	Polychrome Sculpture
038	6/17/2021	Zenzani	Maria Grazia	0065404A	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	Polychrome Sculpture
039	6/17/2021	Aquilina	Josef	0349979M	Wood			
040	6/17/2021	Vella	Carmel k/a Charles	0009266G	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	Polychrome Sculpture
041	6/17/2021	Yeomans Gafà	Sarah Marie	0201887M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	
042	6/17/2021	Formosa	Connie	0017798A	Objects (Ceramics and Glass)	Objects (Metals)	Objects (Stone)	
043	6/17/2021	Cassar	Robert	0282576M	Objects (Ceramics and Glass)	Objects (Metals)	Objects (Stone)	
044	6/17/2021	Abela	Roderick	0444082M	Paintings (Canvas)	Paintings (Panel)	Paintings (Wall)	Polychrome Sculpture
045	6/17/2021	Sammut	Antonia	0461065M	Objects (Ceramics and Glass)	Objects (Metals)	Objects (Stone)	
046	6/17/2021	Dimech	Simon Patrick	0202282M	Books and Paper			
047	07/11/2022	Camilleri	Carmel	0372870M	Stone (Buildings and Statuary)			
048	07/11/2022	Cauchi	Kenneth	0374974M	Objects (Ceramics and Glass)	Objects (Metals)	Objects (Stone)	
049	07/11/2022	Gallo	Noel	0021481M	Pipe Organs Only			
050	07/11/2022	Plummer	David	0234722A	Books and Paper			
051	13/07/2023	Bonnici	Analise	0174395M	Paintings (Canvas)	Paintings (Wood)		

Warrant Nru *Warrant No.*	Data tal-Ħruġ *Date of Issue*	Kunjom *Surname*	Isem *Name*	KI/Nru tal-Passaport *ID/Passport No.*	Certifikat/i tal-Prattika *Practicing Certificate/s*		
052	13/07/2023	Bugeja	Semira	0526291M	Paintings (Stone)		
053	13/07/2023	Saliba	James	0123480M	Wood		
054	13/07/2023	Aquilina	Joseph	0351560M	Wood (Structures of Wood)		
055	13/07/2023	Zammit	Emanuel	0037857M	Paintings (Canvas)	Paintings (Stone)	
056	15/01/2024	Portelli	Sarah	0447894M	Books and Paper		
057	15/01/2024	Gutierrez Parera	Raquel	0165561A	Paintings (Canvas)	Paintings (Wall)	Polychrome Sculpture
058	21/08/2024	Borg	Maria	0350295M	Books and Paper		
059	21/08/2024	Bonello	Raymond	0032868G	Marble Marketry		
060	16/12/2024	Sabella	Pierangelo	0268359A	Wood		
061	16/12/2024	Vella	Rachel	250896M	Paintings (Canvas)	Paintings (Panel)	
062	16/12/2024	Azzopardi	Andrei	453297M	Paintings (Canvas)	Paintings (Panel)	

Nru. 240

BORD TAL-WARRANT TAR-RESTAWRATURI

Lista ta' Detenturi ta' Ċertifikat ta' Ħiliet fil-Wirt Kulturali

DIN li ġejja hija lista ta' detenturi ta' Ċertifikat ta' Ħiliet fil-Wirt Kulturali sat-28 ta' Jannar, 2025, irreġistrati skont l-Att dwar il-Patrimonju Kulturali (Kap. 445).

Is-7 ta' Frar, 2025

Ċertifikat Nru *Certificate No.*	Data tal-Ħruġ *Date of Issue*	Kunjom *Surname*	Isem *Name*	KI/Nru tal-Passaport *ID/Passport No.*	Oqsma tal-Prattika *Area/s of Practice*
001	1/15/2024	Borg Cilia	Antoine	386682M	Stone
002	1/15/2024	Sciberras	Edmond	399368M	Wood
003	8/7/2024	Caruana	Charles	726262M	Wood
004	8/7/2024	Baldacchino	Elica	556589M	Stone
005	8/7/2024	Sant	Josef	261187M	Stone

No. 240

RESTORERS WARRANT BOARD

List of Holders of a Heritage Skills Certificate

THE following is is a list of holders of a Heritage Skills Certificate as on 28th January, 2025, registered in terms of the Cultural Heritage Act (Cap. 445).

7th February, 2025

Ċertifikat Nru *Certificate No.*	Data tal-Ħruġ *Date of Issue*	Kunjom *Surname*	Isem *Name*	KI/Nru tal-Passaport *ID/Passport No.*	Oqsma tal-Prattika *Area/s of Practice*	
006	8/7/2024	Vella	Anthony	0550090M	Stone	
007	8/7/2024	Farrugia	Marlon	456284M	Stone	
008	8/7/2024	Saliba	Josef Emanuel	21389M	Stone	
009	8/7/2024	Bonanno	Matthias	0372096M	Stone	
010	8/7/2024	Pace	Emman	275697M	Stone	
011	8/7/2024	Zerafa	Tristan-Lee	159397M	Stone	
012	8/7/2024	Agius	Glenn	424289M	Stone	
013	8/7/2024	Magro	Alan	573976M	Stone	
014	8/7/2024	Nunes	Gislene	0209375A	Books	Paper
015	8/7/2024	Cassar	Louis Andrew	535283M	Stone	
016	8/7/2024	Deguara	Anthony	0140195M	Stone	
017	8/7/2024	Borg	Darren Karl	400883M	Stone	
018	8/7/2024	Axisa	Elmar	308866M	Stone	
019	8/7/2024	Bellia	Abraham	0425867M	Stone	
020	8/7/2024	Fenech	Andrew	0477495M	Stone	
021	12/16/2024	Dalli	Josef	27290M	Stone	
022	12/16/2024	Gauci	Melvin	0262792M	Stone	
023	12/16/2024	Borg	Roderick	0528984M	Stone	
024	12/16/2024	Camilleri	Noel	35467M	Stone	
025	12/16/2024	Casha	Joseph	0086666M	Metal	
026	12/16/2024	Callus	Michael	0476986M	Stone	
027	12/16/2024	Gatt	Lawrence	142269M	Stone	
028	12/16/2024	Grixti	Benjamin	279864M	Stone	
029	12/16/2024	Smith	Kevin	176168M	Stone	
030	12/16/2024	Buhagiar	Joseph	321570M	Stone	
031	12/16/2024	Muscat	Mark	147870M	Stone	
032	12/16/2024	Mangion	Christopher	0439188M	Stone	
033	12/16/2024	Caruana	Cliff	0172190M	Stone	
034	12/16/2024	Abdilla	Patrick	248967M	Stone	
035	12/16/2024	Ellul	Joseph	208168M	Stone	
036	12/16/2024	Zammit	Christopher	69969M	Stone	
037	12/16/2024	Gauci	Mark	500287M	Stone	
038	12/16/2024	Attard	John	31170G	Stone	
039	12/16/2024	Vella	David	17968M	Stone	
040	12/16/2024	Borg	Antoine	165086M	Stone	
041	12/16/2024	Borg	Stephen	425166M	Stone	
042	12/16/2024	Scalpello	Lawrence	0766460M	Stone	
043	12/16/2024	Spiteri	Mario	18576M	Stone	
044	12/16/2024	Grech	Kelly Jo	0276298M	Stone	
045	12/16/2024	Cassar	Charlon	350770M	Stone	

Nru. 241

BORD TAL-WARRANT TAR-RESTAWRATURI

Lista ta' Detenturi ta' Ċertifikat ta' Warrant Temporanju

DIN li ġejja hija lista ta' detenturi ta' Ċertifikat ta' Warrant Temporanju sat-28 ta' Jannar, 2025, irreġistrati skont l-Att dwar il-Patrimonju Kulturali (Kap. 445).

Is-7 ta' Frar, 2025

Ċertifikat Nru *Certificate No.*	Data tal-Ħruġ *Date of Issue*	Kunjom *Surname*	Isem *Name*	KI/Nru tal-Passaport *ID/Passport No.*	Oqsma tal-Prattika *Area/s of Practice*
TW 01-24	12/1/2024	Murillo	Maria Dolores	PAP204678	Underwater Cultural Items
TW 02-24	12/1/2024	Jerdonekova	Ivana	BI7143255	Easel Paintings
TW 03-24	12/1/2024	Quevedo Bayona	Leyre	PAQ974765	Military and Naval Uniforms

No. 241

RESTORERS WARRANT BOARD

List of Temporary Warrant Certificate Holders

THE following is is a list of Temporary Warrant Certificate Holders as on 28th January, 2025, registered in terms of the Cultural Heritage Act (Cap. 445) .

7th February, 2025

Nru. 242

ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA (KAP. 372) ATT DWAR IT-TAXXA FUQ IL-VALUR MIŻJUD

Avviż skont l-Artikolu 29 tal-Att dwar l-Amministrazzjoni tat-Taxxa (Kap. 372) u Artikolu 73(2) tal-Att dwar it-Taxxa fuq il-Valur Miżjud (Kap. 406)

SKONT id-dispożizzjonijiet tal-proviso tal-Artikolu 29(1) tal-Att dwar l-Amministrazzjoni tat-Taxxa u/jew tal-Artikolu 73(2) tal-Att Dwar it-Taxxa tal-Valur Miżjud, il-Kummissarju tat-Taxxa u d-Dwana b'dan jgħarraf lill-persuna msemmija aktar 'l isfel biex tmur id-Direttorat tal-Amministrazzjoni tat-Taxxa u d-Dwana, Objections u Appeals, Blokk 1, Triq Vincenzo Dimech, Il-Furjana FRN 1700, fi żmien tletin ġurnata minn dan l-avviż sabiex tiġbor l-avviż/i maħruġa fuqha.

Isem	*Referenza*
Is-Sur Raymond Scicluna	MT 1297-6515

Is-7 ta' Frar, 2025

No. 242

INCOME TAX MANAGEMENT ACT (CAP. 372) VALUE ADDED TAX ACT, CAP. 406

Notice in terms of Article 29 of the Income Tax Management Act (Cap. 372) and Article 73(2) Value Added Tax Act (Cap. 406)

IN terms of the proviso to Article 29(1) of the Income Tax Management Act and/or Article 73(2) of the Value Added Tax Act, the Commissioner for Tax and Customs hereby notifies the person listed hereunder to call at the Malta Tax and Customs Administration, Objections and Appeals Directorate, Block 1, Triq Vincenzo Dimech, Floriana FRN 1700, by not later than thirty days from the date of this publication to collect the notice/s issued on such person.

Name	*Reference*
Mr Raymond Scicluna	MT 1297-6515

7th February, 2025

AVVIŻ TAL-PULIZIJA

Nru. 22

Il-Kummissarju tal-Pulizija jgħarraf li skont l-Avviż Legali 94/97 it-toroq hawn taħt imsemmija se jiġu kklassifikati bħala Żoni ta' Rmonk fid-dati u l-ħinijiet kif indikat hawn taħt.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

Ir-Rabat, Malta

Nhar it-Tnejn, 10 ta' Frar, 2025, mis-7.00 a.m. sas-2.00 p.m., minn Triq il-Kulleġġ, Triq San Pawl u Triq Santa Rita (mhux se jkun hemm aċċess għall-pjazza tal-knisja);

Nhar it-Tnejn, 10 ta' Frar, 2025, mill-10.15 a.m. sal-11.15 a.m., minn Triq Bir l-Iljun u Triq Emanuel Vitale.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

Is-7 ta' Frar, 2025

AVVIŻ TAL-PULIZIJA

Nru. 23

Il-Kummissarju tal-Pulizija jgħarraf li skont il-Leġiżlazzjoni Sussidjarja 65.05 u l-Leġiżlazzjoni Sussidjarja 65.13, it-toroq hawn taħt imsemmija se jiġu kklasifikati bħala Żoni ta' Rmonk kif indikat hawn taħt fid-dati u ħinijiet indikati.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan jista' jagħti l-każ li ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

Il-Ħamrun

Nhar is-Sibt, 8 ta' Frar, 2025, mis-6.00 a.m. sas-2.00 p.m., minn Triq il-Ferrovija bejn Triq l-Iskola u Triq il-Kbira San Ġużepp,

It-trasport pubbliku se jkun affettwat;

Nhar il-Erbgħa, 5 ta' Marzu, 2025, mill-5.00 p.m. sas-6.15 p.m., pellegrinaġġ mill-knisja Tas-Samra fi Triq id-Duka ta' Edinburgh, Triq il-Vittorja, Triq Santa Marija, Triq San Ġwann, Triq Tomaso Caruana Demajo u Triq il-Kbira San Ġużepp għall-knisja.

POLICE NOTICE

No. 22

The Commissioner of Police hereby notifies that in terms of L.N. 94/97 the streets listed hereunder are to be classified as Tow Zones as indicated hereunder on the dates and times indicated.

In virtue of Article 52(1) of the Traffic Regulations Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit of vehicles through the streets mentioned hereunder will be suspended or deviated on the dates and times indicated.

Rabat, Malta

On Monday, 10th February, 2025, from 7.00 a.m. to 2.00 p.m., through Triq il-Kulleġġ, Triq San Pawl and Triq Santa Rita (no access to parish square);

On Monday, 10th February, 2025, from 10.15 a.m. to 11.15 a.m., through Triq Bir l-Iljun and Triq Emanuel Vitale.

Vehicles found in contravention to the order of this notice are liable to be towed.

7th February, 2025

POLICE NOTICE

No. 23

The Commissioner of Police hereby notifies that in terms of Subsidiary Legislation 65.05 and Subsidiary Legislation 65.13, the streets listed hereunder are to be classified as Tow Zones.

In virtue of Section 52 (1) of the Traffic Regulations (Chapter 65). The Commissioner of Police hereby notifies that the transit and stopping of vehicles through the streets mentioned hereunder may be prohibited on the dates and times indicated.

Ħamrun

On Saturday, 8th February, 2025, from 6.00 a.m. to 2.00 p.m., through Triq il-Ferrovija between Triq l-Iskola u Triq il-Kbira San Ġużepp,

Public transport will be affected;

On Wednesday, 5th March, 2025, from 5.00 p.m. to 6.15 p.m., a pilgrimage through Tas-Samra church in Triq id-Duka ta' Edinburgh, Triq il-Vittorja, Triq Santa Marija, Triq San Ġwann, Triq Tomaso Caruana Demajo and Triq il-Kbira San Ġużepp to the church.

M'hemmx bżonn ta' clearance.

L-għeluq tat-toroq se jsir skont il-bżonn u t-trasport pubbliku mhux se jkun devjat.

Birżebbuġa

Nhar is-Sibt, 8 ta' Frar, 2025, mis-7.30 a.m. sal-11.30 a.m., minn Triq Birżebbuġa (in-naħa tal-każin għaqda mużikali).

It-trasport pubbliku se jkun affettwat.

Il-Munxar

Nhar it-Tnejn, 10 ta' Frar, 2025, mit-3.00 p.m sat-8.00 p.m., minn Triq San Pawl, Pjazza tal-Knisja u Triq il-Madonna tal-Karmnu;

Nhar it-Tnejn, 10 ta' Frar, 2025, mit-8.00 a.m. sat-8.15 a.m., minn nofsinhar sal-12.15 p.m. u mis-6.45 p.m. sas-7.15 p.m. minn Triq it-28 ta'April 1688, u Triq Marżiena.

It-trasport pubbliku jista' jkun affettwat.

Hal Safi

Nhar it-Tlieta, 4 ta' Marzu, 2025, mit-3.00 p.m. sa nofsillejl, minn Misraħ il-Knisja, Triq iż-Żurrieq u Triq l-Iskola.

It-trasport pubbliku se jkun affettwat.

Għajnsielem

Nhar il-Ħadd, 9 ta' Marzu, 2025, mis-2.00 p.m. sat-8.30 p.m., minn Triq l-Imġarr, Triq il-Ħamri, Pjazza tad-Dehra, Triq il-Fawwara u Pjazza Madonna ta' Loreto.

It-trasport pubbliku jista' jkun affettwat.

Haż-Żebbuġ

Nhar il-Ħadd, 30 ta' Marzu, 2025, mis-7.00 a.m. sas-1.00 p.m., minn Triq Sciortino (mir-roundabout iż-żgħira ta' ma' Vjal il-Ħelsien), Misraħ San Filippu (minn Triq il-Kbira ħdejn il-knisja u minn Triq il-Paroċċa ħdejn il-knisja), Triq Luret Vella (minn Triq l-Isqof), Triq il-Kbira (minn Triq Frans Sammut) u Triq Monsignor S. Milanesi (minn Triq Frans Sammut).

It-trasport pubbliku se jkun affettwat.

Hemm bżonn ta' clearance.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

Is-7 ta' Frar, 2025

No clearance is needed.

Road closures will take place as required and public transport will not be diverted.

Birżebbuġa

On Saturday, 8th February, 2025, from 7.30 a.m. to 11.30 a.m., through Triq Birżebbuġa (the music band club's side).

Public transport will be affected.

Munxar

On Monday, 10th February, 2025, from 3.00 p.m to 8.00 p.m., through Triq San Pawl, Pjazza tal-Knisja and Triq il-Madonna tal-Karmnu;

On Monday, 10th February, 2025, from 8.00 a.m. to 8.15 a.m., noon to 12.15 p.m. and 6.45 p.m. to 7.15 p.m. through Triq it28 ta'April 1688, and Triq Marżiena.

Public transport may also be affected.

Hal Safi

On Tuesday, 4th March, 2025, from 3.00 p.m. to midnight, through Misraħ il-Knisja, Triq iż-Żurrieq and Triq l-Iskola.

Public transport will be affected.

Għajnsielem

On Sunday, 9th March, 2025, from 2.00 p.m. to 8.30 p.m., through Triq l-Imġarr, Triq il-Ħamri, Pjazza tad-Dehra, Triq il-Fawwara and Pjazza Madonna ta' Loreto.

Public transport may be affected.

Haż-Żebbuġ

On Sunday, 30th March, 2025, from 7.00 a.m. to 1.00 p.m., through Triq Sciortino (from the small roundabout with Vjal il-Ħelsien), Misraħ San Filippu (from Triq il-Kbira near the church and from Triq il-Parroċċa near the church), Triq Luret Vella (from Triq l-Isqof), Triq il-Kbira (from Triq Frans Sammut) and Triq Monsignor S. Milanesi (from Triq Frans Sammut).

Public transport will be affected.

Clearance is needed.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

7th February, 2025

AVVIŻ TAL-PULIZIJA

Nru. 24

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolament tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan ma jkunux jistgħu jgħaddu mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

Birżebbuġa

Nhar is-Sibt, 8 ta' Frar, 2025, mis-7.30 a.m. sal-11.00 a.m., minn Triq Birżebbuġa (in-naħa tal-knisja biss);

Nhar is-Sibt, 8 ta' Frar, 2025, mit-8.00 a.m. sal-11.30 a.m., minn Misraħ il-Knisja, Triq Żaren Dalli, Triq San Ġorġ, Dawret il-Qalb Imqaddsa u quddiem l-uffiċċju tal-kunsill lokali.

It-trasport pubbliku se jkun affettwat.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

Is-7 ta' Frar, 2025

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru 15 tal-2025

Nar tal-ajru – Festa ta' San Pawl – Il-Belt Valletta – 2025

Id-Direttorat tal-Portijiet u Yachting, Transport Malta, jgħarraf lill-baħħara li b'konnessjoni mal-Festa Titulari ta' San Pawl fil-Belt Valletta, se jinħarqu wirjiet tan-nar tal-ajru mix-xatt fil-Ponta ta' Sant'Iermu (punt A). Se jsir logħob tan-nar tal-art fuq is-swar biswit il-Ponta tal-Imgerbeb (punt B) bejn wieħed u ieħor mill-pożizzjoni li ġejja:

	Latitudni (T)	*Longitudni (L)*
A	35° 54'.163	14° 31'.226
B	35° 53'.892	14° 31'.089

Id-dati u l-ħinijiet tal-logħob tan-nar mill-pożizzjonijiet imsemmija hawn fuq huma kif ġej:

Minn punt A:

Nhar il-Ħadd, 9 ta' Frar, 2025, mid-9.00 p.m. sal-10.30 p.m.

Nhar it-Tnejn, 10 ta' Frar, 2025, mit-8.00 a.m. sat-8.15 a.m., minn nofsinhar sal-12.15 p.m., u mis-5.45 p.m. sas-6.30 p.m.

POLICE NOTICE

No. 24

In virtue of Article 52(1) of the Traffic Regulation Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit of vehicles from the streets mentioned hereunder will be suspended on the dates and times indicated.

Birżebbuġa

On Saturday, 8th February, 2025, from 7.30 a.m. to 11.00 a.m., through Triq Birżebbuġa (the church's side only);

On Saturday, 8th February, 2025, from 8.00 a.m. to 11.30 a.m., through Misraħ il-Knisja, Triq Żaren Dalli, Triq San Ġorġ, Dawret il-Qalb Imqaddsa and in front of the local council's office.

Public transport will be affected.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

7th February, 2025

TRANSPORT MALTA

Local Notice to Mariners No. 15 of 2025

Fireworks – Feast of St Paul Shipwreck – Valletta – 2025

The Ports and Yachting Directorate, Transport Malta, notifies Mariners that in connection with the Titular Feast of St Paul's Shipwreck at Valletta, aerial firework displays will be let off from the foreshore at Il-Ponta ta' Sant'Iermu (point A). Ground fireworks display will take place on the bastion next to il-Ponta tal-Imgerbeb (point B) from approximately the following position:

	Latitude (N)	*Longitude(E)*
A	35° 54'.163	14°31'.226
B	35°53'.892	14°31'.089

The dates and times of the firework displays from the above positions, are as follows:

From point A:

On Sunday, 9th February, 2025, from 9.00 p.m. to 10.30 p.m.

On Monday, 10th February, 2025, from 8.00 a.m. to 8.15 a.m., from noon to 12.15 p.m., and from 5.45 p.m. to 6.30 p.m.

Minn punt B:

Nhar il-Ħadd, 9 ta' Frar, 2025, mill-9.45 p.m. sal-10.30 p.m.

Il-baħħara għandhom jinnutaw dan ta' hawn fuq, iżommu 'l bogħod mill-pożizzjoni indikata u distanza sigura minn punt A ta' mill-inqas 200m u minn punt B ta' mill-inqas 60m (kif muri fuq iċ-chart li tinsab fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt). Huma avżati biex jikkuntattjaw lil Valletta VTS fuq VHF Channel 12 meta jbaħħru 'l ġewwa u/jew 'il barra mill-Port il-Kbir u l-Port ta' Marsamxett fid-dati u ħinijiet ta' hawn fuq.

Transport Malta ma taċċetta l-ebda responsabbiltà għal kwalunkwe ħsara kkawżata mill-ħruq tan-nar lil xi bastiment u t-tagħmir anċillari tiegħu, kemm jekk tali bastiment u t-tagħmir anċillari tiegħu jitħallew fiż-żona ta' sigurtà ta' 200m, jew barra dik iż-żona ta' sigurtà, mill-punt minn fejn jinħaraq il-logħob tan-nar.

Kull struzzjoni mogħtija fuq VHF Channel 12 u/jew 16, minn Valletta VTS u min kull persunal ta' infurzar fuq il-post għandha tiġi mħarsa.

Pożizzjonijiet b'referenza għal: WGS 84 DATUM.

Chart affettwata: BA 177

Is-7 ta' Frar, 2025

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru 16 tal-2025

Malta Young Sailors Club – Foundation Day Regatta, San Pawl il-Baħar

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jgħarraf lill-baħħara li l-Malta Young Sailors Club se jorganizza Foundation Day regattas f'San Pawl il-Baħar, nhar is-Sibt, 8 ta' Frar, u l-Ħadd, 9 ta' Frar, 2025, bit-Tnejn, 10 ta' Frar, 2025, tkun data alternattiva.

L-attività se ssir f'San Pawl il-Baħar u l-avviċinamenti tagħha, fiż-żona delinjata bil-linji immaġinarji li jgħaqqdu l-punti A, B, C, D, E, F, G, H, I, J, K, L u M, kif muri fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

Ser jitpoġġew bagi li jintefħu fiż-żona msemmija hawn fuq biex jindikaw il-korsa tat-tellieqa. Il-bagi huma mistennija li jitpoġġew fil-pożizzjoni bejn id-9.00 a.m. u s-6.00 p.m., fil-ġranet kollha tal-attività.

From point B:

On Sunday, 9th February, 2025, from 9.45 p.m. to 10.30 p.m.

Mariners are to note the above, give the positions indicated a wide berth and a safe distance from point A of at least 200m and from point B of at least 60m as shown on the chart found on the Transport Malta website (www.transport.gov.mt). They are further instructed to contact Valletta VTS on VHF Channel 12 when navigating in and/or out of the Grand Harbour and Marsamxett Harbour on the above dates and times.

Transport Malta will accept no liability whatsoever for any damage caused by the firework displays to any vessel and her ancillary equipment, whether such vessel and her ancillary equipment are left within the 200m safety zone, or outside such safety zone, from the point from which the fireworks are let off.

Any instructions issued on VHF Channels 12 and/or 16 by Valletta VTS and / or by any enforcement agency on site, are to be complied with.

Positions referred to WGS 84 DATUM.

Chart affected: BA 177

7th February, 2025

TRANSPORT MALTA

Local Notice to Mariners No. 16 of 2025

Malta Young Sailors Club – Foundation Day Regatta, St Paul's Bay

The Ports and Yachting Directorate, Transport Malta, notifies mariners that the Malta Young Sailors Club will be holding Foundation Day regattas in St Paul's Bay, on Saturday, 8th February and Sunday, 9th February, 2025, with Monday, 10th February, 2025, being an alternative date.

The activity will take place in St Paul's Bay and its approaches, within the area delineated by the imaginary lines joining the points A, B, C, D, E, F, G, H, I, J, K, L and M, as shown on the chart found on the Transport Malta website (www.transport.gov.mt).

Inflatable marker buoys shall be laid within the above-mentioned area to indicate the racecourse. The buoys are expected to be laid in position between 9.00 a.m. and 6.00 p.m., on all days of the activity.

Il-bastimenti kollha mhux involuti fl-attività għandhom iżommu 'l bogħod mid-dgħajjes li jikkompetu u jsegwu kwalunkwe struzzjonijiet mogħtija mill-uffiċjali tat-tellieqa u l-bastimenti ta' appoġġ.

Il-baħħara għandhom jinnutaw dan ta' hawn fuq u f'dawn il-ġranet iżommu 'l bogħod miż-żona tal-korsa. Huma avżati wkoll biex iżommu 'l bogħod mill-bastimenti kollha tal-qlugħ li jipparteċipaw fir-regatti.

Kwalunkwe struzzjoni maħruġa fuq VHF Channel 12 u/jew 16, minn Valletta VTS u minn kull uffiċjal tal-infurzar fuq il-post għandhom jiġu mħarsa.

Charts affettwati: BA 211, 2538, 2537

Is-7 ta' Frar, 2025

TRANSPORT MALTA

Avviż lill-Baħħara Nru 5 tal-2025

Kanċellazzjoni ta'Avviż lill-Baħħara Nru 3 tal-2025 rigward Marsalforn Port Hand Lateral Buoy – Nieqsa

B'referenza għal BA chart 211E – Għawdex, il-Bajja ta' Marsalforn.

Id-Direttorat tal-Portijiet u tal-Yachting, Transport Malta, jinforma lill-baħħara li l-Marsalforn Port Hand Lateral Buoy iteptep 2 aħmar kull 5 sekondi, [FL(2)R.5s], fil-pożizzjoni li ġejja:

Latitudni (T)	*Longitudni (L)*
36˚04'.490	14º 15'.660

imsemmi f'Avviż lill-Baħħara Nru 3 tal-2025, ġie stabbilit mill-ġdid u qed jaħdem kif suppost.

Avviż lill-Baħħara Nru 3 tal-2025 huwa b'dan ikkanċellat.

Is-7 ta' Frar, 2025

AĠENZIJA ŻGĦAŻAGĦ

Applikazzjoni għall-post ta' Kordinatur tal-Formazzjoni

Żgħażagħ Azzjoni Kattolika (ŻAK) hija organizzazzjoni Kattolika volontarja, li takkumpanja żgħażagħ ta' bejn l-10 u t-30 sena fl-iżvilupp olistiku tagħhom fiċ-ċentri taż-ŻAK f'Malta.

All vessels not involved in the activity are to keep well clear from the competing boats and follow any instructions given by the race officials and support vessels.

Mariners are to note the above and give the racecourse area, on the day, a wide berth. They are further instructed to keep out of the way of all the sailing vessels participating in the regattas.

Any instructions issued on VHF Channel 12 and/or 16, by Valletta VTS and by any enforcement personnel on site are to be complied with.

Charts affected: BA 211, 2538, 2537

7th February, 2025

TRANSPORT MALTA

Notice to Mariners No. 5 of 2025

Cancellation of Notice to Mariners No. 3 of 2025 regarding Marsalforn Port Hand Lateral Buoy – Missing

Reference is made to BA Chart 211E – Gozo, Marsalforn Bay.

The Ports and Yachting Directorate, Transport Malta, notifies mariners that the Marsalforn Port Hand Lateral Buoy flashing 2 red every 5 seconds, [FL(2)R.5s], in the following position:

Latitude (N)	*Longitude (E)*
36º 04'.490	14º 15'.660

mentioned in Notice to Mariners No. 3 of 2025, has been re-established and is functioning properly.

Notice to Mariners No. 3 of 2025 is hereby cancelled.

7th February, 2025

AĠENZIJA ŻGĦAŻAGĦ

Call for the post of Formation Coordinator

Żgħażagħ Azzjoni Kattolika (ŻAK) is a voluntary, non-profit Catholic organisation that accompanies young people aged between 10 and 30 in their holistic development across its centres in Malta.

Biex tgħin fil-missjoni tagħha, ŻAK qed tfittex li tibda tħaddem Kordinatur tal-Formazzjoni fuq bażi part-time. Il-kandidat magħżul se jokkupa rwol vitali fl-implimentazzjoni ta' programmi ta' formazzjoni olistika kemm fuq livell nazzjonali u kif ukoll fiċ-ċentri, inklużi iżda mhux limitati għal programmi ta' leaderships, inizjattivi ta' exchanges, u li tinvesti fin-networking fil-komunità taż-ŻAK, u mal-entitajiet statali u ekkleżjastiċi.

L-Impjieg

Il-kandidat magħżul jingħata kuntratt ta' sena, suġġett għal probation period ta' erba' xhur, u jista' jkun mitlub jaħdem fi tmiem il-ġimgħa, filgħaxija, u f'festi pubbliċi, skont id-domandi tal-pożizzjoni u l-kompiti mogħtija. Il-kandidat magħżul jirrapporta regolarment lill-presidenza u lit-tim nazzjonali.

Responsabbiltajiet Ewlenin

Iwettaq programmi ta' formazzjoni olistika fiż-ŻAK bħal, iżda mhux limitat għal, programmi ta' leaderships, inizjattivi ta' exchanges. Dan jinkludi diversi inizjattivi tal- Erasmus+ u proġetti ffinanzjati lokalment;

Iżomm konnessjonijiet ma' entitajiet statali u ekkleżjastiċi rilevanti oħra;

Iżomm dijalogu regolari ma' strutturi rilevanti ta' ŻAK bħal ċentri u timijiet nazzjonali sabiex jiġu identifikati l-bżonnijiet ta' formazzjoni u jaħdem mal-istrutturi rilevanti ta' ŻAK sabiex jittrattawhom kif xieraq;

Barra minn dan, il-kandidat magħżul irid ikun proattiv fl-indirizzar ta' bżonnijiet permezz ta' inizjattivi u strateġiji rilevanti.

Ħiliet Ewlenin

Juri ħiliet ta' tmexxija li jinkludu kapaċitajiet qawwija ta' organizzazzjoni u kordinazzjoni, ħsieb strateġiku u kritiku, kapaċità li jsolvi problemi mill-aħjar mod possibbli, tista' taħdem tajjeb f'tim, u kapaċi jqassam tajjeb il-ħin u jorganizza attivitajiet;

Jista' jopera b'kapaċità fil-programmi bħall-Microsoft Office u Google Workspace, għandu għarfien bażiku tal-finanzi, u għandu ħiliet qawwija fil-komunikazzjoni verbali u bil-kitba kemm bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

Ħiliet interpersonali eċċellenti inklużi l-abbiltà li jinnegozja u jżomm relazzjonijiet professjonali;

Proattiv, organizzazzjoni, versatilità, u tajjeb fl-użu ta' għodda tal-uffiċċju;

To assist in its mission, ŻAK is seeking to employ a part-time Formation Coordinator. The selected candidate will play a vital role in overseeing holistic national and centre-based formation programs, including but not limited to leadership programs, exchange initiatives, and fostering connections within the ŻAK community, state and ecclesiastical entities.

Employment Basis

The successful candidate will be offered a one-year contract, subject to a four-month probation period, and may be required to work on weekends, evenings, and public holidays, depending on the demands of the role and assigned tasks. The candidate will report regularly to the presidency and national team.

Key Responsibilities

Oversee and implement holistic formation programs within ŻAK such as, but not limited to, leadership programs and exchange initiatives. This includes a diverse portfolio of Erasmus+ and locally funded initiatives;

Establish and maintain connections with other relevant state and ecclesiastical entities.

Stay in regular dialogue with relevant ŻAK structures such as its centers and national teams to identify formation needs and work with the relevant ŻAK structures to address them accordingly;

In addition to the above, the selected candidate must be proactive in addressing needs through relevant initiatives and strategies.

Key Skills

Demonstrate leadership skills encompassing strong organisational and coordination abilities, strategic and critical thinking, problem-solving, team-building, and excellent time management, with the ability to multitask and prioritise;

Be proficient in office suites such as Microsoft Office and Google Workspace, possess basic financial literacy, and have strong verbal and written communication skills in both Maltese and English;

Excellent interpersonal skills including the ability to network effectively and maintain professional relationships;

Be proactive, organised, versatile, detail-oriented, and comfortable using general office equipment;

Flessibbiltà u adattabilità fit-tmexxija ta' attivitajiet ta' formazzjoni;

Ikun lest biex jitgħallem u jadatta għall-bżonnijiet taż-ŻAK u l-membri tagħha.

Kwalifikazzjonijiet u Rikjesti

Kwalifikazzjoni Livell 4 tal-EQF/MQF jew ogħla f'amministrazzjoni, ġestjoni, xogħol maż-żgħażagħ, soċjalji, psikoloġija, teoloġija jew oqsma rilevanti oħra hija preferuta;

Għarfien ta' programmi ta' finanzjament eżistenti u kitba tal-applikazzjonijiet huwa vantaġġ;

Il-pussess ta' liċenzja tal-karozza tiġi kkunsidrata vantaġġ;

Il-kandidat magħżul irid ikun fil-pussess ta' kondotta nadifa.

Proċess tal-Applikazzjoni

Biex wieħed japplika għal dan ir-rwol, għandu jibgħat:

Kopja tas-CV;
Kopja tal-kwalifikazzjonijiet;
Ittra li tispjega l-motivazzjoni għal dan il-post.

L-Applikazzjonijiet għandhom jintbagħtu permezz ta' email lil (info@zakmalta.org) sa nhar il-Ħadd, 23 ta' Frar, 2025. Applikazzjonijiet li jiġu rċevuti permezz ta' ittra elettronika biss jiġu aċċettati.

Din il-pożizzjoni hija ffinanzjata minn INVEST, operational grant għal organizzazzjonijiet taż-żgħażagħ immexxija minn Aġenzija Żgħażagħ.

Is-7 ta' Frar, 2025

AĠENZIJA ŻGĦAŻAGĦ

Sejħa għall-kariga ta' Assistent Amministrattiv

Żgħażagħ Azzjoni Kattolika (ŻAK) hija organizzazzjoni Kattolika volontarja, li takkumpanja żgħażagħta' bejn l-10 u t-30 sena fl-iżvilupp olistiku tagħhom fiċ-ċentri taż-ŻAK f'Malta.

Biex tassisti fil-missjoni tagħha, ŻAK qed tfittex li timpjega Assistent Amministrattiv fuq bażi part-time. Il-kandidat magħżul ikollu rwol vitali fis-sostenn tal-ħtiġiet ġenerali tal-amministrazzjoni tal-organizzazzjoni, inkluż,

Flexibility and adaptability in managing formation activities and challenges;

Willingness to learn and adapt to the evolving needs of ŻAK and its members.

Qualifications and Requirements

An EQF/MQF Level 4 or higher qualification in administration, management, youth work, social, psychology, theology or other relevant areas is preferred;

Knowledge of existing funding programs and application writing is an asset;

Possession of a car driving license will be considered an asset;

Selected candidate must be in possession of a clean police conduct.

Application Process

To apply for this role, one is to submit:

A copy of CV;
A copy of qualifications;
A cover letter outlining motivation for the position.

Applications must be sent via email to (info@zakmalta.org) by Sunday, 23rd February, 2025. Only applications received via email will be accepted.

This position is financed by INVEST, an operational grant for youth organisations managed by Aġenzija Żgħażagħ.

7th February, 2025

AĠENZIJA ŻGĦAŻAGĦ

Call for the post of Administration Assistant

Żgħażagħ Azzjoni Kattolika (ŻAK) is a voluntary, non-profit Catholic organisation that accompanies young people aged between 10 and 30 in their holistic development across its centres in Malta.

To assist in its mission, ŻAK is seeking to employ a part-time Administration Assistant. The selected candidate will play a vital role in supporting the organisation's general administration needs, including, but not limited to, assisting

iżda mhux limitat għal, għajnuna fl-amministrazzjoni ta' ŻAK House, amministrazzjoni ta' proġetti preżenti u li ġejjin, immaniġġjar tar-riżorsi fiżiċi ta' ŻAK, u ż-żamma tar-rekords tal-membri.

L-Impjieg

Il-kandidat magħżul jingħata kuntratt ta' sena, suġġett għal probation period ta' erba' xhur, u jista' jkun mitlub jaħdem fi tmiem il-ġimgħa, filgħaxija, u f'festi pubbliċi, skont id-domandi tal-pożizzjoni u l-kompiti mogħtija. Il-kandidat magħżul jirrapporta regolarment lill-presidenza u lit-tim nazzjonali.

Responsabbiltajiet Ewlenin

Jassisti fl-operat ta' ŻAK House, jaħdem f'kollaborazzjoni mal-kordinazzjoni eżistenti;

Jassisti fl-immaniġġjar tal-inventarju tar-riżorsi fiżiċi ta' ŻAK;

Jassisti fil-proġetti preżenti u futuri finanzjati minn Erasmus+ jew programmi lokali billi jwettaq kompiti amministrattivi, inkluż iżda mhux limitat għal żamma ta' dokumentazzjoni u rekords preċiżi, kitba ta' applikazzjonijiet għall-proġetti u mmaniġġjar finanzjarju;

Jistabbilixxi u jżomm konnessjonijiet amministrattivi jew oħrajn, ma' entitajiet statali u ekkleżjastiċi rilevanti;

Jimmanaġġja u jaġġorna r-rekords tal-membri;

Ikun fi djalogu regolari ma' strutturi rilevanti ta' ŻAK bħaċ-ċentri u t-timijiet nazzjonali biex jidentifika ħtiġiet amministrattivi u jaħdem biex jindirizzahom kif meħtieġ;

Barra minn hekk, il-kandidat magħżul għandu jkun proattiv fl-indirizzar tal-ħtiġiet permezz ta' inizjattivi u strateġiji rilevanti;

Ikun konxju u infurmat dwar skemi ta' finanzjar eżistenti u ġodda.

Ħiliet Ewlenin

Juri ħiliet ta' tmexxija li jinkludu kapaċitajiet qawwija ta' organizzazzjoni u kordinazzjoni, ħsieb strateġiku u kritiku, kapaċità li jsolvi problemi mill-aħjar mod possibbli, jista' jaħdem tajjeb f'tim, u kapaċi jqassam tajjeb il-ħin u jorganizza attivitajiet;

in the administration of ŻAK House, administration of current and upcoming projects, management of ŻAK's physical resources, and maintaining membership records.

Employment Basis

The successful candidate will be offered a one-year contract, subject to a four-month probation period, and may be required to work on weekends, evenings, and public holidays, depending on the demands of the role and assigned tasks. The candidate will report regularly to the presidency and national team.

Key Responsibilities

Assist with ŻAK House operations, working in tandem with existing coordination;

Assist with the management of ŻAK's inventory of physical resources;

Assist with current and upcoming Erasmus+ or locally funded projects by performing administrative tasks sincluding but not limited to maintaining accurate documentation and records, writing project applications and financial management;

Establish and maintain administrative connections or otherwise with other relevant state and ecclesiastical entities;

Manage and update membership records;

Stay in regular dialogue with relevant ŻAK structures such as its centres and national teams to identify administrative needs and work with the relevant ŻAK structures to address them accordingly;

In addition to the above, the selected candidate must be proactive in addressing needs through relevant initiatives and strategies;

Be aware and knowledgeable of existing and upcoming funding schemes

Key Skills

Demonstrated leadership skills encompassing strong organisational and coordination abilities, strategic and critical thinking, problem-solving, team-building, and excellent time management, with the ability to multitask and prioritise;

Jista' jopera b'kapaċità fil-programmi bħall-Microsoft Office u Google Workspace, għandu għarfien bażiku tal-finanzi, u għandu ħiliet qawwija fil-komunikazzjoni verbali u bil-kitba kemm bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

Be proficient in office suites such as Microsoft Office and Google Workspace, possess basic financial literacy, and have strong verbal and written communication skills in both Maltese and English;

Ħiliet interpersonali eċċellenti, inkluż il-kapaċità ta' networking b'mod effettiv u jżomm relazzjonijiet professjonali;

Excellent interpersonal skills including the ability to network effectively and maintain professional relationships;

Proattiv, organizzat, versatili, b'attenzjoni għad-dettall, u komdu fl-użu ta' tagħmir ġenerali tal-uffiċċju;

Be proactive, organised, versatile, detail-oriented, and comfortable using general office equipment;

Flessibbiltà u adattabilità fl-amministrazzjoni tal-proġetti u l-attivitajiet;

Flexibility and adaptability in administering projects and activities;

Disponibbiltà biex jitgħallem u jadatta għall-ħtiġiet li jevolvu taż-ŻAK u l-membri tagħha.

Willingness to learn and adapt to the evolving needs of ŻAK and its members.

Kwalifikazzjonijiet u Rikjesti

Qualifications and Requirements

Kwalifikazzjoni Livell 4 tal-EQF/MQF jew ogħla f'amministrazzjoni, ġestjoni, xogħol maż-żgħażagħ, soċjalji, psikoloġija, teoloġija jew oqsma rilevanti oħra hija preferuta;

An EQF/MQF Level 4 or higher qualification in administration, management, youth work, social, psychology, theology or other relevant areas is preferred;

Għarfien ta' programmi ta' finanzjament eżistenti u kitba tal-applikazzjonijiet huwa vantaġġ;

Knowledge of existing funding programmes and application writing is an asset;

Il-pussess ta' liċenzja tal-karozza tiġi kkunsidrata vantaġġ;

Possession of a car driving licence will be considered an asset;

Il-kandidat magħżul irid ikun fil-pussess ta' kondotta nadifa.

Selected candidate must be in possession of a clean police conduct.

Proċess tal-Applikazzjoni

Application Process

Biex japplika għal dan ir-rwol, wieħed għandu jibgħat:

To apply for this role, one is to submit:

Kopja tas-CV;
Kopja tal-kwalifikazzjonijiet;
Ittra li tispjega l-motivazzjoni għal dan il-post.

A copy of the CV;
A copy of qualifications;
A cover letter outlining motivation for the position.

L-applikazzjonijiet għandhom jintbagħtu permezz ta' email lil (info@zakmalta.org) sal-Ġimgħa, 23 ta' Frar, 2025. Applikazzjonijiet li jiġu rċevuti permezz ta' ittra elettronika biss jiġu aċċettati.

Applications must be sent via email to (info@zakmalta.org) by Friday, 23th February, 2025. Only applications received via email will be accepted.

Din il-pożizzjoni hija ffinanzjata minn INVEST, operational grant għal organizzazzjonijiet taż-żgħażagħ immexxija minn Aġenzija Żgħażagħ.

This position is financed by INVEST, an operational grant for youth organisations managed by Aġenzija Żgħażagħ

Is-7 ta' Frar, 2025

7th February, 2025

MINISTERU GĦALL-WIRT NAZZJONALI, L-ARTI U L-GVERN LOKALI

Post ta' Graduate Architect and Civil Engineer/Junior Architect and Civil Engineer/Architect and Civil Engineer fil-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Wirt Nazzzjonali, l-Arti u l-Gvern Lokali, jilqa' applikazzjonijiet għall-post ta' Gruaduate Architect and Civil Engineer/Junior Architect and Civil Engineer/Architect and Civil Engineer fid-Dipartiment tar-Restawr u l-Preservazzjoni fi ħdan il-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' Graduate Architect and Civil Engineer huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.

2.3 Persuna fil-grad ta' Graduate Architect and Civil Engineer tiġi promossa għall-grad ta' Junior Architect and Civil Engineer fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829 fis-sena 2025) wara li tkun kisbet il-Warrant biex jipprattika l-Professjoni ta' Architect and Civil Engineer u jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna magħżula li jkollha il-warrant biex tipprattika l-professjoni ta' Architect and Civil Engineer tinħatar Junior Architect and Civil Engineer fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829 fis-sena 2025), filwaqt li jekk il-persuna magħżula jkollha mill-inqas tliet (3) snin prattika professjonali wara li tkun kisbet il-warrant tinħatar mill-ewwel Architect and Civil Engineer fi skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713 fis-sena 2025).

2.5 Persuna fil grad ta' Junior Architect and Civil Engineer li tkun ikkonfermata fil-grad tiġi promossa għall-grad ta' Architect and Civil Engineer fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713 fis-sena 2025) wara sentejn (2) servizz fil-grad jew mal-kisba ta' tliet (3) snin prattika professjonali wara li tkun kisbet il-warrant, liema minnhom ikun qabel u jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Persuna fil-grad ta' Architect and Civil Engineer fi Skala ta' Salarju 8, li jkollha erba' (4) snin servizz fi Skala 8, jew sentejn (2) servizz fi Skala 8 jekk tkun fil-pussess ta kwalifika approvata ta' wara il-gradwazzjoni, titla' għall-

MINISTRY FOR THE NATIONAL HERITAGE, THE ARTS AND LOCAL GOVERNMENT

Post of Graduate Architect and Civil Engineer/Junior Architect and Civil Engineer/Architect and Civil Engineer in the Ministry for the National Heritage, the Arts and Local Government

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for the National Heritage, the Arts and Local Government, invites applications for the post of Graduate Architect and Civil Engineer/Junior Architect and Civil Engineer/Architect and Civil Engineer in the Restoration and Preservation Department within the Ministry for the National Heritage, the Arts and Local Government.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Graduate Architect and Civil Engineer is Salary Scale 10, which in the year 2025 is equivalent to €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.

2.3 A Graduate Architect and Civil Engineer will be promoted to the grade of Junior Architect and Civil Engineer in Scale 9 (€27,145.02 x €447.33 - €29,829 in the year 2025) upon having successfully obtained their Professional Warrant to practice as Architect and Civil Engineer and subject to satisfactory performance.

2.4 A selected applicant in possession of a warrant to practice as Architect and Civil Engineer will be appointed as Junior Architect and Civil Engineer in Salary Scale 9 (€27,145.02 x €447.33 - €29,829 in 2025), provided that a new entrant into the class with at least three (3) years professional practice after obtaining warrant will enter directly as Architect and Civil Engineer in Salary Scale 8 (€28,792.02 x €486.83 - €31,713 in 2025).

2.5 A Junior Architect and Civil Engineer who is confirmed in the grade will be promoted to the grade of Architect and Civil Engineering in Salary Scale 8 (€28,792.02 x €486.83 - €31,713 in 2025) on completion of two (2) years' service in the grade or on the attainment of three (3) years professional practice after obtaining warrant, whichever is the earlier and subject to satisfactory performance.

2.6 An Architect and Civil Engineer in Salary Scale 8, with at least four (4) years service in Salary Scale 8 or two (2) years' service in Salary Scale 8 if in possession of an approved postgraduate qualification shall progress to Salary

Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694 fis-sena 2025) jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.7 Il-persuna nnominata tkun intitolata għal benefiċċji oħra u suġġetta għall-kundizzjonijiet u obbligi li jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern ta' Malta u l-union kompetenti.

2.8 Il-persuna maħtura titħalla tippratitka l-professjoni b'xogħol privat sakemm:

a) Dan jitwettaq strettament barra l-ħinijiet uffiċjali tax-xogħol

U

b) Dan ma jinterferix jew ma jikkonfliġġix mad-dmirijiet uffiċjali jew mal-esiġenzi tas-servizz. F'dan ir-rigward il-persuna maħtura għandha tiżgura li qed topera skont il-Kodiċi tal-Etika u ta' Sezzjoni 6.2.3 tal-PSMC, u li ma twettaq l-ebda tip ta' xogħol barra mill-impieg tagħha mal-Gvern li jista' jmur kontra l-interessi tal-Gvern u/jew li jista' jwassal għal kunflitt ta' interess jew tfixkil fil-qadi tad-dmirijiet uffiċjali tagħha mal-Gvern. Xogħol privat għandu dejjem ikun bil-permess tas-Segretarju Permanenti.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1

Scale 7 (€30,506.98 x €531.17 - €33,694 in 2025) subject to satisfactory performance.

2.7 The appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government of Malta and the competent union.

2.8 The appointee will be allowed to undertake private practice of this profession provided that:

a) It is carried out strictly outside official hours of work;

AND

b) It does not interfere or conflict with his official duties or with the exigencies of the service. In this regard the appointee must ensure that he operates within the framework of the Code of Ethics and of Section 6.2.3 of the PSMC and will not carry any form of work outside of Government employment which may be against the interest of Government and/or which may lead to a conflict of interest or interfere with the performance of his official duties with the Government. Private work invariably necessitates the permission of the Permanent Secretary.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from

tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Graduate Architect and Civil Engineer/Junior Architect and Civil Engineer/Architect and Civil Engineer huma:

i. Jagħmel spezzjonijiet għall-assessjar u preparazzjoni ta' rapporti dwar il-kundizzjoni ta' fortijiet, swar, bini storiku u strutturi oħra kif meħtieġ;

ii. Jipprepara architectural surveys u deterioration mapping u jgħin fid-disinn ta' interventi ta' restawr u preparazzjoni ta' Restoration Method Statements kif meħtieġ;

iii. Jipprepara dokumenti għal sejħiet għall-offerti fosthom speċifikazzjonijiet tekniċi u bill of quantities għall-esekuzzjoni ta' proġetti ta' restawr, riabilitazzjoni u inġinerija ċivili;

iv. Jagħmel superviżjoni tas-siti ta' xogħlijiet ta' restawr u inġinerija ċivili mwettqa kemm mill-ħaddiema tad-Dipartiment tar-Restawr u l-Preservazzjoni kif ukoll minn kuntratturi privati;

v. Jiċċertifika pagamenti għax-xogħlijiet lesti and jiżgura li dawn ikunu skont l-ispeċifikazzjonijiet u l-kundizzjonijiet tat-tender;

vi. Jikkordina u jikkollabora ma' entitajiet u aġenziji rilevanti involuti fil-kura tal-patrimonju kif ukoll fit-tfassil ta' strateġiji effettivi biex ikunu salvagwardjati monumenti u siti;

vii. Jipparteċipa f'riċerka u attivitajiet oħra mmirati biex itejbu t-teknika ta' restawr u l-prattiki tax-xogħlijiet tad-Dipartiment tar-Restawr u l-Preservazzjoni;

viii. Iwettaq dmirijiet oħra skont kif ikun mixtieq mid-Direttur (Proġetti) fid-Dipartiment tar-Restawr u l-Preservazzjoni u/jew ir-rappreżentant tiegħu;

ix. Dmirijiet oħra skont struzzjonijiet mogħtija mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

(https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Graduate Architect and Civil Engineer/Junior Architect and Civil Engineer/Architect and Civil Engineer are:

i. Carrying out of inspections with the aim of assessing and drawing up condition reports of forts, fortifications, historic buildings, and other structures as necessary;

ii. Carrying out architectural surveys and deterioration mapping, assisting in designing restoration interventions and preparation of Restoration Method Statements as necessary;

iii. Drawing up of tender documents including preparation of technical specifications and bills of quantities for the execution of restoration, rehabilitation and civil engineering projects as necessary;

iv. Site supervision of restoration and civil engineering works carried out both by the Restoration and Preservation Department workforce and private contractors;

v. Certifying payment certificates for completed works and ensures that these are according to tender specifications and conditions;

vi. Liaising and collaborating with relevant entities and agencies involved in heritage management in drawing up effective strategies for the safeguard of monuments and sites;

vii. Participating in research and other activities aimed at upgrading restoration techniques and the Restoration and Preservation Department's works practices;

viii. Performing other duties as may be deemed appropriate by the Director (Projects) within the Restoration and Preservation Department and/or his representative;

ix. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

ii. able to communicate in the Maltese and English languages;

Madankollu, il-kandidati li ma jissodisfawx l-abbiltà li jikkomunikaw bil-lingwa Maltija u ma jkollhomx mill-inqas Livell 1 al-MQF fil-lingwa Maltija, jridu jattendu u jgħaddu b'suċċess fl-assessjar mil-kors 'Maltese Language 1' offrut mill-Istitut għas-Servizzi Pubbliċi. L-attendenza għal dan il-kors flimkien mal-kisba tal-Livell 1 tal-MQF, għandhom

However, candidates who do not satisfy the ability to communicate in the Maltese language and do not possess at least an MQF Level 1 in the Maltese language, must attend and be successful in the assessment of the 'Maltese language 1' course offered by the Institute for the Public Services. Attendance to such course together with the attainment of

jitlestew qabel il-konferma tal-ħatra, jiġifieri fi żmien tnax-il (12) xahar mill-ingaġġ. Jekk il-persuna tonqos milli tippreżenta evidenza li għaddiet il-kors b'suċċess u attendiet sal-aħħar tal-perjodu ta' prova (jiġifieri tnax-il (12) xahar mill-ingaġġ), awtomatikament tintilef il-kariga msemmija hawn fuq.

iii. fil-pussess ta' degree ta' Baċellerat rikonoxxuta f'Livell tal-MQF 6 (suġġetta għal minimu ta' 180 ECTS/ ECVET jew ekwivalenti*) fl-Architecture and Civil Engineering, jew kwalifika professjonali kumparabbli, li fiż-żmien rilevanti tkun rikonoxxuta mill-Periti Warranting Board li tkun sodisfaċenti għall-għoti ta' warrant ta' Perit kif regolat mill-proviżjoni f'Kapitolu 390 mill-Att XIV tal1996 (Periti Act) fil-Kodiċi Ċivili.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET krettu, hekk kif applikabbli hija aċċettata biss suġġett ghal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

MQF Level 1, are to be completed before the confirmation of appointment, i.e. within the twelve (12) months of engagement. Failure to present evidence of successful pass and attendance by the end of probationary period (i.e. twelve (12) months from engagement), will result in automatic termination of the post in caption.

iii. In possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET or equivalent*) in Architecture and Civil Engineering, or a comparable professional qualification, which at the relevant time is recognised by the Periti Warranting Board to be satisfactory for the granting of a Warrant of Perit as regulated by the provisions of Chapter 390 from Act XIV of 1996 (Periti Act) in the Civil Code.

*A recognised qualification comparable to 180 ECTS/ ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi,

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

Submission of Supporting Documents

5.1(a) Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for the National

Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;
sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, 41, Palazzo Lucia, Triq il-Merkanti, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (www.mhal.gov.mt) u (hr.mhal@gov.mt).

Is-7 ta' Frar, 2025

Heritage, the Arts and Local Government, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from Corporate Services Directorate, 41, Palazzo Lucia, Triq il-Merkanti, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (www.mhal.gov.mt) and (hr.mhal@gov.mt).

7th February, 2025

MINISTERU GĦAT-TRASPORT, L-INFRASTRUTTURA U X-XOGĦLIJIET PUBBLIĊI

Post ta' Assistant Manager fil-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħijiet Pubbliċi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (Strateġija u Support), Ministeru għat-Trasport, l-Infrastruttura u x-Xogħijiet Pubbliċi, jilqa' applikazzjonijiet għall-post ta' Assistant Manager fil-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħijiet Pubbliċi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidħol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526 fis-sena, li jiżdied bi €354 fis-sena sa massimu ta' €24,650.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2025 hija ekwivalenti għal €24,038.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €26,290, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€25,570.98 x €407.67 - €28,017) fis-sena 2025 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam, skont il-postijiet vakanti stabbiliti.

MINISTRY FOR TRANSPORT, INFRASTRUCTURE AND PUBLIC WORKS

Post of Assistant Manager in the Ministry for Transport, Infrastructure and Public Works

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Strategy and Support), Ministry for Transport, Infrastructure and Public Works, invites applications for the post of Assistant Manager in the Ministry for Transport, Infrastructure and Public Works.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2025 is equivalent to, €22,526 per annum, rising by annual increments of €354 up to a maximum of €24,650.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€25,570.98 x €407.67 - €28,017) in the year 2025 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf_MT.pdf).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager huma:

i. Jassisti fl-iżvilupp ta' pjanijiet ta' xogħol, inklużi l-iskedi ta' żmien u l-miri;

ii. Jassisti fit-tħejjija ta' dokumenti għall-offerti u jipparteċipa fil-proċessi u l-fażijiet kollha tas-sejħa, inkluż iservi bħala membru fuq kumitati ta' evalwazzjoni meta jkun il-bżonn;

iii. Jissorvelja l-progress fuq proġetti li jkunu qed jitwettqu mid-Dipartiment u jassisti fil-preparazzjoni ta' rapporti ta' progress kif meħtieġ;

iv. Jidentifika, fuq bażi kontinwa, kwalunkwe kwistjoni li jistħoqqilha l-attenzjoni tas-superjur dirett tiegħu u/jew tad-Direttur;

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Assistant Manager are:

i. Assists in the development of work plans, including timelines and targets;

ii. Assists in the preparation of tender documents and participates in all the tendering processes and phases, including serving as member on evaluation committees whenever necessary;

iii. Monitors progress on projects being implemented by the Department and assists in the preparation of progress reports as required;

iv. Identifies, on an ongoing basis, any issues which merit the attention of his direct superior and/or the Director;

v. Jassisti fil-kordinazzjoni u jesegwixxi kompiti amministrattivi ta' kuljum, kif jista' jkun meħtieġ, inkluż il-ġbir ta' informazzjoni mingħand professjonisti, uffiċjali tekniċi u kuntratturi fir-rigward tal-proġetti;

vi. Jassisti fl-organizzazzjoni ta' laqgħat, jieħu l-minuti u jwettaq funzjonijiet ta' rappurtar;

vii. Iżomm id-dokumentazzjoni kollha meħtieġa u jaġġorna l-fajls tal-proġett;

viii. Jipprovdi appoġġ lill-maniġment superjuri fit-twassil ta' servizzi li jappertjenu lid-Dipartiment;

ix. Jassisti lill-maniġment superjuri fl-immaniġġjar effettiv tar-riżorsi finanzjarji u umani fdati lid-Dipartiment;

x. Jiġbor u janalizza statistika u informazzjoni li tintuża biex jitlestew rapporti u/jew kompiti, taħt superviżjoni, inkluża statistika mitluba għal mistoqsijiet parlamentari, fost oħrajn;

xi. Jagħmel użu minn Sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fid-Dipartiment;

xii. Jattendi għat-taħriġ kollu neċessarju biex ikun jista' jaqdi d-dmirijiet assenjati;

xiii. Iwettaq kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif ikun meħtieġ;

xiv. Iwettaq kwalunkwe dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

v. Assists in the coordination and executes daily administrative tasks, as may be required, including the gathering of information from professionals, technical officers and contractors in relation to the projects;

vi. Assists in organising meetings, takes minutes and carries out reporting functions;

vii. Maintains all the necessary documentation and keeps the project files updated;

viii. Provides support to senior management in the delivery of services pertaining to the Department;

ix. Assists the senior management in managing effectively the financial and human resources entrusted to the Department;

x. Collects and analyses statistical data and information used to complete reports and/or tasks, under supervision, including data requested for parliamentary questions, amongst others;

xi. Makes use of Information Technology Systems which may be in operation within the Department;

xii. Attends all necessary training to be able to carry out the duties assigned;

xiii. Undertakes any other tasks which the superior may delegate to him/her, as may be required;

xiv. Undertakes any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms

ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-Malti u l-Ingliż;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fil-Public Policy jew Public Administration jew Management jew Business Studies jew Finance jew Accounts jew Economics jew Commerce jew Project Management jew Procurement jew ikollhom kwalifika komparabbli professjonali rikonoxxuta fil-Livell 4 tal-MQF f'Accountancy jew f'oqsma rilevanti kif determinat mill-maniġment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Public Policy jew Public Administration jew Management jew Business Studies jew Finance jew Accounts jew Economics jew Commerce jew Project Management jew Procurement jew ikollhom kwalifika komparrabli, professjonali, rikonoxxuta fil-Livell 5 tal-MQF f'Accountancy jew f'oqsma rilevanti kif determinat mill-maniġment.

of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in Maltese and English;

iii. a. in possession of a recognised qualification at MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Public Policy or Public Administration or Management or Business Studies or Finance or Accounts or Economics or Commerce or Project Management or Procurement or a recognised comparable professional qualification at MQF Level 4 in Accountancy or in relevant areas as determined by management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, equivalent*) in Public Policy or Public Administration or Management or Business Studies or Finance or Accounts or Economics or Commerce or Project Management or Procurement or a recognised comparable professional qualification at MQF Level 5 in Accountancy or in relevant areas as determined by management.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Malti jew Ingliż jew Matematika jew IT jew Accounts jew Business Studies jew Commerce jew Environmental Studies) jew kwalifika komparrabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat (li jrid jinkludi wieħed (1) minn dawn is-suġġetti: Malti jew Ingliż jew Matematika jew IT jew Accounts jew Business Studies jew Commerce).

*Kwalifika rikonoxxuta komparabbli ma' 120/60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidħlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta'

OR

c. (i) In possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Leve (which must include two (2) of the following subjects: Maltese or English or Mathematics or IT or Accounts or Business Studies or Commerce or Environmental Studies) or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced Level (which must include one (1) of the following subjects: Maltese or English or Mathematics or IT or Accounts or Business Studies or Commerce).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced Level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition

rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tar-Reklutaġġ, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Recruitment Section, Ministry for Transport, Infrastructure and Public Works, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorate tal-People Management, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, Blok H (Ent B), Triq Antonio Maurizio Valperga, Il-Furjana FRN 1710. Dawn id-dispożizzjonijiet ġenerali għandhom jiġ meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://infrastructure.gov.mt/) u (recruitment1.mtip@gov.mt).

Is-7 ta' Frar, 2025

MINISTERU GĦAT-TRASPORT,
L-INFRASTRUTTURA U X-XOGĦLIJIET PUBBLIĊI

Post ta' Tradesperson I (Mason) fil-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (Strateġija u Sapport), Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, jilqa' applikazzjonijiet għall-post ta' Tradesperson I (Mason) fid-

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Directorate, Ministry for Transport, Infrastructure and Public Works, Block H (Ent B), Triq Antonio Maurizio Valperga, Floriana FRN 1710. These general provisions are to be regarded as an integral part of this call for applications.

The website and email address of the receiving Directorate are (https://infrastructure.gov.mt/) and (recruitment1.mtip@gov.mt).

7th February, 2025

MINISTRY FOR TRANSPORT, INFRASTRUCTURE AND PUBLIC WORKS

Post of Tradesperson I (Mason) in the Ministry for Transport, Infrastructure and Public Works

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Strategy and Support), Ministry for Transport, Infrastructure and Public Works, invites applications for the post of Tradesperson I (Mason) in the

Dipartiment tax-Xogħlijiet Pubbliċi fi ħdan il-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Is-salarju ta' Tradesperson I huwa ta' Skala ta' Salarju 16, li fis-sena 2025 huwa ta' €16,915 fis-sena, li jiżdied b'€263 fis-sena sa massimu ta' €18,493.

2.3 Persuna fil-grad ta' Tradesperson I titla' fi Skala ta' Salarju 15 (€18,188 x €298 - €19,976 fis-sena 2025) wara ħames (5) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Il-persuna maħtura tkun intitolata għal ħlas ta' allowance annwali tal-klassi ta' €400, u għal ħlas ta' allowance annwali tas-sengħa ta' €1500 suġġett għall-politika tal-Amministrazzjoni Ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Public Works Department within the Ministry for Transport, Infrastructure and Public Works.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 The salary for the post of Tradesperson I is Salary Scale 16, which in the year 2025 is equivalent to, €16,915 per annum, rising by annual increments of €263 up to a maximum of €18,493.

2.3 A Tradesperson I will progress to Scale 15 (€18,188 x €298 - €19,976 in the year 2025) on completion of five (5) years service in the grade, subject to satisfactory performance.

2.4 Appointees will also be entitled to the payment of an annual class allowance of €400, and an annual trade allowance of €1500, subject to Central Administration's policies in force from time to time.

2.5 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.6 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Tradesperson I (Mason) huma:

i Jinterpreta pjanti ta' bini u disinji dettaljati, u jimxi mar-regolamenti sanitarji tal-ġurnata;

ii Jibni kwalunkwe ħajt tal-ġebel jew bricks, bini jew strutturi oħra mibnija bit-tajn;

iii Ifassal u jibni ħnejjiet u strutturi simili tal-ġebel, u jkun responsabbli għat-twaqqif u ż-żarmar tal-armar bżonnjuż biex jitqiegħed dan ix-xogħol;

iv Ipoġġi elementi tal-konkos precast bħal blajjet, T-beams, eċċ.;

v Jorbot u jqiegħed il-ħadid tal-konkos;

vi Jarma l-formwork u jpoġġi l-konkos;

vii Jifforma ftuħ f'ħitan eżistenti u jagħmel alterazzjonijiet strutturali fil-bini, inkluż tpoġġija ta' travi tal-ħadid;

viii Jaħdem ma' u jidderieġi lill-ħaddiema li jkun responsabbli minnhom;

ix Jinforma lil ta' fuqu meta jkun hemm bżonn il-materjal għall-bini biex il-grupp tiegħu ma jinqabadx mingħajr dan il-materjal;

x Iwettaq prattiki operattivi siguri biex jidentifika u jipprevjeni l-perikli, u biex jiżgura s-saħħa u s-sigurtà fuq il-post tax-xogħol tiegħu, tal-ħaddiema l-oħra kif ukoll tal-pubbliku;

xi Jiffirma dokumenti tal-Awtorità tal-Bini u l-Kostruzzjoni, u jniżżel in-numru tal-Liċenzja ta' Bennej tiegħu fuqhom;

xii Iwettaq kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu, kif jista' jkun meħtieġ;

xiii Iwettaq kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

Duties

3. The job duties for the post of Tradesperson I (Mason) are:

i Interprets drawings of buildings and detailed drawings, and complies with sanitary regulations in force;

ii Constructs any stone or brick wall, building or any other structure laid with mortar;

iii Sketches and builds arches and similar masonry structures, and be responsible for the erection and dismantling of framework required for this work;

iv Lays precast concrete elements such as lintels, T-beams, etc.,

v Assembles and places concrete reinforcement;

vi Erects formwork and pours concrete;

vii Forms openings in existing masonry walls and carries out structural alterations in buildings, including the placing of steel beams;

viii Works with, directs and be responsible for his team;

ix Informs his/her immediate superior on the supply of building materials so that his/her group are not caught without such material;

x Carries out safe working practices to identify and prevent hazards and to ensure the safety of himself/herself, workers and members of the public;

xi Endorses Building Construction Authority documents and enter his/her Mason's License details;

xii Performs any other task which the superior may delegate to him/her, as may be required;

xiii Performs any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

iii. fil-pussess ta' liċenzja biex jipprattika fis-sengħa ta' bennej.

JEW

iv. bi ħmistax-il (15) il-sena esperjenza ta' xogħol ippruvat fis-sengħa ta' bennej.

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. in possession of a licence to practice in the trade of mason.

OR

iv. with fifteen (15) years of proven experience in the trade of mason.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 iii or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-sezzjoni tar-Reklutaġġ, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Recruitment Section, Ministry for Transport, Infrastructure and Public Works, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;
aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat tal-People Management, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, Blokk H (Ent. B), Triq Antonio Maurizio Valperga, Il-Furjana FRN 1710. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma: (https://infrastructure.gov.mt/) u (recruitment1.mtip@gov.mt).

Is-7 ta' Frar, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Assistant Manager fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq javża lil-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, jilqa'

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Directorate, Ministry for Transport, Infrastructure and Public Works, Block H (Ent. B), Triq Antonio Maurizio Valperga, Floriana FRN 1710. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are: (https://infrastructure.gov.mt/) and (recruitment1.mtip@gov.mt).

7th February, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Assistant Manager in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L.327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation, invites applications

applikazzjonijiet għall-post ta' Assistant Manager fis-Sezzjoni tad-Dixxiplina fi ħdan id-Dipartiment tal-People Management, fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidħol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526.00 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €24,650.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2025 hija ekwivalenti għal €24,038.98 fis-sena, li tiżdied annwali ta' €375.17 sa massimu ta' €26,290.00. mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€25,570.98 x €407.67 - €28,017.00 fis sena 2025) wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-

for the post of Assistant Manager in the Discipline Section within the People Management Department, in the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2025 is equivalent to €22,526.00 per annum, rising by annual increments of €354.00 up to a maximum of €24,650.00.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00 in the year 2025) on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this

sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager huma:

i. Jikkompila l-informazzjoni kollha mitluba meħtieġa għall-ippjanar effettiv tad-dipartiment tal-People Management, il-ġbir tad-data kif dirett mill-maniġment superjuri;

ii. Iżomm kif iggwidat is-sistemi meħtieġa ta' preżentata fir-rigward tal-kwistjonijiet kollha tad-dixxiplina relatati;

iii. Jappoġġja l-ġbir tad-data u r-rekords billi jżomm sistema ta' arkivjar u ta' rkupru u jżomm rekords tal-passat u attwali, li għandhom jiġu allinjata mas-sistema ċentrali kif meħtieġ;

iv. Jappoġġja kif meħtieġ, fis-sorveljanza li l-kwistjonijiet relatati jkunu konformi mal-Public Service Management Code (PSMC) u kif ukoll ma politiki, programmi u prattiki rilevanti ċenrali oħra matul l-azzjonijiet dixxiplinarji;

v. Jassisti fil-kontrolli regolari ta' konformità li jiżguraw li l-politiki stabbiliti jkunu qed jiġu osservati, u jassisti fil-kumpilazzjoni tar-rapporti dwar miżuri korrettivi meħtieġa mill-maniġment superjuri ul-partijiet involuti;

call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Assistant Manager are:

i. Compiles all requested information required for effective People Management Department planning, data collation as directed by senior management;

ii. Maintains as guided the necessary filing systems in respect of all related discipline matters;

iii. Supports in the collations of data and records by maintaining a filing and retrieval system and keeping past and current records, which is to be aligned to the central system as required;

iv. Supports as required, in overseeing that matters related are in compliance with the Public Service Management Code (PSMC) and other central relevant policies, programmes and practices during disciplinary actions;

v. Assists in the regular compliance checks that ensure that established policies are being adhered to and supports with the compilation of reports on corrective measures required by senior management and parties involved;

vi. Jassisti fil-proċeduri legali billi jappoġġa u jipprovdi data, dokumentazzjoni, u rapporti preċiżi u f'waqthom meħtieġa għall-kawżi tal-qorti, jiżgura l-osservanza tal-istandards legali u l-protokolli ta' kunfidenzjalità;

vii. Jissorvelja skadenzi u jikkordina l-azzjonijiet meħtieġa mal-partijiet interessati;

viii. Jikkordina ma' sezzjonijiet oħra fi ħdan id-Dipartiment tal-People Management fir-rigward ta' data tal-impjegati;

ix. Iqassam informazzjoni u aġġornamenti dwar l-Proċeduri ta' Dixxiplina kif meħtieġ:

x. Jappoġġja u jipparteċipa b'mod attiv fil-forniment ta' servizz ta' eċċellenza lill-klijenti u jippromovi l-kultura ta' eċċellenza b'mod partikolari l-ethos tas-Servizz Pubbliku;

xi. Iwettaq dmirijiet oħra kif assenjati mill-maniġment superjuri minn żmien għal żmien;

xii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kifikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadin Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

vi. Assists in legal proceedings by supporting and providing accurate and timely data, documentation, and reports required for court cases, ensuring compliance with legal standards and confidentiality protocols;

vii. Monitor deadlines and coordinate necessary actions with stakeholders;

viii. Liaises with other sections within People Management Department in relation to data of employees;

ix. Disseminates information and updates on the Disciplinary Procedures as required;

x. Supports and actively participates in the provision of a service of excellence to clients and promotes culture of excellence particularly ethos of the Public Service;

xi. Carrying out any other duties as assigned by senior management team from time to time;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Undertake any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadin ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

U

AND

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

ii. able to communicate in Maltese and English language;

U

AND

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET jew ekwivalenti*) in Management and Leadership jew Strategy, Leadership and Change

iii. a. in possession of a recognised qualification at MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Management and Leadership or Strategy, Leadership and Change

Management jew Industrial Relations and Workplace Learning jew Work and Human Resource Management jew Training and Development jew Psychology jew Statistics jew Quality Assurance jew Sociology jew Social Policy jew Social Sciences jew Mathematics jew Communications jew Public Management jew Corporate Governance and Leadership jew Diplomatic Studies jew Management jew Marketing jew Logistics jew Public Policy jew Public Administration jew Business Administration jew Human Resources jew Finance jew Accountancy jew Economics jew Commerce jew ICT jew Administrative and Secretarial Studies jew Leadership and Organisational Behaviour jew Law jew Criminology jew Project Management jew Quality Management jew Diploma professjonali rikonoxxuta komparabbli fil-livell 4 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-maniġment.

Management or Industrial Relations and Workplace Learning or Work and Human Resources Management or Training and Development or Psychology or Statistics or Quality Assurance or Sociology or Social Policy or Social Sciences or Mathematics or Communications or Public Management or Corporate Governance an Leadership or Diplomatic Studies or Management or Marketing or Logistics or Public Policy or Public Administration or Business Administration or Human Resources or Finance or Accountancy or Economics or Commerce or ICT or Administrative and Secretarial Studies or Leadership and Organisational Behaviour or Law or Criminology or Project Management or Quality Management or a recognised comparable professional Diploma at MQF Level 4 in Accountancy, or in relevant areas as determined by management.

JEW

b. fil-pussess ta' Diploma rikonoxxuta fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti*) Management jew Leadership jew Strategy, Leadership and Change.

Management jew Industrial Relations and Workplace Learning jew Work and Human Resource Management jew Training and Development jew Psychology jew Statistics jew Quality Assurance jew Sociology jew Social Policy jew Social Sciences jew Mathematics jew Communications jew Public Management jew Corporate Governance and Leadership jew Diplomatic Studies jew Management jew Marketing jew Logistics jew Public Policy jew Public Administration jew Business Administration jew Human Resources jew Finance jew Accountancy jew Economics jew Commerce jew ICT jew Administrative and Secretarial Studies jew Leadership and Organisational Behaviour jew Law jew Criminology jew Project Management jew Quality Management jew Diploma professjonali rikonoxxut komparabbli fil-Livell 5 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 120/60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata bis suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li tnejn (2) minnhom għandu jinkludi pass fil-Accountancy jew Mathematics jew Economics jew IT jew kwalunkwe Lingwa), jew kwalifika komparabbli rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet suġġetti fil-Livell Avvanzat (li wieħed (1) minnhom jinkludi pass fl-Accountancy jew Mathematics jew Economics jew IT jew kwalunkwe lingwa)

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF kwalifika jew żewġ (2) suġġett fil-Livell Avvanzat flimkien ma' tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola, fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, equivalent*) in Management and Leadership or Strategy, Leadership and Change.

Management or Industrial Relations and Workplace Learning or Work and Human Resources Management or Training and Development or Psychology or Statistics or Quality Assurance or Sociology or Social Policy or Social Sciences or Mathematics or Communications or Public Management or Corporate Governance an Leadership or Diplomatic Studies or Management or Marketing or Logistics or Public Policy or Public Administration or Business Administration or Human Resources or Finance or Accountancy or Economics or Commerce or ICT or Administrative and Secretarial Studies or Leadership and Organisational Behaviour or Law or Criminology or Project Management or Quality Management or a recognised comparable professional Diploma at MQF Level 5 in Accountancy, or in relevant areas as determined by management.

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to MQRIC formal recognition statement being submitted with the application.

OR

c (i) in possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Leve (two (2) of which must include a pass in Accountancy or Mathematics or Economics or IT or any Language), or a recognised comparable qualification.

OR

(ii) in possession of three (3) subjects at Advanced Level (one of which must include a pass in Accountancy or Mathematics or Economics or IT or any language).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4 qualification or two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification

komparabbli, kif indikat fil-4.1 (iii) (a) u (c) jidħlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skond id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream fo Qualified Personnel'.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq ta sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

as indicated in 4.1 (iii) (a) and (c), shall enter as Assistant Manager (Salary Scale 12). Upon possession of a relevant Diploma at MQF Level 5 as indicated in paragraph 4.1 (iii) (b) in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 25 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 25th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

Provisions_MT.pdf). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-7 ta' Frar, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, il-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, jilqa' applikazzjonijiet għall-post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I (Accounting and Finance) huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fi 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb kwalifika ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9

Provisions_ENG.pdf). These general provisions are to be regarded as an integral part of this call for applications.

7th February, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Manager I (Accounting and Finance) in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L.327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation, invites applications for the post of Manager I (Accounting and Finance) in the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Accounting and Finance) is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7(€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in

(€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fi 2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fi 2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla

2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into

se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf))

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Accounting and Finance) huma:

i. Responsabbli għall-iproċessar f'waqtu ta' tranżazzjonijiet fiskali u finanzjarji, verifiki, rekordjar, rendikonti u rikonċiljazzjoni;

ii. Responsabbli għall-korrettezza ta' żamma bażika ta' kotba u dokumenti oħrajn ta' accounts u t-twettiq ta' xogħol rigward il-proċess bankarju ta' rikonċiljazzjoni tal-Kont Pubbliku;

iii. Responsabbli għall-implimentazzjoni u l-infurzar ta' leġiżlazzjoni, politiki, direzzjonijiet, proċeduri u linji gwida f'dipartiment jew ministeru partikolari jew mal-Gvern;

iv. Responsabbli għall-manutenzjoni u l-kontroll tal-kontijiet, bħalma huma kontijiet below-the-line u voti u jevalwa wkoll il-virements fi ħdan il-voti kif ukoll it-talbiet għal finanzjament addizzjonali;

v. Jikkordina r-rilaxx ta' fondi permezz ta' mekkaniżmi varji u l-ġbir ta' dħul finanzjarju, japprova tranżazzjonijiet kif ikun ordnat, jirrevedi management accounts, stqarrijiet ta' likwidità u rapporti finanzjarji oħra bħala parti mill-proċess;

vi. Jikkontribwixxi għall-ippjanar u l-kontroll ta' baġit, u fil-kumpilazzjoni tal-Business and Financial plan;

vii. Jivvaluta l-allokazzjonijiet baġitarji u t-tbassir tad-dħul fl-Estimi Finanzjarji tal-Gvern, kemm għas-sena ta' wara kif ukoll fuq bażi ta' Business and Financial plan ta' tliet snin, u l-monitoraġġ kontinwu tagħhom matul is-sena;

force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I (Accounting and Finance) are:

i. Responsible for the timely and correct processing of fiscal and financial transactions, verifications, recording, tracking and reconciliation;

ii. Responsible for the correctness of basic book keeping and other accounting documents, including performing work on the bank reconciliation process of the Public Account;

iii. Responsible for the implementation and enforcement of legislation, policies, directions, procedures and guidelines in a particular department or ministry or across Government;

iv. Responsible for the maintenance and control of accounts, such as below-the-line accounts and votes, assessing virements within votes as well as requests for additional funding;

v. Coordinates the release of funds through various mechanisms and the collection of revenue, approving transactions as directed, reviewing management accounts, cashflow statements and other financial reports as part of the process;

vi. Contributes to Budget planning and control, and the compilation of the Business and Financial plan;

vii. Assesses budgetary allocations and revenue forecasts in the Financial Estimates of Government, both for the following year and on the basis of a three-year Business and Financial plan, and their continuous monitoring during the course of the year;

viii. Jagħti kontribut fl-interpretazzjoni tal-accounts finali u jipparteċipa fl-analiżi u r-reviżjonijiet tal-valur għall-flus;

ix. Jirrappreżenta lid-Dipartiment jew lill-Ministeru f'laqgħat u konferenzi, kemm lokali kif ukoll internazzjonali, u jipparteċipa fi gruppi ta' ħidma kif ikun mitlub;

x. Jikkontribwixxi u jassisti fil-kumpilazzjoni ta' rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlazzjoni finanzjarja u politiki tal-Gvern kif mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub minnu;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta 'impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

viii. Contributes towards the interpretation of final accounts and participating in value for money analysis and reviews;

ix. Represents the Department or Ministry in meetings and conferences, both locally and abroad and participating in working groups as required;

x. Contributes to and assists in the compilation of various reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies as directed;

xii. Contributes towards the formulation and updating of policies of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

U

ii. kapaċi jikkomunikaw bil-lingwa Ingliża.

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVETS, jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 6 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVETS, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. able to communicate in English language.

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy, or in relevant areas as determined by management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed

temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra għal din ir-raġuni, tiġi awtomatkament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 25

the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 25th February, 2025. A computer-generated email

ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-7 ta' Frar, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Manager II fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni

will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral application;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf). These general provisions are to be regarded as an integral part of this call for applications.

7th February, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Manager II in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested

tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, jilqa' applikazzjonijiet għall-post ta' Manager II fi ħdan id-Direttorat għall-Affarijiet tal-UE, r-Relazzjonijiet Internazzjonali u Żvilupp ta' Politika fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni.

Termini u Kundizzjonijiet

2.1. Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2. Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3. Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fis-sena 2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.4. Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5. Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li għandha degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara sitt (6) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss

applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continous Professional Development of Personnel and Protection of Minors in Compulsoly Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation, invites applications for the post of Manager II within the Directorate for EU Affairs, International Relations and Policy Development in the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1. This appointment is subject to a probationary period of twelve (12) months.

2.2. During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3. The salary for the post of Manager II is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4. A Manager II in Salary Scale 7 who are in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) after three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5. A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an

suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

2.6. Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u ħlas ta' allowance tal-klassi annwali ta €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7. Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8. Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II huma:

MQRIC formal recognition statement being submitted with the application.

2.6. Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

2.7. It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8. The result will be valid for a period of two (2) years from the date of publication.

2.9. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10. In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager II are:

i. Jikkonsulta ma' entitajiet interni u esterni fit-tfassil ta' Noti ta' Informazzjoni kif ukoll Noti ta' Istruzzjonijiet u Diskorsi għall-Gruppi ta' Ħidma tal-Kunsill, Coreper, Laqgħat tal-Kumitati, Gruppi ta' Ħidma tal-Kummissjoni jew kwalunkwe fora oħra tal-UE jew fora internazzjonali li jkunu relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni;

ii. Jiskrutinizza r-regolamenti u d-direttivi tal-UE li jaqgħu fil-kompetenza tal-Ministeru;

iii. Wara konsultazzjoni mal-entitajiet rilevanti, jfassil pożizzjoni ta' Malta għall-fora relatati tal-UE u internazzjonali rilevanti;

iv. Jikkumpila dossiers u struzzjonijiet meħtieġa għal-Kunsill u laqgħat ministerjali oħra relatati mal-UE;

v. Jikkordina mal-EU Coordination Unit, ir-Rappreżentanza Permanenti ta' Malta għall-UE u l-Ministeru għall-Affarijiet Barranin u Turiżmu dwar kwistjonijiet relatati mal-pożizzjoni kif u meta meħtieġ;

vi. Iwettaq riċerki regolari fuq suġġetti relatati kif meħtieġ, u jqassam tali riċerka jew kwalunkwe rapport u informazzjoni oħra lill-maniġment fid-Dipartiment u kwalunkwe entità interna jew esterna relatati;

vii. Jikkonsulta ma' entitajiet interni, entitajiet esterni u Ministeri sekondarji rilevanti, fit-tħejjija ta' Memoranda ta' Spjegazzjoni u Memoranda Ristretta;

viii. Abbozar ta' Memos tal-Kabinett kif ukoll emendi għal-leġiżlazzjoni nazzjonali kif meħtieġ fit-traspożizzjoni tal-liġi ta' l-UE jew kwalunkwe politika nazzjonali oħra;

ix. Jikkordina tal-konsultazzjonijiet pubbliċi relatati li jaqgħu taħt ir-responsabbilità ta' din il-pożizzjoni kif u meta meħtieġ;

x. Isegwi kwistjonijiet relatati mal-policies u t-tfassil ta' rapporti skont kif ikun meħtieġ;

xi. Isegwi obbligi li joħorġu minn leġiżlazzjoni tal-UE, obbligi oħra internazzjonali jew kwalunkwe obbligu ieħor li jkunu jaqgħu taħt ir-responsabbilita' ta' din il-pożizzjoni;

xii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

i. Consulting with internal and external entities and drawing up Briefing and Background Notes as well as Instruction Notes and Speaking notes for Council Working Parties, Coreper, Committee Meetings, Commission Working Groups or any other EU or international fora related to this position's area of responsibility;

ii. Scrutinising EU regulations and directives falling within the remit of the Ministry;

iii. After consulting with the relevant entities, drafting of Malta's position in all related EU and international forum;

iv. Compiling the necessary dossiers and briefs for Council and other EU-related ministerial meetings;

v. Coordination with the EU Coordination Unit, the Permanent Representation of Malta to the EU and the Ministry for Foreign Affairs and Tourism on issues related to the position as and when required;

vi. Conducting regular researches on related topics as necessary and disseminating such research or any other reports and information to senior management within the department and any relevant internal or external entities;

vii. Consulting with internal entities, external entities and relevant secondary Ministries in the preparation of Explanatory Memoranda and Restricted Memoranda;

viii. Drafting Cabinet Memos as well as amendments to national legislation as required in the transposition of EU law or any other national policies;

ix. Coordination of public consultations related to the area of responsibility as and when required;

x. Following up on policy related issues and drawing up reports as may be necessary;

xi. Following up on obligations emanating from EU or international legislation or any other obligations relevant to the area of responsibility;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary.

xiv. Any other duties as directed by the Principal Permanent Secretary.

Fit-twettiq tal-kompiti elenkati hawn fuq, l-uffiċjal għandu jaħdem b'mod diliġenti u leali fl-aħjar interessi tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni.

Rekwiżiti tal-Eliġibbiltà

4.1. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadin Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiż terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u

In performing the above-listed tasks, the officer shall work diligently and loyally in the best interests of the Ministry for Education, Sport, Youth, Research and Innovation.

Eligibility Requirements

4.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act

leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u l-lingwa Ingliża;

U

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fl-Istatistics jew Economics jew European Studies jew Sociology jew Law jew Public Policy jew Research and Design jew International Relations jew Social Policy jew Translation jew Interpreting jew Communication Studies jew Project Management jew Management Studies jew Business Administration jew Accountancy jew Creativity and Innovation jew Quality Assurance Management, jew kwalifika professjonali rikonoxxuta komparabbli fil-Livell 7 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-Maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

JEW

iv. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fl-Istatistics jew Economics jew European Studies jew Sociology jew Law jew Public Policy jew Research and Design jew International Relations jew Social Policy jew Translation jew Interpreting jew Communication Studies jew Project Management jew Management Studies jew Busines Administration jew Accountancy jew Creativity and Innovation jew Quality Assurance Management, jew kwalifika professjonali rikonoxxuta komparabbli fil-Livell 6 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-Maniġment u tmien (8) snin esperjenza sodisfaċenti.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal

and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, equivalent*) in Statistics or Economics or European Studies or Sociology or Law or Public Policy or Research and Design or International Relations or Social Policy or Translation or Interpreting or Communication Studies or Project Management or Management Studies or Business Administration or Accountancy or Creativity and Innovation or Quality Assurance Management or recognised comparable professional qualification at MQF Level 7 in Accountancy, or in relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to a MQRIC formal Master's recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

OR

iv. in possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Statistics or Economics or European Studies or Sociology or Law or Public Policy or Research and Design or International Relations or Social Policy or Translation or Interpreting or Communication Studies or Project Management or Management Studies or Business Administration or Accountancy or Creativity and Innovation or Quality Assurance Management or recognised comparable professional qualification at MQF Level 6 in Accountancy, or in relevant areas as determined by management and eight (8) years satisfactory experience.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed

grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2. (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq ta sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew 4.1(iv) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1. L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2. (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or 4.1 (iv) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1. Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2. Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg).

Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta 25 ta'Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2. Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3. Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4. Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

6.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history).

The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday 25th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3. Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-7 ta' Frar, 2025

MINISTERU GĦALL-AMBJENT, L-ENERĠIJA U L-INDAFA PUBBLIKA

Post ta' Manager II fil-Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, jilqa' applikazzjonijiet għall-post ta' Manager II fil-Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fl-2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li għandha degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-

These general provisions are to be regarded as an integral part of this call for applications.

7th February, 2025

MINISTRY FOR THE ENVIRONMENT, ENERGY AND PUBLIC CLEANLINESS

Post of Manager II in the Ministry for the Environment, Energy and Public Cleanliness

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Public Cleanliness, invites applications for the post of Manager II in the Ministry for the Environment, Energy and Public Cleanliness.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4 A Manager II in Salary Scale 7 who are in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in the year 2025) on completion of three (3) years service as Manager II in salary scale 7, subject to satisfactory performance.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject

MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara sitt (6) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

2.6 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1

to a minimum of 180 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

2.6 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from

tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II huma:

i. Jikkontribwixxi għall-iżvilupp tal-istrumenti leġiżlattivi, l-istrateġiji, il-politika u l-programmi ta' ħidma, filwaqt li jikkordina u jagħmel monitoraġġ tal-implimentazzjoni;

ii. Iħejji dokumenti ta' politika, analiżi u dokumenti ta' sfond, sommarji, rapporti kif ukoll riċerka biex jappoġġja l-istrateġiji, politiki u azzjonijiet relattivi, inkluż fuq xogħol relatat ma' kwistjonijiet nazzjonali, tal-UE u internazzjonali;

iii. Jipprovdi u jikkordina kontribut biex jippermetti l-ġbir ta' data u aktar żvilupp u implimentazzjoni ta' politika fil-qasam tal-ambjent, żvilupp sostenibbli u tibdil fil-klima;

iv. Jipparteċipa u jikkordina attivitajiet b'rabta mal-promozzjoni tal-politika ambjentali, u tal-klima;

v. Jassisti fl-ipproċessar u l-immaniġġjar ta' proġetti, inklużi l-evalwazzjonijiet ta' proġetti, it-tħejjija tad-dokumentazzjoni tal-proġett u r-rappurtar tal-progress tal-proġett, kif jista' jkun meħtieġ;

vi. Jassigura l-konformità mal-linji gwida ta' rappurtar obbligatorju b'tali mod li r-riżultati u l-istadji ewlenin jiġu dokumentati sew, maqbudin u mqassma lill-amministrazzjoni għolja tal-Ministeru;

vii. Iwettaq dmirijiet rappreżentattivi f'Malta u barra, u jwettaq superviżjoni u jagħti gwida lil uffiċjali subordinati;

viii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

ix. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

(https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager II are:

i Contributes to the development of the Ministry's legislative instruments, strategies, policies and work programmes, and coordinates and monitors implementation;

ii Prepares policy papers, analytical and background papers, briefs, reports as well as research in support of the relative strategies, policies and actions, including work related to national, EU and international matters;

iii Provides and coordinates input to enable data collection and further policy development and implementation in the field of environment, sustainable development and climate change;

iv Participates and coordinates activities in connection with the promotion of environmental and climate policies;

v Assists in project processing and management, including project appraisals, preparation of project documentation and project progress reporting, as may become necessary;

vi Ensures compliance with mandatory reporting guidelines such that results and major milestones are properly documented, captured and disseminated to the Ministry's senior management;

vii Undertakes representational duties in Malta and overseas, and supervises and guides junior officials;

viii Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

ix Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

x Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiż terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

ii. able to communicate in the Maltese and English languages;

U

AND

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Business Management jew Project Management jew European Studies jew Environment

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, equivalent*) in Business Management or Project Management or European Studies or Environment Sciences

Sciences jew Earth Sciences jew Ecology jew Sustainable Development jew Climate Change jew Waste Management jew Resources Management jew Parks Management jew Geography jew Economics jew Public Policy jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

JEW

iv. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Business Management jew Project Management jew European Studies jew Environmental Sciences jew Earth Sciences jew Ecology jew Sustainable Development jew Climate Change jew Waste Management jew Resources Management jew Parks Management jew Geography jew Economics jew Public Policy jew f'oqsma rilevanti kif determinat mill-maniġment u tmien (8) snin esperjenza sodisfaċenti.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom

or Earth Sciences or Ecology or Sustainable Development or Climate Change or Waste Management or Resource Management or Parks Management or Geography or Economics or Public Policy or in relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRI formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified b MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

OR

iv. in possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credit or equivalent*) in Business Management or Project Management or European Studies or Environment Sciences or Earth Sciences or Ecology or Sustainable Development or Climate Change or Waste Management or Resources Management or Parks Management or Geography or Economics or Public Policy or in relevant areas as determined by management and eight (8) years satisfactory experience.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements i respect of their qualifications from MQRIC, or

mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Ġenerali għall-Operat, Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Public Cleanliness, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up-to- date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistent Direttur, Riżorsi Umani), Ministeru għall-Ambjent, Enerġija u l-Indafa Pubblika, 6, Triq Ħal Qormi, Santa Venera SVR 1302. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (sustainability.gov.mt) u (humanresources.meec@gov.mt).

Is-7 ta' Frar, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Manager I fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Anzjanità Attiva) Ministeru għas-Saħħa u l-Anzjanità Attiva, jilqa' applikazzjonijiet għall-post ta' Manager I fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Public Cleanliness, 6, Triq Ħal Qormi, Santa Venera SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (sustainability.gov.mt) and (humanresources.meec@gov.mt).

7th February, 2025

MINISTRY FOR HEALTH AND
ACTIVE AGEING

Post of Manager I in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing, invites applications for the post of Manager I in the Ministry for Health and Active Ageing.

Filwaqt li l-applikazzjonijiet esterni jintlaqgħu, se tingħata preferenza lill-kandidati interni li jissodisfaw il-rekwiżiti tas-sejħa.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fl-2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043.00 fl-2024) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

While external applications are welcomed, preference will be given to internal candidates who meet the requirements of the call.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi limsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tannotifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' Ministeru għas-Saħħa u l-Anzjanità Attiva Post ta' Manager I fil-Ministeru għas-Saħħa u l-Anzjanità Attiva Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil. Termini u kundizzjonijiet kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I huma:

i. Jassisti l-maniġment fi kwistjonijiet amministrattivi ta' kuljum, hekk kif assenjat mill-maniġment;

ii. Jirrapporta regolarment lill-maniġment u lill-partijiet interessati rilevanti kif ordnat;

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure Ministry for Health and Active Ageing Post of Manager I in the Ministry for Health and Active Ageing Nomenclatures denoting the male gender include also the female gender. Terms and Conditions that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I are:

i. Assists the management with day to day administrative issues as assigned by the management;

ii. Reports regularly to the management and relevant stakeholders as directed;

iii. Iżomm ruħu aġġornat bl-iżviluppi f'oqsma ta' interess għat-taqsima rispettiva u jiddiskuti mal-maniġment superjuri rispettiv l-inizjattivi li għandhom jittieħdu;

iv. Jiġbor u janalizza informazzjoni u statistika għall-użu ta' kitba ta' rapporti u/jew esekuzzjoni ta' kompiti oħra meħtieġa, taħt is-superviżjoni, kif ikun meħtieġ, inkluża statistika mitluba għall-mistoqsijiet parlamentari, fost l-oħrajn;

v. Jissorvelja u jsegwi riċerka kompluta biex jipprovdi analiżi tar-riżultati u l-kontribuzzjoni tal-istess riċerka lejn is-servizz;

vi. Imexxi inizjattivi ta' bidla li jkunu qegħdin isiru mit-taqsima u d-direttorat rispettivi;

vii. Jipprovdi l-appoġġ meħtieġ lill-maniġment superjuri fit-tmexxija tas-servizzi pprovduti mid-dipartiment;

viii. Jassisti lis-senior management fit-twettiq tar-riċerka u l-preparazzjoni ta' politiki, hekk kif applikabbli, fir-rigward tal-objettivi tad-dipartiment;

ix. Jassisti lill-maniġment superjuri biex b'mod effettiv jimmaniġġja l-finanzi u r-riżorsi umani fdati lid-dipartiment;

x. Jikkontribwixxi f'rappurtar regolari, inkluż ir-Rapport Annwali u l-Business Plan;

xi. Jipproponi rakkomandazzjonijiet għas-simplifikazzjoni tal-proċessi u jsegwi l-implimentazzjoni tagħhom;

xii. Jipprovdi appoġġ u jiżgura l-aġġornament regolari ta' databases relatati mal-operat tat-taqsima u tad-dipartiment;

xiii. Jesegwixxi ċċekkjar u vverifikar skont l-istruzzjonijiet mogħtija u r-regolamenti u proċeduri applikabbli, u jassigura li r-rapporti ppreparati jiġu vverifikati u sussegwentament sottomessi fil-ħin;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

iii. Keeps up to date with developments in areas of interest to the respective unit and discusses with the respective senior management possible initiatives to be undertaken;

iv. Collects and analyses statistical data and information used to complete reports and/or tasks, under supervision, as required, including data requested for parliamentary questions, amongst others;

v. Monitors and follows up on completed research to provide analysis of the outcomes and its contribution towards the service;

vi. Drives change initiatives that are being undertaken by the respective unit or directorate;

vii. Provides support to senior management in the delivery of services;

viii. Assists senior management in conducting research and preparing draft policies as applicable in relation the Department`s objectives;

ix. Assists the senior management in managing effectively the financial and human resources entrusted to the department;

x. Contributes to regular reporting including Annual Report and Business Plan;

xi. Proposes recommendations for simplification of processes and follows up on their implementation;

xii. Provides support and ensures regular updating of databases relating to operations of the unit or directorate;

xiii. Carries out checks and verifications according to instructions received and applicable regulations and procedures, and ensures that reports prepared are vetted and subsequently submitted in a timely manner;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Work and Human Resources Management jew Management jew Business Administration jew Public Administration jew Public Management jew Training and Development jew Health and Social Care jew Corporate Governance and Leadership jew Leadership and

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18 (3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Work and Human Resources Management or Management or Business Administration or Public Administration or Public Management or Training and Development or Health and Social Care or Corporate Governance and Leadership or Leadership and Organisational

Organisational Behaviour jew Leadership jew Strategy, Leadership and Change Management jew Industrial Relations and Workplace Learning jew Economics jew Banking and Finance jew Quality Assurance Management jew Evidence Based Management jew Gerontology jew Media jew Marketing jew Communications jew International Relations jew Public Policy jew Liġi jew Project Management jew Compliance jew Risk Management jew Ethics jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Behaviour or Leadership or Strategy, Leadership and Change Management or Industrial Relations and Workplace Learning or Economics or Banking and Finance or Quality Assurance Management or Evidence Based Management or Gerontology or Media or Marketing or Communications or International Relations or Public Policy or Law or Project Management or Compliance or Risk Management or Ethics or in relevant areas determined by the management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible. Duties Eligibility Requirements unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Segretarju Permanenti (Anzjanità Attiva), Ministeru għas-Saħħa u l-Anzjanità Attiva, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mit-Taqsima Riżorsi Umani, Ministeru għas-Saħħa u l-Anzjanità Attiva, Palazzo Spinola, 46, Triq San Kristofru, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Dipartiment huma (activeageing.gov.mt) u (hr.activeageing@gov.mt).

Is-7 ta' Frar, 2025

MINISTERU GĦAS-SAĦĦA U L-ANZJANITÀ ATTIVA

Post ta' Manager II (Riżorsi Umani) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għas-Saħħa u l-Anzjanità Attiva, jilqa' applikazzjonijiet għall-post ta' Manager II (Riżorsi Umani) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Filwaqt li l-applikazzjonijiet esterni jintlaqgħu, se tingħata preferenza lill-kandidati interni li jissodisfaw il-rekwiżiti tas-sejħa

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Section, Ministry for Health and Active Ageing, 46, Palazzo Spinola, Triq San Kristofru, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address, and email address of the receiving Department are (activeageing.gov.mt) and (hr.activeageing@gov.mt).

7th February, 2025

MINISTRY FOR HEALTH AND ACTIVE AGEING

Post of Manager II (Human Resources) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Health and Active Ageing, invites applications for the post of Manager II (Human Resources) in the Ministry for Health and Active Ageing.

While external applications are welcomed, preference will be given to internal candidates who meet the requirements of the call.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Manager II (Riżorsi Umani) huwa ta' Skala ta' Salarju 7, li fl-2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li għandha degree ta' Baċellerat rikonoxxuta f'Livell 6 talMQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara sitt (6) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

2.6 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, u ħlas ta' allowance tal-klassi annwali ta' €2,000, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi limsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tar-Riżorsi Umani, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom

2.3 The salary for the post of Manager II (Human Resources) is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4 A Manager II in Salary Scale 7 who are in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of three (3) years service as Manager II in salary scale 7, subject to satisfactory performance.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

2.6 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, and a payment of an annual class allowance of €2,000, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in human resources, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public

jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tannotifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Riżorsi Umani) huma:

i. Jassisti lid-direttur/l-assistent direttur/lill-maniġment superjuri bil-monitoraġġ tal-funzjonijiet delegati tal-policies, programmi u prattiki kollha tar-riżorsi umani biex jiżgura konformità mal-policies ċentrali mal-Ministeru;

ii. Jassisti fil-kordinament mad-direttorati kollha fil-Ministeru biex jevalwa u jirrakkomanda lill-kap tad-direttorat tar-riżorsi umani l-bżonnijiet tar-riżorsi umani, pjanijiet ta' suċċessjoni u nuqqas ta' ħiliet;

iii. Jappoġġa t-titjib tal-prestazzjoni fil-Ministeru/dipartiment permezz tal-ippjanar, il-monitoraġġ u l-evalwazzjoni tar-riżultati filwaqt li jsiru referenzi neċessarji għall-impjegati li jeħtieġu gwida fil-karriera, pariri jew miżuri korrettivi/dixxiplinarji;

iv. Jimmaniġġja verifiki kostanti u regolari ta' konformità biex jiġi żgurat li l-policies stabbiliti qed jiġu osservati, u tiġi segwita l-implimentazzjoni f'waqtha tal-miżuri korrettivi meħtieġa;

Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager II (Human Resources) are:

i. Supports the director/assistant director/senior manager with the monitoring of delegated functions of all human resources policies, programs, and practices to ensure compliance with central policies across the ministry;

ii. Assists in the liaison with all directorates in the ministry to assess and recommend to the head of the HR directorate the human resources requirements, succession plans and skills gaps;

iii. Supports the improvement of the performance in the ministry/department through planning, monitoring, and appraising of results whilst making necessary referrals for employees who require career guidance, counselling or corrective/disciplinary measures;

iv. Manages constant and regular compliance checks to ensure that established policies are being adhered to, and follow up on the timely implementation of corrective measures required;

v. Jassisti lill-maniġment superjuri fil-kordinazzjoni bejn l-Istrateġija tar-Riżorsi Umani u l-business goals, jikkontribwixxi lejn l-Analiżi tal-Ħtiġiet ta' Taħriġ u jappoġġja programmi ta' ġestjoni tal-bidla;

vi. Jimmaniġġja l-ġbir ta' data relatata mar-rekords tar-Riżorsi Umani tal-Ministeru billi juża s-sistemi standard tad-Dakar HR Corporate Data System għad-dħul ta' data, mistoqsijiet u rappurtar;

vii. Isegwi mal-kapijiet tal-Ministeru biex jiżgura l-implimentazzjoni u l-konformità sħiħa tal-valutazzjonijiet ta' prestazzjoni u jieħu l-azzjoni meħtieġa biex tindirizza kull appraisal pendenti biex jiżgura li l-timeframes jiġu osservati strettament;

viii. Jivverifika li s-sejħiet għall-pubblikazzjoni jiġu sottomessi b'mod korrett u skont it-timeframes meħtieġa, u jimmaniġġja l-funzjonijiet operattivi f'dak li għandu x'jaqsam ma' riżorsi billi jaġġorna r-rekwiżiti tal-impjiegi u d-deskrizzjonijiet tal-impjiegi għall-postijiet/karigi kollha;

ix. Jappoġġja u, fejn meħtieġ, jipparteċipa b'mod attiv fil-ġestjoni ta' relazzjonijiet industrijali fil-Ministeru u jħejji d-data/il-ħidma finanzjarja kollha meħtieġa f'każ ta' negozjati;

x. Jipprepara, jaqsam l-informazzjoni u jirreferi lill-IPS impjegati ġodda li jridu jagħmlu kors ta' induzzjoni jew impjegati oħra li jeħtieġu taħriġ ta' żvilupp wara r-riżultati ta' performance appraisals kif ukoll jikkordina l-orjentazzjoni interministerjali kif meħtieġ;

xi. Jappoġġja l-Kultura ta' Eċċellenza filwaqt li jassigura komunikazzjoni effettiva fil-livelli kollha;

xii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

L-oġġettivi tal-pożizzjoni huma li jappoġjaw il-funzjonijiet kollha tal-immaniġġjar tar-riżorsi umani, inkluż l-ippjanar tar-riżorsi umani, konformità tal-proċessi delegati u mmaniġġjar ta' ġestjoni tar-rekords/data/statistika aġġornati tal-impjegati li fuqhom jittieħdu d-deċiżjonijiet strateġiċi tar-riżorsi umani. Dan ir-rwol huwa kumplimentari għal dak ta' People Management.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

v. Supports Senior Management in the alignment between the HR Strategy and business goals, contributes towards the Training Needs Analysis and supports change management programmes;

vi. Manages the collations of data related to human resources records of the ministry by utilising the standard Dakar HR Corporate data systems for data entry, enquiry and reporting;

vii. Follows up with the heads of the ministry to ensure implementation and full compliance of performance appraisals and takes the necessary action to address any pending appraisals to ensure that timeframes are strictly adhered to;

viii. Verifies that calls for publication are submitted correctly and according to required timeframes, and manages operational functions in relation to resourcing by updating job requirements and job descriptions for all posts/positions;

ix. Supports and if necessary actively participates in the management of harmonious industrial relations in the ministry and prepares all the required data/financial workings in case of negotiations;

x. Prepares, shares data and refers to the IPS all new employees who have to undergo induction or other employees who require development following results of performance appraisals as well as coordinates the inter ministry orientation as necessary;

xi. Supports the Culture of Excellence whilst ensuring effective communication at all levels.;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties as directed by the Principal Permanent Secretary.

The objectives of the position are to support all human resources management functions including HR planning, compliance of delegated processes and the management of updated employee records/data/statistics upon which Strategic Human Resources Management decisions are taken. This role is complementary to that of People Management.

Eligibility Requirements

4.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiż terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw/ikunu profiċjenti bil-lingwa Maltija u dik Ingliża;

ii. able to communicate in the Maltese and English Language;

U

AND

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Work and Human Resources Management jew Training and Development jew Public Administration

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Work and Human Resources Management or Training and Development or Public Administration

jew Public Management jew Corporate Governence and Leadership jew Leadership and Organisational Behaviour jew Management and Leadership jew Strategy, Leadership and Change Management jew Industrial Relations and Workplace Learning jew Business Adminstration jew Evidence Based Management jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

JEW

iv. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Work and Human Resources Management jew Training and Development jew Public Adminstration jew Public Management jew Corporate Governance and Leadership jew Leadership and Organisational Behaviour jew Management and Leadership jew Strategy, Leadership and Change Management jew Industrial Relations and Workplace Learning jew Business Adminstration jew Evidence Based Management, jew f'oqsma rilevanti kif determinat mill-maniġment u tmien (8) snin esperjenza sodisfaċenti.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu

or Public Management or Corporate Governance and Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy, Leadership and Change Management or Industrial Relations and Workplace Learning or Business Administration or Evidence Based Management or in relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

OR

iv. in possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credit or equivalent*) in Work and Human Resources Management or Training and Development or Public Administration or Public Management or Corporate Governance and Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy, Leadership and Change Management or Industrial Relations and Workplace Learning or Business Administration or Evidence Based Management or in relevant areas as determined by management, and eight Duties Eligibility requirements (8) years satisfactory experience.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and

l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-People Management, Ministeru għas-Saħħa u Anzjanità Attiva, 46, Palazzo Spinola, Triq San Kristofru, Il-Belt Valletta VLT 1464, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 46, Palazzo Spinola, Triq San Kristofru, Valletta VLT 1464, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mill-Ministeru għas-Saħħa u l-Anzjanità Attiva, 46, Palazzo Spinola, Triq San Kristofru, Il-Belt Valletta VLT 1464. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet. Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (https://health.gov.mt) u (hr@activeageing.com).

Is-7 ta' Frar, 2025

MINISTERU GĦAS-SAĦĦA U L-ANZJANITÀ ATTIVA

Post ta' Assistant Manager fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management) Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Assistant Manager biex iwettaq dmirijiet fl-

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from Ministry for Health and Active Ageing, 46, Palazzo Spinola, Triq San Kristofru, Valletta VLT 1464. These general provisions are to be regarded as an integral part of this call for applications. The website address and email address of the receiving Division are (https://health.gov.mt) and (recruitment.health@gov.mt).

7th February, 2025

MINISTRY FOR HEALTH AND ACTIVE AGEING

Post of Assistant Manager in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the post of Assistant Manager to perform duties at the Office

Uffiċċju tal-Clinical Chair Psychiatry fil-Mental Health Services, fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidħol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526.00 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €24,650.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2025 hija ekwivalenti għal €24,038.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €26,290.00, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€25,570.98 x €407.67 - €28,017.00) fis-sena 2025 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazzjoni, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-

of the Clinical Chair Psychiatry at Mental Health Services within Health, in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2025 is equivalent to, €22,526.00 per annum, rising by annual increments of €354.00 up to a maximum of €24,650.00.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€25,570.98x €407.67 - €28,017.00) in the year 2025 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the

persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager huma:

i. Jassisti fl-operazzjonijiet ta' kuljum, inkluż it-tqassim tal-korrispondenza u l-mistoqsijiet permezz tal-ittri elettroniċi, iż-żamma tar-rekords, kif ukoll l-input u l-aġġornament ta' informazzjoni u databases ibbażati fuq il-kompjuter;

ii. Iżomm rekords statistiċi u jħejji rapporti kif meħtieġ;

iii. Iwettaq dmirijiet amministrattivi ġenerali biex jappoġġja l-operat tal-uffiċċju kif assenjat;

iv. Jassisti fl-ippjanar u l-implimentazzjoni tal-laqgħat tal-uffiċċju u attivitajiet oħra meta jkun meħtieġ;

v. Jassisti fil-kordinazzjoni meħtieġa ta' laqgħat u avvenimenti li jinvolvu stakeholders fuq proġetti u inizjattivi differenti kif assenjat;

vi. Jiġbor u jikkompila informazzjoni għal proċeduri ta' rutina kif jista' jkun meħtieġ;

vii. Iżomm rekords u informazzjoni u jiżgura li d-data tinżamm u tiġi arkivjata b'mod sigur u skont ir-Regolament Ġenerali dwar il-Protezzjoni tad-Data (GDPR);

selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Assistant Manager are:

i. Assists in day-to-day operations, including the management and distribution of correspondence and queries via emails, record keeping, as well as inputting and updating of computer based information and databases;

ii. Keep statistics records and compile reports accordingly;

iii. Performs general administrative duties to support the offices' operations as delegated;

iv. Assists with the planning and implementation of the office's meetings and other activities when required;

v. Assists in the necessary coordination of meetings and events involving stakeholders on the various projects and initiatives as delegated;

vi. Collects and compiles information for routine procedures as may be required;

vii. Maintains records/information and ensure that data is stored and archived in a safe and secure manner in line with the General Data Protection Regulation;

viii. Jorganizza u jattendi laqgħat tal-uffiċċju kif meħtieġ, u jekk meħtieġ jieħu minuti tal-laqgħa u jsegwi l-azzjonijiet meħtieġa;

ix. Ikun responsabbli għall-iżvilupp, il-ġestjoni u/jew it-tlestija ta' kompiti speċifiċi li jistgħu jiġu implimentati minn żmien għal żmien;

x. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informazzjoni li jistgħu jkunu fis-seħħ fil-Ministeru għas-Saħħa u l-Aging Attiv u s-Servizzi tas-Saħħa Mentali;

xi. Iwettaq kwalunkwe dmirijiet oħra assenjati mis-Segretarju Permanenti jew id-delegat tiegħu/tagħha;

xii. Jieħu ħsieb kwalunkwe kompiti oħra li jista' jiddelega l-superjur tiegħu/tagħha kif jista' jkun meħtieġ;

xiii. Iwettaq kwalunkwe dmirijiet oħra kif dirett mis-Segretarju Permanenti Prinċipali.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

viii. Organises and attends office meetings as required, and if necessary taking minutes and following up on action;

ix. Being responsible for the development, management and/or completion of specific tasks that may be implemented from time to time;

x. Making use of the Information Technology systems which may be in operation within the Ministry for Health and Active Ageing and Mental Health Services;

xi. Any other duties assigned by the Permanent Secretary or his delegate;

xii. Undertakes any other tasks, which the superior may delegate to him/her as may be required;

xiii. Carries out any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltja u bil-lingwa Ingliża;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fl-Administration jew Management jew f'oqsma rilevanti kif determinat mill-maniġment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fl-Administration jew Management jew f'oqsma rilevanti kif determinat mill-maniġment.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Ingliż jew Malti jew Psychology jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat (li jrid jinkludi wieħed (1) minn dawn is-suġġetti: Ingliż jew Malti jew Psychology)

*Kwalifika rikonoxxuta komparabbli ma' 120/60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Administration or Management or in relevant areas as determined by management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Administration or Management or in relevant areas as determined by management.

OR

c. (i) In possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: English or Maltese or Psychology) or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced Level (which must include one (1) of the following subjects: English or Maltese or Psychology).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed

anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidħlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced Level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management Division, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Mekanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;

pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (http://health.gov.mt) u (recruitment.health@gov.mt).

Is-7 ta' Frar, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Konsulent Pedjatra b'interess speċjali fl-Onkoloġija Pedjatrika fid-Dipartiment tal-Pedjatrija, fl-Isptar Mater Dei, fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Konsulent Pedjatra b'interess speċjali fl-Onkoloġija Pedjatrika fid-Dipartiment tal-Pedjatrija, fl-Isptar Mater Dei, fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.2 Is-salarju ta' Konsultent huwa ta' Skala ta' Salarju 4, li fis-sena 2025 huwa €41,530,00 fis-sena.

2.3 Persuna fil-ħatra ta' Konsulent tirrapporta direttament liċ-Chairperson Kliniku tad-Dipartiment tal-Pedjatrija.

2.4 Persuna li tiġi maħtura tkun tista' tagħżel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (http://health.gov.mt) and (recruitment.health@gov.mt)

7th February, 2025

MINISTRY FOR HEALTH AND
ACTIVE AGEING

Post of Consultant Paediatrician with special interest in Paediatric Oncology in the Department of Paediatrics at Mater Dei Hospital in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the post of Consultant Paediatrician with special interest in Paediatric Oncology in the Department of Paediatrics at Mater Dei Hospital, in the Ministry for Health and Active Ageing

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 The salary for the post of Consultant is Salary Scale 4, which in the year 2025 is equivalent to, €41,530.00 per annum.

2.3 The Consultant shall report to the Clinical Chairperson, Department of Paediatrics.

2.4 The appointee will be able to choose to work on a Contract A or B basis.

2.5 Persuna maħtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra li jkunu mniżżlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-union kompetenti.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), peress li din il-kariga/pożizzjoni (i) hija fi skala ta' salarju 5 jew ogħla.

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Konsulent Pedjatra b'interess speċjali fl-Onkoloġija Pedjatrika huma:

i. Ikun parti mid-Dipartiment tal-Pedjatrija u tas-Saħħa tal-Adolexxenti u jirrispondi direttament liċ-Chairperson Kliniku ta' dan id-Dipartiment;

ii. Jipprovdi kura ta' kundizzjonijiet pedjatriċi ġenerali u ta' dawk relatati mal-onkoloġija pedjatrika. Dan jinkludi kull tip ta' kanċer tal-organi solidi u kif ukoll dak ematoloġiku;

iii. Jipparteċipa fl-on call rotas fil-Pedjatrija Ġenerali u fl-Onkoloġija Pedjatrika, hekk kif inkarigat miċ-Chairperson Kliniku;

2.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent union.

2.6 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), since this post/position (i) is in salary scales 5 or higher.

Duties

3.1 The job duties for the post of Consultant Paediatrician with special interest in Paediatric Oncology are:

i. Forms part of the Department of Child and Adolescent Health and will be directly responsible to the Clinical Lead in Paediatric Oncology and Clinical Chairperson of this Department;

ii. Provides clinical care within General Paediatrics and Paediatric Oncology. This includes haematological and solid organ tumours;

iii. Participates in the on-call rota of General Paediatrics and in Paediatric Oncology, as directed by the Clinical Chairperson;

iv. Jista' wkoll ikun meħtieġ li jipprovdi servizz f'xi estensjoni futura ta' servizzi tas-saħħa hekk kif provdut fi skema komprensiva tas-Saħħa Nazzjonali;

v. Jgħin biex jiġu żviluppati 'multidisciplinary ambulatory care services' għat-tfal b'kundizzjonijiet onkoloġiċi;

vi. Jieħu sehem fl-attivitajiet tad-Dipartiment, jipparteċipa fi programmi ta' tagħlim u riċerka tiegħu, jattendi regolarment għal-laqgħat kliniċi u jieħu sehem fil-proċess ta' assigurazzjoni ta' kwalità u verifika;

vii. Iżomm ruħu aġġornat mal-iżviluppi kurrenti fil-qasam tal-kura ta' kundizzjonijiet li jaffettwaw l-irqad u jipparteċipa f'laqgħat ta' wara l-gradwazzjoni kemm lokalment u kif ukoll barra minn Malta u jkun meħtieġ li jinvolvi ruħu fit-tagħlim kontinwu ta' kollegi kliniċi fil-livelli kollha fir-rigward tal-użu xieraq tal-faċilitajiet rilevanti;

viii. Jipparteċipa fil-ħidma tad-Dipartiment hekk kif inkarigat mill-Clinical Lead u miċ-Chairperson Kliniku;

ix. jikkollabora ma' u jagħti pariri lill-membri l-oħra tal-ħaddiema mediċi, kirurġiċi u tal-allied health dwar materji li jappartjenu għall-ispeċjalitajiet imsemmija hawn fuq u għal dan il-għan, ikun mistenni li jaħdem mill-qrib mal-isptar, mal-Kommunita', kumitati ibbażat fuq is-Saħħa Pubblika u ma' korpi b'responsabbiltajiet għall-kura ta' kundizzjonijiet li jaffettwaw l-irqad;

x. Jipparteċipa f'bordijiet ta' selezzjoni, dawk dixxiplinarji, u kif ukoll fil-procurement, kif ikun neċssarju;

xi. Jaċċetta r-responsabbiltà u jipparteċipa f'attivitajiet li joħorġu mis-sħubija jew l-affiljazzjoni ma' networks tal-UE u internazzjonali tal-Ministeru għas-Saħħa u l-Isptar Mater Dei bħan-Networks Ewropej ta' Referenza kif applikabbli għall-Onkoloġija Pedjatrika;

xii. Iwettaq kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Iwettaq kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta u fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-amministrazzjoni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

iv. Provides services in other hospitals, and/or health centres in accordance with approved programmes, and may also be required to provide service in any future extension of health services as provided under a comprehensive National Health Scheme;

v. Develops multidisciplinary ambulatory care services for paediatric oncology patients;

vi. Takes part in the activities of the Department, participates in its teaching and research programmes, attends regularly at clinical and management meetings and partakes in the process of quality assurance, governance, appraisal and audit;

vii. Keeps abreast with the current developments in the fields of General Paediatrics and Paediatric Oncology and participates in postgraduate meetings locally and abroad and will be required to involve him/herself in the on-going education of clinical colleagues at all levels with regards to the appropriate use of relevant facilities;

viii. Participates in the work of the Department as assigned by the Clinical Lead and Clinical Chairperson;

ix. liaises with and advises other members of the medical, surgical and allied health on matters pertaining to the above mentioned specialties and to this effect, he/she will be expected to work closely with hospital, Community based committees and with bodies responsible for the treatment of conditions that affect sleep;

x. Participates when asked in selection boards, disciplinary boards and procurement as necessary;

xi. Accepts responsibility and participates in activities arising from the membership or affiliation with EU and International networks of the Ministry for Health and Active Ageing and Mater Dei Hospital such as the European Reference Networks as applicable to General and Paediatric Oncology;

xii. Undertakes any other tasks, which the superior may delegate to him/her as may be required;

xiii. Carries out any other duties as directed by the Principal Permanent Secretary.

3.2 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

Qed jiġi hawnhekk innutat li kandidati li mhumiex profiċjenti fil-lingwa Maltija jistgħu jibqgħu jiġu kkunsidrati sakemm il-kandidati magħżula jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija fi żmien sena (1) mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages;

It is hereby being noted that candidates who are not proficient in the Maltese Language may still be considered as long as the selected candidates provide evidence of basic proficiency in the Maltese language within one (1) year of engagement by being successful in the examination

Maltese for the Healthcare Profession Part 1 u Part 2 tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Konsulenti li ma jkunux kisbu dan iċ-ċertifikat fiż-żmien ta' prova jingħataw estensjoni ta' darba biex jiksbu b'suċċess dan iċ-ċertifikat. Kwalunkwe ħlas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallsa mill-kandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jintalbu lura permezz tal-Iskema tal-Edukazzjoni Kontinwa Medika (CME).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom wkoll:

i. ikollhom isimihom imniżżel fir-Reġistru għall-Ispeċjalisti tal-Pedjatrija kif ukoll dak tal-Onkoloġija Pedjatrika miżmum mill-Kunsill Mediku ta' Malta: jew

ii. ikunu approvati li isimhom jitniżżel fir-Reġistru għall-Ispeċjalisti tal-Pedjatrija kif ukoll dak tal-Onkoloġija Pedjatrika miżmum mill-Kunsill Mediku ta' Malta; jew

iii. a. ikollhom Ċertifikat ta' Tlestija ta' Taħriġ ta' Speċjalist (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali taħriġ speċjalizzat li jista' jintalab għal Pedjatrija kif ukoll ghal Onkoloġijaa Pedjatrika; jew

b. ikollhom kwalifika ta' speċjalist ekwivalenti għas-CCST fil-Pedjatrija kif ukoll fl-Onkoloġija Pedjatrika, li tkun maħruġa mill-Awtorità kompetenti ta' stat membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

c. ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/esperjenza huma suffiċjenti sabiex tabib ikun irreġistrat mal-Kunsill Mediku ta' Malta bħala Speċjalist fil-Pedjatrija kif ukoll fl-Onkoloġija Pedjatrika.

4.3 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandu aktar minn hekk

in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 of the University of Malta. The course officially leading to this examination is the Course in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 run by the Department of Maltese of the University of Malta. Consultants who would have not obtained this certification within the probationary period, will be given a one time extension to successfully obtain this certification. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Medical Education (CME) Scheme.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of Paediatrics and Paediatric Oncology kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Register of Paediatrics and Paediatric Oncology kept by the Medical Council of Malta; or

iii. a. in possession of a certificate of completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for Paediatrics as well as for that for Paediatric Oncology; or

b. in possession of a specialist qualification equivalent to the CCST for Paediatrics as well as that for Paeidatric Oncology, which is issued by the competent authority in another EU member state, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; **or**

c. in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/ experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Paediatrics as well as for that for Paediatric Oncology.

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full- time

ikollhom sentejn (2) esperjenza full-time bħala Speċjalist fil-Pedjatrija kif ukoll sentejn (2) eserjenza full-time bħala Speċjalist fl-Onkoloġija Pedjatrika. Qed ikun hawnhekk ikkjarifikat li l-esperjenza bħala Speċjalist titqies li ma tibdiex qabel id-data tar-Reġistrazzjoni fir-Reġistru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew reġistrazzjoni ekwivalenti maħruġa mill-awtorità kompetenti fi Stat Membru ieħor tal-Unjoni Ewropea. Qed ikun ikkjarifikat ukoll li l-esperjenza mwettqa fuq bażi part-time jew fi kwalunkwe każ fuq bażi ta' inqas minn erbgħin (40) siegħa fil-gimgħa, tkun rikonoxxuta fuq bażi prorata.

4.4 Persuna magħżula li tkun eliġibbli taħt paragrafu 4.2 (iii) (b) u paragrafu 4.2 (iii) (c) hawn fuq trid tkun imniżżla fir-Reġistru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irreġistrata bis-sħiħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija ta' Taħriġ ta' Speċjalist maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat minn (https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf).

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c), u li jkunu meħtieġa jippreżentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalist kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' din id-dikjarazzjoni mal-applikazzjoni u jippreżentaw l-oriġinali waqt l-intervista. Kandidati li mhumiex fil-pussess ta' din id-dikjarazzjoni xorta jistgħu japplikaw, basta jissottomettu kopja ta' din id-dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe ċirkustanza mhux aktar tard mid-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet. Applikanti li ma jippreżentawx id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu estenjoni ta' dan il-limitu ta' żmien b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

4.7 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta'

experience as a Specialist in Paediatrics and two (2) years full time experience as a Specialist in Paediatric Oncology. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than forty (40) hours per week, is reckoned on a pro-rata basis.

4.4 The successful candidate eligible under paragraph 4.2 (iii) (b) and paragraph 4.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the certificate of completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf).

4.6 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher

grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.8 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.9 Kwalifiki formali, ħiliet u esperjenza speċjalizzata fl-Onkoloġija Pedjatrika jiġu evalwati abbażi tal-portafoll tal-esperjenza tax-xogħol tal-applikant. Evidenza formali ta' taħriġ u kwalifiki elenkati fil-portafoll jridu jiġu ppreżentati mal-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.9, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in the calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.9 Formal qualifications, specialist skills and experience in Paediatrics and Paediatric Oncology, will be evaluated on the basis of the applicant's portfolio of work experience. Formal evidence of training and qualifications listed in the portfolio are to be presented upon application.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.9, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt ValluttaVLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15 Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit elettroniku tal-Ministeru għas-Saħħa u l-Anzjanità Attiva huwa (https://health.gov.mt), in-numru tal-fax huwa +356 2299 2604, u l-indirizz elettroniku huwa (recruitment.health@gov.mt).

Is-7 ta' Frar, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Manager I fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Manager I biex iwettaq dmirijiet fid-Dipartiment tal-Policy in Health fis-Saħħa, fi ħdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-

The website address of the Ministry for Health and Active Ageing is (https://health.gov.mt), the fax number is +356 2299 2604, and the email address is (recruitment.health@gov.mt).

7th February, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Manager I in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the Post of Manager I to perform duties at Department of Policy in Health within the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being

MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazjoni, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali,

submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to

potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I huma:

i. Janalizza Regolamenti tal-UE u dokumentazzjoni oħra sabiex jifformula politika nazzjonali u/jew rakkomandazzjonijiet;

ii. Jassisti lid-Diretur fil-proċess ta' kitba tal-abbozzar ta' dokumenti ta' politika, memoranda ta' spjegazzjoni, diskorsi, noti ta' għoti ta' informazzjoni u dokumenti oħra, kif meħtieġ u fil-perjodi ta' żmien mogħtija;

iii. Jasigura l-implimentazzjoni korretta ta' Regoli tal-UE u ta' Regoli Nazzjonali li japplikaw fid-Diretorat;

iv. Jikteb dokumenti ta' politika, memoranda ta' spjegazzjoni, diskors, noti u dokumenti oħra, kif meħtieġ u fil-perjodi ta' żmien mogħtija;

v. Iżomm ruħu aġġornat dwar l-iżviluppi li jseħħu fuq livell lokali u internazzjonali fuq l-oqsma ta' politika rilevanti assenjati, filwaqt li jiżgura li l-informazzjoni tiġi mxerrda lill-uffiċjali rilevanti fil-Ministeru;

vi. Jiżviluppa u jżomm komunikazzjoni effettiva ma' entitajiet interni u esterni u/jew partijiet interessati relatati mal-qasam ta' poltika assenjat;

vii. Jiżgura li d-dokumentazzjoni relatata mal-qasam tal-politika tiġi miġbura u maħżuna f'konformità mal-politiki tad-Direttorat u r-rekwiżiti tal-GDPR;

viii. Jgħin biex iżomm rekord tal-miżuri implimentati mill-Ministeru, kif meħtieġ;

ix. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilhom, skont il-ħtieġa;

Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I are:

i. Analyses applicable EU Directives and Regulations other documentation and formulate a national policy and/or recommendations;

ii. Assist Director in the drafting of policy documents, explanatory memoranda, speeches, briefing notes and other documents, as required and within the given timeframes;

iii. Ensures the proper implementations of applicable EU Regulations and other relevant applicable National Regulations.

iv. Drafts policy documents, explanatory memoranda, speeches, briefing notes and other documents, as required and within the given timeframes;

v. Keeps abreast of developments taking place at a local and international level on the relevant assigned policy areas, ensuring that the information is disseminated to the relevant officials within the Ministry;

vi. Develops and maintains effective communication with internal and external entities and/or stakeholders related to the assigned policy area;

vii. Ensures that documentation related to the policy area is collated and stored in line with the Directorate's policies and GDPR requirements;

viii. Assists in keeping track of measures implemented by the Ministry, as may be required;

ix. Undertake any other tasks, which the superior may delegate to them, as may be required;

x. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

ii. able to communicate in the Maltese and English languages;

U

AND

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Management jew Leadership jew f'oqsma rilevanti kif determinat mill-maniġment.

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Management or Leadership or in relevant area determined by the management.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications; publication of the result;
medical examination;
the process for the submission of petitions concerning the result;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (http://health.gov.mt) u (recruitment.health@gov.mt).

Is-7 ta' Frar, 2025

UFFIĊĊJU TAL-PRIM MINISTRU

Post ta' Manager I fl-Uffiċċju tal-Prim Ministru

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur (Finanzi u Amministrazzjoni), Uffiċċju tal-Prim Ministru tilqa' applikazzjonijiet għall-post ta' Manager I fid-Diviżjoni tal-Kordinazzjoni u l-Implimentazzjoni fi ħdan l-Uffiċċju tal-Prim Ministru.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9

access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (http://health.gov.mt) and (recruitment.health@gov.mt)

7th February, 2025

OFFICE OF THE PRIME MINISTER

Post of Manager I in the Office of the Prime Minister

Nomenclatures denoting the male gender include also the female gender.

1. The Director (Finance and Administration), Office of the Prime Minister invites applications for the post of Manager I in the Coordination and Implementation Division within the Office of the Prime Minister.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in

(€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fl-2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess

2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17- €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential

potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I huma:

i. Jassisti fil-pubblikazzjoni annwali tal-Governance Action on the NAO's Report on Public Accounts u rapporti oħra ppubblikati mill-Uffiċċju tal-Awditur Ġenerali;

ii. Jassisti sabiex jintlaħqu l-miri għall-implimentazzjoni ta' azzjonijiet proposti biex jiġu indirizzati r-rakkomandazzjonijiet tal-Uffiċċju tal-Awditur Ġenerali;

iii. Jikkordina b'mod effettiv mal-Uffiċċju tal-Awditur Ġenerali, mad-Dipartiment tal-Verifiki Interni u Investigazzjonijiet, u mal-persuni fokali f'kull ministeru;

iv. Jorganizza laqgħat mal-partijiet interessati rispettivi, jattendi għal dawn il-laqgħat, u jagħti kontribut siewi;

v. Jiffamiljarizza ruħu mar-rakkomandazzjonijiet tal-Uffiċċju tal-Awditur Ġenerali u mal-azzjonijiet proposti li jindirizzaw in-nuqqasijiet misjuba;

vi. Wara l-pubblikazzjoni Governance Action on the NAO's Report on Public Accounts, jikkonsulta mat-tim sabiex isir pjan għall-kontrolli ta' konformità għas-sena ta' wara;

vii. Iwettaq kontrolli ta' konformità fuq l-azzjonijiet identifikati skont pjani stabbiliti u jirrapporta riżultati u konklużjonijiet;

viii. Janalizza rapporti ta' segwitu ppubblikati mill-Uffiċċju tal-Awditur Ġenerali u jiltaqa' u jiddiskuti mal-awtoritajiet kompetenti sabiex isegwu l-progress miksub;

ix. Jassisti fl-amministrazzjoni u l-manutenzjoni tas-sistemi diġitali tad-Direttorat;

x. Iwettaq kwalunkwe kompitu ieħor li s-superjuri jistgħu jiddelegawlu, skont il-ħtieġa;

conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I are:

i. Assists in the annual publication of the Governance Action on the NAO's Report on Public Accounts and other National Audit Office (NAO) Reports;

ii. Assists with achieving targets for implementation of actions to address the NAO's recommendations;

iii. Liaises effectively with the NAO, the Internal Audit and Investigations Department, and the respective focal persons within each ministry;

iv. Sets up meetings with pertinent stakeholders, attends such meetings and contributes actively;

v. Familiarises himself/herself with NAO's recommendations and subsequent actions proposed to address the shortcomings identified;

vi. Following the publication Governance Action on the NAO's Report on Public Accounts, consults with the team to formulate a workplan including compliance checks to be carried out the following year;

vii. Carries out compliance checks on identified actions according to the established workplan and reports related findings and conclusions;

viii. Analyses the NAO's follow-up reports and holds subsequent discussions with competent authorities to monitor progress achieved;

ix. Assists in the administration and maintenance of the Directorate's digital systems;

x. Undertakes any other tasks, which the superiors may delegate to him/her, as may be required;

xi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

xi. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew Management Studies jew Business Administration jew Business Management jew Public Policy jew Public Administration jew Training u Development jew Communications jew Creativity u Innovation jew Leadership u Organisational Behaviour jew Strategy jew Leadership u Change Management jew Evidence Based Management jew Management u Leadership, jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati,

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management or Management Studies or Business Administration or Business Management or Public Policy or Public Administration or Training and Development or Communications or Creativity and Innovation or Leadership and Organisational Behaviour or Strategy or Leadership and Change Management or Evidence Based Management or Management and Leadership, or in relevant area determined by the management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided

basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adattat għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tal-People Management, Direttorat tal-Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mis-Sezzjoni tal-People Management, Direttorat tal-Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, Berġa ta' Kastilja, Il-Belt Valletta. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.opm.gov.mt) u (human-resources.opm@gov.mt).

Is-7 ta' Frar, 2025

UFFIĊĊJU TAL-PRIM MINISTRU
(IL-FONDI EWROPEJ, L-UGWALJANZA,
IR-RIFORMI U D-DJALOGU SOĊJALI)

Post ta' Senior Manager fl-Uffiċċju tal-Prim Ministru (il-Fondi Ewropej, l-Ugwaljanza, ir-Riformi u d-Djalogu Soċjali)

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Uffiċċju tal-Prim Ministru (il-Fondi Ewropej, l-Ugwaljanza, ir-Riformi u d-Djalogu Soċjali), jilqa' applikazzjonijiet għall-post ta' Senior Manager fid-Dipartiment tar-Relazzjonijiet Industrijali u tal-Impjieg fi ħdan l-Uffiċċju tal-Prim Ministru (il-Fondi Ewropej, l-Ugwaljanza, ir-Riformi u d-Djalogu Soċjali).

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, Auberge de Castille, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.opm.gov.mt) and (human-resources.opm@gov.mt).

7th February, 2025

OFFICE OF THE PRIME MINISTER
(EUROPEAN FUNDS, EQUALITY, REFORMS
AND SOCIAL DIALOGUE)

Post of Senior Manager in the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue)

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue), invites applications for the post of Senior Manager in the Department for Industrial and Employment Relations within the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue).

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager huwa ta' Skala ta' Salarju 5, li fl-2025 huwa ta' €34,185.98 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €38,030.00.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €3,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor skont il-postijiet vakanti stabbiliti.

2.6 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.8 Dan il-post/pożizzjoni ġie identifikat bħala 'post hekk identifikat' għall-finijiet ta' subartikolu 5 tal-artikolu 4 tal-Att dwar l-Amministrazzjoni Pubblika (Kap. 595 tal-Liġijiet ta' Malta) u skont id-Direttiva 14.1 maħruġa mis-Segretarju Permanenti Ewlieni fit-3 ta' Awwissu 2023, li jinvolvi funzjonijiet regolartorji/ta' spettorat. Il-kundizzjonijiet rilevanti elenkati fl-Att dwar l-Amministrazzjoni Pubblika u f'Direttiva 14.1 japplikaw.

2.9 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager is Salary Scale 5, which in year 2025 is€34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and a payment of an annual class allowance of €3,000, subject to Central Administration's policies in force from time to time.

2.5 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in accordance with established vacancies.

2.6 The result will be valid for a period of two (2) years from date of publication.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 This post has been designated as a 'post so designated' for the purposes of sub-article 5 of Article 4 of the Public Administration Act (Cap. 595 of the Laws of Malta) and in terms of Directive 14.1 issued by the Principal Permanent Secretary on 3rd August 2023, since it involves regulatory/inspectorate functions. The relevant conditions laid out in the Public Administration Act and Directive 14.1 apply.

2.9 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to

rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager huma:

i. Jippjana u jimplimenta l-proġetti tad-Dipartiment u jikkomunika mal-entitajiet involuti, sabiex jikkordina u jsegwi l-ħidma relatata;

ii. Imexxi proġetti (inkluż l-inizjattivi) bil-għan li dawn jitwasslu skont il-baġit, iż-żmien, u l-parametri tal-kwalità;

iii. Jikkordina, jakkwista u/jew jiżviluppa kitbiet, u materjal informattiv, rigward proġetti u kampanji edukattivi dwar il-liġi tax-xogħol, skont kif ikun inkarigat mis-superjuri;

iv. Jiżviluppa u jimplimenta pjanijiet għall-istrateġija ta' komunikazzjoni li tkun konformi mal-għanijiet tad-Dipartiment;

v. Jikkollabora mad-Direttur Ġenerali (DIER), rigward il-komunikazzjonijiet tar-relazzjonijiet pubbliċi, l-għoti ta' feedback, u jħejji l-komunikazzjonijiet uffiċjali fil-ħin neċessarju;

vi. Jippjana u jmexxi l-avvenimenti li jkunu organizzati mid-DIER u/jew li d-Dipartiment ikun parti mill-organizzazzjoni tagħhom, filwaqt li jkun punt ta' riferiment fil-komunikazzjoni relatata;

vii. Iżomm relazzjoni pożittiva mal-mezzi tal-midja, u ma' kull parti interessata, b'mod konformi mar-regolamenti u mal-parametri tas-Servizz Pubbliku ta' Malta;

viii. Iżomm ruħu infurmat dwar l-iżviluppi fil-qasam tal-Impjiegi u r-Relazzjonijiet Industrijali kemm fuq livell lokali kif ukoll internazzjonali;

ix. Jattendi laqgħat u fora oħra, kemm f'Malta kif ukoll barra minn Malta;

x. Jirrapporta kwalunkwe aġġornament rilevanti lid-Direttur Ġenerali (DIER) fir-rigward ta' Komunikazzjonijiet u ta' Proġetti;

ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Senior Manager are:

i. Planning and implementing Departmental projects and communicating with the stakeholders that may be involved, to co-ordinate and to follow-up in accordance.

ii. Managing projects (including initiatives) with a view to deliver projects according to budget, time and quality parameters;

iii. Co-ordinate, acquire and/or develop briefs, write-ups and informative material, related to projects and educational campaigns on employment law, as tasked by superiors;

iv. Developing and implementing strategic communication plans aligned with the Departmental goals;

v. Liaising with the Director General (DIER), regarding public relations communications, providing feedback and preparing official communications in a timely manner;

vi. Planning and executing events that the DIER may organise, and/or that it might be part of, while being the communication liaison focal point;

vii. Cultivating and maintaining a positive relationship with media outlets, and stakeholders in line with the Malta Public Service policies and parameters;

viii. Staying informed about the area of Employment and Industrial Relations developments both at a local level and internationally;

ix. Attending meetings and other fora both in Malta and abroad;

x. Report any relevant updates to the Director General (DIER) with regards to Communications and Projects;

xi. Iżomm aġġornat dwar ir-rwol u l-għanijiet tad-dipartiment skont kif ikunu qed jevolvu u jżomm komunikazzjoni tajba mal-maniġment, u mat-taqsimiet fi ħdan id-dipartiment;

xii. Iwettaq dmirijiet skont kif ikun mitlub mid-Direttur Ġeneral (DIER), u mis-Segretarju Permanenti.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

xi. Keeping abreast of the department's evolving role and goals and keeping in good communication with the management, and unit teams.

xii. Performing duties as requested by the Director General (DIER) and the Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

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iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Communications jew Project Management jew Procurement jew Human Resources jew Industrial Relations jew Management jew Law jew Finance jew Economics jew European Studies jew Public Administration jew Public Policy jew Social Policy jew Sociology jew Psychology jew Business Administration jew Internalional Relations jew Criminology jew Tourism jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

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iv. B'ħames (5) snin servizz maniġerjali rilevanti bħala Manager II, liema grad l-impjegat li għandu jkun ikkonfermat. Kwalunkwe esperjenza oħra relatata fil-qasam meħtieġa għall-grad imsemmi hawn fuq, fi, jew komparabbli ma', Skala ta' Salarju 7 fis-Servizz Pubbliku, li l-applikant jista' jkollu jista' jkun meqjusa mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credit or equivalent*) in Communications or Project Management or Procurement or Human Resources or Industrial Relations or Management or Law or Finance or Economics or European Studies or Public Administration or Social Policy or Public Policy or Sociology or Psychology or Business Administration or International Relation or Criminology or Tourism or in relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRI formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years relevant management service as Manager II, in which grade the employee must be confirmed Any other related experience in the area required for the afore-mentioned grade, in, or comparable to, Salary Scale 7 level in the Public Service, which the applicant may possess may be considered by the Administration, which experience must be duly sustained with relevant evidence.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Uffiċċju tal-Prim Ministru (il-Fondi Ewropej, l-Ugwaljanza, ir-Riformi u d-Djalogu Soċjali), permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt).

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, a per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3 have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue), through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to

L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Uffiċċju tal-Prim Ministru (il-Fondi Ewropej, l-Ugwaljanza, ir-Riformi d-Djalogu Soċjali), 280, Livell 2, Triq ir-Repubblika, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://eufunds.gov.mt) u (recruitment.opm-ees@gov.mt).

Is-7 ta' Frar, 2025

include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees; renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue), 280, Level 2, Triq ir-Repubblika, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (https://eufunds.gov.mt) and (recruitment.opm-ees@gov.mt).

7th February, 2025

MINISTERU GĦALL-AFFARIJIET BARRANIN U T-TURIŻMU

Post ta' Senior Systems Analyst fl-Information Management Unit fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, jilqa' applikazzjonijiet għall-post ta' Senior Systems Analyst fl-Information Management Unit fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' Senior Systems Analyst huwa ta' Skala ta' Salarju 7, li fis-sena 2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.3 Persuna fil-grad ta' Senior Systems Analyst titla' fi Skala 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti u jekk tkun lestiet kors speċifiku ta' ICT Toolkit relatat ma' dan il-grad kif stabbilit minn żmien għal-żmien mill-Amministrazzjoni Ċentrali, (jiġifieri mingħajr il-ħtieġa li jitlesta l-Public Service Toolkit).

2.4 Persuna fil-grad ta' Senior Systems Analyst tkun intitolata wkoll għall-Performance Bonus marbut sa massimu ta' 15% tas-salarju bażiku tiegħu. L-ammont pagabbli jiġi ddeterminat miċ-Chief Information Officer wara li tiġi kkunsidrata l-prestazzjoni tal-uffiċjal u, fejn japplika, kwalunkwe rakkomandazzjoni li titressaq mis-superjur immedjat tal-uffiċjal. Il-ħlas tal-bonus huwa suġġett għall-policies tal-Amministrazzjoni Ċentrali skont kif inhu fis-seħħ minn żmien għal żmien.

a. Il-persuna maħtura tkun intitolata għall-benefiċċji oħra u suġġetta għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers Within the Information and Communications Technology (ICT) Class.

2.5 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-

MINISTRY FOR FOREIGN AFFAIRS AND TOURISM

Post of Senior Systems Analyst within the Information Management Unit in the Ministry for Foreign Affairs and Tourism

Nomenclatures denoting the male gender include also the female gender.

1. The Director for Corporate Services, Ministry for Foreign Affairs and Tourism, invites applications for the post of Senior Systems Analyst within the Information Management Unit in the Ministry for Foreign Affairs and Tourism.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Senior Systems Analyst is Salary Scale 7, which in the year 2025 is equivalent to €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.3 A Senior Systems Analyst will progress to Scale 6 (€32,279.02 x €596.33 - €35,857.00 in the year 2025) on completion of three (3) years' service in the grade, subject to satisfactory performance and subject to the completion of a specific ICT Toolkit course related to the grade as established from time to time by the Central Administration, (that is, without the need for completion of the Public Service Toolkit).

2.4 A Senior Systems Analyst will also be entitled to an annual Performance Bonus of up to a maximum of 15% of his basic salary. The amount payable shall be determined by the Chief Information Officer after consideration of the officer's performance and any recommendations forwarded by the officer's immediate superior, where applicable. Payment of bonus is also subject to Central Administration's policies in force from time to time.

a. The appointee will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers Within the Information and Communications Technology (ICT) Class.

2.5 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for

sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Systems Analyst huma:

i. Jippjana u jimmaniġġja sezzjonijiet effettivi bil-fomm, li jinkludu taħriġ lill-utenti, kif ukoll jipprovdi sapport u jagħti pariri lill-utenti;

ii. Jipproduċi dokumenti ta' kwalità għolja u rapporti bil-miktub li jqisu l-istandards, il-metodi u l-għodod applikabbli biex jiġġeneraw manwali tal-utenti u materjal ta' taħriġ;

iii. Jiġbor u jipproduċi rapporti informattivi dwar l-immaniġġjar;

iv. Jamministra u jieħu ħsieb il-websites u l-intranet;

v. Jeżamina is-sistemi preżenti, jiddefinixxi problemi ta' applikazzjoni billi jitkellem mal-utenti;

vi. Jevalwa l-proċeduri u l-proċessi u jiżviluppa soluzzjoni billi jipprepara u jqis soluzzjonijiet alternattivi;

vii. Jidentifika għażliet għal soluzzjonijiet potenzjali u jagħmel evalwazzjoni tagħhom biex jara jekk humiex adattati kemm mil-lat tekniku, kif ukoll mil-lat tan-negozju;

applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.6 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Senior Systems Analyst are:

i. Plans and manages effective communication sessions including training to users, as well as providing support and advice to users;

ii. Produces high quality documents and written reports taking into account applicable standards, methods and tools to generate user manuals and training materials;

iii. Compiles and generates management information reports;

iv. Administering and maintaining the websites and intranet;

v. Examines current systems, defines application problems by conferring with users;

vi. Evaluates procedures and processes and developing a solution by preparing and evaluating alternative solutions;

vii. Identifies options for potential solutions and assessing them for both technical and business suitability;

viii. Iwettaq analiżi tar-rekwiżiti, jikkordina mal-impjegati tekniċi oħra u jħejji proposti speċifiċi għal modifiki jew sostituzzjonijiet tas-sistema;

ix. Ifassal, jissorvelja u jiddokumenta l-iskedi tal-ittestjar għal sistemi kompleti biex jiżgura li s-sistemi jaħdmu kif mistenni;

x. Jipproponi speċifikazzjonijiet għal modifiki jew sistemi ġodda, ibbażati fuq riċerka tas-suq, inkluż hardware adattat li jissapportja speċifikazzjonijiet bħal dawn;

xi. Jassisti fil-kordinazzjoni, is-superviżjoni u l-ġestjoni ta' proġetti u programmi speċifiċi relatati mal-IT;

xii. Jirrappreżenta il-Ministeru f'laqgħat, seminars jew gruppi ta' ħidma kemm lokalment kif ukoll/jew internazzjonalment. Iħejji rapporti ta' segwitu, feedback u reviżjoni tad-dokumentazzjoni teknika;

xiii. Jibqa' aġġornat ma' żviluppi u tendenzi tekniċi u strateġiċi fi ħdan l-industrija tal ICT u oqsma tan-negozju speċifiċi;

xiv. Iwettaq dmirijiet oħra kif ordnat mis-Segretarju Permanenti tal-Ministeru rispettiv, is-CIO jew ir-rappreżentanti tagħhom;

xv. Kull dmir ieħor skont l-esiġenzi tas-Servizz kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

viii. Conducts requirements analysis, liaising with other technical staff and preparing specific proposals for system modifications or replacements;

ix. Draws up, supervise and document testing schedules for complete systems to ensure that the systems work as expected;

x. Proposes specifications for modifications or new systems, based on market research, including suitable hardware to support such specifications;

xi. Assists in the coordination, supervision and management of specific IT related projects and programmes;

xii. Represents the Ministry at meetings, seminars or workgroups both locally and/or internationally. Prepares follow-up reports, feedback and reviewing of technical documentation;

xiii. Keeps abreast with technical and strategic developments and trends within the ICT industry and specific business area/s;

xiv. Carries out any other duties as directed by the respective Ministry Permanent Secretary, CIO or their representatives;

xv. Any other duties according to the exigencies of the Service as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)' jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Ingliża;

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

U

iii. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 6 tal-MQF (b'minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Kompjuter u/jew ICT, jew kwalifika rikonoxxuta komparabbli f'Livell 6 tal-MQF fil-Kompjuter u/jew ICT, flimkien ma' sentejn (2) esperjenza ta' xogħol rilevanti f'ambjent formali u matur tal-ICT;

*Kwalifika rikonoxxuta komparabbli ma' 180' ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

JEW

iv. Uffiċjali pubbliċi fil-pussess ta' kwalifika rikonoxxuta fil-Livell 5 tal-MQF (b'minimu ta' 60 krettu ECTS/ECVET

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the English language;

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

AND

iii. in possession of a recognised qualification at MQF Level 6 (with a minimum of 180 ECTS/ECVET or equivalent*) Computing and/or ICT or a recognised comparable professional qualification at MQF Level 6 in Computing and/or IC plus two (2) years relevant work experience in a formal and mature ICT environment;

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRI formal recognition statement being submitted with the application.

OR

iv. Public officers in possession of a recognised qualification at MQF Level 5 (with a minimum of 60

jew ekwivalenti*) fil-Kompjuter u/jew ICT, jew kwalifika rikonoxxuta komparabbli f'Livell 5 tal-MQF fil-Kompjuter u/jew IC flimkien ma' erba' (4) snin esperjenza ta' xogħol rilevanti f'ambjent formali u matur tal-ICT;

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

JEW

v. Uffiċjali pubbliċi fi Skala ta' Salarju mhux inqas minn Skala 11, b'seba' (7) snin esperjenza ta' xogħol rilevanti f'ambjent formali u matur tal-ICT.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafi 4.1(iii) jew 4.1(iv) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-pplikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

ECTS/ECVET equivalent*) in Computing and/or ICT or a recognised comparable professional qualification at MQF Level 5 in Computing and/or ICT plus four (4) years relevant work experience in a formal and mature ICT environment;

*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable is only accepted subject to an MQRI formal recognition statement being submitted with the application.

OR

v. Public officers in a Salary Scale not below Scale 11, with seven (7) years relevant work experience in a formal and mature ICT environment.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or 4.1(iv) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala Uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.5 Din is-sejħa pubblika qed tiġi ppubblikata flimkien ma' sejħa għas-servizz kollu għall-post ta' Senior Systems Analyst fl-Information Management Unit kif ippubblikata nhar il-Ġimgħa, 7 ta' Frar, 2025 permezz taċ-Ċirkolari Nru HR/MFT/03/2025. L-applikanti li jirnexxu taħt is-sejħa għas-servizz kollu se jingħataw preċedenza fuq dawk li jirnexxu taħt is-sejħa pubblika. Il-ħatra hija barra minn hekk suġġetta għad-disponibbiltà ta' postijiet vakanti fil-perjodu ta' validità tar-riżultat.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt).

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.5 This public call is being published in concurrence with a service-wide call for the post of Senior Systems Analyst within the Information Management Unit as published on Friday, 7th February, 2025 through Circular No. HR/MFT/03/2025. Applicants who are successful under the service-wide call will be given precedence over those who are successful under the public call. Appointment is moreover subject to the availability of vacancies within the validity period of the result.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director for Corporate Services, Ministry for Foreign Affairs and Tourism, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to

L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 24 ta' Frar, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Dipartiment tar-Riżorsi Umani, Ministeru għall-Affarijiet Barranin u t-Turiżmu, 331, Allied House, Triq San Pawl, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, in-numru ta' kuntatt u l-indirizz elettroniku tad-Dipartiment huma (www.foreign.gov.mt), (+356) 2204 3030 u (recruitment.foreign@gov.mt).

Is-7 ta' Frar, 2025

include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 24th February, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Department, Ministry for Foreign Affairs and Tourism, 331, Allied House, Triq San Pawl, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address, contact number and email address of the receiving Department are (www.foreign.gov.mt), (+356) 2204 3030 and (recruitment.foreign@gov.mt).

7th February, 2025

DIPARTIMENT TAL-EŻAMIJIET

Eżamijiet ta' Kwalifikazzjoni għal Learning Support Educators Supplimentari (SLSE) – Frar, 2025

Eżami tal-Kitba

Id-Direttur tal-Eżamijiet jgħarraf li l-avviż tal-eżami msemmi hawn fuq intbagħat lill-kandidati kkonċernati.

Dawk l-applikanti li ma rċevewx l-avviż tal-eżami huma mitluba biex jikkuntattjaw immedjatament lid-Dipartiment tal-Eżamijiet bin-numru tat-telefown 2598 2958 jew b'ittra elettronika lil (myexams@gov.mt).

Is-7 ta' Frar, 2025

DEPARTMENT OF EXAMINATIONS

Qualifying Examinations for Supply Learning Support Educators (SLSE) – February, 2025

Written Examination

The Director of Examinations notifies that timetable for the abovementioned examination has been sent to the candidates concerned.

Those applicants who have not received the timetable are advised to contact immediately the Department of Examinations on telephone number 2598 2958 or by email to (myexams@gov.mt).

7th February, 2025

AWTORITÀ TAL-IPPJANAR

Aġġornament tal-Mappa Bażi 2018

L-Awtorità tal-Ippjanar tgħarraf lill-pubbliku li qiegħda twettaq aġġornament tal-mappa bażi. Għaldaqstant se jsiru sondaġġi permezz ta' droni f'din il-lokalità kif indikat fid-dati li ġejjin:

Ħal Luqa – mit-12 sat-28 ta' Frar, 2025

Aktar tagħrif jista' jinkiseb permezz ta' ittra elettronika lil (geomatics@pa.org.mt).

Is-7 ta' Frar, 2025

PLANNING AUTHORITY

Update to the 2018 Basemap

The Planning Authority notifies the general public that it is undertaking an update to the 2018 Basemap. To this extent it will be carrying out surveys by means of drones in the following locality on the respective dates:

Ħal Luqa – from the 12th to the 28th February, 2025

Any queries should be directed to (geomatics@pa.org.mt).

7th February, 2025

MINISTERU GĦAL GĦAWDEX U L-IPPJANAR

Il-Unit tal-Kultura (Direttorat għall-Wirt Kulturali) fi ħdan il-Ministeru għal Għawdex u l-Ippjanar, jgħarraf illi it-toroq imsemmija hawn taħt se jkunu magħluqa għat-traffiku kif indikat:

Għeluq ta' toroq u tneħħija ta' vetturi:

Nhar is-Sibt, 15 ta' Frar, 2025, tneħħija ta' vetturi minn Triq ir-Repubblika (minn salib it-toroq) sa Pjazza Savina mis-6.30 p.m. 'il quddiem, u għeluq ta' Triq ir-Repubblika (minn salib it-toroq) sa Pjazza Savina mit-8.30 p.m. 'il quddiem;

Mill-Ħamis, 20 ta' Frar, 2025, sal-Ġimgħa, 7 ta' Marzu, 2025, għeluq ta' Triq il-Magna tal-Ħalib fiż-żona Industrijali, ix-Xewkija;

Nhar is-Sibt, 22 ta' Frar, 2025, tneħħija ta' vetturi minn Triq Santa Martha, mill-5.00 p.m. 'il quddiem, u għeluq tal-istess triq mill-7.30 p.m. 'il quddiem;

MINISTRY FOR GOZO AND PLANNING

The Culture Unit (Cultural Heritage Directorate) within the Ministry for Gozo and Planning, notifies that the streets listed below will be closed to traffic as indicated:

Clearance and closure of streets:

On Saturday, 15th February, 2025, clearance of vehicles from Triq ir-Repubblika (from cross roads) to Pjazza Savina from 6.30 p.m. onwards, and closure of Triq ir-Repubblika (from cross roads) to Pjazza Savina from 8.30 p.m. onwards;

From Thursday, 20th February, 2025, till Friday, 7th March, 2025, closing of Triq il-Magna tal-Ħalib within the Industrial Estate, Xewkija;

On Saturday, 22nd February, 2025, clearance from all vehicles from Triq Santa Martha, from 5.00 p.m. onwards, and closing of same street from 7.30 p.m. onwards;

Nhar is-Sibt, 22 ta' Frar, 2025, tneħħija ta' vetturi minn Pjazza J. F. Kennedy, Triq ir-Repubblika sa Pjazza Savina mill-5.00 p.m. 'il quddiem, u għeluq ta' toroq minn Pjazza J. F. Kennedy, Triq ir-Repubblika sa Pjazza Savina mis-7.30 p.m. sa nofsillejl;

Nhar l-Erbgħa, 26 ta' Frar, 2025, għeluq ta' toroq ta' madwar Pjazza San Ġużepp, il-Qala, mis-6.00 p.m. sal-10.00 p.m.

Nhar il-Ġimgħa, 28 ta' Frar, 2025, tneħħija ta' vetturi minn Triq Santa Martha mill-4.00 p.m. 'il quddiem, u għeluq tal-istess triq mill-5.30 p.m. 'il quddiem;

Nhar il-Ġimgħa, 28 ta' Frar, 2025, tneħħija ta' vetturi minn Pjazza J. F. Kennedy u Triq ir-Repubblika mill-4.00 p.m. 'il quddiem, u għeluq ta' toroq minn Pjazza J. F. Kennedy, Triq ir-Repubblika sa Pjazza Savina mill-5.30 p.m. sa nofsillejl;

Nhar is-Sibt, l-1 ta' Marzu, 2025, tneħħija ta' vetturi minn Triq ir-Repubblika (minn salib it-toroq) sa Pjazza Savina u Triq Palma mid-9.00 a.m. 'il quddiem, u għeluq tat-toroq Triq ir-Repubblika (minn salib it-toroq) sa Pjazza Savina u Triq Palma mill-10.00 a.m. sal-5.00 p.m.;

Nhar il-Ħadd, 2 ta' Marzu, 2025, tneħħija ta' vetturi minn Triq Santa Martha, mis-2.00 p.m. 'il quddiem, u għeluq tal-istess triq mill-4.00 p.m. 'il quddiem;

Nhar il-Ħadd, 2 ta' Marzu, 2025, tneħħija ta' vetturi minn Pjazza J. F. Kennedy, Triq ir-Repubblika sa Pjazza Savina mis-2.00 p.m .'il quddiem, u għeluq tat-toroq minn Pjazza J. F. Kennedy, Triq ir-Repubblika sa Pjazza Savina mill-4.00 p.m. sa nofsillejl;

Nhar it-Tlieta, 4 ta' Marzu, 2025, tneħħija ta' vetturi minn Triq Santa Martha, mis-2.00 p.m. 'il quddiem, u għeluq tal-istess triq mill-4.30 p.m. 'il quddiem;

Nhar it-Tlieta, 4 ta' Marzu, 2025, tneħħija ta' vetturi minn Pjazza J. F. Kennedy u Triq ir-Repubblika mis-2.00 p.m. 'il quddiem, u għeluq tat-toroq minn Pjazza J. F. Kennedy, Triq ir-Repubblika sa Pjazza Savina mill-4.30 p.m. sa nofsillejl;

Id-dawra ta' madwar Pjazza Indipendenza trid tkun żgumbrata mill-vetturi s-Sibt 15 ta' Frar, 2025; nhar is-Sibt, 22 ta' Frar, 2025; u mill-Ġimgħa, 28 ta' Frar, 2025 sat-Tlieta, 4 ta' Marzu, 2025.

Is-7 ta' Frar, 2025

On Saturday, 22nd February, 2025, clearance from all vehicles from Pjazza J. F. Kennedy, Triq ir-Repubblika up to Pjazza Savina from 5.00 p.m. onwards, and closing from Pjazza J. F. Kennedy, Triq ir-Repubblika up to Pjazza Savina from 7.30 p.m. till midnight;

On Wednesday, 26th February, 2025, closure of roads round Pjazza San Ġużepp, Qala, from 6.00 p.m. to 10.00 p.m.;

On Friday, 28th February, 2025, clearance from all vehicles from Triq Santa Martha from 4.00 p.m. onwards, and closure of same street from 5.30 p.m. onwards;

On Friday, 28th February, 2025, clearance from all vehicles from Pjazza J. F. Kennedy and Triq ir-Repubblika from 4.00 p.m. onwards, and closure of streets from Pjazza J. F. Kennedy, Triq ir-Repubblika up to Pjazza Savina from 5.30 p.m. till midnight;

On Saturday, 1st March, 2025, clearance from all vehicles from Triq ir-Repubblika (from cross roads) to Pjazza Savina and Palm Street from 9.00 a.m. onwards, and closure of Triq ir-Repubblika (from cross roads) up to Pjazza Savina and Palm Street from 10.00 a.m. to 5.00 p.m.;

On Sunday, 2nd March, 2025, clearance from all vehicles from Triq Santa Martha, from 2.00 p.m. onwards, and closure of same street from 4.00 p.m. onwards;

On Sunday, 2nd March, 2025, clearance from all vehicles from Pjazza J. F. Kennedy, Triq ir-Repubblika up to Pjazza Savina from 2.00 p.m. onwards, and closure of Pjazza J. F. Kennedy, Triq ir-Repubblika up to Pjazza Savina from 4.00p.m. till midnight;

On Tuesday, 4th March, 2025, clearance from all vehicles from Triq Santa Martha, from 2.00 p.m. onwards, and closure of same street from 4.30 p.m. onwards;

On Tuesday, 4th March, 2025, clearance from all vehicles from Pjazza J. F. Kennedy and Triq ir-Repubblika from 2.00 p.m. onwards, and closure of Pjazza J. F. Kennedy, Triq ir-Repubblika up to Pjazza Savina from 4.30 p.m. to midnight;

Clearance of vehicles from Independence Square on Saturday, 15th February, 2025; on Saturday, 22nd February, 2025; and from Friday, 28th February, 2025 to Tuesday, 4th March, 2025.

7th February, 2025

TRANSPORT MALTA

Avviż lis-Sidien ta' Vetturi li Tneħħew mit-Triq

Skont ir-Regolamenti dwar l-Ikklampjar u t-Tneħħija ta' Vetturi bil-Mutur u Oġġetti ta' Ingombru SL.65.13, Transport Malta qiegħda b'dan l-avviż tippubblika lista ta' vetturi li tneħħew mit-toroq għar-raġuni li marru kontra l-Att dwar ir-Reġistrazzjoni ta' Vetturi bil-Mutur (Kap. 368) u Regolamenti dwar ir-Reġistrazzjoni u l-Liċenzjar ta' Vetturi bil-Mutur, L.S. 368.02 u li ma ttiħdux lura mis-sidien legali tagħhom.

Il-lista tinkludi deskrizzjoni tal-vettura. Dawn il-vetturi qed jiġu miżmuma fil-compound ta' Transport Malta.

Is-sidien rispettivi huma ġentilment mitluba sabiex jieħdu lura l-vettura tagħhom mingħand Transport Malta billi jissottomettu prova li huma s-sidien tal-vettura inkwistjoni filwaqt li għandu jsir il-ħlas tat-taxxa tar-reġistrazzjoni applikabbli, liċenzji, kontravenzjonijiet u miżati amministrattivi oħra li jkunu dovuti.

Vetturi li jibqgħu mhux miġbura u li għalihom ma jsir l-ebda ħlas għal-liċenzji, kontravenzjonijiet, taxxa applikabbli u drittijiet oħra sal-14 ta' Frar, 2025, se jiġu rkantati u, jekk mhux mibjugħa, se jiġu meqruda.

Aktar informazzjoni tista' tinkiseb bin-numru tat-telefown 2556 4134 mis-7.30 a.m. sa nofsinhar, jew permezz ta' ittra elettronika lil (auctions.tm@transport.gov.mt).

TRANSPORT MALTA

Notice to Owners of Vehicles Removed from the Road

In accordance with the Clamping and Removal of Motor Vehicles and Encumbering Objects Regulations SL.65.13, Transport Malta is hereby publishing a list of vehicles that were removed from the road for being in breach of the Motor Vehicles Registration and Licensing Act (Cap. 368) and the Registration and Licensing of Motor Vehicles Regulations S.L. 368.02 and which have not been retrieved by their lawful owners.

The list includes a description of the removed motor vehicle. The vehicles are currently being stored at Transport Malta's compound.

Respective owners are to retrieve their motor vehicle from Transport Malta upon submission of proof of ownership and upon payment of the applicable registration tax, licences, contraventions and other administration fees that may be due.

Vehicles which are not retrieved and for which any applicable registration tax, licences, contraventions and other fees are not paid by 14th February, 2025, will be auctioned and, if not sold, will be destroyed.

Further information may be obtained by telephone number 2556 4134 from 7.30 a.m. to noon, or by email to (auctions.tm@transport.gov.mt).

Għamla *Make*	Mudell *Model*	Kulur *Colour*	Nru ta' Reġistrazzjoni/ Chassis *Registration/Chassis Number*	Lokalità ta' tneħħija *Locality of removal*
Ascent	China	Griż	AAXX352	San Pawl il-Baħar
KIA	Avella	Aħdar	JCQ291	Ħal Luqa
Ford	Transit	Abjad	FBU802	Ħal Tarxien
Mitsubishi	Colt	Griż	JBW704	L-Imsida
Volkswagen	Golf	Iswed	VWG249	Ta' Qali
Mitsubishi	Colt	Griż	LMB895	Il-Gudja
BMW	425D	Iswed	FIO007	San Ġwann
Honda	Vezel	Iswed	ADB887	L-Imtarfa
Seat	Leon	Griż	FCL653	Ir-Rabat
Vauxhall	Insignia	Iswed	ABX774	In-Naxxar
Fiat	500	Abjad	JUU116	In-Naxxar
Fiat	500	Abjad	ACA026	In-Naxxar
BMW	525	Ikħal	HBJ478	Santa Venera

MINISTERU GĦALL-AGRIKOLTURA, IS-SAJD U D-DRITTIJIET TAL-ANNIMALI

Direttorat tal-Agrikoltura

Se jigi organizzat kors speċjalizzat għall-bdiewa f'Bari, kompletament finanzjat mill-Fond Agrikolu Ewropew għall-Iżvilupp Rurali. Dan il-kors għandu l-għan li jtejjeb l-għarfien u l-ħiliet fi prattiki agrikoli moderni.

Dawk interessati jistgħu jniżżlu l-applikazzjoni billi jżuru l-ħolqa (https://ruralaffairs.gov.mt/rizorsi/sejhiet-ghall-pubbliku/).

Is-7 ta' Frar, 2025

MINISTRY FOR AGRICULTURE, FISHERIES AND ANIMAL RIGHTS

Agriculture Directorate

A specialised course for farmers is being organised in Bari, fully funded by the European Agricultural Fund for Rural Development. The course aims to enhance knowledge and skills in modern agricultural practices.

Interested applicants can download the application form by visiting the link (https://ruralaffairs.gov.mt/en/resources/calls/).

7th February, 2025

MALTA STRATEGIC PARTNERSHIP PROJECTS LTD

Lista ta' direct orders u kwotazzjonijiet mogħtija minn Malta Strategic Partnership Projects Ltd matul il-perjodu bejn l-1 ta' Lulju 2024 sal-31 ta' Diċembru, 2024, ippubblikata skont l-Artikolu 111 (2) tar-Regolamenti dwar il-Kuntratti Pubbliċi (L.N. 352/2016) u ċ-Ċirkolari 02/2017 tat-23 ta' Jannar, 2017, maħruġa mid-Dipartiment tal-Kuntratti.

Is-7 ta' Frar, 2025

MALTA STRATEGIC PARTNERSHIP PROJECTS LTD

List of direct orders and quotations awarded by the Malta Strategic Partnership Projects Ltd during the period between 1st July, 2024 to 31st December, 2024, published in terms of Article 111 (2) of the Public Procurement Regulations (L.N. 352/2016) and of Circular 02/2017 of 23rd January, 2017, issued by the Department of Contracts.

7th February, 2025

Direct Orders

Nru *No.*	Numru ta' Referenza tad-Direct Order *Direct Order Reference Number*	Isem tad-Direct Order/ Suġġett tad-Direct Order *Direct Order Name/Subject of Direct Order*	Data tal-Approvazzjoni *Approval Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
1	POR-708	Provision of various services and facilities for Conference	26/9/2024	RVC Lighting	€5,100.00
2	POR-891	Group Health Insurance	26/9/2024	Assikura	€5,634.45

Kwotazzjonijiet/*Quotations*

Nru *No.*	Numru ta' Referenza tad-Direct Order *Quotation Reference Number*	Isem tad-Direct Order/ Suġġett tad-Direct Order *Quotation Title/Subject of Quotation*	Data tal-Approvazzjoni *Approval Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
1	POR-889	Call for Quotation for Conference Venue Hire and Ancillary Services	18/9/2024	Xara Collection	€8,222.81

MINISTERU GĦALL-POLTIKA SOĊJALI U D-DRITTIJIET TAT-TFAL

Lista ta' kuntratti tal-offerti*, kuntratti ta' kwotazzjonijiet u direct contracts mogħtija mill-Ministeru għall-Poltika Soċjali u d-Drittijiet tat-Tfal matul il-perjodu bejn l-1 ta' Ġunju, 2024 u l-31 ta' Diċembru, 2024, ippubblikata skont ir-Regolament 111(2) tar-Regolamenti tal-Kuntratti Pubbliċi L.S. 601.03.

Is-7 ta' Frar, 2025

MINISTRY FOR SOCIAL POLICY AND CHILDREN'S RIGHTS

List of tender contracts*, quotation contracts and direct contracts awarded by the Ministry for Social Policy and Children's Rights during the period between 1st June, 2024 to 31st December, 2024, published in terms of Regulation 111(2) of the Public Procurement Regulations S.L. 601.03.

7th February, 2025

Offerti*/Tenders***

Nru *No.*	Numru ta' Ref. tal-Offerta *Tender Ref. Number*	Isem tal-Offerta/ Suġġett tal-Offerta *Tender Name/Subject of Tender*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt VAT eskluża *Contract Value Excl. VAT*

Sezzjoni: Kummissarju għat-Tfal
Section: Commissioner for Children

1		NIL			

Sezzjoni: Social Care Standard Authority
Section: Social Care Standard Authority

1		NIL			

Sezzjoni: Social Innovative Management Limited
Section: Social Innovative Management Limited

1		NIL			

Sezzjoni: Fondazzjoni ta' Ħarsien Soċjali
Section:Foundation for Social Welfare Services

1	CT2309/2023	Tender for the provision of security services for the Foundation for Social Welfare Services (FSWS)	17.12.2024	Executive Security Services Ltd	€117,142.22
2	CT2309/2023	Tender for the provision of security services for the Foundation for Social Welfare Services (FSWS)	17.12.2024	J.F. Security & Consultancy Services Ltd	€168,967.15
3	CT2309/2023	Tender for the provision of security services for the Foundation for Social Welfare Services (FSWS)	17.12.2024	Kerber Securities Ltd	€168,967.15
4	CT2309/2023	Tender for the provision of security services for the Foundation for Social Welfare Services (FSWS)	17.12.2024	Signal 8 Security Services Malta Ltd	€168,967.15

Sezzjoni: Ministeru għall-Politika Soċjali u Drittijiet għat-Tfal
Section: Ministry for Social Policy and Children's Rights

1	CT3011/2024	Framework contract for the provision, packaging and delivery of food packages to various distribution centres in Malta and Gozo for the Ministry for Social Policy and Children's Rights	11.12.2024	DK JV	€728,218.20

Nru *No.*	Numru ta' Ref. tal-Offerta *Tender Ref. Number*	Isem tal-Offerta/ Suġġett tal-Offerta *Tender Name/Subject of Tender*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt VAT eskluża *Contract Value Excl. VAT*
2	SPD4/2024/040	Framework Contract for the Supply, Storage and Delivery of Pressure Seal`Z` Mailer Forms based on Virgin Fibre Stemming from Legally and Sustainably Harvested Sources for the Damp Unit within the Ministry for Social Policy and Children's Rights	16.09.2024	Europharma Ltd	€124,830.00
3	SPD4/2024/048	Framework Contract For The Leasing Of Thirty-One (31) A3 Colour Multifunction Energy Efficient Printing Devices With Reduced Environmental Impact Including Full Service and Maintenance Agreement (FSMS) For The Ministry For Social Policy And Children's Rights (MSPC)	20.11.2024	SG Solutions Ltd	€70,833.00
4	CT5000/2023	Negotiated Procedure for the Provision of Assessments of Various Collective Agreements to Pensioners and Assessment Services of New, Tentative and Retrospective Claims Received by MSPC	01.07.2024	Pensions Consultancy Limited	€306,000.00
5	CT5059/2024	Negotiated Procedure for the Provision of Cleaning Services Using Environmentally Friendly Products at the Ministry for Social Policy and Children`s Rights	30.09.2024	General Cleaners Co. Limited	€243,015.75
6	SPD4/2024/048	SPD4/2024/048-Framework Contract for the Leasing of Thirty -One (A3Colour Multifunction Energy Efficient Printing Devices for the Ministry for Social Policy and Children's Rights (MSPC)	23.10.2024	SG Solutions	€70,833.00

*Awtoritajiet tal-kuntratt għandhom iniżżlu kwalunkwe offerti (inkluż design contests u innovation partnerships) mogħtija mingħandhom mingħajr l-involviment tad-Direttorat tas-Sectoral Procurement.
**Contracting authorities are to list any tenders (including design contests and innovation partnerships) awarded by them without the involvement of the Sectoral Procurement Directorate.*

Kwotazzjonijiet/*Quotations*

Nru *No.*	Nru ta' Ref. tal-Kwotazzjoni *Quotation Reference Number*	Isem tal-Kwotazzjoni/Suġġett tal-Kwotazzjoni *Quotation Title/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt VAT eskluża *Contract Value Excl. VAT*

Sezzjoni: Kummissarju għat-Tfal
Section: Commissioner for Children

1 NIL

Nru *No.*	Nru ta' Ref. tal-Kwotazzjoni *Quotation Reference Number*	Isem tal-Kwotazzjoni/Suġġett tal-Kwotazzjoni *Quotation Title/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt VAT eskluża *Contract Value Excl. VAT*
Sezzjoni: Social Care Standard Authority ***Section: Social Care Standard Authority***					
1	SCSA 24.0217	Filing Cabinets to match existing	29.10.2024	OK Home	€6,983.88
Sezzjoni: Social Innovatives Projects Management Limited ***Section: Social Innovatives Projects Management Limited***					
1	NIL				
Sezzjoni: Fondazzjoni ta' Ħarsien Soċjali ***Section:Foundation for Social Welfare Services***					
1	NIL				
Sezzjoni: Ministeru għall-Politika Soċjali u Drittijiet għat-Tfal ***Section: Ministry for Social Policy and Children's Rights***					
1	NIL				

Direct Contracts

Nru *No.*	Nru ta' Ref. tad-Direct Contract *Direct Contract Reference Number*	Isem tad-Direct Order/Suġġett tad-Direct Contract *Direct Contract Title/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt VAT eskluża *Contract Value Excl. VAT*
Sezzjoni: Kummissarju għat-Tfal ***Section: Commissioner for Children***					
1	NIL				
Sezzjoni: Social Care Standard Authority ***Section: Social Care Standard Authority***					
1	SCSA 24.0146	Restoration of Back Perimeter Wall	23.07.2024	Agius Stone Works	€7,000.00
2	SCSA 24.0177	HCCH International Conference Venue	21.09.2024	Grand Hotel Excelsior	€32,700.00
3	SCSA 24.0229	Restoration of Boundary wall phase I	22.10.2024	Agius Stone Works	€5,897.62
4	SCSA 24.0289	Professional Indemnity – Medical	26.11.2024	MIB Ltd	€9,380.74
5	SCSA 24.0290	Director and Officers Liability	26.11.2024	MIB Ltd	€5,724.32
Sezzjoni: Social Innovatives Projects Management Limited ***Section: Social Innovatives Projects Management Limited***					
1	DO 02-07-24	Plastering and Painting Works on existing Concrete Ceiling at Agenzija Sapport, Għajnsielem Learning Hub, Gozo	06.08.2024	Rupert Zammit	€9,988.00

Nru *No.*	Nru ta' Ref. tad-Direct Contract *Direct Contract Reference Number*	Isem tad-Direct Order/Suġġett tad-Direct Contract *Direct Contract Title/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt VAT eskluża *Contract Value Excl. VAT*
2	Do 03-07-24	Sturctural Repairs of Existing Concrete Ceiling at Aġenzija Sapport, Għajnsielem Learning Hub, Gozo	06.08.2024	Rupert Zammit	€8,925.00

Sezzjoni: Fondazzjoni ta' Ħarsien Soċjali
Section:Foundation for Social Welfare Services

NIL

Sezzjoni: Ministeru għall-Politika Soċjali u Drittijiet għat-Tfal
Section: Ministry for Social Policy and Children's Rights

1	n/a	mySocialSecurity platform enhancement project	10.07.2024	IDEA Consulting	€9,800.00
2	n/a	Agreement for PABX Equipment Maintenance and Alcatel-Lucent Software Support Insurance	15.07.2024	Comsec	€6,304.54
3	n/a	Provision of advisory services related to services related to the prevention of drug abuse	25.07.2024	Mariella Dimech	€20, 884.00
4	n/a	Provision of Maintenance and Repairs to apertures on South Street, of Palazzo Ferreria	01.08.2024	Steve Galea	€10, 000.00
5	n/a	Retrieval of General Benefit Unit Files	02.08.2024	Robert Vella	€7, 000.00
6	7535A/24NA	SIP Migration	09.08.2024	Comsec	€7,406.38
7	n/a	To provide services in connection with the media to the MSPC	08.08.2024	John Pisani	€9,901.00
8	n/a	Leasing of storage space located in Gozo	07.08.2024	Robert Vella	€10, 000.00
9	n/a	Provision of services related to the Retirement and Financial Capability Group within MSPC	09.08.2024	Gabriella Azzopardi Lautier	€7, 500.00
10	n/a	Provision of services related to the Retirement and Financial Capability Group within MSPC	09.08.204	Patrick Debattista	€5, 000.00
11	n/a	Provision of legal servicers to the Commissioner for Children within the MSPC	01.09.2024	Dr Juliana Scerri Ferrante	€10, 000.00
12	n/a	Assisting with financial work related to PSPs, Internal Audit and procurement and any other tasks assigned by the Permanent Secretary	01.09.2024	Nicole Falzon	€7,800.00
13	n/a	Provision of legal services to the Legal Affairs directorate within MSPC	17.09.2024	Dr Nadya Bezzina Fiott	€9,720.00
14	n/a	Procurement of services to design and manage social media and social media traffic	01.10.2024	Storm Design	€5,000.00

Nru *No.*	Nru ta' Ref. tad-Direct Contract *Direct Contract Reference Number*	Isem tad-Direct Order/Suġġett tad-Direct Contract *Direct Contract Title/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt VAT eskluża *Contract Value Excl. VAT*
15	n/a	Provision of services relating to the Pensions Strategy Review process and other advice to the Ministry re social security and policy matters	07.10.2024	Dr Stephanie Fabri	€10, 000.00
16	n/a	Rendering Legal Assistance to the Legal Affairs Directorate	03.10.2024	Martina Buhagiar	€9,600.00
17	n/a	For the provision of efiling support services to the Income Support and Compliance Division	01.11.2024	Virtual Office Support Services Ltd	€9,750.00
18	n/a	To provide administrative services at the Office of the Umpire	11.11.2024	Saviour Theuma	€6,050.00
19	n/a	Provision of medical assessments and advise to the Director General of the Social Security Department on the medical aspect of claims (new and reviews) for Invalidity Pensions and other social security pensions and benefits	08.11.2024	Dr Amy Pace	€10,000.00
20	n/a	Provision of medical assessments and advise to the Director General of the Social Security Department on the medical aspect of claims (new and reviews) for Invalidity Pensions and other social security pensions and benefits	29.10.2024	Dr Maria Concetta Ali	€10,000.00
21	n/a	Provision of efiling support services to the Pensions Section	01.12.2024	Virtual Office Support Services Ltd	€10,000.00

AWTORITÀ TA' MALTA DWAR IR-RIŻORSI

Lista ta' direct contracts mogħtija mill-Awtorità ta' Malta dwar ir-Riżorsi matul il-perjodu bejn l-1 ta' Jannar, 2024 u t-30 ta' Ġunju, 2024, ippubblikata skont l-Artikolu 111 (2) tar-Regolamenti dwar il-Kuntratti Pubblici L.S. 601.03.

Is-7 ta' Frar, 2025

MALTA RESOURCES AUTHORITY

List of direct contracts awarded by the Malta Resources Authority during the period between 1st January, 2024 and 30th June, 2024, published in terms of Regulation 111(2) of the Public Procurement Regulations S.L. 601.03.

7th February, 2025

Direct Orders

Nru ta' Referenza tad-direct contract *Direct contract Reference No.*	Isem tad-direct contract/ Suġġett tad-direct contract *Direct contract Title/ Subject of direct contract*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Ammont tal-Kuntratt eskluża l-VAT *Contract Value Excluding VAT*
MRA/3/2024	Consultancy services to update Malta's Marginal Abatement Cost Curve Model	21/2/2024	Eunomia Consulting and Research Ltd	100,000
MRA/4/2024	Professional Services in relation to liaison with MAC model updating and related reporting	21/2/2024	Ernst & Young Limited	86,000

AWTORITÀ GĦAS-SAĦĦA U S-SIGURTÀ FUQ IL-POST TAX-XOGĦOL

Lista ta' offerti, kwotazzjonijiet, direct orders u varjazzjonijiet mogħtija mill-Awtorità għas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol matul il-perjodu bejn l-1 ta' Lulju, 2024 sal-31 ta' Diċembru, 2024 ippubblikata skont l-Artikolu 111 (2) tar-Regolamenti dwar il-Kuntratti Pubblici (L.N. 352/2016).

Is-7 ta' Frar, 2025

OCCUPATIONAL HEALTH AND SAFETY AUTHORITY (OHSA)

List of tenders, quotations, direct orders and variations awarded by the Occupational Health and Safety Authority during the period between 1st July, 2024 to 31st December, 2024 published in terms of Article 111 (2) of the Public Procurement Regulations (L.N. 352/2016).

7th February, 2025

Offerti/*Tenders*

Nru *No.*	Numru ta' Referenza tal-Offerta *Tender Reference Number*	Isem tad-Offerta/ Suġġett tal-Offerta *Tender Title/Subject of Tender*	Data tal-Approvazzjoni *Approval Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
Nil	Nil	Nil	Nil	Nil	Nil

Kwotazzjonijiet/*Quotations*

Nru *No.*	Numru ta' Referenza tad-Direct Order *Quotation Reference Number*	Isem tad-Direct Order/ Suġġett tad-Direct Order *Quotation Title/Subject of Quotation*	Data tal-Approvazzjoni *Approval Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
1	LPO 238 2024	Hosting and Banqueting of Business Breakfast organised by OHSA	07/08/2024	Radisson Blu Resort & Spa	€5,593.22
2	LPO 251 2024	Campaign Coordinator Services	26/08/2024	Event Studios Ltd.	€6,090.00
3	LPO 250 2024	Printing of Backdrop, provision of various audio cisual supplies and services for event	06/09/2024	GEM (Growth Events Marketing)	€9,846.00
4	LPO 287 2024	Supply and Print of Merchandise items	27/09/2024	Mompalao Trading Ltd.	€7,215.00
5	LPO 366 2024	Rental of PA system, design services, logistics and coordination oof event, filming and editing services	18/11/2024	Neville Attard	€6,090.00

Direct Orders

Nru *No.*	Numru ta' Referenza tad-Direct Order *Direct Order Reference Number*	Isem tad-Direct Order/ Suġġett tad-Direct Order *Direct Order Name/Subject of Direct Order*	Data tal-Approvazzjoni *Approval Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
1	LPO 208 2024	PSA Agreement 2024 -2025	04/07/2024	PBS (Public Broadcasting Services Limited)	€8,750.00

Nru *No.*	Numru ta' Referenza tad-Direct Order *Direct Order Reference Number*	Isem tad-Direct Order/ Suġġett tad-Direct Order *Direct Order Name/Subject of Direct Order*	Data tal-Approvazzjoni *Approval Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
2	LPO 249 2024	Design Services for Promotional Campaign	27/08/2024	Pink Olive Ltd	€6,050.00
3	LPO 259 2024	Stationery with new branding	08/10/2024	Government Printing Press	€6,500.00
4	LPO 338 2024	Advertising space on Public Transport buses	01/11/2024	Tallinja Media	€9,999.00
5	LPO 339 2024	Printing and installation of Bus Wraps	01/11/2024	Tallinja Media	€6,150.00
6	LPO 360 2024	Bus Shelter Campaign	13/11/2024	Faces Display	€8,736.99
7	LPO 364 2024	Technical Support for the implementation of SEVESO III DIRECTIVE Provisions to the Delimara Comah Establishment	15/11/2024	GAP Analysis S.A.	€39,000.00
8	LPO 402 2024	Printing of 3 Gate Leaflet for Households (Malta and Gozo)	06/12/2024	Government Printing Press	€11,766.05
9	LPO 419 2024	Legal Services in connection with Health and Safety at Work Regulations 2024	26/12/2024	Mamo TCV Advocates	€14,255.00

Modifikazzjonijiet/*Modifications*

Nru *No.*	Numru ta' Referenza tad-Direct Order *Direct Order Reference Number*	Isem tad-Direct Order/ Suġġett tad-Direct Order *Direct Order Name/Subject of Direct Order*	Data tal-Approvazzjoni *Approval Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
Nil	Nil	Nil	Nil	Nil	Nil

KUNSILL LOKALI Ż-ŻEJTUN

Tneħħija ta' Vetturi Mitluqa fit-Toroq

Il-Kunsill Lokali ż-Żejtun jgħarraf illi vettura li kienet ipparkjata għal diversi xhur fi Triq Nikolai Attard tat-tip Peugeot 106 bin-numru ta' reġistrazzjoni BAF987, bil-liċenzja skaduta, ġiet ittowjata fit-28 ta' Jannar, 2025, u meħuda għand Tar-Robba Recycling Plant f'Ħal Kirkop, wara tmint ijiem ta' avviż għall-finijiet ta' Artikolu 8A tal-Avviż Legali 94 tal-1977 kif emendat bl-Avviż Legali ta' Subsidiary Legislation 65.13 (Regolament dwar l-ikklampjar u t-tneħħija ta' oġġetti ta' ingombru.

Jekk sidha ma jmurx għaliha fiż-żmien stipulat mil-liġi, din se tiġi skrepjata.

Is-7 ta' Frar, 2025

ŻEJTUN LOCAL COUNCIL

Removal of Encumbering Vehicles from the Road

The Żejtun Local Council notifies that a vehicle that was parked for a long period in Triq Nikolai Attard, model Peugeot 106 with registration plates BAF987, with an expired licence, was towed on the 28th January, 2025, and taken to Tar-Robba Recycling Plant in Ħal Kirkop, after being notified for eight days as in virtue of Section 8A of Legal Notice 94 of 1977 as amended by the Legal Notice of Subsidiary Legislation 65.13 (Traffic Regulations and Removal of Encumbering Objects).

If the owner of the said vehicle does not show up within the stipulated time frame, this vehicle will be scrapped.

7th February, 2025

AWTORITÀ TAL-ARTIJIET

L-Uffiċjal Kap Eżekuttiv, Awtorità tal-Artijiet, jgħarraf li:

Offerti ssiġillati għall-avviżi li ġejjin għandhom jintefgħu fil-kaxxa tal-offerti tal-Awtorità tal-Artijiet, Il-Berġa tal-Baviera, Il-Belt Valletta, sal-10.00 a.m. tal-Ħamis, 20 ta' Frar, 2025.

Avviż Nru 1 Kiri, għall-perjodu li fadal tal-kirja preżenti li jintemm fil-31 ta' Mejju, 2028, tal-fond vojt tale quale f'Nru 10E fi Triq Mikiel Anton Vassalli, u Nru 82 Flat Nru. 2 fi Triq Melita, Il-Belt Valletta, kif muri bl-aħmar fuq il-pjanta L.D./161/1997 (part of). Il-partijiet komuni huma murija sfumati bl-isfar. Il-kerrej preżenti ma jridx jibqa' fil-kirja u terz interessat lest li jidħol għar-rimanenti perjodu ta' din il-kirja. Dan it-terz interessat għandu d-dritt tal-ewwel rifjut riżervat favurih skont Artikolu Nru. 3 (1) tal-Avviż Legali Nru 573.02. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €2,128 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' seba' mija u disa' ewro u erbgħa u għoxrin ċenteżmu (€709.24) fis-sena ma jiġux ikkunsidrati. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru 2 Kiri, tale quale minn sena għal sena, għal skop ta' agrikultura, ta' Fond fi Triq Għajn Riħana, fil-limiti tal-Mosta, Il-Mosta, muri bl-aħmar fuq pjanta P.D.2023_720. Din il-propjetà tista' tkun suġġetta għal servitujiet eżistenti favur propjetà adjaċenti. L-offerenti għandhom ikunu persuni li huma rreġistrati bħala bdiewa full time jew part-time, skont ċertifikat maħruġ mid-Dipartiment tal-Agrikoltura li għandu jiġi sottomess mad-dokument tal-offerta jew studenti li temmew b'suċċess kors akkademiku fi studji agrikoli fil-ħames snin preċedenti mid-dħul fis-seħħ tal-Avviż Legali Nru. 573.06 li għandhom jissottomettu kopja taċ-ċertifikat rilevanti mal-offerta tagħhom. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €1,000 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' tnejn u għoxrin ewro u tmienja u tmenin ċenteżmu (€22.88) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir il-ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru 3 Għotja b'ċens perpetwu revedibbli ta' Fond tale quale f'Nru 60 Triq il-Parroċċa, Ħal Luqa, kif muri bl-aħmar fuq il-pjanta P.D.2014_329. Dan il-fond jinsab fi stat dilapidat u jeħtieġ attenzjoni immedjata. Min jirbaħ l-offerta għandu ċans sabiex jifdi dan iċ-ċens matul l-ewwel ħmistax-il (15) sena wara reviżjoni skont ir-rata tal-inflazzjoni kif hemm spjegat bid-dettall fuq il-kundizzjonijiet taċ-ċens. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €33,213 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' ħdax-il elf u wieħed u sebgħin ewro (€11,071) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru

LANDS AUTHORITY

The Chief Executive Officer, Lands Authority, notifies that:

Sealed tenders in respect of the following advertisements are to be deposited in the tender box at the Lands Authority, Auberge de Baviere, Valletta, by 10.00 a.m. on Thursday, 20th February, 2025.

Advt No. 1. Lease, for the remaining period of the present lease which ends on the 31st May, 2028, of the bare premises tale quale at No. 10E, Triq Mikiel Anton Vassalli, and No. 82, Flat No. 2 Triq Melita, Valletta, as shown edged in red on the plan L.D. /161/97 (part of) . Common areas are shown shaded in yellow. The present tenant does not want to remain in the lease and an interested third party is ready to assume the remaining term of this lease. The interested third party has been reserved the right of first refusal as per Article No. 3 (1) of Legal Notice 573.02. Tenders are to be accompanied by a bid-bond for an amount of €2,128 as stipulated in the tender conditions. Offers below the amount of seven hundred and nine Euros and twenty-four cents (€709.24) per annum will not be considered. A fee of €50 will be charged for the tender documents.

Advt No. 2. Lease tale quale, on a year to year basis, for agricultural purposes, of premises at Triq Ghajn Rihana, in the limits of Mosta, Mosta, as shown edged in red on plan P.D.2023_720. This property maybe subject to existing servitudes in favour of the adjacent properties. The bidders must be either full-time or part-time farmers, who have to submit a certificate, issued by the Department of Agriculture with the tender document or students who have completed successfully an academic course relating to agriculture within the previous five years prior to the introduction of the Legal Notice No. 573.06 who have to submit a copy of the relevant certificate also with the tender documents. Tenders are to be accompanied by a bid-bond for an amount of €1,000 as stipulated in the tender conditions. Offers below the amount of twenty-two Euros and eighty-eight cents (€22.88) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 3. Grant on a perpetual revisable emphyteusis of the Premises tale quale at No. 60 Triq il-Parrocca, Ħal Luqa, as shown edged in red on the plan P.D.2014_329. This premises is in a dilapidated state and in need of immediate attention. The winning bidder has the chance to redeem this emphyteusis within the first fifteen (15) years after a revision according to the rate of inflation as explained in detail in the emphyteutical conditions. Tenders are to be accompanied by a bid-bond for an amount of €33,213 as stipulated in the tender conditions. Offers below the amount of eleven thousand and seventy-one Euros (€11,071) per annum will not be considered. This tender may be subject to the right known as the right of first refusal

32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru 4 Kiri għall-perjodu ta' ħmistax-il (15) sena ta' garaxx mingħajr l-arja tiegħu għax mhijiex inkluża f'Nru 6, Triq is-Sibi, Qasam tad-Djar tar-Rinella, Il-Kalkara, kif muri bl-aħmar u mmarkat bħala Garage No. 6 fuq il-pjanta P.D. 77_84_1_6. Dan il-fond ma jistax jinxtara bl-iskema tal-garaxxijiet. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €5,700 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' elf u disa' mitt ewro (€1,900) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal drtitt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir il-ħlas ta' €50 għad-dokumenti tal-offerta.

Dawn l-avviżi qegħdin jiġu ppubblikati bħala stedina għall-pubbliku sabiex jakkwista d-dokumenti tal-offerta online. L-offerenti għandhom jirreferu għall-kundizzjonijiet kollha tad-dokument tal-offerta u huma mitluba li jaqraw sew dawn id-dokumenti. L-offerti għandhom isiru biss fuq il-formola preskritta, li flimkien mal-kundizzjonijiet rilevanti u dokumenti oħra jistgħu jinkisbu billi tagħżel 'Buy Tender' fuq il-paġna ta' dawn L-offerti fis-sit (https://landsauthority.org.mt/services/tendering/). Il-ħlas ta' ħamsin ewro (€50) għandu jsir permezz tas-sistema online tas-sit tal-Awtorità tal-Artijiet bil-card bankarja tal-preferenza tiegħek.

Is-7 ta' Frar, 2025

UFFIĊĊJU TAL-PRIM MINISTRU
FONDI EWROPEJ, UGWALJANZA, RIFORMI U DJALOGU SOĊJALI

Id-Direttorat tas-Servizzi Korporativi (DCS) fl-Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, Riformi u Djalogu Soċjali) qed jistieden kwotazzjonijiet mingħand fornituri għall-oġġetti li ġejjin skont l-ispeċifikazzjonijiet u r-referenza tal-kwantità hawn taħt.

L-oġġetti kollha ta' hawn taħt għandhom jiġu kkonsenjati u installati fi żmien sitt (6) ġimgħat mill-konferma tal-ordni.

Immaġnijiet jew letteratura assoċjati mal-oġġetti li qed jiġu elenkati fil-kwotazzjonij huma rekwiżit fil-kwotazzjoni.

Il-kwotazzjonijiet għandhom jintbagħtu lil (procurement.opm-ees@gov.mt)

1. Smart TVs

Daqs tal-iskrin djagonali u kwantità: 55" sebgħa (7) TVs)
Daqs tal-iskrin djagonali u kwantità: 85"(+/-1") (TV wiehed (1))
Kulur: Iswed
Riżoluzzjoni tal-istampa: 4k Ultra HD LED

as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 4. Lease for a period of fifteen (15) years of a garage without its own airspace as it is not included at No. 6 Triq is-Sibi, Rinella Housing Estate, Kalkara, as shown edged in red and marked Garage No. 6 on the plan P.D.77_84_1_6. This premises cannot be bought through the garage scheme. Tenders are to be accompanied by a bid-bond for an amount of €5,700 as stipulated in the tender conditions. Offers below the amount of one thousand and nine hundred Euros (€1,900) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

These advertisements are being published as an invitation to the public to acquire tender documents online. The bidders are to refer to all the conditions of the tender document and are invited to carefully read these conditions. Tenders should be submitted only on the prescribed form, which together with the relevant conditions and other documents, may be obtained by clicking on 'Buy Tender' on the webpage where these tenders are available on (https://landsauthority.org.mt/services/tendering/). A fee of fifty euro (€50) must be paid through the online system of the Lands Authority website by using your preferred banking card.

7th February, 2025

OFFICE OF THE PRIME MINISTER
EUROPEAN FUNDS, EQUALITY, REFORMS AND SOCIAL DIALOGUE

The Corporate Services Directorate within the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue) is inviting quotations from suppliers for the following items as per specifications and quantity referenced hereunder.

All items hereunder must be delivered and installed within six (6) weeks from confirmation of order.

Images or Literature associated with the items being listed in the quotation are a requirement in the quotation.

Quotations are to be sent to (procurement.opm-ees@gov.mt)

1. Smart TVs

Size of diagonal screen and quantity: 55" (six (7) TVs)
Size of diagonal screen and quantity: 85"(+/-1") (one (1) TV)
Colour: Black
Display: 4k Ultra HD LED

Abbiltà li tagħmel 'screen mirroring'
Speakers integrati
Minimu ta' 2 konnessjonijiet HDMI
Minimu ta' 2 USBs
Konnessjoni wireless (Wi-Fi)
Remote kontroll wieħed (1)
HDMI cable wieħed (1) ta' minimu erba' (4) metri tul
3 pin 13A plug tar-Renju Unit

2. Stands tal-art ibbażati fuq ir-roti għat-TVs

Kwantità: Sitt (6) stands biex isostnu l-piż tal-55" TVs imsemmija hawn fuq
Kwantità: Stand wieħed (1) biex isostni l-piż tal-85" TV (+/-1") (1 TV) imsemmi hawn fuq
Kulur: Iswed
Tip: Disinn robust bir-roti 'castor' u għoli aġġustabbli. L-għoli tal-kmamar mil-livell tal-art lest sas-saqaf huwa madwar 2.8 metri
Jaġġustaw għall-qisien tat-TVs fornuti, abbiltà li jistgħu jbiddlu l-angolu u li jżommu l-pożizzjoni fit-tali angolu
Post fl-istand fejn jista' jitqiegħed xi cable
Fih xkaffar fejn wieħed jista' jqiegħed tagħmir tal-AV u kamera

3. Wireless HDMI extenders

Kwantità: trasmettitur wieħed (1) u erba'(4) riċevituri li jqabbdu ma' laptop (1) sa massimu ta' erba' (4) TVs fl-istess ħin f'sala li għandha tul ta' ħmistax-il metru u wisa' ta' tnax-il metru, liema spazju ma jkunx ostakolat bl-ebda mod
Konnettività: plug u play, bl-ebda driver jew software meħtieġ
Jappoġġja s-sinjal ta' tagħmir tal-AV wireless b'riżoluzzjonijiet sa 4k
Stazzjon wireless: IEEE 802.11 b/g/n/ac – Dual band 2.4/5GHz
Protokoll ta' awtentikazzjoni: WPA2 (WPAS-PSK/WPA2-Enterprise) ma' AES 128 bit Encryption
HDMI: Verżjoni 2.0 b'kompressjoni ta' H265 jew aħjar
It-trasmettitur kif ukoll ir-riċevituri għandu jkollhom swiċċ minn fejn tixgħelhom u titfihom

Fornituri prospettivi jistgħu jitolbu aktar informazzjoni jew kjarifiki billi jibagħtu ittra elettronika sat-Tlieta, 11 ta' Frar, 2025, fil-5.15 p.m. (Ħin Ċentrali Ewropew) lil (procurement.opm-ees@gov.mt).

L-iskadenza għas-sottomissjoni tal-kwotazzjonijiet hija l-Ħamis, 13 ta' Frar, 2025, fil-5.15 p.m. (Ħin Ċentrali Ewropew).

Sottomissjonijiet li jaslu tard ma jiġux aċċettati.

Il-kwotazzjonijiet kollha se jiġu rikonoxxuti u trattati bl-aktar kunfidenza stretta.

Is-7 ta' Frar, 2025

Ability to do screen mirroring
Built-in speakers
Minimum of 2 HDMI connections
Minimum of 2 USBs
Wireless connection (Wi-Fi)
1 remote control
1 HDMI cable of minimum 4 metres
3 pin 13A UK plug

2. Wheel-based floor stands for TVs

Quantity: Six (6) stands to support the weight of the 55" TVs referred to above
Quantity: One (1) stand to support the weight of the 85"(+/-1") (1 TV) referred to above
Colour: Black
Type: Robust sleek design with castor wheels and adjustable height. Height of rooms from finished floor level to ceiling is approximately 2.8 metres
Adjusts to dimensions of supplied TVs, tilts and locks

Cable case incorporated in stand
Contains AV and camera shelving

3. Wireless HDMI extenders

Quantity: One (1) transmitter and four (4) receivers to connect one (1) laptop to a maximum of four (4) Smart TVs simultaneously in a room which is 15 metres long and 12 metres wide and will not be obstructed in any way
Connectivity: plug and play, no driver or software required
Supports wireless AV signal with resolutions of up to 4k

Wireless channel: IEEE 802.11 b/g/n/ac – Dual band 2.4/5GHz
Authentication protocol: WPA2 (WPAS-PSK/WPA2-Enterprise) with AES 128 bit Encryption
HDMI: Version 2.0 with H265 compression or better
Both transmitter and receiver must have 1x On/Off switch

Prospective suppliers can request more information or clarifications by sending an email by Tuesday, 11th February, 2025, at 5.15 p.m. (Central European Time) to (procurement.opm-ees@gov.mt).

The deadline for the submission of quotations is Thursday, 13th February, 2025, at 5.15 p.m. (Central European Time).

Late submissions will not be accepted.

All quotations will be acknowledged and treated in the strictest of confidence.

7th February, 2025

CENTRAL PROCUREMENT U SUPPLIES UNIT

Is-CEO għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi:

Jintlaqgħu offerti elettroniċi rigward l-avviżi li ġejjin sad-9.30 a.m. tal-Ġimgħa, 28 ta' Frar, 2025. L-offerti għandhom jintbagħtu BISS online fuq (www.etenders.gov.mt) għal:

CFT 020-3110/25. Provvista ta' 'Monofilament Polypropylene suture G4'

CFT 020-3111/25. Provvista ta' 'braided synthetic absorbable suture G1b

CFT 020-3112/25. Provvista ta' 'cable binders'

CFT 020-3113/25. Provvista ta' 'sterile luer lock syringes, 30ml'

CFT 020-3114/25. Provvista ta' 'elective thoracic endovascular aortic repair (Tevar)'

CFT 014-3115/25. Provista u konsenja ta' 'fire rated cabinets' għall-Isptar Ġenerali ta' Għawdex

CFT 020-3116/25. Provvista ta' 'polyurethane foam dressings 20cm x 15cm'

CFT 009-3117/25. Provvista ta' 'lead sheets in roll form'

CFT 009-3118/25. Provvista ta' 'small vein illuminators for adult and paediatric patients' biex jintużaw fi swali varji

CFT 009-3119/25. Provvista ta' 'white plate sockets, switches and accessories'

CFT 009-3120/25. Xiri ta' 'bladder scanners'

Id-dokumenti tal-offerta huma mingħajr ħlas.

Id-dokumenti tal-offerti jinkisbu biss mill-Electronic Public Procurement System (www.etenders.gov.mt). Ir-reġistrazzjoni hija meħtieġa sabiex ikun jista' jintuża s-sit elettroniku. Operaturi ekonomiċi Maltin għandu jkollhom l-eID tal-organizzazzjoni tagħhom sabiex ikunu jistgħu jidħlu f'dan is-sit elettroniku. Aktar tagħrif jinkiseb mis-sezzjoni tal-FAQs tal-istess sit.

Is-7 ta' Frar, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls għandhom jintlaqgħu sal-10.00 a.m. tat-Tlieta, 11 ta' Frar, 2025.

ERU0302U25 – Devices
ERU0302U25 – Medicinal
ERU0302U25A – Medicinal
ERU0302U25B – Medicinal

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO for the Central Procurement and Supplies Unit (CPSU), Ministry for Health and Active Ageing, notifies that:

Electronic tenders in respect of the following notices will be received till 9.30 a.m. of Friday, 28th February, 2025. Tenders are to be submitted ONLY online on (www.etenders.gov.mt) for the:

CFT 020-3110/25. Supply of Monofilament Polypropylene suture G4

CFT 020-3111/25. Supply of braided synthetic absorbable suture G1

CFT 020-3112/25. Supply of cable binders

CFT 020-3113/25. Supply of sterile luer lock syringes, 30ml

CFT 020-3114/25. Supply of elective thoracic endovascular aortic repair (Tevar)

CFT 014-3115/25. Supply and delivery of fire rated cabinets for the Gozo General Hospital

CFT 020-3116/25. Supply of polyurethane foam dressings 20cm x 15cm

CFT 009-3117/25. Supply of lead sheets in roll form

CFT 009-3118/25. Supply of small vein illuminators for adult and paediatric patients to be used in various wards

CFT 009-3119/25. Supply of white plate sockets, switches and accessories

CFT 009-3120/25. Purchase of bladder scanners

These tender documents are free of charge.

Tender documents are only obtainable from the Electronic Public Procurement System (www.etenders. gov.mt). Registration is required in order to make use of this website. Maltese economic operators need to be in possession of their organisation eID in order to access this website. More information is available from the FAQ section of the same website.

7th February, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the ERU Competitive Calls will be received up to 10.00 a.m. of Tuesday, 11th February, 2025.

ERU0302U25 – Devices
ERU0302U25 – Medicinal
ERU0302U25A – Medicinal
ERU0302U25B – Medicinal

ERU0302U25C – Devices
ERU0302U25D – Devices
ERU0302U25E – Devices
ERU0302U25F – Medicinal
ERU0302U25G – Medicinal
ERU0302U25H – Medicinal
ERU0302U25I – Medicinal
ERU0402U25 – Devices
ERU0402U25 – Labels
ERU0402U25 – Medicinal
ERU0402U25A – Devices
ERU0402U25B – Devices
ERU0402U25C – Medicinal
ERU0402U25D – Medicinal
ERU0402U25E – Devices
ERU0502U25 – Medicinal
ERU0502U25A – Medicinal
ERU0502U25B – Medicinal
ERU0502U25C – Medicinal
ERU0502U25D – Medicinal

Sejħiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitniżżlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejħa għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

Is-7 ta' Frar, 2025

KUNSILL LOKALI ĦAL LUQA

Il-Kunsill Lokali Ħal Luqa jgħarraf illi:

Offerti għandhom jintlaqgħu permezz tal-ePPS mill-Kunsill Lokali Ħal Luqa sal-11.00 a.m. ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025, għal:

Avviż Nru TDR/LQA/01/2025. Xogħlijiet ta' restawr tal-kappella ta' Santa Marija fi Triq il-Karmnu, Ħal Luqa.

Id-dokumenti tal-offerta huma bla ħlas u jiġu miksuba, imniżżla u milqugħa BISS min fuq is-sit elettroniku (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument jittellgħu fuq il-website u wieħed jista' jarahom jew iniżżilhom mill-istess sit.

Il-Kunsill Lokali jżomm id-dritt li jirrifjuta kull offerta anke l-aktar waħda vantaġġjuża.

Is-7 ta' Frar, 2025

ERU0302U25C – Devices
ERU0302U25D – Devices
ERU0302U25E – Devices
ERU0302U25F – Medicinal
ERU0302U25G – Medicinal
ERU0302U25H – Medicinal
ERU0302U25I – Medicinal
ERU0402U25 – Devices
ERU0402U25 – Labels
ERU0402U25 – Medicinal
ERU0402U25A – Devices
ERU0402U25B – Devices
ERU0402U25C – Medicinal
ERU0402U25D – Medicinal
ERU0402U25E – Devices
ERU0502U25 – Medicinal
ERU0502U25A – Medicinal
ERU0502U25B – Medicinal
ERU0502U25C – Medicinal
ERU0502U25D – Medicinal

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

7th February, 2025

ĦAL LUQA COUNCIL

The Ħal Luqa Local Council notifies that:

Tenders will be received by the Ħal Luqa Local Council through ePPS up to 11.00 a.m. of Friday, 7th March, 2025, for:

Advt No. TDR/LQA/01/2025. Restoration works of St Mary's Chapel in Triq il-Karmnu, Ħal Luqa.

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the e-tenders website on (www.etenders.gov.mt).

Any clarifications or addenda to the tender document will be uploaded and available to view and download from this same website.

The Local Council reserves the right to refuse any offer even the most advantageous.

7th February, 2025

KUNSILL LOKALI SAN LAWRENZ

Il-Kunsill Lokali San Lawrenz jgħarraf li:

Sal-11.00 a.m. ta' nhar it-Tlieta, 4 ta' Marzu, 2025, jintlaqgħu offerti permezz tal-ePPS għal:

Avviż Nru SLLC/01/2025. Xoghlijiet – Bażi ta' kuntratt għal xogħlijiet ġenerali ta' pavimentar f'San Lawrenz.

Id-dokumenti tal-kwotazzjoni/offerta huma bla ħlas u jiġu miksuba/imniżżla u milqugħa BISS minn fuq is-sit elettroniku tal-etenders (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument tal-kwotazzjoni jittellgħu fuq is-sit elettroniku u wieħed jista' jarahom jew iniżżilhom mill-istess sit.

Il-Kunsill Lokali jżomm id-dritt li jirrifjuta kull offerta, anke l-aktar waħda vantaġġjuża.

Is-7 ta' Frar, 2025

SAN LAWRENZ LOCAL COUNCIL

The San Lawrenz Local Council notifies that:

Tenders will be received through ePPS, up to 11.00 a.m. on Tuesday, 4th March, 2025, for:

Advt No. SLLC/01/2025. Works – Framework contract for general paving works in San Lawrenz.

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders web-site (www.etenders.gov.mt).

Any clarifications or addenda to the quotation document will be uploaded and available to view and download from this same website.

The Local Council reserves the right to refuse any offer, even the most advantageous.

7th February, 2025

AVVIŻI TAL-QORTI – *COURT NOTICES*

311

ARB/C057/2024 – VARJAZZJONI TAL-ORDNI Ta' QBID U FFRIŻAR

IKUN JAF KULĦADD illi b'digriet mogħti fid-29 ta' Jannar, 2025, mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Rachel Montebello, LLD). Kumpilazzjoni Numru 561/2024, fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

JONATHAN MIZZI;

GRETA sive GRETA JOSEPHINE MIZZI;

OTMAN ALI OTMAN ABDULKADER;

AKAKUS INTERNATIONAL LTD;

CONVEY SHIPPING & TRADING AGENCY LTD;

DUNCAN MANGION;

CARMEL BUSUTTIL;

TIMOTHY GALEA;

JONATHAN THEUMA;

ARB/C057/2024 – VARIATION OF A SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 29th January, 2025, given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Rachel Montebello, LLD). Compilation Number 561/2024, in the case:

The Republic of Malta

Versus

JONATHAN MIZZI;

GRETA sive GRETA JOSEPHINE MIZZI;

OTMAN ALI OTMAN ABDULKADER;

AKAKUS INTERNATIONAL LTD;

CONVEY SHIPPING & TRADING AGENCY LTD;

DUNCAN MANGION;

CARMEL BUSUTTIL;

TIMOTHY GALEA;

JONATHAN THEUMA;

EDWARD MIFSUD;

U

MARICA BUGEJA, impjegata, ta' 52 sena, bint Anthony Bugeja u Victoria Bugeja xebba Falzon, imwielda Ħ'Attard, Malta, fid-9 ta' Jannar, 1973, u residenti 5, 'Tonvic', Triq Santa Barbara, Sqaq Nru 1, Ir-Rabat, Malta, u/jew Flat 5, Medina Court, Triq it-Torri l-Aħmar, Ir-Rabat, Malta, u detentriċi ta' karta tal-identità Maltija bin-numru 37373M.

Il-Qorti AWTORIZZAT lill-imputata MARICA BUGEJA sabiex tesegwixxi s-segwenti pagamenti mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -8010 u miżmum mal-Bank of Valletta plc, hekk kif imniżżla sussegwentement:

a) Pagament mensili fl-ammont ta' €448.24 għall-kont ta' self għad-dar li jispiċċa -6164 u miżmum mal-Bank of Valletta plc;

b) Pagament mensili fl-ammont ta' €119.80 għall-kont ta' self ta' karta ta' kreditu li jispiċċa -1793 u miżmum mal-Bank of Valletta plc.

Il-Qorti AWTORIZZAT wkoll lill-Bank of Valletta plc sabiex jirċievu l-ħlasijiet rispettivi msemmija mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -8010 u miżmum mal-Bank of Valletta plc.

Illi din l-awtorizzazzjoni tal-Qorti għall-ħlas ta' dawn l-ispejjeż jibqa' jgħodd u jiswa għal kull meta jinqalgħu, mingħajr il-ħtieġa li jiġi ppreżentat rikors kull darba li jkun hemm dawn l-imsemmija spejjeż.

Din il-varjazzjoni qed issir ai termini tal-Artikolu 36 (5) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta, wara digriet ta' ordni ta' qbid u ffriżar mogħti mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Noel Bartolo, LLD), fl-10 ta' Lulju, 2024, li ġiet ippubblikata fil-Gazzetta tal-Gvern fid-19 ta' Lulju, 2024, fejn il-Qorti ordnat iż-żamma u s-sekwestru f'idejn terzi persuni b'mod ġenerali, tal-flejjes u l-proprjetà mobbli jew immobbli kollha li huma dovuti lil, jew imissu lil, jew li huma proprjetà ta' Jonathan Mizzi, Greta sive Greta Josephine Mizzi, Otman Ali Otman Abdulkader, Akakus International Ltd, Convey Shipping & Trading Agency Ltd, Duncan Mangion, Carmel Busuttil, Timothy Galea, Jonathan Theuma, Edward Mifsud u MARICA BUGEJA.

Illum 4 ta' Frar, 2025

IS-SUR GABRIEL BONANNO
Aġent Direttur, Uffiċċju għall-Irkupru tal-Assi

EDWARD MIFSUD;

AND

MARICA BUGEJA, employee, 52 years, daughter of Anthony Bugeja and Victoria Bugeja née Falzon, born in Attard, Malta, on the 9th January, 1973, and residing at 5, 'Tonvic', Triq Santa Barbara, Sqaq Nru 1, Rabat, Malta, and/or Flat 5, Medina Court, Triq it-Torri l-Aħmar, Rabat, Malta, and holder of Maltese identity card bearing number 37373M.

The Court AUTHORISES the accused MARICA BUGEJA to carry out the following payments from the bank account registered in his name ending in -8010 and held at the Bank of Valletta plc, as listed hereunder:

a) Payment in the amount of €448.24 per month for the home loan account ending in -6164 and held at the Bank of Valletta plc;

b) Payment in the amount of €119.80 per month for the credit card loan account ending in -1793 and held at the Bank of Valletta plc.

The Court further AUTHORISES the Bank of Valletta plc to receive the mentioned payments from the bank account registered in the name of the accused ending in -8010 and held at the Bank of Valletta plc.

That this Court authorisation for the execution of these expenses shall remain valid and applicable each time these payments are due, without the need to submit an application every time these expenses are encountered.

This variation is being published in terms of Article 36 (5) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta, following a seizing and freezing order which decree was given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Noel Bartolo, LLD) on the 10th July, 2024, which was published in the Government Gazette on the 19th July, 2024, where the court ordered the attachment in the hands of third parties in general of all moneys and other movable or immovable property due or pertaining or belonging to Jonathan Mizzi, Greta sive Greta Josephine Mizzi, Otman Ali Otman Abdulkader, Akakus International Ltd, Convey Shipping & Trading Agency Ltd, Duncan Mangion, Carmel Busuttil, Timothy Galea, Jonathan Theuma, Edward Mifsud and MARICA BUGEJA.

Today 4th February, 2025

MR GABRIEL BONANNO
Acting Director, Asset Recovery Bureau

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ARB/C060/2024 – VARJAZZJONI TAL-ORDNI Ta' QBID U FFRIŻAR

IKUN JAF KULĦADD illi b'digriet mogħti fil-31 ta' Jannar, 2025, mill-Qorti Kriminali (l-Onor. Imħallef Dott. Edwina Grima, LLD). Fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

CHRISTOPHER FEARNE;

EDWARD SCICLUNA;

RONALD MIZZI;

ALFRED CAMILLERI;

JOSEPH RAPA;

KENNETH DEGUARA;

KEVIN DEGUARA;
JEAN CARL FARRUGIA;

DEBORAH ANNE CHAPPELL, avukat, ta' 38 sena, bint Rowland Peter Chappell u Alexandra Chappell xebba Zammit, imwielda Tal-Pietà, Malta, fit-30 ta' Ottubru, 1986, u residenti f'151, Triq Zekka, Il-Belt Valletta, u detentriċi ta' karta tal-identità Maltija bin-numru 485086M.

BRADLEY GATT;

ARON MIFSUD BONNICI;

JAMES CAMENZULI;

MANUEL (EMMANUEL) CASTAGNA;

ROBERT BORG;

OMISSIS;

U

DF ADVOCATES;

Il-Qorti AWTORIZZAT lill-imputata DEBORAH ANNE CHAPPELL sabiex tesegwixxi s-segwenti pagamenti:

a) Pagament fl-ammont ta' €21,522.59 lill-Kummissarju tat-Taxxi rappreżentanti pagamenti dovuti tat-taxxa fuq il-qligħ, taxxa fuq il-valur miżjud, taxxa proviżorja, u ħlasijiet

ARB/C060/2024 – VARIATION OF A SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 31st January, 2025, given by the Criminal Court (Hon. Madam Justice Dr Edwina Grima, LLD). In the case:

The Republic of Malta

Versus

CHRISTOPHER FEARNE;

EDWARD SCICLINA;

RONALD MIZZI;

ALFRED CAMILLERI;

JOSEPH RAPA;

KENNETH DEGUARA;

KEVIN DEGUARA;
JEAN CARL FARRUGIA;

DEBORAH ANNE CHAPPELL, lawyer, 38 years, daughter of Rowland Peter Chappell and Alexandra Chappell née Zammit, born in Tal-Pietà, Malta, on the 30th October, 1986, and residing at 151, Triq Zekka, Valletta, and holder of Maltese identity card bearing number 485086M.

BRADLEY GATT;

ARON MIFSUD BONNICI;

JAMES CAMENZULI;

MANUEL (EMMANUEL) CASTAGNA;

ROBERT BORG;

OMISSIS;

AND

DF ADVOCATES;

The Court AUTHORISES the accused DEBORAH ANNE CHAPPELL to carry out the following payments:

a) Payment in the amount of €21,522.59 to the Commissioner for Revenue representing payments due in connection with income tax, value added tax, provisional

tas-sigurtà soċjali. Illi dan il-pagament għandu jsir mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -7681 u miżmum mal-Bank of Valletta plc;

b) Pagament fl-ammont ta' €3,456 għall-arretrati dovuti fuq kont ta' self għad-dar intestat f'isem l-imputata li jispiċċa -0017 u miżmum mal-APS Bank plc. Illi dan il-pagament għandu jsir mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -9586 u miżmum mal-Bank of Valletta plc;

c) Pagament mensili fl-ammont ta' €576 fuq kont ta' self għad-dar intestat f'isem l-imputata u miżmum mal-APS Bank plc. Illi dawn il-pagamenti għandhom isiru mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -7681 u miżmum mal-Bank of Valletta plc;

d) Pagament fl-ammont ta' €2,148 għall-arretrati dovuti fuq kont ta' self għad-dar intestat f'isem l-imputata u terza persuna li jispiċċa -0018 u miżmum mal-APS Bank plc. Illi dan il-pagament għandu jsir mill-kont tal-bank intestat f'isem l-imputata u terza persuna li jispiċċa -0012 u miżmum mal-APS Bank plc;

e) Pagament fl-ammont ta' €2,148 għall-arretrati dovuti fuq kont ta' self għad-dar intestat f'isem l-imputata u terza persuna li jispiċċa -0018 u miżmum mal-APS Bank plc. Illi dan il-pagament għandu jsir mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -9614 u miżmum mal-Bank of Valletta plc;

f) Pagament mensili fl-ammont ta' €364 fuq kont ta' self għad-dar intestat f'isem l-imputata u terza persuna li jispiċċa -0018 u miżmum mal-APS Bank plc. Illi dan il-pagament għandu jsir mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -7681 u miżmum mal-Bank of Valletta plc;

g) Pagament fl-ammont ta' €364 għall-arretrati dovuti fuq kont ta' self għad-dar intestat f'isem l-imputata u terza persuna li jispiċċa -0018 u miżmum mal-APS Bank plc. Illi dan il-pagament għandu jsir mill-kont tal-bank intestat f'isem l-imputata u terza persuna li jispiċċa -0012 u miżmum mal-APS Bank plc;

h) Pagament fl-ammont ta' €210.10 għall-polza tal-assigurazzjoni tal-ħajja bir-referenza numru 30027916 (FP501229) intestata f'isem l-imputata u miżmuma mal-MAPFRE MSV Life plc. Illi dan il-pagament għandu jsir mil-kont tal-bank intestat f'isem l-imputata li jispiċċa -0011 u miżmum mal-APS Bank plc;

i) Pagament fl-ammont ta' €500.40 għall-polza tal-assigurazzjoni bir-referenza numru 352223100946 intestata

tax, and social security payments. That this payment shall be carried out from the bank account registered in the name of the accused ending -7681 and held at the Bank of Valletta plc;

b) Payment in the amount of €3,456 representing the arrears due on the home loan account registered in the name of the accused ending in -0017 and held at the APS Bank plc. That this payment shall be carried out from the bank account registered in the name of the accused ending -9586 and held at the Bank of Valletta plc;

c) Monthly payments of €576 for the home loan account registered in the name of the accused ending in -0017 and held at the APS Bank plc. That this payment shall be carried out from the bank account registered in the name of the accused ending -7681 and held at the Bank of Valletta plc;

d) Payment in the amount of €2,148 representing the arrears due on the home loan account registered in the name of the accused and a third party ending in -0018 and held at the APS Bank plc. That this payment shall be carried out from the bank account registered in the name of the accused and a third party ending in -0012 and held at the APS Bank plc;

e) Payment in the amount of €2,148 for the arrears due on the home loan account registered in the name of the accused and a third party ending in -0018 and held at the APS Bank plc. That this payment shall be carried out from the bank account registered in the name of the accused ending in -9614 and held at the Bank of Valletta plc;

f) Monthly payments of €364 for the home loan account registered in the name of the accused and a third party ending in -0018 and held at the APS Bank plc. That these payments shall be carried out from the bank account registered in the name of the accused and a third party ending in -7681 and held at the Bank of Valletta plc;

g) Monthly payments of €364 for the home loan account registered in the name of the accused and a third party ending in -0018 and held at the APS Bank plc. That these payments shall be carried out from the bank account registered in the name of the accused and a third party ending -0012 and held at the APS Bank plc;

h) Payment for the life insurance policy with reference number 30027916 (FP501229) registered in the name of the accused and held by MAPFRE MSV Life plc in the amount of €210.10. That this payment shall be made from the bank account registered in the name of the accused ending in -0011 and held at the APS Bank plc;

i) Payment for the insurance policy with reference number 352223100946 registered in the name of the

f'isem l-imputata u miżmuma mal-MAPFRE Middlesea plc. Illi dan il-pagament għandu jsir mil-kont tal-bank intestat f'isem l-imputata li jispiċċa -0011 u miżmum mal-APS Bank plc;

j) Pagament fl-ammont ta' €255.69 għall-arretrati dovuti fuq il-polza tal-assigurazzjoni tal-ħajja bir-referenza numru 1043686 intestata f'isem l-imputata u miżmuma mal-MAPFRE MSV Life plc. Illi dan il-pagament għandu jsir mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -9614 u miżmum mal-Bank of Valletta plc;

k) Pagament mensili fl-ammont ta' €85.23 għall-polza tal-assigurazzjoni tal-ħajja bir-referenza numru 1043686 intestata f'isem l-imputata u terza persuna u miżmuma mal-APS Bank plc. Illi dawn il-pagamenti għandhom isiru mill-kont tal-bank intestat f'isem l-imputata u terza persuna li jispiċċa -0012 u miżmum mal-APS Bank plc;

l) Pagament fl-ammont ta' €147.31 għall-polza tal-assigurazzjoni bir-referenza numru 35224310000036 intestata f'isem l-imputata u miżmuma mal-MAPFRE Middlesea plc. Illi dan il-ħlas għandu jsir mill-kont tal-bank intestat f'isem l-imputata u terza persuna li jispiċċa -0012 u miżmum mal-APS Bank plc;

m) Pagament mensili fl-ammont ta' €980.85 rappreżentanti s-salarju u l-ħlasijiet rilevanti tas-sigurtà soċjali tal-impjegata msemmija fid-digriet ddatat 31 ta' Jannar, 2025. Illi dawn il-pagamenti għandhom isiru mill-kont tal-bank intestat f'isem l-imputata li jispiċċa -9931 u miżmum mal-Bank of Valletta plc għall-kont tal-bank tal-impjegata msemmi fid-digriet ddatat 31 ta' Jannar, 2025.

Il-Qorti AWTORIZZAT ukoll lil MAPFRE MSV Life plc u/jew lil APS Bank plc sabiex jirrilaxxaw l-ammont ta' €255.69 miżmum f'kont tat-tip suspense account, sabiex dawn il-fondi jintużaw għall-ħlas ta' nofs l-arretrati dovuti fuq il-polza tal-assigurazzjoni tal-ħajja bir-referenza numru 1043686 intestata f'isem l-imputata u miżmuma mill-APS Bank plc, hekk kif imsemmi fid-digriet ddatat 31 ta' Jannar, 2025.

Din il-varjazzjoni qed issir ai termini tal-Artikolu 36 (5) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta, wara digriet ta' ordni ta' qbid u ffriżar u ordni ta' qbid u ffriżar temporanja mogħti mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Leonard Caruana, LLD), fl-24 ta' Lulju, 2024, li ġiet ippubblikata fil-Gazzetta tal-Gvern fid-9 ta' Awwissu, 2024, fejn il-Qorti ordnat iż-żamma u s-sekwestru u ż-żamma u s-sekwestru temporanju f'idejn terzi persuni b'mod ġenerali, tal-flejjes u l-proprjetà mobbli jew immobbli kollha li huma dovuti lil, jew imissu lil, jew li huma proprjetà ta' Kenneth Deguara, Kevin Deguara, Jean Carl Farrugia, DEBORAH ANNE CHAPPELL, and DF Advocates.

accused and held by MAPFRE Middlesea plc in the amount of €500.40. that this payment shall be made from the bank account registered in the name of the accused ending in -0011 and held at the APS Bank plc;

j) Payment in the amount of €255.69 representing the arrears due on the life insurance policy with reference number 1043686 registered in the name of the accused and held by MAPFRE MSV Life plc. That this payment shall be made from the bank account registered in the name of the accused ending in -9614 and held at the Bank of Valletta plc;

k) Monthly payment amounting to €85.23 for the life insurance policy with reference number 1043686 registered in the name of the accused and held at the APS Bank plc. That these payments shall be made from the bank account registered in the name of the accused and third party ending -0012 and held at the APS Bank plc;

l) Payment of the insurance policy with reference number 3522431000036 registered in the name of the accused and held by MAPFRE Middlesea plc in the amount of €147.31. That this payment shall be made from the bank account registered in the name of the accused and a third party ending -0012 and held at the APS Bank plc;

m) Monthly payments in the amount of €980.85 representing the salary as well as the relevant social security payments of the employee mentioned in the decree dated 31st January, 2025. That these payments shall be made from the bank account registered in the name of the accused ending in -7681 and held at the Bank of Valletta plc to the employee's bank account mentioned in the decree dated 31st January, 2025.

The Court further AUTHORISES MAPFRE MSV Life plc and/or the APS Bank plc to release the amount of €225.69 held in the suspense account, and to use these funds to pay half of the arrears due on the life insurance policy bearing number 1043686 registered in the name of the accused and held at the APS Bank plc, as mentioned in the decree dated 31st January, 2025.

This variation is being published in terms of Article 36 (5) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta, following a seizing and freezing order and a temporary seizing and freezing order which decree was given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Leonard Caruana LLD) on the 24th July, 2024 which was published in the Government Gazette on the 9th August, 2024 where the court ordered the attachment and the temporary attachment in the hands of third parties in general of all moneys and other movable or immovable property due or pertaining or belonging to Kenneth Deguara, Kevin Deguara, Jean Carl Farrugia, DEBORAH ANNE CHAPPELL, and DF Advocates.

Illum 4 ta' Frar, 2025

IS-SUR GABRIEL BONANNO
Aġent Direttur, Uffiċċju għall-Irkupru tal-Assi

Today 4th February, 2025

MR GABRIEL BONANNO
Acting Director, Asset Recovery Bureau

313

ARB/C018/2021 – VARJAZZJONI TAL-ORDNI TA' QBID U FFRIŻAR

IKUN JAF KULĦADD illi b'digriet mogħti fil-31 ta' Jannar, 2025, mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Leonard Caruana, LLD). Kumpilazzjoni Numru 156/2021, fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

CHRISTOPHER BALDACCHINO, awditur, ta' 55 sena, iben Saviour u Mary Carmen xebba Felice, imwieled Ħ'Attard, Malta, fl-4 ta' Diċembru, 1969, residenti f'10, The Cottage, Triq il-Buganvilla, Is-Swieqi, u detentur ta' karta tal-identità Maltija bin-numru 83370M.
L'ACQUA CHIARA HOLDINGS LIMITED;

U

JBJ HOLDINGS LIMITED, b'numru tar-reġistrazzjoni Malti C55778 u li għandha l-indirizz irreġistrat bħala Fl. 2, Merill Court, Triq il-Fuxa, San Ġwann.

Il-Qorti ORDNAT illi l-ordni ta' qbid u ffriżar maħruġa fit-22 ta' Marzu, 2021, fil-konfront tal-imputat CHRISTOPHER BALDACCHINO u JBJ HOLDINGS LIMITED qed tiġi limitata għas-segwenti proprjetà mobbli u immobbli:

L-imħażen f'35, 36, 37, 38, u 39, Lighters' Wharf, Il-Marsa;
L-ammont ta' mija u tmienja u sittin elf, sitt mija u erbatax-il ewro (€168,614.00);

L-ammont ta' tmienja u ħamsin elf, disa' mija u tnejn u ħamsin ewro (€58,952.00);

L-ammont ta' mija u sebgħa u sittin elf, tliet mija u sitta u tletin ewro u tletin ċenteżmu (€167,336.30),

bħala l-assi li għandhom ikunu suġġetti għall-konfiska fil-każ ta' sejbien ta' ħtija. B'dan illi l-proprjetà l-oħra tal-imputati ma għandhiex titqies bħala li tkun suġġetta għall-ordni ta' qbid u ffriżar.

Din il-varjazzjoni qed issir ai termini tal-Artikolu 36 (4)(a) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap.

ARB/C018/2021 – VARIATION OF SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 31st January, 2025, given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Leonard Caruana LLD). Compilation Number 156/2021, in the case:

The Republic of Malta

Versus

CHRISTOPHER BALDACCHINO, auditor, 55 years, son of Saviour and Mary Carmen née Felice, born in Ħ'Attard, Malta on the 4th December, 1969, residing at 10, The Cottage, Triq il-Buganvilla, Swieqi, and holder of Maltese identity card bearing number 83370M.
L'ACQUA CHIARA HOLDINGS LIMITED;

AND

JBJ HOLDINGS LIMITED, with Maltese registration number C55778 and registered address at Fl. 2, Merill Court, Triq il-Fuxa, San Ġwann.

The Court ORDERED that the freezing order issued on 22nd March, 2021, against the accused CHRISTOPHER BALDACCHINO and JBJ HOLDINGS LIMITED is being limited to the following movable and immovable property:

The warehouses at 35, 36, 37, 38, and 39, Lighters' Wharf, Marsa;
The amount of one hundred and sixty-eight thousand, six hundred and fourteen euro (€168,614.00);

The amount of fifty-eight thousand, nine hundred and fifty-two euro (€58,952.00);

The amount of one hundred and sixty-seven thousand, three hundred and thirty-six euro and thirty cents (€167,336.30),

as the assets that shall be subject to confiscation in the case of a conviction. That the other property of the accused shall not be considered as being subject to the seizing and freezing order.

This variation is being published in terms of Article 36 (4)(a) of the Proceeds of Crime Act, Cap. 621 of the Laws

621 tal-Liġijiet ta' Malta, wara digriet ta' ordni ta' qbid u ffriżar mogħti mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Ian Farrugia, LLD), fit-22 ta' Marzu, 2021, li ġiet ippubblikata fil-Gazzetta tal-Gvern fit-26 ta' Marzu, 2021, fejn il-Qorti ordnat iż-żamma u s-sekwestru f'idejn terzi persuni b'mod ġenerali, tal-flejjes u l-proprjetà mobbli jew immobbli kollha li huma dovuti lil, jew imissu lil, jew li huma proprjetà ta' CHRISTOPHER BALDACCHINO, L'Acqua Chiara Holdings Limited u JBJ HOLDINGS LIMITED.

Illum 4 ta' Frar, 2025

IS-SUR GABRIEL BONANNO
Aġent Direttur, Uffiċċju għall-Irkupru tal-Assi

of Malta, following a seizing and freezing order which decree was given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Ian Farrugia, LLD) on the 22nd March, 2021, which was published in the Government Gazette on the 26th March, 2021, where the court ordered the attachment in the hands of third parties in general of all moneys and other movable or immovable property due or pertaining or belonging to CHRISTOPHER BALDACCHINO, L'Acqua Chiara Holdings Limited and JBJ HOLDINGS LIMITED.

Today 4th February, 2025

MR GABRIEL BONANNO
Acting Director, Asset Recovery Bureau

314

Avviż mir-Reġistru tal-Prim'Awla tal-Qorti Ċivili

Billi Anthony Musci sive Muxi (KI 55451M) ippreżenta rikors (numru 1224/2024MS) fejn ġgiet mitluba l-korrezzjoni tal-Att tar-Reġistru Pubbliku numru 554/1951 fir-Reġistru Pubbliku.

Kull min jidhirlu li għandu interess u jrid jopponi dik it-talba, b'dan l-avviż huwa msejjaħ sabiex ifisser il-fehma tiegħu, b'nota li għandha tiġi ppreżentata fir-Reġistru ta' dawn il-Qrati fi żmien ħmistax-il ġurnata mill-ħruġ ta' dan l-avviż fil-Gazzetta tal-Gvern.

Dawk illi, fiż-żmien fuq imsemmi, ikunu ppreżentaw dik in-nota, għandhom jiġu notifikati b'kopja tar-rikors ġuramentat hawn fuq imsemmi bil-ġurnata li tingħata għas-smigħ tal-kawża.

B'ordni tal-Qorti,

Reġistru tal-Qorti Superjuri,

Illum 4 ta' Frar, 2025

LYDIA ELLUL
Għar-Reġistratur, Qrati Ċivili u Tribunali

Notice, Registry of the Civil Court, First Hall

Whereas Anthony Musci sive Muxi (ID 55451M) filed an application (number 1224/2024MS) demanding the correction of the Act of Public Registry number 554/1951 in the Public Registry.

Whosoever may have an interest therein, and wishes to oppose that demand, is hereby called upon to do so, by means of a note to be filed in the Registry of these Courts, within fifteen days from the day of the publication of this present notice in the Government Gazette.

Those who, within the aforesaid time, shall have filed such note, shall be notified by the service of a copy of the said application under oath, of the day which will be appointed for the hearing of the case.

By order of the Court,

Registry of the Superior Court,

Today 4th of February, 2025

LYDIA ELLUL
For Registrar, Civil Courts and Tribunals

315

Avviż mir-Reġistru Qorti Ċivili (Sezzjoni Familja)

Billi r-rikorrenti Emanuel Tanti (KI 0519966M) ippreżenta rikors ġuramentat (numru 16/2025 AL) fejn talbet il-korrezzjoni tal-Att tat-Twelid tal-minuri Michaya Tanti bin-numru 2769/2010 fir-Reġistru Pubbliku.

Kull min jidhirlu li għandu interess u jrid jopponi dik it-talba, b'dan l-avviż huwa msejjaħ sabiex ifisser il-fehma

Notice, Registry of the Civil Court (Family Section)

Whereas the plaintiff Emanuel Tanti (ID 0519966M) filed an application under oath (number 16/2025AL) demanding corrections of the Act of Birth of the minor Michaya Tanti Registration number 2769/2010 in the Public Registry.

Whosoever may have an interest therein, and wishes to oppose that demand, is hereby called upon to do so, by

tiegħu, b'nota li għandha tiġi ppeżentata fir-Reġistru ta' dawn il-Qrati fi żmien ħmistax-il ġurnata mill-ħruġ ta' dan l-avviż fil-Gazzetta tal-Gvern.

Dawk illi, fiż-żmien fuq imsemmi, ikunu ppreżentaw dik in-nota, għandhom jiġu notifikati b'kopja tar-rikors ġuramentat hawn fuq imsemmi bil-ġurnata li tingħata għas-smigħ tal-kawża.

B'ordni tal-Qorti,

Reġistru tal-Qorti Superjuri,

Illum 5 ta' Frar, 2025

MARAYA AQUILINA
Għar-Reġistratur, Qrati Ċivili u Tribunali

means of a note to be filed in the Registry of these Courts, within fifteen days from the day of the publication of this present notice in the Government Gazette.

Those who, within the aforesaid time, shall have filed such note, shall be notified by the service of a copy of the said application under oath, of the day which will be appointed for the hearing of the case.

By order of the Court,

Registry of the Superior Court,

This 5th February, 2025

MARAYA AQUILINA
For Registrar, Civil Courts and Tribunals

316

Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-28 ta' Jannar, 2025, u dan wara Rikors b'numru 642/2024, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li meta jiġi biex jirreġistra l-Att tat-Twelid ta' David Emanuel John Delia fir-Reġistru Pubbliku ta' Malta, jagħmel l-annotazzjoni jew korrezzjoni opportuni biex ismu u kunjomu jiġu mibdula minn 'David Emanuel John Alfred' għal 'David Emanuel John' u minn 'Powell' għal 'Delia' rispettivament.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum it-Tlieta, 4 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 28th January, 2025, and upon an application numbered 642/2024, ordered:

To the Director of the Public Registry, so when he comes to register the Act of Birth of David Emanuel John Delia in the Public Registry of Malta, makes the appropriate annotation or correction so that his name and surname are to be changed from 'David Emanuel John Alfred' to 'David Emanuel John' and from 'Powell' to 'Delia' respectively.

Court of Revision of Notarial Acts

Today Tuesday, 4th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

317

Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-28 ta' Jannar, 2025, u dan wara Rikors b'numru 1361/2024, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li meta jiġi biex jirreġistra l-Att tat-Twelid ta' Carmen Birbeck fir-Reġistru Pubbliku ta' Malta, jagħmel l-annotazzjoni jew korrezzjoni opportuni biex l-ewwel isem tagħha jiġi mibdul minn 'Carmel' għal 'Carmen'.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum it-Tlieta, 4 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 28th January, 2025, and upon an application numbered 1361/2024, ordered:

To the Director of the Public Registry, so when he comes to register the Act of Birth of Carmen Birbeck in the Public Registry of Malta, makes the appropriate annotation or correction so that her first name is to be changed from 'Carmel' to 'Carmen'.

Court of Revision of Notarial Acts

Today Tuesday, 4th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

318

Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-28 ta' Jannar, 2025, u dan wara Rikors b'numru 76/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li meta jiġi biex jirreġistra l-Att tat-Twelid ta' Mir Anar Mammadov fir-Reġistru Pubbliku ta' Malta, jagħmel l-annotazzjoni jew korrezzjoni opportuni biex ismu jiġi mibdul minn 'Mir-Anar son of Mir-Hamid' għal 'Mir Anar'.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum it-Tlieta, 4 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 28th January, 2025, and upon an application numbered 76/2025, ordered:

To the Director of the Public Registry, so when he comes to register the Act of Birth of Mir Anar Mammadov in the Public Registry of Malta, makes the appropriate annotation or correction so that his name is to be changed from 'Mir-Anar son of Mir-Hamid' to 'Mir Anar'.

Court of Revision of Notarial Acts

Today Tuesday, 4th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

319

Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-30 ta' Jannar, 2025, u dan wara Rikors b'numru 93/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li jagħmel l-annotazzjoni jew korrezzjoni opportuni fl-Att taż-Żwieġ bin-numru 696/2019 biex it-tieni isem ta' Mary Luz Magada Persiano jiġi mibdul minn 'Altobar' għal 'Magada' kif ukoll biex il-kunjom li hi adottat wara ż-żwieġ jiġi mibdul minn 'Magada Persiano' għal 'Persiano'.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum it-Tlieta, 4 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 30th January, 2025, and upon an application numbered 93/2025, ordered:

To the Director of the Public Registry, to make the appropriate annotation or correction in the Act of Marriage with number 696/2019 so that the second name of Mary Luz Magada Persiano is to be changed from 'Altobar' to 'Magada' and also for the surname that she adopted after her marriage, is to be changed from 'Magada Persiano' to 'Persiano'.

Court of Revision of Notarial Acts

Today Tuesday, 4th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

320

Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-28 ta' Jannar, 2025, u dan wara Rikors b'numru 47/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li meta jiġi biex jirreġistra l-Att tat-Twelid ta' Gordon Sun Kan Shaw fir-Reġistru Pubbliku ta' Malta, jagħmel l-annotazzjoni jew korrezzjoni opportuni biex ismu jiġi mibdul minn 'Sun Kan' għal 'Gordon Sun Kan' .

Qorti ta' Reviżjoni tal-Atti Nutarili

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 28th January, 2025, and upon an application numbered 47/2025, ordered:

To the Director of the Public Registry, so when he comes to register the Act of Birth of Gordon Sun Kan Shaw in the Public Registry of Malta, makes the appropriate annotation or correction to change his name from 'Sun Kan' to 'Gordon Sun Kan'.

Court of Revision of Notarial Acts

Illum it-Tlieta, 4 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

Today Tuesday, 4th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

321

Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-28 ta' Jannar, 2025, u dan wara Rikors b'numru 89/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li meta jiġi biex jirreġistra l-Att tat-Twelid ta' Chung-Yan Tsai fir-Reġistru Pubbliku ta' Malta, jagħmel l-annotazzjoni jew korrezzjoni opportuni biex ismu jiġi mibdul minn 'Chung-Liang' għal 'Chung-Yan'.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum it-Tlieta, 4 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 28th January, 2025, and upon an application numbered 89/2025, ordered:

To the Director of the Public Registry, so when he comes to register the Act of Birth of Chung-Yan Tsai in the Public Registry of Malta, makes the appropriate annotation or correction so that his name is to be changed from 'Chung-Liang' for 'Chung-Yan'.

Court of Revision of Notarial Acts

Today Tuesday, 4th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

322

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fis-7 ta' Jannar, 2025, fl-atti tal-Mandat ta' Inibizzjoni numru 1905/2024/1JVC, li ġie ppreżentat fil-15 ta' Novembru, 2024, fl-ismijiet: Dounis Johanna vs Chapelle Residences Limited, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimat. Ir-rikorrent talbet lil din l-Onorabbli Qorti sabiex fost oħrajn: Din l-Onorabbli Qorti jogħġobha tordna l-ħruġ ta' Mandat ta' Inibizzjoni kontra l-intimat.

Il-Mandat ta' Inibizzjoni fl-ismijiet imsemmija hawn fuq huwa differit għas-smigħ nhar il-11 ta' Frar, 2025, fil-10.55 a.m.

Notifika Intimat: Abdel Karim Ahmad, Direttur, Chapelle Residences Limited, Ta' Ninu Farmhouse, Triq l-Armier, Ħal Qormi

Reġistru tal-Qrati Superjuri, illum 15 ta' Jannar, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of a decree given by the Civil Court, First Hall, on the 7th January, 2025, in the records of the Warrant of Prohibitory Injunction number 1905/2024/1JVC, which was filed on the 15th November 2024, in the names: Dounis Johanna vs Chapelle Residences Limited, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12, for the purpose of service of the respondent. The applicant asked this Honourable Court to, among others: This Honourable Court orders the issuing of the Warrant of Prohibitory Injunction against the respondent.

The Warrant of Prohibitory Injunction in the names mentioned above is adjourned for hearing on the 11th February, 2025, at 10.55 a.m.

Notify Respondent: Abdel Karim Ahmad, Director, Chapelle Residence Limited, Ta' Ninu Farmhouse, Triq l-Armier, Ħal Qormi

Registry of the Superior Courts, today 15th January, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

323

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fit-12 ta' Novembru, 2024, fl-atti tar-Rikors Ġuramentat numru 762/2024DC, li ġie ppreżentat fit-8 ta' Lulju, 2024, fl-ismijiet: Kummissarju tat-Taxxa u d-Dwana vs Holmgren Rene, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimat. Ir-rikorrent talab lil din l-Onorabbli Qorti sabiex fost oħrajn: Tordna il-kopja ta' dan ir-rikors flimkien mad-dokumenti hawn annessi jiġu notifikati lill-intimata skont id-dispożizzjonijiet rilevanti tal-Kap. 12 tal-Liġijiet ta' Malta u sabiex tordna r-reġistrazzjoni tad-dokument hawn anness bħala kopja uffiċjali tagħha, sabiex tali dokument jikkostitwixxi titolu eżekuttiv.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għat-13 ta' Frar, 2025, fid-9.00 a.m.

Notifika Intimat: Holmgren Rene, 147, Flat 7, Triq it-Torri, Tas-Sliema

Reġistru tal-Qrati Superjuri, illum 29 ta' Jannar, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of a decree given by the Civil Court, First Hall, on the 12th November, 2024, in the records of Sworn Application number 762/2024DC, which was filed on the 8th July, 2024, in the names: Commissioner for Revenue and Customs vs Holmgren Rene, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12, for the purpose of service of the respondent. The applicant asked this Honourable Court to, among others: Order that a copy of this application together with the documents hereby attached be notified to the respondent according to the relevant provisions of Cap. 12 of the Laws of Malta and order the registration of the document hereby attached as an official copy thereof, so that such document constitutes an executive title.

The Sworn Application in the names mentioned above is postponed to 13th February, 2025, at 9.00 a.m.

Notify Respondent: Holmgren Rene, 147, Flat 7, Triq it-Torri, Tas-Sliema

Registry of the Superior Courts, today 29th January, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

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Permezz ta' digriet mogħti fl-14 ta' Jannar, 2025, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Monica sive Monique Zammit et vs Hacik Marik, Rikors numru 493/2024CG, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimat Hacik Marik a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Monica sive Monique Zammit (KI 789959M), Mary Mangion (KI 1076448M), John Muscat (KI 536276M), Luke Muscat (KI 16082M), Felicity Muscat (KI 238253M), Ella McHarg (KI 0008705L), Edward Amato (KI 720055M), Michael Balzan (KI 977049M), Keith Balzan (KI 449888M), Rodianne Romina Robbins (KI 224895M), Claude Muscat (KI 726856M), Christina Scicluna (KI 215888M) u Mark Muscat (KI 150386M) vs Hacik Marik (KI 372212L), ippreżentat fil-Bord li Jirregola l-Kera fit-3 ta' Diċembru, 2024, ir-rikorrenti Monica sive Monique Zammit (KI 789969M) et talbu lil dan l-Onorabbli Bord għaliex m'għandux:

By means of a decree of the 14th January, 2025 of the Rent Regulation Board, in the records of the Application in the names Monica sive Monique Zammit et vs Hacik Marik, Application number 493/2024CG, the following publication was ordered for the purpose of effecting service on the respondent Hacik Mariki in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

By means of an application in the names Monica sive Monique Zammit (ID 789959M), Mary Mangion (ID 1076448M), John Muscat (ID 536276M), Luke Muscat (ID 16082M), Felicity Muscat (ID 238253M), Ella McHarg (ID 0008705L), Edward Amato (ID 720055M), Michael Balzan (ID 977049M), Keith Balzan (ID 449888M), Rodianne Romina Robbins (ID 224895M), Claude Muscat (ID 726856M), Christina Scicluna (KI 215888M) and Mark Muscat (ID 150386M) vs Hacik Marik (ID 372212L), filed in the Rent Regulation Board, on the 3rd December 2024, the applicant Monica sive Monique Zammit (ID 789959M) et requested this Honourable Board why it should not:

1. Jiddikjara u jiddeċiedi illi Hacik Marik huwa l-inkwilin tar-rikorrenti fil-fond 90, Triq San Trophomous, Tas-Sliema, ai termini tal-Kap. 69 tal-Liġijiet ta' malta u tal-Att X tal-2009;

2. Jordna illi jitwettaq it-test tal-mezzi tal-inkwilin intimat Hacik Marik ai termini tal-Att XXIV tal-2021, liema test tal-mezzi għandu jkun ibbażat fuq it-test tal-mezzi stabbilit fir-regolamenti dwar it-Tkomplija tal-Kirja (Kriterji ta' Test tal-Mezzi), maħruġ taħt l-Artikolu 1622 tal-Kodiċi u kwalukwe regolamenti li jistgħu minn żmien għal żmien jissostitwuhom;

3. Konsegwentement jiddikjara u jiddeċiedi illi ai termini tal-Att XXIV tal-2021 tal-Liġijiet ta' Malta l-kera għandha tiġi riveduta għal ammont li ma jeċċedix it-2% fis-sena jew kwalunkwe persentaġġ li jista' minn żmien għal żmien jiġi stabbilit tal-valur liberu u frank fis-suq miftuħ tad-dar ta' abitazzjoni fl-1 ta' Jannar, 2024, u ċjoè s-sena li matulha ġie ppreżentat ir-rikors u sabiex jiġu stabbiliti kundizzjonijiet ġodda fir-rigward tal-kera jekk ikun il-każ.

4. Tikkundanna lill-inkwilin intimat Hacik Marik jibda jħallas dik it-tali kera hekk likwidata;

5. Jagħti dawk l-ordnijiet neċessarji ai termini tal-Artikolu 1531F tal-Kap. 16 tal-Liġijiet ta' Malta u tal-Att XXIV tal-2021 f'każ li l-kerrej ma jissodisfax il-kriterji tad-dħul u tal-kapital tat-test tal-mezzi skont regolamenti maħruġa mill-Ministru għall-Akkomodazzjoni minn żmien għal żmien.

Bl-ispejjeż u bl-inġunzjoni tal-intimat minn issa in subizzjoni.

Rikorrenti: 8, Triq G. Despot, Il-Kappara, San Ġwann SGN 4313

Intimat: 90, Triq San Trophaomous, Tas-Sliema

Ir-rikors fl-ismijiet Monica sive Monique Zammit et vs Hacik Marik, Rikors numru 493/2024JG, jinsab differit għat-18 ta' Frar, 2025, fl-10.00 a.m.

Reġistru tal-Qrati Superjuri, illum 6 ta' Frar 2025

ALEXANDRA DEBATTISTA
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1. Declare and decide that Hacik Marik is the lessee of the applicant in the premises 90, Triq San Trophomous, Tas-Sliema, in terms of Cap. 69 of the Laws of Malta and Act X of 2009;

2. Order that the means test of the respondent lessee Hacik Marik be carried out in terms of Act XXIV of 2021, which means test shall be based on the means test established in the Rules of the Continuation Tenancies (Means Testing Criteria) issued under Article 1622 of the Civil Code and any regulations which may from time to time replace them;

3. Consequently declare and decide that in terms of Act XXIV of 2021 of the Laws of Malta the rent shall be revised to an amount not exceeding 2% per annum or any percentage which may from time to time be established of the free and unencumbered open market value of the dwelling house on the 1st January, 2024, and namely the year during which the application was filed and in order to establish new conditions regarding rent if any.

4. Condemn the respondent lessee Hacik Marik to start paying the said rent so liquidated;

5. Give those necessary orders in terms of Article 1531F of Cap 16 of the Laws of Malta and of Act XXIV of 2021 in case the lessee does not satisfy the criteria of income and capital of the means test according to regulations issued by the Minister for Housing from time to time.

With costs and injunction of the respondent from now summoned so that a reference to his oath be made.

Applicants: 8, Triq G. Despot, Kappara, San Ġwann SGN 4313

Respondent: 90, Triq San Trophaomous, Tas-Sliema

The application in the names Monica sive Monique Zammit et vs Hacik Marik, Application number 493/2024CG has been postponed for hearing to the 18th February, 2025, at 10.00 a.m.

Registry of the Superior Courts, today 6th February 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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Permezz ta' digriet mogħti fit-12 ta' Diċembru, 2024, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Edwina Vassallo vs Mark Cassar, Rikors numru 443/2024JG, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimat Mark Cassar a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Edwina Vassallo (KI 208256M) vs Mark Cassar (KI 0135691M), ippreżentat fil-Bord li Jirregola l-Kera fl-1 ta' Novembru, 2024, ir-rikorrenti Edwina Vassallo (KI 208256M) talbet lil dan l-Onorabbli Bord għaliex m'għandux:

1. Jiddikjara u jiddeċiedi illi l-intimat Mark Cassar kiser l-obbliġi tiegħu taħt l-iskrittura ta' lokazzjoni tal-15 ta' Ġunju, 2010, u dan stante illi huwa abbużivament issulloka u/jew assenja l-fond 26, Triq San Ġużepp, Bormla, lil terzi mingħajr il-kunsens espress tas-sidien rikorrenti;

2. Jiddikjara u jiddeċiedi illi l-intimat Mark Cassar kiser l-obbliġi tiegħu taħt l-iskrittura ta' lokazzjoni tal-15 ta' Ġunju, 2010, u dan stante illi abbużivament biddel id-destin tal-fond 26, Triq San Ġużepp, Bormla, proprjetà tar-rikorrenti u dan għaliex ma jużax l-istess fond bħala residenza ordinarja tiegħu;

3. Konsegwentement jiddikjara u jiddeċiedi illi minħabba dawn ir-raġunijiet, il-kirja magħmula bl-iskrittura ta' lokazzjoni tal-15 ta' Ġunju, 2010, hija terminata u mingħajr ebda effett fil-liġi;

4. Jordna r-ripresa tal-istess fond 26, Triq San Ġużepp, Bormla, bil-pussess battal tal-istess fond jiġi ritornat lir-rikorrenti;

5. Jordna lill-intimat Mark Cassar (KI 0135691M) jiżgombra mill-istess fond 26, Triq San Ġużepp, Bormla, fi żmien qasir u perentorju li jiġi lilhu ffissat minn dan l-Onorabbli Bord taħt dawk il-pattijiet u kundizzjonijiet li dan il-Bord jidhirlu xierqa u opportuni.

Bl-ispejjeż kontra l-intimat li huwa minn issa inġunt in subizzjoni u mingħajr preġudizzju għal kwalsijasi azzjoni oħra li tista' talvolta tiġi preżentata inklużi l-ispejjeż relatati mal-ittra uffiċjali 4258/24.

Rikorrenti: 93, Dartmouth, Triq Windsor, Tas-Sliema

By means of a decree of the 12th December, 2024, of the Rent Regulation Board, in the records of the Application in the names Edwina Vassallo vs Mark Cassar, Application number 443/2024JG, the following publication was ordered for the purpose of effecting service on the respondent Mark Cassar in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12)

By means of an application in the names Edwina Vassallo (ID 208256M) vs Mark Cassar (ID 013569M), filed in the Rent Regulation Board, on the 1st November, 2024, the applicant Edwina Vassallo requested this Honourable Board why it should not:

1. Declare and decide that the respondent Mark Cassar violated his obligations under the lease agreement of the 15th June 2010 and this since he abusively sub-leased and/or assigned the premises 26, Triq San Ġużepp, Cospicua, to third parties without the express consent of the applicant owners;

2. Declare and decide that the respondent Mark Cassar violated his obligations under the lease agreement of the 15th June, 2010, and this since he abusively changed the destination of the premises 26, Triq San Ġużepp, Cospicua, property of the applicant and this because he does not use the same premises as his ordinary residence;

3. Consequently declare and decide that due to these reasons, the lease made by means of the lease agreement of the 15th June, 2010, is terminated and without effect at law;

4. Order the restitution of the same premises 26, Triq San Ġużepp, Cospicua, with vacant possession of the same premises being returned to the applicant;

5. Order the respondent Mark Cassar (ID 0135691M) vacate the same premises 26, Triq San Ġużepp, Cospicua, within a short and peremptory time fixed by this Honourable Board under such terms and conditions as this Board deems fit and opportune.

With costs against the respondent who is from now summoned so that a reference to his oath be made and without prejudice to any other action that may be brought forward including the costs related to the judicial letter 4258/24.

Applicant: 93, Dartmouth, Triq Windsor, Tas-Sliema

Intimat: 23, Triq San Ġużepp, Bormla

Ir-rikors fl-ismijiet Edwina Vassallo vs Mark Cassar, Rikors numru 443/2024JG, jinsab differit għad-19 ta' Frar, 2025, fl-10.20 a.m.

Reġistru tal-Qrati Superjuri, illum 6 ta' Frar, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

Respondent: 23, Triq San Ġużepp, Bormla

The application in the names Edwina Vassallo vs Mark Cassar, Application number 443/2024JG, has been postponed for hearing to the 19th February, 2025, at 10.20 a.m.

Registry of the Superior Courts, today 6th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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Permezz ta' digriet mogħti fis-26 ta' Novembru, 2024, mill-Qorti (Sezzjoni tal-Familja) fl-atti tar-Rikors numru 472/2024AL, fl-ismijiet Malika Alaoui Chrifi Degabriele vs Stefan Degabriele, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimat Stefan Degabriele a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Malika Alaoui Chrifi Degabriele (KI 234617L) vs Stefan Degabriele (KI 0423182M) fl-atti tar-Rikors numru 472/2024AL, ippreżentat fil-Qorti (Sezzjoni tal-Familja) fil-24 ta' Settembru, 2024, ir-rikorrenti Malika Alaoui Chrifi Degabriele (KI 234617L) talbet lil din l-Onorabbli Qorti sabiex:

1. Tippronunzja d-divorzju jew il-ħall taż-żwieġ ta' bejn il-partijiet;

2. Tordna lir-Reġistratur tal-Qrati sabiex fi żmien imħolli għal daqshekk mill-istess Qorti javża lid-Direttur tar-Reġistru Pubbliku bil-ħall taż-żwieġ tal-partijiet biex dan jiġi debitament reġistrat fir-Reġistru Pubbliku.

Il-kawża fl-ismijiet Malika Alaoui Chrifi Degabriele vs Stefan Degabriele (Rikors numru 472/2024AL) hija differita għat-18 ta' Frar, 2025, fid-9.15 a.m.

Rikorrenti: 62, Triq Ġużè Ellul Mercer, Ħad-Dingli

Intimat: Stefan Degabriele, 72, Triq l-Imsida, Birkirkara

Reġistru tal-Qrati (Sezzjoni Familja), illum 6 ta' Frar, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of a decree of the 26th November, 2024, of the Civil Court (Family Section), in the records of the application in the names Malika Alaoui Chrifi Degabriele vs Stefan Degabriele, Application number 472/2024AL, the following publication was ordered for the purpose of effecting service on the respondent Stefan Degabriele in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

By means of an Application in the records of the application number 472/2024AL in the names Malika Alaoui Chrifi Degabriele (ID 234617L) vs Stefan Degabriele (ID 0423182M) filed in the Civil Court (Family Section), on the 24th September, 2024, the applicant Malika Alaoui Chrifi Degabriele (ID 234617L) requested this Honourable Court to:

1. Pronounce the divorce or the dissolution of marriage between the parties;

2. Order the Registrar of Courts so that within the time specified by this Court, notify the Director of Public Registry regarding the dissolution of marriage of the parties so that this is registered in the Public Registy.

The application in the names Malika Alaoui Chrifi Degabriele vs Stefan Degabriele, Application number 472/2024AL has been postponed for hearing to the 18th February, 2025, at 9.15 a.m.

Applicant: 62, Triq Ġużè Ellul Mercer, Ħad-Dingli

Respondent: Stefan Degabriele, 72, Triq l-Imsida, Birkirkara

Registry of the Civil Courts (Family Section), today 6th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

Ippubblikat mid-Dipartiment tal-Informazzjoni (doi.gov.mt) — Valletta — *Published by the Department of Information (doi.gov.mt) — Valletta*
Mitbugħ fl-Istamperija tal-Gvern fuq karta FSC® — *Printed at the Government Printing Press on FSC® certified paper*

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