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NOTIFIKAZZJONIJIET TAL-GVERN

Nru. 299

PUBBLIKAZZJONI TA' ATT FIS-SUPPLIMENT

HUWA avżat għall-informazzjoni ġenerali li l-Att li ġej huwa ppubblikat fis-Suppliment li jinsab ma' din il-Gazzetta:

Att Nru V tal-2025 imsejjaħ l-Att tal-2025 li jemenda l-Kodiċi Kriminali (Emenda Nru 2).

Il-21 ta' Frar, 2025

Nru. 300

ĦATRA TA' AĠENT ACCOUNTANT GENERAL

IS-SEGRETARJU Permanenti fil-Ministeru għall-Finanzi approva l-ħatra temporanja li ġejja:

ISEM *NAME*	POŻIZZJONI *POSITION*	DIPARTIMENT *DEPARTMENT*	DATA *DATE*
Is-Sa Marisabelle Azzopardi	Accountant General *Accountant General*	Teżor *Treasury*	12.3.2025 - 14.3.2025

Il-21 ta' Frar, 2025

Nru. 301

KODIĊI TA' ORGANIZZAZZJONI U PROĊEDURA ĊIVILI (KAP. 12)

Lista ta' Inġiniera biex iwettqu d-dmirijiet ta' Esperti fil-Qrati ta' Malta u Għawdex

NGĦARRFU għall-informazzjoni ta' kulħadd illi l-persuni msemmija hawn taħt ġew nominati fuq il-Lista ta' Inġiniera għall-perjodu mill-1 ta' Jannar, 2025 sal-31 ta' Diċembru, 2025, jew dak il-perjodu iqsar li jista' jiġi deċiż minn bord maħtur għall-istess għan:

Abela, Inġ. Simon Paul – B.Eng.(Hons) (Elec.)

Bartolo, Inġ. Samuel – Masters in Maritime Engineering, B.Eng. (Hons) (Mech.)

Brincat, Inġ. Nicholas – Eur. Ing., C. Eng., MI Mech. E., MI Fire.E, Fire in Tall Buildings

Borg, Inġ. Gabriel – B. Eng. (Mech.), Nebosh Certificate in Occupational Health and Safety

GOVERNMENT NOTICES

No. 299

PUBLICATION OF ACT IN SUPPLEMENT

IT is notified for general information that the following Act is published in the Supplement to this Gazette:

Act No. V of 2025 entitled the Criminal Code (Amendment No. 2) Act, 2025.

21st February, 2025

No. 300

APPOINTMENT OF ACTING ACCOUNTANT GENERAL

THE Permanent Secretary in the Ministry for Finance has approved the following acting appointment:

ISEM *NAME*	POŻIZZJONI *POSITION*	DIPARTIMENT *DEPARTMENT*	DATA *DATE*
Is-Sa Marisabelle Azzopardi	Accountant General *Accountant General*	Teżor *Treasury*	12.3.2025 - 14.3.2025

21st February, 2025

No. 301

CODE OF ORGANISATION AND CIVIL PROCEDURE (CAP. 12)

List of Engineers to perform the duties of Experts in the Courts of Malta and Gozo

IT is notified for general information that the persons mentioned hereunder have been nominated on the Panel of Engineers for the period from the 1st January, 2025 to the 31st December, 2025, or for such a shorter term as may be decided by a board appointed for such purpose:

Abela, Eng. Simon Paul – B.Eng.(Hons) (Elec.)

Bartolo, Eng. Samuel – Masters in Maritime Engineering, B.Eng. (Hons) (Mech.)

Brincat, Eng. Nicholas – Eur. Ing., C. Eng., MI Mech. E., MI Fire.E, Fire in Tall Buildings

Borg, Eng. Gabriel – B. Eng. (Mech.), Nebosh Certificate in Occupational Health and Safety

Caruana, Inġ. Luca – B. Eng. (Hons) (Mech.), MSc Mechanical Engineering

Cassar, Inġ. Pierre – B.Eng. (Hons) (Mech.), Masters Engineering Project Management, Lift ACAB

Chetcuti, Inġ. Jean Claude – B.Eng. (Hons) (Mech.)

Chetcuti, Inġ. Roger – MSc Building Services with Sustainable Energy (Brunel), B. Eng. (Hons)

Falzon, Inġ. Albert – B. Eng. (Hons) (Elec.)

Farrugia Cann, Inġ. Trustin – B. Eng. (Elec.)

Gatt, Inġ. Nathan – B.Eng. (Hons) Mech.)

Grech, Inġ. Sergio – B.Mech. Eng. Hons (Mech.), MSc Process Systems Engineering – Oil and Gas, Ph.D. Fluid Mechanics

Grixti, Inġ. Ryan – BSc ICT (Hons), MSc ICT

Leone Ganado, Inġ. Timothy – B.Eng.(Hons) (Mech.), MSc Building Services Engineering Management, MSc Construction Law and Dispute Resolution

Micallef, Inġ. Joseph – B.Elec. Eng. (Hons), Eur. Ing., C. Eng., MIET

Muscat, Inġ. Carmel – B.Eng. (Hons), MBA (Exec.), MSc in Engineering Design and Manufacture, Certified Energy Auditor with REWS, EPC Assessor

Muscat, Inġ. Godfrey – B.Eng. (Mech.)

Mifsud, Dott. Inġ. Darren – B.Eng.(Hons)

Sammut, Inġ. Christopher – B.Eng.(Hons) (Mech.), MSc (Brunel) (Building Services Engineering Management)

Scerri, Inġ. Jonathan – B. Eng. (Hons), MSc

Stivala, Inġ. Fabio – B.Eng. (Hons), MIFireE, Eur. Ing.

Vassallo, Inġ. Owen – B. Eng. (Hons), MSc (Brunel), AIFireE

Zammit, Dott. Inġ. Brian – B. Eng. (Hons), Ph.D.

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MJ 351/2002

Caruana, Eng. Luca – B. Eng. (Hons) (Mech.), MSc Mechanical Engineering

Cassar, Eng. Pierre – B.Eng. (Hons) (Mech.), Masters Engineering Project Management, Lift ACAB

Chetcuti, Eng. Jean Claude – B.Eng. (Hons) (Mech.)

Chetcuti, Eng. Roger – MSc Building Services with Sustainable Energy (Brunel), B. Eng. (Hons)

Falzon, Eng. Albert – B. Eng. (Hons) (Elec.)

Farrugia Cann, Eng. Trustin – B. Eng. (Elec.)

Gatt, Eng. Nathan – B.Eng. (Hons) Mech.)

Grech, Eng. Sergio – B.Mech. Eng. Hons (Mech.), MSc Process Systems Engineering – Oil and Gas, Ph.D. Fluid Mechanics

Grixti, Eng. Ryan – BSc ICT (Hons), MSc ICT

Leone Ganado, Eng. Timothy – B.Eng.(Hons) (Mech.), MSc Building Services Engineering Management, MSc Construction Law and Dispute Resolution

Micallef, Eng. Joseph – B.Elec. Eng. (Hons), Eur. Ing., C. Eng., MIET

Muscat, Eng. Carmel – B.Eng. (Hons), MBA (Exec.), MSc in Engineering Design and Manufacture, Certified Energy Auditor with REWS, EPC Assessor

Muscat, Eng. Godfrey – B.Eng. (Mech.)

Mifsud, Eng. Dr Darren – B.Eng.(Hons)

Sammut, Eng. Christopher – B.Eng.(Hons) (Mech.), MSc (Brunel) (Building Services Engineering Management)

Scerri, Eng. Jonathan – B. Eng .(Hons), MSc

Stivala, Eng. Fabio – B.Eng. (Hons), MIFireE, Eur. Ing.

Vassallo, Eng. Owen – B. Eng. (Hons), MSc (Brunel), AIFireE

Zammit, Eng. Dr Brian – B. Eng. (Hons), Ph.D.

21st February, 2025

Nru. 302

KODIĊI TA' ORGANIZZAZZJONI U PROĊEDURA ĊIVILI (KAP. 12)

Lista ta' Accountants biex iwettqu d-dmirijiet ta' Esperti fil-Qrati ta' Malta u Għawdex

NGĦARRFU għall-informazzjoni ta' kulħadd illi l-persuni msemmija hawn taħt ġew nominati fuq il-Lista ta' Accountants għall-perjodu mill-1 ta' Jannar, 2025 sal-31 ta' Diċembru, 2025, jew dak il-perjodu iqsar li jista' jiġi deċiż minn bord maħtur għall-istess għan:

Abela, Christina – M.Acctcy

No. 302

CODE OF ORGANISATION AND CIVIL PROCEDURE (CAP. 12)

List of Accountants to perform the duties of Experts in the Courts of Malta and Gozo

IT is notified for general information that the persons mentioned hereunder have been nominated on the Panel of Accountants for the period from the 1st January, 2025 to the 31st December, 2025, or for such a shorter term as may be decided by a board appointed for such purpose:

Abela, Christina – M.Acctcy

Abela, Matthew – CPA, PCA, M.Acctcy, Master in Blockchain and Distributed Ledger Technologies
Agius, Alexander – CPA (pc), FIA, MBA (Henley), Dip. (Tax), MIT, MIM
Attard, Claudine – ACCA
Cachia, Roxanne – CPA, ACCA, Diploma in IFRS, Certificate in Trusts
Callus, Marixei – ACCA/MIA
Carabott, Morgan – B.Acctcy (Hons), Certificate Anti-money Laundering, CISA
Cutajar, Christopher – ACCA
Dalli, Antoine – CPA (pc), CISA, CIA, MBA in International Management
Delia, Reece – B.Acctcy, Banking and Finance, M.Acctcy
El Ichati, Christian – ACCA
Falzon, Nadia – B.Com. (Hons) Acctcy, Dip.Tax
Farrugia, Anthony – CPA
Galea, Jean-Claude – M.Acctcy
Grech, Erika – M.Acctcy
Magri, Karl – FIA, CPA, Foundation Certificate in Trust Administration
Mercieca, Melissa – B.Acctcy
Mercieca Zammit, Stefanel – ACCA, MBA, MIA, Certificate of Malta Taxation
Micallef, Kurt – M.Acctcy, MSc Finance and Investment, MIA, CPA
Pantuso, Fabio – Bsc (Hons), Cert. Tax, AMIT, MIA, ACCA, CPA
Ronsisvalle, Francesco – B.Com.(Hons), ACCA
Sciberras, Adrian – CPA and Advocate
Scicluna, Karl – M.Acctcy, MSc Finance and Investment, MIA, CPA
Spagnol, Marvin – ACCA, MBA
Spiteri, Edward-Hector – M.Acctcy, Ph.D. Taxation
Spiteri, Marija-Evelina – CPA, PCA, MIA, ACCA, B.Com. (Hons)
Vassallo, Russell – MIA, CPA, ACCA27
Warrington, Eugene – MIA
Zammit, Marvin – Accountant

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Abela, Matthew – CPA, PCA, M.Acctcy, Master in Blockchain and Distributed Ledger Technologies
Agius, Alexander – CPA (pc), FIA, MBA (Henley), Dip. (Tax), MIT, MIM
Attard, Claudine – ACCA
Cachia, Roxanne – CPA, ACCA, Diploma in IFRS, Certificate in Trusts
Callus, Marixei – ACCA/MIA
Carabott, Morgan – B.Acctcy (Hons), Certificate Anti-money Laundering, CISA
Cutajar, Christopher – ACCA
Dalli, Antoine – CPA (pc), CISA, CIA, MBA in International Management
Delia, Reece – B.Acctcy, Banking and Finance, M.Acctcy
El Ichati, Christian – ACCA
Falzon, Nadia – B.Com. (Hons) Acctcy, Dip.Tax
Farrugia, Anthony – CPA
Galea, Jean-Claude – M.Acctcy
Grech, Erika – M.Acctcy
Magri, Karl – FIA, CPA, Foundation Certificate in Trust Administration
Mercieca, Melissa – B.Acctcy
Mercieca Zammit, Stefanel – ACCA, MBA, MIA, Certificate of Malta Taxation
Micallef, Kurt – M.Acctcy, MSc Finance and Investment, MIA, CPA
Pantuso, Fabio – Bsc (Hons), Cert. Tax, AMIT, MIA, ACCA, CPA
Ronsisvalle, Francesco – B.Com.(Hons), ACCA
Sciberras, Adrian – CPA and Advocate
Scicluna, Karl – M.Acctcy, MSc Finance and Investment, MIA, CPA
Spagnol, Marvin – ACCA, MBA
Spiteri, Edward-Hector – M.Acctcy, Ph.D. Taxation
Spiteri, Marija-Evelina – CPA, PCA, MIA, ACCA, B.Com. (Hons)
Vassallo, Russell – MIA, CPA, ACCA27
Warrington, Eugene – MIA
Zammit, Marvin – Accountant

21st February, 2025

Nru. 303

TERMINAZZJONI TA' KIRJA

Emenda

NGĦARRFU b'din illi b'referenza għan-Notifikazzjoni tal-Gvern Nru. 273, ippubblikata fil-Gazzetta tal-Gvern Nru. 21,392 tal-14 ta' Frar, 2025, it-titlu kellu jkun 'Terminazzjoni ta' Kirja'.

Il-21 ta' Frar, 2025

Nru. 303

TERMINATION OF LEASE

Amendment

IT is hereby notified that, with reference to Government Notice No. 273, published in Government Gazette No. 21,392 of the 14th February, 2025, the title should have read 'Termination of Lease'.

21st February, 2025

Nru. 304

ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA (KAP. 372) ATT DWAR IT-TAXXA FUQ IL-VALUR MIŻJUD

Avviż skont l-Artikolu 29 tal-Att dwar l-Amministrazzjoni tat-Taxxa (Kap. 372) u Artikolu 73(2) tal-Att dwar it-Taxxa fuq il-Valur Miżjud (Kap. 406)

SKONT id-dispożizzjonijiet tal-proviso tal-Artikolu 29(1) tal-Att dwar l-Amministrazzjoni tat-Taxxa u/jew tal-Artikolu 73(2) tal-Att Dwar it-Taxxa tal-Valur Miżjud, il-Kummissarju tat-Taxxa u d-Dwana b'dan jgħarraf lill-persuna/kumpanija msemmija aktar 'l isfel biex tmur id-Direttorat tal-Amministrazzjoni tat-Taxxa u d-Dwana, Objections u Appeals, Blokk 1, Triq Vincenzo Dimech, Il-Furjana FRN 1700, fi żmien tletin ġurnata minn dan l-avviż sabiex tiġbor l-avviż/i maħruġa fuqha.

Isem	*Referenza*
Anthony Micallef	323452M
Is-Sur Stephen Chri Borg	10355A
Is-Sur Radouan Chouhal	664348601
The Director Uranus Company Ltd	990926934

Il-21 ta' Frar, 2025

No. 304

INCOME TAX MANAGEMENT ACT (CAP. 372) VALUE ADDED TAX ACT, CAP. 406

Notice in terms of Article 29 of the Income Tax Management Act (Cap. 372) and Article 73(2) Value Added Tax Act (Cap. 406)

IN terms of the proviso to Article 29(1) of the Income Tax Management Act and/or Article 73(2) of the Value Added Tax Act, the Commissioner for Tax and Customs hereby notifies the persons/companies listed hereunder to call at the Malta Tax and Customs Administration, Objections and Appeals Directorate, Block 1, Triq Vincenzo Dimech, Floriana FRN 1700, by not later than thirty days from the date of this publication to collect the notice/s issued on such person/company.

Name	*Reference*
Anthony Micallef	323452M
Mr Stephen Chri Borg	10355A
Mr Radouan Chouhal	664348601
The Director Uranus Company Ltd	990926934

21st February, 2025

Nru. 305

ATT DWAR IL-PROFESSJONI NUTARILI U ARKIVJI NUTARILI (KAP. 55)

Rikors Numru: 45/2025

B'DIGRIET tal-14 ta' Frar, 2025, il-Qorti ta' Reviżjoni tal-Atti Nutarili sabet li n-Nutar Dott. Hugh Grima naqas milli jwettaq dak li ġie lilu ordnat bid-digriet tagħha tal-14 ta' Jannar, 2025 u għalhekk, wara li rat l-Artikolu 124 (4) tal-Kap. 55 tal-Liġijiet ta' Malta, qiegħda tordna l-inabilitazzjoni parzjali tal-istess nutar b'seħħ immedjat u sakemm jibqa' ma jottemporax ruħhu mal-ordni mogħtija lilu.

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

Illum 19 ta' Frar, 2025

No. 305

NOTARIAL PROFESSION AND NOTARIAL ARCHIVES ACT (CAP. 55)

Application Number: 45/2025

BY a decree dated 14th February, 2025, the Court of Revision of Notarial Acts found that Notary Dr Hugh Grima failed to execute what he has been ordered to do in its decree of the 14th January, 2025, and consequently after having seen Article 124 (4) of Chapter 55 of the Laws of Malta, orders the partial incapacitation of the said notary with immediate effect and up to such time when he shall have executed the order given to him by the aforesaid decree.

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

Today 19th February, 2025

Nru. 306

NUMRI ĠODDA TA' BIBIEN F'ĦAL TARXIEN

BIS-SAĦĦA tal-poteri mogħtija bl-artikolu 115 tal-Kodiċi tal-Liġijiet tal-Pulizija (Kap. 10), il-Prim Ministru għoġbu jordna illi n-numri/ismijiet ta' bibien fit-triq imsemmija f'Ħal Tarxien, hawn taħt elenkati u speċifikati f'din l-iskeda, għandhom jinbidlu kif jidher fl-iskeda msemmija.

No. 306

NUMBERING OF DOORS AT ĦAL TARXIEN

IN exercise of the powers conferred by section 115 of the Code of Police Laws (Cap. 10), the Prime Minister has been pleased to order that the numbers/names of the doors in the undermentioned street at Ħal Tarxien, specified in the subjoined schedule, be altered as stated in the said schedule.

SKEDA/*SCHEDULE*

ĦAL TARXIEN

TRIQ IL-KAVALLERIJA

In-naħa tax-xellug meta tidħol minn Triq Ġanni Faurè

Left side entering from Triq Ġanni Faurè

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Sit bla bini	1
Sit bla bini	3
Sit bla bini	5
Sit bla bini	7
Sit bla bini	9
Sit bla bini	11
Serenity Apartments	13
Water Lily	15
Daħla għall-garaxxijiet	17
The Gems Apts	19
The Gems Maisonette	21
Daħla għall-garaxxijiet	23
Garaxx	25

In-naħa tal-lemin meta tidħol minn Triq Ġanni Faurè

Right side entering from Triq Ġanni Faurè

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Christa's Pet Clinic	2
Aries Court (Flettijiet)	4
Garaxx	6
6 (Garaxx)	8
Garaxx	10
10, Astra (Garaxx)	12

Il-21 ta' Frar, 2025

21st February, 2025

Nru. 307

NUMRI ĠODDA TA' BIBIEN F'ĦAŻ-ŻABBAR

BIS-SAĦĦA tal-poteri mogħtija bl-artikolu 115 tal-Kodiċi tal-Liġijiet tal-Pulizija (Kap. 10), il-Prim Ministru għoġbu jordna illi n-numri/ismijiet ta' bibien fit-triq imsemmija f'Ħaż-Żabbar, hawn taħt elenkati u speċifikati f'din l-iskeda, għandhom jinbidlu kif jidher fl-iskeda msemmija.

No. 307

NUMBERING OF DOORS AT ĦAŻ-ŻABBAR

IN exercise of the powers conferred by section 115 of the Code of Police Laws (Cap. 10), the Prime Minister has been pleased to order that the numbers/names of the doors in the undermentioned street at Ħaż-Żabbar, specified in the subjoined schedule, be altered as stated in the said schedule.

SKEDA/*SCHEDULE*

ĦAŻ-ŻABBAR

TRIQ PATRI MATTEO SULTANA

In-naħa tax-xellug meta tidħol minn Triq Agatha Barbara

Left side entering from Triq Agatha Barbara

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Garaxx	1

In-naħa tal-lemin meta tidħol minn Triq Agatha Barbara

Right side entering from Triq Agatha Barbara

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Daħla għall-garaxxijiet	2

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Garaxx	3
Garaxx	5
Garaxx	7
Garaxx	9
Garaxx	11
Garaxx	13
Garaxx	15
Garaxx	17
Garaxx	19
Silver Star	21

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Garaxx	4
Garaxx	6
Earl's Court A	8
Garaxx	10
Den Mar	12
Garaxx	14
Dar il-Hena	16
Garaxx	18
21	20
Garaxx	22
Garaxx	24
22	26
Grada	28

Il-21 ta' Frar, 2025

Nru. 308

NUMRI ĠODDA TA' BIBIEN FIŻ-ŻEJTUN

BIS-SAĦĦA tal-poteri mogħtija bl-artikolu 115 tal-Kodiċi tal-Liġijiet tal-Pulizija (Kap. 10), il-Prim Ministru għoġbu jordna illi n-numri/ismijiet ta' bibien fit-triq imsemmija fiż-Żejtun, hawn taħt elenkati u speċifikati f'din l-iskeda, għandhom jinbidlu kif jidher fl-iskeda msemmija.

21st February, 2025

No. 308

NUMBERING OF DOORS AT IŻ-ŻEJTUN

IN exercise of the powers conferred by section 115 of the Code of Police Laws (Cap. 10), the Prime Minister has been pleased to order that the numbers/names of the doors in the undermentioned street at Iż-Żejtun, specified in the subjoined schedule, be altered as stated in the said schedule.

SKEDA/*SCHEDULE*

IŻ-ŻEJTUN

TRIQ DELIMARA

In-naħa tax-xellug meta tidħol minn Triq San Girgor

Left side entering from Triq San Girgor

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Sit bla bini	1
Garaxx	3
Peri Winkle	5
Sit bla bini	7
Sit bla bini	9
1 (Garaxx)	11
3 (Garaxx)	13
5 (Garaxx)	15
Bieb bla numru	17
9, Alexandria (Garaxx)	19
Garaxx	21
13 (Garaxx)	23
15, Mocambo	25
17, Dar il-Hena	27
Garaxx	29
21, Mibrum Auto-Dealer (Garaxx)	31

In-naħa tal-lemin meta tidħol minn Triq San Girgor

Right side entering from Triq San Girgor

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Garaxx	2
Garaxx	4
Garaxx	6
Garaxx	8
Garaxx	10
Garaxx	12
16 (Uffiċċju)	14
Bieb bla numru	16
Bieb bla numru	18
Garaxx	20
Sit bla bini	22
Sit bla bini	24
Bieb bla numru	26
Bieb bla numru	28
Garaxx	30
34, San Franġisk Saverjo (Garaxx)	32

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
23, St Mary (Flettijiet)	33
Garaxx	35
Garaxx	37
Garaxx	39

Isem/Numru Qadim *Name/Old Number*	Numru Ġdid *New Number*
Athabasra	34
Bieb bla numru	36
Il-Muftieħ	38
Garaxx	40
46, Ta' Ġanni	42
48 (Garaxx)	44
50 (Garaxx)	46
52	48
54	50
Bieb bla numru	52
58, Holy Family	54
Wild Orchid	56

Il-21 ta' Frar, 2025

21st February, 2025

Nru. 309

NUMRI ĠODDA TA' BIBIEN FIL-FGURA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 530 tas-16 ta' Lulju, 1999, taħt it-titlu 'Numri ġodda ta' bibien fil-Fgura', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 309

NUMBERING OF DOORS AT IL-FGURA

Amendments

WITH reference to Government Notice No. 530 dated 16th July, 1999, under the title 'Renumbering of doors at Il-Fgura', the following amendments in **bold** should be made.

IL-FGURA

40. TRIQ IT-TAGĦLIM

In-naħa tax-xellug meta tidħol minn Triq is-Sur

Left side entering from Triq is-Sur

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq is-Sur

Right side entering from Triq is-Sur

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
75, Notre Dame	12
74, Ħolma	14
Bieb bla numru (Dar)	16

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
12, Notre Dame	12
Garaxx	**14**
Ħolma (Flettijiet)	**14A**
Bieb bla numru	**14B**
16	16

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Massabielle	64
White Satin	66
Garaxx	68

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		Sit bla bini	70-76
		Paradise	78

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		64, Massabielle	64
		SWK Accountants (Uffiċċju)	**64A**
		66, White Satin	66
		68 (Garaxx)	68
		Daħla għall-garaxxijiet	**70**
		Bieb bla numru	**72**
		Ivy Court	**74**
		Sit bla bini	**76**
		78, Paradise	78

Il-21 ta' Frar, 2025

Nru. 310

NUMRI ĠODDA TA' BIBIEN F'MARSAXLOKK

Emendi

B'RIFERENZA għan-Notifikazzjonijiet tal-Gvern Nri. 532 tal-14 ta' Ġunju, 2002 u 1295 tat-28 ta' Settembru, 2021, taħt it-titlu 'Numri ġodda ta' bibien f'Marsaxlokk', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

21st February, 2025

No. 310

NUMBERING OF DOORS AT MARSAXLOKK

Amendments

WITH reference to Government Notices Nos. 532 dated 14th June, 2002 and 1295 dated 28th September, 2021, under the title 'Renumbering of doors at Marsaxlokk', the following amendments in **bold** should be made.

MARSAXLOKK

3. TRIQ AXTART

In-naħa tax-xellug meta tidħol minn Triq Melqart

Left side entering from Triq Melqart

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	1
Bieb ta' wara	3
Sit bla bini	5
Bieb bla numru	7

In-naħa tal-lemin meta tidħol minn Triq Melqart

Right side entering from Triq Melqart

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
1 (Garaxx)	1
109	**1A**
3A	**3**
Garaxx	**3A**
Bieb ta' wara	**5**
7	7

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	13		
Garaxx	15		

għandha tinqara
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
13 (Garaxx)	13		
13A, Penny Lane (Flettijiet)	**13A**		
15 (Garaxx)	15		

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Golden Axe	29		
Garaxx	31		
Dipper	33		
Bini qed jinbena (Dar)	35		
Garaxx	37		
Bini qed jinbena (Dar)	39		
Dar id-Delizzju	41		
Garaxx	43		
Garaxx	45		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
29	29		
31 (Garaxx)	**31**		
Childhood Flats	**31A**		
33, Dipper	**33**		
35 **(Flettijiet)**	35		
37 (Garaxx)	37		
39	39		
Garaxx	**41**		
Bieb bla numru	**41A**		
One 100 Apartments	**43**		
45 (Garaxx)	45		

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Ruwi	51		
Sit bla bini	53-59		
Garaxx	61		
Paradise	63		
Sit bla bini	65-67		
Garaxx	69		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
51, Ruwi	51		
Garaxx	**53**		
Pearl	**53A**		
Southfields Court, Blk A	**55**		
Daħla għall-garaxxijiet	**55A**		
Basement	**55B**		
At World's End	**57**		
Southfields Court, Blk B	**59**		
Bieb bla numru	**59A**		
61 (Garaxx)	61		
63, Paradise	63		
65 (Garaxx)	**65**		
67, Altes Heights	**67**		
69 (Garaxx)	69		

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Bini qed jinbena (Dar)	79		
Bieb bla numru	81		
Manucca	83		
85, Shell Duck	85		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
79	79		
Garaxx	**81**		
81	**81A**		
83, Tramuntana Apts	**83**		
85, Shell Duck	85		

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	103		
Bieb ta' ġnien	105		
Bieb bla numru (Dar)	107		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
103 (Garaxx)	103		
Garaxx	**105**		
105, Seraphic	**105A**		
107	**107**		

19. TRIQ MELQART

In-naħa tax-xellug meta tidħol minn Triq iż-Żejtun

Left side entering from Triq iż-Żejtun

In-naħa tal-lemin meta tidħol minn Triq iż-Żejtun

Right side entering from Triq iż-Żejtun

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	15		
Bini qed jinbena (Garaxx)	17		
Bini qed jinbena (Dar)	19		
The Kindles	21		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
15 (Garaxx)	15		
Greenwood Apartments	**17**		
19	**19**		
21, The Kindles	21		

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Jonquil	55		
Sit bla bini	57-63		
Garaxx	65		
Ardisia	67		
Bini qed jinbena (Dar)	69		
Garaxx	71		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
55, Jonquil	55		
Basement	**57**		
Aurora	**59**		
Pearleye Court	**61**		
Peprin	**63**		
Basement	**63A**		
Modern Court	**65**		
Garaxx	**65A**		
Daħla għall-garaxxijiet	**67**		
69, Oyster Court	**69**		
71 (Garaxx)	71		

Nru. 311

NUMRI ĠODDA TA' BIBIEN FIL-MOSTA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 785 tal-14 ta' Settembru, 2001, taħt it-titlu 'Numri ġodda ta' bibien fil-Mosta', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 311

NUMBERING OF DOORS AT IL-MOSTA

Amendments

WITH reference to Government Notice No. 785 dated 14th September, 2001, under the title 'Renumbering of doors at Il-Mosta', the following amendments in **bold** should be made.

IL-MOSTA

13. TRIQ CAMILLO SCEBERRAS

In-naħa tax-xellug meta tidħol minn Triq Patri Ġużè Delia

Left side entering from Triq Patri Ġużè Delia

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq Patri Ġużè Delia

Right side entering from Triq Patri Ġużè Delia

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
185	2
Bieb ta' ġnien	4
Garaxx	6
138, Osprey	8

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
2, Mdina Views (Flettijiet)	**2**
Bieb bla numru	**4**
6 (Garaxx)	6
8, Osprey	8

Il-21 ta' Frar, 2025

21st February, 2025

Nru. 312

NUMRI ĠODDA TA' BIBIEN FIS-SIĠĠIEWI

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 1597 tal-15 ta' Novembru, 2024, taħt it-titlu 'Numri ġodda ta' bibien fis-Siġġiewi', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 312

NUMBERING OF DOORS AT IS-SIĠĠIEWI

Amendments

WITH reference to Government Notice No. 1597 dated 15th November, 2024, under the title 'Numbering of doors at Is-Siġġiewi', the following amendments in **bold** should be made.

IS-SIĠĠIEWI

TRIQ DUN MANWEL ZAMMIT

In-naħa tax-xellug meta tidħol minn Triq il-Girgenti

Left side entering from Triq il-Girgenti

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq il-Girgenti

Right side entering from Triq il-Girgenti

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Daħla għall-garaxxijiet	410
Sit bla bini	412

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		Sit bla bini	414
		Sit bla bini	416
		Sit bla bini	418
		Sit bla bini	420
		Sit bla bini	422
		Sit bla bini	424
		Sit bla bini	426
		Bieb bla numru	428

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		410 (Daħla għall-garaxxijiet)	410
		Sit bla bini	412
		Sit bla bini	414
		Sit bla bini	416
		Sit bla bini	418
		Sit bla bini	420
		Bieb bla numru	**422**
		Bieb bla numru	**424**
		Daħla għall-garaxxijiet	**426**
		428	428

Il-21 ta' Frar, 2025

21st February, 2025

Nru. 313

NUMRI ĠODDA TA' BIBIEN FIŻ-ŻEJTUN

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 874 tas-26 ta' Settembru, 2003, taħt it-titlu 'Numri ġodda ta' bibien fiż-Żejtun', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 313

NUMBERING OF DOORS AT IŻ-ŻEJTUN

Amendments

WITH reference to Government Notice No. 874 dated 26th September, 2003, under the title 'Renumbering of doors at Iż-Żejtun', the following amendments in **bold** should be made.

IŻ-ŻEJTUN

6. TRIQ BELAND

In-naħa tax-xellug meta tidħol minn Triq San Girgor

Left side entering from Triq San Girgor

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
21, St Mary	29
23, St Joseph	31
25	33
Twilight	35

In-naħa tal-lemin meta tidħol minn Triq San Girgor

Right side entering from Triq San Girgor

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
16, Nadia	20
18, Carkate	22

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
29	37		
Bieb tal-ġenb	39		
31, St Rita	41		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
29, **Journey's End**	29	20, Nadia	20
Garaxx	**31**	**Garaxx**	**20A**
31, Sassenach	**31A**	22, **Evergreen**	22
Garaxx	**33**		
33, Lelluxa	**33A**		
35, Twilight	35		
Bieb bla numru	**37**		
Garaxx	**37A**		
39 (Bieb tal-ġenb)	39		
41, St Rita	41		

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		Garaxx	30
		Garaxx	32

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		30 (Garaxx)	30
		31, St Joseph (Garaxx)	**30A**
		30, My Nest	**30B**
		32 (Garaxx)	32

22. TRIQ IL-KANTUR

In-naħa tax-xellug meta tidħol minn Triq Santa Monika

Left side entering from Triq Santa Monika

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq Santa Monika

Right side entering from Triq Santa Monika

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
25	38
Garaxx	40
23, New Life	42
Garaxx	44
21 (Garaxx)	46

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		38	38
		Garaxx	**40**
		St Sebastian	**42**
		42A, St Joseph (Garaxx)	**42A**
		Garaxx	**42B**
		44 (Garaxx)	44
		Daħla għall-garaxxijiet	**46**

Il-21 ta' Frar, 2025

21st February, 2025

Nru. 314

No. 314

NUMRI ĠODDA TA' BIBIEN FL-IMĠARR

Prolungament

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 466 tas-6 ta' Mejju, 2005, taħt it-titlu 'Numri ġodda ta' bibien fl-Imġarr', għandu jsir dan il-prolungament kif indikat b'tipi **grassi**.

NUMBERING OF DOORS AT L-IMĠARR

Prolongation

WITH reference to Government Notice No. 466 dated 6th May, 2005, under the title 'Renumbering of doors at L-Imġarr', the following prolongation in **bold** should be made.

L-IMĠARR

6. TRIQ FISHER

In-naħa tax-xellug meta tidħol minn Triq Sir Harry Luke

Left side entering from Triq Sir Harry Luke

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Skola Primarja (Bniet)	67

għandhom jiżdiedu
should be added

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Garaxx	**69**
Daħla għall-garaxxijiet	**71**
Bieb bla numru	**73**
Aspen (Flettijiet)	**75**
Easton Court	**77**

In-naħa tal-lemin meta tidħol minn Triq Sir Harry Luke

Right side entering from Triq Sir Harry Luke

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Il-21 ta' Frar, 2025

21st February, 2025

Nru. 315

NUMRI ĠODDA TA' BIBIEN FIŻ-ŻEJTUN

Prolungament

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 405 tat-12 ta' Mejju, 2000, taħt it-titlu 'Numri ġodda ta' bibien fiż-Żejtun', għandu jsir dan il-prolungament kif indikat b'tipi **grassi**.

No. 315

NUMBERING OF DOORS AT IŻ-ŻEJTUN

Prolongation

WITH reference to Government Notice No. 405 dated 12th May, 2000, under the title 'Renumbering of doors at Iż-Żejtun', the following prolongation in **bold** should be made.

IŻ-ŻEJTUN

2. TRIQ ANĠLU GATT

In-naħa tax-xellug meta tidħol minn Triq Felicia Abela

Left side entering from Triq Felicia Abela

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq Felicia Abela

Right side entering from Triq Felicia Abela

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Avonlea	52

għandhom jiżdiedu
should be added

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Nid D'Amour	**54**
Porziuncola (Flettijiet)	**56**
Bienvenida	**58**
Black Pearl (Flettijiet)	**60**
62, Sardinella	**62**

Il-21 ta' Frar, 2025

21st February, 2025

Nru. 316

AĠENZIJA DWAR L-ENERĠIJA U L-ILMA

'Inizjattiva IlmaGħalik'

BIEX tippromovi l-konservazzjoni tal-ilma, it-tnaqqis tal-iskart u tappoġġja prattiki tajbin tax-xorb, l-Aġenzija għall-Enerġija u l-Ilma ('EWA', 'Aġenzija') qed tniedi l-inizjattiva 'IlmaGħalik'. L-iskop ta' din l-inizjattiva huwa li jiġu installati dispensers tal-ilma tax-xorb fil-Football Nursery Grounds.

Din l-inizjattiva hija miftuħa għan-nurseries tal-klabbs tal-futbol li jista' jkollhom water dispenser installat fil-bini użat għall-attivitajiet tagħhom u li jista' jkollhom aċċess għalih dawk li jattendu attivitajiet f'dan il-bini. L-Aġenzija se tkun qed tkopri l-ispejjeż kollha relatati mal-installazzjoni u l-manutenzjoni tad-dispenser tal-ilma tax-xorb għal ħames snin. Il-Korporazzjoni għas-Servizzi tal-Ilma ('WSC') se tkun qed tagħmel l-installazzjoni u l-manutenzjoni sussegwenti ta' dan l-apparat fejn jiġi installat.

L-organizzazzjonijiet jeħtieġ li jippreparaw il-konnessjonijiet (il-provvista tal-ilma, il-provvista tal-elettriku

Nru. 316

ENERGY AND WATER AGENCY

'Inizjattiva IlmaGħalik'

TO promote water conservation, reduction in waste and support healthy drinking habits, the Energy and Water Agency ('EWA', 'Agency') is launching the initiative 'IlmaGħalik'. The purpose of this initiative is to install potable water dispensers in Football Nursery Grounds.

This initiative is open to football club nurseries that can have a water dispenser installed within the premises used for their activities and that can be accessed by those attending activities in these premises. The Agency will be covering all the expenses related to the installation and five year maintenance of the water dispenser. The Water Services Corporation ('WSC') will be carrying out the installation and subsequent maintenance of this equipment in these premises.

The organisations need to prepare the connections (mains water supply, electrical supply and drainage connection)

u l-konnessjoni tad-drenaġġ) għat-tagħmir. Aktar informazzjoni dwar il-konnessjonijiet meħtieġa tinsab fil-ħolqa (https://energywateragency.gov.mt/ilmaghalik-initiative/).

Nurseries tal-futbol irreġistrati mal-Assoċjazzjonijiet tal-Futbol taż-Żgħażagħ rispettivi tagħhom (MYFA jew GYFA, skont il-lokalità) jistgħu japplikaw għal din l-inizjattiva. Madankollu, peress li dawn in-nurseries normalment iwettqu attivitajiet fi ħdan bini li huwa proprjetà jew b'kera lill-klabb tal-futbol prinċipali tagħhom, applikazzjoni biex tipparteċipa f'din l-inizjattiva tista' tiġi sottomessa biss mill-klabb tal-futbol prinċipali tagħhom, bħala Organizzazzjoni Volontarja debitament irreġistrata ('VO'). In-nurseries tal-futbol għandhom jirrevedu bir-reqqa r-rekwiżiti għall-installazzjoni tad-dispenser tal-ilma tax-xorb, u jikkonfermaw l-approvazzjoni biex jipparteċipaw f'din l-inizjattiva mal-klabbs tal-futbol tagħhom, li mbagħad jissottomettu l-applikazzjoni meħtieġa kif iddettaljat hawn taħt. Ladarba jiġi kkonfermat li l-VO hija eliġibbli għall-inizjattiva, id-dettalji jingħataw lill-WSC sabiex ikunu jistgħu jikkonfermaw il-post u d-dettalji tal-installazzjoni. Meta jiġi kkonfermat li l-installazzjoni tista' titwettaq, jiġi ffirmat ftehim bejn il-VO, l-EWA u l-WSC li jikkonferma l-parteċipazzjoni f'din l-inizjattiva.

In-nurseries interessati għandhom jirreġistraw l-interess tagħhom biex jipparteċipaw f'din l-inizjattiva permezz tal-klabb tal-futbol tagħhom, minħabba l-użu jew kiri tal-proprjetà. Il-formoli tal-applikazzjoni, li jinsabu fil-ħolqa (https://energywateragency.gov.mt/ilmaghalik-initiative/) għandhom jintbagħtu permezz ta' ittra elettronika bis-suġġett 'Inizjattiva IlmaGħalik' fuq (scheme.vo@gov.mt).

L-ittra elettronika trid tinkludi dawn:

Fomola tal-applikazzjoni mimlija kif suppost (disponibbli fil-paġna tal-inizjattiva);
Kopja tal-karta tal-identità tar-rappreżentant;
Kopja taċ-ċertifikat ta' konformità tal-VO;
Kopja tal-kont tal-ARMS għall-proprjetà tal-installazzjoni;

Din l-inizjattiva hija miftuħa biss għal VOs irreġistrati mal-Uffiċċju tal-Kummissarju għall-Għaqdiet Volontarji, għall-użu fil-proprjetà użata għall-attivitajiet volontarji tagħhom u fejn il-kont tal-ARMS fir-rigward tas-servizz tal-ilma hu f'isimhom.

L-applikazzjonijiet taħt din l-inizjattiva għandhom jiġu sottomessi kif spjegat hawn fuq bejn id-dati li ġejjin: mill-24 ta' Frar, 2025 sat-23 ta' Mejju, 2025.

Din l-iskema tista' tiġi modifikata jew magħluqa qabel din id-data permezz ta' avviż fil-Gazzetta tal-Gvern. Din l-iskema tista' anke tiġġedded kif jitqies meħtieġ mill-Aġenzija għall-Enerġija u l-Ilma permezz ta' avviż fil-Gazzetta tal-Gvern.

Il-21 ta' Frar, 2025

for the equipment . Further information on the connections required can be found at the link (https://energywateragency.gov.mt/ilmaghalik-initiative/).

Football nurseries registered with their respective Youth Football Associations (MYFA or GYFA, depending on location) can apply for this initiative. However, since such nurseries normally carry out activities within premises owned or leased by their parent football club, an application to participate in this initiative can only be submitted by their parent football club, as a duly registered Voluntary Organisation ('VO'). Football nurseries are to review carefully the requirements for the potable water dispenser installation, and confirm approval to participate in this initiative with their parent football clubs, who will in turn submit the required application as detailed below. Once it is confirmed that the VO is eligible for the initiative, details will be given to WSC so they can confirm installation location and details. When it is confirmed that the installation can be carried out, an agreement will be signed between the responsible VO, EWA and WSC confirming the participation to this initiative.

Interested nurseries are to register their interest in participating in this initiative through their parent football club, in view of premises' ownership. Application forms, which can be found at the link (https://energywateragency.gov.mt/ilmaghalik-initiative/) are to be sent via email with the subject 'Inizjattiva IlmaGħalik' on (scheme.vo@gov.mt).

The email must include the below:

Duly filled-in application form (available on initiative page);
Copy of representative ID card;
Copy of VO compliance certificate;
Copy of ARMS account for installation premises;

This initiative is open only to VOs duly enrolled with the Office of the Commissioner for Voluntary Organisations for use on the premises used for their voluntary activities and where they are the ARMS account holder with respect to the water service.

Applications under this initiative are to submitted as per above between the following dates: from 24th February, 2025 till 23rd May, 2025.

This scheme may be modified or terminated before that date by means of a notice in the Government Gazette. This scheme may be renewed as may be deemed necessary by the Energy and Water Agency also by means of a notice in the Government Gazette.

21st February, 2025

Nru. 317

ATT DWAR IL-ĦADDIEMA D-DEHEB U L-ĦADDIEMA L-FIDDA (ARĠENTIERA) (KAP. 46)

IL-KUMMISSARJU tat-Taxxi Interni jgħarraf illi, fid-data li tidher hawn taħt, il-prezz tad-deheb u l-fidda li fuqu huma bbażati l-valutazzjonijiet magħmulin mill-Konslu għall-Ħaddiema d-Deheb u l-Ħaddiema l-Fidda ġie ffissat għall-finijiet tal-artikolu 14 tal-imsemmi Att kif ġej:

Data *Date*	Deheb Pur Gramma *Pure Gold* *Grams*	Fidda Pura Gramma *Pure Silver* *Grams*
21.2.2025	€90.616	€1.015

Il-21 ta' Frar, 2025

AVVIŻ TAL-PULIZIJA

Nru. 33

Il-Kummissarju tal-Pulizija jgħarraf li skont il-Leġiżlazzjoni Sussidjarja 65.05 u l-Leġiżlazzjoni Sussidjarja 65.13, it-toroq hawn taħt imsemmija se jiġu kklasifikati bħala Żoni ta' Rmonk kif indikat hawn taħt fid-dati u ħinijiet indikati.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan jista' jagħti l-każ li ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

Il-Marsa

Nhar il-Erbgħa, 5 ta' Marzu, 2025, mill-5.15 p.m. sas-6.45 p.m., purċissjoni minn Triq Nerik Sacco, Triq Isouard, Trejqet Isouard, Triq Bajjada, Triq Azzopardi, Triq Assunta, Triq Isouardand u lura għal Triq Nerik Sacco. M'hemmx bżonn clearance.

L-għeluq tat-toroq se jsir skont il-bżonn u t-trasport pubbliku mhux se jkun devjat.

L-Isla

Nhar it-Tnejn, 31 ta' Marzu, 2025, mis-6.00 a.m. sal-11.00 p.m., mir-Rampa tal-Isla, Triq is-Sur, Xatt Juan Azzopardo u l-Ponta tal-Isla.

It-trasport pubbliku mhux se jkun affettwat.

No. 317

GOLDSMITHS AND SILVERSMITHS ACT (CAP. 46)

THE Commissioner of Inland Revenue notifies that, on the date shown hereunder, the price of gold and silver on which valuations made by the Consul for Goldsmiths and Silversmiths are based has been fixed for the purposes of article 14 of the said Act as follows:

21st February, 2025

POLICE NOTICE

No. 33

The Commissioner of Police hereby notifies that in terms of Subsidiary Legislation 65.05 and Subsidiary Legislation 65.13, the streets listed hereunder are to be classified as Tow Zones.

In virtue of Section 52 (1) of the Traffic Regulations (Chapter 65). The Commissioner of Police hereby notifies that the transit and stopping of vehicles through the streets mentioned hereunder may be prohibited on the dates and times indicated.

Marsa

On Wednesday, 5th March, 2025, from 5.15 p.m. to 6.45 p.m., pilgrimage through Triq Nerik Sacco, Triq Isouard, Trejqet Isouard, Triq Bajjada, Triq Azzopardi, Triq Assunta, Triq Isouardand and back to Triq Nerik Sacco. No clearance is required.

Road closures will take place as required and public transport will not be diverted.

Senglea

On Monday, 31st March, 2025, from 6.00 a.m. to 11.00 p.m., through Ir-Rampa tal-Isla, Triq is-Sur, Xatt Juan Azzopardo and Il-Ponta tal-Isla.

Public transport will not be affected.

Il-Ħamrun

Nhar il-Erbgħa, 5 ta' Marzu, 2025, mis-6.00 p.m. sad-9.00 p.m., minn Triq il-Kapillan Mifsud sa Pjazza Kappillan Muscat. Hemm bżonn clearance ta' tliet postijiet ta' parkeġġ fi Pjazza Kappillan Muscat.

L-għeluq tat-toroq se jsir kif meħtieġ. It-trasport pubbliku mhux se jkun affettwat.

Nhar il-Ħadd, 23 ta' Frar, 2025, mis-6.00 a.m. 'il quddiem, hemm bżonn ta' clearance u għeluq ta' toroq ta' Triq il-Kbira San Ġużepp bejn Triq il-Ferrovija u Triq Giovanni Barbara, u Triq Ħal Qormi bejn Triq il-Kbira San Ġużepp u Triq Cordina Perez;

Nhar il-Ħadd, 23 ta' Frar, 2025, mis-6.00 a.m. 'il quddiem, hemm bżonn ta' clearance fi Triq Ħal Qormi bejn Triq il-Kbira San Ġużepp u Triq Cordina Perez, u fi Triq il-Ferrovija.

It-trasport pubbliku se jkun affettwat.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

Il-21 ta' Frar, 2025

AVVIŻ TAL-PULIZIJA

Nru. 34

Il-Kummissarju tal-Pulizija jgħarraf li skont l-Avviż Legali 94/97 it-toroq hawn taħt imsemmija se jiġu kklassifikati bħala Żoni ta' Rmonk fid-dati u l-ħinijiet kif indikat hawn taħt.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

Ir-Rabat, Malta

Nhar il-Ħadd, 9 ta' Marzu, 2025, bejn id-9.00 a.m. u s-2.00 p.m., minn Triq San Pawl, Triq il-Kbira, Triq ir-Repubblika, Pjazza L'Isle Adam u Triq San Ġużepp;

Nhar il-Ħadd, 9 ta' Marzu, 2025, bejn is-7.00 a.m. u l-12.15 p.m., mill-Foss Lorenzo Calleja, l-Imdina;

Nhar is-Sibt, 15 ta' Marzu, 2025, bejn is-7.00 a.m. u l-12.15 p.m., u s-7.00 p.m. u d-9.00 p.m., mill-Foss Lorenzo Calleja, l-Imdina;

Nhar il-Ħadd, 16 ta' Marzu, 2025, bejn is-6.00 p.m. u nofsillejl, minn Triq Santu Wistin, Pjazza L'Isle Adam, Triq

Ħamrun

On Wednesday, 5th March, 2025, from 6.00 p.m. to 9.00 p.m., through Triq il-Kapillan Mifsud to Pjazza Kappillan Muscat. Clearance needed in three parking spaces in Pjazza Kappillan Muscat.

Closures will be as required. Public transport will not be affected.

On Sunday, 23rd February, 2025, from 6.00 a.m. onwards, clearance and road closure are required through Triq il-Kbira San Ġużepp between Triq il-Ferrovija and Triq Giovanni Barbara, and Triq Ħal Qormi between Triq il-Kbira San Ġużepp and Triq Cordina Perez;

On Sunday, 23rd February, 2025, from 6.00 a.m. onwards, clearance is required through Triq Ħal Qormi between Triq il-Kbira San Ġużepp and Triq Cordina Perez, and Triq il-Ferrovija.

Public transport will be affected.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

21st February, 2025

POLICE NOTICE

No. 34

The Commissioner of Police hereby notifies that in terms of L.N. 94/97 the streets listed hereunder are to be classified as Tow Zones as indicated hereunder on the dates and times indicated.

In virtue of Article 52(1) of the Traffic Regulations Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit of vehicles through the streets mentioned hereunder will be suspended or deviated on the dates and times indicated.

Rabat, Malta

On Sunday, 9th March, 2025, between 9.00 a.m. and 2.00 p.m., through Triq San Pawl, Triq il-Kbira, Triq ir-Repubblika, Pjazza L'Isle Adam and Triq San Ġużepp;

On Sunday, 9th March, 2025, between 7.00 a.m. and 12.15 p.m., through Lorenzo Calleja Ditch, Mdina;

On Saturday, 15th March, 2025, between 7.00 a.m. and 12.15 p.m., and 7.00 p.m. and 9.00 p.m., through Lorenzo Calleja Ditch, Mdina;

On Sunday 16th March, 2025, between 6.00 p.m. and midnight, through Triq Santu Wistin, Pjazza L'Isle Adam,

San Ġużepp, Triq San Pawl, parti minn Triq Doni l-Qadima u Triq Doni (ħdejn il-kappella);

Nhar il-Ħadd, 16 ta' Marzu, 2025, bejn is-7.00 a.m. u l-12.15 p.m., u t-8.00 p.m. u l-9.45 p.m. mill-Foss Lorenzo Calleja, l-Imdina;

Nhar it-Tnejn, 17 ta' Marzu, 2025, bejn il-5.00 p.m. u nofsillejl, minn Triq San Pawl, Pjazza L'Isle Adam, Triq San Ġużepp, Triq Doni l-Qadima, Triq Doni, Flats – Għeriexem, Wesgħa tal-Mużew (naħa tal-Monument ta' San Ġużepp) u Triq il-Karrijiet;

Nhar it-Tnejn, 17 ta' Marzu, 2025, bejn is-7.00 a.m. u l-12.15 p.m., u s-7.00 p.m. u nofsillejl, mill-Foss Lorenzo Calleja, l-Imdina;

Nhar it-Tnejn, 17 ta' Marzu, 2025, bejn id-9.00 p.m. u s-1.00 a.m. tal-20 ta' Marzu, 2025, minn Wesgħa tal-Mużew (parkeġġ tal-Għalqa ta' Kola);

Nhar it-Tlieta, 18 ta' Marzu, 2025, bejn il-5.00 p.m. u nofsillejl, minn Triq San Ġużepp, Triq il-Kbira, Pjazza L'Isle Adam, Triq San Pawl (sa quddiem l-istatwa ta' San Ġużepp);

Nhar it-Tlieta, 18 ta' Marzu, 2025, bejn l-10.30 a.m. u n-12.30 p.m., u l-5.00 p.m. u nofsillejl, mill-Foss Lorenzo Calleja, l-Imdina;

Nhar it-Tlieta, 18 ta' Marzu, 2025, il-ġurnata kollha, mill-Wesgħa tal-Mużew (parkeġġ tal-Għalqa ta' Kola) u Triq il-Karrijiet;

Nhar l-Erbgħa, 19 ta' Marzu, 2025, bejn is-6.30 a.m. u nofsillejl, minn Vjal Santu Wistin, Triq Santu Wistin, Pjazza L'Isle Adam, Triq San Ġużepp u Triq San Pawl;

Nhar l-Erbgħa, 19 ta' Marzu, 2025, bejn l-4.00 p.m. u l-11.00 p.m., minn Triq Santu Wistin, is-Saqqajja (quddiem l-APS Bank) u Triq il-Kbira;

Nhar l-Erbgħa, 19 ta' Marzu, 2025, bejn is-7.30 a.m. u l-11.30 p.m., u s-6.00 p.m. u l-11.00 p.m., mill-Foss Lorenzo Calleja, l-Imdina;

Nhar l-Erbgħa, 19 ta' Marzu, 2025, bejn nofsillejl u s-1.00 a.m., minn Wesgħa tal-Mużew (parkeġġ tal-Għalqa ta' Kola) u Triq il-Karrijiet;

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

Il-21 ta' Frar, 2025

Triq San Ġużepp, Triq San Pawl, part of Triq Doni l-Qadima and Triq Doni (near the chapel);

On Sunday 16th March, 2025, between 7.00 a.m. and 12.15 p.m., and 8.00 p.m. and 9.45 p.m., through Lorenzo Calleja Ditch, Mdina;

On Monday, 17th March, 2025, between 5.00 p.m. and midnight, through Triq San Pawl, Pjazza L'Isle Adam, Triq San Ġużepp, Triq Doni l-Qadima, Triq Doni, Flats – Għeriexem, Wesgħa tal-Mużew (St Joseph monument side) and Triq il-Karrijiet;

On Monday, 17th March, 2025, between 7.00 a.m. and 12.15 p.m., and 7.00 p.m. and midnight, through Lorenzo Calleja Ditch, Mdina;

On Monday, 17th March, 2025, between 9.00 p.m. and 1.00 a.m. of the 20th March, 2025, through Wesgħa tal-Mużew (Għalqa ta' Kola parking area);

On Tuesday, 18th March, 2025, between 5.00 p.m. and midnight, through Triq San Ġużepp, Triq il-Kbira, Pjazza L'Isle Adam, Triq San Pawl (till in front of St Joseph's statue);

On Tuesday, 18th March, 2025, between 10.30 a.m. and 12.30 p.m., and 5.00 p.m. and midnight, through Lorenzo Calleja Ditch, Mdina;

On Tuesday, 18th March, 2025, all day, through Wesgħa tal-Mużew (Għalqa ta' Kola parking area) and Triq il-Karrijiet;

On Wednesday, 19th March, 2025, between 6.30 a.m. and midnight, through Vjal Santu Wistin, Triq Santu Wistin, Pjazza L'Isle Adam, Triq San Ġużepp and Triq San Pawl;

On Wednesday, 19th March, 2025, between 4.00 p.m. and 11.00 p.m., through Triq Santu Wistin, Saqqajja (in front of APS Bank) and Triq il-Kbira;

On Wednesday, 19th March, 2025, between 7.30 a.m. and 11.30 p.m., and 6.00 p.m. and 11.00 p.m., through Lorenzo Calleja Ditch, Mdina;

On Wednesday, 19th March, 2025, between midnight and 1.00 a.m., through Wesgħa tal-Mużew (Għalqa ta' Kola parking area) and Triq il-Karrijiet.

Vehicles found in contravention to the order of this notice are liable to be towed.

21st February, 2025

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 19 tal-2025

Rappurtar ta' dehriet ta' dniefel, baleni, fkieren, klieb il-baħar, bram u speċi aljeni

Id-Direttorat tal-Portijiet u Yachting, Transport Malta, jgħarraf li l-Grupp ta' Riċerka ta' Konservazzjoni Bijoloġika tal-Università ta' Malta qed jagħmel riċerka fuq il-bijodiversità fil-baħar fir-Reġjun Ċentrali tal-Mediterran madwar il-Gżejjer Maltin (mill-kosta 'l barra) rigward:

1) Dniefel, baleni u fkieren
2) Klieb il-baħar, ħamiem tal-baħar
3) Bram
4) Dehriet jew maqbuda waqt is-sajd ta' speċi aljeni

Il-baħħara huma mitluba li jikkoperaw u jgħinu fir-riċerka billi jirrappurtaw immedjatament wara dehriet lil dawn li ġejjin:

Indirizz elettroniku: Il-Prof. Adriana Vella fuq (Adriana.vella@um.edu.mt)
SMS/mowbajl/WhatsApp: +356 9942 9592

Barra minn hekk, grazzi għall-appoġġ mill-NGO BICREF, wieħed jista' wkoll jibgħat informazzjoni billi timtela l-formola li tinsab fil-ħolqa (http:// bicref.org.mt/notices-to-mariners/).

L-informazzjoni għandha tinkludi:

a) Ħin u data tal-osservazzjoni.
b) Numru ta' dniefel/baleni/fkieren/klieb il-baħar/bram/speċi aljeni.
c) Post tad-dehra (pożizzjoni bil-GPS jekk possibbli).

d) Ritratti/filmati jekk possibbli sabiex jiġu identifikati l-ispeċi.

Il-parteċipazzjoni tal-baħħara f'din l-inizjattiva fit-tul hija mħeġġa u neċessarja ħafna biex isiru aġġornamenti regolari dwar il-monitoraġġ tal-ibħra Maltin biex titfassal sistema ta' twissija bikrija għall-għawwiema u biex tkun megħjuna l-konservazzjoni fil-Baħar Mediterran.

Il-21 ta' Frar, 2025

TRANSPORT MALTA

Local Notice to Mariners No. 19 of 2025

Dolphins, whales, turtles, sharks, jellyfish blooms and alien species sighting report

The Ports and Yachting Directorate, Transport Malta, notifies that the Conservation Biology Research Group of the University of Malta is conducting research on marine biodiversity within the Central Mediterranean Region around the Maltese Islands (from coastal to offshore) in respect of:

1) Dolphins, whales and turtles
2) Sharks, rays
3) Jellyfish blooms
4) Alien species sightings or caught during fishing

Mariners are requested to cooperate and support the research by reporting immediately after sightings to the following:

Email: Prof. Adriana Vella on (adriana.vella@um.edu.mt)
SMS/phone on mobile/WhatsApp: +356 9942 9592

Additionally, thanks to support by the NGO BICREF, one may also send information using the fill-up form at the link (http://bicref.org.mt/notices-to-mariners/).

The information required includes the following:

a) Date and time of observation.
b) Number of dolphins/whales/turtles/sharks/blooms of jellyfish/alien species.
c) Location of sighting (including GPS coordinates if possible).
d) Photos/videos whenever possible to allow for identification of the species.

The participation of mariners in this long-term initiative is very much encouraged and necessary to ensure regular updates supporting the monitoring of Maltese waters to devise an early warning system for bathers and to assist in Mediterranean-wide marine conservation.

21st February, 2025

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 20 tal-2025

Yachting Malta BSC Regatta – Marzu 2025

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jixtieq javża lill-baħħara li l-Birżebbuġa Sailing Club (BSC)

TRANSPORT MALTA

Local Notice to Mariners No. 20 of 2025

Yachting Malta BSC Regatta – March 2025

The Ports and Yachting Directorate, Transport Malta, would like to notify mariners that the Birżebbuġa Sailing

se jorganizza l-Yachting Malta BSC Regatta 2025 bejn il-Sibt, l-1 ta' Marzu u t-Tlieta, 4 ta' Marzu, 2025.

It-tlielaq għandhom isiru bejn 9.00 a.m. u 5.00 p.m. (ħin lokali) fil-ġranet kollha.

Tlielaq tal-klassijiet differenti għandhom isiru fuq żewġ (2) rotot favur/ kontra r-riħ maġenb xulxin, iċċentrati fiż-żona magħżula għat-tbaħħir skont il-kundizzjonijiet tat-temp prevalenti. Ara sit elettroniku ta' Transport Malta (www.transport.gov.mt) li juri ż-żoni A1, A2, B u C.

Il-rotot, li madwarhom il-kompetituri għandhom ibaħħru, għandhom ikunu definiti b'marki oranġjo li jintefħu (waypoints) ta' madwar 1.5 metri fl-għoli.

It-tlielaq se jsiru meta l-ebda traffiku ta' bastimenti merkantili ma jkun skedat li jidħol jew jitlaq mil-Malta Freeport Terminals.

Il-kaptana tal-inġenji kollha li mhumiex involuti direttament fl-ebda wieħed minn dawn l-avvenimenti, huma mitluba jżommu 'l bogħod miż-żona tat-tlielaq, speċjalment min kull waħda mill-marki tat-tidwir. Il-baħħara kollha għandhom josservaw kull struzzjonijiet li jistgħu jingħataw mir-Race Organisers safety crafts u fuq VHF Channels 14 u/ jew 16 minn Marsaxlokk VTS.

Charts affettwati: BA 36, 2538

Il-21 ta' Frar, 2025

TRANSPORT MALTA

Avviż lill-Baħħara Nru 7 tal-2025

Kanċellazzjoni ta'Avviż lill-Baħħara Nru 4 tal-2025 rigward Merkanti Reef, East Cardinal Light – Distrutt

Qed issir referenza għal BA Charts 177 – Valletta Harbours

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, javża lill-baħħara li Merkanti Reef East Cardinal light li jteptep malajr 3 kull 10 sekondi (imwaħħal ma' arblu) imsemmi f'Avviż lill-Baħħara Nru 4 tal-2025, ġie stabbilit mill-ġdid u qed jaħdem kif suppost.

Avviż lill-Baħħara Nru 4 tal-2025 huwa b'dan ikkanċellat.

Il-21 ta' Frar, 2025

Club (BSC) shall be holding the Yachting Malta BSC Regatta 2025 between Saturday, 1st March and Tuesday, 4th March, 2025.

Races shall take place between 9.00 a.m. and 5.00 p.m. (local time) on all days.

Class races shall take place over two (2) adjacent upwind/downwind courses, centred in the selected sailing area depending on the prevailing weather conditions. As shown on Transport Malta website (www.transport.gov.mt) showing areas A1, A2, B and C.

The courses, around which the competitors shall have to sail, shall be defined by orange inflatable marks (waypoints) of about 1.5 meters in height.

Races will take place, only when no merchant vessel traffic is scheduled to enter or to depart, from the Malta Freeport Terminals.

Masters of all craft, not directly involved in any of these events, are asked to keep clear of the racing areas, especially at each of the turning marks. All mariners are to observe any instructions that may be given by the Race Organisers safety crafts and on VHF Channels 14 and/or 16 by Marsaxlokk VTS.

Charts affected: BA 36, 2538

21st February, 2025

TRANSPORT MALTA

Notice to Mariners No. 7 of 2025

Cancellation of Notice to Mariners No. 4 of 2025 regarding Merkanti Reef, East Cardinal Light – Destroyed

Reference is made to BA Charts 177 – Valletta Harbours

The Ports and Yachting Directorate, Transport Malta, notifies mariners that the Merkanti Reef East Cardinal light flashing quick 3 every 10 seconds (pole mounted) mentioned in Notice to Mariners No. 4 of 2025, has been re-established and is functioning properly.

Notice to Mariners No. 4 of 2025 is hereby cancelled.

21st February, 2025

MINISTERU GĦALL-AFFARIJIET BARRANIN U T-TURIŻMU

Pożizzjoni ta' Technical Attaché (Enerġija) fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, jilqa' applikazzjonijiet għall-pożizzjoni ta' Technical Attaché (Enerġija) fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Technical Attaché fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell (il-Belġju).

2.2 Il-pożizzjoni ta' Technical Attaché hija suġġetta għal perjodu ta' prova ta' sena (1).

2.3 Peress li din hi pożizzjoni ta' Technical Attaché li hi waħda ta' fiduċja, din tikkostitwixxi raġuni oġġettiva li taqa' taħt Regolament 7(4) (b) (ii) tal-Liġi Sussidjarja 452.81 intitolat 'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għaliha saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Nuqqas ta' sehem sodisfaċenti mogħti mit-Technical Attaché matul kull waqt tal-ingaġġ iwassal għat-terminazzjoni ta' dan il-ftehim.

2.6 Il-kandidat magħżul ikun marbut bit-termini u l-kundizzjonijiet stipulati fil-Ftehim ta' Technical Attaché.

2.7 a. L-ingaġġ bħala Technical Attaché huwa fuq bażi full-time u l-kandidat magħżul se jkun stazzjonat fi Brussell (il-Belġju).

b. Il-persuna magħżula hija mistennija li tkun imxiet lejn Brussell fi żmien xahar (1) minn meta tkun infurmata li tkun għaddiet b'suċċess mill-proċess tal-applikazzjoni.

2.8 Impjegati li jkunu jaħdmu mas-Settur Pubbliku u jkunu magħżula għall-pożizzjoni ta' Technical Attaché jridu

MINISTRY FOR FOREIGN AFFAIRS AND TOURISM

Position of Technical Attaché (Energy) in the Ministry for Foreign Affairs and Tourism

Nomenclatures denoting the male gender include also the female gender.

1. The Director for Corporate Services, Ministry for Foreign Affairs and Tourism invites applications for the position of Technical Attaché (Energy) in the Ministry for Foreign Affairs and Tourism.

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as a Technical Attaché in the Permanent Representation of Malta to the EU in Brussels (Belgium).

2.2 The position of Technical Attaché is subject to a probationary period of one (1) year.

2.3 Since this is a position of trust, the position of Technical Attaché constitutes an objective reason which falls under Regulation 7(4) (b) (ii) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 Unsatisfactory performance as Technical Attaché during any time of this assignment period will lead to termination of the Agreement.

2.6 The selected candidate will be bound by the terms and conditions stipulated in the Agreement of Technical Attaché.

2.7 a. The engagement as Technical Attaché is on a full-time basis and the selected candidate will be stationed in Brussels (Belgium).

b. The selected candidate must be able to move to Brussels within one (1) month of being informed that she/he has been successful in the application process.

2.8 Public Sector employees selected for the position of Technical Attaché must make their own arrangements with

jagħmlu l-arranġamenti tagħhom mal-entità li timpjegahom biex jiġu rilaxxati fil-perjodu li huma jkunu se jservu bħala Technical Attaché. Dan l-arranġament irid isir qabel jiġi ffirmat il-Ftehim ta' Technical Attaché.

2.9 Fil-każ li l-persuna magħżula tkun ġejja minn entità fis-Settur Pubbliku u li tkun rilaxxata mill-entità konċernata biex tokkupa l-pożizzjoni ta' Technical Attaché, il-persuna magħżula terġa' tibda taħdem ma' dik l-entità fil-mument li hija ma tibqax tokkupa l-pożizzjoni ta' Technical Attaché.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

b. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju ta' Malta u l-Allowances ta' Post Aġġustament marbut mal-pożizzjoni ta' Technical Attaché huwa ekwivalenti għal inkriment inqas mill-massimu ta' Skala ta' Salarju 7 (ekwivalenti għal €33,162.83 fl-2025), li jilħaq il-massimu tal-iskala mal-konferma tal-ħatra jew tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar. Barra minn hekk, it-Technical Attaché se jirċievi l-benefiċċji u l-allowances kif spjegati fil-'Conditions of Service for Officers Serving Overseas'.

3.2 F'każijiet fejn il-persuna magħżula tkun diġà qed isservi fil-pożizzjoni ta' Technical Attaché b'salarju, benefiċċji u allowances li huma ogħla minn dawk stabbiliti f'paragrafu 3.1 hawn fuq, il-kumpens applikabbli f' dawn il-każijiet eċċezzjonali ta' ħatra mill-ġdid għandu jkun tal-ogħla skala ta' salarju, benefiċċji u allowances.

their employing entity with regards to their release for the period during which they are to serve as Technical Attaché before signing their Agreement as Technical Attaché.

2.9 In the case of a selected candidate emanating from a Public Sector entity and who is granted release by the entity in order to take up the position of Technical Attaché, the selected candidate will resume his/her employment with such entity once he/she no longer holds the position of Technical Attaché.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

b. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1 The Malta Salary and the Post Adjustment Allowances attached to the position of a Technical Attaché is equivalent to the maximum step of Salary Scale 7 less an increment (equivalent to €33,162.83 in 2025), with attainment of maximum of scale on confirmation of appointment after the probationary period of one (1) year or completion of one (1) year service, whichever is the later. In addition, the Technical Attaché will be granted the financial allowances and benefits provided for in the Conditions of Service for Officers Serving Overseas.

3.2 In cases where the selected candidate is already currently serving in the position of Technical Attaché at a salary scale, benefits and allowances that are higher than those established at section 3.1 above, the applicable compensation upon re-appointment in such exceptional cases shall be the higher applicable salary scale, benefits and allowances.

3.3 Għat-tul tal-Ftehim, it-Technical Attaché jkun marbut mal-'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER Jannar 2024 V1.2) li jistgħu jiġu aġġornati minn żmien għal żmien.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Technical Attaché jinkluduj li:

It-Technical Attaché hu l-espert tekniku fi ħdan ir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea (PREU) fuq il-politika tal-Unjoni Ewropea (UE) dwar il-qasam tal-enerġija. Dan jinkludi kwistjonijiet relatati mal-enerġija nadifa, l-effiċjenza enerġetika, l-iżgurar tal-aċċess għal provvisti tal-enerġija siguri u diversifikati (inkluż nukleari), kif ukoll it-tranżizzjoni ekoloġika fil-kuntest tal-enerġija. It-Technical Attaché jirrapporta direttament lid-Deputat Rappreżentant Permanenti ta' Malta għall-Unjoni Ewropea. It-Technical Attaché hu responsabbli li jipprovdi pariri lir-Rappreżentant Permanenti, lid-Deputat Rappreżentant Permanenti ta' Malta għall-Unjoni Ewropea, u lil entitajiet oħra governattivi u li jikkordina kull ħidma u jsegwi kwalunkwe kwistjoni teknika relatata primarjament mal-aspetti vasti tal-politika tal-Unjoni Ewopea dwar l-enerġija u ma' kwalunkwe qasam ieħor li jingħata responsabbiltà għalihom fi ħdan ir-Rappreżentanza Permanenti. It-Technical Attaché huwa wkoll responsabbli li jżomm aġġornat lir-Rappreżentant Permanenti u lid-Deputat Rappreżentant Permanenti fi kwalunkwe kwistjoni rilevanti fl-oqsma li tagħhom huwa responsabbli. Il-kandidat irid ikollu l-isfond meħtieġ biex jifhem il-kumplessitajiet u jagħti rispons lura dwar kwistjonijiet diversi marbuta mal-acquis relatat mal-qasam li għalih huwa responsabbli, kif ukoll biex iressaq il-pożizzjoni ta' malta bil-għan li din titqies b'mod adegwat mill-istituzzjonijiet, il-korpi u l-aġenziji tal-UE fil-kontribuzzjonijiet rilevanti tagħhom, inkluż fil-proposti leġiżlattivi.

Din id-Deskrizzjoni tal-Pożizzjoni hija indikattiva tal-kompiti u r-responsabbiltajiet.

Qasam Estern

i. Jirrappreżenta lil Malta fil-laqgħat tal-korpi preparatorji tal-Kunsill kif mitlub, fil-laqgħat tal-Gruppi ta' Ħidma tal-Kummissjoni u fil-Kumitati tal-Komitoloġija kif mitlub, kif ukoll f'fora oħra tal-UE kif meħtieġ; li jressaq il-pożizzjoni ta' Malta f'dawn il-laqgħat u li jipparteċipa f'diskussjonijiet hekk kif ikun iddettaljat fin-noti ta' istruzzjoni li għalihom it-Technical Attaché jrid ikun jista' jikkontribwixxi wkoll;

ii. Jikteb u jibgħat ir-rapporti ta' dawn il-laqgħat immedjatament wara li jintemmu l-laqgħat u dan f'konformità mal-Lista ta' Distribuzzjoni approvata, kif ukoll li jiġbed l-attenzjoni, bit-telefown jew messaġġ, dwar kwistjonijiet ta' importanza immedjata, lill-ministeru

3.3 For the duration of the Agreement, the Technical Attaché shall abide by the 'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER January 2024 V1.2) and which may be updated from time to time.

Duties

4. The job duties for the position of Technical Attaché include:

The Technical Attaché is the technical expert on European Union (EU) energy policy within the Permanent Representation of Malta to the European Union (PREU). This includes matters relating to clean energy, energy efficiency, ensuring access to secure and diversified energy supplies (including nuclear), as well as the green transition in the context of energy. The Technical Attaché reports directly to the Deputy Permanent Representative of Malta to the European Union. The Technical Attaché is responsible for providing advice to the Permanent Representative, to the Deputy Permanent Representative, and to other relevant entities within the Government, as well as coordinating any tasks and following any issues relating to the wider aspects of EU energy policy and any other area of responsibility assigned to him within the Permanent Representation. The Technical Attaché is also responsible for keeping the Permanent Representative and the Deputy Permanent Representative abreast of any relevant issues in the area of responsibility. The candidate must have the necessary background in order to understand the complexities and provide feedback on the different issues stemming from the EU acquis related to the area of responsibility, as well as to put forward Malta's position with a view to having it adequately taken into account by EU institutions, bodies and agencies in their relevant contributions, including in legislative proposals..

This Position Description is indicative of the tasks and responsibilities.

External

i. Representing Malta in meetings of the Council preparatory bodies as detailed, Commission Working Group and Comitology Committee meetings as detailed as well as in other EU fora as required; putting forward Malta's position in such meetings and participating in discussions in accordance with the instruction notes to which the Technical Attaché must also be able to contribute;

ii. Compiling and sending reports of such meetings immediately after the completion of the meeting in line with the approved Distribution List as well as alerting, by telephone/message, the ministry concerned, the EU Coordination Department, the Deputy Permanent

kkonċernat, lid-Dipartiment ta' Kordinazzjoni tal-UE u lill-Kabinett tar-Rappreżentant Permanenti u tad-Deputat Rappreżentant Permanenti;

iii. Isegwi/shadowing/jagħti appoġġ (skont il-każ) il-laqgħat ta' Gruppi ta' Ħidma u Kumitati tal-Kunsill kif dettaljat, kif ukoll laqgħat tal-Gruppi ta' Ħidma tal-Kummissjoni u tal-Kumitati tal-Komitoloġija li huma rilevanti għall-qasam ta' responsabbiltà ta' din il-pożizzjoni, u li għalihom jattendu uffiċjali minn Malta;

iv. Isegwi, u jirrapporta lura, dwar il-ħidma u l-iżviluppi fid-diversi istituzzjonijiet, korpi u aġenziji tal-UE kif ukoll fi Stati Membri fil-qasam li tiegħu jkun responsabbli u jinvolvi ruħu b'mod attiv ma' rappreżentanti ta' Stati Membri oħra, is-Segretarjat tal-Kunsill, kif ukoll il-Kummissjoni, il-Parlament Ewropew u istituzzjonijiet, korpi u aġenziji, biex titressaq il-pożizzjoni ta' Malta, kif meħtieġ;

v. Jikkordina s-segwitu ta' kull kwistjoni li tista' tinqala' fil-laqgħat hawn fuq imsemmija/rapporti/jew proposti kif meħtieġ, kemm mat-taqsimiet l-oħra tar-Rappreżentanza Permanenti kif ukoll mal-istrutturi kkonċernati tal-Gvern f'Malta;

vi. Jipparteċipa fil-Kunsill u f'laqgħat oħra Ministerjali relatati mal-UE, fil-laqgħat tal-Coreper kif ukoll f'kull laqgħa li ssir fil-marġini kif meħtieġ u dan għal dawk il-kwistjonijiet/suġġetti relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni;

vii. Jikkompila u jibgħat rapporti f'waqthom ta' laqgħat imsemmija f'(vi) immedjatament wara li tintemm id-diskussjoni fuq tali suġġett skont il-proċeduri stabbiliti;

viii. Jieħu l-inizjattiva biex jiġu organizzati laqgħat b'mod regolari ma' kontropartijiet jew ma' rappreżentanti oħra mill-Istati Membri l-oħra, mill-Kunsill, mill-Kummissjoni, mill-Parlament Ewropew u minn istituzzjonijiet, korpi u aġenziji tal-UE oħra sabiex jissaħħu l-kuntatti ta' Malta u jiġu żviluppati kuntatti produttivi li jħallu l-frott, ma' Stati Membri oħra u mal-istituzzjonijiet, il-korpi u l-aġenziji l-oħra kollha tal-UE bil-ħsieb li jiġi żgurat li l-pożizzjoni ta' Malta tkun mifhuma, apprezzata u meqjusa;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti.

Qasam Intern

i. Isegwi, kuljum, dawk l-oqsma li jaqgħu taħt il-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, partikolarment dawk li huma ta' ħassib partikolari għal Malta u jirrapporta dwar dawn;

ii. Isegwi u jżomm rekord tal-iskadenzi interni u barranin relatati mal-qasam/oqsma ta' responsabbiltà ta'

Representative and the Permanent Representative in the event of immediate issues;

iii. Following/shadowing/supporting (as the case may be) Council Working Party and Committee meetings as detailed, as well as Commission Working Group and Comitology Committee meetings that are relevant to this position's area of responsibility, which are attended by officers from Malta;

iv. Following up and reporting on the work and developments related to the relevant policy area in the various EU institutions, bodies and agencies and in other Member States, as well as engaging actively with representatives of other Member States, the Council Secretariat as well as the Commission, European Parliament and other EU institutions, bodies and agencies to put forward Malta's position as required;

v. Coordinating the follow-up of any issues arising at the abovementioned meetings/reports/proposals as required, both with the other units of the Permanent Representation as well as with the appropriate Government structures in Malta;

vi. Participating in the Council and other EU-related Ministerial meetings, Coreper meetings as well as any meetings held in the margins as required for those items related to this position's area of responsibility;

vii. Compiling and sending timely reports of the meetings referred to in (vi) immediately after the completion of the meeting according to established procedures;

viii. Taking the initiative to set up and hold regular meetings with counterparts from, or representatives of the other Member States, the Council, Commission, European Parliament and other EU institutions, bodies and agencies in order to strengthen Malta's contacts and develop fruitful and productive networks with other Member States and all the other EU institutions, bodies and agencies with a view to ensuring that Malta's position is understood, appreciated and taken on board;

ix. Any other task assigned by the Permanent Representative.

Internal

i. Following, on a daily basis, items falling under this position's area/s of responsibility, particularly those which are of particular concern to Malta and reporting on these;

ii. Following up and keeping track of internal and external deadlines related to this position's area/s of responsibility

din il-pożizzjoni u jżomm kuntatt mat-Taqsimiet rilevanti fir-Rappreżentanza Permanenti kif ukoll mal-istrutturi tal-Gvern xierqa f'Malta, sabiex jiġi assigurat li dawn l-iskadenzi jintlaħqu b'mod f'waqtu u b'mod effiċjenti;

iii. Iżomm rekord tal-iżviluppi relatati mal-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, jiġbor u jiskrutinja dokumentazzjoni rilevanti maħruġa mill-Istituzzjonijiet tal-UE u fora oħra tal-UE, kif ukoll rapporti tal-midja u jibgħat kwalunkwe dokumentazzjoni, informazzjoni u pariri meħtieġa lir-Rappreżentant Permanenti, id-Deputat Rappreżentant Permanenti u uffiċjali oħra (fi Brussell jew ibbażati f'Malta) kif xieraq;

iv. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kumpilazzjoni ta' kull eżerċizzju ta' ġbir ta' informazzjoni;

v. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kumpilazzjoni tad-dossiers u notamenti meħtieġa għal-laqgħat tal-Coreper II, Coreper I u PSC, kif ukoll kwalunkwe laqgħa oħra tar-Rappreżentant Permanenti u d-Deputat Rappreżentant Permanenti;

vi. Jipprovdi kontribut lill-ministeru konċernat għall-kumpilazzjoni tad-dossiers u notamenti meħtieġa għall-Kunsill u għal-laqgħat ministerjali oħra relatati mal-UE;

vii. Tħejjija ta' briefing u background notes kif ukoll instruction notes u speaking notes relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni kif u meta jkun meħtieġ;

viii. Jiġi assigurat illi l-proċeduri rilevanti jiġu segwiti skont il-linji gwida stabbiliti/manwali speċifiċi tas-Servizz Pubbliku Malti u tar-Rappreżentanza Permanenti;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti;

x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom:

i. ikunu ċittadini ta' Malta;

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża; għarfien fil-lingwa Franċiża jkun meqjus bħala vantaġġ;

iii. ikollhom kwalifika ta' Master's rikonoxxuta f'Livell 7 tal-MQF (suġġett għall-minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti)* f'qasam li jwassalhom biex jaqdu

and liaising with the relevant Units within the Permanent Representation as well as with the appropriate Government structures in Malta, in order to ensure that these deadlines are met in a timely and efficient manner;

iii. Keeping track of developments related to this position's area/s of responsibility, collating and scrutinising relevant documentation issued by the EU institutions and other EU fora as well as media reports and forwarding any necessary documentation, information and advice to the Permanent Representative, the Deputy Permanent Representative and other officers (Brussels or Malta-based) as appropriate;

iv. Providing input, as required, to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of any data collation exercise;

v. Providing input to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of the necessary dossiers and briefs, Coreper II, Coreper I and PSC meetings, as well as any other meetings of the Permanent Representative and of the Deputy Permanent Representative;

vi. Providing input to the ministry concerned for the compilation of the necessary dossiers and briefs for Council and other EU-related ministerial meetings;

vii. Drawing up briefing and background notes as well as instruction notes and speaking notes related to this position's area of responsibility as and when required;

viii. Ensuring relevant procedures are followed as per standard/specific manual/s guidelines of the Maltese Public Service and the Permanent Representation;

ix. Any other task assigned by the Permanent Representative;

x. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. citizens of Malta;

ii. proficient in the Maltese and English languages; knowledge of French is considered an asset;

iii. in possession of a recognised Master's qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent)* in areas that would enable them to

dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih, flimkien ma' sena (1) esperjenza ta' xogħol rilevanti;

JEW

iv. fil-pussess ta' kwalifika ta' Baċellerat rikonoxxut fil-Livell 6 ta' MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti)* f'qasam li jwassalhom biex jaqdu dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih, flimkien ma' tliet (3) snin esperjenza ta' xogħol rilevanti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 (i) Fid-dawl tan-natura speċifika ta' din il-pożizzjoni, il-kandidati huma mistennija li jkunu kisbu l-kwalifika tagħhom jew ġew approvati għall-għoti tal-kwalifika sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

5.3 Applikazzjonijiet minn persuna li tkun diġà qed tokkupa l-pożizzjoni ta' Technical Attaché fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell tkun biss ikkunsidrata jekk hija tkun serviet sad-data tal-għeluq ta' din it-talba għall-applikazzjonijiet minn tal-inqas sentejn (2) fil-pożizzjoni kurrenti ta' Technical Attaché.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li

effectively discharge their duties in the selected area plus one (1) year relevant work experience;

OR

iv. in possession of a recognised Bachelor's qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent)* in areas that would enable them to effectively discharge their duties in the selected area, plus three (3) years relevant work experience.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) In view of the specific nature of this position, candidates are expected to have obtained their qualification or be approved for the award of the qualification by the closing time and date of the call for applications.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

5.3 Applications from a serving Technical Attaché at the Permanent Representation of Malta to the European Union in Brussels will only be considered if he/she has served by the closing date of this call for applications a minimum of two (2) years in the current Technical Attaché position.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials,

kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 200 u l-marka li persuna trid iġġib biex tgħaddi hija 100.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;

copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 200 and the pass mark is 100.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Director for Corporate Services, Ministry for Foreign Affairs and Tourism, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;

rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Dipartiment tar-Riżorsi Umani, Ministeru għall-Affarijiet Barranin u t-Turiżmu, 331, Allied House, Triq San Pawl, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, in-numru ta' kuntatt u l-indirizz elettroniku tad-Dipartiment huma (www.foreign.gov.mt), (+356) 2204 3030 u (recruitment.foreign@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-AFFARIJIET BARRANIN U T-TURIŻMU

Pożizzjoni ta' Technical Attaché (Fondi u Programmi tal-UE) fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, jilqa' applikazzjonijiet għall-pożizzjoni ta' Technical Attaché (Fondi u Programmi tal-UE) fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Technical Attaché fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell (il-Belġju).

2.2 Il-pożizzjoni ta' Technical Attaché hija suġġetta għal perjodu ta' prova ta' sena (1).

2.3 Peress li din hi pożizzjoni ta' Technical Attaché li hi waħda ta' fiduċja, din tikkostitwixxi raġuni oġġettiva li taqa' taħt Regolament 7(4) (b) (ii) tal-Liġi Sussidjarja 452.81 intitolat 'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għaliha saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-

renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Department, Ministry for Foreign Affairs and Tourism, 331, Allied House Triq San Pawl, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address, contact number and email address of the receiving Department are (www.foreign.gov.mt), (+356) 2204 3030 and (recruitment.foreign@gov.mt).

21st February, 2025

MINISTRY FOR FOREIGN AFFAIRS AND TOURISM

Position of Technical Attaché (EU Funds and Programming) in the Ministry for Foreign Affairs and Tourism

Nomenclatures denoting the male gender include also the female gender.

1. The Director for Corporate Services, Ministry for Foreign Affairs and Tourism invites applications for the position of Technical Attaché (EU Funds and Programming) in the Ministry for Foreign Affairs and Tourism.

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as a Technical Attaché in the Permanent Representation of Malta to the EU in Brussels (Belgium).

2.2 The position of Technical Attaché is subject to a probationary period of one (1) year.

2.3 Since this is a position of trust, the position of Technical Attaché constitutes an objective reason which falls under Regulation 7(4) (b) (ii) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal

Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Nuqqas ta' sehem sodisfaċenti mogħti mit-Technical Attaché matul kull waqt tal-ingaġġ iwassal għat-terminazzjoni ta' dan il-ftehim.

2.6 Il-kandidat magħżul ikun marbut bit-termini u l-kundizzjonijiet stipulati fil-Ftehim ta' Technical Attaché.

2.7 a. L-ingaġġ bħala Technical Attaché huwa fuq bażi full-time u l-kandidat magħżul se jkun stazzjonat fi Brussell (il-Belġju).

b. Il-persuna magħżula hija mistennija li tkun imxiet lejn Brussell fi żmien xahar (1) minn meta tkun infurmata li tkun għaddiet b'suċċess mill-proċess tal-applikazzjoni.

2.8 Impjegati li jkunu jaħdmu mas-Settur Pubbliku u jkunu magħżula għall-pożizzjoni ta' Technical Attaché jridu jagħmlu l-arranġamenti tagħhom mal-entità li timpjegahom biex jiġu rilaxxati fil-perjodu li huma jkunu se jservu bħala Technical Attaché. Dan l-arranġament irid isir qabel jiġi ffirmat il-Ftehim ta' Technical Attaché.

2.9 Fil-każ li l-persuna magħżula tkun ġejja minn entità fis-Settur Pubbliku u li tkun rilaxxata mill-entità konċernata biex tokkupa l-pożizzjoni ta' Technical Attaché, il-persuna magħżula terġa' tibda taħdem ma' dik l-entità fil-mument li hija ma tibqax tokkupa l-pożizzjoni ta' Technical Attaché.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

b. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20

Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 Unsatisfactory performance as Technical Attaché during any time of this assignment period will lead to termination of the Agreement.

2.6 The selected candidate will be bound by the terms and conditions stipulated in the Agreement of Technical Attaché.

2.7 a. The engagement as Technical Attaché is on a full-time basis and the selected candidate will be stationed in Brussels (Belgium).

b. The selected candidate must be able to move to Brussels within one (1) month of being informed that she/he has been successful in the application process.

2.8 Public Sector employees selected for the position of Technical Attaché must make their own arrangements with their employing entity with regards to their release for the period during which they are to serve as Technical Attaché before signing their Agreement as Technical Attaché.

2.9 In the case of a selected candidate emanating from a Public Sector entity and who is granted release by the entity in order to take up the position of Technical Attaché, the selected candidate will resume his/her employment with such entity once he/she no longer holds the position of Technical Attaché.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

b. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20

for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju ta' Malta u l-Allowances ta' Post Aġġustament marbut mal-pożizzjoni ta' Technical Attaché huwa ekwivalenti għal inkriment inqas mill-massimu ta' Skala ta' Salarju 7 (ekwivalenti għal €33,162.83 fl-2025), li jilħaq il-massimu tal-iskala mal-konferma tal-ħatra jew tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar. Barra minn hekk, it-Technical Attaché se jirċievi l-benefiċċji u l-allowances kif spjegati fil-'Conditions of Service for Officers Serving Overseas'.

3.2 F'każijiet fejn il-persuna magħżula tkun diġà qed isservi fil-pożizzjoni ta' Technical Attaché b'salarju, benefiċċji u allowances li huma ogħla minn dawk stabbiliti f'paragrafu 3.1 hawn fuq, il-kumpens applikabbli f' dawn il-każijiet eċċezzjonali ta' ħatra mill-ġdid għandu jkun tal-ogħla skala ta' salarju, benefiċċji u allowances.

3.3 Għat-tul tal-Ftehim, it-Technical Attaché jkun marbut mal-'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER Jannar 2024 V1.2) li jistgħu jiġu aġġornati minn żmien għal żmien.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Technical Attaché huma:

It-Technical Attaché hu l-espert tekniku fi ħdan ir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea (PREU) fuq il-politika tal-Unjoni Ewropea (UE) dwar il-fondi u programmi tal-UE. Dan jinkludi kwistjonijiet relatati mal-fondi strutturali, il-fondi ta' koeżjoni u kwistjonijiet oħra li jikkonċernaw dispożizzjonijiet komuni u r-regoli finanzjarji ġenerali li jirregolaw il-fondi ta' ġestjoni kondiviża tal-UE. It-Technical Attaché jirrapporta direttament lir-Rappreżentant Permanenti ta' Malta għall-Unjoni Ewropea. It-Technical Attaché hu responsabbli li jipprovdi pariri lir-Rappreżentant Permanenti, u lill-entitajiet oħra governattivi u li jikkordina kull ħidma u jsegwi kwalunkwe kwistjoni teknika relatata primarjament mal-aspetti vasti tal-politika tal-Unjoni Ewopea dwar l-enerġija u ma' kwalunkwe qasam ieħor li jingħata responsabbiltà għalihom fi ħdan ir-Rappreżentanza Permanenti. It-Technical Attaché huwa wkoll responsabbli li jżomm aġġornat lir-Rappreżentant Permanenti fi kwalunkwe kwistjoni rilevanti fl-oqsma li tagħhom huwa responsabbli. Il-kandidat irid ikollu l-isfond meħtieġ biex jifhem il-kumplessitajiet u jagħti rispons lura dwar kwistjonijiet diversi marbuta mal-acquis relatat mal-qasam li għalih huwa responsabbli, kif ukoll biex iressaq il-pożizzjoni ta' Malta

Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1 The Malta Salary and the Post Adjustment Allowances attached to the position of a Technical Attaché is equivalent to the maximum step of Salary Scale 7 less an increment (equivalent to €33,162.83 in 2025), with attainment of maximum of scale on confirmation of appointment after the probationary period of one (1) year or completion of one (1) year service, whichever is the later. In addition, the Technical Attaché will be granted the financial allowances and benefits provided for in the Conditions of Service for Officers Serving Overseas.

3.2 In cases where the selected candidate is already currently serving in the position of Technical Attaché at a salary scale, benefits and allowances that are higher than those established at section 3.1 above, the applicable compensation upon re-appointment in such exceptional cases shall be the higher applicable salary scale, benefits and allowances.

3.3 For the duration of the Agreement, the Technical Attaché shall abide by the 'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER January 2024 V1.2) and which may be updated from time to time.

Duties

4. The job duties for the position of Technical Attaché include:

The Technical Attaché is the technical expert on European Union (EU) funds and programmes policy within the Permanent Representation of Malta to the European Union (PREU). This includes matters relating to structural funds, cohesion funds, as well as other issues concerning common provisions and the overarching financial rules governing the EU shared-management funds. The Technical Attaché reports directly to the Permanent Representative of Malta to the European Union. The Technical Attaché is responsible for providing advice to the Permanent Representative and to other relevant entities within the Government, as well as coordinating any tasks and following any issues relating to the wider aspects of EU funds and programmes policy and any other area of responsibility assigned to him within the Permanent Representation. The Technical Attaché is also responsible for keeping the Permanent Representative abreast of any relevant issues in the area of responsibility. The candidate must have the necessary background in order to understand the complexities and provide feedback on the different issues stemming from the EU acquis related to the area of responsibility, as well as to put forward Malta's position with a view to having it adequately taken into

bil-għan li din titqies b'mod adegwat mill-istituzzjonijiet, il-korpi u l-aġenziji tal-UE fil-kontribuzzjonijiet rilevanti tagħhom, inkluż fil-proposti leġiżlattivi.

Din id-Deskrizzjoni tal-Pożizzjoni hija indikattiva tal-kompiti u r-responsabbiltajiet.

Qasam Estern

i. Jirrappreżenta lil Malta fil-laqgħat tal-korpi preparatorji tal-Kunsill kif mitlub, fil-laqgħat tal-Gruppi ta' Ħidma tal-Kummissjoni u fil-Kumitati tal-Komitoloġija kif mitlub, kif ukoll f'fora oħra tal-UE kif meħtieġ; li jressaq il-pożizzjoni ta' Malta f'dawn il-laqgħat u li jipparteċipa f'diskussjonijiet hekk kif ikun iddettaljat fin-noti ta' istruzzjoni li għalihom it-Technical Attaché jrid ikun jista' jikkontribwixxi wkoll;

ii. Jikteb u jibgħat ir-rapporti ta' dawn il-laqgħat immedjatament wara li jintemmu l-laqgħat u dan f'konformità mal-Lista ta' Distribuzzjoni approvata, kif ukoll li jiġbed l-attenzjoni, bit-telefown jew messaġġ, dwar kwistjonijiet ta' importanza immedjata, lill-ministeru kkonċernat, lid-Dipartiment ta' Kordinazzjoni tal-UE u lill-Kabinett tar-Rappreżentant Permanenti;

iii. Isegwi/shadowing/jagħti appoġġ (skont il-każ) il-laqgħat ta' Gruppi ta' Ħidma u Kumitati tal-Kunsill kif dettaljat, kif ukoll laqgħat tal-Gruppi ta' Ħidma tal-Kummissjoni u tal-Kumitati tal-Komitoloġija li huma rilevanti għall-qasam ta' responsabbiltà ta' din il-pożizzjoni, u li għalihom jattendu uffiċjali minn Malta;

iv. Isegwi, u jirrapporta lura, dwar il-ħidma u l-iżviluppi fid-diversi istituzzjonijiet, korpi u aġenziji tal-UE kif ukoll fi Stati Membri fil-qasam li tiegħu jkun responsabbli u jinvolvi ruħu b'mod attiv ma' rappreżentanti ta' Stati Membri oħra, is-Segretarjat tal-Kunsill, kif ukoll il-Kummissjoni, il-Parlament Ewropew u istituzzjonijiet, korpi u aġenziji, biex titressaq il-pożizzjoni ta' Malta, kif meħtieġ;

v. Jikkordina s-segwitu ta' kull kwistjoni li tista' tinqala' fil-laqgħat hawn fuq imsemmija/rapporti/jew proposti kif meħtieġ, kemm mat-taqsimiet l-oħra tar-Rappreżentanza Permanenti kif ukoll mal-istrutturi kkonċernati tal-Gvern f'Malta;

vi. Jipparteċipa fil-Kunsill u f'laqgħat oħra ministerjali relatati mal-UE, fil-laqgħat tal-Coreper kif ukoll f'kull laqgħa li ssir fil-marġini kif meħtieġ u dan għal dawk il-kwistjonijiet/suġġetti relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni;

vii. Jikkompila u jibgħat rapporti f'waqthom ta' laqgħat imsemmija f'(vi) immedjatament wara li tintemm id-diskussjoni fuq tali suġġett skont il-proċeduri stabbiliti;

account by EU institutions, bodies and agencies in their relevant contributions, including in legislative proposals.

This Position Description is indicative of the tasks and responsibilities.

External

i. Representing Malta in meetings of the Council preparatory bodies as detailed, Commission Working Group and Comitology Committee meetings as detailed as well as in other EU fora as required; putting forward Malta's position in such meetings and participating in discussions in accordance with the instruction notes to which the Technical Attaché must also be able to contribute;

ii. Compiling and sending reports of such meetings immediately after the completion of the meeting in line with the approved Distribution List as well as alerting, by telephone/message, the ministry concerned, the EU Coordination Department and the Permanent Representative in the event of immediate issues;

iii. Following/shadowing/supporting (as the case may be) Council Working Party and Committee meetings as detailed, as well as Commission Working Group and Comitology Committee meetings that are relevant to this position's area of responsibility, which are attended by officers from Malta;

iv. Following up and reporting on the work and developments related to the relevant policy area in the various EU institutions, bodies and agencies and in other Member States, as well as engaging actively with representatives of other Member States, the Council Secretariat as well as the Commission, European Parliament and other EU institutions, bodies and agencies to put forward Malta's position as required;

v. Coordinating the follow-up of any issues arising at the abovementioned meetings/reports/proposals as required, both with the other units of the Permanent Representation as well as with the appropriate Government structures in Malta;

vi. Participating in the Council and other EU-related ministerial meetings, Coreper meetings as well as any meetings held in the margins as required for those items related to this position's area of responsibility;

vii. Compiling and sending timely reports of the meetings referred to in (vi) immediately after the completion of the meeting according to established procedures;

viii. Jieħu l-inizjattiva biex jiġu organizzati laqgħat b'mod regolari ma' kontropartijiet jew ma' rappreżentanti oħra mill-Istati Membri l-oħra, mill-Kunsill, mill-Kummissjoni, mill-Parlament Ewropew u minn istituzzjonijiet, korpi u aġenziji tal-UE oħra sabiex jissaħħu l-kuntatti ta' Malta u jiġu żviluppati kuntatti produttivi li jħallu l-frott, ma' Stati Membri oħra u mal-istituzzjonijiet, il-korpi u l-aġenziji l-oħra kollha tal-UE bil-ħsieb li jiġi żgurat li l-pożizzjoni ta' Malta tkun mifhuma, apprezzata u meqjusa;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti.

Qasam Intern

i. Isegwi, kuljum, dawk l-oqsma li jaqgħu taħt il-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, partikolarment dawk li huma ta' ħassib partikolari għal Malta u jirrapporta dwar dawn;

ii. Isegwi u jżomm rekord tal-iskadenzi interni u barranin relatati mal-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni u jżomm kuntatt mat-Taqsimiet rilevanti fir-Rappreżentanza Permanenti kif ukoll mal-istrutturi tal-Gvern xierqa f'Malta, sabiex jiġi assigurat li dawn l-iskadenzi jintlaħqu b'mod f'waqtu u b'mod effiċjenti;

iii. Iżomm rekord tal-iżviluppi relatati mal-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, jiġbor u jiskrutinja dokumentazzjoni rilevanti maħruġa mill-istituzzjonijiet tal-UE u fora oħra tal-UE, kif ukoll rapporti tal-midja u jibgħat kwalunkwe dokumentazzjoni, informazzjoni u pariri meħtieġa lir-Rappreżentant Permanenti u uffiċjali oħra (fi Brussell jew ibbażati f'Malta) kif xieraq;

iv. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kumpilazzjoni ta' kull eżerċizzju ta' ġbir ta' informazzjoni;

v. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kumpilazzjoni tad-dossiers u notamenti meħtieġa għal-laqgħat tal-Coreper II, Coreper I u PSC, kif ukoll kwalunkwe laqgħa oħra tar-Rappreżentant Permanenti;

vi. Jipprovdi kontribut lill-ministeru konċernat għall-kumpilazzjoni tad-dossiers u notamenti meħtieġa għall-Kunsill u għal-laqgħat ministerjali oħra relatati mal-UE;

vii. Tħejjija ta' briefing u background notes kif ukoll instruction notes u speaking notes relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni kif u meta jkun meħtieġ;

viii. Jiġi assigurat illi l-proċeduri rilevanti jiġu segwiti skont il-linji gwida stabbiliti/manwali speċifiċi tas-Servizz Pubbliku Malti u tar-Rappreżentanza Permanenti;

viii. Taking the initiative to set up and hold regular meetings with counterparts from, or representatives of the other Member States, the Council, Commission, European Parliament and other EU institutions, bodies and agencies in order to strengthen Malta's contacts and develop fruitful and productive networks with other Member States and all the other EU institutions, bodies and agencies with a view to ensuring that Malta's position is understood, appreciated and taken on board;

ix. Any other task assigned by the Permanent Representative.

Internal

i. Following, on a daily basis, items falling under this position's area/s of responsibility, particularly those which are of particular concern to Malta and reporting on these;

ii. Following up and keeping track of internal and external deadlines related to this position's area/s of responsibility and liaising with the relevant Units within the Permanent Representation as well as with the appropriate Government structures in Malta, in order to ensure that these deadlines are met in a timely and efficient manner;

iii. Keeping track of developments related to this position's area/s of responsibility, collating and scrutinising relevant documentation issued by the EU institutions and other EU fora as well as media reports and forwarding any necessary documentation, information and advice to the Permanent Representative and other officers (Brussels or Malta-based) as appropriate;

iv. Providing input, as required, to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of any data collation exercise;

v. Providing input to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of the necessary dossiers and briefs, Coreper II, Coreper I and PSC meetings, as well as any other meetings of the Permanent Representative;

vi. Providing input to the ministry concerned for the compilation of the necessary dossiers and briefs for Council and other EU-related ministerial meetings;

vii. Drawing up briefing and background notes as well as instruction notes and speaking notes related to this position's area of responsibility as and when required;

viii. Ensuring relevant procedures are followed as per standard/specific manual/s guidelines of the Maltese Public Service and the Permanent Representation;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti;

x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. ikunu ċittadini ta' Malta;

ii. ikunu proficjenti fil-lingwa Maltija u fil-lingwa Ingliża; għarfien fil-lingwa Franċiża jkun meqjus bħala vantaġġ;

iii. ikollhom kwalifika ta' Master's rikonoxxuta f'Livell 7 tal-MQF (suġġett għall-minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti)* f'qasam li jwassalhom biex jaqdu dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih, flimkien ma' sena (1) esperjenza ta' xogħol rilevanti;

JEW

iv. fil-pussess ta' kwalifika ta' Baċellerat rikonoxxut fil-Livell 6 ta' MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti)* f'qasam li jwassalhom biex jaqdu dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih, flimkien ma' tliet (3) snin esperjenza ta' xogħol rilevanti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 (i) Fid-dawl tan-natura speċifika ta' din il-pożizzjoni, il-kandidati huma mistennija li jkunu kisbu l-kwalifika tagħhom jew ġew approvati għall-għoti tal-kwalifika sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati

ix. Any other task assigned by the Permanent Representative;

x. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. citizens of Malta;

ii. proficient in the Maltese and English languages; knowledge of French is considered an asset;

iii. in possession of a recognised Master's qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent)* in areas that would enable them to effectively discharge their duties in the selected area plus one (1) year relevant work experience;

OR

iv. in possession of a recognised Bachelor`s qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent)* in areas that would enable them to effectively discharge their duties in the selected area, plus three (3) years relevant work experience.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) In view of the specific nature of this position, candidates are expected to have obtained their qualification or be approved for the award of the qualification by the closing time and date of the call for applications.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates

għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

5.3 Applikazzjonijiet minn persuna li tkun diġà qed tokkupa l-pożizzjoni ta' Technical Attaché fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell tkun biss ikkunsidrata jekk hija tkun serviet sad-data tal-għeluq ta' din it-talba għall-applikazzjonijiet minn tal-inqas sentejn (2) fil-pożizzjoni kurrenti ta' Technical Attaché.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 200 u l-marka li persuna trid iġġib biex tgħaddi hija 100.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

5.3 Applications from a serving Technical Attaché at the Permanent Representation of Malta to the European Union in Brussels will only be considered if he/she has served by the closing date of this call for applications a minimum of two (2) years in the current Technical Attaché position.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 200 and the pass mark is 100.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Director for Corporate Services, Ministry for Foreign Affairs and Tourism, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Dipartiment tar-Riżorsi Umani, Ministeru għall-Affarijiet Barranin u t-Turiżmu, 331, Allied House, Triq San Pawl, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, in-numru ta' kuntatt u l-indirizz elettroniku tad-Dipartiment huma (www.foreign.gov.mt), (+356) 2204 3030 u (recruitment.foreign@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-AFFARIJIET BARRANIN U T-TURIŻMU

Pożizzjoni ta' Technical Attaché (Suq Uniku) fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, jilqa' applikazzjonijiet għall-pożizzjoni ta' Technical Attaché (Suq Uniku) fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Department, Ministry for Foreign Affairs and Tourism, 331, Allied House Triq San Pawl, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address, contact number and email address of the receiving Department are (www.foreign.gov.mt), (+356) 2204 3030 and (recruitment.foreign@gov.mt).

21st February, 2025

MINISTRY FOR FOREIGN AFFAIRS AND TOURISM

Position of Technical Attaché (Single Market) in the Ministry for Foreign Affairs and Tourism

Nomenclatures denoting the male gender include also the female gender.

1. The Director for Corporate Services, Ministry for Foreign Affairs and Tourism, invites applications for the position of Technical Attaché (Single Market) in the Ministry for Foreign Affairs and Tourism.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Technical Attaché fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell (il-Belġju).

2.2 Il-pożizzjoni ta' Technical Attaché hija suġġetta għal perjodu ta' prova ta' sena (1).

2.3 Peress li din hi pożizzjoni ta' Technical Attaché li hi waħda ta' fiduċja, din tikkostitwixxi raġuni oġġettiva li taqa' taħt Regolament 7(4) (b) (ii) tal-Liġi Sussidjarja 452.81 intitolat 'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għaliha saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Nuqqas ta' sehem sodisfaċenti mogħti mit-Technical Attaché matul kull waqt tal-ingaġġ iwassal għat-terminazzjoni ta' dan il-ftehim.

2.6 Il-kandidat magħżul ikun marbut bit-termini u l-kundizzjonijiet stipulati fil-Ftehim ta' Technical Attaché.

2.7 a. L-ingaġġ bħala Technical Attaché huwa fuq bażi full-time u l-kandidat magħżul se jkun stazzjonat fi Brussell (il-Belġju).

b. Il-persuna magħżula hija mistennija li tkun imxiet lejn Brussell fi żmien xahar (1) minn meta tkun infurmata li tkun għaddiet b'suċċess mill-proċess tal-applikazzjoni.

2.8 Impjegati li jkunu jaħdmu mas-Settur Pubbliku u jkunu magħżula għall-pożizzjoni ta' Technical Attaché jridu jagħmlu l-arranġamenti tagħhom mal-entità li timpjegahom biex jiġu rilaxxati fil-perjodu li huma jkunu se jservu bħala Technical Attaché. Dan l-arranġament irid isir qabel jiġi ffirmat il-Ftehim ta' Technical Attaché.

2.9 Fil-każ li l-persuna magħżula tkun ġejja minn entità fis-Settur Pubbliku u li tkun rilaxxata mill-entità konċernata biex tokkupa l-pożizzjoni ta' Technical Attaché, il-persuna magħżula terġa' tibda taħdem ma' dik l-entità fil-mument li hija ma tibqax tokkupa l-pożizzjoni ta' Technical Attaché.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta'

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as a Technical Attaché in the Permanent Representation of Malta to the EU in Brussels (Belgium).

2.2 The position of Technical Attaché is subject to a probationary period of one (1) year.

2.3 Since this is a position of trust, the position of Technical Attaché constitutes an objective reason which falls under Regulation 7(4) (b) (ii) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 Unsatisfactory performance as Technical Attaché during any time of this assignment period will lead to termination of the agreement.

2.6 The selected candidate will be bound by the terms and conditions stipulated in the Agreement of Technical Attaché.

2.7 a. The engagement as Technical Attaché is on a full-time basis and the selected candidate will be stationed in Brussels (Belgium).

b. The selected candidate must be able to move to Brussels within one (1) month of being informed that she/he has been successful in the application process.

2.8 Public Sector employees selected for the position of Technical Attaché must make their own arrangements with their employing entity with regards to their release for the period during which they are to serve as Technical Attaché before signing their Agreement as Technical Attaché.

2.9 In the case of a selected candidate emanating from a Public Sector entity and who is granted release by the entity in order to take up the position of Technical Attaché, the selected candidate will resume his/her employment with such entity once he/she no longer holds the position of Technical Attaché.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for

Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

b. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju ta' Malta u l-Allowances ta' Post Aġġustament marbut mal-pożizzjoni ta' Technical Attaché huwa ekwivalenti għal inkriment inqas mill-massimu ta' Skala ta' Salarju 7 (ekwivalenti għal €33,162.83 fl-2025), li jilħaq il-massimu tal-iskala mal-konferma tal-ħatra jew tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar. Barra minn hekk, it-Technical Attaché se jirċievi l-benefiċċji u l-allowances kif spjegati fil-'Conditions of Service for Officers Serving Overseas'.

3.2 F'każijiet fejn il-persuna magħżula tkun diġà qed isservi fil-pożizzjoni ta' Technical Attaché b'salarju, benefiċċji u allowances li huma ogħla minn dawk stabbiliti f'paragrafu 3.1 hawn fuq, il-kumpens applikabbli f'dawn il-każijiet eċċezzjonali ta' ħatra mill-ġdid għandu jkun tal-ogħla skala ta' salarju, benefiċċji u allowances.

3.3 Għat-tul tal-Ftehim, it-Technical Attaché jkun marbut mal-'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER Jannar 2024 V1.2) li jistgħu jiġu aġġornati minn żmien għal żmien.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Technical Attaché huma:

It-Technical Attaché hu l-espert tekniku fuq il-politika tal-Unjoni Ewropea (UE) dwar il-governanza, l-infurzar u l-ġestjoni tas-Suq Uniku għall-prodotti u s-servizzi fi ħdan

Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

b. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1 The Malta Salary and the Post Adjustment Allowances attached to the position of a Technical Attaché is equivalent to the maximum step of Salary Scale 7 less an increment (equivalent to €33,162.83 in 2025), with attainment of maximum of scale on confirmation of appointment after the probationary period of one (1) year or completion of one (1) year service, whichever is the later. In addition, the Technical Attaché will be granted the financial allowances and benefits provided for in the Conditions of Service for Officers Serving Overseas.

3.2 In cases where the selected candidate is already currently serving in the position of Technical Attaché at a salary scale, benefits and allowances that are higher than those established at section 3.1 above, the applicable compensation upon re-appointment in such exceptional cases shall be the higher applicable salary scale, benefits and allowances.

3.3 For the duration of the Agreement, the Technical Attaché shall abide by the 'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER January 2024 V1.2) and which may be updated from time to time.

Duties

4. The job duties for the position of Technical Attaché are:

The Technical Attaché is the technical expert on European Union (EU) policy on issues related to governance, enforcement and management of the Single Market for

ir-Rappreżentanza Permanenti ta' Malta fl-Unjoni Ewropea (PREU). Dan jinkludi kwistjonijiet relatati mal-akkwist pubbliku, ir-regolamentazzjoni aħjar u l-governanza fit-tfassil tal-liġijiet tal-UE. It-Technical Attaché jirrapporta direttament lid-Deputat Rappreżentant Permanenti ta' Malta għall-Unjoni Ewropea. It-Technical Attaché hu responsabbli li jipprovdi pariri lir-Rappreżentant Permanenti, lid-Deputat Rappreżentant Permanenti ta' Malta għall-Unjoni Ewropea, u lill-entitajiet oħra governattivi u li jikkordina kull ħidma u jsegwi kwalunkwe kwistjoni teknika relatata primarjament mal-aspetti vasti tal-politika tal-Unjoni Ewopea dwar is-Suq Uniku ma' kwalunkwe qasam ieħor li jingħata responsabbiltà għalihom fi ħdan ir-Rappreżentanza Permanenti. It-Technical Attaché huwa wkoll responsabbli li jżomm aġġornat lir-Rappreżentant Permanenti u lid-Deputat Rappreżentant Permanenti fi kwalunkwe kwistjoni rilevanti fl-oqsma li tagħhom huwa responsabbli. Il-kandidat irid ikollu l-isfond meħtieġ biex jifhem il-kumplessitajiet u jagħti rispons lura dwar kwistjonijiet diversi marbuta mal-acquis relatat mal-qasam li għalih huwa responsabbli, kif ukoll biex iressaq il-pożizzjoni ta' Malta bil-għan li din titqies b'mod adegwat mill-istituzzjonijiet, il-korpi u l-aġenziji tal-UE fil-kontribuzzjonijiet rilevanti tagħhom, inkluż fil-proposti leġiżlattivi.

Din id-Deskrizzjoni tal-Pożizzjoni hija indikattiva tal-kompiti u r-responsabbiltajiet.

Qasam Estern

i. Jirrappreżenta lil Malta fil-laqgħat tal-korpi preparatorji tal-Kunsill kif mitlub, fil-laqgħat tal-Gruppi ta' Ħidma tal-Kummissjoni u fil-Kumitati tal-Komitoloġija kif mitlub, kif ukoll f'fora oħra tal-UE kif meħtieġ; li jressaq il-pożizzjoni ta' Malta f'dawn il-laqgħat u li jipparteċipa f'diskussjonijiet hekk kif ikun iddettaljat fin-noti ta' istruzzjoni li għalihom it-Technical Attaché jrid ikun jista' jikkontribwixxi wkoll;

ii. Jikteb u jibgħat ir-rapporti ta' dawn il-laqgħat immedjatament wara li jintemmu l-laqgħat u dan f'konformità mal-Lista ta' Distribuzzjoni approvata, kif ukoll li jiġbed l-attenzjoni, bit-telefown jew messaġġ, dwar kwistjonijiet ta' importanza immedjata, lill-ministeru kkonċernat, lid-Dipartiment ta' Kordinazzjoni tal-UE u lill-Kabinett tar-Rappreżentant Permanenti u tad-Deputat Rappreżentant Permanenti;

iii. Isegwi/shadowing/jagħti appoġġ (skont il-każ) il-laqgħat ta' Gruppi ta' Ħidma u Kumitati tal-Kunsill kif dettaljat, kif ukoll laqgħat tal-Gruppi ta' Ħidma tal-Kummissjoni u tal-Kumitati tal-Komitoloġija li huma rilevanti għall-qasam ta' responsabbiltà ta' din il-pożizzjoni, u li għalihom jattendu uffiċjali minn Malta;

iv. Isegwi, u jirrapporta lura, dwar il-ħidma u l-iżviluppi fid-diversi istituzzjonijiet, korpi u aġenziji tal-UE kif ukoll fi Stati Membri fil-qasam li tiegħu jkun responsabbli u jinvolvi

goods and services within the Permanent Representation of Malta to the European Union (PREU). This includes issues relating to the public procurement, better regulation and governance in EU lawmaking. The Technical Attaché reports directly to the Deputy Permanent Representative of Malta to the European Union. The Technical Attaché is responsible for providing advice to the Permanent Representative, to the Deputy Permanent Representative, and to other relevant entities within the Government, as well as coordinating any tasks and following any issues relating to the wider aspects of EU Single Market policy and any other area of responsibility assigned to him within the Permanent Representation. The Technical Attaché is also responsible for keeping the Permanent Representative and the Deputy Permanent Representative abreast of any relevant issues in the area of responsibility. The candidate must have the necessary background in order to understand the complexities and provide feedback on the different issues stemming from the EU acquis related to the area of responsibility, as well as to put forward Malta's position with a view to having it adequately taken into account by EU institutions, bodies and agencies in their relevant contributions, including in legislative proposals..

This Position Description is indicative of the tasks and responsibilities.

External

i. Representing Malta in meetings of the Council preparatory bodies as detailed, Commission Working Group and Comitology Committee meetings as detailed as well as in other EU fora as required; putting forward Malta's position in such meetings and participating in discussions in accordance with the instruction notes to which the Technical Attaché must also be able to contribute;

ii. Compiling and sending reports of such meetings immediately after the completion of the meeting in line with the approved Distribution List as well as alerting, by telephone/message, the ministry concerned, the EU Coordination Department, the Deputy Permanent Representative and the Permanent Representative in the event of immediate issues;

iii. Following/shadowing/supporting (as the case may be) Council Working Party and Committee meetings as detailed, as well as Commission Working Group and Comitology Committee meetings that are relevant to this position's area of responsibility, which are attended by officers from Malta;

iv. Following up and reporting on the work and developments related to the relevant policy area in the various EU institutions, bodies and agencies and in other Member

ruħu b'mod attiv ma' rappreżentanti ta' Stati Membri oħra, is-Segretarjat tal-Kunsill, kif ukoll il-Kummissjoni, il-Parlament Ewropew u istituzzjonijiet, korpi u aġenziji, biex titressaq il-pożizzjoni ta' Malta, kif meħtieġ;

States, as well as engaging actively with representatives of other Member States, the Council Secretariat as well as the Commission, European Parliament and other EU institutions, bodies and agencies to put forward Malta's position as required;

v. Jikkordina s-segwitu ta' kull kwistjoni li tista' tinqala' fil-laqgħat hawn fuq imsemmija/rapporti/jew proposti kif meħtieġ, kemm mat-taqsimiet l-oħra tar-Rappreżentanza Permanenti kif ukoll mal-istrutturi kkonċernati tal-Gvern f'Malta;

v. Coordinating the follow-up of any issues arising at the abovementioned meetings/reports/proposals as required, both with the other units of the Permanent Representation as well as with the appropriate Government structures in Malta;

vi. Jipparteċipa fil-Kunsill u f'laqgħat oħra Ministerjali relatati mal-UE, fil-laqgħat tal-Coreper kif ukoll f'kull laqgħa li ssir fil-marġini kif meħtieġ u dan għal dawk il-kwistjonijiet/suġġetti relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni;

vi. Participating in the Council and other EU-related Ministerial meetings, Coreper meetings as well as any meetings held in the margins as required for those items related to this position's area of responsibility;

vii. Jikkompila u jibgħat rapporti f'waqthom ta' laqgħat imsemmija f'(vi) immedjatament wara li tintemm id-diskussjoni fuq tali suġġett skont il-proċeduri stabbiliti;

vii. Compiling and sending timely reports of the meetings referred to in (vi) immediately after the completion of the meeting according to established procedures;

viii. Jieħu l-inizjattiva biex jiġu organizzati laqgħat b'mod regolari ma' kontropartijiet jew ma' rappreżentanti oħra mill-Istati Membri l-oħra, mill-Kunsill, mill-Kummissjoni, mill-Parlament Ewropew u minn istituzzjonijiet, korpi u aġenziji tal-UE oħra sabiex jissaħħu l-kuntatti ta' Malta u jiġu żviluppati kuntatti produttivi li jħallu l-frott, ma' Stati Membri oħra u mal-istituzzjonijiet, il-korpi u l-aġenziji l-oħra kollha tal-UE bil-ħsieb li jiġi żgurat li l-pożizzjoni ta' Malta tkun mifhuma, apprezzata u meqjusa;

viii. Taking the initiative to set up and hold regular meetings with counterparts from, or representatives of the other Member States, the Council, Commission, European Parliament and other EU institutions, bodies and agencies in order to strengthen Malta's contacts and develop fruitful and productive networks with other Member States and all the other EU institutions, bodies and agencies with a view to ensuring that Malta's position is understood, appreciated and taken on board;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti.

ix. Any other task assigned by the Permanent Representative.

Qasam Intern

Internal

i. Isegwi, kuljum, dawk l-oqsma li jaqgħu taħt il-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, partikolarment dawk li huma ta' ħassib partikolari għal Malta u jirrapporta dwar dawn;

i. Following, on a daily basis, items falling under this position's area/s of responsibility, particularly those which are of particular concern to Malta and reporting on these;

ii. Isegwi u jżomm rekord tal-iskadenzi interni u barranin relatati mal-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni u jżomm kuntatt mat-Taqsimiet rilevanti fir-Rappreżentanza Permanenti kif ukoll mal-istrutturi tal-Gvern xierqa f'Malta, sabiex jiġi assigurat li dawn l-iskadenzi jintlaħqu b'mod f'waqtu u b'mod effiċjenti;

ii. Following up and keeping track of internal and external deadlines related to this position's area/s of responsibility and liaising with the relevant Units within the Permanent Representation as well as with the appropriate Government structures in Malta, in order to ensure that these deadlines are met in a timely and efficient manner;

iii. Iżomm rekord tal-iżviluppi relatati mal-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, jiġbor u jiskrutinja dokumentazzjoni rilevanti maħruġa mill-Istituzzjonijiet tal-UE u fora oħra tal-UE, kif ukoll rapporti tal-midja u jibgħat kwalunkwe dokumentazzjoni, informazzjoni u pariri meħtieġa lir-Rappreżentant Permanenti, id-Deputat Rappreżentant Permanenti u uffiċjali oħra (fi Brussell jew ibbażati f'Malta) kif xieraq;

iii. Keeping track of developments related to this position's area/s of responsibility, collating and scrutinising relevant documentation issued by the EU institutions and other EU fora as well as media reports and forwarding any necessary documentation, information and advice to the Permanent Representative, the Deputy Permanent Representative and other officers (Brussels or Malta-based) as appropriate;

iv. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kumpilazzjoni ta' kull eżerċizzju ta' ġbir ta' informazzjoni;

v. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kumpilazzjoni tad-dossiers u notamenti meħtieġa għal-laqgħat tal-Coreper II, Coreper I u PSC, kif ukoll kwalunkwe laqgħa oħra tar-Rappreżentant Permanenti u d-Deputat Rappreżentant Permanenti;

vi. Jipprovdi kontribut lill-Ministeru konċernat għall-kumpilazzjoni tad-dossiers u notamenti meħtieġa għall-Kunsill u għal-laqgħat Ministerjali oħra relatati mal-UE;

vii. Tħejjija ta' briefing u background notes kif ukoll instruction notes u speaking notes relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni kif u meta jkun meħtieġ;

viii. Jiġi assigurat illi l-proċeduri rilevanti jiġu segwiti skont il-linji gwida stabbiliti/manwali speċifiċi tas-Servizz Pubbliku Malti u tar-Rappreżentanza Permanenti;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti;

x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. ikunu ċittadini ta' Malta;

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża; għarfien fil-lingwa Franċiża jkun meqjus bħala vantaġġ;

iii. ikollhom kwalifika ta' Master's rikonoxxuta f'Livell 7 tal-MQF (suġġett għall-minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti)* f'qasam li jwassalhom biex jaqdu dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih, flimkien ma' sena (1) esperjenza ta' xogħol rilevanti;

JEW

iv. fil-pussess ta' kwalifika ta' Baċellerat rikonoxxut fil-Livell 6 ta' MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti)* f'qasam li jwassalhom biex jaqdu dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih, flimkien ma' tliet (3) snin esperjenza ta' xogħol rilevanti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li

iv Providing input, as required, to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of any data collation exercise;

v. Providing input to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of the necessary dossiers and briefs, Coreper II, Coreper I and PSC meetings, as well as any other meetings of the Permanent Representative and of the Deputy Permanent Representative;

vi. Providing input to the Ministry concerned for the compilation of the necessary dossiers and briefs for Council and other EU-related Ministerial meetings;

vii. Drawing up briefing and background notes as well as instruction notes and speaking notes related to this position's area of responsibility as and when required;

viii. Ensuring relevant procedures are followed as per standard/specific manual/s guidelines of the Maltese Public Service and the Permanent Representation;

ix. Any other task assigned by the Permanent Representative;

x. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. citizens of Malta;

ii. proficient in the Maltese and English languages; knowledge of French is considered an asset;

iii. in possession of a recognised Master's qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent)* in areas that would enable them to effectively discharge their duties in the selected area plus one (1) year relevant work experience;

OR

iv. in possession of a recognised Bachelor`s qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent)* in areas that would enable them to effectively discharge their duties in the selected area, plus three (3) years relevant work experience.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to

dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija accettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) Fid-dawl tan-natura speċifika ta' din il-pożizzjoni, il-kandidati huma mistennija li jkunu kisbu l-kwalifika tagħhom jew ġew approvati għall-għoti tal-kwalifika sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjoni.

5.2 (i) In view of the specific nature of this position, candidates are expected to have obtained their qualification or be approved for the award of the qualification by the closing time and date of the call for applications.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

5.3 Applikazzjonijiet minn persuna li tkun diġà qed tokkupa l-pożizzjoni ta' Technical Attaché fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell tkun biss ikkunsidrata jekk hija tkun serviet sad-data tal-għeluq ta' din it-talba għall-applikazzjonijiet minn tal-inqas sentejn (2) fil-pożizzjoni kurrenti ta' Technical Attaché.

5.3 Applications from a serving Technical Attaché at the Permanent Representation of Malta to the European Union in Brussels will only be considered if he/she has served by the closing date of this call for applications a minimum of two (2) years in the current Technical Attaché position.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The

Il-marka massima għal dan il-proċess tal-għażla hija 200 u l-marka li persuna trid iġġib biex tgħaddi hija 100.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

maximum mark for this selection process is 200 and the pass mark is 100.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Director for Corporate Services, Ministry for Foreign Affairs and Tourism, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

Provisions_MT.pdf) jew jinkisbu mid-Dipartiment tar-Riżorsi Umani, Ministeru għall-Affarijiet Barranin u t-Turiżmu, 331, Allied House, Triq San Pawl, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, in-numru ta' kuntatt u l-indirizz elettroniku tad-Dipartiment huma (www.foreign.gov.mt), (+356) 2204 3030, (recruitment.foreign@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-AFFARIJIET BARRANIN U T-TURIŻMU

Pożizzjoni ta' Technical Attaché (Staffing) fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, jilqa' applikazzjonijiet għall-pożizzjoni ta' Technical Attaché (Staffing) fil-Ministeru għall-Affarijiet Barranin u t-Turiżmu.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Technical Attaché fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell (il-Belġju).

2.2 Il-pożizzjoni ta' Technical Attaché hija suġġetta għal perjodu ta' prova ta' sena (1).

2.3 Peress li din hi pożizzjoni ta' Technical Attaché li hi waħda ta' fiduċja, din tikkostitwixxi raġuni oġġettiva li taqa' taħt Regolament 7(4) (b) (ii) tal-Liġi Sussidjarja 452.81 intitolat 'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss.'

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għaliha saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Nuqqas ta' sehem sodisfaċenti mogħti mit-Technical Attaché matul kull waqt tal-ingaġġ iwassal għat-terminazzjoni ta' dan il-ftehim.

Provisions_ENG.pdf) or may be obtained from the Human Resources Department, Ministry for Foreign Affairs and Tourism, 331, Allied House Triq San Pawl, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address, contact number and email address of the receiving Department are (www.foreign.gov.mt), (+356) 2204 3030 and (recruitment.foreign@gov.mt).

21st February, 2025

MINISTRY FOR FOREIGN AFFAIRS AND TOURISM

Position of Technical Attaché (Staffing) in the Ministry for Foreign Affairs and Tourism

Nomenclatures denoting the male gender include also the female gender.

1. The Director for Corporate Services, Ministry for Foreign Affairs and Tourism invites applications for the position of Technical Attaché (Staffing) in the Ministry for Foreign Affairs and Tourism.

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as a Technical Attaché in the Permanent Representation of Malta to the EU in Brussels (Belgium).

2.2 The position of Technical Attaché is subject to a probationary period of one (1) year.

2.3 Since this is a position of trust, the position of Technical Attaché constitutes an objective reason which falls under Regulation 7(4) (b) (ii) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 Unsatisfactory performance as Technical Attaché during any time of this assignment period will lead to termination of the Agreement.

2.6 Il-kandidat magħżul ikun marbut bit-termini u l-kundizzjonijiet stipulati fil-Ftehim ta' Technical Attaché.

2.7 a. L-ingaġġ bħala Technical Attaché huwa fuq bażi full-time u l-kandidat magħżul se jkun stazzjonat fi Brussell (il-Belġju).

b. Il-persuna magħżula hija mistennija li tkun imxiet lejn Brussell fi żmien xahar (1) minn meta tkun infurmata li tkun għaddiet b'suċċess mill-proċess tal-applikazzjoni.

2.8 Impjegati li jkunu jaħdmu mas-Settur Pubbliku u jkunu magħżula għall-pożizzjoni ta' Technical Attaché jridu jagħmlu l-arranġamenti tagħhom mal-entità li timpjegahom biex jiġu rilaxxati fil-perjodu li huma jkunu se jservu bħala Technical Attaché. Dan l-arranġament irid isir qabel jiġi ffirmat il-Ftehim ta' Technical Attaché.

2.9 Fil-każ li l-persuna magħżula tkun ġejja minn entità fis-Settur Pubbliku u li tkun rilaxxata mill-entità konċernata biex tokkupa l-pożizzjoni ta' Technical Attaché, il-persuna magħżula terġa' tibda taħdem ma' dik l-entità fil-mument li hija ma tibqax tokkupa l-pożizzjoni ta' Technical Attaché.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

b. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju ta' Malta u l-Allowances ta' Post Aġġustament marbut mal-pożizzjoni ta' Technical Attaché huwa ekwivalenti għal inkriment inqas mill-massimu ta' Skala ta' Salarju 7 (ekwivalenti għal €33,162.83 fl-2025), li jilħaq il-massimu tal-iskala mal-konferma tal-ħatra jew

2.6 The selected candidate will be bound by the terms and conditions stipulated in the Agreement of Technical Attaché.

2.7 a. The engagement as Technical Attaché is on a full-time basis and the selected candidate will be stationed in Brussels (Belgium).

b. The selected candidate must be able to move to Brussels within one (1) month of being informed that she/he has been successful in the application process.

2.8 Public Sector employees selected for the position of Technical Attaché must make their own arrangements with their employing entity with regards to their release for the period during which they are to serve as Technical Attaché before signing their Agreement as Technical Attaché.

2.9 In the case of a selected candidate emanating from a Public Sector entity and who is granted release by the entity in order to take up the position of Technical Attaché, the selected candidate will resume his/her employment with such entity once he/she no longer holds the position of Technical Attaché.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

b. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1 The Malta Salary and the Post Adjustment Allowances attached to the position of a Technical Attaché is equivalent to the maximum step of Salary Scale 7 less an increment (equivalent to €33,162.83 in 2025), with attainment of maximum of scale on confirmation of appointment after

tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar. Barra minn hekk, it-Technical Attaché se jirċievi l-benefiċċji u l-allowances kif spjegati fil-'Conditions of Service for Officers Serving Overseas'.

3.2 F'każijiet fejn il-persuna magħżula tkun diġà qed isservi fil-pożizzjoni ta' Technical Attaché b'salarju, benefiċċji u allowances li huma ogħla minn dawk stabbiliti f'paragrafu 3.1 hawn fuq, il-kumpens applikabbli f' dawn il-każijiet eċċezzjonali ta' ħatra mill-ġdid għandu jkun tal-ogħla skala ta' salarju, benefiċċji u allowances.

3.3 Għat-tul tal-Ftehim, it-Technical Attaché jkun marbut mal-'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER Jannar 2024 V1.2) li jistgħu jiġu aġġornati minn żmien għal żmien.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Technical Attaché huma:

It-Technical Attaché hu l-espert tekniku fi ħdan ir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea (PREU) fuq l-impjieg ta' ħaddiema (inklużi trainees), b'mod partikolari dawk li huma Maltin, fl-Istituzzjonijiet, Korpi u l-Aġenziji tal-UE. It-Technical Attaché hu responsabbli li jipprovdi pariri lir-Rappreżentant Permanenti, u lill-entitajiet oħra Governattivi u li jikkordina kull ħidma (inkluż l-organizzazzjoni ta' avvenimenti u l-għoti ta' informazzjoni) u jsegwi kwalunkwe kwistjoni teknika relatata primarjament mal-aspetti vasti tal-politika tal-Unjoni Ewropea dwar l-impjieg ta' ħaddiema fl-Istituzzjonijiet, Korpi u l-Aġenziji tal-UE u ma' kwalunkwe qasam ieħor li jingħata responsabbiltà għalihom fi ħdan ir-Rappreżentanza Permanenti. It-Technical Attaché huwa wkoll responsabbli li jżomm aġġornat lir-Rappreżentant Permanenti fi kwalunkwe kwistjoni rilevanti fl-oqsma li tagħhom huwa responsabbli. Il-kandidat irid ikollu l-isfond meħtieġ biex jifhem il-kumplessitajiet u jagħti rispons lura dwar kwistjonijiet diversi marbuta mal-acquis relatat mal-qasam li għalih huwa responsabbli, kif ukoll biex iressaq il-pożizzjoni ta' Malta bil-għan li din titqies b'mod adegwat mill-istituzzjonijiet, il-korpi u l-aġenziji tal-UE fil-kontribuzzjonijiet rilevanti tagħhom, inkluż fil-proposti leġiżlattivi.

Din id-Deskrizzjoni tal-Pożizzjoni hija indikattiva tal-kompiti u r-responsabbiltajiet.

Qasam Estern

i. Jirrappreżenta lil Malta fil-laqgħat tal-korpi preparatorji tal-Kunsill kif mitlub, fil-laqgħat tal-Gruppi ta' Ħidma tal-Kummissjoni u fil-Kumitati tal-Komitoloġija kif mitlub, kif

the probationary period of one (1) year or completion of one (1) year service, whichever is the later. In addition, the Technical Attaché will be granted the financial allowances and benefits provided for in the Conditions of Service for Officers Serving Overseas.

3.2 In cases where the selected candidate is already currently serving in the position of Technical Attaché at a salary scale, benefits and allowances that are higher than those established at section 3.1 above, the applicable compensation upon re-appointment in such exceptional cases shall be the higher applicable salary scale, benefits and allowances.

3.3 For the duration of the Agreement, the Technical Attaché shall abide by the 'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER January 2024 V1.2) and which may be updated from time to time.

Duties

4. The job duties for the position of Technical Attaché include:

The Technical Attaché is the technical expert within the Permanent Representation of Malta to the EU on employment of staff (including trainees) in the EU institutions, bodies and agencies, with a particular focus on those who are Maltese. The Technical Attaché reports directly to the Permanent Representative of Malta to the European Union. The Technical Attaché is responsible for providing advice to the Permanent Representative, and to other relevant entities within the Government, as well as coordinating any tasks (including organising events and providing information) and following any issues relating to the wider aspects of EU staffing policy and any other area of responsibility assigned to him within the Permanent Representation. The Technical Attaché is also responsible for keeping the Permanent Representative abreast of any relevant issues in the area of responsibility. The candidate must have the necessary background in order to understand the complexities and provide feedback on the different issues stemming from the EU acquis related to the area of responsibility, as well as to put forward Malta's position with a view to having it adequately taken into account by EU institutions, bodies and agencies in their relevant contributions, including in legislative proposals.

This Position Description is indicative of the tasks and responsibilities.

External

i. Representing Malta in meetings of the Council preparatory bodies as detailed, Commission Working Group and Comitology Committee meetings as detailed as well

ukoll f'fora oħra tal-UE kif meħtieġ; li jressaq il-pożizzjoni ta' Malta f'dawn il-laqgħat u li jipparteċipa f'diskussjonijiet hekk kif ikun iddettaljat fin-noti ta' istruzzjoni li għalihom it-Technical Attaché jrid ikun jista' jikkontribwixxi wkoll;

ii. Jikteb u jibgħat ir-rapporti ta' dawn il-laqgħat immedjatament wara li jintemmu l-laqgħat u dan f'konformità mal-Lista ta' Distribuzzjoni approvata, kif ukoll li jiġbed l-attenzjoni, bit-telefown jew messaġġ, dwar kwistjonijiet ta' importanza immedjata, lill-Ministeru kkonċernat, lid-Dipartiment ta' Kordinazzjoni tal-UE u lill-Kabinett tar-Rappreżentant Permanenti;

iii. Isegwi/shadowing/jagħti appoġġ (skont il-każ) il-laqgħat ta' Gruppi ta' Ħidma u Kumitati tal-Kunsill kif dettaljat, kif ukoll laqgħat tal-Gruppi ta' Ħidma tal-Kummissjoni u tal-Kumitati tal-Komitoloġija li huma rilevanti għall-qasam ta' responsabbiltà ta' din il-pożizzjoni, u li għalihom jattendu uffiċjali minn Malta;

iv. Isegwi, u jirrapporta lura, dwar il-ħidma u l-iżviluppi fid-diversi istituzzjonijiet, korpi u aġenziji tal-UE kif ukoll fi Stati Membri fil-qasam li tiegħu jkun responsabbli u jinvolvi ruħu b'mod attiv ma' rappreżentanti ta' Stati Membri oħra, is-Segretarjat tal-Kunsill, kif ukoll il-Kummissjoni, il-Parlament Ewropew u istituzzjonijiet, korpi u aġenziji, biex titressaq il-pożizzjoni ta' Malta, kif meħtieġ;

v. Jikkordina s-segwitu ta' kull kwistjoni li tista' tinqala' fil-laqgħat hawn fuq imsemmija/rapporti/jew proposti kif meħtieġ, kemm mat-taqsimiet l-oħra tar-Rappreżentanza Permanenti kif ukoll mal-istrutturi kkonċernati tal-Gvern f'Malta;

vi. Jipparteċipa fil-Kunsill u f'laqgħat oħra Ministerjali relatati mal-UE, fil-laqgħat tal-Coreper kif ukoll f'kull laqgħa li ssir fil-marġini kif meħtieġ u dan għal dawk il-kwistjonijiet/suġġetti relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni;

vii. Jikkompila u jibgħat rapporti f'waqthom ta' laqgħat imsemmija f'(vi) immedjatament wara li tintemm id-diskussjoni fuq tali suġġett skont il-proċeduri stabbiliti;

viii. Jieħu l-inizjattiva biex jiġu organizzati laqgħat b'mod regolari ma' kontropartijiet jew ma' rappreżentanti oħra mill-Istati Membri l-oħra, mill-Kunsill, mill-Kummissjoni, mill-Parlament Ewropew u minn istituzzjonijiet, korpi u aġenziji tal-UE oħra sabiex jissaħħu l-kuntatti ta' Malta u jiġu żviluppati kuntatti produttivi li jħallu l-frott, ma' Stati Membri oħra u mal-istituzzjonijiet, il-korpi u l-aġenziji l-oħra kollha tal-UE bil-ħsieb li jiġi żgurat li l-pożizzjoni ta' Malta tkun mifhuma, apprezzata u meqjusa;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti.

as in other EU fora as required; putting forward Malta's position in such meetings and participating in discussions in accordance with the instruction notes to which the Technical Attaché must also be able to contribute;

ii. Compiling and sending reports of such meetings immediately after the completion of the meeting in line with the approved Distribution List as well as alerting, by telephone/message, the Ministry concerned, the EU Coordination Department and the Permanent Representative in the event of immediate issues;

iii. Following/shadowing/supporting (as the case may be) Council Working Party and Committee meetings as detailed, as well as Commission Working Group and Comitology Committee meetings that are relevant to this position's area of responsibility, which are attended by officers from Malta;

iv. Following up and reporting on the work and developments related to the relevant policy area in the various EU institutions, bodies and agencies and in other Member States, as well as engaging actively with representatives of other Member States, the Council Secretariat as well as the Commission, European Parliament and other EU institutions, bodies and agencies to put forward Malta's position as required;

v. Coordinating the follow-up of any issues arising at the abovementioned meetings/reports/proposals as required, both with the other units of the Permanent Representation as well as with the appropriate Government structures in Malta;

vi. Participating in the Council and other EU-related Ministerial meetings, Coreper meetings as well as any meetings held in the margins as required for those items related to this position's area of responsibility;

vii. Compiling and sending timely reports of the meetings referred to in (vi) immediately after the completion of the meeting according to established procedures;

viii. Taking the initiative to set up and hold regular meetings with counterparts from, or representatives of the other Member States, the Council, Commission, European Parliament and other EU institutions, bodies and agencies in order to strengthen Malta's contacts and develop fruitful and productive networks with other Member States and all the other EU institutions, bodies and agencies with a view to ensuring that Malta's position is understood, appreciated and taken on board;

ix. Any other task assigned by the Permanent Representative.

Qasam Intern

i. Isegwi, kuljum, dawk l-oqsma li jaqgħu taħt il-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, partikolarment dawk li huma ta' ħassib partikolari għal Malta u jirrapporta dwar dawn;

ii. Isegwi u jżomm rekord tal-iskadenzi interni u barranin relatati mal-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni u jżomm kuntatt mat-Taqsimiet rilevanti fir-Rappreżentanza Permanenti kif ukoll mal-istrutturi tal-Gvern xierqa f'Malta, sabiex jiġi assigurat li dawn l-iskadenzi jintlaħqu b'mod f'waqtu u b'mod effiċjenti;

iii. Iżomm rekord tal-iżviluppi relatati mal-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, jiġbor u jiskrutinja dokumentazzjoni rilevanti maħruġa mill-Istituzzjonijiet tal-UE u fora oħra tal-UE, kif ukoll rapporti tal-midja u jibgħat kwalunkwe dokumentazzjoni, informazzjoni u pariri meħtieġa lir-Rappreżentant Permanenti u uffiċjali oħra (fi Brussell jew ibbażati f'Malta) kif xieraq;

iv. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kumpilazzjoni ta' kull eżerċizzju ta' ġbir ta' informazzjoni;

v. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kumpilazzjoni tad-dossiers u notamenti meħtieġa għal-laqgħat tal-Coreper II, Coreper I u PSC, kif ukoll kwalunkwe laqgħa oħra tar-Rappreżentant Permanenti;

vi. Jipprovdi kontribut lill-ministeru konċernat għall-kumpilazzjoni tad-dossiers u notamenti meħtieġa għall-Kunsill u għal-laqgħat ministerjali oħra relatati mal-UE;

vii. Tħejjija ta' briefing u background notes kif ukoll instruction notes u speaking notes relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni kif u meta jkun meħtieġ;

viii. Jiġi assigurat illi l-proċeduri rilevanti jiġu segwiti skont il-linji gwida stabbiliti/manwali speċifiċi tas-Servizz Pubbliku Malti u tar-Rappreżentanza Permanenti;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti;

x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. ikunu ċittadini ta' Malta;

Internal

i. Following, on a daily basis, items falling under this position's area/s of responsibility, particularly those which are of particular concern to Malta and reporting on these;

ii. Following up and keeping track of internal and external deadlines related to this position's area/s of responsibility and liaising with the relevant Units within the Permanent Representation as well as with the appropriate Government structures in Malta, in order to ensure that these deadlines are met in a timely and efficient manner;

iii. Keeping track of developments related to this position's area/s of responsibility, collating and scrutinising relevant documentation issued by the EU institutions and other EU fora as well as media reports and forwarding any necessary documentation, information and advice to the Permanent Representative and other officers (Brussels or Malta-based) as appropriate;

iv. Providing input, as required, to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of any data collation exercise;

v. Providing input to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of the necessary dossiers and briefs, Coreper II, Coreper I and PSC meetings, as well as any other meetings of the Permanent Representative;

vi. Providing input to the ministry concerned for the compilation of the necessary dossiers and briefs for Council and other EU-related ministerial meetings;

vii. Drawing up briefing and background notes as well as instruction notes and speaking notes related to this position's area of responsibility as and when required;

viii. Ensuring relevant procedures are followed as per standard/specific manual/s guidelines of the Maltese Public Service and the Permanent Representation;

ix. Any other task assigned by the Permanent Representative;

x. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. citizens of Malta;

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża; għarfien fil-lingwa Franċiża jkun meqjus bħala vantaġġ;

iii. ikollhom kwalifika ta' Master's rikonoxxuta f'Livell 7 tal-MQF (suġġett għall-minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti)* f'qasam li jwassalhom biex jaqdu dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih, flimkien ma' sena (1) esperjenza ta' xogħol rilevanti;

JEW

iv. fil-pussess ta' kwalifika ta' Baċellerat rikonoxxut fil-Livell 6 ta' MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti)* f'qasam li jwassalhom biex jaqdu dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih, flimkien ma' tliet (3) snin esperjenza ta' xogħol rilevanti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija accettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 (i) Fid-dawl tan-natura speċifika ta' din il-pożizzjoni, il-kandidati huma mistennija li jkunu kisbu l-kwalifika tagħhom jew ġew approvati għall-għoti tal-kwalifika sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

5.3 Applikazzjonijiet minn persuna li tkun diġà qed tokkupa l-pożizzjoni ta' Technical Attaché fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell tkun

ii. proficient in the Maltese and English languages; knowledge of French is considered an asset;

iii. in possession of a recognised Master's qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent)* in areas that would enable them to effectively discharge their duties in the selected area plus one (1) year relevant work experience;

OR

iv. in possession of a recognised Bachelor`s qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent)* in areas that would enable them to effectively discharge their duties in the selected area, plus three (3) years relevant work experience.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) In view of the specific nature of this position, candidates are expected to have obtained their qualification or be approved for the award of the qualification by the closing time and date of the call for applications.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

5.3 Applications from a serving Technical Attaché at the Permanent Representation of Malta to the European Union in Brussels will only be considered if he/she has served by

biss ikkunsidrata jekk hija tkun serviet sad-data tal-għeluq ta' din it-talba għall-applikazzjonijiet minn tal-inqas sentejn (2) fil-pożizzjoni kurrenti ta' Technical Attaché.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 200 u l-marka li persuna trid iġġib biex tgħaddi hija 100.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u t-Turiżmu, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

the closing date of this call for applications a minimum of two (2) years in the current Technical Attaché position.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 200 and the pass mark is 100.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Director for Corporate Services, Ministry for Foreign Affairs and Tourism, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Dipartiment tar-Riżorsi Umani, Ministeru għall-Affarijiet Barranin u t-Turiżmu, 331, Allied House, Triq San Pawl, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, in-numru ta' kuntatt u l-indirizz elettroniku tad-Dipartiment huma (www.foreign.gov.mt), (+356) 2204 3030, (recruitment.foreign@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-FINANZI

Post ta' Accountant I fil-Ministeru għall-Finanzi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi, jilqa' applikazzjonijiet għall-post ta' Accountant I fl-Amministrazzjoni tat-Taxxa u d-Dwana ta' Malta fi ħdan il-Ministeru għall-Finanzi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' Accountant I huwa ta' Skala ta' Salarju 7, li fis-sena 2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.

2.3 Il-kandidati magħżula jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-Amministrazzjoni Ċentrali li jkunu fis-seħħ minn żmien għal żmien.

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Department, Ministry for Foreign Affairs and Tourism, 331, Allied House, Triq San Pawl, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address, contact number and email address of the receiving Department are (www.foreign.gov.mt), (+356) 2204 3030 and (recruitment.foreign@gov.mt).

21st February, 2025

MINISTRY FOR FINANCE

Post of Accountant I in the Ministry for Finance

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Finance, invites applications for the post of Accountant I in the Malta Tax and Customs Administration within the Ministry for Finance.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Accountant I is Salary Scale 7, which in the year 2025 is equivalent to €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.

2.3 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi skont kif determinat mill-amministrazzjoni ċentrali minn żmien għal żmien. Allowances ta' ċertifikazzjoni b'rabta mal-kisba ta' kwalifika u/jew warrant pertinenti, kif ukoll allowance b'rabta ma Żvilupp Professjonali Kontinwu, huma inklużi fil-pakkett tas-salarju.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Dan il-post ġie identifikat bħala 'post hekk identifikat' għall-finijiet ta' subartikolu 5 tal-artikolu 4 tal-Att dwar l-Amministrazzjoni Pubblika (Kap. 595 tal-Liġijiet ta' Malta) u skont id-Direttiva 14.1 maħruġa mis-Segretarju Permanenti Ewlieni fit-3 ta' Awwissu, 2023, li jinvolvi funzjonijiet ta' spettorat. Il-kundizzjonijiet rilevanti elenkati fl-Att dwar l-Amministrazzjoni Pubblika u f'Direttiva 14.1 japplikaw.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli hawn), peress li din il-kariga titqies bħala kariga ta' riskju għoli kif elenkat fis-Sitt Skeda tal-Att dwar l-Amministrazzjoni Pubblika u tinvolvi funzjonijiet ispettorati kif elenkati fl-Anness tad-Direttiva 14.1.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Accountant I huma:

i. Iwettaq verifiki tat-taxxa u investigazzjonijiet relatati ma' tassazzjoni diretta u indiretta, każijiet relatati mal-Frodi tal-Benefiċċji u d-Dwana u jiġġieled l-evażjoni/evitar tat-taxxa fil-ħin;

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as determined by Central Administration from time to time. Certification allowances in respect of attainment of pertinent qualification and/or warrant, and a Continuous Professional Development allowance are included in the salary package.

2.4 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 This post has been designated as a 'post so designated' for the purposes of sub-article 5 of Article 4 of the Public Administration Act (Cap. 595 of the Laws of Malta) and in terms of Directive 14.1 issued by the Principal Permanent Secretary on 3rd August, 2023, since it involves inspectorate functions. The relevant conditions laid out in the Public Administration Act and Directive 14.1 apply.

2.6 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available here), since this post is considered to be a high risk post as listed in the Sixth Schedule to the Public Administration Act and involves inspectorate functions as listed in the Annex to Directive 14.1.

Duties

3. The job duties for the post of Accountant I are:

i. Conduct tax audits and verifications related to direct and indirect taxation, Benefit Fraud and Customs related cases and combat tax evasion/avoidance in a timely manner;

ii. Iwettaq verifiki ta' ambitu u aspett limitat u eżerċizzji oħra ta' investigazzjonijiet limitati;

iii. Jipproċessa oġġezzjonijiet u reviżjonijiet għal valutazzjonijiet imqajma wara verifiki, eżerċizzji ta' kontroll ta' krettu, awditjar u xogħol investigattiv relatat;

iv. Jirrappreżenta u jassisti lill-Kummissarju tat-Taxxa u d-Dwana bħala xhud, waqt seduti tal-Qorti Ċivili u/jew Kriminali u tat-Tribunal ta' Reviżjoni Amministrattiv kif meħtieġ;

v. Imexxi tim ta' Revenue Inspectors fit-twettiq ta' investigazzjonijiet dwar l-evitar u l-evażjoni ta' ħlas tas-Sigurtà Soċjali, Taxxa fuq id-Dħul, VAT, Taxxa ta' Trasferimenti Kapitali, Taxxa tad-Dwana u kwalunkwe xogħol ieħor li jista' jiġi assenjat;

vi. Jabbozza rapporti ta' reviżjoni u jħejji pjanijiet għal żjarat ta' reviżjoni;

vii. Responsabbli għal investigazzjonijiet fuq il-post u kwalunkwe xogħol investigattiv ieħor relatat;

viii. Jgħin fit-taħriġ ta' Revenue Inspectors u impjegati oħra;

ix. Jipprovdi appoġġ professjonali lil awtoritajiet regolatorji oħra kif u meta meħtieġ u kif ordnat mill-maniġment superjuri tad-Dipartiment;

x. Jaħdem, jagħti appoġġ, u jikkollabora mal-Pulizija, l-Uffiċċju tal-Avukat tal-Istat u l-Uffiċċju tal-Avukat Ġenerali u entitajiet oħra fl-analiżi tal-kriminalità finanzjarja, investigazzjonijiet, rappurtar u prosekuzzjoni u funzjonijiet relatati;

xi. Jattendi programmi u taħriġ speċjalizzati f'Malta jew barra minn Malta kif jkun meħtieġ;

xii. Jipparteċipa f'fora tekniċi f'Malta u barra minn Malta kif jista' jkun meħtieġ;

xiii. Dmirijiet oħra kif ikun meħtieġ mis-superjur/i tiegħu kif ikun meħtieġ;

xiv. Iwettaq kwalunkwe dmir ieħor skont struzzjonijiet mogħtija mid-Direttur Ġenerali (Verifications and Audit) u/jew il-Kummissarju tat-Taxxa u d-Dwana u/jew is-Segretarju Permanenti;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

ii. Conduct limited scope and aspect audits and other limited verification exercises;

iii. Process objections and reviews to assessments raised following audits, credit control exercises, audit trails and related verification work;

iv. Represent and assist the Commissioner for Tax and Customs including as a witness, at the Civil and/or Criminal Court and Administrative Review Tribunal sessions as necessary;

v. Lead a team of Revenue Inspectors in undertaking Social Security, Inland Revenue, VAT, Capital Transfer Duty and Customs tax avoidance and evasion verifications and other assignments;

vi. Draft review report and prepare plans for review visits;

vii. Responsible for on-site verifications and any other related verification work;

viii. Assist in the training of Revenue Inspectors and other staff;

ix. Provide professional support to other regulatory authorities as and when required and as directed by the senior management of the Department;

x. Working, supporting and collaborating with the Police, the Office of the State Advocate and the Office of the Attorney General and other entities in financial crime analysis, investigations, reporting and prosecution and related functions;

xi. Attending specialised programmes and training in Malta or abroad as may be required;

xii. Participate in technical fora in Malta and abroad as may be required;

xiii. Undertakes any other tasks, which the superior/s may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Director General (Verifications and Audit) and/or the Commissioner for Tax and Customs and/or the Permanent Secretary;

xv. Any other duties as directed by the Principal Permanent Secretary.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English language;

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iii. (a) ikollhom kwalifika ta' Master's rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVETS, jew ekwivalenti*) fl-Accountancy jew kwalifika rikonoxxuta professjonali komparabbli fil-Livell 7 tal-MQF fl-Accountancy.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVETS. Baċċelarat fl-Accountancy ekwivalenti għal MQF Livell 7 se jkun ikkunsidrat ukoll.

JEW

(b) ikollhom kwalifika ta' Baċellerat rikonoxxuta fil-Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVETS, jew ekwivalenti*) fl-Accountancy jew kwalifika rikonoxxuta professjonali komparabbli fil-Livell 6 tal-MQF fl-Accountancy.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom

AND

iii. (a) in possession of a recognised Master's qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent*) in Accountancy or a recognised comparable professional qualification at MQF level 7 in Accountancy.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by the MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits. A Bachelor's degree in Accountancy, equivalent to MQF Level 7 will also be considered.

OR

(b) in possession of a recognised Bachelor's qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in Accountancy or a recognised comparable professional qualification at MQF level 6 in Accountancy.

*A recognised qualification comparable to 180 ECTS/ECVET credits, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 iii (a) or (b) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates

jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru għall-Finanzi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

Provisions_MT.pdf) jew jinkisbu minn (recruitment.mfin@gov.mt). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://finanzi.gov.mt) u (recruitment.mfin@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-FINANZI

Post ta' Junior Legal Officer fil-Ministeru għall-Finanzi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi, jilqa' applikazzjonijiet għall-post ta' Junior Legal Officer fil-Ministeru għall-Finanzi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' Junior Legal Officer huwa ta' Skala ta' Salarju 9, li fis-sena 2025 huwa ta' €27,145.02 fis-sena, li jiżdied b' €447.33 fis-sena sa massimu ta' €29,829.

2.3 Persuna fil-grad ta' Junior Legal Officer tiġi promossa għall-grad ta' Legal Officer fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713 fis-sena 2025) wara sentejn (2) servizz fil-grad ta' Junior Legal Officer, dejjem jekk tkun qdiet dmirha b'mod sodisfaċenti u sakemm ikollha minn tal-inqas tliet (3) snin ta' prattika legali ppruvata wara li tkun kisbet il-Warrant ta' Avukat.

2.4 Persuna fil-grad ta' Legal Officer titla' fi Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694 fis-sena 2025) wara sitt (6) snin servizz fil-grad ta' Legal Officer fi Skala ta' Salarju 8, dejjem jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

Provisions_ENG.pdf) or may be obtained from (recruitment.mfin@gov.mt). These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (https://finance.gov.mt) and (recruitment.mfin@gov.mt).

21st February, 2025

MINISTRY FOR FINANCE

Post of Junior Legal Officer in the Ministry for Finance

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Finance, invites applications for the post of Junior Legal Officer in the Ministry for Finance.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Junior Legal Officer is Salary Scale 9, which in the year 2025 is equivalent to €27,145.02 per annum, rising by annual increments of €447.33 up to a maximum of €29,829.

2.3 A Junior Legal Officer will be promoted to the grade of Legal Officer in Salary Scale 8 (€28,792.02 x €486.83 - €31,713 in 2025), on completion of two (2) years service in the grade of Junior Legal Officer, subject to satisfactory performance and provided that the person has been practising for at least three (3) proven years after obtaining the Warrant of Lawyer.

2.4 A Legal Officer will progress to the grade of Legal Officer in Salary Scale 7 (€30,506.98 x €531.17 - €33,694 in 2025) on completion of six (6) years service in the grade of Legal Officer in Scale 8, subject to satisfactory performance.

2.5 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Junior Legal Officer huma:

i. Jassisti u jipprovdi pariri dwar kwistjonijiet legali u tekniċi lill-Ministeru fuq diversi materji legali;

ii. Iħejji u jressaq atti ġudizzjarji, kif ukoll isegwi fil-Qrati, tribunali u bordijiet, fejn meħtieġ, u jagħmel sottomissjonijiet legali fl-interess tal-Ministeru;

iii. Jirrappreżenta lill-Ministeru quddiem il-Qrati, it-Tribunal ta' Reviżjoni Amministrattiva u l-bordijiet kif meħtieġ;

iv. Jikkollabora mal-Uffiċċju tal-Avukat tal-Istat, l-Uffiċċju tal-Avukat Ġenerali, ministeri oħra u entitajiet meta jkun hemm bżonn;

v. Iħejji u jassisti fl-abbozzar ta' emendi leġiżlattivi għall-Atti u leġiżlazzjoni sussidjarja rilevanti kemm bil-Malti kif ukoll bl-Ingliż, fejn meħtieġ;

vi. Jirrevedi u jfassal ftehimiet u kuntratti;

vii. Iwettaq kompiti relatati mal-formulazzjoni u l-armonizzazzjoni tal-leġiżlazzjoni tal-UE, kemm bil-Malti kif ukoll bl-Ingliż, fejn meħtieġ;

viii. Jassisti fil-formulazzjoni ta' politiki u funzjonijiet oħra tal-Ministeru;

2.6 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Junior Legal Officer include:

i. Assists and provides advice on legal and technical issues to the Ministry on various legal matters;

ii. Prepares and files judicial acts, as well as follows up in Courts, tribunals and boards, where necessary, and makes legal submissions, in the interests of the Ministry;

iii. Represents the Ministry before the Courts, the Administrative Review Tribunal and boards as necessary;

iv. Liaises with the Office of the State Advocate, Office of the Attorney General, other ministries and entities whenever necessary;

v. Prepares and assists in the drafting of legislation amendments to the relevant Acts and Subsidiary Legislation in both English and Maltese language, as necessary;

vi. Vets and drafts agreements and contracts;

vii. Carries out tasks related to the formulation and harmonisation of EU legislation, both in the English and Maltese language, as necessary;

viii. Assists in the formulation of policies and other functions of the Ministry;

ix. Jattendi u jirrappreżenta lill-Ministeru f'laqgħat, konferenzi, seminars u fora oħra f'Malta jew barra minn Malta, kif jista' jkun meħtieġ;

x. Iwettaq kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-

ix. Attends and represents the Ministry in meetings, conferences, seminars and other fora in Malta or abroad, as may be required;

x. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xi. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità

Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. fil-pussess ta' warrant biex jippratika l-professjoni ta' avukat f'Malta.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-warrant rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali warrant. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali Warrant fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija warrant ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta'

should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English language;

AND

iii. in possession of the warrant to practice the profession of advocate in Malta.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the warrant specified in paragraph 4.1 iii or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such warrant. Appointees must obtain, or be approved, for the award of such Warrant within one year of their appointment date. If this stipulated deadline for the attainment of such warrant is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher

grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru

grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance,

għall-Finanzi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), jew jinkisbu minn (recruitment.mfin@gov.mt). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://finanzi.gov.mt) u (recruitment.mfin@gov.mt).

Il-21 ta' Frar, 2025

through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf), or may be obtained from (recruitment.mfin@gov.mt). These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (https://finance.gov.mt) and (recruitment.mfin@gov.mt).

21st February, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Assistant Manager fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Assistant Manager biex iwettaq dmirijiet fi ħdan is-Saħħa, fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidħol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526.00 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €24,650.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2025 hija ekwivalenti għal €24,038.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €26,290.00, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€25,570.98 x €407.67 - €28,017.00) fis-sena 2025 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazzjoni, skont il-postijiet vakanti stabbiliti.

MINISTRY FOR HEALTH AND
ACTIVE AGEING

Post of Assistant Manager in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the post of Assistant Manager to perform duties within Health, in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2025 is equivalent to, €22,526.00 per annum, rising by annual increments of €354.00 up to a maximum of €24,650.00.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€25,570.98x €407.67 - €28,017.00) in the year 2025 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager huma:

i. Jgħin lid-Direttur/Kap tat-Taqsima, jew lid-rappreżentant tiegħu/tagħha billi jassisti fir-responsabbiltà tas-servizzi mogħtija mid-Direttorat;

ii. Jikkordina mad-Direttur u l-Kap tal-Unità, jenfasizza kwalunkwe kwistjoni li tista' tinqala', jipprovdi rakkomandazzjonijiet u jsegwi l-implimentazzjoni;

iii. Il-kordinazzjoni tas-servizzi li jaqgħu taħt id-dipartiment/taqsima;

iv. Kollegament u laqgħa mal-partijiet interessati/imsieħba interni u esterni kif ordnat mid-Direttur/Kap tat-Taqsima;

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Assistant Manager include:

i. Assisting the Director / Head of Unit, or his / her representative by assisting with the responsibility of services delivered by the Directorate;

ii. Liaising with the Director and Head of Unit, highlighting any issues that may arise, providing recommendations and follow through implementation;

iii. Coordinating services that fall under the Department /Unit;

iv. Liaising and meeting with internal and external stakeholders/partners as directed by the Director / Head of Unit;

v. Jgħin fil-kontrolli ta' konformità regolari li jiżguraw li l-politiki stabbiliti jkunu qed jiġu osservati, u jassisti fil-kumpilazzjoni ta' rapporti dwar miżuri korrettivi meħtieġa mill-maniġment superjuri u l-partijiet involuti;

vi. Ixerred informazzjoni u aġġornamenti dwar l-amministrazzjoni pubblika kif meħtieġ:

vii. Jgħin fil-kumpilazzjoni tar-rapporti;

viii. Jappoġġja u jipparteċipa b'mod attiv fl-għoti ta' servizz eċċellenti lill-klijenti speċjalment għal programmi mogħtija mid-Direttorat u jippromovi l-kultura ta' eċċellenza b'mod partikolari l-ethos tas-Servizz Pubbliku;

ix. Jikkontribwixxi għall-iżvilupp tal-implimentazzjoni tal-proġett inklużi proċessi delegati, u għall-identifikazzjoni ta' titjib tal-proċess għal raġunijiet ta' simplifikazzjoni, innovazzjoni u valur;

x. Iżomm aġġornat mas-sistemi bażiċi tal-kontabbiltà, proċeduri u applikazzjonijiet, u jsegwi t-taħriġ kif mitlub.

xi. Jappoġġja t-tagħlim kontinwu u l-iżvilupp tal-membri tat-tim.

xii. Jikkomunika bejn maniġers, klijenti u impjegati.

xiii. Jindirizza t-tħassib tal-impjegati u tal-klijenti.

xiv. Iwettaq dmirijiet oħra kif assenjati mill-maniġment superjuri minn żmien għal żmien;

xv. Jikkordina u jipparteċipa fil-laqgħat, iżomm il-minuti tal-laqgħat u jara li titwettaq l-azzjoni meħtieġa;

xvi. Jgħin fil-kompiti ta' kuljum, li jinkludu l-immaniġġjar u t-tqassim ta' korrispondenza u talbiet għal informazzjoni, iż-żamma ta' rekords, kif ukoll id-dħul u l-aġġornament ta' informazzjoni bbażata fuq sistemi tal-kompjuter u databases;

xvii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xviii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

v. Assists in the regular compliance checks that ensure that the established policies are being observed, and assists in the compilation of reports on corrective measures required by senior management and the parties involved;

vi. Disseminates information and updates about public administration as needed:

vii. Assists in the compilation of reports;

viii. Supports and actively participates in the provision of excellent service to clients especially for programmes delivered by the Directorate and promotes the culture of excellence in particular the ethos of the Public Service;

ix. Contributes to the development of project implementation including delegated processes, and to the identification of process improvements for reasons of simplification, innovation and value;

x. Keeps up to date with basic accounting systems, procedures and applications, and follows training as requested.

xi. Supports the continuous learning and development of team members.

xii. Communicates between managers, customers and employees.

xiii. Addresses employee and customer concerns.

xiv. Performs other duties as assigned by senior management from time to time;

xv. Coordinates and participates in meetings, keeps the minutes of the meetings and sees that the necessary action is carried out;

xvi. Assists in daily tasks, which include handling and distributing correspondence and requests for information, maintaining records, as well as inputting and updating information based on computer systems and databases;

xvii. Undertake any other tasks, which the superior may delegate to him/her, as may be required;

xviii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

ii. able to communicate in the Maltese and English languages;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fl-Accounts jew Management jew Business Administration jew f'oqsma rilevanti kif determinat mill-maniġment.

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Accounts or Management or Business Administration or in relevant areas as determined by management.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fl-Accounts jew Communications jew Management jew Business Administration jew f'oqsma rilevanti kif determinat mill-maniġment.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Malti jew Ingliż jew Accounts jew Maths jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat (li jrid jinkludi wieħed (1) minn dawn is-suġġetti: Malti jew Ingliż jew Accounts)

*Kwalifika rikonoxxuta komparabbli ma' 120/60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli. Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidħlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Accounts or Communications or Management or Business Administration or in relevant areas as determined by management.

OR

c. (i) In possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: Maltese or English or Accounts or Maths) or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced Level (which must include one (1) of the following subjects: Maltese or English or Accounts).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible. Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced Level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than

minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management Division, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Mekanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom

that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely

jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171.Dawn id-dispożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (http://health.gov.mt) u (recruitment.health@gov.mt).

up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (http://health.gov.mt) and (recruitment.health@gov.mt)

Il-21 ta' Frar, 2025

21st February, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Manager I fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Manager I biex iwettaq dmirijiet fi ħdan is-Saħħa, fi ħdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Manager I in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the Post of Manager I to perform duties within Health in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025)

x €531.17 - €33,694.00 in 2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazzjoni, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I huma:

after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I include:

i. Jissorvelja l-operat ta' kuljum, billi jiżgura effiċjenza u konformità fi ħdan id-Dipartiment;

ii. Imexxi u jaħdem ma' timijiet differenti biex jiżgura li l-pjanijiet tad-dipartiment kollha jimxu bla xkiel;

iii. Itejjeb il-proċessi interni u jiżviluppa soluzzjonijiet innovattivi għal produttività aħjar;

iv. Jipprovdi soluzzjonijiet għal kwistjonijiet interni u konflitti;

v. Jiżgura li l-impjegati jaħdmu b'mod produttiv u jiżviluppaw professjonalment;

vi. Jippjana, jikkordina u jimmaniġġja l-operazzjonijiet kollha fi ħdan id-Dipartiment biex jinżamm livell għoli ta' sodisfazzjon tal-klijent;

vii. Iżomm skedi ta' żmien tal-proġetti biex jiżgura li l-kompiti jitwettqu b'mod effettiv;

viii. Jipprepara rapporti regolari għall-maniġment superjuri;

ix. Jiżgura li l-mistoqsijiet u l-ilmenti kollha riċevuti jitwieġbu fil-ħin;

x. Jipprovdi assistenza u rakkomandazzjonijiet lill-maniġment superjuri;

xi. Iżomm l-għanijiet u l-politiki tad-dipartiment bħala prijorità, jikkonferma kif xieraq, u jimmedja mas-subordinati biex jintlaħqu l-miri;

xii. Jirrappreżenta lid-Dipartiment fil-laqgħat;

xiii. Jaqdi dmirijiet relatati mà proġetti speċifiċi li jaqgħu taħt il-mandat tad-Dipartiment;

xiv. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jistgħu jkunu qed joperaw fi ħdan il-Ministeru tas-Saħħa u l-Anzjanità Attiva;

xv. Iwettaq kull xogħol ieħor li s-superjur jista' jiddelega lili/lilha, kif ikun meħtieġ;

xvi. Kull dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

i. Oversee the day-to-day operation, ensuring efficiency and compliance within the Department;

ii. Leads and works with different teams to ensure all department's plans run smoothly;

iii. Improves internal processes and develops innovative solutions for better productivity;

iv. Provides solutions to internal issues and conflicts;

v. Ensures employees work productively and develop professionally;

vi. Planning, coordinating, and managing all operations within the department to maintain an elevated level of customer satisfaction;

vii. Maintains projects timelines to ensure tasks are accomplished effectively;

viii. Prepares regular reports for senior management;

ix. Ensures that all queries and complaints received are replied in a timely manner;

x. Provides assistance and recommendations to senior management;

xi. Keeps the department`s objectives and policies as priority, complies accordingly, and mediates with subordinates to achieve targets;

xii. represent the Department at meetings;

xiii. Performs duties related to specific projects falling under the remit of the Department;

xiv. Make use of the Information Technology systems which may be in operation within the Ministry of Health and Active Ageing;

xv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xvi. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwi tal-Malti u l-Ingliż;

ii. able to communicate in the Maltese and English languages;

U

AND

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Management Studies jew Public Management jew Business Management jew Project

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Management Studies or Public Management or Business Management or Project

Management jew Public Policy jew Strategic Management jew Quality Assurance Management jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li

Management or Public Policy or Strategic Management or Quality Assurance Management or in relevant area determined by the management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials,

kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;

kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (http://health.gov.mt) u (recruitment.health@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Manager II (Project Management)
fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Manager II biex iwettaq dmirijiet ta' Project Implementation fis-Saħħa, fi ħdan il-Ministeru għasSaħħa u lAnzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fl-2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (http://health.gov.mt) and (recruitment.health@gov.mt)

21st February, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Manager II (Project Management) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the Post of Manager II to perform project implementation duties within the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li għandha degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara sitt (6) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

2.6 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazjoni, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.4 A Manager II in Salary Scale 7 who are in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33- €35,857.00 in 2025) on completion of three (3) years service as Manager II in salary scale 7, subject to satisfactory performance.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

2.6 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Project Management) fi ħdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva jinkludu:

i. Jikteb applikazzjonijiet għal proġetti skont dak neċessarju;

ii. Jimmaniġġja l-implimentazzjoni effettiva tal-proġetti u l-programmi;

iii. Jiżviluppa pjanijiet ta' xogħol, jistabbilixxi l-kompitu u l-iskadenzi, waqt li jagħmel monitoraġġ u jirrapporta dwar il-progress tal-proġett assenjat;

iv. Jagħmel it-taħriġ meħtieġ kollu u jipparteċipa fil-laqgħat kif meħtieġ mid-Direttorat għall-implimentazzjoni b'suċċess tal-proġett assenjat;

v. Jaħdem mill-qrib mal-mexxej tal-proġett billi jagħti assistenza fuq l-immaniġġjar tal-proġett kif ukoll matul kwalunkwe awditjar;

vi. Jaċċerta l-aħjar użu mill-għodod kollha disponibbli għall-implimentazzjoni b'suċċess tal-proġett assenjat;

vii. Jipprepara r-rapport tal-progress u kwalunkwe rapporti oħra relatati mal-proġett kif meħtieġ u jtella' l-informazzjoni fuq is-sit elettroniku tal-proġett;

viii. Jikkordina mat-Taqsima tal-Akkwist fi ħdan l-MHA u mad-Dipartimenti tal-Kuntratti għall-implimentazzjoni

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf).

Duties

3. The job duties for the post of Manager II (Project Management) within the Ministry for Health and Active Ageing include:

i. Drafts applications for projects as necessary;

ii. Manages the effective implementation of projects and programmes;

iii. Develops work plans, sets tasks and deadlines, and monitors and summarises progress of the assigned project;

iv. Undertakes all necessary training and participates in meetings as required by the HOD for the successful implementation of the assigned project;

v. Works closely with the project leader and gives assistance on the project management as well as during any audit;

vi. Makes optimal usage of all available tools for the successful implementation of the assigned project;

vii. Prepares progress report and any other project related reports as required and uploads information on the project website;

viii. Liaises with the Procurement Section within MHA and with the Department of Contracts for the implementation

ta' proċeduri ta' xiri fir-rigward ta' proġetti assenjati, inkluż il-kumpilazzjoni ta' offerti u dokumenti ta' kwotazzjoni, il-kordinazzjoni tal-proċessi ta' għażla u kwalunkwe dmir ieħor relatat;

ix. Jikkordina x-xogħol amministrattiv fir-rigward tal-proġett, jikkordina mal-partijiet interessati kollha involuti u jorganizza laqgħat mal-partijiet kollha konċernati kif meħtieġ;

x. Jikkordina attivitajiet promozzjonali u jipproduċi materjal ta' informazzjoni għall-proġett assenjat, dejjem skont ir-regolamenti u l-proċeduri stabbiliti;

xi. Iżomm rendikont tal-ispejjeż, l-iskeda tal-ħin u l-kwalità tax-xogħol imwettaq, u l-proposta ta' suġġerimenti u implimentazzjoni possibbli;

xii. Jiċċekkja x-xogħlijiet kollha mwettqa mal-fatturi sottomessi, japprova l-ipproċessar tal-pagamenti u jikkordina mal-FMCU;

xiii. Jirrapporta fuq bażi regolari lil, u/jew kif ordnat mid-Direttur tad-Direttorat rigward il-progress ġenerali tal-proġett assenjat;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

of procurement procedures in relation to assigned projects, including the compilation of tender and quotation documents, the coordination of selection processes and any other related duties;

ix. Coordinates the administrative work in relation to the Project, liaises with all the stakeholders involved and organises meetings with all parties concerned as necessary;

x. Coordinates promotional activities and produces information materials for the assigned project, always in accordance with established regulations and procedures;

xi. Monitors the costs, time schedule and quality of work performed, and any suggestions proposed and their possible implementations;

xii. Verifies all the works carried out against submitted invoices, authorises the processing of payments and coordinates with the FMCU;

xiii. Reports on a regular basis to, and/or as directed by the Head of Department with regards to the overall progress of the assigned project;

xiv. Undertakes any other tasks, which the superior may delegate to him/her as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiż terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwaIngliża;

ii. able to communicate in the Maltese and English languages;

U

AND

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew f'oqsma rilevanti kif determinat mill-maniġment.

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Project Management or in relevant areas as determined by management.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

JEW

OR

iv. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew f'oqsma rilevanti kif determinat mill-maniġment u tmien (8) snin esperjenza sodisfaċenti.

iv. in possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management or relevant areas as determined by management and eight (8) years satisfactory experience.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT. Dawn id-dispożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (http://health.gov.mt) u (recruitment.health@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦAS-SAĦĦA
U L-ANZJANITÀ ATTIVA

Post ta' Senior Manager fl-Isptar Ġenerali ta' Għawdex (GGH) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Senior Manager fl-Isptar Ġenerali ta' Għawdex (GGH) biex iwettaq dmirijiet relatati ma' Quality and Patient Safety fi ħdan is-Saħħa, fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager huwa ta' Skala ta' Salarju 5, li fl-2025 huwa ta' €34,185.98 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €38,030.00.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €3,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf), or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (http://health.gov.mt) and (recruitment.health@gov.mt).

21st February, 2025

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Post of Senior Manager at Gozo General Hospital (GGH) in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the Post of Senior Manager at Gozo General Hospital (GGH) to perform duties related to Quality and Patient Safety within health in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager is Salary Scale 5, which in year 2025 is €34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and a payment of an annual class allowance of €3,000, subject to Central Administration's policies in force from time to time.

2.5 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazjoni, skont il-postijiet vakanti stabbiliti.

2.6 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), peress li din il-kariga hija fi skala ta' salaraju 5 jew ogħla.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager huma:

i. Imexxi tim ta' professjonisti tal-kwalità u s-sigurtà li jiżviluppaw, jappoġġjaw u jimpenjaw mexxejja u timijiet kliniċi u operazzjonali biex irawmu kultura ta' titjib kontinwu, prestazzjoni klinika, sigurtà tal-pazjent, ġestjoni tar-riskju (inklużi reġistri tar-riskju), saħħa u sigurtà fuq il-post tax-xogħol u kura tal-klijenti;

ii. Jiżviluppa u jżomm sħubijiet ma' partijiet interessati esterni ewlenin inklużi regolaturi lokali tal-kura tas-saħħa u korpi oħra ta' akkreditazzjoni inklużi korpi barranin biex

2.5 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.6 The result will be valid for a period of two (2) years from date of publication.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), since this post is in salary scales 5 or higher.

Duties

3. The job duties for the post of Senior Manager include:

i. Leads a team of quality and safety professionals that develop, support, and engage clinical and operational leaders and teams to foster a culture of continuous improvement, clinical performance, patient safety, risk management (including risk registers), occupational health and safety and customer care;

ii. Develops and maintains partnerships with key external stakeholders including local healthcare regulators and other accreditation bodies including foreign bodies to strengthen

isaħħu relazzjonijiet strateġiċi għat-titjib tar-riżultati kliniċi fir-rigward tas-servizzi u l-proċeduri offruti fl-Isptar Ġenerali ta' Għawdex;

iii. Jiżgura li l-isptar ikun konformi fuq il-kwistjonijiet kollha relatati mar-regolamenti, materji statutorji u leġiżlattivi;

iv. Jiżgura li r-rapporti tal-prestazzjoni tal-kwalità annwali, trimestrali, u kull xahar jew ad hoc jiġu prodotti kemm għal governanza klinika interna kif ukoll esterna li fuqhom jistgħu jiġu bbażati pjanijiet ta' azzjonijiet biex jindirizzaw kwistjonijiet jew titjib kontinwu fil-kwalità;

v. Jimplimenta u jżomm sistema ta' ġestjoni tal-kwalità fl-isptar kollu;

vi. Jiġġenera rapporti tal-istatus regolari u ad hoc lis-CEO u lill-maniġment anzjan dwar l-istat tal-kontroll tas-Sistemi ta' Ġestjoni tal-Kwalità, is-saħħa tas-sistema u jipprovdi interpretazzjoni sinifikanti tat-tendenzi u s-sinjali identifikati;

vii. Tiżgura li jkunu fis-seħħ sistemi u proċessi b'saħħithom għar-rappurtar tal-prestazzjoni kontra l-kwalità miftiehma u l-indikaturi tas-sikurezza tal-pazjent u tissorvelja u tirrapporta kwalunkwe varjanza fil-prestazzjoni u tiżgura li tali varjazzjonijiet jiġu indirizzati mit-timijiet kliniċi rilevanti;

viii. Imexxi l-aġenda tat-titjib tal-kwalità billi jiffaċilita u jissorvelja diversi proċessi ta' verifika, u b'hekk tiġi validata l-kwalità tas-servizz u tidentifika toroq għat-titjib tal-kwalità u s-sikurezza tal-pazjent;

ix. Ikun żgur li l-isptar ikun lest u ppreparat għal stħarriġ ta' akkreditazzjoni u spezzjonijiet minn aġenziji regolatorji b'avviż qasir;

x. Responsabbli għall-effettività operattiva tat-Taqsima tal-Analitika tas-Saħħa biex b'hekk tissaħħaħ il-kapaċità tal-isptar għal miżuri ta' titjib tal-kwalità mmexxija mid-data;

xi. Jiżgura l-iżvilupp, l-implimentazzjoni u l-monitoraġġ effettivi tal-qafas u s-sistema tal-ġestjoni tar-riskju tal-isptar biex jiġi żgurat li jissodisfa r-rekwiżiti leġiżlattivi u regolatorji u jimmaniġġja r-rappurtar estern tal-inċidenti lill-awtoritajiet u r-regolaturi rilevanti;

xii. Responsabbli għar-reġistru kollu tar-riskju tal-isptar u l-ippjanar tal-kontinwità tan-negozju u se jaħdem mill-qrib ma' direttorati oħra f'termini tar-responsabbiltà tagħhom għar-rispons u t-tħejjija għall-ippjanar ta' emerġenza;

xiii. Jiżgura li l-isptar ikollu proċessi robusti ta' kontroll tal-kwalità fis-seħħ, li jwasslu għal fiduċja u sodisfazzjon tal-klijenti akbar, inklużi linji gwida għal riżoluzzjoni effettiva tal-ilmenti tal-klijenti;

strategic relationships for improving clinical outcomes regarding services and procedures offered at Gozo General Hospital;

iii. Ensure that the hospital is compliant on all matters relating to regulation, statutory and legislative matters;

iv. Ensure that annual, quarterly, and monthly or ad hoc quality performance reports are produced for both internal and external clinical governance on which actions plans to address issues or ongoing quality improvements can be based;

v. Implement and maintain a hospital wide quality management system;

vi. Generate regular and ad hoc status reports to CEO and senior management on the state of the Quality Management Systems control, system health and provides meaningful interpretation of trends and signals identified;

vii. Ensure that strong systems and processes are in place for reporting of performance against agreed quality and patient safety indicators and monitor and report any variance in performance and ensure such variances are addressed by the relevant clinical teams;

viii. Propel the quality improvement agenda by facilitating and overseeing various audit processes, thereby validating service quality and identifying avenues for quality and patient safety enhancement;

ix. Ensure that the hospital is ready and prepared for a short notice accreditation surveys and inspections by regulatory agencies;

x. Responsible for the operational effectiveness of the Health Analytics Unit thus enhancing the hospital's capability for data driven quality improvement measures;

xi. Ensure the effective development, implementation, and monitoring of the hospital risk management framework and system to ensure it meets legislative and regulatory requirements and manage the external reporting of incidents to the relevant authorities and regulators;

xii. Accountable for the entire hospital risk register and business continuity planning and will work closely with other directorates in terms of their responsibility for emergency planning response and preparedness;

xiii. Ensure that the hospital has a robust quality control processes in place, that lead to increased customer trust and satisfaction, including guidelines for effective customer complaint resolution;.

xiv. Jipparteċipa fl-iżvilupp tat-Taqsima tas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol skont il-qafas leġiżlattiv lokali;

xv. Iwettaq kull xogħol ieħor, li s-superjur jista' jiddelega lili/lilha, kif ikun meħtieġ;

xvi. Kull dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiż terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Rijunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

xiv. Participates in the development of an Occupational Health and Safety Unit as per local legislative framework;

xv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xvi. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwi tal-Malti u l-Ingliż;

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iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Health Sciences field jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bilkundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

U

iv. B'ħames (5) snin servizz maniġerjali rilevanti bħala Manager II, liema grad l-impjegat li għandu jkun ikkonfermat. Kwalunkwe esperjenza oħra relatata fil-qasam meħtieġa għall-grad imsemmi hawn fuq, fi, jew komparabbli ma', Skala ta' Salarju 7 fis-Servizz Pubbliku, li l-applikant jista' jkollu jista' jkun meqjusa mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Health Sciences field or in relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years relevant management service as Manager II, in which grade the employee must be confirmed. Any other related experience in the area required for the afore-mentioned grade, in, or comparable to, Salary Scale 7 level in the Public Service, which the applicant may possess may be considered by the Administration, which experience must be duly sustained with relevant evidence.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and

l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

4.4 Uffiċjali pubbliċi li huma normalment residenti f'Għawdex iżda li bħalissa jaħdmu f'Malta, u li għandhom l-istess grad sostantiv bħal dak li qed jiġi reklamat, jistgħu japplikaw lateralment. Jekk jintgħażlu, dawn l-uffiċjali pubbliċi jiġu assenjati b'mod permanenti biex jaħdmu f'Għawdex bil-grad rispettiv, id-dritt tas-salarju, u l-punt tassalarju tagħhom, inkluż id-dritt għal żidiet, kwalunkwe progressjoni u promozzjoni marbuta mal-post. Huwa ċċarat li dawn il-kandidati mhux se jingħataw marki addizzjonali fil-proċess tal-għażla għall-pussess ta' kwalunkwe kwalifiki li huma rekwiżit ta' eliġibbiltà kif iddikjarat f'din is-sejħa għall-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

4.4 Public officers who are ordinarily resident in Gozo but currently working in Malta, and who hold the same substantive grade as that being advertised, may apply laterally. If selected, such public officers will be permanently assigned to work in Gozo, carrying their respective grade, salary entitlement, and salary point, including entitlement to increments, any progression, and promotion tied to the post. It is clarified that such candidates will not be awarded additional marks in the selection process for the possession of any qualifications which are an eligibility requirement as stated in this call for applications.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf), or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (http://health.gov.mt) u (recruitment.health@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦAT-TRASPORT, L-INFRASTRUTTURA U X-XOGĦLIJIET PUBBLIĊI

Post ta' Health and Safety Officer fil-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (Strateġija u Sapport), Ministeru għat-Trasport, l-Infrastruttura u x-Xogħijiet Pubbliċi jilqa' applikazzjonijiet għall-post ta' Health and Safety Officer fil-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħijiet Pubbliċi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Is-salarju ta' Health and Safety Officer huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526 fis-sena, li jiżdied bi €354 fis-sena sa massimu ta' €24,650.

2.3 Persuna fil-grad ta' Health and Safety Officer titla' fi Skala ta' Salarju 10 (€25,570.98 x €407.67 - €28,017 fis-sena 2025) wara ħames (5) snin servizz fil-grad ta' Health and Safety Officer fi Skala ta Salarju 12, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna li ikollha degree rikonoxxuta f'Livell 6 tal-MQF tiġi mpoġġija awtomatikament bħala Health and Safety Officer fi Skala ta' Salarju 10 (€25,570.98 x €407.67 - €28,017 fis-sena 2025).

2.5 Health and Safety Officer fi Skala ta' Salarju 10 jipprogressa għal Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fis-sena 2025) wara ħames (5) snin ta' servizz sodisfaċenti fil-grad ta' Health and Safety Officer fi Skala ta' Salarju 10.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-

The website address and email address of the receiving Division are (http://health.gov.mt) and (recruitment.health@gov.mt)

21st February, 2025

MINISTRY FOR TRANSPORT, INFRASTRUCTURE AND PUBLIC WORKS

Post of Health and Safety Officer in the Ministry for Transport, Infrastructure and Public Works

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Strategy and Support), Ministry for Transport, Infrastructure and Public Works invites applications for the post of Health and Safety Officer in the Ministry for Transport, Infrastructure and Public Works.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months..

2.2 The salary for the post of Health and Safety Officer is Salary Scale 12, which in the year 2025 is equivalent to €22,526.00 per annum, rising by annual increments of €354 up to a maximum of €24,650.00

2.3 A Health and Safety Officer will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00 in the year 2025) on completion of five (5) years service as Health and Safety Officer in Salary Scale 12, subject to satisfactory performance.

2.4 Officers who are in possession of a relevant qualification at MQF Level 6 will be automatically placed as Health and Safety Officer in Salary Scale 10 (€25,570.98 x €407.67 - €28,017.00 in the year 2025).

2.5 A Health and Safety Officer in Salary Scale 10 shall further progress to Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in the year 2025) on completion of five (5) years service as Health and Safety Officer in Salary Scale 10.

2.6 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the

persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Health and Safety Officer huma:

i. Jimplimenta liġijiet u regolamenti maħruġa minn żmien għal żmien mill-Awtorità għas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol, kif ukoll il-linji gwida tal-Politika dwar is-Saħħa u s-Sigurtà tal-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi;

ii. Jispezzjona l-postijiet tax-xogħol, jagħti pariri dwar prekawzjoni ta' sigurtà u metodi xierqa ta' xogħol, u jinforza kwalunkwe miżura ta' prekawzjoni kif meħtieġ;

iii. Jagħmel risk assessments fuq kull tip ta' xogħol jew prattiki ta' xogħol li jkunu qed jiġu implimentati minn impjegati tad-Dipartiment tax-Xogħlijiet Pubbliċi;

iv. Jipprovdi informazzjoni u taħriġ dwar Saħħa u Sigurtà fuq il-Post tax-Xogħol lill-impjegati tad-Dipartiment tax-Xogħlijiet Pubbliċi;

v. Jipparteċipa b'mod attiv fi kwalunkwe inizjattiva ta' Saħħa u Sigurtà fuq il-Post tax-Xogħol meħuda mid-Dipartiment tax-Xogħlijiet Pubbliċi;

vi. Jagħmel rapporti u jżomm rekords dwar materji relatati max-xogħol ta' kuljum tat-Taqsima tas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol;

selected candidate within one (1) week from the date of the notification of appointment.

2.7 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Health and Safety Officer are:

i. Implements laws and regulations issued from time to time by the Occupational Health and Safety Authority, and the Health and Safety Policy guidelines of the Ministry for Transport, Infrastructure and Public Works;

ii. Inspects places of work, provides guidance on any safety precautions and proper work methods, and enforces any precautionary measures as necessary;

iii. Makes risk assessments on any work or work practices being carried out by employees of the Public Works Department;

iv. Provides information and training on Occupational Health and Safety issues to employees of the Public Works Department;

v. Actively participates in any initiatives on Occupational Health and Safety issues undertaken by the Public Works Department;

vi. Compiles reports and maintains records on matters dealing with the day to day running of the Occupational Health and Safety Unit;

vii. Iwettaq dmirijiet assenjati lilu fil-qasam tas-Saħħa u s-Sigurtà fuq il-post tax-xogħol;

viii. Jikkollabora ma' entitajiet pubbliċi oħra u partijiet oħra interessati skont kif ikun meħtieġ fit-twettiq tad-dmirijiet assenjati u biex tiġi stabbilita u tinżamm koperazzjoni interorganizzattiva fil-materji ta' Saħħa u Sigurtà fuq il-Post tax-Xogħol;

ix. Iżomm lilu nnifsu aġġornat ma' żviluppi u leġiżlazzjonijiet fil-qasam tas-Saħħa u s-Sigurtá fuq il-post tax-xogħol, kemm fuq livell nazzjonali kif ukoll dak internazzjonali;

x. Iwettaq kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' ikun meħtieġ;

xi. Iwettaq kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)' jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

vii. Carries out any duties assigned to him/her in the field of Occupational Health and Safety;

viii. Liaises with other public entities and relevant stakeholders as may be required for effective fulfilment of assigned duties and for establishing and maintaining a constructive inter- organisational cooperation in Occupational Health and Safety matters;

ix. Keeps abreast of developments and legislations in Occupational Health and Safety matters, both at a national and international level;

x. Undertakes any other tasks which the superior may delegate to him/her, as may be required;

xi. Undertakes any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-Malti u l-Ingliż; U

iii. ikollhom kwalifika rikonoxxuta fil-Livell 5 tal-MQF (suġġetta għal-minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti fil-Health and Safety.

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika f i żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages; AND

iii. in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credit equivalent*) in Health and Safety.

* A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable is only accepted subject to an MQRI formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 iii or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and

tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjoniji applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tar-Reklutaġġ, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), jew jinkisbu mid-Direttorat tal-People Management, Ministeru għat-Trasport, l-Infrastruttura

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the recruitment section, Ministry for Transport, Infrastructure and Public Works, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf), or may be obtained from the People Management Directorate, Ministry for Transport,

u x-Xogħlijiet Pubbliċi, Blokk H (Ent. B), Triq Antonio Maurizio Valperga, Il-Furjana FRN 1710. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://infrastructure.gov.mt/) u (recruitment1.mtip@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦAT-TRASPORT, L-INFRASTRUTTURA U X-XOGĦLIJIET PUBBLIĊI

Post ta' Manager I (Project Management) fil-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (Strateġija u Sapport), Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, jilqa' applikazzjonijiet għall-post ta' Manager I (Project Management) fil-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713 in 2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

Infrastructure and Public Works, Block H (Ent. B), Triq Antonio Maurizio Valperga, Floriana FRN 1710. These general provisions are to be regarded as an integral part of this call for applications.

The website and email address of the receiving Directorate are (https://infrastructure.gov.mt/) and (recruitment1.mtip@gov.mt).

21st February, 2025

MINISTRY FOR TRANSPORT, INFRASTRUCTURE AND PUBLIC WORKS

Post of Manager I (Project Management) in the Ministry for Transport, Infrastructure and Public Works

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Strategy & Support), Ministry for Transport, Infrastructure and Public Works, invites applications for the post of Manager I (Project Management) in the Ministry for Transport, Infrastructure and Public Works.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7(€30,506.98 x €531.17 - €33,694 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694 in 2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Project Management, skont il-postijiet vakanti stabbiliti.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Project Management, in accordance with established vacancies.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Il-kandidat/i magħżul/a għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Project Management) huma:

i. Jgħin fil-funzjoni ta' monitoraġġ, evalwazzjoni u rappurtar inklużi iżda mhux limitati għal miżuri tal-baġit, proġetti tal-UE u inizjattivi oħra;

ii. Jikkordina l-ġbir ta' informazzjoni meħtieġa, iwettaq analiżi u evalwazzjoni tal-proġetti, u jipprepara rapporti dwar il-progress tal-proġetti li jenfasizzaw l-istadji ewlenin, ir-riskji u l-azzjonijiet korrettivi;

iii. Iċċekkjar, verifika u analiżi tal-pjanijiet ta' azzjoni sottomessi mill-mexxejja tal-proġett dwar l-implimentazzjoni ta' proġetti u miżuri;

iv. Jappoġġja lid-Direttorat fl-ipproċessar ta' pagamenti inklużi ħlasijiet relatati ma' proġetti ffinanzjati mill-UE u jiżgura li tittieħed azzjoni xierqa f'konformità mal-linji gwida rilevanti;

v. Jiżgura l-konformità mal-politiki legali, regolatorji u interni kollha relatati mal-esekuzzjoni tal-proġetti.

vi. Jikkordina mal-partijiet interessati rilevanti bil-ħsieb li jiżgura l-implimentazzjoni f'waqtha ta' miżuri u inizjattivi;

vii. Iwettaq żjarat fuq il-post biex jevalwa l-progress, jindirizza kwistjonijiet fuq il-post, u jiżgura l-allinjament tal-proġett mal-objettivi.

viii. Ifassal rapporti u jipprovdi feedback rilevanti biex jiżgura li tittieħed azzjoni xierqa;

ix. Responsabbli għar-reġistrazzjoni xierqa tad-data u l-kumpilazzjoni korretta tad-data statistika;

x. Jattendi u jipparteċipa f'laqgħat u fora oħra kemm f'Malta kif ukoll barra;

xi. Jgħin f'relazzjonijiet pubbliċi u attivitajiet ta' sensibilizzazzjoni kif xieraq;

xii. Jagħmel kull xogħol ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

The selected candidate/s are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I (Project Management) are:

i. Assist with the monitoring, evaluation and reporting function including but not limited to budgetary measures, EU projects and other initiatives;

ii. Coordinates the collection of necessary information, performs analysis and evaluation of projects, and prepares reports on project progress highlighting key milestones, risks, and corrective actions;

iii. Checking, vetting and analysis of the action plans submitted by project leaders on the implementation of projects and measures;

iv. Support the Directorate in the processing of payments including payments related to EU funded projects and ensure appropriate action is undertaken in line with the relevant guidelines;

v. Ensure compliance with all legal, regulatory, and internal policies related to project execution.

vi. Coordinates with relevant stakeholders with a view to ensure the timely implementation of measures and initiatives;

vii. Conduct site visits to evaluate progress, address on-site issues, and ensure project alignment with objectives.

viii. Draft reports and provide relevant feedback to ensure appropriate action is undertaken;

ix. Responsible for the proper recording of data and the correct compilation of statistical data;

x. To attend and participate in meetings and other fora both in Malta and abroad;

xi. Assist in public relations and outreach activities as appropriate;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Kull xogħol ieħor kif ordnat mis-Segretarju Permanenti Ewlieni

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

xiii. Any other duties as directed by the Principal Permanent Secretary

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltes citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-Malti u bl-Ingliż;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew Studji tal-Maniġment jew Studji Ewropej jew Business Administration jew Accountancy jew Creativity and Innovation jew Quality Assurance Management jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-livell 6 tal-MQF f'Accountancy jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien

ii. able to communicate in Maltese and English;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management or Management Studies or European Studies or Business Administration or Accountancy or Creativity and Innovation or Quality Assurance Management or a recognise comparable professional qualification at MQF Level 6 in Accountancy or in relevant areas as determined by management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as pe provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their

sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tar-Reklutaġġ, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Recruitment Section, Ministry for Transport, Infrastructure and Public Works, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat tal-People Management, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, Blokk H (Ent. B), Triq Antonio Maurizio Valperga, Il-Furjana FRN 1710. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://infrastructure.gov.mt/) u (recruitment1.mtip@gov.mt).

Il-21 ta' Frar, 2025

UFFIĊĊJU TAL-PRIM MINISTRU
(FONDI EWROPEJ, UGWALJANZA, IR-RIFORMI U D-DJALOGU SOĊJALI)

Post ta' Manager I fl-Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali)

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali), jilqa' applikazzjonijiet għall-post ta' Manager I fl-Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali).

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People Management Directorate, Ministry for Transport, Infrastructure and Public Works, Block H (Ent. B), Triq Antonio Maurizio Valperga, Floriana FRN 1710. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (https://infrastructure.gov.mt/) and (recruitment1.mtip@gov.mt).

21st February, 2025

OFFICE OF THE PRIME MINISTER
(EUROPEAN FUNDS, EQUALITY, REFORMS AND SOCIAL DIALOGUE)

Post of Manager I in the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue)

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Office of the Prime Minister (European Funds, Equality, Reforms, and Social Dialogue), invites applications for the post of Manager I in the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fl-2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fl-2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33- €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not

aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I huma:

i. Jamministra t-trasport, il-loġistika u s-sezzjoni tal-ivvjaġġar fi ħdan l-OPM-EES, jappoġġja d-diviżjonijiet, id-direttorati u l-entitajiet tal-Ministeru, u jżomm kuntatt xieraq dwar kwistjonijiet ta' interess komuni;

ii. Jipproponi, jimplimenta u jissorvelja sistemi u prattiki tax-xogħol li jinvolvu t-twettiq effiċjenti u effettiv ta' dmirijiet fil-qasam tat-trasport, il-loġistika u d-dmirijiet tal-ivvjaġġar;

iii. Jgħin u jagħti pariri fir-rigward tal-manutenzjoni u l-manutenzjoni ta' assi mobbli u immobbli fl-OPM-EES;

iv. Jamministra l-flotta tal-vetturi u, fejn meħtieġ, ifassal pjan ta' sostituzzjoni għal vetturi eżistenti mhux effiċjenti bil-ħsieb ta' direzzjoni lejn ambjent iktar sostenibbli, filwaqt li jattendi għal manutenzjoni u rekwiżiti oħra relatati mal-flotta tal-vetturi, inkluża azzjoni relatata ma' vetturi mikrija kif meħtieġ waqt li jissorvelja l-konsum tal-fjuwil tal-vetturi;

earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf).

Duties

3. The job duties for the post of Manager I are:

i. Manages transport, logistics and the travel section within the OPM-EES, supports OPM-EES divisions, directorates and entities, and maintains an appropriate liaison on matters of common interest;

ii. Proposes, implements and supervises systems and work practices that would entail the efficient and effective performance of duties in the field of transport, logistics and travel duties;

iii. Assists and advises with regard to the upkeep and maintenance of moveable and immoveable assets at OPM-EES;

iv. Manages the vehicles fleet and, where necessary, draws up a replacement plan for existing non-efficient vehicles with the concept of moving towards a greener environment, while attending to all maintenance and other requirements related to vehicles-fleet, including action related to leased/hired vehicles as necessary while monitoring fuel consumption of vehicles;

v. Jikkordina, iżomm rekords, isegwi u jwettaq dmirijiet anċillari relatati ma' kontijiet, nefqa u kwistjonijiet oħra li għandhom x' jaqsmu mal-ivvjaġġar tal-impjegati tal-OPM-EES, trasport u loġistika, kif ukoll jamministra riżorsi finanzjarji/riżorsi oħra b'mod effiċjenti;

vi. Jabbozza offerti u talbiet għal kwotazzjonijiet kif meħtieġ mill-OPM-EES u jsegwi l-proċess tal-akkwisti f'isem l-Awtorità tal-Kuntratti fir-rigward dak li għandu x'jaqsam mal-ivvjaġġar, trasport u il-loġistika;

vii. Iżomm ruħu aġġornat ma' kwalunkwe żvilupp ġdid fil-proċeduri u/jew manwal fir-rigward ta' dak li għandu x'jaqsam mal-ivvjaġġar, trasport u loġistika;

viii. Iwettaq kwalunkwe xogħol ieħor kif ordnat mill-Kap tad-Dipartiment;

ix. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

v. Coordinates, maintains records, follows-up and performs ancillary duties relating to bills, expenditure and other matters pertaining to the Ministry' s staff travel arrangements, transport and logistics and also administers financial/other resources efficiently;

vi. Sends requests for quotations as required by the Ministry and follows up on procurements process on behalf the Contracting Authority in relation to travel and transport and logistics;

vii. Keeps abreast of any new developments in the policies and/or manuals in relation to travel, transport and logistics;

viii. Carries out any other duties which may be assigned by the Head of the Department;

ix. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltes citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew Management Studies jew Business Administration jew Business Management jew Public Policy jew Public Administration jew Training and Development jew Communications jew Creativity and Innovation jew Leadership and Organisational Behaviour jew Strategy jew Leadership and Change Management jew Evidence Based Management jew Management and Leadership jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management or Management Studies or Business Administration or Business Management or Public Policy or Public Administration or Training and Development or Communications or Creativity and Innovation or Leadership and Organisational Behaviour or Strategy or Leadership and Change Management or Evidence Based Management or Management and Leadership or in relevant area determined by the management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than

minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali), permezz tal-Portal tar-Reklutaġġ

that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue), through the online Government Recruitment

tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat; eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, 280, Livell Nru 2, Triq ir-Repubblika, Il-Belt Valletta. Dawn id-dispożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://eufunds.gov.mt) u (recruitment.opm-ees@gov.mt).

Il-21 ta' Frar, 2025

Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result; medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
detention of documents;

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf), or may be obtained from the Corporate Services Directorate, 280, Level 2, Triq ir-Repubblika, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (https://eufunds.gov.mt) and (recruitment.opm-ees@gov.mt).

21st February, 2025

MINISTERU GĦALL-INTERN, IS-SIGURTÀ U X-XOGĦOL

Post ta' Staff Nurse għall-Ministeru għall-Intern, is-Sigurtà u x-Xogħol

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, jilqa' applikazzjonijiet għall-post ta' Staff Nurse, fid-Dipartiment tal-Pulizija, fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1) jekk appuntat b'Degree fin-Nursing (Skala 10) u għal perjodu ta' prova ta' sitt (6) xhur jekk appuntat b'Diploma fin-Nursing (Skala 12).

2.2 Is-salarju ta' Staff Nurse bid-Diploma f'Livell 5 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVET) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526.00 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €24,650.00.

Persuna fil-grad ta' Staff Nurse (bid-Diploma) titla' minn Skala ta' Salarju 12 għal Skala ta' Salarju 10 (li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00) wara tliet (3) snin servizz fil-grad jekk tkun qdiet dmirha b'mod sodisfaċenti. Persuna fil-grad ta' Staff Nurse (bid-Diploma) titla' fi Skala ta' Salarju 10 għal Skala ta' Salarju 9 (li fis-sena 2025 huwa €27,145.02 x €447.33 - €29,829.00) suġġett għall-kisba tal-warrant rilevanti biex tipprattika U mat-tlestija ta' ħames (5) snin ekwivalenza sħiħa ta' servizz sodisfaċenti fil-grad.

Staff Nurse bid-Diploma li jiksbu Degree B.Sc. fin-Nursing fil-Livell 6 tal-MQF (suġġett għal minimu ta' krettu ECTS/ECVET jew ekwivalenti), jew l-ekwivalenti tagħha kif iddeterminat mill-maniġment, matul il-kors tal-impjieg tagħhom, huma immedjatament imqiegħda fi Skala 10 u mbagħad jitilgħu għal Skala 9 wara sentejn (2) bid-Degree jew ħames (5) snin servizz fil-klassi u l-kisba tal-warrant, skont liema jiġi l-ewwel.

2.3 Is-Salarju ta' Staff Nurse bil-B.Sc. (Nursing) degree f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti), jew l-ekwivalenti tagħha hekk kif jiġi ddeterminat mill-maniġmnet, wara konsultazzjoni mal-Kunsill tal-Infermiera u l-Qwiebel (Malta), huwa Skala ta' Salarju 10, li fis-sena 2025 huwa €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

MINISTRY FOR HOME AFFAIRS, SECURITY AND EMPLOYMENT

Post of Staff Nurse in the Ministry for Home Affairs, Security and Employment

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs, Security and Employment, invites applications for the post of Staff Nurse in the Police Department, within the Ministry for Home Affairs, Security and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year if appointed with a Degree in Nursing (Scale 10) and for a period of six (6) months if appointed with a Diploma in Nursing (Scale 12).

2.2 The salary for the post of Staff Nurse with Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits) is Salary Scale 12, which in the year 2025 is equivalent to €22,526.00 per annum, rising by annual increments of €354.00 up to a maximum of €24,650.00.

A Staff Nurse (with Diploma) will progress from Salary Scale 12 to Salary Scale 10 (which in the year 2025 is €25,570.98 x €407.67 - €28,017.00 per annum) on completion of completion of three (3) years service in the grade, subject to satisfactory performance. A Staff Nurse (with Diploma) shall progress from Salary Scale 10 to Salary Scale 9 (which in the year 2025 is €27,145.02 per annum, rising by annual increments of €447.33 up to a maximum of €29,829.00 per annum), subject to the attainment of the relevant warrant to practice AND completion of five (5) years whole time equivalence of satisfactory service in the grade.

A Staff Nurse with Diploma who obtain a B.Sc. Nursing Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent), or its equivalent as determined by management, during the course of their employment, are immediately place in Salary Scale 10 and then progress to Salary Scale 9 after two (2) years with Degree or five (5) year service in the class and attainment of warrant, whichever comes first.

2.3 The salary for the post of Staff Nurse in possession of a B.Sc. (Nursing) degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent), or its equivalent as determined by the management, following the consultation with the Council of Nurses and Midwives (Malta), is in Salary Scale 10 (which in the year 2025 is €25,570.98 x €407.67 - €28,017.00 per annum).

Persuna fil-grad ta' Staff Nurse (bid-Degree) titla' minn Skala ta' Salarju 10 għal Skala ta' Salarju 9 (fis-sena 2025 huwa €27,145.02 x €447.33 - €29,829.00) wara sentejn (2) servizz bħala Staff Nurse (bid-Degree) fi Skala 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Staff Nurse li, minbarra r-rekwiżiti msemmija fil-paragrafu 2.2 jew fil-paragrafu 2.3, għandha fil-pussess tagħha postgraduate Master's Degree xierqa fil-Livell 7 tal-MQF (suġġett għal minimum ta' 90 krettu ECTS/ECVET jew ekwivalenti*), jew Dottorat fil-Livell 8 tal-MQF għandha titpoġġa immedjatament fi Skala ta' Salarju 8 (li fis-sena 2025 huwa €28,792.02 x €486.83 - €31,713.00) bħala Staff Nurse.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Qed jiġi nnutat li s-salarju mal-post ta' Staff Nurse fuq bażi full-time hu supplimentat b'allowances hekk kif speċifikat fil-Ftehim Settorali fis-seħħ iffirmat bejn il-Gvern ta' Malta u l-Union ta' Malta għall-Qwiebel u l-Infermiera.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien jumejn (2) mid-data t'għeluq ta' din is-sejħa. Kandidati jistgħu ikunu suġġetti għal Security Clearance.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju

A Staff Nurse (with Degree) will progress from Salary Scale 10 to Salary Scale 9 (which in the year 2025 is €27,145.02 x €447.33 - €29,829.00 per annum) on completion of two (2) years service as Staff Nurse (with Degree) in Salary Scale 10 subject to satisfactory performance.

2.4 A Staff Nurse who, in addition to requirements stated in paragraph 2.2 or 2.3, is in possession of an appropriate postgraduate Master's' Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent*) or PhD at MQF Level 8 shall be immediately placed in Salary Scale 8 (which in the year 2025 is €28,792.02 x €486.83 - €31,713.00 per annum) as Staff Nurse.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 It is being noted that the salary for the post of Staff Nurse on a full-time is supplemented by allowances as specified by the Sectoral Agreement in force signed between the Government of Malta and the Malta Union of Midwives and Nurses.

2.6 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted within two (2) days from the closing date of this call for applications. Applicants may be subject to security clearance.

2.7 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to

Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe' kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Staff Nurse huma:

i. Jipprovdi kura sana, effettiva u effiċjenti lill-grupp speċifiku, fil-Lock-Up, tad-Dipartiment tal-Pulizija;

ii. Jiċċekkja kull preskrizzjoni li tkun qed tiġi meħuda u kwalunkwe' tibdil fil-preskrizzjonijiet li jkunu qed jittieħdu;

iii. Jagħti l-mediċina neċessarja;

iv. Iżomm il-files mediċi aġġornati fiż-żmien tal-Lock-Up, kif meħtieġ;

v. Jaħdem fil-qrib maċ-Ċentri tas-Saħħa u l-Emerġenza tal-isptar Mater Dei, meta hemm bżonn;

vi. Jiċċekkja l-apparati respiratorji u/jew kwalunkwe appart li jkun qed jintuża;

vii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor, kif ikkonfermat mis-Segretarju Permanenti;

ix. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.1 Il-kandidati magħżulin jistgħu jkunu meħtieġa jaħdmu fuq bażi ta' shift, li jinkludi xogħol billejl skont roster/s stabbiliti.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Staff Nurse are:

i. Provides safe, effective and efficient care to a specified group, in the Lock-Up, in the Police Department;

ii. Checks any prescriptions used and any updates in prescriptions being taken;

iii. Distribution of necessary medicine to be taken;

iv. Updates medical files during the Lock-Up period, as necessary;

v. Works closely with Health Centres and Emergency Department of Mater Dei Hospital, when necessary;

vi. Checking of respiratory and/or any apparatus being used;

vii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

viii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

ix. Any other duties as directed by the Principal Permanent Secretary.

3.1 Selected candidates may be required to perform duties on a shift basis, including night duty, according to the established roster/s.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; **or**

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; **or**

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)' jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the Unite Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

i. ikunu profiċjenti fil-lingwa Maltija. Għaldaqstant, kandidati li mhumiex profiċjenti fil-lingwa Maltija xorta se jiġu kkunsidrati imma għandhom jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel il-konferma tal-ħatra li hi fiż-żmien sena (1) mill-ingaġġ fil-kas ta' Staff Nurse appuntati bid-Degree, u sitt (6) xhur fil-każ ta' Staff Nurse appuntati bid-Diploma, billi jgħaddu b'suċċess mill-eżami

ii. must be proficient in the Maltese Language. However, candidates who do not possess proficiency in the Maltese Language will still be considered but have to provide evidence of basic proficiency in the Maltese Language before confirmation of appointment, which is within one (1) year of engagement in case of Staff Nurse appointed with a Degree and six (6) months in case of Staff Nurse appointed

fil-Basic Medical Maltese for the Healthcare Profession Part tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Kors in Basic Medical Maltese for th Healthcare Profession Part 1 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Staff Nurse impjegati b'Diploma li ma jkunux kisbu dan iċ-ċertifikat fi żmien ta' prova ta' sitt (6) xhur, jingħataw estensjoni ta' darba ta' sitt (6) xhur biex jiksbu b'suċċess dan iċ-ċertifikat, qabel il-konferma tal-ħatra tagħhom. Kwalunkwe ħlas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallas mill-kandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jitħallsu lura permezz tal-Iskema tal-Iżvilupp Professjonali Kontinwu (CPD).

U

ii. ikunu profiċjenti fil-lingwa Ingliża;

BILLI

(a) jipprovdu sad-data tal-intervista, evidenza li k-kwalifika primarja fin-Nursing ġiet segwita bil-lingwa Ingliża;

JEW

(b) jipprovdu sad-data tal-intervista, ċertifikat validu tal-IELTS (International English Language Testing System) ta' ban score medju ta' 6 jew ogħla f'dominji ta' komprensjoni, qari, kitba u lingwa mitkellma. Kwalifika ċċertifikata ekwivalenti għal IELTS Livell 6 (ta' band score medju ta' 6) eż. GCSE/Cambridge Grad Ċ, TOEFL (IBT): 60-80 CEFR: B2 tkun ukoll aċċettata;

JEW

(c) billi jipprovdu dokumentazzjoni li turi tal-inqas sitt (6) xhur esperjenza ta' xogħol iċċertifikata full-time bħala infermiera rreġistrata fir-Renju Unit jew l-Irlanda jew kwalunkwe pajjiż ieħor li jitkellem l-Ingliż fejn l-Ingliż huwa l-lingwa primarj u/jew uffiċjali;

U

iv. fil-pussess ta' kwalifika rikonoxxuta f'Livell 5 tal-MQF (b'minimu ta' 120 krettu ECTS/ECVET jew ekwivalent f'Nursing U jkollhom ċertifikat ta' reġistrazzjoni mal-Kunsill tal-Infermiera u Qwiebel (Malta) bħala Infermiera fl-Ewwe Livell (First Level Nurse), jew ikollhom isimhom imniżżel fit-Taqsimiet Speċjali tar-Reġistru miżmum mill-Kunsill tal-Infermiera u Qwiebel (Malta) għar-rigward ta' Infermiera mħarrġa f'oqsma speċjali differenti rikonoxxuti mill-imsemmi Kunsill;

with a Diploma, by being successful in the examination in Basic Medical Maltese for the Healthcare Professional Part 1 of the University of Malta. The course officially leading to this examination is the Course in Basic Medical Maltese for the Healthcare Profession Part 1, run by the Department of Maltese of the University of Malta. Staff Nurses engaged with a Diploma who would have not obtained this certification within the probationary period of six (6) months probationary period, will be given a one time extension of six (6) months to successfully obtain this certification, prior to confirmation of their appointment. Any related course and assessment fees are to be paid by the prospective selected candidates. However, such expenses may be claimed through the Continuous Professional Development (CPD) Scheme;

AND

iii. must be proficient in the English language;

EITHER

(a) by providing proof by the interview date, that the primary Nursing qualification was undertaken in the English language;

OR

(b) by providing by the interview date, a valid certification of IELTS (Intermediate English Language Testing System) or average band score of 6 or above in the listening, reading, writing and speaking domains. A certified equivalent qualification to IELTS (Overall Band Score 6) e.g. GCSE/Cambrige: Grade C, TOEFL (IB) 60-80, CEFR: B2 will also accepted;

OR

(c) by providing documentation showing at least (6) six month Full Time Equivalent certified work experience as a registered Nurse in the United Kingdom, Ireland or any other English Speaking country, where English is the primary and/or the official language;

AND

iv. in possession of a recognised qualification at MQF Level 5, with a minimum of 120 ECTS/ECVET credits or equivale in Nursing AND in possession of a certificate of registration as First Level Nurse, with the Council for Nurses an Midwives (Malta), or be listed in the Special Parts of the Register held by the Council for Nurses and Midwives (Malta) in respect of nurses trained in the different special areas recognised by the said Council;

JEW

v. fil-pussess ta' kwalifika rikonoxxuta f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) f'Nursing jew l-ekwivalenti tiegħu kif stabbilit mid-Dipartiment tas-Saħħa wara konsultazzjoni mal-Kunsill tal Infermiera u l-Qwiebel U jkollhom ċertifikat ta' reġistrazzjoni mal-Kunsill tal-Infermiera u l-Qwiebel (Malta) bħala Infermiera fl-Ewwel Livell (First Level Nurse), jew ikollhom isimhom imniżżel fit-Taqsimiet Speċjali tar-Reġistru miżmum mill-Kunsill tal-Infermiera u Qwiebel (Malta) għar-rigward ta' Infermiera mħarrġa f'oqsma speċjali differenti rikonoxxut mill-imsemmi Kunsill.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-knadidati jridu jiksbu il-kwalifika U jkollhom ċertifikat ta' reġistrazzjoni bħala First Level Nurse mal-Kunsill tal-Infermiera u l-Qwiebel (Malta) sal-31 ta' Lulju, 2025. Fid-dawl tan-natura ta' din il-kariga, il-ħatra ta' kull kandidat taħt din il-klawsola ssir biss meta l-kandidat jikseb ir-reġistrazzjoni pertinenti.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjoniji applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal

OR

v. in possession of a recognised qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits equivalent) in Nursing, or its equivalent as determined by the Department of Health, following consultation with the Council of Nurses and Midwives AND in possession of a certificate of registration as First Level Nurse with the Council for Nurse and Midwives (Malta), or be listed in the Special Parts of the Register held by the Council for Nurses and Midwives (Malta in respect of nurses trained in the different special areas recognised by the said Council.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Candidates must obtain the qualification AND registration as First Level Nurse, with the Council for Nurses and Midwives (Malta) by the 31st July, 2025. In view of the nature of this post, the appointment of any candidate under this clause will be made only when the candidate obtains the pertinent certificate of registration.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open

gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1(a) Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tar-Riżorsi Umani, Dipartiment tal-Pulizija, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss**

to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

Submission of Supporting Documents

5.1(a) Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.2, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, in the Police Department, Ministry for Home Affairs, Security and Employment, through the online Government Recruitment Portal **only**

(https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mis-sezzjoni tar-Riżorsi Umani, Dipartiment tal-Pulizija. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Dipartiment huma (http://pulizija.gov.mt) u (http://hr.police@gov.mt).

Il-21 ta' Frar, 2025

(https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;

renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Section, Police Department. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Department are (http://pulizija.gov.mt) and (http://hr.police@gov.mt).

21st February, 2025

MINISTERU GĦALL-INTERN, IS-SIGURTÀ U X-XOGĦOL

Post ta' Manager I fil-Ministeru tal-Intern, is-Sigurtà u x-Xogħol

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, jilqa' applikazzjonijiet għall-post ta' Manager I, fil-Victim Support Unit, fid-Dipartiment tal-Pulizija, fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

MINISTRY FOR HOME AFFAIRS, SECURITY AND EMPLOYMENT

Post of Manager I in the Ministry for Home Affairs, Security and Employment

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs, Security and Employment, invites applications for the post of Manager I, in the Victim Support Unit, in the Police Department, within the Ministry for Home Affairs, Security and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna fi żmien jumejn (2) mid-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet. il-Kandidati jistgħu jkunu suġġetti għal security clearance.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the candidates within two (2) days from closing date of this call for applications. Candidates may be subject to security clearance.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I huma:

i. Jaġixxi bħala l-ewwel uffiċjal ta' support u tassisti f'inċidenti kriminali kbar, jinkludu inċidenti fatali, qtil, imwiet mhux spjegati, diżastri, jew meta persuna tkun fil-periklu li titlef ħajjitha;

ii. Jipprovdi r-rispons inizjali tal-kriżi lill-vittmi vulnerabli tal-kriminalità u lill-familji tagħhom fuq il-post;

iii. Jaġixxi bħala punt ta' kuntatt fokali bejn it-timijiet investigattivi, il-vittmi u l-familji tagħhom;

iv. Jgħin billi jiggwida lill-vittmi u lill-familji tagħhom fil-Proċess tal-Ġustizzja Kriminali;

v. Jipprovdi informazzjoni u segwitu fuq każijiet;

vi. Jiżgura li l-vittmi jiġu rreferuti għal appoġġ kontinwu fejn ikun prattiku u xieraq;

vii. Jiżgura li n-noti tal-każ u l-korrispondenza kollha jiddaħħlu u jkunu aġġornati;

viii. Jiżgura li l-uffiċjali tal-pulizija li jagħtu l-ewwel assistenza ikunu konxji ta' dak li jagħmel Police Victim Support u l-ħtieġa li jsiru riferimenti skont il-Proċeduri Operattivi Standard tal-Pulizija;

ix. Jattendi laqgħat u/jew laqgħat ta' ġestjoni tal-każijiet kif u meta meħtieġ;

x. Jaħdem f'ambjent multidixxiplinarju sabiex jikkontribwixxi lejn approċċ olistiku fil-provvista tas-servizz;

xi. Jikkollabora ma' unitajiet oħra fi ħdan id-Dipartiment tal-Pulizija u l-Aġenzija ta' Appoġġ għall-Vittmi b'konsiderazzjoni speċjali għas-servizzi ta' appoġġ għall-vittmi;

xii. Jattendi konferenzi jew taħriġ, kemm lokali kif ukoll barra minn Malta, kif u meta meħtieġ;

xiii. Jagħti xhieda f'kawżi tal-qorti kif meħtieġ;

xiv. Lest li jaħdem fuq bażi ta' xift mit-Tnejn sal-Ħadd (2 in 2 out), u jkun on call;

xv. Kwalunkwe' kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xvi. Kull dmir ieħor skont l-esiġenzi tas-Servizz Pubbliku, kif ordnat mill-Kummissarju tal-Pulizija;

Duties

3. The job duties for the post of Manager I include:

i. Acting as a first support officer and assist in major crime incidents, including fatal accidens, murders, unexplained deaths, disasters, or when a person is in danger of loss of life;

ii. Providing initial crisis response to vulnerable victims of crime and their families on site;

iii. Acting as a focal contact point among the investigative teams, victims and their families;

iv. Help guide victims and their families through the Crimial Justice Process;

v. Providing information and follow-up on cases;

vi. Ensuring that victims are referred for ongoing support where practical and appropriate;

vii. Ensuring that all case notes and correspondence are inputted and up to date;

viii. Ensuring all front line police officers are aware of what Police Victim Support does and the need to make referrals in accordance with the Police Standard Operating Procedures;

ix. Attending meetings and/or case management meetings as and when required;

x. Working within a multi-disciplinary environment in order to contribute towards a holistic approach in service provision;

xi. Liaising with other units within the Police Department and the Victim Support Agency with special consideration to the victims support services;

xii. Attending conferences or training, both locally and abroad, as and when required;

xiii. Giving witness in court cases as required;

xiv. Willing to work on shift basis from Monday to Sunday (2 in 2 out), and be on call;

xv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xvi. Any other duties according to the exigencies of the Public Service, as directed by the Commissioner of Police;

xvii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

xvii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Psikoloġija jew Social Work jew Kriminoloġija, jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Psychology or Social Work or Criminology, or in relevant areas determined by management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tar-Riżorsi Umani, fid-Dipartiment tal-Pulizija, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section in the Police Department, Ministry for Home Affairs, Security and Employment, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up- to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mir-Riżorsi Umani, fid-Dipartiment tal-Pulizija, Kwartieri Ġenerali tal-Pulizija, Furjana. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Dipartiment huma (http://pulizija.gov.mt) u (http://hr.police@gov.mt).

reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Section, in the Police Department, Police General Headquarters, Floriana. These general provisions are to be regarded as an integral part of this call for applications.

The website address email address of the receiving Department are (http://pulizija.gov.mt) and (http://hr.police@gov.mt).

Il-21 ta' Frar, 2025

UFFIĊĊJU TAL-PRIM MINISTRU
(FONDI EWROPEJ, UGWALJANZA, IR-RIFORMI U D-DJALOGU SOĊJALI)

Pożizzjoni ta' Programme Officer (EU Funds) fl-Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali)

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali) jilqa' applikazzjonijiet għall-pożizzjoni ta' Programme Officer (EU Funds) fi ħdan id-Diviżjonijiet tal-Fondi Ewropej fl-Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali).

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Programme Officer (EU Funds) fi ħdan id-Diviżjonijiet tal-Fondi Ewropej fl-Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali), li jista' jiġi mġedded għal perjodi oħra.

2.2 Il-pożizzjoni ta' Programme Officer (EU Funds) hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

21st February, 2025

OFFICE OF THE PRIME MINISTER
(EUROPEAN FUNDS, EQUALITY, REFORMS AND SOCIAL DIALOGUE)

Position of Programme Officer (EU Funds) in the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue)

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue) invites applications for the position of Programme Officer (EU Funds) in the EU Funding Divisions in the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue).

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as a Programme Officer (EU Funds) within the EU Funding Divisions in the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue), which may be renewed for further periods.

2.2 The position of Programme Officer (EU Funds) is subject to a probationary period of twelve (12) months.

2.3 Peress li din hi pożizzjoni marbuta ma' terminu ta' żmien fiss jew ma' tkomplija ta' biċċa xogħol speċifika, il-pożizzjoni ta' Programme Officer (EU Funds) taqa' taħt Regolament 7 (4) tal-Liġi Sussidjarja 452.81 intitolat u għaldaqstant dan jikkostitwixxi raġuni oġġettiva skont ir-'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju marbut mal-pozizzjoni ta' Programme Officer (EU Funds) huwa ekwivalenti għal inkriment inqas mill-massimu ta' Skala ta' Salarju 9 (ekwivalenti għal €29,381.67 fl-2025), li jilħaq il-massimu tal-iskala mal-konferma tal-ħatra jew tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar.

3.2 Persuna magħżula tkun intitolata wkoll għal:

i. performance bonus sa massimu ta' 10% tas-salarju bażiku tagħha. Ir-rata attwali tiġi stabbilita skont id-diskrezzjoni tas-Segretarju Permanenti;

2.3 Since this is a position which is time-barred or linked to the completion of a specific task, the position of Programme Officer (EU Funds) constitutes an objective reason which falls under Regulation 7 (4) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1 The Salary attached to the position of Programme Officer (EU Funds) is equivalent to the maximum of Salary Scale 9 less an increment (equivalent to €29,381.67 in 2025), with attainment of maximum of scale on confirmation of appointment after the probationary period of one (1) year or completion of one year service, whichever is the later.

3.2 The selected candidate will also be entitled to:

i. a performance bonus of up to 10% of his/her basic salary. The actual rate will be established at the discretion of the Permanent Secretary;

ii. disturbance allowance ta' 15% (minflok overtime) tas-salarju rispettiv li jista' f'ċirkostanzi eċċezzjonali u għal perjodi speċifiċi awtorizzat mis-Segretarju Permanenti, jiżdied għal 25%. Dan id-disturbance allowance ma jkunx pagabbli lill-uffiċjali li jkunu qed jaħdmu b'reduced hours; u

iii. pro-rata responsibility allowance ta' 25% tal-iskala tas-salarju rispettiv.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Programme Officer (EU Funds) huma:

i. Imexxi u jaqdi dmirijiet relatati mal-funzjonijiet tal-Managing Authority, Responsible Authority, Competent Authority, Accounting Functions u l-Payments Unit għall-European Structural and Investment Funds (ESIF), ir-Recovery and Resilience Fund (RRF) u fondi oħra skont ir-regoli applikabbli nazzjonali u tal-UE;

ii. Ikun involut fil-funzjonijiet relatati mal-immaniġġjar tal-Fondi Ewropej u fondi oħrajn allokati lil Malta;

iii. Jaqdi funzjonijiet u jipprovdi tmexxija f'dak li jikkonċerna l-funzjoni tal-Intermediate Body għall-miżuri ffinanzjati mill-Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Socjali) u l-entitajiet tiegħu;

iv. Ikun involut fl-ifformular tal-istrateġija, it-tfassil tal-Operational Programmes u l-aġġornamenti pertinenti tagħhom biex tiġi assigurata l-implimentazzjoni effettiva tal-ESIF, il-RRF u fondi oħrajn allokati lil Malta;

v. Jipprovdi tmexxija fil-kontribuzzjoni u l-ikkordinar tal-issues relatati mal-EU acquis communitaire f'dak li jikkonċerna policy reġjonali inkluż il-Multi Annual Financial Framework, affarijiet relatati mal-ESIF, ir-RRF u fondi Ewropej oħra;

vi. Jagħmel l-evalwazzoni tal-programmi pertinenti u funzjonijiet oħra relatati ma' fondi Ewropej rilevanti;

vii. Jipprovdi gwida lill-punti fokali tal-Unjoni Ewropea u programmi ta' fondi oħra li huma mmexxija mill-Kummissjoni jew minn istituzzjonijiet oħra;

viii. Jiġbor data u statistiki, jagħmel riċerka u jipprepara rapporti u dokumenti kif meħtieġ;

ix. Jorganizza u jipparteċipa f'laqgħat u jieħu minuti ta' diskussjonijiet f'Malta u barra minn Malta kif meħtieġ;

x. Jipprovdi appoġġ lill-promuturi tal-proġetti fuq il-Management Information System rilevanti (database elettronika);

ii. a disturbance allowance (in lieu of overtime) of 15% of the respective scale which may, in exceptional circumstances and for specific periods duly authorised by the Permanent Secretary, be increased up to 25%. The disturbance allowance shall not be payable to officers while they are working on reduced hours; and

iii. a pro-rata responsibility allowance of 25% of the respective salary scale.

Duties

4. The job duties for the position of Programme Officer (EU Funds) are:

i. Carry out duties in relation to the Managing Authority, Responsible Authority, Competent Authority, Accounting Function as well as the Payments Unit for the European Structural and Investment Funds (ESIF), Recovery and Resilience Fund (RRF) and other funds in line with the applicable national and EU rules;

ii. Engage in all functions relating to the management of EU and other funds allocated to Malta;

iii. Undertakes work and duties concerning the Intermediate Body function for EU funded measures implemented by the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue) and its entities;

iv. Engage in strategy formulation, the design of appropriate Operational Programmes and their pertinent updates with a view to ensure the effective implementation of ESIF and other funds allocated to Malta;

v. Contribute to and co-ordinate issues dealing with the EU acquis communitaire concerning regional policy including the Multi Annual Financial Framework, matters dealing with ESIF, RRF and other EU funds;

vi. Undertake evaluation of pertinent programmes and other functions connected with relevant EU funds;

vii. Provide guidance to the focal points of the EU and other funding programmes that are managed by the Commission or other institutions;

viii. Compile data and statistics, undertake research, and prepare reports and documents as necessary;

ix. Organise and participate in meetings and take minutes of discussions in Malta and abroad as necessary;

x. Give support to the project promoters on the relevant Management Information System (electronic database);

xi. Jikkomunika mal-partijiet interessati rilevanti kif meħtieġ;

xii. Jipparteċipa f'taħriġ u konferenzi kemm f'Malta kif ukoll barra minn Malta;

xiii. Iwettaq dmirjiet oħra kif mitlub mill-Kap tad-Dipartiment jew mis-Segretarju Permanenti jew mir-rappreżentant tiegħu/tagħha;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-

xi. Liaise with relevant stakeholders as necessary;

xii. Participate in training and conferences both locally and abroad;

xiii. Carry out any other duties as assigned by the Head of Department and the Permanent Secretary or his/her representative;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern

Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża b'mod effettiv;

iii. (a) ikollhom fil-pussess degree ta' Bachelors rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVTES, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment, flimkien ma' sena (1) esperjenza rilevanti ma tali rwol relatat mal-UE.

JEW

(b) ikollhom, fil-pussess degree ta' Bachelors rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVETS, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment;

Fil-każijiet li kandidati jiġu magħżula abbażi tal-artikolu 5.1 (iii) (b) ta' din is-sejħa, is-salarju marbut mal-pożizzjoni ta' Programme Officer (EU Funds) huwa ekwivalenti għal inkriment inqas mill-massimu ta' Skala 10 (ekwivalenti għal €27,609.33 fl-2025), li mal konferma tal-ħatra wara sena (1) servizz fil-pożizzjoni jilħaq għall-massimu ta' Skala 9.

*Kwalifika rikonoxxuta kumparabbli ma' 180 ECTS/ECVET krettu, hekk kif applikabbli hija aċċettata biss suġġett għad-dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

JEW

(c) Uffiċjali pubbliċi fi Skala ta' Salarju mhux inqas minn Skala 12, il-ħatra tagħhom f'din l-iskala tkun ġiet ikkonfermat jew impjegati tas-Settur Pubbliku li qed iwettqu dmirijiet fis-Servizz Pubbliku jew impjegati tal-Resource and Support Services Ltd (RSSL), li qegħdin f'livell ta' responsabbiltà komparabbli u li l-ħatra tagħhom f'dan il-livell ta' responsabbiltà komparabbli u li l-ħatra tagħhom f'dan il-livell tkun ġiet ikkonfermata, u li għandhom erba' (4) snin esperjenza ta' xogħol rilevanti ma' tali rwol relatat mal-UE.

Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages effectively;

iii. (a) in possession of a recognised Bachelors degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in relevant areas as determined by management, plus one (1) year experience relevant for such an EU related role;

OR

(b) in possession of a recognised Bachelors degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) in relevant areas as determined by management;

In the case of candidates selected on the basis of Article 5.1 (iii) (b) of this call, the Salary attached to the position of Programme Officer (EU Funds) is equivalent to the maximum of Salary Scale 10 less an increment (equivalent to €27,609.33 in 2025), with the attainment of the maximum of Salary Scale 9 on confirmation of appointment after the probationary period of one (1) year.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

OR

(c) Public officers in a Scale not below 12, whose appointment in such scale has been confirmed, or Public Sector employees performing duties in the Public Service or Resource Support and Services Ltd (RSSL) employees both at comparable level of responsibility and whose appointment in such level has been confirmed, with four (4) years experience relevant for such an EU related role.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma' tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 (i) Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 5.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1– 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 5.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali) permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, 280, Level Nru 2, Triq ir-Repubblika, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Director Corporate Services, Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue), through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, 280, Level 2, Triq ir-Repubblika, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://eufunds.gov.mt) u (recruitment.opm-ees@gov.mt).

Il-21 ta' Frar, 2025

Kofinanzjat mill-Unjoni Ewropea

UFFIĊĊJU TAL-PRIM MINISTRU

Post ta' Practitioner II (Systemic Family Therapy) fil-Unit tal-Employee Support Programme fi ħdan id-Diviżjoni tan-Nies u Standards fl-Uffiċċju tal-Prim Ministru

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Nies u Standards), fid-Diviżjoni ta' Nies u Standards, Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' Practitioner II (Systemic Family Therapy) fil-Unit tal-Employee Support Programme fi ħdan id-Diviżjoni tan-Nies u Standards, fl-Uffiċċju tal-Prim Ministru.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Practioner II (Systemic Family Therapy) huwa ta' Skala ta' Salarju 7, li fis-sena 2025 huwa ta' €30,506.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.4 Persuna fil-grad ta' Practitioner II (Systemic Family Therapy) fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Systemic Family Therapist fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta'

The website address and email address of the receiving Directorate are (https://eufunds.gov.mt) and (recruitment.opm-ees@gov.mt).

21st February, 2025

Co-funded by the European Union

OFFICE OF THE PRIME MINISTER

Post of Practitioner II (Systemic Family Therapy) in the Employee Support Programme Unit within the People and Standards Division in the Office of the Prime Minister

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (People and Standards), Office of the Prime Minister, invites applications for the Post of Practitioner II (Systemic Family Therapy) in the Employee Support Programme Unit within the People and Standards Division, in the Office of the Prime Minister.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Practitioner II (Systemic Family Therapy) is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4 A Practitioner II (Systemic Family Therapy) in Salary Scale 7 who is in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of three (3) years service as Systemic Family Therapist in salary scale 7, subject to satisfactory performance.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's

Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.6 In-natura tax-xogħol ta' Practioner II (Systemic Family Therapy) jirrikjedi l-użu ta' ħinijiet flessibbli skont l-esiġenzi tal-klijenti. Barra minn hekk, l-applikanti jistgħu jkunu intitolati għal miżuri ta' bilanċ bejn ix-xogħol u l-ħajja privata, inklużi iżda mhux limitati għal sigħat imnaqqsa, skont il-Manwal dwar il-Miżuri ta' Bilanċ bejn ix-Xogħol u l-Ħajja.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali,

qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

2.6 The nature of the work of Practitioner II (Systemic Family Therapy) requires the application of a flexible working pattern centred round the needs of the clients. Furthermore, applicants may be entitled to work-life balance measures, including but not limited to reduced hours, in terms of the Manual on Work-Life Balance Measures.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to

potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Practitioner II (Systemic Family Therapy) huma:

i. Iwettaq evalwazzjoni u interventi individwali u ta' familji fuq perjodu qasir ta' żmien, għall-impjegati pubbliċi f'konformità mal-politiki u l-proċeduri tal-Unit tal-Employee Support Programme, fi ħdan il-Unit tal-Employee Support Programme nnifisha.

ii. Jipprovdi assessjar u intervent tal-grupp f' ċirkostanzi partikolari skont l-esiġenzi tal-Unit;

iii. Jassisti u jagħti debriefing f' każijiet ta' inċidenti kritiċi fil-ministeri u d-dipartimenti skont il-bżonn;

iv. Jagħti taħriġ lill-impjegati fuq kwistjonijiet psikosoċjali skont il-bżonn;

v. Iżomm rekords skont id-dispożizzjonijiet tal-Protezzjoni tad-Data u jagħmel rapporti kull xahar u/jew ad hoc kif meħtieġ;

vi. Jassisti u jikkollabora mad-Direttur responsabbli fi dmirijiet amministrattivi oħra skont il-bżonn;

vii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of a Practitioner II (Systemic Family Therapy) include:

i. Carries out individual and family short-term evaluation and interventions, of public employees in accordance with the policies and procedures of the Employee Support Program Unit, within the Employee Support Program Unit itself.

ii. Provides group assessment and intervention in particular circumstances, according to the Unit's exigencies;

iii. Provides assistance and debriefing sessions in cases of critical incidents within ministries and departments according to the need;

iv. Provides training to employees on psychosocial issues as and when required;

v. Maintains adequate records in line with Data Protection requirements and compile monthly and/or ad hoc reports as requested;

vi. Assists and collaborates with the responsible Director in any other administrative duties as necessary;

vii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiż terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

U

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Family u Systemic Therapy jew fis-Systemic Family Psychotherapy jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

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d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Family and Systemic Therapy or in Systemic Family Psychotherapy or in relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. Ingħataw il-warrant rikonoxxut maħruġ mill-bord professjonali rikonoxxut;

JEW

v. Ikunu eliġibbli għal, u applikaw/qedgħin japplikaw għall-ħruġ ta' warrant, maħruġ mill-bord professjonali rikonuxxut.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

iv. have been awarded a recognised warrant issued by the recognised professional board;

OR

v. be eligible for and have applied/are applying for the issue of a warrant issued by the recognised professional board;

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adattat għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;

eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mis-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, Berġa ta' Kastilja, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u indirizz elettroniku tad-Direttorat huma (http://www.opm.gov.mt) u (human-resources.opm@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-AGRIKOLTURA,IS-SAJD U D-DRITTIJIET TAL-ANNIMALI

Pożizzjoni ta' Assistant Project Officer (Paying Agency) fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, jilqa' applikazzjonijiet għall-pożizzjoni ta' Assistant Project Officer (Paying Agency) fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Assistant Project Officer (Paying Agency) filMinisteru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, li jista' jiġi mġedded għal perjodi oħra.

2.2 Il-pożizzjoni ta' Assistant Project Officer (Paying Agency) hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.3 Peress li din il-pożizzjoni hi marbuta ma' terminu ta' żmien fiss jew tlestija ta' biċċa xogħol speċifika, ilpożizzjoni ta' Assistant Project Officer (Paying Agency) taqa' taħt Regolament 7 (4) tal-Liġi Sussidjarja 452.81 intitolat u għaldaqstant dan jikkostitwixxi raġuni oġġettiva skont ir-'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għalih saret l-applikazzjoni. Dawk

medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, Auberge de Castille, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.opm.gov.mt) and (human-resources.opm@gov.mt).

21st February, 2025

MINISTRY FOR AGRICULTURE, FISHERIES AND ANIMAL RIGHTS

Position of Assistant Project Officer (Paying Agency) in the Ministry for Agriculture, Fisheries and Animal Rights

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Agriculture, Fisheries and Animal Rights invites applications for the position of Assistant Project Officer (Paying Agency) in the Ministry for Agriculture, Fisheries and Animal Rights.

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as an Assistant Project Officer (Paying Agency) in the Ministry for Agriculture, Fisheries and Animal Rights, which may be renewed for further periods.

2.2 The position of Assistant Project Officer (Paying Agency) is subject to a probationary period of six (6) months.

2.3 Since this position is time-barred or linked to the completion of a specific task, the position of Assistant Project Officer (Paying Agency) constitutes an objective reason which falls under Regulation 7 (4) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment,

li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju marbut mal-pożizzjoni ta' Assistant Project Officer (Paying Agency) huwa ekwivalenti għal inkriment inqas mill-massimu ta' Skala ta' Salarju 12 (ekwivalenti għal €24,296 fl-2025), li jilħaq il-massimu taliskala mat-tlestija ta' sena (1) servizz fil-pożizzjoni, flimkien ma:

i. allowance fissa ta' €1,500 fis-sena; u

ii. disturbance allowance (minflok overtime) sa massimu ta' 15% tas-salarju, f'ċirkostanzi eċċezzjonali u għal perjodi speċifiċi kif awtorizzat mis-Segretarju Permanenti rispettiv.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Assistant Project Officer (Paying Agency) huma:

i. Iwettaq kompiti assenjati mil-line manager fl-awtorizzazzjoni, il-monitoraġġ, il-kontroll, il-ħlas jew il-kontabbiltà ta' talbiet għal ħlasijiet relatati ma' skemi, programmi, proġetti jew miżuri fi ħdan ir-responsabbiltà u l-mandat tal-Aġenzija għall-Pagamenti Agrikoli u Rurali;

selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Salary Pegged to the Position

3.1 The Salary attached to the position of Assistant Project Officer (Paying Agency) is equivalent to the maximum of Salary Scale 12 less an increment (equivalent to €24,296.00 in 2025), with attainment of maximum of scale on completion of one year service, plus:

i. a fixed allowance of €1,500 per annum; and

ii. a disturbance allowance (in lieu of overtime) of up to a maximum of 15% of the salary, in exceptional circumstances and during specific periods duly authorised by the respective Permanent Secretary.

Duties

4. The job duties for the position of Assistant Project Officer (Paying Agency) include:

i. Performs tasks assigned by the line manager in the authorisation, monitoring, control, payment or accounting of claims for payments related to schemes, programmes, projects or measures within the responsibility and remit of the Agriculture and Rural Payments Agency;

ii. Iwettaq dmirijiet ġenerali tal-uffiċċju minn jum għal jum kif assenjati mil-line manager jew superviżur dirett;

iii. Iwettaq il-kontrolli amministrattivi, dokumentati/jew fiżiċi kollha meħtieġa fuq il-post ta' proġetti, pretensjonijiet, skemi jew miżuri oħra kif meħtieġ;

iv. Jassisti fil-kollegament mal-partijiet interessati rilevanti (inklużi dipartimenti governattivi oħra, fornituri tas-servizz, imsieħba, u NGOs) kif mitlub mil-line manager jew is-superviżur dirett;

v. Jipproċessa pagamenti relatati mal-UE b'mod effiċjenti fil-perjodi ta' żmien stipulati skont il-proċeduri fis-seħħ, u jassisti lil-line manager waqt l-ibbaġitjar, l-esekuzzjoni tal-pagamenti, id-Dikjarazzjoni tan-Nefqa, ir-rappurtar finanzjarju u l-awditjar;

vi. Iżomm rekords xierqa tax-xogħol imwettaq fuq l-ipproċessar tad-dokumentazzjoni tal-proġett/i tal-UE u fajls b'mod xieraq biex tiġi żgurata t-traċċabbiltà;

vii. Iwettaq kontrolli amministrattivi fir-rigward ta' għadd ta' proġetti/assistenza ffinanzjati mill-UE;

viii. Iwettaq rikonċiljazzjoni tax-xogħol u jassisti fil-kumpilazzjoni ta' data u xogħol ieħor ta' riċerka;

ix. Jorganizza u jipparteċipa f'laqgħat u jieħu minuti ta' diskussjonijiet;

x. Iwettaq funzjonijiet ta' rappurtar bil-mod indikat mil-line manager jew superviżur dirett, inkluż permezz taż-żamma ta' databases jew applikazzjonijiet oħra applikabbli tal-IT fejn meħtieġ;

xi. Jipparteċipa f'taħriġ u konferenzi lokalment u barra (applikant magħżul li jipproċedi barra biex isegwi korsijiet ikun marbut bil-kundizzjonijiet rilevanti stabbiliti fil-Manwal dwar l-Iżvilupp tal-Persunal fl-Amministrazzjoni Pubblika);

xii. Jappoġġja u jikkontribwixxi għall-implimentazzjoni b'suċċess tal-inizjattivi tal-ministeru responsabbli, kif ordnat mil-line manager jew superviżur dirett;

xiii. Juri fis-sitwazzjonijiet kollha u partikolarment f'perjodi fejn l-iskadenzi tal-finanzjament qed joqorbu, kapaċità u rieda li jaħdem taħt pressjoni ta' sfida, inkluż kull meta jkun meħtieġ hekk mil-line manager billi jaħdem tard jew fi tmiem il-ġimgħa jew fi btajjel pubbliċi biex jilħaq l-iskadenzi, jew fejn meħtieġ biex jivvjaġġa barra mill-pajjiż fuq negozju uffiċjali;

xiv. Kwalunkwe kompitu ieħor li s-superjuri jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

ii. Performs day to day general office duties as assigned by the line manager or direct supervisor;

iii. Performs all required administrative, documentary and/or physical on-the-spot controls and checks of projects, claims, schemes or other measures as required;

iv. Assists in liaising with relevant stakeholders (including other governmental departments, service providers, partners, and NGOs) as instructed by the line manager or the direct supervisor;

v. Processes EU related payments efficiently within the stipulated timeframes according to the procedures in place, and assists the line manager during budgeting, payment execution, Statement of Expenditure, financial reporting and audits;

vi. Keeps appropriate records of work performed on processing of EU project/s documentation and files appropriately to ensure traceability;

vii. Performs administrative checks in relation to a number of EU funded projects/assistance;

viii. Performs reconciliations of work and assists in the compilation of data and other research work;

ix. Organises and participates in meetings and takes minutes of discussions;

x. Carries out reporting functions in the manner indicated by the line manager or direct supervisor, including through the upkeep of databases or other applicable IT applications where necessary;

xi. Participates in training and conferences locally and abroad (a selected applicant proceeding abroad to follow courses will be bound by the relevant conditions laid down in the Manual on Staff Development in Public Administration);

xii. Supports and contributes to the successful implementation of the responsible ministry's initiatives, as directed by the line manager or direct supervisor;

xiii. Demonstrates in all situations and particularly in periods where funding deadlines are approaching, an ability and willingness to work under challenging pressure, including whenever so required by the line manager by working late or weekends or on public holidays to meet deadlines, or where required to travel abroad on official business;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xvi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet

xv. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xvi. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment

fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. ikollhom Diploma fil-Livell 4 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti*) fil-European Studies, jew International Studies, jew Management Studies, jew Economics, jew Business Studies, jew Social Sciences, jew Geography, jew Geographical Systems (GIS), jew Horticulture, jew Animal Management and Veterinary Nursing, jew Mediterranean Argo-systems Management, jew Accountancy, jew Environment/Earth Systems, jew Communications, jew ICT;

JEW

iv. huma uffiċjali pubbliċi fi Skala mhux inqas minn Skala 15, jew impjegati tas-Settur Pubbliku li qed iwettqu dmirijiet fis-Servizz Pubbliku, jew impjegati tal-RSSL, it-tnejn f'Livell ta' responsabbiltà komparabbli, flimkien ma' 'ħames (5) snin esperjenza ta' xogħol rilevanti għall-pożizzjoni.

*Kwalifika rikonoxxuta komparabbli ma' 60 ECTS/ECVET krettu, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 (i) Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 5.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati

licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii) able to communicate in the Maltese and English languages;

AND

iii) in possession of a Diploma at MQF Level 4 (subject to a minimum of 60 ECTS/ECVET credits or equivalent*), in European Studies, or International Studies, or Management Studies, or Economics, or Business Studies, or Social Sciences, or Geography, or Geographical Systems (GIS), or Horticulture, or Animal Management and Veterinary Nursing, or Mediterranean Argo-systems Management, or Accountancy, or Environment/Earth Systems, or Communications, or ICT;

OR

iv) Public officers in a scale not below scale 15, or Public Sector employees performing duties in the Public Service, or RSSL employees, both at a comparable level of responsibility, plus five (5) years work experience relevant to the position.

*A recognised qualification comparable to 60 ECTS/ECVET credits, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 5.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates

għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Agriculture, Fisheries and Animal Rights, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa LQA 3300. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://agrikoltura.gov.mt) u (humanresources.mafa@gov.mt).

Il-21 ta' Frar, 2025

Kofinanzjat mill-Unjoni Ewropea

MINISTERU GĦALL-FINANZI

Post ta' Accountant II fil-Ministeru għall-Finanzi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi, jilqa' applikazzjonijiet għall-post ta' Accountant II fl-Amministrazzjoni tat-Taxxa u d-Dwana ta' Malta fi ħdan il-Ministeru għall-Finanzi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa LQA 3300. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://agrikoltura.gov.mt) and (humanresources.mafa@gov.mt).

21st February, 2025

Co-funded by the European Union

MINISTRY FOR FINANCE

Post of Accountant II in the Ministry for Finance

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Finance, invites applications for the post of Accountant II in the Malta Tax and Customs Administration within the Ministry for Finance.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Is-salarju ta' Accountant II huwa ta' Skala ta' Salarju 6, li fis-sena 2025 huwa ta' €32,279.02 fis-sena, li jiżdied b'€596.33 fis-sena sa massimu ta' €35,857.

2.3 Il-kandidati magħżula jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-Amministrazzjoni Ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi skont kif determinat mill-amministrazzjoni ċentrali minn żmien għal żmien. Allowances ta' ċertifikazzjoni b'rabta mal-kisba ta' kwalifika u/jew warrant pertinenti, kif ukoll allowance b'rabta ma' Żvilupp Professjonali Kontinwu, huma inklużi fil-pakkett tas-salarju.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.5 Dan il-post ġie identifikat bħala 'post hekk identifikat' għall-finijiet ta' subartikolu 5 tal-artikolu 4 tal-Att dwar l-Amministrazzjoni Pubblika (Kap. 595 tal-Liġijiet ta' Malta) u skont id-Direttiva 14.1 maħruġa mis-Segretarju Permanenti Ewlieni fit-3 ta' Awwissu 2023, li jinvolvi funzjonijiet ta' spettorat. Il-kundizzjonijiet rilevanti elenkati fl-Att dwar l-Amministrazzjoni Pubblika u f'Direttiva 14.1 japplikaw.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva

2.2 The salary for the post of Accountant II is Salary Scale 6, which in the year 2025 is equivalent to, €32,279.02 per annum, rising by annual increments of €596.33 up to a maximum of €35,857.

2.3 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as determined by Central Administration from time to time. Certification allowances in respect of attainment of pertinent qualification and/or warrant, and a Continuous Professional Development allowance are included in the salary package.

2.4 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 This post has been designated as a 'post so designated' for the purposes of sub-article 5 of Article 4 of the Public Administration Act (Cap. 595 of the Laws of Malta) and in terms of Directive 14.1 issued by the Principal Permanent Secretary on 3rd August 2023, since it involves inspectorate functions. The relevant conditions laid out in the Public Administration Act and Directive 14.1 apply.

2.6 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available

16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), peress li din il-kariga titqies bħala kariga ta' riskju għoli kif elenkat fis-Sitt Skeda tal-Att dwar l-Amministrazzjoni Pubblika u tinvolvi funzjonijiet ispettorati kif elenkati fl-Anness tad-Direttiva 14.1.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Accountant II huma:

i. Iwettaq verifiki tat-taxxa u investigazzjonijiet relatati mat-tassazzjoni diretta u indiretta, każijiet relatati mal-Frodi tal-Benefiċċji u d-Dwana u jiġġieled l-evitar/evażjoni tat-taxxa fil-ħin;

ii. Iwettaq verifiki ta' ambitu u aspett limitat u eżerċizzji oħra ta' investigazzjonijiet limitati;

iii. Jipproċessa oġġezzjonijiet u valutazzjonijiet ta' reviżjoni misjuba wara investigazzjonijiet ta' taxxa mid-Direttorat tal-Verifiki u Awditjar;

iv. Imexxi tim ta' Accountants I u/jew Revenue Inspectors fit-twettiq ta' investigazzjonijiet relatati ma' tassazzjoni diretta u indiretta, frodi ta' benefiċċji u każijiet relatati mad-Dwana u jiġġieled l-evażjoni/evitar tat-taxxa fil-ħin;

v. Responsabbli għall-investigazzjonijiet u l-inkarigi oħra mwettqa mill-Accountants I u r-Revenue Inspectors;

vi. Jabbozza rapporti ta' reviżjoni u jħejji pjanijiet għal żjarat ta' reviżjoni;

vii. Responsabbli għal investigazzjonijiet fuq il-post u kull xogħol investigattiv relatat;

viii. Jirrappreżenta u jassisti lill-Kummissarju għat-Taxxa u d-Dwana bħala xhud, waqt seduti tal-Qorti Ċivili u/jew Kriminali u tat-Tribunal ta' Reviżjoni Amministrattiv kif meħtieġ;

ix. Jgħin fit-taħriġ ta' Accountants I, Revenue Inspectors u impjegati oħra;

x. Iwettaq xogħol relatat mal-investigazzjonijiet kif delegat mis-superjur dirett;

xi. Jipparteċipa f'fora tekniċi f'Malta u barra minn Malta kif jista' jkun meħtieġ;

xii. Jattendi programmi speċjalizzati u taħriġ f'Malta u barra minn Malta kif jista' jkun meħtieġ;

from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), since this post is considered to be a high risk post/position as listed in the Sixth Schedule to the Public Administration Act and involves inspectorate functions as listed in the Annex to Directive 14.1.

Duties

3. The job duties for the post of Accountant II include:

i. Conduct tax audits and verifications related to direct and indirect taxation, Benefit Fraud and Customs related cases and combat tax avoidance/evasion, in a timely manner;

ii. Conduct limited scope and aspect audits and other limited verification exercises;

iii. Processing of objections and review assessments raised following tax audit and verification exercises by the Verification and Audit Directorate;

iv. Lead a team of Accountants I and/or Revenue Inspectors to undertake verifications related to direct and indirect taxation, benefit fraud and Customs related cases and combat tax evasion/avoidance in a timely manner;

v. Responsible for verification exercises and assignments conducted by Accountants I and Revenue Inspectors;

vi. Draft review reports and prepare plans for review visits;

vii. Responsible for on-site verifications and any other related verification work;

viii. Represent and assist the Commissioner for Tax and Customs including as a witness, at the Civil and/or Criminal Court and Administrative Review Tribunal sessions as necessary;

ix. Assisting in the training of Accountant I, Revenue Inspectors and other staff;

x. Performs tasks related to verification exercises as delegated by the direct superior;

xi. Participate in technical fora in Malta and abroad as may be required;

xii. Attending specialized programmes and training in Malta and abroad as may be required;

xiii. Jaħdem, jagħti appoġġ, u jikkollabora mal-Pulizija, l-Uffiċċju tal-Avukat tal-Istat u l-Uffiċċju tal-Avukat Ġenerali u entitajiet oħra fl-analiżi tal-kriminalità finanzjarja, investigazzjonijiet, rappurtar u prosekuzzjoni u funzjonijiet relatati;

xiv. Iwettaq kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmirijiet oħra skont struzzjonijiet mogħtija mid-Direttur Ġenerali (Verifications and Audit) u/jew il-Kummissarju għat-Taxxa u d-Dwana u/jew is-Segretarju Permanenti;

xvi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:
i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju

xiii. Working, supporting and collaborating with the Police, Office of the State Advocate and the Office of the Attorney General and other entities in financial crime analysis, investigations, reporting and prosecution and related functions;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Director General (Verifications and Audit) and/or the Commissioner for Tax and Customs and/or the Permanent Secretary;

xvi. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:
i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and

Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. (a) ikollhom kwalifika ta' Master's rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVETS, jew ekwivalenti*) fl-Accountancy jew kwalifika rikonoxxuta professjonali komparabbli fil-Livell 7 tal-MQF f' Accountancy.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVETS. Baċċelarat fl-Accountancy ekwivalenti għal MQF Livell 7 se jkun ikkunsidrat ukoll.

U

(b) warrant ta' Certified Public Accountant maħruġ mill-Accountancy Board ta' Malta jew konferma bil-miktub maħruġa mill-istess Bord li jissodisfaw ir-rekwiżiti rilevanti biex jipposedu dan il-warrant sal-għeluq ta' din is-sejħa;

U

(c) sentejn (2) esperjenza prattika f'ambjent ta' infurzar tat-taxxa.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti

their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English language;

AND

iii. (a) in possession of a recognised Master's qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent*) in Accountancy or a recognised comparable professional qualification at MQF Level 7 in Accountancy.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by the MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits. A Bachelor's degree in Accountancy, equivalent to MQF Level 7 will also be considered.

AND

(b) a warrant of Certified Public Accountant issued by the Accountancy Board of Malta or a written confirmation issued by the said Board that they satisfy the relative statutory requirements for the possession of such a warrant by the closing date of this call;

AND

(c) two (2) years practical experience in a tax enforcement environment.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but

jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li

may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials,

kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru għall-Finanzi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;

copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;

livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), jew jinkisbu minn recruitment.mfin@gov.mt. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (https://finanzi.gov.mt) u (recruitment.mfin@gov.mt).

comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf), or may be obtained from recruitment.mfin@gov.mt. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (https://finance.gov.mt) and (recruitment.mfin@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-AMBJENT, L-ENERĠIJA U L-INDAFA PUBBLIKA

Post ta' Assistant Manager fil-Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, jilqa' applikazzjonijiet għall-post ta' Assistant Manager fil-Ministeru għall-Ambjent, l-Enerġija u l- Indafa Pubblika.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidħol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526.00 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €24,650.00.

21st February, 2025

MINISTRY FOR THE ENVIRONMENT, ENERGY AND PUBLIC CLEANLINESS

Post of Assistant Manager in the Ministry for Environment, Energy and Public Cleanliness

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Public Cleanliness, invites applications for the post of Assistant Manager in the Ministry for the Environment, Energy and Public Cleanliness.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2025 is equivalent to, €22,526.00 per annum, rising by annual increments of €354.00 up to a maximum of €24,650.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2025 hija ekwivalenti għal €24,038.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €26,290.00, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€25,570.98 x €407.67 - €28,017.00) fis-sena 2025 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali,

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00) in the year 2025 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to

potenzjali jew apparenti qabel ma jaċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager huma:

i. Jgħin fl-amministrazzjoni tat-trasport u l-loġistika fi ħdan l-MEEC, jappoġġja d-diviżjonijiet, id-direttorati u l-entitajiet tal-Ministeru, u jżomm kuntatt xieraq dwar kwistjonijiet ta' interess komuni;

ii. Jipproponi, jimplimenta u jissorvelja sistemi u prattiki tax-xogħol li jinvolvu t-twettiq effiċjenti u effettiv ta' dmirijiet fil-qasam tat-trasport u l-loġistika;

iii. Jgħin u jagħti pariri fir-rigward tal-manutenzjoni u l-manutenzjoni ta' assi mobbli u immobbli fl-MEEC;

iv. Jikkordina, iżomm rekords, isegwi u jwettaq dmirijiet anċillari relatati ma' kontijiet, nefqa u kwistjonijiet oħra li għandhom x'jaqsmu ma' Utilitajiet u Kera, u jamministra riżorsi finanzjarji u riżorsi oħra b'mod effiċjenti partikolarment fejn jikkonċerna l-akkwist ta' assi ġodda;

v. Jassisti lit-Taqsima tal-Ivvjaġġar tal-MEEC;

vi. Jikkordina funzjonijiet relatati ma' ħwienet u provvisti fl-Uffiċċju Prinċipali tal-MEEC, inklużi xiri, distribuzzjoni, kontroll, żamma ta' rekords u funzjonijiet anċillari, u jipprovdi appoġġ orizzontali simili lid-dipartimenti li jaqgħu taħt l-MEEC kif meħtieġ mid-Direttur;

vii. Jgħin fl-amministrazzjoni tal-flotta tal-vetturi u, fejn meħtieġ, jassisti fit-tfassil ta' pjan ta'sostituzzjoni għal vetturi eżistenti mhux effiċjenti, filwaqt li jattendi għall-manutenzjoni u rekwiżiti oħra relatati mal-flotta tal-vetturi, inkluża azzjoni relatata ma' vetturi mikrija kif meħtieġ waqt li jissorvelja l-konsum tal-fjuwil tal-vetturi;

viii. Jikkordina s-servizzi tat-tindif fuq bażi korporattiva u jassisti fi kwistjonijiet relatati mas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol;

ix. Imexxi u jissorvelja l-progress fuq siti fejn l-implimentazzjoni tal-proġetti tal-Ministeru għaddejjin;

accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Assistant Manager include:

i. Assists in the management of transport and logistics within MEEC, supports Ministry divisions, directorates and entities, and maintains an appropriate liaison on matters of common interest;

ii. Proposes, implements and supervises systems and work practices that would entail the efficient and effective performance of duties in the field of transport and logistics;

iii. Assists and advices with regard to the upkeep and maintenance of moveable and immoveable assets at MEEC;

iv. Coordinates, maintains records, follows-up and performs ancillary duties relating to bills, expenditure and other matters pertaining to Utilities and Rent, and administers financial and other resources efficiently particularly where the procurement of new assets is concerned;

v. Assists the Travel Section of the MEEC;

vi. Co-ordinates functions relating to stores and supplies at the MEEC Head Office, including purchasing, distribution, control, record-keeping and ancillary functions, and provides similar horizontal support to MEEC line departments as required by the Director;

vii. Helps in the management of the vehicles fleet and, where necessary, assists in the drawing up of a replacement plan for existing non-efficient vehicles, while attending to all maintenance and other requirements related to vehicles-fleet, including action related to leased/hired vehicles as necessary while monitoring fuel consumption of vehicles;

viii. Coordinates cleaning services on a corporate basis and assists on matters relating to Occupational Health and Safety;

ix. Manages and monitors progress on sites where the implementation of Ministry projects are underway;

x. Jabbozza offerti u talbiet għal kwotazzjonijiet kif meħtieġ mill-Ministeru u jsegwi l-proċess tal-akkwisti f'isem l-Awtorità tal-Kuntratti;

xi. Jikkordina l-implimentazzjoni ta' inizjattivi ekoloġiċi;

xii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju

x. Drafts tenders and requests for quotations as required by the Ministry and follow up on procurements process on behalf of the Contracting Authority;

xi. Co-ordinates the implementation of green initiatives;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their

Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fil-Logistics jew Supply Chain jew Procurement jew Business Administration jew f'oqsma rilevanti kif determinat mill-maniġment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Business Management jew Strategic Marketing jew Project Management jew f'oqsma rilevanti kif determinat mill-maniġment.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Business Studies jew Accounts jew Economics jew Mathematics jew Marketing jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat (li jrid jinkludi wieħed (1) minn dawn is-suġġetti Business Studies jew Accounts jew Economics jew Mathematics jew Marketing).

*Kwalifika rikonoxxuta komparabbli ma' 120/60 krettu ECTS/ECVET, hekk kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, equivalent*) in Logistics or Supply Chain or Procurement or Business Administration or in relevant areas as determined by management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, equivalent*) in Business Management or Strategic Marketing or Project Management or in relevant areas as determined by management.

OR

c. (i) In possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: Business Studies or Accounts or Economics or Mathematics or Marketing or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced Level (which must include one (1) of the following subjects: Business Studies or Accounts or Economics or Mathematics or Marketing).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedjajru tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidħlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced Level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated

għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Ġenerali għall-Operat, Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux kif suppost jew nieqsa.

deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Public Cleanliness, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistent Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, 6, Triq Ħal Qormi, Santa Venera SVR 1302. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (sustainability.gov.mt) u (humanresources.meec@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-AMBJENT, L-ENERĠIJA U L-INDAFA PUBBLIKA

Post ta' Manager I (Geographic Information System) fil-Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, jilqa' applikazzjonijiet għall-post ta' Manager I (Geographic Information System) fil-Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Public Cleanliness, 6, Triq Ħal Qormi, Santa Venera SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (sustainability.gov.mt) and (humanresources.meec@gov.mt).

21st February, 2025

MINISTRY FOR THE ENVIRONMENT, ENERGY AND PUBLIC CLEANLINESS

Post of Manager I (Geographic Information System) in the Ministry for the Environment, Energy and Public Cleanliness

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Public Cleanliness, invites applications for the post of Manager I (Geographic Information System) in the Ministry for the Environment, Energy and Public Cleanliness.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I (Geographic Information System) huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fis-sena 2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-Geographic Information System, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Geographic Information System) is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83. - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Geographic Information System, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Geographic Information System) huma:

i. Jgħin fiż-żamma tad-diversi pjattaformi tas-Sistema ta' Informazzjoni Ġeografika (GIS) u sistemi relatati ta' Ambjent Malta;

ii. Jgħin fil-ħolqien, iż-żamma u l-aġġornament ta' sistemi ta' geodatabase kumplessi, inkluża l-ġestjoni tal-metadata u jiżgura li l-ġeodata tkun konformi mad-Direttiva Inspire u inizjattivi oħra tal-Gvern;

iii. Jgħin fl-organizzazzjoni ta' proġetti ta' ġbir ta' data inkluż mappjar fuq il-post bl-użu ta' vetturi tal-ajru bla ekwipaġġ (droni) u/jew vetturi tal-wiċċ bla ekwipaġġ (drones tal-baħar) flimkien ma' sistemi GNSS u ġbir ta' data multidixxiplinarja oħra kif meħtieġ;

iv. Jikkontribwixxi għall-iżvilupp ta' kunċetti u forniment ta' soluzzjonijiet relatati mal-GIS malġestjoni u l-ippjanar

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Manager I (Geographic Information System) include:

i. Assist in maintaining Ambjent Malta's various Geographic Information System (GIS) platforms and related systems;

ii. Assist in creating, maintaining and updating complex geodatabase systems including the managing of metadata and ensuring geodata is compliant with the Inspire Directive and other Government initiatives;

iii. Assist in the organisation of data collection projects including onsite mapping using uncrewed aerial vehicles (drones) and/or uncrewed surface vehicles (marine drones) coupled with GNSS systems and collection of other multidisciplinary data as required;

iv. Contribute to the development of concepts and provision of GIS solutions related to environmental management and

ambjentali bl-użu ta' diversi applikazzjonijiet ESRI ArcGIS (inklużi iżda mhux limitati għal Story Maps, ArcGIS Hub, ArcGIS Field Maps, Survey 123, fost oħrajn) u pakketti ta' software anċillari, inkluż għarfien u użu ta' lingwi ta' programmar relatati (eż. Phyton), tagħlim tal-IoT (internet tal-affarijiet) u tekniki artifiċjali tal-IoT (AI);

v. Jgħin lil uffiċjali tekniċi u oħrajn biex jipprovdu rispons f'waqtu u effettiv għal kwalunkwe mistoqsija b'rabta mal-GIS u kwistjonijiet/soluzzjonijiet relatati mal-IT;

vi. Użu korrett tas-software u l-proċeduri informatiċi meħtieġa biex tiġi salvagwardjata u protetta l-identità tas-settijiet ta' data spazjali ta' Ambjent Malta;

vii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanent;

ix. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt

planning using various ESRI ArcGIS applications (including but not limited to Story Maps, ArcGIS Hub, ArcGIS Field Maps, Survey 123, amongst others) and ancillary software packages, including knowledge and use of related programming languages (e.g. Phyton), IoT (internet of things), deep learning techniques and artificial intelligence (AI);

v. Assisting other technical and non-technical officers in providing timely and effective response to any queries in connection with GIS and related IT-related issues/solutions;

vi. Making correct use of the software and the informatics procedures required to safeguard and protect the identity of Ambjent Malta's spatial datasets;

vii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

viii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

ix. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family

ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Geography jew Earth Systems jew GIS Systems jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla

members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Geography or Earth Systems or GIS Systems or in relevant area determined by the management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than

minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Ġenerali għall-Operat, Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu

that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Public Cleanliness, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a

Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistent Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, 6, Triq Ħal Qormi, Santa Venera SVR 1302. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (sustainability.gov.mt) u (humanresources.meec@gov.mt).

Il-21 ta' Frar, 2025

Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Public Cleanliness, 6, Triq Ħal Qormi, Santa Venera SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (sustainability.gov.mt) and (humanresources.meec@gov.mt).

21st February, 2025

MINISTERU GĦALL-AMBJENT, L-ENERĠIJA U L-INDAFA PUBBLIKA

Post ta' Manager I fil-Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, jilqa' applikazzjonijiet għall-post ta' Manager I fil-Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7(€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-maniġment għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fis-sena 2025) u tavvanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

MINISTRY FOR THE ENVIRONMENT, ENERGY AND PUBLIC CLEANLINESS

Post of Manager I in the Ministry for the Environment, Energy and Public Cleanliness

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Public Cleanliness, invites applications for the post of Manager I in the Ministry for the Environment, Energy and Public Cleanliness.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83. - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I huma:

i. Jassisti u jagħti appoġġ lill-Kap tat-Taqsima tal-Komunikazzjoni Strateġika fi ħdan l-MEEC;

ii. Jikkontribwixxi b'mod attiv f'eżerċizzji ta' branding u promozzjoni sabiex tingħata dehra xierqa lix-xogħol tal-Ministeru;

iii. Jassisti fl-organizzazzjoni u l-kordinazzjoni ta' konferenzi, attivitajiet u laqgħat importanti oħra;

iv. Jissuġġerixxi possibbiltajiet kreattivi bħal temi u ideat għall-kampanji ta' għarfien u attivitajiet;

v. Jissorvelja u jippjana attivitajiet mill-idea inizjali sal-iċken dettall tal-attività;

vi. Jippjana l-loġistika tal-attivitajiet u ħtiġiet oħra relatati ma' konferenzi u attivitajiet, inkluż il-postijiet tal-attività, trasport u proviżjonijiet oħrajn;

vii. Jagħti pariri u jinvolvi ruħu direttament fl-abbozzar ta' programmi tal-attivitajiet u jassigura li jintlaħqu l-miri stabbiliti;

viii. Jappoġġja lill-Kap tat-Taqsima sabiex jiġu pprovduti l-faċilitajiet meħtieġa f'attivitajiet nazzjonali u internazzjonali;

ix. Isegwi u jimplimenta miżuri approvati skont il-pjan ta' azzjoni rispettiv u jirrapporta dwar il-progress tagħhom;

x. Jabbozza sejħiet għall-offerti, jipparteċipa f'kumitati ta' evalwazzjoni u jservi ta' contract manager fejn meħtieġ;

xi. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

Duties

3. The job duties for the post of Manager I include:

i. Assists and provides support to the Head of Strategic Communications Unit within the MEEC;

ii. Contributes towards the branding and promotion of a proper image of the Ministry's remit;

iii. Assists in the organisation and co-ordination of conferences, events and other important meetings;

iv. Suggests creative possibilities such as themes and ideas for awareness raising campaigns and events;

v. Oversees and plans events from the time that the initial idea is conceived to the events' last detail;

vi. Plans event logistics and other requirements related to conferences and events including venues, transport and other supplies;

vii. Provides advice and directs input in the drafting of event programmes and ensures the execution of deliverables;

viii. Supports the Head of Unit in the provision of the facilities required during national and international events;

ix. Follows and implements approved measures in accordance with the respective action plan and reports on their progress;

x. Drafts tenders, participates in evaluation committees and serves as contract manager where required;

xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll dik Ingliża;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Marketing jew Communications jew f'oqsma rilevanti kif determinat mill-maniġment.

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Marketing or Communications or in relevant area determined by the management.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifka ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as pe provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Ġenerali għall-Operat, Ministeru għall-Ambjent, l-Enerġija u l-Indafa Pubblika, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni talapplikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Public Cleanliness, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up- todate (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees; renouncement of pending applications;
publication of the result;

eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistent Direttur, Riżorsi Umani), Ministeru għall-Ambjent, Enerġija u l-Indafa Pubblika, 6, Triq Ħal Qormi, Santa Venera, SVR 1302. Dawn id-diżpożizzjonijet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (sustainability.gov.mt) u (humanresources.meec@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Uffiċjal Edukattiv fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-Reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR), jilqa' applikazzjonijiet għall-post ta' Uffiċjal Edukattiv fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni:

(i) Uffiċjal Edukattiv (Educational Support Services) (EO-ESS)

Inclusive Education

(ii) Uffiċjal Edukattiv (Service Provision) (EO-SP)

Physical Education
SpLD (Specific Learning Difficulties)

medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Public Cleanliness, 6, Triq Ħal Qormi, Santa Venera, SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (sustainability.gov.mt) and (humanresources.meec@gov.mt).

21st February, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Education Officer in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation, invites applications for the post of an Education Officer within the Ministry for Education, Sport, Youth, Research and Innovation:

(i) Education Officer (Educational Support Services) (EO-ESS)

Inclusive Education

(ii) Education Officer (Service Provision) (EO-SP)

Physical Education
SpLD (Specific Learning Difficulties)

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' Uffiċjal Edukattiv huwa ta' Skala ta' Salarju 5, li fis-sena 2025 huwa ta' €34,185.98 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €38,030.00.

2.3 Uffiċjal Edukattiv fi Skala ta' Salarju 5 b'ħamsa u għoxrin (25) sena skolastika esperjenza fi kwalunkwe grad kopert fil-Ftehim bejn il-Gvern u l-Malta Union of Teachers (MUT) iffirmat fil-15 ta' Lulju, 2024, u fil-Ftehim dwar Student Support Services Grades iffirmat fil-21 ta' Awwissu, 2021, li ħames (5) snin minnhom ikunu servizz fil-grad ta' Uffiċjal Edukattiv, jitla' fi Skala ta' Salarju 4 bħala Uffiċjal Edukattiv, li fis-sena, 2025 huwa ta' €41,530.00. Progressjoni hija effettiva mid-data ta' kisba ta' snin rikjesti kif stipulat fil-Ftehim bejn il-Gvern u l-Malta Union of Teachers (MUT) iffirmat fil-15 ta' Lulju, 2024, skont liema minnhom jiġi l-iktar tard. Kull sena skolastika ta' esperjenza ta' tagħlim bħala Għalliem Supplimentari tgħodd għas-snin tal-progressjoni kif rikjest fil-klawsola imsemmija.

2.4 Persuna maħtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal kundizzjonijiet u obbligi oħra kif jistgħu jkunu stipulati fil-Ftehim bejn il-Gvern u l-Malta Union of Teachers (MUT) kif iffirmat fil-15 ta' Lulju, 2024.

2.5 Il-grad ta' Uffiċjal Edukattiv huwa grad maniġerjali b'sigħat ta' servizz ġenerali.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of an Education Officer is Salary Scale 5, which in the year 2025 is equivalent to, €34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.3 An Education Officer in Salary Scale 5 with twenty-five (25) years of experience in any grade of the agreement between the Government and the Malta Union of Teachers (MUT) dated 15th July, 2024, and the Student Support Services Grades Agreement dated 21st August, 2021, five (5) years of which must be as service in the grade of Education Officer, shall progress to Salary Scale 4 as Education Officer, which in the year, 2025 is equivalent to €41,530.00. Progression is effective from the date of attainment of the required years as stipulated in the agreement between the Government and the Malta Union of Teachers (MUT) signed on the 15th of July, 2024, whichever is the latest. Any years of service of teaching experience as a Supply Teacher shall be reckonable in full for the years of progression required in the clause mentioned.

2.4 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in the agreement between the Government and the Malta Union of Teachers (MUT) as signed on the 15th of July, 2024.

2.5 The grade of an Education Officer is a management post conditioned to general service hours.

2.6 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to

rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), peress li din il-kariga hija fi skala ta' salarju 5 jew ogħla.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Uffiċjal Edukattiv huma:

i. Jiżgura li jitħarsu l-policies u l-provvedimenti stipulati fl-Att dwar l-Edukazzjoni, kif ukoll policies u provvedimenti oħra tal-MEYR;

ii. Jintegra l-perspettiva tal-ġeneru fi programmi u inizjattivi tad-direttorati;

iii. Jgħin fit-tħejjija ta' estimi finanzjarji u ppjanar ekonomiku;

iv. Jiġbor u jżomm data u statistika rilevanti;

v. Jiġbor, janalizza, jirriċerka u jevalwa data sabiex tintuża biex ikunu ppjanati u mmaniġġjati servizzi, proġetti u sistemi;

vi. Jissostitwixxi l-Assistent Direttur kif meħtieġ;

vii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

viii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar ir-rwol ta' EO marbuta mas-suġġett/qasam ta' dan il-post jistgħu jiġu aċċessati minn (https://edukazzjoni.gov.mt/postijiet-vakanti/).

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), since this post is in salary scales 5 or higher.

Duties

3. The job duties for the post of Education Officer include:

i. Ensures that the policies and provisions laid down in the Education Act, as well as other policies and provisions of MEYR are adhered to;

ii. Integrates the gender perspective in programmes and initiatives of the directorates;

iii. Assists in the preparation of budgets and business planning;

iv. Collects and maintains relevant data and statistics;

v. Gathers, analyses, researches and evaluates data and uses it to plan and manage services, projects and systems;

vi. Deputises for the Assistant Director as instructed;

vii. Undertake any other tasks, which the superior may delegate to him/her, as may be required; and

viii. Any other duties as directed by the Principal Permanent Secretary.

Further details of the role of an EO according to subject/area may be accessed from (https://education.gov.mt/vacancies/).

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża; u

iii. fil-pussess ta' Warrant Permanenti ta' Għalliem; u

iv. għandhom mhux anqas minn għaxar (10) snin skolastiċi esperjenza ta' tagħlim; u

v. erba' (4) snin skolastiċi ta' servizz fil-grad ta' Deputy Head of School, Kap ta' Dipartiment jew fi rwoli ta' leadership fi ħdan instituzzjonijiet tal-edukazzjoni; u

vi. erba' (4) snin skolastiċi esperjenza ta' tagħlim fis-suġġett/grupp ta' suġġetti jew qasam, imsemmija f' paragrafu 1 (i) u (ii).

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages; and

iii. be in possession of a Permanent Teacher's Warrant; and

iv. have not less than ten (10) scholastic years teaching experience; and

v. four (4) scholastic years' service in the grade of Deputy Head of School, Head of Department or in leadership roles within the education institutions; and

vi. four (4) years of teaching experience in the particular subjects/group of subjects or area, mentioned in paragraph 1 (i) and (ii).

Snin ta' servizz part-time imsemmija hawn fuq se jinħadmu fuq bażi prorata.

Kif tipprovdi l-klawsola 34(2) tal-Ftehim Settorjali bejn il-Gvern ta' Malta u l-Malta Union of Teachers iffirmat fit-23 ta' Awwissu, 2010, Instructors li kisbu l-grad ta' Għalliem (Personal Basis) u li jissodissfaw il-kriterji ta' eliġibbiltà msemmijja f'paragrafu 4.1 hawn fuq, jitqiesu eliġibbli wkoll. Qed ikun iċċarat li s-snin ta' esperjenza fit-tagħlim fil-grad ta' Instructor jitqiesu bħala snin ta' esperjenza fit-tagħlim għal fini ta' paragrafu 4.1 (iv) u (vi) hawn fuq.

Esperjenza ta' tagħlim tiġi kkunsidrata bħala kwalunkwe esperjenza fi kwalunkwe grad kopert fil-Ftehim bejn il-Gvern u l-Malta Union of Teachers (MUT) iffirmat fil-15 ta' Lulju, 2024, u fil-Ftehim dwar Student Support Services Grades iffirmat fil-21 ta' Awwissu, 2021.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.3 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Part-time years of service mentioned above will be worked on a pro-rata basis.

As provided by clause 34(2) of the Sectoral Agreement signed between the Government of Malta and the Malta Union of Teachers on 23rd August, 2010, Instructors who have been re-designated as Teachers (Personal Basis) and who satisfy the eligibility criteria outlined in paragraph 4.1 above, shall be likewise eligible. It is being clarified that years of teaching experience in the grade of Instructor shall be reckonable as teaching experience in terms of paragraph 4.1 (iv) and (vi) above.

Teaching experience is considered as any experience in any grade covered by the Education Sectoral Agreement dated 15th July, 2024, and the Student Support Services Grades agreement dated 21st August, 2021.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.3 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 10 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

Any other eligibility requisites for the post/position must be met in terms of this call for applications

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 10th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Il-21 ta' Frar, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Uffiċjal Edukattiv fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-Reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR), jilqa' applikazzjonijiet għall-post ta' Uffiċjal Edukattiv fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni:

(i) Uffiċjal Edukattiv (Educational Support Services) (EO-ESS)
Counselling

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf). These general provisions are to be regarded as an integral part of this call for applications.

21st February, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Education Officer in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation invites applications for the post of an Education Officer within the Ministry for Education, Sport, Youth, Research and Innovation:

(i) Education Officer (Educational Support Services) (EO-ESS)
Counselling

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Is-salarju ta' Uffiċjal Edukattiv huwa ta' Skala ta' Salarju 5, li fis-sena 2025 huwa ta' €34,185.98 fis-sena, li jiżdied b' €640.67 fis-sena sa massimu ta' €38,030.00.

2.3 Uffiċjal Edukattiv fi Skala ta' Salarju 5 b' ħamsa u għoxrin (25) sena skolastika esperjenza fi kwalunkwe grad kopert fil-Ftehim bejn il-Gvern u l-Malta Union of Teachers (MUT) iffirmat fil-15 ta' Lulju, 2024 u fil-Ftehim dwar Student Support Services Grades iffirmat fil-21 ta' Awwissu, 2021, jitla' fi Skala ta' Salarju 4 bħala Uffiċjal Edukattiv, li fis-sena 2025 huwa ta' €41,530.00. Progressjoni hija effettiva mid-data ta' kisba ta' snin rikjesti kif stipulat fil-Ftehim bejn il-Gvern u l-Malta Union of Teachers (MUT) iffirmat fil-15 ta' Lulju, 2024, skont liema minnhom jiġi l-iktar tard. Kull sena skolastika ta' esperjenza ta' tagħlim bħala Għalliem Supplimentari tgħodd għas-snin tal-progressjoni kif rikjest fil-klawsola imsemmija.

2.4 Persuna maħtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal kundizzjonijiet u obbligi oħra kif jistgħu jkunu stipulati fil-Ftehim bejn il-Gvern u l-Malta Union of Teachers (MUT) kif iffirmat fil-15 ta' Lulju, 2024.

2.5 Il-grad ta' Uffiċjal Edukattiv huwa grad maniġerjali b'sieġħat ta' servizz ġenerali.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/

2.2 The salary for the post of an Education Officer is Salary Scale 5, which in the year 2025 is equivalent to, €34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.3 An Education Officer in Salary Scale 5 with twenty-five (25) years of experience in any grade of the agreement between the Government and the Malta Union of Teachers (MUT) dated 15th July, 2024 and the Student Support Services Grades Agreement dated 21st August, 2021, five (5) years of which must be as service in the grade of Education Officer, shall progress to Salary Scale 4 as Education Officer, which in the year 2025 is equivalent to €41,530.00. Progression is effective from the date of attainment of the required years as stipulated in the agreement between the Government and the Malta Union of Teachers (MUT) signed on the 15th of July, 2024, whichever is the latest. Any years of service of teaching experience as a Supply Teacher shall be reckonable in full for the years of progression required in the clause mentioned.

2.4 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in the agreement between the Government and the Malta Union of Teachers (MUT) as signed on the 15th of July, 2024.

2.5 The grade of an Education Officer is a management post conditioned to general service hours.

2.6 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/

people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), peress li din il-kariga hija fi skala ta' salarju 5 jew ogħla.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Uffiċjal Edukattiv huma:

i. Jiżgura li jitħarsu l-policies u l-provvedimenti stipulati fl-Att dwar l-Edukazzjoni, kif ukoll policies u provvedimenti oħra tal-MEYR;

ii. Jintegra l-perspettiva tal-ġeneru fi programmi u inizjattivi tad-direttorati;

iii. Jgħin fit-tħejjija ta' estimi finanzjarji u ppjanar ekonomiku;

iv. Jiġbor u jżomm data u statistika rilevanti;

v. Jiġbor, janalizza, jirriċerka u jevalwa data sabiex tintuża biex ikunu ppjanati u mmaniġġjati servizzi, proġetti u sistemi;

vi. Jissostitwixxi l-Assistent Direttur kif meħtieġ;

vii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

viii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar ir-rwol ta' EO marbuta mas-suġġett/qasam ta' dan il-post jistgħu jiġu aċċessati mis-sit eletroniku: (https://edukazzjoni.gov.mt/postijiet-vakanti/).

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), since this post is in salary scales 5 or higher.

Duties

3. The job duties for the post of Education Officer include:

i. Ensures that the policies and provisions laid down in the Education Act, as well as other policies and provisions of MEYR are adhered to;

ii. Integrates the gender perspective in programmes and initiatives of the directorates;

iii. Assists in the preparation of budgets and business planning;

iv. Collects and maintains relevant data and statistics;

v. Gathers, analyses, researches and evaluates data and uses it to plan and manage services, projects and systems;

vi. Deputises for the Assistant Director as instructed;

vii. Undertake any other tasks, which the superior may delegate to him/her, as may be required;

viii. Any other duties as directed by the Principal Permanent Secretary.

Further details of the role of an EO according to subject/area may be accessed from (https://education.gov.mt/vacancies/)

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża; u

ii. able to communicate in the Maltese and English languages; and

iii. fil-pussess ta' Warrant Permanenti ta' Għalliem; u

iii. be in possession of a Permanent Teacher's Warrant; and

iv. għandhom mhux inqas minn għaxar (10) snin esperjenza fil-qasam rilevanti li applikaw għalih; u

iv. have not less than ten (10) years experience in the relevant area applied for; and

v. kwalifika relatata fil-Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET, jew ekwivalenti *); u

v. a related MQF Level 6 qualification (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*); and

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

vi. kwalifika fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) fil-qasam rispettiv li applikaw għalih, kif determinat mill-professjoni rispettiva.

vi. an MQF Level 7 qualification (subject to a minimum of 90 ECTS/ECVET credits, or equivalent) in the respective area applied for, if determined by the respective profession.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Snin ta' servizz part-time imsemmija hawn fuq, se jinħadmu fuq bażi pro-rata.

Part-time years of service mentioned above will be worked on a pro-rata basis.

Kif tipprovdi l-klawsola 34(2) tal-Ftehim Settorjali bejn il-Gvern ta' Malta u l-Malta Union of Teachers iffirmat fit-23 ta' Awwissu 2010, Instructors li kisbu l-grad ta' Għalliem (Personal Basis) u li jissodissfaw il-kriterji ta' eliġibilita' imsemmijja f'paragrafu 4.1 hawn fuq, jitqiesu eliġibbli ukoll.

As provided by clause 34(2) of the Sectoral Agreement signed between the Government of Malta and the Malta Union of Teachers on 23rd August 2010, Instructors who have been re-designated as Teachers (Personal Basis) and who satisfy the eligibility criteria outlined in paragraph 4.1 above, shall be likewise eligible.

Esperjenza ta' tagħlim tiġi kkunsidrata bħala kwalunkwe esperjenza fi kwalunkwe grad kopert fil-Ftehim bejn il-Gvern u l-Malta Union of Teachers (MUT) iffirmat fil-15 ta' Lulju, 2024 u fil-Ftehim dwar Student Support Services Grades iffirmat fil-21 ta' Awwissu, 2021.

Teaching experience is considered as any experience in any grade covered by the Education Sectoral Agreement dated 15th July, 2024 and the Student Support Services Grades Agreement dated 21st August, 2021.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għallapplikazzjonijiet. L-applikanti prospettivi għandhom

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants

jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent talMQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 10 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Il-21 ta' Frar, 2025

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 10th March, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf). These general provisions are to be regarded as an integral part of this call for applications.

21st February, 2025

MINISTERU GĦALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGĦAŻAGĦ, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Għalliem fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni biex iservi fl-Iskola Ewropea

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1.1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, jilqa' applikazzjonijiet għall-post ta' Għalliem biex jgħallem prinċipalment il-Malti bħala l-ewwel lingwa u l-Ingliż bħala t-tieni lingwa lil studenti fl-Iskola Ewropea fil-Lussemburgu jew fi Brussell, għal din is-sena skolastika.

1.2. Dan l-ingaġġ se jkun fuq bażi ta' sekondment skont ir-'Regulations for Members of the Seconded Staff of the European School' Ref: 2011-04-D-14-en-21, li jista' jiġi aċċessat minn (https://www.eursc.eu/BasicTexts/2011-04-D-14-en-21.pdf)

Termini u Kundizzjonijiet

2.1. Is-salarju għall-post ta' għalliem huwa marbut mal-iskala sustantiva tal-kandidat li jintgħażel, jekk ikun uffiċjal pubbliku jew inkella mal-Iskala ta' Salarju pertinenti li jibda minn Skala ta' Salarju 8 li fl-2025 huwa, ta' €28,792.02 fis-sena, li jiżdied b'€486.83 fis-sena sa massimu ta' €31,713.00, jekk il-kandidat magħżul ma jkunx uffiċjal pubbliku.

2.2. Is-salarju bażiku tal-kandidat magħżul ikun supplimentat b'pakkett ta' rimunerazzjoni, li jinkludu household allowance, spouse's income allowance (jekk applikabbli), dependent child allowances, education allowances, expatriation allowance, daily subsistence allowance, installation allowance, u resettlement allowance. Dan il-pakkett jinkludi wkoll, rimborż tan-nefqa tal-ispejjeż tal-vjaġġ u l-ispejjeż tal-ġarr. Id-dettalji tal-allowances u r-rimborż tan-nefqa tal-ispejjeż jistgħu jinkisbu mis-sit elettroniku tal-Iskejjel Ewropej (https://www.eursc.eu/BasicTexts/2011-04-D-14-en-21.pdf) (dokument uffiċjali jista' jiġi aġġornat). Aktar dettalji fuq il-kundizzjonijiet tax-xogħol, fosthom il-btajjel, il-leave, u l-bqija jistgħu jinkisbu mis-sorsi msemmija f'dan il-paragrafu.

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Teacher in the Ministry for Education, Sport, Youth, Research and Innovation to serve in the European School

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1.1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation, invites applications for the post of Teacher to primarily teach Maltese as a first language and English as a second language in the European School in Luxembourg or Brussels, for this scholastic year.

1.2. This engagement will be on a secondment basis as per 'Regulations for Members of the Seconded Staff of the European School' Ref: 2011-04-D-14-en-21, which can be accessed from (https://www.eursc.eu/BasicTexts/2011-04-D-14-en-21.pdf)

Terms and Conditions

2.1 The salary for the post of Teacher is pegged to the selected candidate's substantive grade, if a public officer or the pertinent Salary Scale starting from Salary Scale 8, which in 2025, is €28,792.02 per annum, rising by annual increments of €486.83 up to a maximum of €31,713.00, if the selected candidate is not a public officer.

2.2 The selected candidate's basic salary will be supplemented by a remuneration package, which includes a household allowance, a spouse's income allowance (if applicable), dependent child allowances, education allowances, expatriation allowance, daily subsistence allowance, installation allowance, and a resettlement allowance. This package also includes, reimbursement of expenditure in the form of travel and removal expenses. Details of the allowances and reimbursement of expenditure can be obtained from the European Schools website (https://www.eursc.eu/BasicTexts/2011-04-D-14-en-21.pdf) (official document may be updated). Other conditions of work, including school holidays, leave etc are also available from the sources mentioned in this paragraph.

2.3. Il-ħatra, li tkun bi prova għal sena għal persuni li jintagħżlu u mhumiex uffiċjali pubbliċl, hija full-time u taqa' taħt ir-regoli u r-regolamenti li jkunu fis-seħħ minn żmien għal żmien fis-Servizz Pubbliku ta' Malta, kif ukoll regolamenti li jkunu fis-seħħ fil-MEYR u tinvolvi li persuna tista' tiġi trasferita skont l-esiġenzi tas-Servizz Pubbliku ta' Malta.

2.4. Il-persuna magħżula tidħol f'ħidma ta' sentejn (2) sabiex isservi bħala Għalliem/a fl-imsemmija skola, liema perjodu jista jiġġedded għal perjodu ta' tliet (3) snin, li jista' jiġġedded għal perjodu ieħor ta' erba' (4) snin. Il-ħidma tkun bi prova għal perjodu ta' sentejn (2). Il-perjodu totali ta' sekondar ta' membru tat-tagħlim ma jistax ikun aktar minn disa' (9) snin, ħlief minkejja dispożizzjonijiet nazzjonali, f'każ speċjali, debitament speċifikat, fuq talba tad-Direttur jew fuq talba tal-awtorità li tissekonda estensjoni, sa perjodu massimu ta' tliet (3) snin oħra jistgħu jingħataw. Is-sekondar jista' jiġi tterminat fi kwalunkwe żmien għal raġuni valida mid-deċiżjoni tal-bord konjuntiv tal-Ispetturi tal-Iskejjel Ewropej skont l-arranġamenti tar-Regolamenti ta' Implimentazzjoni.

2.5. Il-pakkett imsemmi f'paragrafu 2.2 huwa strettament marbut mat-twettiq tad-dmirijiet ta' Għalliem/a fl-Iskola Ewropea, liema pakkett ma jibqax jitħallas hekk kif il-ħidma tal-persuna magħżula tispiċċa jew tiġi tterminata.

Termini u Kundizzjonijiet

2.6. Jekk il-persuna magħżula ma tkunx uffiċjal pubbliku fis-Servizz Pubbliku ta' Malta, hi tiġi appuntata fil-grad sustantiv ta' Għalliem/a fi ħdan MEYR u fl-istess waqt li tkun qiegħda isservi perjodu ta' prova ta' sentejn (2) (ara paragrafu 2.4) hija tkun meħtieġa li sservi perjodu ta' prova ta' sena (1) fl-imsemmi grad sustantiv. Jekk ma tiġix ikkonfermata fl-imsemmi Grad sustantiv, l-impjieg tagħha mall-MEYR kif ukoll mal-Gvern ta' Malta jintemm. Iżda, jekk tiġi kkonfermata fil-Grad sustantiv iżda l-ħidma tagħha tispiċċa jew tiġi tterminata, hija terġa' tassumi d-dmirijiet ta' Għalliem/a f'kulleġġ tal-Istat, skont l-esiġenzi lokali tal-MEYR u tas-Servizz Pubbliku ta' Malta.

2.7. Il-persuna magħżula tkun eliġibbli biex tapplika għal postijiet/pożizzjonijiet u tibqa' żżomm id-drittijiet ta' progressjoni kif stipulat fil-ftehim kollettiv għall-gradi tal-għalliema. Is-servizz mogħti fl-Iskola Ewropea, jiġi kkunsidrat bħala esperjenza ta' tagħlim u, b'konsegwenza t'hekk, il-persuna magħżula tibqa' żżomm id-drittijiet kollha tal-grad sustantiv tagħha.

2.8. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-

2.3 The appointment, which is subject to a probationary period of one year for selected applicants who are not public officers, is on a full-time basis and is subject to the rules and regulations governing from time to time in the Malta Public Service in general and MEYR in particular, and involves liability to deployment according to the exigencies of the Malta Public Service.

2.4 A selected candidate will be given a two (2) year assignment, to serve as a Teacher at the said school, which can be renewed for a further three (3) year period and maybe renewable for a further four (4) year period. The assignment will be subject to a two (2) year probationary period. The total period of secondment of a member of the teaching may not be more than nine (9) years, except notwithstanding national provisions, in special, duly specified case, on request of the Director or on request of the seconding authority, an extension up to a maximum period of another three (3) years may be granted. The secondment may be terminated at any time for a valid reason by the decision of the joint board of Inspectors of European Schools in accordance with the arrangements laid down in the Implementing Regulations.

2.5 The remuneration package indicated in paragraph 2.2 is strictly tied to the duties of Teacher to be performed in any European School, and as such it will cease to be paid when the assignment of the selected officers ends or is terminated.

Terms and Conditions

2.6 If a selected candidate is not a serving public officer in the Maltese Public Service, s/he shall be appointed in the substantive grade of Teacher within MEYR and concurrently with the abovementioned two-(2)-year probationary period on the assignment (see paragraph 2.4) he/she will also be required to complete a probationary period of one (1) year in the said substantive grade. If not confirmed in the said substantive Grade his/her employment with MEYR as well as with the Maltese Government will be discontinued. However, if confirmed in the said substantive Grade but his/her assignment ends or is terminated, he/she will resume teaching duties in a State college, according to the local exigencies of MEYR and the Malta Public Service.

2.7 A selected candidate will be eligible to apply for posts/positions and will retain progression rights as stipulated in the collective agreement for teaching grades. Service performing duties at the European School, will be considered as teaching experience and consequently the selected candidate will retain all rights of his/her substantive grade.

2.8. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the

Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.9. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Għalliem huma:

Hija r-responsabbiltà tal-Għalliem li tieħu ħsieb li tipprovdi esperjenzi xierqa ta' tagħlim rilevanti, stimulanti, u li jinvolvi l-istudent, għall-istudenti kollha taħt ir-responsabbiltà tiegħu/tagħha, billi trawwem b'mod sostenibbli fl-individwu kif ukoll fil-kollettiv, il-benessere fit-tkabbir spiritwali, f'dak emozzjonali, fil-fehim u fl-iżvilupp fiżiku. Il-persuna maħtura bħala għalliem hija mistennija li tikkollabora ma' edukaturi li jkunu qed jappoġġaw dan l-isforz fil-klassi jew barra mill-klassi, taħt it-tmexxija tas-Senior Management Team tal-iskola, anke billi jinvolvu ruħhom fl-iżvilupp tal-Komunità ta' Edukaturi Professjonali, inkluż fi ħdan is-School Development Plan. Biex dan iseħħ, il-persuna magħżula bħala għalliem għandha:

i. Iżżomm ruħha aġġornata mal-iżviluppi fl-edukazzjoni, b'mod partikulari fir-rigward taċ-ċiklu u/jew qasam rispettiv, inkluż iżda mhux limitat għall-kurrikulu, il-pedagoġija, l-assessjar, ir-recording, u r-rappurtar ta' tagħlim, il-kontenut u l-iżvilupp differenti ta' min jitgħallem;

ii. Toħloq kundizzjonijjiet tajbin biex tiffaċilita l-iżvilupp olistiku ta' min qed jitgħallem skont il-linji gwida pprovduti mill-awtoritajiet nazzjonali u lokali nominati;

Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.9. In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Duties

3. The job duties for the post of Teacher include:

It is the responsibility of a teacher to take charge of providing appropriate relevant, stimulating and engaging learning experiences for all students under his/her responsibility, nurturing wellbeing through sustainable individual as well as collective spiritual, emotional, cognitive and physical growth. The teacher is expected to collaborate with other educators, who may be supporting this endeavour within or beyond the classroom, under the leadership of the school's Senior Management Team, also by engaging in the development of a Community of Professional Educators, including through School Development Planning. In pursuing this, the Teacher is to:

i. Keep abreast of developments in education, particularly in relation to the respective Cycle and/or area, including but not limited to curriculum, pedagogy, assessment, recording and reporting of learning, content and diverse learner development;

ii. Create optimal conditions which facilitate a learner's holistic development according to guidelines provided by the national and local designated authorities;

iii. Tippjana, toħloq u tevalwa esperjenzi ta' tagħlim stimulanti, pjaċevoli u pożittivi, inkluż fil-preparazzjoni ta' lezzjonijiet u kif tagħti l-lezzjonijiet, fl-iżvilupp u amministrazzjoni ta' modalitajiet varji ta' assessjar għal u ta' tagħlim, kif ukoll tagħti feedback ukoll permezz ta' reġistrazzjoni u rappurtar tat-tagħlim;

iv. Tindirizza d-diversità billi toħloq opportunitajiet għall-istudenti kollha biex jilħqu l-potenzjal tagħhom mingħajr ma formalment jew informalment joħolqu ostakli jew inaqqsu l-aspettattivi;

v. Tikkontribwixxi għall-kisba inkrimentali tar-riżultati mistennija fis-suġġett, qasam ta' tagħlim u l-livell ta' temi transkurrikulari tal-istudenti kollha fdati taħt il-kura tiegħu/tagħha, billi tgħolli l-limitu tal-kisba għal kull individwu u jitnaqqsu l-lakuni fil-kisba li jistgħu jeżistu fil-proċess billi tiffaċilita t-twettiq tal-potenzjal ta' kull student;

vi. It-tagħlim u l-edukazzjoni tal-istudenti skont il-linji gwida pprovduti mill-Qafas tal-Kurrikulu Nazzjonali taħt il-gwida totali tal-awtorità kompetenti tal-edukazzjoni;

vii. It-tagħlim u l-edukazzjoni tal-istudenti skont il-ħtiġiet, il-ħiliet u l-potenzjal edukattiv ta' studenti individwali fdati fil-kura tiegħu/tagħha mill-Kap tal-Iskola jew Kap tas-Sezzjoni;

viii. Iġibu lilhom infushom u jgħallmu u jedukaw lill-istudenti skont il-principji stabbiliti fil-Kodiċi tal-Etika u l-Prattika tal-Għalliema;

ix. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Deskrizzjoni dettaljata tax-xogħol ta' dal-post tista' tiġi akkwistata minn (http://educationservices.gov.mt/en/vacancies/Pages/Vacancies.aspx).

Il-persuna magħżula hija mistennija li twettaq dmirijiet b'lealtà, b'diliġenza xierqa u bl-akbar ħila, u taġixxi f'kull rispett skont l-istruzzjonijiet u/jew direttivi mogħtija lilha mid-Direttorati tal-Edukazzjoni, il-Kap tan-Network tal-Kulleġġ u/jew il-Kap tal-Iskola.

Rekwiżiti tal-Eliġibbiltà

4.1. Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

iii. Plan, create, and evaluate stimulating, enjoyable and positive learning experiences, including through lesson preparation and delivery, development and administration of varied modalities of assessment for and of learning, as well as give feedback also through recording and reporting of learning;

iv. Address diversity by creating opportunities for all learners to reach their potential without either formally or informally erecting barriers or lowering expectations;

v. Contribute towards the incremental attainment of the expected outcomes at subject, learning area, and cross-curricular theme level by all students entrusted under his/her care raising the bar of achievement for every individual and narrowing the attainment gaps that may exist in the process facilitating the fulfilment of each learner's potential;

vi. Teach and educate students according to guidelines provided by the National Curriculum Framework under the overall guidance of the competent education authority;

vii. Teach and educate students according to the educational needs, abilities and attainment potential of individual students entrusted to his/her care by the Head of School or Head of Section;

viii. Conduct themselves and teach and educate students in accordance with principles set out in the Teachers' Code of Ethics and Practice;

ix. undertake any other tasks, which the superior may delegate to him/her, as may be required;

x. any other duties as directed by the Principal Permanent Secretary.

A detailed job description of the post can be obtained from (http://educationservices.gov.mt/en/vacancies/Pages/Vacancies.aspx)

The selected candidate is expected to carry out his/her duties in utmost good faith, with due diligence and to the best of his/her abilities and s/he shall act in all respects according to the instructions and/or directives given to him/her by the Education Directorates, Head of College Network and/or Head of School.

Eligibility Requirements

4.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)' jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. ikunu profiċjenti fiż-żewġ lingwi, il-Malti u l-Ingliż; U

ii. be proficient in both the Maltese and English languages; AND

iii. (a) ikollhom kwalifika ta' tagħlim rikonoxxuta (Master's) f' Livell 7 tal-MQF (suġġetta għal minimu ta' 90 ECTS u 20 ECTS fi TP) bi speċjalizzazzjoni fil-Malti; u Livell Avvanzat fl-Ingliż jew kwalifika rikonoxxuta (Ċertifikat) f' Livell 4 tal-MQF fit-tagħlim tal-Ingliż bħala lingwa barranija (TEFL Cert);

iii. (a) be in possession of a recognised (Master's) teaching qualification at MQF Level 7 (subject to a minimum of 90 ECTS and 20 ECTS in TP) with a specialisation in Maltese; and an Advanced' Level in English or a recognised qualification (Certificate) at MQF Level 4 in Teaching English as a Foreign Language (TEFL Cert).

JEW

(b) ikollhom kwalifika ta' tagħlim rikonoxxuta (Master 's) f'Livell 7 tal-MQF (suġġetta għal minimu ta' 90 ECTS u 20 ECTS fit-TP) bi speċjalizzazzjoni fl-Ingliż, u Livell Avvanzat fil-Malti jew kwalifika rikonoxxuta (Ċertifikat) f' Livell 5 tal-MQF (suġġetta għal minimu ta' 30 krettu ECTS/ ECVET jew ekwivalenti *) f' 'Qari tal-Provi bil-Malti

OR

(b) be in possession of a recognised (Master's) teaching qualification at MQF Level 7 (subject to a minimum of 90 ECTS and 20 ECTS in TP) with a specialisation in English, and an Advanced' Level in Maltese or a recognised qualification (Certificate) at MQF Level 5 (subject to a minimum of 30 ECTS/ECVET, credits or equivalent*) in 'Qari tal-Provi bil-Malti';

JEW

(c) ikollhom degree ta' Baċellerat rikonoxxut f 'Livell 6 tal-MQF (suġġett għal minimu ta' 240 krettu ECTS/ECVET jew ekwivalenti, li jinkludi 16-il krettu ECTS/ECVET, kretti jew ekwivalenti fit-Teaching Practice (TP), jew ekwivalenti fl-esperjenza fl-iskola *) fl-Edukazzjoni bi speċjalizzazzjoni fil-Malti u fis-Snin Bikrija u Medji (EMY) bħala sussidjarja;

OR

(c) be in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 240 ECTS/ECVET credits or equivalent, which includes 16 ECTS/ECVET, credits or equivalent in Teaching Practice (TP), or equivalent in school experience*) in Education with a specialisation in Maltese and Early and Middle Years (EMY) as subsidiary;

JEW

(d) ikollhom degree ta' Baċellerat rikonoxxut f 'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti *) bi speċjalizzazzjoni fl-Ingliż u l-Malti u kwalifika pedagoġika rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 60 ECTS/ECVET, ekwivalenti għal kretti, li jinkludu 12 ECTS/ECVET, kretti jew ekwivalenti fil-prattika tat-tagħlim (TP) u 6 ECTS/ECVET, kretti jew ekwivalenti fl-esperjenza tal-iskola fil-Malti;

OR

(d) be in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent*) with a specialisation in English and Maltese and a recognised pedagogical qualification at MQF Level 6 (subject to a minimum of 60 ECTS/ECVET, credits equivalent, which includes 12 ECTS/ECVET, credits or equivalent in Teaching Practice (TP) and 6 ECTS/ECVET, credits or equivalent in school experience in Maltese;

JEW

(e) ikollhom degree ta' Baċellerat rikonoxxut f 'Livell 6 tal-MQF (suġġett għal minimu ta' 180 krettu ECTS/ ECVET jew ekwivalenti *) bi speċjalizzazzjoni fl-Ingliż u l-Malti, u kwalifika pedagoġika rikonoxxuta f 'Livell 6 tal-MQF (suġġetta għal minimu ta' 60 ECTS/ECVET, kretti jew ekwivalenti li jinkludu 12 ECTS/ECVET, kretti jew ekwivalenti fil-prattika tat-tagħlim (TP) u 6 ECTS/ECVET, kretti jew ekwivalenti fl-esperjenza tal-iskola fl-Ingliż;

OR

(e) be in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credit or equivalent*) with a specialisation in English and Maltese, and recognised pedagogical qualification at MQF Level 6 (subject to a minimum of 60 ECTS/ECVET, credits or equivalent which includes 12 ECTS/ECVET, credits or equivalent in Teaching Practice (TP) and 6 ECTS/ECVET, credits or equivalent in school experience in English;

JEW

(f) ikollhom degree ta' Baċellerat rikonoxxut f 'Livell 6 tal-MQF (suġġett għal minimu ta' 240 ECTS/ECVET, kretti jew ekwivalenti, li jinkludi 16 ECTS/ECVET, kretti ekwivalenti fit-teaching practice (TP) u 8 ECTS/ ECVET, kretti jew ekwivalenti fl-esperjenza fl-iskola *) fl-Edukazzjoni bi speċjalizzazzjoni fil-Malti u kwalifika rikonoxxuta (Ċertifikat) f 'livell 4 tal-MQF fit-tagħlim tal-Ingliż bħala lingwa barranija (TEFL);

OR

(f) be in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 240 ECTS/ECVET, credits or equivalent, which includes 16 ECTS/ECVET, credits equivalent in Teaching Practice (TP) and 8 ECTS/ ECVET, credits or equivalent in school experience*) in Education with a specialisation in Maltese and a recognised qualification (Certificate) at MQF Level 4 in Teaching English as a Foreign Language (TEFL);

JEW

(g) ikollhom degree ta' Baċellerat rikonoxxut f 'Livell 6 tal-MQF (suġġett għal minimu ta' 240 ECTS/ECVET,

OR

(g) be in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 240 ECTS/ECVET,

kretti jew ekwivalenti, li jinkludi 16 ECTS/ECVET, kretti ekwivalenti fit-teaching practice (TP) u 8 ECTS/ECVET, kretti jew ekwivalenti fl-esperjenza fl-iskola*) fl-Edukazzjoni bi speċjalizzazzjoni fl-Ingliż u kwalifika (ċertifikat) rikonoxxuta f'Livell 5 tal-MQF (suġġett għal minimu ta' 3 ECTS/ECVET, kretti jew ekwivalenti*) f'Qari tal-Provi bil-Malti;

JEW

(h) ikunu fil-pussess ta' kwalifika ta' tagħlim rikonoxxuta, bi speċjalizzazzjoni fil-Malti, u livell Avvanzat fl-Istorja jew, Ġografija, jew Filosofija. Dan ir-rekwiżit japplika esklussivament jekk it-teaching load fi Skola Ewropea speċifika tkun tikkonsisti primarjament fit-tagħlim tal-Malti u f'wieħed minn dawn is-suġġetti.

iv. Minbarra r-rekwiżiti msemmija f'4.1 (iii) hawn fuq, l-applikanti għandhom jissodisfaw ukoll dan li ġej:

(a) fil-pussess ta'Warrant ta' Għalliem (Warrant Permanenti) skont is-sezzjoni 24 (2) tal-Att dwar l-Edukazzjoni (Kap.327); U

(b) bħalissa Għalliem; U

(c) ikollhom mhux inqas minn tliet (3) snin skolastiċi esperjenza ta' tagħlim f'dawn l-aħħar sitt (6) snin bħala għalliem regolari fi skola liċenzjata li toffri edukazzjoni obbligatorja; U

(d) kienu jgħallmu f'dawn l-aħħar sentejn (2) ta' qabel id-data tal-ħruġ ta' din is-sejħa fi skola liċenzjata li toffri edukazzjoni obbligatorja; U

(e) minbarra fl-Ingliż u l-Malti għandhom għarfien profond tat-tieni lingwa Komunutarja. Preferibbli li l-għarfien tal-lingwa ikun tal-post tax-xogħol;

v. Kwalunkwe referenza għal Tagħlim/kwalifika/kors pedagoġiku msemmija f'din is-sejħa għandha titqies bħala rikonoxxuta mis-CTP skont l-artikolu 24 (2) (d) (iv) tal-Att dwar l-Edukazzjoni u tista' tiġi aċċessata (Appendiċi A) mis-sit elettroniku (https://educationservices.gov.mt/en/vacancies/Pages/Vacancies.aspx).

*Kwalifika rikonoxxuta komparabbli ma 6, 8, 12, 16, 30, 60, 180, 240 krettu ECTS/ECVET (skont kif applikabbli), hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tigi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas

credits or equivalent, which includes 16 ECTS/ECVET, credits equivalent in Teaching Practice (TP) and 8 ECTS/ECVET, credits or equivalent in school experience*) in Education with a specialisation in English and a recognised qualification (certificate) at MQF Level 5 (subject to a minimum of 3 ECTS/ECVET, credits or equivalent*) in 'Qari tal-Provi bil-Malti';

OR

(h) be in posession of a recognised teaching qualification with a specialisation in Maltese, and an Advanced' Level in History or, Geography, or Philosophy. This requirement applies exclusively if the teaching load at a specific European School will primarily consist of the teaching of Maltese and one of these subjects.

iv. Besides the requisites stipulated in 4.1 (iii) above, applicants must further satisfy the following, be:

(a) in possession of a Teacher's Warrant (Permanent Warrant) as per section 24 (2) of the Education Act (Cap.327) and

(b) currently a Teacher; and

(c) have not less than three (3) scholastic years teaching experience in the last six (6) years, as a regular teacher in a licensed school offering compulsory education; and

(d) have been teaching in the two (2) years immediately preceding the issue of this call for applications in a licensed school offering compulsory education; and

(e) in addition to English and Maltese, have a thorough knowledge of a second Community language. Knowledge of the language of the place of employment is desirable;

v. Any reference to a Teaching/pedagogical qualification/course mentioned in this call is to be deemed as recognised by the CTP in terms of article 24 (2) (d) (iv) of the Education Act and can be accessed (Appendix A) using the website (https://educationservices.gov.mt/en/vacancies/Pages/Vacancies.aspx)

*A recognised qualification comparable to 6, 8, 12, 16, 30, 60, 180, 240 ECTS/ECVET credits (as applicable), a applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed

anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2. (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafi 4.1 iii (a) sa (h) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika f i żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4. Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw

and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2. (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (a) to (h) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4. Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the

is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (https://edurecruitment.gov.mt). Ċertifikati tad-Diploma/Degree/Post-Graduate jew kwalifiki rikonoxxuti komparabbli għandu jkollhom magħhom transcript, bl-Ingliż (Diploma/Certificate Supplement), li juri l-Grad miksub u l-klassifikazzjoni finali.

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1. Preferenza tingħata lill-applikanti li għandhom fil-pussess tagħhom livell minimu ta' B2 ta' profiċjenza flCEFRL fit-tieni l-lingwa tal-komunità (UE). Tagħrif tal-lingwa tal-post tal-impjieg huwa mixtieq.

6.2. L-applikanti eleġibbli jintalbu jagħmlu test ta' profiċjenza fil-Malti u ieħor fl-Ingliż organizzat mill-MEYR. Ilmarka massima għal dan il-proċess tal-għażla hija 800 u l-marka li persuna trid iġġib biex tgħaddi hija 560. Iżżewġ testijiet ta' profiċjenza għandhom f'daqqa, marka massima ta' 400 u persuna trid iġġib 280 biex tgħaddi, waqt li l-intervista għandha marka massima ta' 400 u minimu ta' 200.

6.3. Jiġu intervistati biss dawk il-kandidati li jġibu tal-anqas 70% tal-marka f'kull test ta' profiċjenza minn Bord talGħażla, li jiddetermina min hu addattat għall-post. Fl-intervista l-applikanti jridu jippreżentaw portafoll professjonali li jinkludi fih l-aspetti ewlenin tal-iżvilupp professjonali tagħhom fit-tagħlim u xi riżorsi ta' tagħlim maħluqa minnhom u preżentazzjoni qasira ta' ħames minuti ta' suġġett flimkien mal-portafoll tagħhom. L-applikanti huma mistennija li jkollhom tagħrif bażiku fuq l-istruttura u l-organnizzazzjonijiet tal-Iskejjel Ewropew. Dawn tista' t'aċċesshom minn (http://eursc.org/).

6.4. It-testijiet ta' profiċjenza ta' siegħa l-wieħed, se jsiru fi ħdan il-MEYR. Se tintbagħat email bid-data/ħin u ilpost lill-applikanti li huma eliġibbli.

Sottomissjoni tal-Applikazzjoni

7.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport,

purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (https://edurecruitment.gov.mt). Diploma/Degree/Post-Graduate certificates or comparable qualifications must be accompanied by a transcript (Diploma/Certificate supplement) in English, showing the Degree obtained and the final classification.

5.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1. Preference will be given to applicants in possession of a proficiency Level minimum B2 of CEFRL in a second Community language (EU). Knowledge of the language of the place of employment is desirable.

6.2. Eligible applicants will be required to sit for a proficiency test in the Maltese and English languages organised by MEYR. The maximum mark for this selection process is 800 and the pass mark is 560. The Proficiency Tests have a maximum mark of 400 and a pass mark of 280, while the interview carries a maximum mark of 400 and a minimum of 200.

6.3. Only candidates who obtain at least 70% of the marks allocated for each proficiency test will be interviewed by a selection board to determine their suitability for the post. At the interview applicants are expected to present a professional portfolio highlighting aspects of the teaching and learning process including teaching resources and a brief five minutes presentation of a topic alongside their portfolio. They are also expected to have a basic knowledge of the European Schools structure and organisations which can be accessed on (http://eursc.org/).

6.4. The proficiency tests of one hour each duration, will be held within MEYR. An email with date/time and place will be sent to eligible applicants.

Submission of Applications

7.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and

iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (https://edurecruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn 10 ta' Marzu 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2. Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottemettu l-applikazzjoni tagħhom.

7.3. Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4. Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Il-21 ta' Frar, 2025

Innovation, through the online Education Recruitment Portal **only** (https://edurecruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 10th March 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

21st February, 2025

MINISTERU GĦALL-ĠUSTIZZJA U R-RIFORMA TAS-SETTUR TAL-KOSTRUZZJONI

Post ta' Senior Manager (Project Management) fil-Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni jilqa' applikazzjonijiet għall-post ta' Senior Manager (Project Management) fil-Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager (Project Management) huwa ta' Skala ta' Salarju 5, li fl-2025 huwa ta' €34,185.98 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €38,030.00.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas annwali ta' allowance tal-klassi ta' €3,000, suġġett għall-politiki tal-Amministrazzjoni Ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 Mhux se jkun possibbli li jintalab transfer qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Project Management, skont il-postijiet vakanti stabbiliti.

2.6 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

MINISTRY FOR JUSTICE AND REFORM OF THE CONSTRUCTION SECTOR

Post of Senior Manager (Project Management) in the Ministry for Justice and Reform of the Construction Sector

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Justice and Reform of the Construction Sector invites applications for the post of Senior Manager (Project Management) in the Ministry for Justice and Reform of the Construction Sector.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager (Project Management) is Salary Scale 5, which in year 2025 is €34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and a payment of an annual class allowance of €3,000, subject to Central Administration's policies in force from time to time.

2.5 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Project Management, in accordance with established vacancies.

2.6 The result will be valid for a period of two (2) years from date of publication.

2.7 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), peress li din il-kariga hija fi Skala ta' Salarju 5 jew ogħla.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager (Project Management) huma:

i. Jimmaniġġja l-proġetti (inkluż inizjattivi) u r-riżorsi relatati (finanzjarji, umani, tanġibbli u intanġibbli) taħt id-direzzjoni tas-superjuri bl-għan li jitwettqu proġetti skont il-parametri tal-baġit, żmien u tal-kwalità;

ii. Jistabbilixxi strutturi għall-ġestjoni tal-proġetti b'kollaborazzjoni mal-units tal-Ministeru u d-dipartimenti bil-ħsieb li tinżamm komunikazzjoni kontinwa, l-mekkaniżmi ta' rappurtar, l-allokazzjoni tal-kompiti u s-segwitu tagħhom, u li jiġu stabbiliti proċeduri adegwati ta' eskalazzjoni;

iii. Jipparteċipa b'mod effettiv fil-proċess tal-baġit annwali biex jiġi assigurat li l-baġit għall-ħtiġiet tal-proġetti jiġi rrappurtat b'mod rigoruż u jiġi sottomess lill-partijiet interessati xierqa;

iv. Iżomm ruħu aġġornat dwar opportuntajiet ta' finanzjament (inkluż fondi tal-UE) rilevanti għall-portafoll tal-Ministeru bil-ħsieb li jsegwi sponsorships, għotjiet, kofinanzjament u modi oħra ta' finanzjament li jistgħu jkunu ta' interess f'oqsma li jaqgħu taħt il-portafoll tal-Ministeru;

v. Isegwi u jirrapporta kwistjonijiet relatati mal-politiki tal-Ministeru li jistgħu jirriżultaw mill-istrateġiji nazzjonali u l-fora tal-UE bl-għan li jiġu ppjanati r-rekwiżiti tal-proġetti biex jissodisfaw kwalunkwe obbligi rilevanti;

vi. Jiżviluppa mekkaniżmi (inklużi formoli elettroniċi) dwar is-sottomissjonijiet ta' proposti, inizjattivi u ideat għall-

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)), since this post is in Salary Scale 5 or higher.

Duties

3. The job duties for the post of Senior Manager (Project Management) include:

i. Manages projects (including initiatives) and related resources (financial, human, tangible and intangibles) under the direction of superiors with a view to deliver projects according to budget, time and quality parameters;

ii. Sets project management structures in collaboration with Ministry and department units with a view to ensure continuous communication, reporting mechanisms, tasks allocation and follow-ups, and set adequate escalation procedures;

iii. Participates effectively in the annual budgeting process to ensure that projects budgeting requirements are rigorously reported and submitted to appropriate stakeholders;

iv. Keeps abreast about funding opportunities (including EU-Funding) relevant to the Ministry portfolio with a view to seek sponsorships, grants, co-financing and any other funding mechanisms that may be of interest to areas within the Ministry portfolio;

v. Follows-up and reports about Ministry-wide matters related to policies that may stem from national strategies and EU fora with a view to plan project requirements to meet any relevant obligations;

vi. Develops mechanisms (including electronic forms) about the submission of project proposals, initiatives and

konsiderazzjoni tal-maniġment bil-ħsieb li l-maniġment ikun jista' jiżviluppa pjanijiet dwar l-adozzjoni tal-proġetti u l-proċessi ta' bidu;

vii. Jikkordina r-rekwiżiti tas-sejħiet għall-offerti/akkwist u l-iskedi ta' żmien b'kollaborazzjoni mal-partijiet interessati tal-Ministeru (inklużi l-Unità Ministerjali tal-Akkwisti, it-Taqsimiet tal-Akkwisti u l-Uffiċċji tal-IT) bl-għan li jiġu żviluppati skedi ta' żmien, stimi u parametri ta' kwalità li jkunu realistiċi;

viii. Jevalwa l-proġetti u jipparteċipa f'bordijiet tal-aġġudikazzjoni bl-użu ta' għodod elettroniċi kif meħtieġ, u jipproċessa l-pagamenti sostnuti minn evidenza dokumentarja;

ix. Iwettaq u/jew jamministra sub-contractors rigward il-produzzjoni ta' Cost Benefit Analysis u Feasibility Studies relatati mal-proġetti;

x. Jorganizza laqgħat ta' progress u jirraporta dwar proġetti, bil-lingwa Maltija u/jew bil-lingwa Ingliża kif meħtieġ, bl-użu ta' għodod ta' ġestjoni xierqa bħal agenda, minuti, Gantt Charts, strutturi organizzattivi u graphs fost oħrajn, skont kif ikun mitlub mill-maniġment superjuri kif ukoll għal kwistjonijiet operattivi tal-proġett;

xi. Iwettaq u jassisti fl-awditjar (kemm interni kif ukoll esterni) relatati ma' proġetti u strutturi fi ħdan il-portafoll tal-Ministeru, u s-segwitu tagħhom;

xii. Jimmaniġġja u jissorvelja l-uffiċjali fi ħdan l-Uffiċċju tal-Kondotti, jassisti lis-superjuri dwar il-kwistjonijiet operattivi ġenerali ta' kuljum (Finanzjarji, HR, Politiki u Proċeduri) u jipprovdi appoġġ amministrattiv meħtieġ tal-uffiċċju biex jiġi assigurat li n-nies u r-riżorsi joperaw b'mod effettiv u effiċjenti bl-għan li jiġi assigurat li jitwettqu l-proġetti ppjanati fil-ħin stipulat. Jieħu azzjonijiet ta' rimedju fejn ikun meħtieġ;

xiii. Jikkordina, jakkwista u/jew jiżviluppa briefs, write-ups u materjal pubbliċitarju, fost oħrajn, relatati ma' proġetti u kampanji hekk kif mitlub mis-superjuri;

xiv. Kwalunkwe kompitu ieħor, li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

ideas for Management's consideration with a view to enable management to develop plans about projects adoption and initiation processes;

vii. Co-ordinates tendering/procurement requirements and timelines in collaboration with Ministry stakeholders (including Ministerial Procurement Unit, Procurement Sections and IT Offices) with a view to develop realistic timelines, estimates and quality parameters;

viii. Evaluates projects and participates in adjudication boards using electronic tools as required and to process payments backed up by documentary evidence;

ix. Performs and/or manages sub-contractors in connection with the production of Cost Benefit Analysis and Feasibility Reports related to projects;

x. Organises regular progress meetings and reports about projects, in the Maltese and/or English language as required, using appropriate management tools such as agendas, minutes, Gantt Charts, organisational diagrams and graphs amongst others, as may be required by Senior Management and for project operational matters;

xi. Performs and assists in audits (both internal and external) related to projects and structures within the Ministry portfolio, and their follow-up;

xii. Manages and supervises the personnel of the Conducts Office, assists superiors in the overall day-to-day operational matters (Financial, HR, Policies and Procedures), and provides the administrative support required in the office so as to ensure that people and resources operate effectively and efficiently and that planned projects are delivered on time. Adopts remedial actions if required;

xiii. Co-ordinates, acquires and/or develops briefs, write-ups and publicity material, amongst others, related to projects and any campaigns tasked by superiors;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiż terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Rijunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża;

ii. must be proficient in the Maltese and English languages;

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AND

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management, jew Management Studies, jew European Studies, jew Business Administration, jew Evidence-Based Management, jew Accountancy, jew

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credit or equivalent*) in Project Management, or Management Studies, or European Studies, or Business Administration, or Evidence-Based Management, or Accountancy, or Creativity

Creativity and Innovation, jew Quality Assurance Management, jew Sociology, jew ikollhom kwalifika rikonoxxuta komparabbli professjonali fil-Livell 7 tal-MQF fl-Accountancy, jew f'oqsma rilevanti kif determinat mill-maniġment.

*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

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iv. B'ħames (5) snin servizz maniġerjali rilevanti bħala Manager II, f'liema grad l-impjegat għandu jkun ikkonfermat. Kwalunkwe esperjenza oħra relatata fil-qasam meħtieġa għall-grad imsemmi hawn fuq, fi, jew komparabbli ma', Skala ta' Salarju 7 fis-Servizz Pubbliku, li l-applikant jista' jkollu tista' jkun meqjusa mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'Livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif

and Innovation, or Quality Assurance Management, or Sociology, or a recognised comparable professional qualification at MQF Level 7 in Accountancy, or in relevant areas as determined by management.

*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRI formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years relevant management service as Manager II, in which grade the employee must be confirmed Any other related experience in the area required for the afore-mentioned grade, in, or comparable to, Salary Scale 7 level in the Public Service, which the applicant may possess may be considered by the Administration, which experience must be duly sustained with relevant evidence.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF Level that that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF Level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, a per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in

speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-applikant li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Servizzi Korporattivi, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 7 ta' Marzu, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni.

Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Justice and Reform of the Construction Sector, through the online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 pm (Central European Time) of Friday, 7th March, 2025. A computer-generated email will be sent as an acknowledgement of the application.

Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell ogħla;
livell komparattiv tal-impjegati tas-Settur Pubbliku;
rinunzji ta' applikazzjonjiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni Spinola Palace Business Centre, Livell 3, Triq San Kristofru, Il-Belt Valletta VLT1464. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.justice.gov.mt) u (recruitment.justice@gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-WIRT NAZZJONALI, L-ARTI U L-GVERN LOKALI

Pożizzjoni ta' Media Desk Representative (Uffiċċju Ewropa Kreattiva) fil-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali u Ministeru għall-Ugwaljanza, ir-Riċerka u l-Innovazzjoni, jilqa' applikazzjonijiet għall-pożizzjoni ta' Media Desk Representative (Uffiċċju

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of Public Sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be accessed from (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, Ministry for Justice and Reform of the Construction Sector, Spinola Palace Business Centre, Level 3, Triq San Kristofru, Valletta VLT1464. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.justice.gov.mt) and (recruitment.justice@gov.mt).

21st February, 2025

MINISTRY FOR THE NATIONAL HERITAGE, THE ARTS AND LOCAL GOVERNMENT

Engagement of Media Desk Representative (Creative Europe Desk) in the Ministry for the National Heritage, the Arts and Local Government

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for the National Heritage, the Arts and Local Government, invites applications for the engagement of Media Desk Representative (Creative Europe Desk) in the Culture Directorate within the Ministry

Ewropa Kreattiva) fid-Direttorat tal-Kultura fil-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali fuq bażi full-time.

2. Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'kuntratt ta' tliet (3) snin bħala Media Desk Representative (Uffiċċju Ewropa Kreattiva) fid-Direttorat tal-Kultura fil-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali.

2.2 Il-pożizzjoni ta' Media Desk Representative (Uffiċċju Ewropa Kreattiva) hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.3 Peress li din hi pożizzjoni marbuta ma' terminu ta' żmien fiss jew tkomplija ta' biċċa xogħol speċifika, għaldaqstant dan jikkostitwixxi raġuni oġġettiva skont ir-Regolament 7(4) tal-Liġi Sussidjarja 452.81 intitolat 'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4 Jista' jkun hemm il-ħtieġa li l-Media Desk Representative (Uffiċċju Ewropa Kreattiva) j/taħdem is-Sibtijiet, il-Ħdud u btajjel pubbliċi.

3. Salarju Marbut mal-Pożizzjoni

3.1 Is-salarju tal-pożizzjoni ta' Media Desk Representative (Uffiċċju Ewropa Kreattiva) hu ta' €30,291.12 fis-sena.

4. Dmirijiet

4.1 Id-dmirijiet għall-pożizzjoni ta' Media Desk Representative (Uffiċċju Ewropa Kreattiva) jinkludu:

i. Jieħu ħsieb il-programm tal-Media u jassisti lill-Kap tal-Ewropa Kreattiva fl-implimentazzjoni tal-programm;

ii. Jassisti f'mistoqsijiet u jippartecipa f'diskussjonijiet u proposti relatati mall-programm tal-media sabiex iżomm l-awtoritajiet konċenranti infurmati;

iii. Jattendi laqgħat, konferenzi u taħriġ lokali u barra minn Malta skont l-ħtieġa;

iv. Jippartecipa fi programmi televiżivi u radjofonici sabiex jippromovi l-programm;

v. Jorganizza sessjonijiet ta' taħriġ u informazzjoni sabiex jimmpromovi l-programm;

vi. Jassisti u jagħti għajnuna dwar is-sejħiet tal-media kif ukoll joffri għajnuna teknika fl-applikazzjonijiet;

for the National Heritage, the Arts and Local Government, on full-time basis.

2. Duration of Assignment and Conditions

2.1. A selected candidate will enter into a three (3) year contract as Media Desk Representative (Creative Europe Desk) in the Culture Directorate within the Ministry for the National Heritage, the Arts and Local Government.

2.2. The position of Media Desk Representative (Creative Europe Desk) is subject to a probationary period of twelve (12) months.

2.3. Since this position is time-barred or linked to the completion of a specific task, such constitutes an objective reason in terms of Regulation 7(4) of S.L. 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4. The Media Desk Representative (Creative Europe Desk) may need to work on Saturdays, Sundays and public holidays.

3. Salary Pegged to the Position

3.1. The salary for the position of Media Desk Representative (Creative Europe Desk) is that of €30,291.12 per annum, rising by cost of living increases.

4. Duties

4.1. The job duties for the position of Media Desk Representative (Creative Europe Desk) include the following:

i. Responsible for the Creative Europe Media programme and assists the Head of Desk in the implementation of the programme;

ii. Follows all proposals and discussions at the level of Creative Europe and keep the local authorities abreast in both the Media and Culture Strand;

iii. Assists and attends in Creative Europe conferences and events local and abroad as required;

iv. Participates in TV and Radio interviews to promote the Creative Europe Programme;

v. Takes part and organises info sessions and events by Creative Europe Desk Malta;

vi. Assists in queries related to the Media programme and also gives technical assistance to candidates on the applications;

vii. Jikkollabora ma' kontrapartijiet tiegħu/tagħha fl-Uffiċċji barranin tal-Ewropa Kreattiva;

viii. Jamministra l-paġna Facebook u s-sit elettroniku dwar il-programm;

ix. Jikteb rapporti u stqarrijiet għall-istampa;

x. Iżomm kuntatt mar-rappreżentanti ta' programmi oħra Ewropej f'Malta sabiex isir skambju dwar programmi varji;

xi. Jassisti u jagħti pariri dwar l-editorjal ta' materjal stampat, viżiv u online;

xii. Iwettaq kwalunkwe dmir ieħor relatat, li l-Kap tad-Desk tal-Ewropa Kreattiva jista' jiddelegalu/ha;

xiii. Iwettaq kwalunkwe dmir ieħor li s-Segretarju Permanenti jew ir-rappreżentant tiegħu/tagħha, jiddelegalu/ha, kif ikun meħtieġ;

5. Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. Ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-

vii. Liaise with his/her counterparts in Creative Europe Desks abroad;

viii. Facebook and Website administration;

ix. Report writing;

x. Maintaining a link with other information offices in Malta in order to be in a position to guide potential applicants on the community programmes available most appropriate to their needs;

xi. Assists and advises on the editorial of printed, visual and online information;

xii. Undertakes any other tasks, related to the Creative Europe Desk which the Head of Creative Europe Desk may delegate to him/her;

xiii. Undertakes any other tasks which the Permanent Secretary (or his/her representative) delegates to him/her, as may be required;

5. Eligibility Requirements

5.1. By the closing time and date of this call for applications, applicants must be:

i. a. Citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been

membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

iii. fil-pussess ta' kwalifika ta' Bachelor's Degree rikonoxxuta fil-Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) f'wieħed minn dawn li ġejjin: Media, jew Communications; jew Art Studies, jew Film Studies, jew Public Administration; jew Public Policy jew Management; jew Creativity and Innovation; jew Marketing/Digital Marketing; jew Research; jew kwalifika professjonali komparabbli.

5.2 Kwalifiki li huma ta' livell ogħla minn dak rikjest hawn fuq jiġu aċċettati għall-fini ta' eliġibbiltà, sakemm dawn ikunu fis-suġġetti mitluba.

5.3 L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtoritajiet maħtura oħra.

6. Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz ta' ittra elettronika lil (info.culturedesk@ewropakreattiva.mt).

7. Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. in possession of a recognised Bachelor's Degree qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent) in either one of the following; Media ,Communications, Art Studies, Film Studies; Public Administration, Public Policy, Management; Creativity and Innovation; Marketing/Digital Marketing; or Research; or a comparable professional qualification.

5.2. Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements indicated above.

5.3. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities.

6. Submission of Supporting Documents

6.1. Qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which are to be scanned and sent via email to (info.culturedesk@ewropakreattiva.mt).

7. Selection Procedures

7.1. Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

8. Sottomissjoni tal-Applikazzjoni

8.1 Ittra ta' motivazzjoni flimkien ma CV, kopji tal-kwalifiki u kwalunkwe ċertifikati/testimonjanzi ta' esperjenza mitluba, għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Kultura, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali, permezz ta' ittra elettronika lil (info.culturedesk@ewropakreattiva.mt), ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar tard minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF għandu ukoll jintbagħat fl-istess indirizz sad-data u l-ħin tal għeluq ta' din l-applikazzjoni. Id-data tal-għeluq tal-wasla tad-dokumenti kollha hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 28 ta' Frar, 2025.

Is-sit elettroniku tad-Direttorat huwa (http://www.culture.gov.mt).

Il-21 ta' Frar, 2025

AĠENZIJA NAZZJONALI TAL-LITTERIŻMU

Sejħa għal Tuturi tar-Reading Recovery (part-time) mal-Aġenzija Nazzjonali tal-Litteriżmu

Numru tal-Permess tal-Jobsplus: 953/2023 (ir-raba' sejħa)

L-Aġenzija Nazzjonali tal-Litteriżmu qiegħda tilqa' applikazzjonijiet għal Tuturi tar-Reading Recovery (part-time).

L-applikanti għandhom jissodisfaw dawn il-kriterji ta' eliġibbiltà sad-data tal-għeluq:

1. Baċellerat f'Livell 6 tal-MQF, jew ogħla, li jwassal għal kwalifika tal-professjoni ta' għalliem, flimkien mal-Warrant ta' Għalliem (mhux temporanju); U

2. Ċertifikat ta' Reading Recovery Teacher, jew ogħla; U

3. Tal-anqas tliet snin skolastiċi esperjenza fi skejjel Maltin bħala għalliem/a tar-Reading Recovery wara t-tlestija b'suċċess tat-taħriġ tal-għalliema tar-Reading Recovery.

Il-kandidati magħżula mistennija jagħtu kuljum minn siegħa sa sagħtejn tagħlim tar-Reading Recovery qabel u/jew wara l-ħin tal-iskola.

Aktar dettalji dwar ir-rwol u l-kundizzjonijiet tal-impjieg jistgħu jinkisbu minn (https://nla.gov.mt/mt/sejhiet) jew jibgħat ittra elettronika lil (nlarecruitment@ilearn.edu.mt) jew iċempel fuq 2598 3325.

Il-kandidati għandhom jibagħtu l-ittra ta' applikazzjoni flimkien mal-ġabra tal-kwalifiki u l-esperjenzi fil-format tal-

8. Submission of Applications

8.1. A Motivation Letter, together with a CV, copies of qualifications and any certificates/testimonials of experience claimed, are to be submitted, for the attention of the Director Culture, Ministry for the National Heritage, the Arts and Local Government via email to (info.culturedesk@ewropakreattiva.mt), a certificate of conduct, which has been issued not earlier than one (1) month from the date of application, in PDF format, is to be sent as well at the same address by closing date and time. The closing date and time of the receipt of all documents is 5.15 p,m, (Central European Time) of Friday, 28th February, 2025.

The website address of the receiving Directorate is (http://www.culture.gov.mt).

21st February, 2025

NATIONAL LITERACY AGENCY

Call for Reading Recovery Tutors (part-time) within the National Literacy Agency

Jobsplus Permit Number: 953/2023 (fourth call)

The National Literacy Agency is seeking to recruit Reading Recovery Tutors (part-time).

Applicants must fulfil the following eligibility criteria by the closing date:

1. A teaching degree at MQF Level 6, or higher, together with the Teacher's Warrant (not temporary); AND

2. Reading Recovery teacher's certificate, or higher; AND

3. At least three scholastic years' experience delivering Reading Recovery sessions in Maltese schools following the successful completion of the Reading Recovery Teachers' Training.

Successful candidates are expected to work daily between the minimum of 1 hour and the maximum of 2 hours teaching time before and/or after school hours.

A detailed job description, including conditions of employment may be obtained from (https://nla.gov.mt/vacancies) or send an email to (nlarecruitment@ilearn.edu.mt) or call 2598 3325.

Candidates should submit their letter of application, together with a summary of qualifications and experience

European Curriculum Vitae, kopja taċ-ċertifikati rilevanti tagħhom, ċertifikat tal-kondotta riċenti maħruġ mill-Pulizija u l-lista tax-xogħol li għamlu tul ħajjithom mill-Jobsplus, permezz ta' ittra elettronika lil (nlarecruitment@ilearn.edu.mt) jew bil-posta rreġistrata lil: Reklutaġġ, L-Aġenzija Nazzjonali tal-Litteriżmu, Iċ-Ċentru Nazzjonali tal-Litteriżmu, Triq Ġużè Abela Scolaro, Il-Ħamrun HMR 1304, sa mhux aktar tard mill-Ġimgħa, 7 ta' Marzu, 2025, f'nofsinhar.

Applikazzjonijiet bil-posta għandhom jintbagħtu rreġistrati u kmieni biżżejjed biex jaslu qabel id-data tal-għeluq. L-applikanti jiġu mgħarrfa li tkun waslet l-applikazzjoni fi żmien tlett ijiem ta' xogħol. Applikazzjonijiet li jaslu tard ma jiġux ikkunsidrati.

Il-21 ta' Frar, 2025

AĠENZIJA NAZZJONALI TAL-LITTERIŻMU

Ambaxxaturi tal-Qari

Espressjoni ta' Interess (Ref. EOI 25/086)

Data tal-Ħruġ: l-1 ta' Jannar, 2025

Għan

L-Aġenzija Nazzjonali tal-Litteriżmu (NLA) qiegħda tfittex personalitajiet lokali fuq bażi ta' kuntratt għas-servizz sabiex iwasslu sessjonijiet interattivi ta' qari u rakkuntar ta' stejjer lit-tfal. Il-kandidati eliġibbli jistgħu jkunu atturi, xandara tar-radju u/jew it-televixin, kittieba, żeffiena, atleti, ġurnalisti, kantanti jew preżentaturi li huma magħrufa u stabbiliti fil-qasam tagħhom.

Miri tax-Xogħol

L-Ambaxxaturi tal-Qari magħżula se jkunu qed jagħtu sessjonijiet ta' qari/rakkuntar ta' stejjer maħsuba biex irawmu l-imħabba għall-kotba fost it-tfal u jsostnu l-iżvilupp tal-litteriżmu;

Kull sessjoni se ddum madwar 3 sigħat, b'siegħa addizzjonali ta' preparazzjoni għal kull siegħa ta' kuntatt, fejn meħtieġ, bl-istess rata tas-sigħat ta' kuntatt;

L-Ambaxxaturi jistgħu jagħtu sa 363 siegħa ta' servizz fis-sena, inklużi sigħat ta' kuntatt u preparazzjoni;

Ir-rata ta' ħlas hija ta' €13.74 fis-siegħa (esklużа l-VAT);

Is-sessjonijiet jistgħu jinkludu tfal, edukaturi u, f'xi każijiet, ġenituri/kustodji;

in a European Curriculum Vitae Format, a copy of their relevant scanned certificates, a valid police conduct certificate and their Jobsplus employment history, by email to (nlarecruitment@ilearn.edu.mt) or by registered post to: Recruitment, National Literacy Agency, NCC, Triq Ġużè Abela Scolaro, Ħamrun HMR 1304, by not later than Friday, 7th March, 2025, at noon.

Applications by post should be sent by registered mail, allowing sufficient time to ensure delivery by the above deadline. Applications will be acknowledged within three working days. Late applications will not be considered.

21st February, 2025

NATIONAL LITERACY AGENCY

Reading Ambassadors

Expression of Interest (Ref. EOI 25/086)

Date of issue: 1st January, 2025

Objective

The National Literacy Agency (NLA) is seeking to recruit local personalities on a contract-for-service basis to provide interactive reading and storytelling sessions for children. Eligible candidates may include actors, broadcasters, authors, dancers, sportspersons, journalists, singers, or presenters who are well-known and established in their respective fields.

Scopes of Work

Selected Reading Ambassadors will deliver engaging reading/storytelling sessions designed to foster a love for books and support literacy development;

Each session will last approximately 3 hours, with an additional 1-hour preparation time for each contact hour, where required, at the same rate as contact hours;

Ambassadors may provide up to 363 hours of service per calendar year, including both contact and preparation hours;

The hourly payment rate is €13.74 per hour (excluding VAT);

Sessions may include children, educators, and occasionally parents/caregivers;

Il-kandidati magħżula se jkunu responsabbli lejn il-Kap Eżekuttiv tal-Aġenzija Nazzjonali tal-Litteriżmu jew ir-rappreżentant tiegħu/tagħha.

Dmirijiet u Responsabbiltajiet

L-Ambaxxaturi tal-Qari se jkunu responsabbli biex:

1. Jippreparaw u jagħtu sessjonijiet interattivi ta' qari u rakkuntar ta' stejjer għal tfal u edukaturi;

2. Iżommu standards għoljin ta' professjonalità, kemm fl-imġiba kif ukoll fil-mod kif iwasslu s-sessjonijiet;

3. Jikkollaboraw ma' partijiet interessati rilevanti biex jiġu pprovduti servizzi ta' litteriżmu ta' kwalità u effettivi;

4. Jirrappreżentaw u jassistu lill-Aġenzija waqt attivitajiet jew programmi li jippromovu l-litteriżmu.

Għanijiet Ewlenin

1. Isostnu l-iżvilupp tal-litteriżmu fost it-tfal permezz tal-qari u l-istejjer;

2. Irawmu l-imħabba għall-kotba permezz ta' sessjonijiet ta' qari, ta' kwalità għolja;

3. Jiżguraw it-tisħiħ lingwistiku, kemm bil-Malti kif ukoll bl-Ingliż, waqt kull sessjoni.

Kriterji ta' Eliġibbiltà

Il-kandidati għandhom jissodisfaw dawn il-kriterji:

Ikunu magħrufa u stabbiliti f'wieħed minn dawn ir-rwoli li ġejjin: atturi, xandara tar-radju u t-televixin, kittieba, żeffiena, atleti, ġurnalisti, kantanti jew preżentaturi;

Ikollhom ħiliet ta' komunikazzjoni u fluwenza eċċellenti bil-Malti u/jew bl-Ingliż;

Tingħata preferenza lil dawk il-kandidati li għandhom esperjenza preċedenti fil-programm tal-Ambaxxaturi tal-Qari;

L-impjegati full-time tal-Aġenzija Nazzjonali tal-Litteriżmu mhumiex eliġibbli;

Il-kandidati eliġibbli se jintalbu jattendu għal intervista bħala parti mill-proċess ta' għażla.

Kif Tapplika

Il-kandidati interessati għandhom jissottomettu:

The selected candidates will report to the CEO of the National Literacy Agency or a delegated representative.

Duties and Responsibilities

Reading Ambassadors will be responsible for:

1. Preparing and delivering engaging and interactive reading/storytelling sessions for children and their educators;

2. Maintaining high professional standards in both conduct and delivery;

3. Collaborating with relevant stakeholders to ensure quality and effective literacy experiences;

4. Representing and assisting the NLA during organised events promoting various literacy programmes.

Key Objectives

1. Support literacy development among children through reading and storytelling;

2. Promote the love and enjoyment of books through engaging, high-quality sessions;

3. Ensure full language immersion in either Maltese or English during every session.

Eligibility Criteria

To be eligible, applicants must meet the following criteria:

Be well-known and established in one of the following fields: acting, broadcasting, authorship, dance, sports, journalism, singing, or presenting;

Possess excellent fluency and communication skills in either Maltese and/or English;

Preference will be given to candidates with prior experience in delivering sessions as part of the Reading Ambassadors programme;

Full-time employees of the National Literacy Agency are not eligible;

Shortlisted applicants will be required to attend an interview as part of the selection process.

How to Apply

Interested candidates must submit:

1. Curriculum Vitae f'format Europass li tinkludi l-kwalifiki u l-esperjenza rilevanti;

2. Kopja taċ-ċertifikat tal-kondotta tal-pulizija.

L-applikazzjonijiet jistgħu jintbagħtu permezz ta':

Ittra elettronika: (nlarecruitment@ilearn.edu.mt)

Posta reġistrata jew sottomessi fiżikament:

L-Aġenzija Nazzjonali tal-Litteriżmu, NCC, Triq Ġużè Abela Scolaro, Il-Ħamrun HMR 1304

Aktar informazzjoni tista' tinkiseb permezz ta' ittra elettronika lil (nlarecruitment@ilearn.edu.mt), jew bin-numru tat-telefown 2598 3325.

Termini ta' Ħlas

Kull Ambaxxatur tal-Qari irid jibgħat invoice għall-ħidma tiegħu u rċevuta fiskali bħala konferma tal-ħlas.

Data tal-Għeluq għall-Applikazzjoni

Id-data tal-għeluq għall-applikazzjonijiet, għall-ewwel kwart tas-sena, hija skedata għall-Erbgħa, 30 ta' April, 2025, f'nofsinhar.

Din l-Espressjoni ta' Interess se tibqa' miftuħa sal-31 ta' Diċembru, 2025, bl-applikazzjonijiet jiġu riveduti kull erba' xhur.

Kuntratti mogħtija taħt l-espressjoni ta' interess preċedenti se jiġġeddu f'din l-espressjoni ta' interess Ref. 25/086, b'kundizzjoni li jkun ingħata servizz tajjeb u jkunu aġġornati d-dokumenti meħtieġa.

Il-21 ta' Frar, 2025

L-AĠENZIJA GĦALL-VITTMI TAL-KRIMINALITÀ (VSA)

L-Aġenzija għall-Vittmi tal-Kriminalità (VSA) teħtieġ professjonisti motivati għall-post li ġej:

Uffiċjal Legali
Permess ta' Jobspus Nru 591/2024

Partijiet interessati jistgħu jibagħtu CV u jitolbu dettalji permezz ta' ittra elettronika lil (vsa-hr@gov.mt).

Id-data tal-għeluq tas-sottomissjonijiet tal-applikazzjonijiet hija nhar il-Ġimgħa, 28 ta' Frar, 2025.

Applikazzjonijiet li jaslu tard ma jkunux ikkunsidrati.

Il-21 ta' Frar, 2025

1. A Europass Curriculum Vitae outlining qualifications and relevant experience;

2. A copy of their police conduct certificate.

Applications can be submitted via:

Email:(nlarecruitment@ilearn.edu.mt)

Registered Post or Hand Delivery:

National Literacy Agency, NLC, Triq Ġużè Abela Scolaro, Ħamrun HMR 1304

Further information may be obtained by sending an email to (nlarecruitment@ilearn.edu.mt), or by telephone number 2598 3325.

Payment Terms

Payment is subject to a monthly invoice reflecting hours worked. A fiscal receipt must be issued upon payment.

Application Deadline

The deadline for applications for the first quarter is Wednesday 30th April, 2025, at noon.

This EOI remains open until 31st December, 2025, with applications reviewed every four months.

Contracts previously awarded under a past expression of interest will be renewed under this expression of interest Ref. 25/086, subject to good performance and updated required documents.

21st February, 2025

VICTIM SUPPORT AGENCY (VSA)

The Victim Support Agency (VSA) is looking for highly motivated result-oriented professionals for the following post:

Legal Officer
Jobsplus Permit No. 591/2024

Interested parties are invited to submit their CV and request further details by sending an email to (vsa-hr@gov.mt).

The deadline for submission of applications is Friday, 28th February, 2025.

Late applications will not be considered.

21st February, 2025

ATT DWAR GVERN LOKALI
(KAP. 363)

Avviż

Bis-saħħa tar-regolament 90 tat-Tielet Skeda tal-Att dwar Gvern Lokali (Kap. 363), il-Kummissjonarji Elettorali jgħarrfu illi l-kandidat nominat skont id-dispożizzjonijiet tar-regolament 89 tal-iskeda msemmija hawn fuq, għall-elezzjoni każwali ta' Kunsillier għal-Lokalità ta' Il-Kalkara huwa dan li ġej, jiġifieri:

Kandidat Nominat

BRUNO CHRISTOPHER

Il-Kummissjonarji Elettorali jgħarrfu wkoll illi huma se jibdew jeżaminaw il-poloz tas-Sa Nadine Micallef għal-Lokalità ta' Il-Kalkara, skont id-dispożizzjonijiet tar-regolament 91 tat-Tielet Skeda tal-Att dwar Gvern Lokali (Kap. 363), nhar it-Tnejn, 24 ta' Frar, 2025 mid-9.00 a.m. fis-Sala tal-Għadd tal-Voti, In-Naxxar.

J. CAMILLERI
Kummissjonarju Elettorali Prinċipali

Uffiċċju tal-Kummissjoni Elettorali,
Ex-Trade Fair Grounds,
In-Naxxar.

Il-21 ta' Frar, 2025

DIPARTIMENT TAL-EŻAMIJIET

Eżamijiet tal-AQA/Edexcel London Mejju/Ġunju, 2025

Id-Direttur tal-Eżamijiet jgħarraf lill-kandidati illi applikazzjonijiet tard online għall-Eżamijiet tal-AQA/Edexcel London Mejju/Ġunju 2025 se jiġu aċċettati nhar it-Tnejn, 3 ta' Marzu, 2025, u nhar it-Tlieta, 4 ta' Marzu, 2025, billi jidħlu fuq (www.myexams.gov.mt).

Il-21 ta' Frar, 2025

MINISTERU GĦALL-AGRIKOLTURA, IS-SAJD U D-DRITTIJIET TAL-ANNIMALI

Aġenzija għall-Pagamenti Agrikoli u Rurali

Għajnuna mill-Istat għal Skema ta' Agroforestrija għall-Bdiewa tal-Art

L-Aġenzija għall-Pagamenti Agrikoli u Rurali (ARPA), fi ħdan il-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali (MAFA), tavża lill-bdiewa eliġibbli li se tkun qed taċċetta applikazzjonijiet taħt Skema ta' Agroforestrija.

LOCAL GOVERNMENT ACT
(CAP. 363)

Notice

By virtue of regulation 90 of the Third Schedule of the Local Government Act (Cap. 363), the Electoral Commissioners hereby notify that the candidate nominated in accordance with the provisions of regulation 89 of the aforesaid schedule for the casual election of a Councillor for the Locality of Il-Kalkara is the following that is:

Nominated Candidate

BRUNO CHRISTOPHER

The Electoral Commissioners further notify that they will proceed to examine the ballot papers of Ms Nadine Micallef for the Locality of Il-Kalkara, in accordance with the provisions of regulation 91 of the Third Schedule of the Local Government Act (Cap. 363), on Monday, 24th February, 2025 from 9.00 a.m. at the Counting Hall Complex, In-Naxxar.

J. CAMILLERI
Chief Electoral Commissioner

Office of the Electoral Commission,
Ex-Trade Fair Grounds,
In-Naxxar.

21st February, 2025

DEPARTMENT OF EXAMINATIONS

AQA/Edexcel London May/June 2025 Examinations

The Director of Examinations notifies candidates that online late applications will be accepted for AQA/Edexcel London May/June 2025 Examinations on Monday, 3rd March, 2025, and Tuesday, 4th March, 2025, by logging in on (www.myexams.gov.mt).

21st February, 2025

MINISTRY FOR AGRICULTURE, FISHERIES AND ANIMAL RIGHTS

Agriculture and Rural Payments Agency

State Aid for an Agroforestry Scheme for Land Farmers

The Agriculture and Rural Payments Agency (ARPA), within the Ministry for Agriculture, Fisheries and Animal Rights (MAFA), informs eligible farmers that it will be accepting applications under an Agroforestry Scheme.

Din l-iskema tappoġġja lill-bdiewa eliġibbli jistabbilixxu sistemi ta' agroforestrija biex jippromovu s-sostenibbiltà u jikkontribwixxu għall-miri ta' emissjonijiet żero netti ta' Malta. Is-sistemi tal-agroforestrija jintegraw is-siġar mal-agrikoltura fuq l-istess art, u jipprovdu benefiċċji sinifikanti bħas-sekwestru tal-karbonju, il-konservazzjoni tal-bijodiversità, u titjib fil-kwalità tal-ħamrija, l-arja u l-ilma.

Dettalji Ewlenin għall-Applikanti

Skadenzi: Is-sistemi ta' agroforestrija jridu jiġu stabbiliti sa mhux aktar tard mill-31 ta' Diċembru, 2025.

Perjodu ta' Manutenzjoni: Il-bdiewa għandhom iżommu dawn is-sistemi għal mill-inqas erba' (4) snin.

Rekwiżiti ta' tħawwil: Densità ta' tħawwil ta' 45 siġra għal kull tomna hija meħtieġa fuq pakketti ta' mill-inqas 0.1124 ettaru.

Għażla ta' Speċi: Is-siġar għandhom jallinjaw mal-kundizzjonijiet ambjentali u pedoklimatiċi lokali, kif speċifikat fil-Leġiżlazzjoni Sussidjarja 549.123 Regolamenti dwar il-Ħarsien tas-Siġar u l-Imsaġar. Is-siġar taċ-ċitru huma meqjusa wkoll bħala eliġibbli minħabba l-adattament tagħhom għall-klima Mediterranja, il-vijabbiltà ekonomika tagħhom, u l-benefiċċji ekoloġiċi li jipprovdu.

Proċess ta' Applikazzjoni

L-applikanti għandhom jindikaw l-għelieqi li jixtiequ jorbtu taħt l-iskema billi:

Jipprovdu n-numru ta' identifikazzjoni tal-għalqa;

Jimmarkaw il-konfini tal-għelieqi fuq pjanta tas-sit ipprovduta mill-Front Office tal-ARPA.

L-applikazzjonijiet għandhom jimtlew u jiġu ffirmati personalment f'wieħed mill-postijiet li ġejjin:

ARPA Front Office: Suq tal-Pitkalija, Ta' Qali, limiti ta' Ħ'Attard;

Uffiċju ta' Għawdex: Razzett Sperimentali tal-Gvern, Triq l-Imġarr, Ix-Xewkija.

Sejħa għall-Applikazzjonijiet

Is-sejħa għall-applikazzjonijiet se tkun miftuħa mit-Tnejn, 3 ta' Frar sal-Ġimgħa, 28 ta' Frar, 2025. Applikazzjonijiet sottomessi wara dan il-perjodu ma jiġux aċċettati.

Għal aktar informazzjoni wieħed jista':

This scheme supports eligible farmers in establishing agroforestry systems to promote sustainability and contribute to Malta's net-zero emissions targets. Agroforestry systems integrate trees with agriculture on the same land, providing significant benefits such as carbon sequestration, biodiversity conservation, and improvements in soil, air, and water quality.

Key Details for Applicants

Deadline: Agroforestry systems must be established by no later than the 31st December, 2025.

Maintenance Period: Farmers must maintain these systems for at least four years.

Planting Requirements: A planting density of 45 trees per tumolo is required on parcels of at least 0.1124 hectares.

Species Selection: Trees must align with local environmental and pedoclimatic conditions, as specified in the Subsidiary Legislation 549.123 Trees and Woodlands Protection Regulations. Citrus trees shall also be considered as eligible due to their adaptability to the Mediterranean climate, economic viability, and ecological benefits.

Application Process

Applicants must indicate the parcels they wish to commit to the scheme by:

Providing the parcel identification number;

Marking the boundaries of the parcel on a site plan supplied by ARPA's Front Office.

Applications must be completed and signed in person at one of the following locations:

ARPA Front Office: Pitkali Markets, Ta' Qali, l/o Ħ'Attard;

Gozo Front Office: Government Experimental Farm, Triq l-Imġarr, Xewkija.

Call for Applications

The call for applications shall be open from Monday, 3rd February to Friday, 28th February, 2025. Applications submitted after this period will not be accepted.

For more information one may:

Jaċċessa l-linji gwida dettaljati disponibbli fuq is-sit elettroniku tal-ARPA (https://arpa.gov.mt/);

Iċempel lill-Front Office tal-ARPA fuq 2292 6148 (Malta);

Jibgħat ittra elettronika lil (arpa.mafa@gov.mt).

Il-21 ta' Frar, 2025

AWTORITÀ TAL-IPPJANAR

Aġġornament tal-Mappa Bażi 2018

L-Awtorità tal-Ippjanar tgħarraf lill-pubbliku li qiegħda twettaq aġġornament tal-mappa bażi. Għaldaqstant se jsiru sondaġġi permezz ta' droni f'din il-lokalità kif indikat fid-dati li ġejjin:

Il-Belt Valletta – mill-5 sat-28 ta' Marzu, 2025

Aktar tagħrif jista' jinkiseb permezz ta' ittra elettronika lil (geomatics@pa.org.mt).

Il-21 ta' Frar, 2025

FAMILY BUISNESS OFFICE

Lista ta' direct orders mogħtija mill-Family Business Office matul il-perjodu bejn l-1 ta' Lulju, 2024 u t-31 ta' Diċembru, 2024, ippubblikata skont l-Artikolu 111 (2) tar-Regolamenti dwar il-Kuntratti Pubblici 2016 L.S. 601.03 u skont iċ-ċirkulari tad-Dipartiment tal-Kuntratti numru 12/2021.

Il-21 ta' Frar, 2025

Access the detailed guidance notes available on the Agency's website (https://arpa.gov.mt/);

Call ARPA's Front Office on 2292 6148 (Malta);

Send an email to (arpa.mafa@gov.mt).

21st February, 2025

PLANNING AUTHORITY

Update to the 2018 Basemap

The Planning Authority notifies the general public that it is undertaking an update to the 2018 Basemap. To this extent it will be carrying out surveys by means of drones in the following locality on the respective dates:

Valletta – from the 5th till the 28th March, 2025

Any queries should be directed to (geomatics@pa.org.mt).

21st February, 2025

FAMILY BUISNESS OFFICE

List of direct orders awarded by the Family Business Office during the period between 1st July, 2024 and 31st December, 2024, published in terms of Regulation 111(2) of the Public Procurement Regulations 2016 S.L. 601.03 and in accordance with contracts circular number 12/2021.

21st February, 2025

Direct Orders

Numru ta' Referenza tad-Direct Order *Direct Order Reference Number*	Isem tad-Direct Contract/ Suġġett tad-Direct Contract *Direct Contract Name/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt VAT Eskluża *Contract Value Excl. VAT*
PO 173	Niskata 3 x 30seconder advert weekly for 39 weeks and 6 educational interviews scheduled between October 2024 and June 2025	06/09/2024	Angela Agius	€5,000
PO 179	Wirt u Erredi 30-second spot advert 10 programs between Jan and Jun 2025 60s secs to 90 secs info/educ slot per programme The info/edu slots will be supplied with English subtitles	05/12/2024	DJ Burgees Ltd	€9,100

IDENTITÀ

Lista ta' kuntratti tal-kwotazzjoni, direct contracts u varjazzjonijiet approvati mogħtija minn Identità matul il-perjodu bejn l-1 ta' Lulju, 2024 u l-31 ta' Diċembru, 2024, ippubblikata skont l-Artikolu 111(2) tar-Regolamenti dwar l-Akkwist Pubbliku L.S. 601.03.

Il-21 ta' Frar, 2025

IDENTITÀ

List of quotation contracts, direct contracts and approved variations awarded by Identità during the period between 1st July, 2024 and 31st December, 2024, published in terms of Regulation 111(2) of the Public Procurement Regulations S.L. 601.03

21st February, 2025

Kwotazzjonijiet/*Quotations*

Nru *No.*	Numru ta' referenza tal-Kwotazzjoni *Quotation Reference Number*	Titlu/Suġġett tal-Kwotazzjoni *Quotation Title/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
1	12451	Printing	8-Aug-24	Avantech	400.00
2	12668	Printing	27-Sep-24	Avantech	494.68
3	12694	Hospitality	3-Oct-24	Corinthia Caterers Ltd	15,512.71
4	11472	Furniture And Fittings – IMA	4-Jan-24	Correctional Services Agency	1,701.02
5	11473	Maintenance And Upkeep	4-Jan-24	Correctional Services Agency	1,341.53
6	12094	Maintenance And Upkeep	16-May-24	Correctional Services Agency	70.00
7	12119	Maintenance And Upkeep	23-May-24	Correctional Services Agency	466.10
8	12822	Machinery And Equipment – IMA	30-Oct-24	DAB Electronica	4,017.61
9	12822	Machinery And Equipment – IMA	30-Oct-24	DAB Electronica	702.00
10	12822	Machinery And Equipment – IMA	30-Oct-24	DAB Electronica	3,146.41
11	12529	Professional Fees	27-Aug-24	European Certification Institute Ltd	7,160.00
12	12741	Transport	15-Oct-24	Fremond Limited	240.00
13	12742	Transport	15-Oct-24	Fremond Limited	311.38
14	12743	Transport	15-Oct-24	Fremond Limited	681.87
15	12744	Transport	15-Oct-24	Fremond Limited	1,147.80
16	12745	Transport	15-Oct-24	Fremond Limited	1,226.44
17	12746	Transport	15-Oct-24	Fremond Limited	1,526.86
18	12793	Motor Vehicle Expense – Lease	22-Oct-24	Fremond Limited	397.11
19	12453	Membership and Subscription	8-Aug-24	Freshworks	340.68
20	12420	Printing	1-Aug-24	Galaxy Ltd	4,140.00
21	12889	Printing	15-Nov-24	Galaxy Ltd	13,420.00
22	12986	It Infrastructure and Software (P&L)	11-Dec-24	Go Plc 40413609 A/C	148.88

Nru *No.*	Numru ta' referenza tal-Kwotazzjoni *Quotation Reference Number*	Titlu/Suġġett tal-Kwotazzjoni *Quotation Title/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
23	12188	Stationery	5-Jun-24	Golden Gate Co. Ltd	151.53
24	12726	Printing	11-Oct-24	Government Printing Press	448.18
25	12807	Printing	28-Oct-24	Government Printing Press	507.94
26	12825	Printing	31-Oct-24	Government Printing Press	1,160.93
27	11527	Computer Equipment – Ima	17-Jan-24	Intercomp Ltd	3,537.00
28	11705	IT Infrastructure and Software (P&L)	20-Feb-24	Intercomp Ltd	239.00
29	12051	IT Infrastructure and Software (P&L)	8-May-24	Intercomp Ltd	169.00
30	12109	IT Infrastructure and Software (P&L)	21-May-24	Intercomp Ltd	160.17
31	12363	IT Infrastructure and Software (P&L)	22-Jul-24	Intercomp Ltd	658.00
32	12748	Printing	15-Oct-24	Intercomp Ltd	1,731.36
33	12857	IT Infrastructure and Software (P&L)	7-Nov-24	Intercomp Ltd	125.00
34	12886	IT Infrastructure and Software (P&L)	14-Nov-24	Intercomp Ltd	419.49
35	12469	Hospitality	13-Aug-24	Mediterranean Conference Centre	16,194.92
36	12353	Stationery	18-Jul-24	Office Essentials Ltd	656.06
37	12355	Stationery	18-Jul-24	Office Essentials Ltd	507.00
38	12378	Stationery	23-Jul-24	Office Essentials Ltd	1,690.00
39	12394	Stationery	25-Jul-24	Office Essentials Ltd	422.50
40	12400	Materials And Supplies	26-Jul-24	Office Essentials Ltd	45.00
41	12407	Stationery	29-Jul-24	Office Essentials Ltd	845.00
42	12414	Stationery	30-Jul-24	Office Essentials Ltd	700.00
43	12434	Printing	5-Aug-24	Office Essentials Ltd	285.60
44	12435	Printing	5-Aug-24	Office Essentials Ltd	1,217.70
45	12442	Stationery	7-Aug-24	Office Essentials Ltd	85.00
46	12475	Stationery	14-Aug-24	Office Essentials Ltd	1,100.00

Nru *No.*	Numru ta' referenza tal-Kwotazzjoni *Quotation Reference Number*	Titlu/Suġġett tal-Kwotazzjoni *Quotation Title/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
47	12483	Stationery	19-Aug-24	Office Essentials Ltd	405.60
48	12509	Stationery	23-Aug-24	Office Essentials Ltd	1,690.00
49	12524	Stationery	27-Aug-24	Office Essentials Ltd	422.50
50	12565	Stationery	3-Sep-24	Office Essentials Ltd	507.00
51	12577	Stationery	6-Sep-24	Office Essentials Ltd	422.50
52	12600	Stationery	12-Sep-24	Office Essentials Ltd	507.00
53	12605	Stationery	13-Sep-24	Office Essentials Ltd	1,690.00
54	12610	Stationery	13-Sep-24	Office Essentials Ltd	507.00
55	12630	Printing	19-Sep-24	Office Essentials Ltd	1,341.00
56	12687	Printing	2-Oct-24	Office Essentials Ltd	310.64
57	12874	Printing	12-Nov-24	Office Essentials Ltd	403.40
58	12965	Printing	5-Dec-24	Office Essentials Ltd	39.00
59	12972	Stationery	6-Dec-24	Office Essentials Ltd	13.50
60	12368	Computer Equipment – Ima	22-Jul-24	PC Options Limited – Scan	1,778.81
61	12371	Computer Equipment – Ima	22-Jul-24	PC Options Limited – Scan	1,788.14
62	12392	It Infrastructure and Software (P&L)	25-Jul-24	PC Options Limited – Scan	550.00
63	12419	It Infrastructure and Software (P&L)	31-Jul-24	PC Options Limited – Scan	757.41
64	12467	It Infrastructure and Software (P&L)	13-Aug-24	PC Options Limited – Scan	270.45
65	12476	It Infrastructure and Software (P&L)	14-Aug-24	PC Options Limited – Scan	80.47
66	12611	It Infrastructure and Software (P&L)	13-Sep-24	PC Options Limited – Scan	279.60
67	12651	It Infrastructure and Software (P&L)	25-Sep-24	PC Options Limited – Scan	321.79
68	12768	It Infrastructure and Software (P&L)	17-Oct-24	PC Options Limited – Scan	1,607.63

Nru *No.*	Numru ta' referenza tal-Kwotazzjoni *Quotation Reference Number*	Titlu/Suġġett tal-Kwotazzjoni *Quotation Title/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
69	12858	It Infrastructure and Software (P&L)	7-Nov-24	PC Options Limited – Scan	615.70
70	12913	It Infrastructure and Software (P&L)	21-Nov-24	PC Options Limited – Scan	114.34
71	12917	It Infrastructure and Software (P&L)	22-Nov-24	PC Options Limited – Scan	367.17
72	12385	Printing	24-Jul-24	Prosecure	2,400.00
73	12686	Printing	2-Oct-24	Prosecure	3,600.00
74	12997	It Infrastructure and Software (P&L)	17-Dec-24	SG Solutions	617.49
75	12280	Printing	1-Jul-24	Shanelty	72.50
76	12753	It Infrastructure and Software (P&L)	16-Oct-24	Shanelty	385.00
77	12794	It Infrastructure and Software (P&L)	22-Oct-24	Shanelty	38.00
78	12836	It Infrastructure and Software (P&L)	4-Nov-24	Shanelty	340.50
79	12318	Stationery	11-Jul-24	Smart Office Supplies	103.00
80	12334	Stationery	15-Jul-24	Smart Office Supplies	279.90
81	12553	Stationery	2-Sep-24	Smart Office Supplies	278.25
82	12754	Stationery	16-Oct-24	Smart Office Supplies	52.00
83	12780	Stationery	21-Oct-24	Smart Office Supplies	196.80
84	12861	Advertising Expenses	7-Nov-24	Smart Office Supplies	69.78
85	12935	Office Expense	28-Nov-24	Smart Office Supplies	21.75
86	11971	Office Expense	18-Apr-24	Sound Machine	250.85
87	12640	Buildings/Property Improvements-Searches	23-Sep-24	Sound Machine	2,814.00
88	12842	It Infrastructure and Software (P&L)	4-Nov-24	Sound Machine	820.34
89	12356	Travel	18-Jul-24	Tristar Travel Limited	12,450.00
90	12519	Travel	27-Aug-24	Tristar Travel Limited	197.00
91	12588	Travel	10-Sep-24	Tristar Travel Limited	260.00

Direct Contracts

Nru *No.*	Numru ta' referenza tad-Direct Contract *Direct Contract Reference Number*	Titlu/Suġġett tad-Direct Contract *Title/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
1	12298	Advertising Expenses	05-Jul-24	AF Printworks	735.00
2	12493	Advertising Expenses	21-Aug-24	AF Printworks	250.00
3	12792	Advertising Expenses	22-Oct-24	AF Printworks	125.00
4	12303	Maintenance and upkeep	08-Jul-24	Andrew Vassallo General Trading	1,853.20
5	12480	Maintenance and upkeep	19-Aug-24	Andrew Vassallo General Trading	669.00
6	12503	Maintenance and upkeep	22-Aug-24	Andrew Vassallo General Trading	560.00
7	12759	Maintenance and upkeep	17-Oct-24	Andrew Vassallo General Trading	1,395.27
8	12760	Maintenance and upkeep	17-Oct-24	Andrew Vassallo General Trading	850.00
9	12664	IT Infrastructure and Software (P&L)	26-Sep-24	Avantech	15,000.00
10	12700	IT Infrastructure and Software (P&L)	03-Oct-24	Avantech	6,000.00
11	12916	IT Infrastructure and Software (P&L)	22-Nov-24	Avantech	600.00
6	12719	Internet Expense	10-Oct-24	Computime Limited	690.12
6	12739	IT Infrastructure and Software (P&L)	15-Oct-24	Computime Limited	17.40
12	12823	Hospitality	30-Oct-24	Corinthia Caterers Ltd	2,100.00
13	11474	Office Furniture and fittings (P&L)	04-Jan-24	Correctional Services Agency	169.49
14	11827	Maintenance and upkeep	14-Mar-24	Correctional Services Agency	745.00
15	11935	Maintenance and upkeep	10-Apr-24	Correctional Services Agency	127.12
16	11957	Maintenance and upkeep	15-Apr-24	Correctional Services Agency	211.86
17	12461	Office Expense	12-Aug-24	Correctional Services Agency	847.46
18	12534	Office Furniture and fittings (P&L)	29-Aug-24	Correctional Services Agency	1,627.12
19	12566	Furniture and fittings - Idmo	04-Sep-24	Correctional Services Agency	932.20
20	12566	Furniture and fittings - Idmo	04-Sep-24	Correctional Services Agency	1,398.31
21	12490	Motor vehicle expense - lease	20-Aug-24	Fremond Limited	587.05

Nru *No.*	Numru ta' referenza tad-Direct Contract *Direct Contract Reference Number*	Titlu/Suġġett tad-Direct Contract *Title/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
22	12316	Office expense	11-Jul-24	Galaxy Ltd	155.00
23	12316	Office expense	11-Jul-24	Galaxy Ltd	10.00
24	12698	Office expense	03-Oct-24	Galaxy Ltd	330.75
25	12698	Office expense	03-Oct-24	Galaxy Ltd	10.00
26	12775	IT Infrastructure and Software (P&L)	18-Oct-24	Galaxy Ltd	272.50
27	12775	IT Infrastructure and Software (P&L)	18-Oct-24	Galaxy Ltd	10.00
28	12855	Office expense	06-Nov-24	Galaxy Ltd	1,235.25
29	12855	Office expense	06-Nov-24	Galaxy Ltd	10.00
30	12924	Office expense	26-Nov-24	Galaxy Ltd	675.00
31	12924	Office expense	26-Nov-24	Galaxy Ltd	10.00
32	12372	IT Infrastructure and Software (P&L)	22-Jul-24	GO Business (A/C D-Identity)	2,650.00
33	12189	Internet expense	05-Jun-24	GO Plc 40361365 A/C	633.98
34	12940	Internet expense	28-Nov-24	GO Plc 40361365 A/C	941.52
35	11724	IT Infrastructure and Software (P&L)	21-Feb-24	GO Plc 40413609 A/C	774.92
36	11962	Telecommunication	16-Apr-24	GO Plc 40413609 A/C	396.00
37	12740	IT Infrastructure and Software (P&L)	15-Oct-24	GO Plc 40413609 A/C	290.85
38	12325	Printing	12-Jul-24	Government Printing Press	929.82
39	12484	Printing	19-Aug-24	Government Printing Press	285.16
40	12485	Printing	19-Aug-24	Government Printing Press	289.67
41	12502	Printing	22-Aug-24	Government Printing Press	406.82
42	12616	Printing	16-Sep-24	Government Printing Press	3,739.90
43	12617	Printing	16-Sep-24	Government Printing Press	836.89
44	12638	Printing	20-Sep-24	Government Printing Press	731.55
45	12656	Printing	25-Sep-24	Government Printing Press	124.70
46	12689	Printing	03-Oct-24	Government Printing Press	7,174.41

Nru *No.*	Numru ta' referenza tad-Direct Contract *Direct Contract Reference Number*	Titlu/Suġġett tad-Direct Contract *Title/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
47	12737	Printing	15-Oct-24	Government Printing Press	1,904.56
48	12854	Advertising expenses	06-Nov-24	Government Printing Press	2,504.69
49	12967	Printing	05-Dec-24	Government Printing Press	96.64
50	12708	Machinery and equipment (P&L)	07-Oct-24	Intercomp Ltd	1,161.93
51	11550	Computer Equipment – IMA	19-Jan-24	Malta Information Technology Agency	41,139.00
52	11772	Training	05-Mar-24	Malta Information Technology Agency	5,250.00
53	11920	Computer Equipment – IMA	05-Apr-24	Malta Information Technology Agency	34,282.50
54	12048	Computer Equipment – IMA	08-May-24	Malta Information Technology Agency	102,847.50
55	12080	ICT maintenance agreements and licensing	14-May-24	Malta Information Technology Agency	10,280.56
56	12170	IT Infrastructure and Software (P&L)	03-Jun-24	Malta Information Technology Agency	211.86
57	12977	IT Infrastructure and Software (P&L)	09-Dec-24	Malta Information Technology Agency	211.86
58	12987	IT Infrastructure and Software (P&L)	11-Dec-24	Malta Information Technology Agency	1,250.00
59	1352 POs	Local Stamps	01-Jul - 31--Dec-2024	Maltapost Plc	30,302.05
60	257 POs	Bulk Postage	01-Jul - 31--Dec-2024	Maltapost Plc	50,349.87
61	12693	Hospitality	03-Oct-24	Mediterranean Conference Centre	6,310.00
62	11591	Stationery	26-Jan-24	Multi Packaging Limited	985.00
63	11942	Stationery	12-Apr-24	Multi Packaging Limited	1,970.00
64	12011	Stationery	26-Apr-24	Multi Packaging Limited	985.00
65	12618	Stationery	16-Sep-24	Multi Packaging Limited	1,970.00
66	12320	IT Infrastructure and Software (P&L)	11-Jul-24	PC Options Limited – Scan	771.20
67	12393	Membership and subscription	25-Jul-24	SG Solutions	716.94
68	12602	Computer Software-Intangible Asset IMA	12-Sep-24	SG Solutions	9,876.00

Nru	Numru ta' referenza tad-Direct Contract	Titlu/Suġġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt (VAT eskluża)
No.	*Direct Contract Reference Number*	*Title/Subject of Direct Contract*	*Award Date*	*Contractor's Name*	*Contract Value Excl. VAT*
69	12841	IT Infrastructure and Software (P&L)	04-Nov-24	SG Solutions	1,170.00
70	12928	License Expense	27-Nov-24	SG Solutions	342.40
71	11844	Maintenance and upkeep	20-Mar-24	Sound Machine	1,200.00
72	11845	Maintenance and upkeep	20-Mar-24	Sound Machine	1,950.00
73	Contract	Maintenance agreement – alarm, HVAC, CCTV and electrical	01-Aug-24	Central Power Installations Ltd	9,234.00
74	Contract	Internal Audit Services	20-Sep-24	KPMG	68,250.00
75	Contract	Examination of Identità's ICT framework that captures residential addresses	01-Oct-24	Forvis Mazars	20,750.00
76	Contract	Review of the processes employed by Identità in connection with rhe issuance of Maltese ID Cards	02-Oct-24	Forvis Mazars	35,750.00
77	Contract	Review of the Residential Address Eco-System	01-Oct-24	Forvis Mazars	6,825.00
78	Contract	Independent Review – Preliminary Phase	10-Sep-24	Forvis Mazars	4,250.00
79	Contract	Contract For Service – Advisor Searches Unit Gozo	05-Dec-24	Dr Mario Calleja	26,000.00

Varjazzjonijiet/*Variations*

Nru.	Numru ta' Ref. tal-Kuntratt	Isem tal-Kuntratt/ Suġġett tal-Kuntratt	Data Approvata	Isem il-Kuntrattur	% tal-Varjazzjoni mill-Valur Oriġinali tal-Kuntratt	Valur Oriġinali tal-Kuntratt Eskluża l-VAT	Varjazzjoni f'€ Eskluża l-VAT	Valur Finali tal-Kuntratt Eskluża l-VAT
No.	*Contract Ref. Number*	*Contract Title/Subject of Contract*	*Approval Date*	*Contractor's Name*	*% Variation from Original Contract Value*	*Original Contract Value Excl. VAT*	*Variation in € Excl. VAT*	*Final Contract Value Excl. VAT*
1	CT2382/ 2019	Provision for security services[1]	Jun-19	Signal 8 Security Services Malta Ltd	26.88%	505,208.34	135,802.07	1,300,293.95

Notes

[1] Evaluation finalised – Approval to award awaited and it is projected that the contract will be signed off over the next six months.

JOBSPLUS

Skont ir-Regolament 111 (2) ta' S.L. 601.03 tar-Regolamenti dwar il-Kuntratti Pubbliċi Jobsplus tat is-sejħa tal-offerti (mid-Dipartiment tas-Sectorial Procurement/ Dipartiment tal-Kuntratti) u kwotazzjonijiet bejn l-1 ta' Lulju, 2024 u l-31 ta' Diċembru, 2024. L-ebda mill-kuntratti mniżżla hawn taħt ma jaqbżu il-valur tal-kuntratt mogħti b'aktar minn ħamsa fil-mija (5%).

Il-21 ta' Frar, 2025

Nru ta' Ref.	Tip	Titlu tal-Kuntratt	Valur tal-Kuntratt Oriġinali (VAT eskluża)	Data tal-Għotja/ Approvazzjoni	Żmien	Kuntrattur	% Varjazzjoni mill-Valur tal-Kuntratt Oriġinali
Ref. No.	*Type*	*Contract Title*	*Original Contract Value (excluding VAT)*	*Award/ Approval Date*	*Duration*	*Contractor*	*% Variation from Original Contract Value*
JQ/ CS/01/24	Service	The Provision of Health and Safety Fire Drills at Jobsplus Premises	€4,860	08/07/2024	Thirty-Six (36) Months	JK Consulting Ltd	N/A
JQ/ CS/05/21	Service	The Provision of Health and Safety Risk Assessments at Jobsplus Premises	€4,335	28/09/2021	Thirty-Six (36) Months	AME Health and Safety	33.3%

JOBSPLUS

Lista ta' direct orders mogħtlija minn Jobsplus bejn l-1 ta' Lulju, 2024 u l-31 ta' Diċembru, 2024, skont ir-Regolament 111 (2) tar-Regolamenti dwar il-Kuntratti Pubbliċi ta' A.L. 352 tal-2016.

Il-21 ta' Frar, 2025

Numru ta' Referenza tad-Direct Order	Isem tad-Direct Order/ Suġġett tad-Direct Order	Isem tal-Kuntrattur	Data tal-Approvazzjoni/ Għotja	Valur tal-Kuntratt Eskluża l-VAT	Tul
Direct Order Reference Number	*Direct Order Name/Subject of Direct Order*	*Contractor's Name*	*Approval/ Award Date*	*Contract Value Excl. VAT*	*Duration*
B18/2024	Progett: prekawzjoni kontra l-għargħar fi Skills Centre	AM Turnkey	01/08/2024	€9,500	One (1) Time Supply
B19/2024	Digital Billboards in Paceville, St Julian's	Outdoor Media	01/08/2024	€10,000	Five (5) Months
B20/2024	Professional Services	RSM Malta	07/08/2024	€9,950	Five (5) weeks

JOBSPLUS

In terms of Regulation 111 (2) of S.L. 601.03 of the Public Procurement Regulations, Jobsplus awarded the following call for tenders (through the Sectorial Procurement Department/ Department of Contracts) and quotations between 1st July and 31st December, 2024. None of the Contracts listed below exceeded the awarded contract value by more than five percent (5%).

21st February, 2025

JOBSPLUS

List of direct orders awarded by Jobsplus between 1st July, 2024 and 31st December, 2024, in terms of Regulation 111 (2) of the Public Procurement Regulations of L.N. 352 of 2016.

21st February, 2025

Numru ta' Referenza tad-Direct Order	Isem tad-Direct Order/ Suġġett tad-Direct Order	Isem tal-Kuntrattur	Data tal-Approvazzjoni/ Għotja	Valur tal-Kuntratt Eskluża l-VAT	Tul
Direct Order Reference Number	*Direct Order Name/Subject of Direct Order*	*Contractor's Name*	*Approval/ Award Date*	*Contract Value Excl. VAT*	*Duration*
B21/2024	Free Childcare Scheme – Research (pricing Model of the Childcare centres)	Sagalytics	04/09/2024	€9,900	Four (4) weeks
B23/2024	Playcon – design, lightning, VR and gaming consoles, set up and clearance (1)	3 White Ltd	01/10/2024	€9,500	One (1) Time Supply
B24/2024	Playcon – design, printing, LED Screen, transport and set up (2)	3 White Ltd	01/10/2024	€9,625	Four (4) days
B25/2024	Services of an Organisational Psychologist	Mindworks	10/11/2024	€9,500	Twelve (12) Months
B26/2024	Contract for Service for the Provision of Software Development Services	Stephen Tabone	11/11/2024	€9,800	Twenty-Four (24) months
B27/2024	An SLA to maintain EURES cloud based Interoperability Application	Red Skios Ltd	16/12/2024	€5,000	Twelve (12) Months
DO/07/2024	The Provision of Mental Health First Aid and Refresher Courses	Richmond Foundation	21/08/2024	€10,600	Twenty-Four (24) months
DO/10/2024	The purchase of a new electric vehicle	Muscat Motors	05/12/2024	€43,220.34	One (1) Time Supply

AĠENZIJA ŻGĦAŻAĠĦ

Lista ta' kwotazzjonijiet mogħtija minn Aġenzija Żgħażagħ matul il-perjodu bejn l-1 ta' Lulju, 2024 u l-31 ta' Diċembru, 2024, ippubblikata skont l-Artikolu 111(2) tar-Regolamenti dwar il-Kuntratti Pubbliċi (S.L. 601.03).

Il-21 ta' Frar, 2025

AĠENZIJA ŻGĦAŻAĠĦ

List of quotations awarded by Aġenzija Żgħażagħ during the period between 1st July, 2024 and 31st December, 2024, published in line with Regulation 111 (2) of the Public Procurement Regulations (S.L. 601.03).

21st February, 2025

Kwotazzjonijiet/*Quotations*

Nru	Numru ta' Referenza tal-Kwotazzjoni	Isem tal-Kwotazzjoni/ Suġġett tal-Kwotazzjoni	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT Eskluża
No.	*Quotation Reference Number*	*Quotation Name/Subject of Quotation*	*Award Date*	*Contractor's name*	*Contract Value Excl. VAT*
1	AŻ 012/2024	Quotation for Purchasing of Staff Laptops – Aġenzija Żgħażagħ	24th September 2024	Merlin Computers Ltd	€9,702.00

TRANSPORT MALTA

Lista ta' kwotazzjonijiet u direct contracts mogħtija minn Transport Malta matul il-perjodu bejn l-1 ta' Jannar, 2024 u t-30 ta' Ġunju, 2024, ippubblikata skont ir-Regolament 111(2) tar-Regolamenti dwar l-Akkwist Pubbliku L.S 601.03.

Il-21 ta' Frar, 2025

TRANSPORT MALTA

List of quotations and direct contracts awarded by Transport Malta during the period between 1st January, 2024 and 30th June, 2024, published in terms of Regulation 111(2) of the Public Procurement Regulations S.L. 601.03.

21st February, 2025

Kwotazzjonijiet/*Quotations*

Referenza tal-Kwotazzjoni *Quotation Reference No.*	Isem tal-Kwotazzjoni/Suġġett tal-Kwotazzjoni *Quotation Name/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
TM Quote 047/2023	Quotation for the Supply and Delivery of long life skimmed and whole milk for Transport Malta	20/01/2024	X-Zone Ltd	€5,470.00
TM Quote 051/2023	Call for Quotation for the removal and transport to Transport Malta Marsa Stores of Xemxija Temporary Navigational Light Buoys	23/01/2024	Polaris Marine Services Ltd	€8,960.00
TM Quote 043/2023	Call for Quotation for a condition report of electrical and mechanical services within Maritime House, Valletta	20/01/2024	R & D Services Ltd	€7,999.99
TM Quote 048/2023	Call for Quotation for the Supply Delivery of Tactical Flashlights used by Enforcement Dep	26/02/2024	FieldSports Ltd	€6,168.00
TM Quote 052/2023	Quotation for the Supply Delivery and Installation of Heavy-duty Industrial Shelving	05/05/2025	Storage Systems Ltd	€6,150.00
TM Quote 001/2024	Call for Quote for the Supply and Delivery of Tea, Café and Sugars	02/04/2024	Marika Vella	€7,500.00
TM Quote 050/2023	Call for Quotation for Engineering Services for consultancy services at TM Offices Boiler Wharf Senglea	17/04/2024	BSE Consultants Ltd	€7,750.00
TM Quote 004/2024	Call for Quotation for the Mechanical, Electrical Repairs and Replacement of Tyres of BMW Bikes for Transport Malta Enforcement Dep	17/04/2024	Muscat Motors Ltd	€6,075.30
TM Quote 008/2024	Call for Quotation for the Temporary Repairs to slipway at Il-Moll tal-Braken, Marsa	07/05/2024	Mario Sant	€6,880.00
TM Quote 016/2024	Call for Quotation for the Supply and Installation of Fenders and Bollards Along Baħar Ċagħaq Slipway	31/05/2024	Harbour Management Ltd	€5,333.55
TM Quote 018/2024	Call for Quotation for the removal and disposal of raised flooring tiles and supply – install new tiles at TM Offices Marsa	04/06/2024	Studio Moda Ltd	€8,607.96

Referenza tal-Kwotazzjoni *Quotation Reference No.*	Isem tal-Kwotazzjoni/Suġġett tal-Kwotazzjoni *Quotation Name/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
TM Quote 006/2024	Quotation for the Service of Vehicle Assessor	31/05/2024	Natalino Agius Automotive	€8,576.70
TM Quote 019/2024	Quotation for the Supply and Delivery of UHF Two-Way Radios and Ancillary Supplies	26/06/2024	PAL Ltd	€5,586.00
TM Quote 027/2024	Call for Quotation for the Supply and Delivery of Merchandise for Skola Sajf Programme	05/07/2024	View Vista Solutions Ltd	€6,800.00
TM Quote 022/2024	Call for Quote for Files and Dividers	30/07/2024	Ramiline Office Supplies Ltd	€5,167.00
DPS004/2021 004/2023	Supply and Delivery of Traffic Lights	13/03/2024	La Semaforica SRL	€16,000.00
DPS004/2021 011/2023	Supply and Delivery of Traffic Lights Poles for the Dinitrol Project	04/03/2024	La Semaforica	€7,900.00
DPS004/2021 013/2023	Traffic Light Pole Bases	04/03/2024	La Semaforica	€5,400.00
DPS004/2021 014/2023	Scarifying and Implementation of line markings and symbols and signs of pole	22/01/2024	Koperattiva Tabelli Sinjali Traffiku	€9,841.00
DPS004/2021 015/2023	Painting of Various Parking Bays - Blue Badge Holders	22/01/2024	5H LTD	€9,820.80
DPS004/2021 016/2023	Painting of Various Parking Bays- Un/ loading Bays	20/01/2024	Road Technologies Ltd	€9,821.00
DPS004/2021 001/2024	CCTV Electrical Services for TM	23/05/2024	Richard Cauchi	€9,875.00
DPS004/2021 002/2024	Removal of Temporary Traffic Management Signage	06/05/2024	B Grima & Sons	€9,237.50
DPS004/2021 003/2024	Parking for Blue Badge Holders Plus Signs and Poles	07/05/2024	Koperattiva Tabelli Sinjali Traffiku	€9,894.00
DPS004/2021 004/2024	Scarifying, Signs plus pole, stickers and continuous lines	07/05/2024	B Grima & Sons	€9,223.50

Direct Contracts

Referenza tad-Direct Contract *Direct Contract Reference No.*	Isem tad-Direct Contract/Suġġett tad-Direct Contract *Direct Contract Name/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
DIR 031/2023	7 Year Lease of Property at Tigrija Palazz , Transport Malta Offices Lvl1 Triq Putirjal Gozo	30/03/2024	Tigrija Developments Ltd	€79,813.25
DIR038/2023	Consultancy for Operational & Maintenance Services for the Onshore Power Supply Project at Grand Harbour Valletta, Malta	23/01/2024	MKO Marine Consulting	€70,000.00

Referenza tad-Direct Contract *Direct Contract Reference No.*	Isem tad-Direct Contract/Suġġett tad-Direct Contract *Direct Contract Name/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
DIR040/2023	Postage services for Transport Malta	31/01/2024	Maltapost PLC	€84,745.76
DIR002/2024	Engine Emergency Works on the vessel TMONE	13/02/2024	Paul Bezzina Marine Services	€14,222.88
DIR003/2024	Provision of Civil Aviation Staff Training for 15 participants in the Initial ICAO & EASA Safety Management System Requirements and Fatigue Risk Management: managing fatigue, sleepiness and reduced alertness	6/02/2024	Joint Aviation Authorities	€46,542.50
DIR004/2024	Provision of consultancy services icw with the MSD for IMO Audit.	26/01/2024	Excel Sis	€13,200.00
DIR005/2024	EUCARIS-Application Software Maintenance & Support	2/05/2024	Deloitte Digital	€28,666.66
DIR006/2024	Monaco Yacht Show Exhibition Space (25 - 28 September 2024)	16/02/2024	Monaco Yacht Show SAM	€29,472.00
DIR007/2024	Posidonia Stand Design for the Malta Ship Registry (June 2024)	28/02/2024	Expoform Ltd	€49,000.00
DIR008/2024	BT License Renewal (System used by different stakeholders such as Insurance companies and VRT Garages, that process payments of licenses, and VRT's etc.)	22/02/2024	British Tele communications PLC	€15,509.69
DIR009/2024	Consultancy services for the implemenation of three ITS tenders on hardware, furniture and software	26/04/2024	Armis	€60,000.00
DIR 011/2024	TM Merchant Shipping Directorate Administration Work (35 weeks)	5/04/2024	Ekaterina Zoubouli	€36,480.00
DIR 012/2024	Provision of 200,000 Motor Licence Discs	1/03/2024	Galaxy Ltd	€46,000.00
DIR013/2024	Service level agreement with GO Plc for connectivity between the Vessel Traffic System (VTS) and GO Plc's fibre optic cable for 10 point to point VTS locations in Malta and Gozo	10/05/2024	GO PLC	€51,320.00
DIR014/2024	Consultancy services for the wind turbine to study and prepare tender specifications for this inverter	25/03/2024	Solar Soloutions	€16,670.10
DIR015/2024	Construction, Transport, Installation and Dismantling of the Civil Aviation directorate stand EBACE Stand)	5/04/2024	ABC Exhibitions Ltd	€69,950.00
DIR016/2024	Medical services for TM employees	17/05/2024	Medicare Services Ltd	€27,000.00
DIR017/2024	Architectural services for civil works at Maritime House at Xatt Lascaris , Valletta which is presently vacant but in need of major refurbishment Civil, M&E and Finishes works.	25/04/2024	RCV Architects	€48,250.00

Referenza tad-Direct Contract *Direct Contract Reference No.*	Isem tad-Direct Contract/Suġġett tad-Direct Contract *Direct Contract Name/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt eskluża l-VAT *Contract Value Excl. VAT*
DIR018/2024	Engineering Services, Design of the M&Es, CCTV and Control Access systems at the Authority's Maritime House at Xatt Lascaris, Valletta.	2/05/2024	Eng Clint Borg	€30,500.00
DIR 020/2024	Berthing Fees of MV Sea Patron at Cassar Shipyards Ltd from 1st June 2024 till 31st December 2024	5/06/2024	Cassar Shipyard Ltd	€40,446.00
DIR 021/2024	Strapi-Mobile Application Self Hosted License	31/05/2024	Strapi	€32,191.56
DIR 024/2024	Training for 6 participants in the Airworthiness (in civil aviation) Inspector course in the Netherlands between the 16th and 21st June 2024.	8/05/2024	JAATO	€16,800.00
DIR 026/2024	Engagement of a Technical Consultant, handling technical queries and providing advice, dealing with technical counterparts, recognized organizations, shipowners, AOH telephone calls, International meetings and conferences.	28/05/2024	Kenneth Gafa	€46,800.00
DIR 026/2025	Engagement of a Technical Consultant, handling technical queries and providing advice, dealing with technical counterparts, recognized organizations, shipowners, AOH telephone calls, International meetings and conferences.	31/05/2024	Albert Grupetta	€59,760.00
DIR 027/2024	Provision of conduct onsite inspections of Authorised Medical Examiners (AMEs) based in the UK and Aero Medical Examinations.	2/06/2024	Dr. Samir Alvi and Dr Robert Galea	€91,100.00
DIR 028/2024	Renewal of FMS Software and related Maintenance Agreement	17/06/2024	MSG Business System Ltd	€20,400.00
DIR 030/2024	Renewal of 82 Adobe licences for a period of 1 year.	5/06/2024	Adobe	€23,732.40
DIR 031/2024	Upgrades and enhancements to the ICT current traffic management solution system	27/06/2024	Innovate Ltd	€74,308.71
DIR 032/2024	Supply Instalationl Commissioning of Video Wall system and supply of support infrastructure	26/06/2024	Astral Enterprises Ltd	€29,000.00
DIR 036/2024	Maintainance and operations for the provision of support for the software platform known as TMACS used for the operation and management of traffic lights.	21/06/2024	La Semaforica SRL	€142,500.00
DIR 037/2024	SAFA Training CAD	27/06/2024	JAATO	€19,145.00

XJENZA MALTA

Lista ta' kuntratti tal-offerta, kwotazzjonijiet, direct contracts u modifikazzjonijiet approvati mogħtija minn Xjenza Malta matul il-perjodu bejn l-1 ta' Lulju, 2024 u l-31 ta' Diċembru, 2024, ippubblikata skont ir-Regolamenti dwar l-Akkwist Pubbliku L.S. 601.03.

Il-21 ta' Frar, 2025

XJENZA MALTA

List of tender contracts, quotations, direct contracts and modifications awarded by Xjenza Malta during the period between 1st July, 2024 and 31st December, 2024, published in terms of the Public Procurement Regulations S.L. 601.03.

21st February, 2025

Offerti/*Tenders

Nru *No.*	Numru ta' referenza tal-Offertai *Tender Reference Number*	Titlu/Suġġett tal-Offerta *Tender Title/Subject of Tender*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
1	XM/2024/84	Framework contract agreement for the provision of outside catering services during Xjenza Malta events	10/12/2024	Neriku Caterers	€437,920.00
2	XM/2024/102	Framework contract for the purchase of recycled office paper made from at least 75% recovered paper fibres, for recurrent printing services for Xjenza Malta and Esplora	23/12/2024	Complete Supplies Ltd	€8,705.00
3	XM/2024/49	Tender for the service of websites maintenance for Xjenza Malta	26/11/2024	Webee Ltd	€30,579.00
4	XM/2024/32	Supply, delivery, installation, and commissioning of energy efficient direct view led screen and peripherals for Xjenza Malta	27/09/2024	Astral Enterprises Ltd	€48,345.00
5	XM/2024/64	Framework contract for the supply, delivery and installation of office furniture at Xjenza Malta's Premises	1/10/2024	Belal Elsherif	€21,740.00
6	XM/2024/93	Framework contract agreement to supply and deliver energy efficient laptops for Xjenza Malta	23/12/2024	Newtech Ltd	27,130.00
7	XM/2024/76	Supply and delivery of six (6) environmentally friendly fully electric motorcycles for Xjenza Malta	1/10/2024	Bikers Zone	€29,689.80
8	XM/2024/74	Supply and delivery of one environmentally friendly fully electric vehicle for Xjenza Malta	16/10/2024	Motors Inc	€48,496.00

Nru *No.*	Numru ta' referenza tal-Kwotazzjoni *Quotation Reference Number*	Titlu/Suġġett tal-Kwotazzjoni *Quotation Title/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
9	SPD1/2024/040	Framework contract for the supply, delivery, installation of office furniture and finishing, mechanical and electrical using environmentally friendly materials for Esplora	Lot 2 Awarded on - 28/08/2024	Abra	€10,645.00
10	SPD1/2024/008	Works for the dwarf walls and handrails at Villa Bighi gardens using environmentally friendly materials and processes	25/07/2024	Lot 1 - ACHV Ltd	€27,160.00
11	SPD1/2024/066	Works tender for the Villa Bighi façade	27/09/2024	ReCoop Ltd.	€82,741.00
12	XM/2024/44	Works Tender for Water Ingress at the Esplora Planetarium Building	18/12/2024	RM Eco Services	€10,699.94
13	SPD1/2023/159	Tender for the construction works, finishes, mechanical and electrical works using environmentally friendly materials and processes in the VIP entrance at Esplora – Kalkara	12/09/2024	Christian Bezzina	€129,984.56

*Contracting Authorities are to list any tenders (including design contests and innovation partnerships) awarded by them without the involvement of the Sectoral Procurement Directorate.

Kwotazzjonijiet/*Quotations*

Nru *No.*	Numru ta' referenza tal-Kwotazzjoni *Quotation Reference Number*	Titlu/Suġġett tal-Kwotazzjoni *Quotation Title/Subject of Quotation*	Data tal-Għotja *Award Date*	Isem il-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
1	XM/2024/79	Provision of Laptops for Xjenza Malta	1/10/2024	Forestals	€8,672.40

Direct Contracts

Nru *No.*	Numru ta' referenza tad-Direct Contract *Direct Contract Reference Number*	Titlu/Suġġett tad-Direct Contract *Title/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
1	N/A	Event Organiser on Friday 12th July 2024, as per quotation number 22-24 dated 25th June 2024	1/07/2024	Karl Borg	€8,241.40

Nru	Numru ta' referenza tad-Direct Contract	Titlu/Suġġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt (VAT eskluża)
No.	*Direct Contract Reference Number*	*Title/Subject of Direct Contract*	*Award Date*	*Contractor's Name*	*Contract Value Excl. VAT*
2	N/A	Xjenza Malta Billboards	5/07/2024	Border Co. Ltd	€5,375.00
3	N/A	Earth Garden 2024 Sposorship Kidz Area	19/07/2024	Earth Garden	€5,000.00
4	XM/2024/83	Appointment of Chairperson of Science Malta Selection Board and Disciplinary Board and other ad hoc assignments	9/08/2024	Charles Cassar	€9,950.01
5	XM/2024/75	A 3-month Agreement for Precincts/Safety Officer Services for Xjenza Malta	9/08/2024	Paul Abdilla	€7,957.26
6	N/A	Medical Assessment for Xjenza Malta Maintenance Staff	17/09/2024	Medicare Services Ltd	€6,100.00
7	XM/2024/77	HR Consultancy Services One Year Agreement	20/09/2024	Stephen Fenech	€9,992.50
8	N/A	Renewal of Studentillum 2024-2025 Subscribtion October-June 2025	30/09/2024	Media Today Ltd	€5,400.00
9	XM/2024/98	One Year Agreement for laptop/ PC Free Maintenance Service for Xjenza Malta Employees	1/10/2024	The Notebook Centre	€5,000.00
10	XM/2024/86	Senior Administrator Service Contract Agreement – Adiel Spiteri	7/10/2024	Adiel Spiteri	€7,160.40
11	XM/2024/104	Precincts/Safety Officer Services	22/10/2024	Paul Abdilla	€8,265.69
12	N/A	Repairs/Renew new drain line in back yard	23/10/2024	Charles Cauchi I Eng	€7,500.00
13	XM/2024/58	One Year Agreement for Administrative Consultancy Services	29/10/2024	Vincent Muscat	€9,975.00
14	XM/2024/82	One Year Agreement for Procurement Consultancy Services	4/11/2024	Anthony Cachia	€9,900.00
15	N/A	Production of TV advert for Esplora Santa's STEM Workshop	18/11/2024	Motion Blur Ltd	€8,350.00
16	XM/2024/110	Administrative Support Services Agreement	19/11/2024	Justin Formosa	€9,990.00
17	N/A	Additional €2k on Google and €3K on LinkedIn till the end of the year 2024	19/11/2024	Google/LinkedIn	€5,000.00
18	N/A	Carpets for Chaplain's House	20/11/2024	G4S Security Service Malta Ltd	€6,878.29
19	N/A	Advertisement on TVM Starting last week of December 2024	25/11/2024	PBS	€5,302.50
20	N/A	Refrigerant Recovery/Dismantling/ Coolin Coll/Commissioning	26/11/2024	M.a & A Services Ltd	€5,587.00
21	N/A	Seminar on State Aid for R&D	29/11/2024	PN Advisory Services	€5,200.00
22	N/A	Rental, set up and dismantle of Christmas Decorations for Esplora	6/12/2024	Flower Arts	€9,267.00

Nru	Numru ta' referenza tad-Direct Contract	Titlu/Suġġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt (VAT eskluża)
No.	*Direct Contract Reference Number*	*Title/Subject of Direct Contract*	*Award Date*	*Contractor's Name*	*Contract Value Excl. VAT*
23	XM/2024/121	Cleaning Services at Chaplain's House from 14th January till 10th June 2025	17/12/2024	Clentec Ltd	€8,720.04
24	N/A	Catering for BBQ Night for x500 on the 20th September	13/09/2024	Appettitosa	€11,016.95
25		Monthly Retainer for 12 months – Category Sponsorship for SMAs	15/10/2024	Lovin Malta Limited	€19,200.00
26	XM/2024/107	One Year Agreement for Service of Unesco IOC Liaison Officer for Malta and Ocean Observation System Exper	28/10/2024	Prof. Aldo Drago	€10,000.00
27	XM/2024/111	Provision of Legal Services for Xjenza Malta	5/11/2024	Farrugia Advocates	€22,800.00
28	XM/2024/116	One Year Secretariat Services Agreement for Xjenza Malta	20/11/2024	Victor Spiteri	€21,000.00
30	N/A	Online Subscriptions	19/11/2024	Facebook/ LinkedIn/Google	€48,200.00
31	N/A	Addendum AL/256/2023 – Contract Term Extension extended till 2nd April 2025	28/11/2024	Schindler	€28,480.00
32	N/A	Routing of rain water	2/12/2024	Charles Cauchi I Eng	€10,830.00
33	XM/2024/105	Part-Time Executive [Framework Programme Projects)	23/12/2024	Steven Friggerio	10,000.00
34	N/A	Handrail with Perspex (10mm) – colour Silver	10/09/2024	Portelli Aluminium	€6,186.44
35	N/A	Variations to tender SPD1/2023/104, including 32 hours of labor (subject to adjustment based on actual hours worked)	17/09/2024	Ferox Trading Limited	€5,084.75
36	N/A	Miniature Dinosaur Trex for Kids (robotic)	14/10/2024	Texas Corporation Ltd	€5,000.00
37	N/A	Distribution Board including Cables at Xjenza Malta's Car Park	21/10/2024	Hydrolectric Ltd	€7,261.64
38	N/A	Supply & Installation of Gypsum Partition at Xjenza Malta's premises	22/10/2024	Camray	€5,700.00
39		Electric Combi Oven for Esplora Cafeteria	31/10/2025	Worldwide Co. Ltd	€6,373.44
40	N/A	Villa Bighi Bathrooms Tender Additional Works	12/11/2024	Camray	€5,495.10
41	N/A	Black Polished Baby Grand Piano	19/11/2024	Brincat Pianos	€9,237.00
42	N/A	Take Away boxes for Esplora Cafeteria	19/11/2024	Gutenberg	€5,193.00
43	N/A	Portable Staging Units for Chaplain's Hall stage	26/11/2024	MB Works	€6,800.00

Nru *No.*	Numru ta' referenza tad-Direct Contract *Direct Contract Reference Number*	Titlu/Suġġett tad-Direct Contract *Title/Subject of Direct Contract*	Data tal-Għotja *Award Date*	Isem tal-Kuntrattur *Contractor's Name*	Valur tal-Kuntratt (VAT eskluża) *Contract Value Excl. VAT*
44	XM/2024/124	Unisex Uniforms: Hoodies, Raincoats and Hat including embriodery and alterations	11/12/2024	Garmmo LTD	€5,000.00
45	N/A	Provision of Truss Structure for Esplora Christmas Event	12/12/2024	Big Expo	€7,960.00
46	N/A	Supply and Installation of Fast Chargers at Xjenza Malta Permises including 3 year Preventive Maintenance Agreement	17/10/2024	Solar Solutions	€45,936.75
47	N/A	Software: Pepper – FLOWmanager Annual License (24 months), Set-up fee and Training Costs	10/12/2024	Pharmascint Limited	€16,775.00

Modifikazzjonijiet/*Modifications*

Numru ta' Ref. tal-Kuntratt *Contract Ref. Number*	Isem tal-Kuntratt/ Suġġett tal-Kuntratt *Contract Title/ Subject of Contract*	Data Approvata *Approval Date*	Isem il-Kuntrattur *Contractor's Name*	% tal-Varjazzjoni mill-Valur Oriġinali tal-Kuntratt *% Variation from Original Contract Value*	Valur Oriġinali tal-Kuntratt Eskluża l-VAT *Original Contract Value Excl. VAT*	Varjazzjoni f'€ Eskluża l-VAT *Variation in € Excl. VAT*	Valur Finali tal-Kuntratt Eskluża l-VAT *Final Contract Value Excl. VAT*
CT2110/ 2023	Provision of cleaning services using environmentally friendly materials at the Malta Council for Science and Technology (MCST)	25/10/2024	DSS Ltd	8.9%	€620,706.03	€55,339.76	€676,045.79
CT2110/ 2023	Provision of cleaning services using environmentally friendly materials at the Malta Council for Science and Technology (MCST)	12/12/2024	DSS Ltd	9.40%	€620,706.03	€58,327.02	€673,255.55
XM/2024/ 102	Framework Agreement for the Purchase of Recurrent Printing Services for Xjenza Malta	6/12/2024	Complete Supplies	7.6%	€8,705.00	€665.00	€9,370.00

L-AĠENZIJA TAT-TEKNOLOĠIJA TAL-INFORMATIKA TA' MALTA

Skont id-dispożizzjonijiet tal-artikolu 111(2) tar-Regolamenti dwar il-Kuntratti Pubbliċi (A.L. 352 tal- 2016), il-Manager (Contracts and Legal) qed jippubblika l-kuntratti u varjazzjonijiet mogħtija, u li permezz tagħhom ġie konkluż kuntratt matul il-perjodu mill-1 ta' Lulju sal-31 ta' Diċembru, 2024.

Il-21 ta' Frar, 2025

MALTA INFORMATION TECHNOLOGY AGENCY

In terms of Regulation 111(2) of the Public Procurement Regulations (L.N. 352 of 2016), the Manager (Contracts and Legal) is hereby publishing a list of contracts and variations awarded, and for which a contract was concluded during the period from 1st July to 31st December, 2024.

21st February, 2025

Offerti*/Tenders*

Numru ta' Referenza *Reference Number*	Isem tal-Offerta *Tender Name*	Data tal-għotja *Award Date*	Isem tal-Kuntrattur *Name of Contractor*	Valur tal-Kuntratt (€) Eskluża l-VAT *Contract value (€) Excluding VAT*
C035/23	Procurement of a Corporate Electronic Document Management System (CEDMS)	26/04/2024	Avantech Ltd	23,989,150.00
C003/24	Contract for the Procurement of a Mobile Incident Response and Digital Forensic Vehicle	11/06/2024	Alberta Fire and Security Equipment Limited	328,275.00
C005/24	Provision of Servers, Maintenance and Support Services	10/06/2024	Forestals Information Technology Limited	41,818.20
C029/24/Lot1	Provision of Canteen Services (Gattard House)	19/08/2024	Thomas Franks Malta	156,000.00
C029/24/Lot2	Provision of Canteen Services (Santa Venera)	19/08/2024	Thomas Franks Malta	156,000.00
C017/24	Contract for the Supply Installation and Maintenance of a Fire Suppression System at Mater Dei Centre	09/09/2024	Fire Tech Ltd.	65,769.74
C021/24	Provision of resources for software development services *	06/12/2024	PTL Limited	754,875.00

*Kuntratt Speċifiku (Proċedura Ristretta taħt DPS)
**Specific Contract (Restricted Procedure within DPS)*

Direct Orders

Numru ta' Referenza *Reference Number*	Isem *Name*	Data tal-għotja *Award Date*	Isem tal-Kuntrattur *Name of Contractor*	Valur tal-Kuntratt Eskluża l-VAT *Contract value Excluding VAT*
C015/24	Modernisation of the National Data Portal	03/05/2024	Derilinx Ltd	99,700.00
C020/24	Provision of Videography Services	13/06/2024	Brighter Image Limited	10,000.00

Numru ta' Referenza *Reference Number*	Isem *Name*	Data tal-għotja *Award Date*	Isem tal-Kuntrattur *Name of Contractor*	Valur tal-Kuntratt Eskluża l-VAT *Contract value Excluding VAT*
C099/18/R03	Provision of Licences and Support Services	27/06/2024	4Sight Technologies Limited	6,750.65
C051/23/R01	Contract for the Provision of DoCentric Services	03/07/2024	Docentric d.o.o.	13,060.00
C037/24	Provision of Surveys Services	18/07/2024	Business Leaders Malta Ltd	7,500.00
POR057544	Provision of Merchandise	24/07/2024	Playcraft Promotional Items	16,695.00
032/06/R08	Supply, Maintenance and Support of a Generator	29/07/2024	Lexcorp Int. Ltd	9,253.00
C046/24	Provision of International Keynote Speakers	06/08/2024	Leading Authorities International Ltd	30,000.00
C043/24	Provision of International Keynote Speaker	14/08/2024	London Speaker Bureau	12,050.00 GBP
C065/24	Publication of Articles	12/09/2024	Content House Ltd	6,000.00
C050/24	Provision of a training programme for employees	24/09/2024	PsyPotential Ltd	22,500.00
POR057868	Provision of Healthcare Services	02/10/2024	Childcare Services Ltd	6,425.00
POR057869	Provision of Healthcare Services	02/10/2024	Cooperative of Physiotherapists Ltd	6,100.00
POR057870	Provision of Healthcare Services	02/10/2024	Radiology Services Ltd	12,150.00
C062/24	Provision of Licences	02/10/2024	MyWorkDrive LLC (Wanpath)	47,520.00 USD
C063/24	Provision of Marketing Services	08/10/2024	Bullshark Limited	12,000.00
C048/21/R02	Provision of Policy Management Solution	10/10/2024	DOC Tract – Qualex Corporation DBA	6,251.00 USD
POR057937	Provision of Licences	11/10/2024	OneTrust	6,120.09
C057/24	Provision of Maintenance Services on IT Tools	14/10/2024	Solarwinds Software Europe	92,610.20
C066/24	Provision of Audit Services	15/10/2024	RSM Malta	6,000.00
C068/24	Provision of Venue for Conference	30/10/2024	Grand Hotel Excelsior	24,430.00
C084/22/A05	ESRI Enterprise Agreement	31/10/2024	Environmental Systems Research Institute, Inc. (Esri)	102,000.00
POR058042	Provision of videography Services	01/11/2024	Brighter Image Ltd	5,900.00
C069/24	Provision of Logistics Services	12/11/2024	MI Malta Ltd	9,707.79
POR058109	Provision of Construction Works	13/11/2024	Beton Screed Ltd	7,550.00
POR058294	Provision of set up, equipment and lighting Services	16/12/2024	Arnold Sammut	6,313.00

Numru ta' Referenza *Reference Number*	Isem *Name*	Data tal-għotja *Award Date*	Isem tal-Kuntrattur *Name of Contractor*	Valur tal-Kuntratt Eskluża l-VAT *Contract value Excluding VAT*
POR058307	Provision of Headsets	17/12/2024	PC Options Limited	8,051.00
POR058308	Provision of Headsets	17/12/2024	IES Computers Ltd.	7,811.00
C036/24	ITIL Accreditation	17/12/2024	PeopleCert International Limited	30,830.00

Proċedura negozjata mingħajr pubblikazzjoni minn qabel/*Negotiated Procedure without Prior Publication*

Numru ta' Referenza *Reference Number*	Isem *Name*	Data tal-għotja *Award Date*	Isem tal-Kuntrattur *Name of Contractor*	Valur tal-Kuntratt Eskluża l-VAT *Contract value Excluding VAT*
C014/24	Provision of Microsoft Licenses (Perpetual & Subscription) and Services **	21/06/2024	DPA	52,520,542.90
C038/24	Microsoft Unified Enterprise Support Agreement	25/06/2024	Microsoft Ireland Operations Ltd	1,200,000.00
C010/24	Framework for the Provision of network equipment, maintenance and support Services **	02/07/2024	Computime Ltd	5,792,886.40
C018/24	Framework for the Provision of network Services **	23/08/2024	ICT Ltd	745,710.00 USD

** Mogħti wara sejħa għal offerti
** *Awarded following an invitation to tender*

Varjazzjonijiet/*Variations*

Nru ta' Ref. *Ref. No.*	Nru *No.*	Isem tal-Offerta *Tender Name*	Data tal-għotja *Award Date*	Isem tal-Kuntrattur *Name of Contractor*	% ta' Varjazzjoni *% Variation*	Valur oriġinali (€) *Original value (€)*	Valur tal-varjazzjoni (€) *Variation value (€)*	Valur finali tal-Kuntratt (€) Eskluża l-VAT *Final Contract value (€) Excluding VAT*
C063/16/R02	A01	Provision of PBX Upgrade	10/07/2024	Comsec Limited	3.21	39,092.31	1,254.65	40,346.96
C001/22	A02	Provision of Medical Services	19/07/2024	Medicare Services Ltd	64.86	11,100.00	7,200.00	18,300.00
C051/22	A02	Provision of Licenses upgrade and maintenance and support Services	11/09/2024	Fonicom	1.89	149,920.00	2,840.00	155,460.00*

Nru ta' Ref.	Nru	Isem tal-Offerta	Data tal-għotja	Isem tal-Kuntrattur	% ta' Varjazzjoni	Valur oriġinali (€)	Valur tal-varjazzjoni (€)	Valur finali tal-Kuntratt (€) Eskluża l-VAT
Ref. No.	*No.*	*Tender Name*	*Award Date*	*Name of Contractor*	*% Variation*	*Original value (€)*	*Variation value (€)*	*Final Contract value (€) Excluding VAT*
C056/19/R01	A01	Provision for the Supply of Equipment and Maintenance and Support Services	18/09/2024	Sirap Ltd	25.50	1,176.50	300.00	1,476.50
C090/23	A01	Web Application and API Protection (WAAP) Services	06/11/2024	Cloudflare Inc.	2.28	*526,382.28 USD*	*12,000.00 USD*	*538,382.28 USD*
C090/23	A02	Web Application and API Protection (WAAP) Services	03/12/2024	Cloudflare Inc.	75.43	*526,382.28 USD*	*397,066.65 USD*	*935,448.93 USD**
C021/22	A03	Provision of Energy Efficient High-End Laptops	04/12/2024	Merlin Computers Ltd	5.02	975,500.00	48,975.00	1,024,475.00
C039/20	A08	Provision of Maintenance and Support of Servers	17/12/2024	Smart Technologies Ltd.	0.025	93,615.00	23.07	64,335.77*
C014/23	A02	Provision of Telephony Services	18/12/2024	Epic Communications Limited	1.04	287,143.20	3,000.00	297,234.00*
C003/21	A05	Provision of a Corporate ERP Solution	31/12/2024	PwC Consortium	4.98	2,526,156.00	-582,267.75	2,265,368.25*

*C051/22/A02: Previous amendment amounts to €2,700.00
*C090/23/A02: Previous amendment amounts to 12,000.00 USD
*C039/20/A08: Previous amendments amount to €-29,302.30
*C014/23/A02: Previous amendment amounts to €7,090.80
*C003/21/A05: Previous amendments amount to €321,480.00

FOUNDATION FOR INFORMATION TECHNOLOGY ACCESSIBILITY

Skont ir-Regolament 41 (a) tar-Regolamenti tax-Xiri tal-Proprjetà S.L. 601.12 (AL 163-2020), l-Uffiċċju tad-Direct Orders qed jagħti approvazzjoni lill-Foundation for Information Technology Accessibility (FITA), fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażagħ, ir-Riċerka u l-Innovazzjoni, biex ipoġġu direct order ma' KA Holdings Ltd għall-kiri ta' uffiċini ta' 195 metru kwadru, f'Centris Business Gateaway, Livell 3, Triq is-Salib tal-Imrieħel, Central Business District, Zone 3, Birkirkara CBD 3020, għal perjodu ta' 12-il xahar għall-prezz ta' €40,800 eskluża l-VAT.

Il-21 ta' Frar, 2025

AWTORITÀ TAL-ARTIJIET

Il-Kap Eżekuttiv, Awtorità tal-Artijiet, jgħarraf illi,

Is-sottomissjonijiet għal dawn li ġejjin jintlaqgħu fl-Awtorità tal-Artijiet:

Espressjoni ta' Interess għall-ingaġġ ta' draughtspersons.

Aktar tagħrif jista' jinkiseb mis-sit elettroniku tal-Awtorità tal-Artijiet (https://landsauthority.org.mt/news/). Kwalunkwe kjarifika jew tibdil fid-dokument se tittella' u tkun disponibbli mill-istess sit.

L-Awtorità tal-Artijiet iżżomm id-dritt li tirrifjuta kull offerta anke l-aktar waħda vantaġġjuża.

Il-21 ta' Frar, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Iċ-Chief Executive Officer (Sourcing and Supplies Chain Management) għas-Central Procurement and Supplies Unit fi ħdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi:

Talbiet għall-Parteċipazzjoni (RFP) rigward l-avviż li ġej se jintlaqgħu sal-10.00 a.m. ta' nhar il-Ġimgħa, 21 ta' Marzu, 2025. Talbiet għall-Parteċipazzjoni għandhom jiġu milqugħa BISS permezz ta' ittra elettronika lil (negotiations.cpsu@gov.mt), għal:

RFP Nru 021-6030/25. Primidone 250mg tablets

Dokumenti għall-parteċipazzjoni fis-sejħa ta' hawn fuq jistgħu jitniżżlu minn (https://healthservices.gov.mt/en/cpsu/Pages/Home.aspx).

Il-21 ta' Frar, 2025

FOUNDATION FOR INFORMATION TECHNOLOGY ACCESSIBILITY

In line with Regulation 41 (a) of the Procurement of Property Regulations S.L. 601.12 (LN 163-2020), the Direct Order's Office is granting approval to the Foundation for Information Technology Accessibility (FITA), within the Ministry for Education, Sport, Youth, Research and Innovation, to place a direct order with KA Holdings Ltd for the leasing of office premises of 195 sqr meters, located in Centris Business Gateway, Level 3, Triq is-Salib tal-Imrieħel, Central Business District, Zone 3, Birkirkara CBD 3020, for a period of 12 months for the cost of €40,800 excluding VAT.

21st February, 2025

LANDS AUTHORITY

The Chief Executive Officer, Lands Authority, notifies that,

Submissions for the following will be received at the Lands Authority:

Expression of Interest for the engagement of draughtspersons.

Further information may be obtained from the Lands Authority website (https://landsauthority.org.mt/news/). Any clarifications or addenda to the document will be uploaded and are available to view from the same website.

The Lands Authority reserves the right to refuse any offer even the most advantageous.

21st February, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The Chief Executive Officer (Sourcing and Supplies Chain Management) for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that:

Requests for Participation (RFP) in respect of the following notice will be received up to 10.00 a.m. on Friday, 21st March, 2025. Requests for Participation are to be submitted ONLY via email to (negotiations.cpsu@gov.mt), for:

RFP No. 021-6030/25. Primidone 250mg tablets

Documents for participation in the above call can be dowloaded from (https://healthservices.gov.mt/en/cpsu/Pages/Home.aspx).

21st February, 2025

CENTRAL PROCUREMENT U SUPPLIES UNIT

Is-CEO għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi:

Jintlaqgħu offerti elettroniċi rigward l-avviżi li ġejjin sad-9.30 a.m. tat-Ġimgħa, 14 ta' Marzu, 2025. L-offerti għandhom jintbagħtu BISS online fuq (www.etenders.gov.mt) għal:

CFT 020-3146/25. Provvista ta' 'interleaved 100% synthetic non-woven wrapping material Size: 1000mm x 1000mm'

CFT 009-3147/25. Provvista ta' ' mounted single long lever mixers'

CFT 014-3148/25. Provvista, konsenja and installazzjoni ta' aperturi tal-aluminju fl-Out-patients Department Extension fl-Isptar Ġenerali ta' Għawdex

CFT 021-3149/25. Provvista ta' 'Asciminib 40mg tablets/ capsules '

CFT 021-3150/25. Provvista ta' 'Dicofenac Sodium injection'

CFT 003-3151/25. Servizzi ta' ripatrijazzjoni għal pazjenti deċeduti sponsorjati mill-Gvern li jirċievu trattament barra mill-pajjiż

CFT 019-3152/25. Servizz ta' 'fire safety consultant' fl-Isptar Mater Dei

CFT 021-3153/25. Provvista ta' 'Lidocaine 1% with Adrenaline injections'

CFT 014-3154/25. Provvista u konsenja ta' 'fire rated cabinets' għall-Isptar Ġenerali ta' Għawdex – ħruġ mill-ġdid

CFT 027-3155/25. Provvediment ta' 'Proportionality Test for the introduction of a training programme for one of the specialities listed under Section 'C' Nurses in the Fifth Schedule of the Health Care Professions Act'

CFT 021-3156/25. Provvista ta' 'Hydrocortisone Butyrate 0.1% cream'

CFT 021-3157/25. Provvista ta' 'Fostamatinib 100mg and 150mg tablets'

Id-dokumenti tal-offerta huma mingħajr ħlas.

Id-dokumenti tal-offerti jinkisbu biss mill-Electronic Public Procurement System (www.etenders.gov.mt). Ir-

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO for the Central Procurement and Supplies Unit (CPSU), Ministry for Health and Active Ageing, notifies that:

Electronic tenders in respect of the following notices will be received till 9.30 a.m. of Friday, 14th March, 2025. Tenders are to be submitted ONLY online on (www.etenders.gov.mt) for the:

CFT 020-3146/25. Supply of interleaved 100% synthetic non-woven wrapping material size: 1000mm x 1000mm

CFT 009-3147/25. Supply of wall mounted single long lever mixers

CFT 014-3148/25. Supply, delivery and installation of aluminium apertures at the Out-patients Department Extension at the Gozo General Hospital

CFT 021-3149/25. Supply of Asciminib 40mg tablets/ capsules

CFT 021-3150/25. Supply of Dicofenac Sodium injection

CFT 003-3151/25. Repatriation services for deceased Government sponsored patients receiving treatment abroad

CFT 019-3152/25. Service of a fire safety consultant at Mater Dei Hospital

CFT 021-3153/25. Supply of Lidocaine 1% with Adrenaline Injections

CFT 014-3154/25. Supply and delivery of fire rated cabinets for Gozo General Hospital – re-issue

CFT 027-3155/25. Provision of a Proportionality Test for the introduction of a training programme for one of the specialities listed under Section 'C' Nurses in the Fifth Schedule of the Health Care Professions Act

CFT 021-3156/25. Supply of Hydrocortisone Butyrate 0.1% cream

CFT 021-3157/25. Supply of Fostamatinib 100mg and 150mg tablets

These tender documents are free of charge.

Tender documents are only obtainable from the Electronic Public Procurement System (www.etenders. gov.mt).

reġistrazzjoni hija meħtieġa sabiex ikun jista' jintuża s-sit elettroniku. Operaturi ekonomiċi Maltin għandu jkollhom l-eID tal-organizzazzjoni tagħhom sabiex ikunu jistgħu jidħlu f'dan is-sit elettroniku. Aktar tagħrif jinkiseb mis-sezzjoni tal-FAQs tal-istess sit.

Il-21 ta' Frar, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls imniżżla hawn taħt għandhom jintlaqgħu sal-10.00 a.m. tat-Tnejn, 24 ta' Frar, 2025.

ERU1802U25 – Devices
ERU1802U25 – Medicinal
ERU1802U25A – Medicinal
ERU1802U25B – Medicinal
ERU1802U25C – Medicinal
ERU1802U25D – Medicinal
ERU1802U25E – Medicinal
ERU1802U25F – Medicinal
ERU1802U25G – Medicinal
ERU1802U25H – Medicinal
ERU1802U25I – Medicinal
ERU1802U25J – Devices
ERU1702U25 – Devices
ERU1702U25 – Medicinal
ERU1702U25A – Medicinal
ERU1702U25B – Medicinal
ERU1702U25C – Medicinal
ERU1702U25D – Devices
ERU1702U25E – Medicinal
ERU1702U25F – Medicinal
ERU1702U25G – Medicinal

Sejħiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitniżżlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejħa għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

Il-21 ta' Frar, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls imniżżla hawn taħt għandhom jintlaqgħu sal-10.00 a.m. tat-Tlieta, 25 ta' Frar, 2025.

ERU1902U25 Devices

Registration is required in order to make use of this website. Maltese economic operators need to be in possession of their organisation eID in order to access this website. More information is available from the FAQ section of the same website.

21st February, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the below listed ERU Competitive Calls will be received up to 10.00 a.m. on Monday, 24th February, 2025.

ERU1802U25 – Devices
ERU1802U25 – Medicinal
ERU1802U25A – Medicinal
ERU1802U25B – Medicinal
ERU1802U25C – Medicinal
ERU1802U25D – Medicinal
ERU1802U25E – Medicinal
ERU1802U25F – Medicinal
ERU1802U25G – Medicinal
ERU1802U25H – Medicinal
ERU1802U25I – Medicinal
ERU1802U25J – Devices
ERU1702U25 – Devices
ERU1702U25 – Medicinal
ERU1702U25A – Medicinal
ERU1702U25B – Medicinal
ERU1702U25C – Medicinal
ERU1702U25D – Devices
ERU1702U25E – Medicinal
ERU1702U25F – Medicinal
ERU1702U25G – Medicinal

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

21st February, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the below listed ERU Competitive Calls will be received up to 10.00 a.m. on Tuesday, 25th February, 2025.

ERU1902U25 Devices

ERU1902U25A Devices
ERU1902U25B Devices
ERU1902U25C Devices
ERU1902U25D Devices
ERU1902U25E Devices
ERU1902U25F Devices

Sejħiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitniżżlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejħa għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

Il-21 ta' Frar, 2025

KUNSILL LOKALI L-QRENDI

Il-Kunsill Lokali l-Qrendi jgħarraf illi:

Sejħiet għall-offerti għandhom jintlaqgħu mill-Kunsill Lokali l-Qrendi permezz tal-ePPS sa nofsinhar tal-Ġimgħa, 21 ta' Marzu, 2025, għal:

Avviż Nru QLC 1/25. Servizz ta' accountant u accountant technician.

Id-dokumenti tal-kwotazzjoni huma bla ħlas u jiġu miksuba/imniżżla u milqugħa BISS mis-sit elettroniku (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument jittellgħu fis-sit elettroniku u wieħed jista' jarahom jew iniżżilhom mill-istess sit.

Il-Kunsill Lokali jżomm id-dritt li jirrifjuta kull offerta, anke l-aktar waħda vantaġġjuża.

Il-21 ta' Frar, 2025

ERU1902U25A Devices
ERU1902U25B Devices
ERU1902U25C Devices
ERU1902U25D Devices
ERU1902U25E Devices
ERU1902U25F Devices

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

21st February, 2025

QRENDI LOCAL COUNCIL

The Qrendi Local Council notifies that:

Tenders will be received at the Qrendi Local Council through ePPS up to noon of Friday, 21st March, 2025, for:

Advt No. QLC 1/25. Service of an accountant and accountant technician.

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders website on (www.etenders.gov.mt).

Any clarifications or addenda to the tender document will be uploaded and available to view and downloaded from this same website.

The Local Council reserves the right to refuse any offer, even the most advantageous.

21st February, 2025

AVVIŻI TAL-QORTI – *COURT NOTICES*

Lista ta' persuni kkwalifikati biex joqogħdu u li għandhom iservu bħala Primi Ġurati u Ġurati Ordinarji fil-Qorti Kriminali matul ix-xahar ta' Marzu, 2025, skont l-artikolu 606 tal-Kodiċi Kriminali (Kap. 9, Ediz. Riv.).

PRIMI ĠURATI

Abdilla Cunningham Margaret, Executive Officer, Birżebbuġa
Ancilleri Kerstin, Bank Employee, San Pawl il-Baħar
Attard Jean-Pierre, Architect & Civil Engineer, Ħ'Attard
Baldacchino Jesmond, Technician, Iż-Żejtun
Borg Reuben, Laboratory Technician, Ħaż-Żebbuġ
Borg Stephen, Technical Officer, Birkirkara
Bugeja Antonia, Director, Ħal Qormi
Buhagiar Nadia Josephine, Nurse, Marsaxlokk

List of persons duly qualified and subject to serve as Foreman and Jurors in the Criminal Court during the month of March, 2025, in terms of section 606 of the Criminal Code (Cap. 9, Rev. Ed.).

Calafato Jeffrey, Finance Officer, Ħaż-Żebbuġ
Calleja Charlene née Calleja, Principal, Ħal Għargħur
Callus Daren, Clerk, Ħaż-Żebbuġ
Camilleri Kenneth, Communications, Il-Mosta
Caruana Marisa née Attard, Custodian And Guide, Marsaskala
Casingena Antonio, I.t. Administrator, Ħal Tarxien
Ciantar Arthur-Lawrence, Electrical Engineer, Marsaxlokk
Curmi Julian, Signatory, Is-Swieqi

Degiorgio Claudia née Camilleri, Bank Employee, Il-Mosta
Falzon Michael, Mechanical Engineer, Birżebbuġa
Farrugia Caroline née Gerada, Clerk, Ħaż-Żabbar
Gauci David, Bank Employee, In-Naxxar
Grech Priscilla-Maria née Schembri, Clerk, In-Naxxar
Grech Stephen, Signatory, Il-Mosta
Grima Angelo, Shipping Manager, Ħal Għaxaq
Grima Daniel, Clerk, Il-Mosta
Hili Keith, Accounts Officer, Il-Mosta
Ishmael Claudette née Falzon, Clerk, Marsaskala
Micallef Malcolm, Accountant, In-Naxxar
Mifsud Edmund, Assistant Technical Officer, Ħaż-Żabbar
Mifsud John, Printer, Iż-Żejtun
Muscat Maria Josephine née Albani, Housewife, Il-Fgura
Muscat Stephen, Post Person, Santa Venera
Sciberras Lorna née Spiteri, Clerk, Il-Mosta
Somerville James, Clerk, Il-Mellieħa
Spiteri Ritianne, University Graduate, Ħ'Attard
Vella Alyce née Psaila, Clerk, Ħal Luqa
Vella Patrick, Sales Assistant, San Pawl il-Baħar
Zahra Albert, Public Officer, Ħal Lija
Zahra Stefan, Photographer, Paola
Zammit Meli Astrid, Professional Officer, Iż-Żejtun
Zammit Rosalie, Psycologist, Paola

ĠURATI ORDINARJI
Abela Charlene, Unemployed, Santa Venera
Abela Rachelle, Clerk, Il-Marsa
Agius Beverly, University Graduate, Birkirkara
Agius Charlene Maria, Kindergarden Assistant, Ħal Qormi
Agius Jennifer née Agius, Housewife, Iż-Żejtun
Apap Roberta, Coordinator, San Ġwann
Aquilina Christopher, University Graduate, Il-Mosta
Aquilina Claire (Claire Marie) née Farrugia, Clerk, Is-Siġġiewi
Aquilina David, University Graduate, Is-Swieqi
Attard Loraine, Housewife,
Attard Mary née Bonnici, Clerk, Il-Munxar
Attard Nicholas, Private Sector, Birżebbuġa
Azzopardi Christine, Clerk, Il-Ħamrun
Azzopardi Louis, Technical Officer, Santa Venera
Bajada Christian, I.t. Technician, Birkirkara
Bajada Mary Carmen née Camilleri, Signatory, Ix-Xagħra
Barbara Peter, Photographer, Il-Gżira
Bianco Norbert, Team Leader, Ħaż-Żabbar
Bigeni Josephine née Busuttil, Specialist Trainee, Il-Qala
Boffa Kyle, Bank Employee, Ħaż-Żebbuġ
Bonanno Karl Alfred, Accountant, Ħal Balzan
Bongailas Graziella (Maria-Graziella) née Muscat, Clerk, Iż-Żurrieq
Bonnici Donald, Public Officer, Il-Marsa
Borg Caroline Carmen née Ferriggi, Housewife, L-Iklin
Borg Charmaine née Borg, Clerk, San Ġwann
Borg Diana née Dimech, Production Assistant, Birkirkara
Borg Helen née Camilleri, Clerk, L-Iklin
Borg Jean, Accountant, Ħal Lija
Borg Maria Louisa née Ciantar, Secretary, San Pawl il-Baħar
Borg Peter, Health Assistant, Birżebbuġa
Borg Pierre (Peter-Paul), Bank Employee, Il-Mellieħa
Borg Salvu, Director, Ħal Tarxien
Briffa Dunstan, Electrical Engineer, Iż-Żurrieq
Briffa Sandra (Alexandra) née Briffa, Kindergarden Assistant, Pembroke
Brincat Nadine, Communications, Il-Gżira
Buhagiar Susanne née Borg, Clerk, Birkirkara
Busuttil David Raphael, Director, Il-Belt Valletta
Busuttil Shamison, Director, Santa Venera
Cachia Christopher, Lawyer, Is-Swieqi
Cachia Edward, University Graduate, Birkirkara
Calleja Cremona Daniel, University Student, Pembroke
Camilleri Audrey née Bajada, Clerk, San Pawl il-Baħar
Camilleri David, University Graduate, Ir-Rabat
Camilleri Doreen née Micallef, Communications, Il-Mosta
Camilleri Jesmond, Nurse, Ħal Safi
Camilleri Margaret née Debono, Medical Laboratory Technologist, Ħal Qormi
Camilleri Mark, Clerk, Ħal Għaxaq
Camilleri Marthese née Busuttil, Clerk, Birżebbuġa
Camilleri Simon, Bank Employee, Floriana
Cardona Alvin, Project Officer, Ħal Balzan
Caruana Mary-Rose, Support Officer, Is-Siġġiewi
Caruana Pamela née Spiteri, Medical Laboratory Technologist, L-Imqabba
Caruana Paul, Head, Ħal Għaxaq
Caruana Pierre, Physiotherapist, San Pawl il-Baħar
Caruana Rachel-Marie née Busuttil, Clerk, San Ġiljan
Caruana Tiziana, Clerk, Santa Venera
Caruana Winston-Sam, Accountant, Il-Mellieħa
Casapinta Kurt, Engineer, In-Naxxar
Casha Anne née Farrugia, Junior Architect & Civil Engineer, Il-Mosta
Cassar Camilleri Sharon (Maria Sharon), Marketing Coordinator, Ħal Tarxien
Cassar Christine, University Graduate, Ħ'Attard
Cassar Deguara Caroline née Deguara, Bank Employee, Il-Mellieħa
Cassar Farrugia Ritalin, University Graduate, Iż-Żurrieq
Cassar Gilbert, University Graduate, Ix-Xagħra
Cassar Hili Maria-Victoria née Hili, Nurse, Il-Mosta
Cassar Jael née Mifsud, Professional Officer, Ħal Balzan
Cassar Josanne née Fenech, Housewife, L-Iklin
Cassar Raymond, Public Officer, Santa Luċija
Cassar Richard, Public Officer, Ħal Tarxien
Catania Fiona née Azzopardi, Bank Employee, Ix-Xagħra
Cilia Daniel, University Graduate, Ħal Qormi
Cilia Gafa` Alison née Gafa`, Accounts Clerk, In-Naxxar
Connell Romina née Buttigieg, Secretary, Iż-Żejtun
Copeland Karen Louise, University Graduate, Il-Mosta
Cordina Etienne, Executive Officer, Tal-Pietà
Costa Maria née Attard, Administrator, Ħ'Attard
Cremona Victoria, University Graduate, Is-Swieqi
Cristina Anthony, University Graduate, Ħaż-Żebbuġ

Cuschieri Ruben, Electrical Engineer, L-Għarb
Dalli Dorothy, Professional Officer, Marsaskala
Dalli Mario Manuel Patrick, Operator, Marsaskala
Dalli Priscilla, Unemployed,
Davies Gabriella Leanne, University Graduate, San Ġiljan
De Bono Alexei Vladimir, University Graduate, Ir-Rabat
De Bono Miguel-Consuelo, Managing Director, Birkirkara
Debono Marisa, Medical Laboratory Technologist, Iż-Żurrieq
Debono Shana, Unemployed, Ħal Tarxien
Decesare Rita, Bank Employee, San Ġiljan
Degabriele Edith née Camilleri, Operator, Il-Fgura
Deguara Andre` Jules, University Student, Ħal Qormi
Demanuele Ingrid née Callus, Communications, Birkirkara
Dimech Analise, University Student, Ħal Tarxien
Dimech Brian, University Graduate, Ħaż-Żebbuġ
Dimech Lorraine née Azzopardi, Clerk, L-Imsida
Dougall Matthew John, I.t. Administrator, Tas-Sliema
Ellul David, Diplomatic Officer, Il-Ħamrun
Falzon Claudette née Fava, Housewife, Il-Gżira
Falzon Ritienne née Grech, University Graduate, San Ġwann
Fardell Mario, Student, Il-Fgura
Farrugia Adrian, Nurse, Ħaż-Żebbuġ
Farrugia Charlie, Architect, Iż-Żurrieq
Farrugia Lorna née Mallia, Environmental Officer, Il-Ħamrun
Farrugia Maria Lourdes née Xerri, Nurse, Ix-Xagħra
Farrugia Reuben, University Graduate, Ix-Xgħajra
Farrugia Sonia née Gafà, Nurse, Ħal Tarxien
Fava Andrew, Driver, Marsaskala
Fenech David, Doctor, L-Imtarfa
Fenech Steve, University Graduate, Ħal Għargħur
Galea Ian, Doctor, Ħal Balzan
Garzia Franco, Tradesman, Ħal Tarxien
Gatt Daniela (Daniela-Roberta), Speech Therapist, Tas-Sliema
Gatt Mary Rose née Muscat, Pharmacy Technician, L-Iklin
Gauci Emanuel, Manager, Il-Mosta
Gauci Henry, Engineer, In-Naxxar
Gauci Jacqueline née Debattista, Clerk, Ħad-Dingli
Gauci Marlene née Zahra, Elderly Assistant, Ħad-Dingli
Gerada Marie Claire née Tabone, Clerk, Ħ'Attard
Grech Alexea née Grech, University Graduate, Is-Swieqi
Grech Bonett Michelle, Manager, Ħal Għaxaq
Grech Christopher, Computer Technologist, Ir-Rabat
Grech Giovanna née Piscopo, Sales Officer, Ta' Kerċem
Grech Joseph, Clerk, Santa Venera
Grech Sarah née Xuereb, Nurse, Il-Mosta
Grima Doreen née Grech, Assistant Principal, Paola
Grima Mary Rose, Sales Person, San Ġwann
Griscti Josef Carl, Clerk, Pembroke
Gruppetta Edward, Radiographer, Iż-Żejtun
Hili Maria née Grima, Training Administrator, Ħaż-Żebbuġ
Lanzon Monica née Scicluna, Public Officer, In-Naxxar
Licari Antoinette, Public Officer, Ħaż-Żebbuġ
Magro Carmel, Director, Ħal Qormi
Magro Moira née Vella, Bank Clerk, Santa Venera
Mallia Kersten, University Graduate, Ħal Qormi
Mamo Patrick, Clerk, Iż-Żurrieq
Mangiafico Janis, University Graduate, Ħal Lija
Mangion Jeremy Vincent, University Graduate, Iż-Żurrieq
Mangion Juan Paul Florin, Student, Ħal Qormi
Mercieca Gerald Frank, University Student, Għajnsielem
Mercieca Josef, University Graduate, Ix-Xagħra
Mercieca Sven, Bank Employee, Il-Mosta
Micallef Carmelo, Pharmacist, Il-Fgura
Micallef Claire, Communications, Ħal Luqa
Micallef Glen (Glen-John), University Student, Ħ'Attard
Micallef Iven, Private Sector, Ħaż-Żabbar
Micallef Josef, Communications, San Pawl il-Baħar
Micallef Maria, Housekeeper, Il-Gudja
Micallef Steve, University Graduate, Ħaż-Żebbuġ
Mifsud Catherine, Communications, Iż-Żejtun
Mifsud Josie (Joseph-Simon), Draughtsman, Ħaż-Żebbuġ
Mifsud Mary Grace, Secretarial Assistant, Il-Fgura
Mifsud Savona Nicholas, University Graduate, Tas-Sliema
Mifsud Watson Elise Ann, Clerk, Ħaż-Żebbuġ
Mizzi Amanda Maria née, Communications, In-Naxxar
Mizzi Geoffrey, I.T. Educator, Il-Fontana
Mizzi Ilona, Child Carer, Il-Fgura
Mizzi Ivan, Bank Employee, Il-Fgura
Mizzi John, Nurse, Ħaż-Żebbuġ
Mizzi Joseph, Driver, Ħal Għaxaq
Murphy Adams Kirstan née Murphy, Psychologist, Ħal Għargħur
Muscat Maria, University Graduate, Santa Venera
Muscat Sergio, Technical Officer, Paola
Musu Antonia née Fenech, Public Officer, San Ġwann
Pace Adrian, Clerk, Ħal Tarxien
Pace Adriana, Employee, Is-Siġġiewi
Pace Alison née Bezzina, Public Officer, Iż-Żejtun
Pace De Gray Stephanie née Spiteri, Clerk, Ħal Qormi
Pace Malcolm, University Graduate, Il-Mosta
Pace Ross Paul, Communications, Tas-Sliema
Pace Zarb Claudine née Zarb, Public Notary, Is-Siġġiewi
Pellicano Castagna Mandy née Castagna, Communications, Iż-Żejtun
Petrocochino Romaine née Cremona, Statistician, L-Imsida
Portelli James, University Graduate, Tal-Pietà
Portelli Josef, Accountant, Ix-Xagħra
Portelli Rita née Cassar, Kindergarden Assistant, Ħaż-Żabbar
Poulton Dorian (Dolores-Anna) née Farrugia, Housewife, Birkirkara
Psaila Justin, Manager, Ħal Tarxien
Psaila Marcelline née Grima, Housewife, Santa Luċija
Rapa Marlene, Learning Support Officer, Il-Qala
Rizzo Josephine, International Relations, In-Naxxar
Ronayne Sandra (Alexandra) née Camilleri, Ward Clerk, Iż-Żurrieq
Rotin John, Director, Ħaż-Żabbar
Ruggier Angela, Project Officer

Said White Angie née White, Clerk, Birżebbuġa
Saliba Lawrence Mario, Technician, Il-Mosta
Salt Joanne née Staines, Pharmacist, Tas-Sliema
Sammut Josielle (Josephine) née Bezzina, Medical Laboratory Technologist, Ħ'Attard
Sant Caffari Katia, University Graduate, San Ġwann
Sant Charlene-Joan, University Student, Il-Qrendi
Scerri Benjamin, Quality Assuarnce Checker, Il-Mosta
Scerri Eleanor née Scerri, University Graduate, Ħ'Attard
Schembri Catherine née Muscat, Housewife, Iż-Żurrieq
Schembri Kamm Joseph, Nurse, In-Naxxar
Sciberras Maria née Polidano, Housewife, Il-Mosta
Sciberras Raymond, Charwoman, Għajnsielem
Sciberras Sandro, Clerk, In-Naxxar
Scicluna Johanna née Scicluna, Self Employed, Ħal Balzan
Scicluna Loreane-Mary-Antwanett née Farrugia, Bank Employee, Ir-Rabat
Scott Albert, Bank Employee, San Ġwann
Sharples Alfred, Planning Officer, Ir-Rabat
Shaw Diane née Jones, Supervisor, Pembroke
Spiteri Dennis, Clerk, Ħal Qormi
Spiteri Eric, Accounts Clerk, San Ġwann
Spiteri George, Clerk, Ir-Rabat
Spiteri Joseph, Bank Employee, In-Naxxar
Spiteri Mark, Self Employed, Iż-Żejtun
Stanley Annelise née Zammit, Director, Is-Swieqi
Stellini Vincensa née Cauchi, Communications, Il-Qala
Stivala Carlo, Director, Il-Mellieħa
Suda Claire (Claire-Anne) née Abela, Hairdresser, Il-Mosta
Tanti Emmanuel, Psycologist, Ir-Rabat
Testaferrata Moroni Viani Paul, Director, In-Naxxar
Theuma Simon, Self Employed, Ir-Rabat
Tonna Amanda, Private Sector, Ta' Sannat
Tonna Marie Cheryl, Clerk, L-Imsida
Tonna Stephen, University Graduate, Il-Fgura
Tyler Berta, University Graduate, L-Iklin
Vassallo Grant Doreen née Theuma, Clerk, Ta' Xbiex
Vella Alex (Alexander), Public Officer, Tal-Pietà
Vella Alexander, Security Guard, Il-Mosta
Vella Andrew, Public Officer, L-Għasri
Vella Claire née Cuschieri, Clerk, Ir-Rabat
Vella Galea Maria Anna née Calleja, Business Management, Is-Swieqi
Vella Matthew, University Graduate, Il-Mellieħa
Wilson Edgar, University Graduate, Il-Mosta
Xuereb Karsten, University Graduate, Il-Gżira
Xuereb Simone, Bank Employee, Birkirkara
Xuereb Stephanie, Accounting Technician, Ħal Għaxaq
Zahra Aldo, Clerk, In-Naxxar
Zahra Josepha née Buttigieg, Housewife, Żebbuġ
Zahra Kane, University Student, Paola
Zahra Mark (Mark Anthony), Doctor, Ħal Balzan
Zammit Alexander, Clerk, Ħal Lija
Zammit Alfred, Economist, Il-Mellieħa
Zammit Denise, Public Officer, Ir-Rabat
Zammit Marlis née Desira, Assistant Physiotherapist, Ħal Għaxaq
Zammit Martina, Communications, Il-Belt Valletta
Zammit Young Ingrid née Young, Lawyer, Iż-Żurrieq
Zarb Rose Marie, Clerk, Il-Ħamrun
Zerafa Alexia née Marmarà, Clerk, Marsaskala
Zerafa Grace Marie, Supervisor, L-Imqabba

Reġistru tal-Qrati Superjuri, Il-Belt Valletta, illum il-Ħamis, 6 ta' Frar, 2025.

(Iff.) FRANKLIN CALLEJA
Għar-Reġistratur, Qrati u Tribunali Kriminali

Registry of the Superior Courts, Valletta, today, Thursday, 6th February, 2025.

(Sgd) FRANKLIN CALLEJA
f/Registrar, Courts and Criminal Tribunals

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Ikun jaf kulħadd illi permezz ta' digriet mogħti fl-10 ta' Jannar, 2025, mogħti mill-Bord li Jirregola l-Kera (Għawdex), fl-atti rikors numru 9/2024(SG) fl-ismijiet 'Miriam Xuereb et vs Emma Jane Vella et' ippreżentat fir-Reġistru tal-imsemmi Bord fid-23 ta' Ottubru, 2024, ġiet ordnata l-pubblikazzjoni tal-estratt hawn taħt riprodott u dan sabiex iservi ta' notifika fil-konfront tal-intimati Emma Jane Vella (karta tal-identità numru 97882M) u Stefan Andric (1049421) it-tnejn bl-indirizz: Apartment 3, Ħemda Court, Triq il-Mitħna, Ir-Rabat, Għawdex – u dan ai termini tal-artiklu 187(3) tal-Kap. 12 tal-Liġijiet ta' Malta.

Fil-Bord li Jirregola l-Kera

(Gżejjer ta' Għawdex u Kemmuna)

It is hereby know that by virtue of a decree issued on the 10th of January, 2025, by the Rent Regulation Board (Gozo), in application number 9/2024(SG) in names 'Miriam Xuereb et vs Emma Jane Vella et' filed in the Registry of the said Board on the 23rd of October, 2024, the publication of the extract reproduced below was ordered and this in order to serve as notification with regard the respondents Emma Jane Vella (identity card number 97882M) and Stefan Andric (1049421) both with the address at: Apartment 3, Ħemda Court, Triq il-Mitħna, Victoria, Gozo – and this in terms of article 187(3) of Cap. 12 of the Laws of Malta.

In the Rent Regulation Board

(Islands of Gozo and Comino)

Rikors Ġuramentat numru 9/2024 SG

Miriam Xuereb (karta tal-identità numru 6283g)

vs

Emma Jane Vella (97882M u Stefan Andric (1049421), Apartment 3, Ħemda Court, Triq il-Mitħna, Ir-Rabat, Għawdex

Rikors Ġuramentat ta' Miriam Xuereb ai termini tal-artiklu 16A tal-Kap. 69 tal-liġijiet ta' Malta.

Tesponi bil-qima u bil-ġurament tagħha tikkonferma:

1. Illi hija tikri lill-konvenuti l-appartament internament immarkat bin-numru 3, Ħemda Court, Triq il-Mitħna, Ir-Rabat, Għawdex, in forza ta' skrittura datata l-erbatax (14) ta' Lulju tas-sena elfejn u erbgħa għoxrin (2024), li kopja tagħha qed tiġi hawn annessa u markata bħala dokument 'A'.

2. Illi l-inkwilini ma humiex qed iħallsu l-kera dovuta. Fil-fatt huma la ħallsu l-kera ta' Settembru u l-anqas il-kera ta' Ottubru, ammontanti għal elf u tmien mitt ewro (€1800);

3. Illi inoltre l-inkwilini lanqas ħallsu l-kont tad-dawl u l-ilma ammontanti għal mitejn u sittin ewro u ħamsa u tletin ċenteżmu (€260.35);

4. Illi minkejja dan il-konvenuti għadhom jokkupaw dan l-appartament sal-ġurnata tal-lum;

5. Illi skont l-kitba msemmija kemm-il darba jgħaddi t-terminu ta' tletin jum minn kwalsijasi pagament dovut din il-kirja tiġi terminata immedjatament. Dan it-terminu skatta u għalhekk il-kirja illum hija mitmuma;

6. Illi l-attriċi trid illi l-konvenuti jiżgumbraw minn dan l-appartament stante illi l-kirja llum hi mitmuma;

7. Illi inoltre l-konvenuti għandhom iħallsu lill-attriċi l-kirjiet u debiti fuq imsemmija;

8. Illi l-attriċi jidhirlha illi l-konvenuti m'għandhom l-ebda difiża x'jagħtu għal din il-kawża u għalhekk konsegwentement temmen illi dan il-Bord jista' jiddeċiedi din il-kawża bid-dispensa tas-smigħ fit-termini tal-artikolu sittax ittra 'A' (16A) tal-Kap. disgħa u sittin (69) tal-Liġijiet ta' Malta;

9. Illi dan ir-rikors qed isir u qed jiġi kkonfermat bil-ġurament mill-attriċi Miriam Xuereb li għandha konoxxenza vera u proprja tal-fatti in kawża.

Jgħidu għalhekk il-konvenuti għaliex dan l-Onorabbli Bord m'għandux:

Sworn Application number 9/2024 SG

Miriam Xuereb (identity card number 6283g)

vs

Emma Jane Vella (97882M) and Stefan Andric (1049421, Apartment 3, Ħemda Court, Triq Il-Mitħna, Victoria, Gozo

Sworn Application of Miriam Xuereb in terms of article 16A of Cap. 69 of the Laws of Malta.

She respectfully states and upon her oath confirms:

1. That she leases to the defendants the apartment internally marked number 3, Ħemda Court, Triq il-Mitħna, Victoria, Gozo, by virtue of a deed dated the fourteenth (14th) of July of the year two thousand and twenty-four (2024), a copy of which is hereby annexed and marked as document 'A'.

2. That the tenants are not paying the rent due. In fact, they have not paid the September rent nor the October rent, amounting to one thousand and eight hundred euro (€1800);

3. Furthermore, the tenants have not even paid the electricity and water bill amounting to two hundred and sixty euro and thirty-five cents (€260.35);

4. That despite this the defendants still occupy this apartment to this day;

5. That according to the aforementioned writing, if the thirty-day period of any payment due is overdue, this lease shall be terminated immediately. This time period has elapsed and therefore the lease is now terminated;

6. That the plaintiff wants the defendants to vacate this apartment since the lease is now terminated;

7. That furthermore the defendants have to pay the plaintiff the rents and debts mentioned above;

8. That the plaintiff considers that the defendants have no defence to offer in this case and therefore consequently believes that this Board may decide this case without a hearing in terms of article sixteen letter 'A' (16A) of Cap. sixty-nine (69) of the Laws of Malta;

9. That this application is being made and is being confirmed under oath by the plaintiff Miriam Xuereb who has true and proper knowledge of the facts in question.

The defendants therefore should state why this Honourable Board should not:

1. Jaqta' u jiddeċiedi din il-kawża bid-dispensa tas-smigħ fit-termini tal-artikolu 16A tal-Kap. 69 tal-Liġijiet ta' Malta;

2. Jiddikjara illi l-konvenuti ma fadlilhom l-ebda drittijiet ta' kera fuq l-appartament internament markat bin-numru 3, Ħemda Court, Triq il-Miħna, Ir-Rabat, Għawdex, stante illi llum il-kirja ntemmet;

3. Jikkundanna lill-konvenuti sabiex fi żmien qasir u perentorju li jiġi lilhom prefiss jiżgumbraw minn dan il-fond mikri lilhom;

4. Jiddikjara illi l-konvenuti huma responsabbli vis-à-vis l-attriċi għal kera ta' xahrejn ammontandi għal elf u tmien mitt ewro (€1,800) flimkien ma' kull ammont ieħor spettanti lilhom sal-effettiv żgumbrament kif ukoll għall-ħlas tal-konsum ta' dawl u ilma fl-ammont ta' €260.35c.

Dawn it-talbiet kollha qed isiru mingħajr preġudizzju għal drittijiet oħra spettatur lill-attriċi.

Bl-ispejjeż kollha inkluża VAT.

Bl-inġunzjoni tal-konvenuti minn issa għas-subizzjoni.

L-Avukat Dott. Kevin Mompalao

Ir-rikors huwa differit għas-smigħ għas-seduta tas-27 ta' Frar, 2025, fit-8.15 a.m., fl-edifizzju tal-Qorti ta' Għawdex, Misraħ il-Katidral, Ir-Rabat, Għawdex.

Illum 17 ta' Frar, 2025

Reġistru tal-Qorti u Tribunali (Għawdex)

MARGARET DE BATTISTA
Assistent Reġistratur, għar-Reġistratur

1. To decide and determine this case without a hearing in terms of article 16A of Cap. 69 of the Laws of Malta;

2. Declares that the defendants have no remaining rental rights over the apartment internally marked number 3, Ħemda Court, Triq il-Miħna, Victoria, Gozo, since that the lease has now ended;

3. Orders the defendants to vacate the premises leased to them within a short and peremptory time period set for them;

4. Declares that the defendants are liable vis-à-vis the plaintiff for two months' rent amounting to one thousand and eight hundred euro (€1,800) together with any other amount due to them until the effective eviction as well as for the payment of electricity and water consumption in the amount of €260.35c.

All of these claims are being made without prejudice to other rights pertaining to the plaintiff.

With all costs including VAT.

With the injunction of the defendants as from now for their oath.

Advocate Dr Kevin Mompalao

The application is postponed for hearing for the sitting of the 27th of February, 2025, at 8.15 a.m. in the Gozo Court building, Misraħ il-Katidral, Victoria, Gozo.

Today the 17th of February, 2025

Registry of the Gozo Courts and Tribunals

MARGARET DE BATTISTA
Assistant Registrar, for the Registrar

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Bandu għall-Kuraturi

Repubblika ta' Malta

Lill-Uffiċjal Eżekuttiv tal-Qorti tal-Maġistrati (Għawdex)

Ikun jaf kulħadd illi b'digriet mogħti fis-17 ta' Frar, 2025, il-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Familja, ordnat il-pubblikazzjoni tal-estratt riprodott hawn taħt ai fini tal-artiklu 931 tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili, Kapitlu 12 tal-liġijiet ta' Malta.

Banns for the Curators

Republic of Malta

To the Executive Officer of the Court of Magistrates (Gozo)

It is hereby notified that by a decree given on the 17 of January, 2025, the Court of Magistrates (Gozo), Superior Jurisdiction, Family Section, ordered the publication of the extract reproduced below in terms of article 931 of the Code of Organization and Civil Procedure, Cap. 12 of the laws of Malta.

B'digriet mogħti fis-17 ta' Frar, 2025, ġie ordnat li jintgħażel kuratur deputat skont il-liġi sabiex jirrappreżenta lill-assenti Kateryna Tkach fl-atti tal-ittra ta' medjazzjoni numru 12/2025 SG fl-ismijiet 'Kyrylo Igorovych Tkach vs Kuratur Deputat sabiex jirrappreżenta lill-assenti Kateryna Tkach', ippreżentata fil-Qorti fuq imsemmija fis-6 ta' Frar, 2025, f'liema ittra l-Qorti ntalbet sabiex tappunta medjatriċi sabiex:

1. Jinbdew proċeduri ta' medjazzjoni li fihom jiġu diskussi materji relatati mal-minuri (isem il-minuri mhux qed jiġi mxandar);

2. Tagħti dawk l-ordnijiet kollha neċessarji pendente lite dwar l-istess minuri;

3. Tagħti dawk il-provvedimenti kollha neċessarji fl-aħjar interess tal-istess minuri,

liema nomina għandha tapplika f'atti tal-ittra ta' medjazzjoni msemmija u fl-attijiet l-oħrajn kollha relattivi u sussegwenti.

Inti, uffiċjal eżekuttiv tal-Qorti tal-Maġistrati (Għawdex) għaldaqshekk ordnat li twaħħal kopja uffiċjali ta' dan il-bandu fid-daħla ta' din il-Qorti u ssejjaħ b'dan lil kull min irid jidħol bħala kuratur biex jidher fi żmien sitt (6) ijiem f'dan ir-Reġistru u jagħmel b'nota d-dikjarazzjoni illi huwa jidħol għal dan.

Inti ordnat ukoll li tgħarraf lil kull wieħed illi jekk ma jagħmilx din id-dikjarazzjoni fiż-żmien fuq mogħti, din il-Qorti tgħaddi biex tagħżel kuratur tal-uffiċċju. U wara li tkun għamilt dan, jew jekk tiltaqa' ma' xi xkiel fl-esekuzzjoni ta' dan il-bandu, inti għandek tgħarraf lil din il-Qorti.

Mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Familja, hawn fuq imsemmija, bix-xhieda tal-Maġistrat Dott. Simone Grech BA, LLD, Mag. Jur. (Eur. Law) , Maġistrat tal-Qorti hawn fuq imsemmija.

Illum 17 ta' Frar, 2025

Reġistru tal-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Familja

MARGARET DE BATTISTA
Assistent Reġistratur, għar-Reġistratur, Qrati u Tribunali (Għawdex)

By a decree issued on the 17 of February 2025, it was ordered that a deputy curator be appointed in accordance with the law to represent the expatriate Kateryna Tkach in the acts of mediation letter number 12/2025 SG in the names 'Kyrylo Igorovych Tkach vs Deputy Curator to represent the expatriate Kateryna Tkach', filed in the aforementioned Court on the 6th of February, 2025, in which letter the Court was requested to:

1. Initiate mediation proceedings in which matters relating to the minor (the name of the child is not being disclosed) are discussed;

2. Grant all necessary orders pendente lite regarding the same child;

3. Issue all necessary orders in the best interest of the same child,

which appointment shall apply with regard to the acts of the said mediation letter and to all other relative and subsequent acts.

You, executive officer of the Court of Magistrates (Gozo) are therefore ordered to affix an official copy of these banns at the entrance of this Court and hereby summon everyone who would like to present himself as a curator to appear within a period of six (6) days in this Registry and make a note declaring that he so wishes.

You are also ordered to inform one and all that if they do not file this declaration within the above-stipulated timeframe, this Court will proceed to choose a curator of the office. And after you have done this, or if you encounter any obstacle in the execution of this order, you should inform this Court.

Given by the abovesaid Court of Magistrates (Gozo) Superior Jurisdiction, Family Section, with the testimony of the Magistrate Dr Simone Grech, BA, LLD, Mag. Jur. (Eur. Law), a Magistrate of the said Court.

This 17 of February, 2025

Registry of the Court of Magistrates (Gozo), Superior Jurisdiction, Family Section

MARGARET DE BATTISTA
Assistant Registrar, for the Registrar Gozo Courts and Tribunals

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B'diġriet tat-12 ta' Frar, 2025, mogħti mill-Bord li Jirregola l-Kera dan il-Bord ordna il-pubblikazzjoni tal-

By a decree of the 12th February, 2025, given by the Rent Regulation Board this Board ordered that the extract

estratt li jidher hawn taħt biex iservi ta' notifika skont l-Artikolu 187(3) tal-Kodici tal-Proċedura u Organizzazzjoni Ċivili (Kap.12).

Illi b'rikors ippreżentat minn Benjamin Diacono (KI 249090M) fl-10 ta' Diċembru, 2024, qed jintalab l-iżbank fl-ammont ta' tlett elef disa' mija tnejn u għoxrin ewro u erba' u sebgħin ċenteżmu (€3,922.74) li ġew depożitati permezz ta' Ċedola numru 2014/2019 fl-ismijiet:

Bejamin Diacono (KI 249090M) vs Gergely Kaposvari (KI 166581A)

Il-Bord ordna,

In-notifika lill-kontroparti bi żmien ġimgħa għar-risposta.

Reġistru tal-Qorti Superjuri, illum it-Tlieta, 18 ta' Frar, 2025

ROBERTA BRINCAT
Għar-Reġistratur, Qrati Ċivili u Tribunali

That by an application filed by Benjamin Diacono (ID 249090M) on the 10th December, 2024 is asking for the withdrawal of the sum of three thousand, nine hundred and twenty two Euro and seventy four cents (€ 3,922.74) deposited by the Schedule of Deposit number 2014/2019 in the names of:

Bejamin Diacono (ID 249090M) vs Gergely Kaposvari (ID 166581A)

The Bord ordered,

The notification to the counterparty with one week to reply.

Registry of the Superior Courts, today Tuesday, 18th February, 2025

ROBERTA BRINCAT
For Registrar of Courts and Civil Tribunals

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Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-3 ta' Frar, 2025, u dan wara Rikors b'numru 671/2024, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li jagħmel l-annotazzjonijiet jew korrezzjonijiet opportuni fl-Att tat-Twelid bin-numru 3496/2009 u 800/2011 biex il-post tat-twelid tal-missier jiġi korrett minn 'Plato, Ivory Coast' għal 'Ponga, Burkina Faso'.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum il-Ħamis, 13 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 3rd February, 2025, and upon an application numbered 671/2024, ordered:

To the Director of the Public Registry, to make the appropriate annotations or corrections in the Act of Birth with numbers 3496/2009 and 800/2011 so that the father's place of birth is to be corrected from 'Plato, Ivory Coast' to 'Ponga, Burkina Faso'.

Court of Revision of Notarial Acts

Today Thursday, 13th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

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Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-8 ta' Frar, 2025, u dan wara Rikors b'numru 145/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li jagħmel l-annotazzjonijiet jew korrezzjonijiet opportuni fl-Att tat-Twelid ta' Amina Danish Iqbal meta dan jiġi biex ikun reġistrat f'Malta, biex isimha jiġi mibdul b'annotazzjoni

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 8th February, 2025, and upon an application numbered 145/2025, ordered:

To the Director of the Public Registry, to make the appropriate annotations or corrections in the Act of Birth of Amina Danish Iqbal when it comes to be registered in Malta, so that her name is to be changed by an annotation from

minn 'Amina' għal 'Amina Danish' kif ukoll li dan it-tibdil għandu jkun ukoll rifless fl-Att taż-Żwieġ tagħha meta dan jiġi reġistrat f'Malta skont l-Art. 244 tal-Kodiċi Ċivili.

'Amina' to 'Amina Danish' and is also to be reflected on her Act of Marriage when it comes to be registered in Malta, in accordance with Art. 244 of the Civil Code.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum il-Ħamis, 13 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

Court of Revision of Notarial Acts

Today Thursday, 13th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

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Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-3 ta' Frar, 2025, u dan wara Rikors b'numru 126/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li jagħmel l-annotazzjonijiet jew korrezzjonijiet opportuni fl-Att tat-Twelid bin-numru 737/2018 biex isem il-missier jiġi mibdul minn 'Noumumakan' għal 'Noumakan' u biex il-post tat-twelid tiegħu jiġi korrett minn 'Abobo, Ivory Coast' għal 'Diabala, Kayes, Mali'. Tiddikjara li però ma hemmx lok għal xi korrezzjoni fl-età tal-missier għaliex dan diġà jidher korrett fl-Att.

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 3rd February, 2025, and upon an application numbered 126/2025, ordered:

To the Director of the Public Registry, to make the appropriate annotations or corrections in the Act of Birth with number 737/2018 so that the father's name is to be changed from 'Noumumakan' to 'Noumakan' and so that his place of birth is to be corrected from 'Abobo, Ivory Coast' to 'Diabala, Kayes, Mali'. However, there is no reason for any correction in the father's age because this already appears as correctin the Act.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum il-Ħamis, 13 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

Court of Revision of Notarial Acts

Today Thursday, 13th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

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Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-3 ta' Frar, 2025, u dan wara Rikors b'numru 129/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li meta jiġi biex ikun reġistrat l-Att tat-Twelid ta' iben Daniel David Herr u Rimoin Lauren Piilani f'Malta, jagħmel l-annotazzjonijiet jew korrezzjonijiet opportuni fl-Att tat-Twelid biex ismu jiġu mibdul minn 'David William' għal 'David William Kalanikoa'.

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 3rd February, 2025, and upon an application numbered 129/2025, ordered:

To the Director of the Public Registry, so when it comes to register the Act of Birth of the son of Daniel David Herr and Rimoin Lauren Piilani in Malta, makes the appropriate annotations or corrections in the Act of Birth so that his name is to be changed from 'David William' to 'David William Kalanikoa'.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum il-Ħamis, 13 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

Court of Revision of Notarial Acts

Today Thursday, 13th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

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Ikun jaf kulħadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Reviżjoni tal-Atti Nutarili, b'Digriet tat-3 ta' Frar, 2025, u dan wara Rikors b'numru 127/2025, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li jagħmel l-annotazzjonijiet jew korrezzjonijiet opportuni fl-Att taż-Żwieġ bin-numru 408/2023 biex l-isem tal-familja jiġi mibdul minn 'Zammit Gatt' għal 'Gatt Zammit'.

Qorti ta' Reviżjoni tal-Atti Nutarili

Illum il-Ħamis, 13 ta' Frar, 2025

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 3rd February, 2025, and upon an application numbered 127/2025, ordered:

To the Director of the Public Registry, to make the appropriate annotations or corrections in the Act of Marriage number 408/2023 so that the family name is to be changed from 'Zammit Gatt' to 'Gatt Zammit'.

Court of Revision of Notarial Acts

Today Thursday, 13th February, 2025

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

454

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, Sede Kostituzzjonali, fis-6 ta' Diċembru, 2024, fl-atti tar-Rikors Kostituzzjonali numru 409/2024AJD, li ġie ppreżentat fl-4 ta' Settembru, 2024, fl-ismijiet: Gatt Odette vs l-Avukat tal-Istat et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimati. Ir-rikorrent talbet lil din l-Onorabbli Qorti sabiex fost oħrajn: Tikkundanna lill-intimat l-Avukat tal-Istat iħallas lir-rikorrent l-istess kumpens u danni likwidati ai termini tal-liġi. Bl-ispejjeż kollha u bl-imgħax legali kontra l-intimati li huma inġunti għas-subizzjoni.

Ir-Rikors Kostituzzjonali fl-ismijiet imsemmija hawn fuq huwa differit għas-6 ta' Marzu, 2025, fid-9.20 a.m.

Notifika Intimat: Grech Joseph, 85, Triq il-Ġdida, Paola

Reġistru tal-Qrati Superjuri, illum 17 ta' Frar, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of a decree given by the Civil Court, First Hall, Constitutional Jurisdiction, on the 6th December, 2024, in the records of Constitutional Application number 409/2024AJD, which was filed on the 4th September, 2024, in the names: Gatt Odette vs State Advocate et, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12, for the purpose of service of the respondents. The applicant asked this Honourable Court to, among others: Condemn the respondent State Advocate to pay the applicant the same compensation and liquidated damages in terms of law. With all costs and legal interest against the respondents who are summoned so that a reference to their evidence be made.

The Constitutional Application in the names mentioned above is postponed to 6th March, 2025, at 9.20 a.m.

Notify Respondent: Grech Joseph, 85, Triq il-Ġdida, Paola

Registry of the Superior Courts, today 17th February, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

455

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, Sede Kostituzzjonali, fid-19 ta' Diċembru, 2024, fl-atti tar-Rikors Kostituzzjonali numru 506/2024LM, li ġie ppreżentat fit-8 ta' Novembru, 2024, fl-ismijiet: Zammit Andrei et vs l-Avukat tal-Istat et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimati. Ir-rikorrenti talbu lil

By means of a decree given by the Civil Court, First Hall, Constitutional Jurisdiction, on the 19th December, 2024, in the records of Constitutional Application number 506/2024LM, which was filed on the 8th November, 2024, in the names: Zammit Andrei et vs State Advocate et, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12, for the purpose of service of the

din l-Onorabbli Qorti sabiex fost oħrajn: Tikkundanna lill-intimat Avukat tal-Istat iħallas lir-rikorrenti l-istess kumpens u danni pekunjarji u nonpekunjarji. Bl-ispejjeż kollha u bl-imgħax legali kontra l-intimati li huma inġunti għas-subizzjoni.

Ir-Rikors Kostituzzjonali fl-ismijiet imsemmija hawn fuq huwa differit għall-5 ta' Marzu, 2025, f'12.10 p.m.

Notifika Intimat: Camilleri Michael, 4 ġja 105, Triq Wied il-Knejjes, Ħal Luqa

Reġistru tal-Qrati Superjuri, illum 11 ta' Frar, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

respondents. The applicants asked this Honourable Court to, among others: Condemn the respondent State Advocate to pay the applicants the same compensation and pecuniary and non-pecuniary damages. With all costs and legal interest against the respondents who are summoned so that a reference to their evidence be made.

The Constitutional Application in the names mentioned above is postponed to 5th March, 2025, at 12.10 p.m.

Notify Respondent: Camilleri Michael, 4 gia 105, Triq Wied il-Knejjes, Ħal Luqa

Registry of the Superior Courts, today 11th February, 2025.

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

456

BILLI Aurel Murataj u Evgjeni Sota ppreżentaw rikors ġuramentat numru 10/2025 (BS) fl-ismijiet 'Aurel Murataj et vs Direttur Reġistru Pubbliku' fejn talbu l-korrezzjoni tal-Att tat-Twelid tal-minuri Iva Murataj Sota li jġib in-numru mitejn u ħmistax tas-sena elfejn, tnejn u għoxrin (215/2022).

Kull min jidhirlu li għandu interess u jrid jopponi dik it-talba, b'dan l-avviż huwa msejjaħ sabiex ifisser il-fehma tiegħu, b'nota li għandha tiġi ppreżentata fir-Reġistru ta' dawn il-Qrati fi żmien ħmistax-il (15) ġurnata mill-ħruġ ta' dan l-avviż fil-Gazzetta tal-Gvern.

Dawk illi, fiż-żmien fuq imsemmi, ikunu ppreżentaw dik in-nota, għandhom jiġu notifikati b'kopja hawn imsemmija bil-ġurnata li tingħata għas-smigħ tal-kawża.

Reġistru tal-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Ġenerali

Illum 11 ta' Frar 2025

DANIEL SACCO
Għar-Reġistratur, Qrati u Tribunali (Għawdex)

WHEREAS Aurel Murataj and Evgjeni Sota filed a writ of summons number 10/2025 (BS) in the names 'Aurel Murataj et vs Director Public Registry' demanding correction in the Act of Birth of the minor Iva Murataj Sota bearing number two hundred and fifteen of the year two thousand and twenty-two (215/2022).

Whosoever may have an interest therein, and wishes to oppose that demand, is hereby called upon to do so, by means of a note to be filed in the Registry of these Courts, within fifteen (15) days from the day of the publication of this present notice in the Government Gazette.

Those who, within the aforesaid time, shall have filed such note, shall be notified, by the service of a copy of the said writ of summons, of the day which will be appointed for the hearing of the case.

Registry of the Courts of Magistrates (Gozo), Superior Jurisdiction, General Section

This 11th of February 2025

DANIEL SACCO
For the Registrar, Gozo Courts and Tribunals

457

ARB/C020/2025 – ORDNI TA' QBID U FFRIŻAR

IKUN JAF KULĦADD illi b'digriet mogħti fis-17 ta' Frar, 2025, mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Marse-Ann Farrugia, LLD). Kumpilazzjoni Numru 71/2025, fil-kawża fl-ismijiet:

ARB/C020/2025 – SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 17th February, 2025, given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Marse-Ann Farrugia, LLD). Compilation Number 71/2025, in the case:

Ir-Repubblika ta' Malta

Kontra

MARIUS IORGE, jaħdem fil-kostruzzjoni, ta' 27 sena, iben Gilbert Jurga u Floriana Jurga, imwieled Bucharest, ir-Rumanija, fis-17 ta' Mejju, 1997, u residenti f'GR 12, Entrance 2, Block A6, 7, Aleea Gradinitei, Urziceni, Ialomita, Ir-Rumanija, u detentur ta' karta tal-identità Rumena bin-numru SZ525070.

ORDNAT is-sekwestru ta' kwalunkwe proprjetà li tkun f'idejn partijiet terzi li dwarha jkun hemm raġuni valida sabiex jitwemmen li l-proprjetà hija suġġetta għall-konfiska, u qed iżżomm u tipprojbixxi lill-imputat MARIUS IORGE milli jittrasferixxi, jagħti b'rahan, jipoteka, jew b'xi mod ieħor ibiddel jew jiddisponi minn dik il-proprjetà u minn proprjetà oħra tiegħu jew li tkun fil-pussess tiegħu sal-limitu ta' mitejn elf ewro (€200,000) u dan ai termini tal-Artikolu 23A tal-Kodiċi Kriminali, Kap. 9 tal-Liġijiet ta' Malta, tal-Artikolu 36 (1) u tal-Artikolu 36 (4)(a) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta.

Kull persuna li tagħmel xi ħaġa bi ksur tal-ordni tal-Qorti msemmi fl-Artikolu 23A, fl-Artikolu 36 (1) u fl-Artikolu 36 (4)(a) tkun ħatja ta' reat u teħel meta tinstab ħatja multa ta' mhux iżjed minn tnax-il elf ewro (€12,000), jew priġunerija għal żmien ta' mhux iżjed minn tnax-il (12) xahar, jew dik il-multa u priġunerija flimkien

Kull trasferiment ieħor jew tneħħija oħra ta' proprjetà li jsiru bi ksur ta' dik l-ordni tal-Qorti jkunu nulli u ma jkollhom ebda effett fil-liġi.

Illum 19 ta' Frar, 2025

IS-SUR GABRIEL BONANNO
Aġent Direttur, Uffiċċju għall-Irkupru tal-Assi

The Republic of Malta

Versus

MARIUS IORGA, works in construction, 27 years, son of Gilbert Jurga and Floriana Jurga, born in Bucharest, Romania, on the 17th May, 1997, residing at GR 12, Entrance 2, Block A6, 7, Aleea Gradinitei, Urziceni, Ialomita, Romania, and holder of a Romanian identity card bearing number SZ525070.

ORDERED the attachment of any property in the hands of third parties for which there is reasonable cause to believe that the property is subject to confiscation, and is restraining and prohibiting the accused MARIUS IORGA from transferring, pledging, hypothecating, or otherwise changing or disposing of any such property and of such other property owned by him or being in his possession up to the limit of two hundred thousand euro (€200,000) and this in terms of Article 23A of the Criminal Code, Cap. 9 of the Laws of Malta, Article 36 (1) and Article 36 (4)(a) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta.

Any person who acts in contravention of the court order mentioned in Article 23A, Article 36 (1) and Article 36 (4) (a) referred to above shall be guilty of an offence and shall on conviction be liable to a fine (multa) not exceeding twelve thousand euro (€12,000), or to imprisonment for a period not exceeding twelve (12) months, or to both such fine and imprisonment.

Any transfer or other disposal of any property made in contravention of the said Court order shall be null and without effect at law.

Today 19th February, 2025

MR GABRIEL BONANNO
Acting Director, Asset Recovery Bureau

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ARB/C047/2020 – VARJAZZJONI TAL-ORDNI TAL-IFFRIŻAR

IKUN JAF KULĦADD illi b'digriet mogħti fit-13 ta' Frar, 2025, mill-Qorti tal-Maġistrati (Malta) bħala Qorti ta' Ġudikatura Kriminali (il-Maġistrat Dott, Leonard Caruana, LLD). Kumpilazzjoni Numru 555/2020, fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

CLINT VELLA;

ARB/C047/2020 – VARIATION OF FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 13th February, 2025, given by the Court of Magistrates (Malta) as a Court of Criminal Judicature (Magistrate Dr Leonard Caruana, LLD). Compilation Number 555/2020, in the case:

The Republic of Malta

Versus

CLINT VELLA;

U

SYLVANA FENECH, parrukkiera, ta' 38 sena, bint il-mejjet Salvatore u Frances xebba Xuereb, imwielda Tal-Pietà, Malta, fit-12 ta' Mejju, 1986, residenti 34, 'Cliana', Triq Dun Ġwann Pullicino, Il-Mosta, u detentriċi ta' karta tal-identità Maltija bin-numru 243086M.

Il-Qorti qed TIRREVOKA l-inkarigu mogħti lis-Sur Hector J. Spiteri sabiex ikun amministratur permezz ta' digriet iddatat 30 ta' Novembru, 2021, u qed taħtar lis-Sinjura Marija-Evelina Spiteri bħala amministratriċi tan-negozju tal-imputata SYLVANA FENECH u b'effett immedjat tieħu f'idejha l-ġestjoni u l-amministrazzjoni ordinarja tan-negozju kollu tagħha filwaqt li tieħu l-miżuri meħtieġa għall-preservazzjoni aħjar tal-assi.

Din il-varjazzjoni qed issir ai termini tal-Artikolu 36 (5) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta, wara digriet ta' ordni tal-iffriżar mogħti mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Victor G. Axiak, LLD) fil-21 ta' Ottubru, 2020, li ġiet ippubblikata fil-Gazzetta tal-Gvern fit-23 ta' Ottubru, 2020, fejn il-Qorti ordnat is-sekwestru f'idejn terzi persuni b'mod ġenerali, tal-flejjes u l-proprjetà mobbli jew immobbli kollha li huma dovuti lil, jew imissu lil, jew li huma proprjetà ta' Clint Vella u SYLVANA FENECH.

Illum 18 ta' Frar, 2025

IS-SUR GABRIEL BONANNO
Aġent Direttur, Uffiċċju għall-Irkupru tal-Assi

AND

SYLVANA FENECH, hairdresser, 38 years, daughter of the late Salvatore and Frances née Xuereb, born in Tal-Pietà, Malta,on the 12th May, 1986, residing at 34, 'Cliana', Triq Dun Ġwann Pullicino, Mosta and holder of Maltese identity card bearing number 243086M.

The Court is REVOKING the task given to Mr Hector J. Spiteri to act as administrator as per decree dated 30th November, 2021, and is appointing Ms Marija-Evelina Spiteri as the administrator for the business owned by the accused SYLVANA FENECH and with immediate effect take over the management and ordinary administration of the mentioned business while taking the necessary measures for the better preservation of assets.

This variation is being published in terms of Article 36 (5) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta, following a freezing order which decree was given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Victor G. Axiak, LLD) on the 21st October, 2020, which was published in the Government Gazette on the 23rd October, 2020, where the court ordered the attachment in the hands of third parties in general of all moneys and other movable or immovable property due or pertaining or belonging to Clint Vella and SYLVANA FENECH.

Today 18th February, 2025

MR GABRIEL BONANNO
Acting Director, Asset Recovery Bureau

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B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fl-10 ta' Jannar, 2025, fl-atti tar-Rikors Ġuramentat numru 1323/2024MH li ġie ppreżentat fit-2 ta' Diċembru, 2024, fl-ismijiet: Micallef Robert vs Marsaxlokk Football Club, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187(3) et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimat. Ir-rikorrent talab lil din l-Onorabbli Qorti sabiex fost oħrajn: Tikkundanna lill-intimat sabiex iħallas lir-rikorrent is-somma ta' ħamsa u għoxrin elf, tliet mija u tnejn u tmenin ewro u ħmistax-il ċenteżmu. (€25,382.15ċ). Bl-ispejjeż kollha u bl-imgħaxijiet legali kontra l-intimat li hu inġunt għas-subizzjoni.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għas-7 ta' Marzu, 2025, fil-11.00 a.m.

Notifika Intimat: Marsaxlokk Football Club, Marsaxlokk Sports Complex, Triq il-Kavallerizza, Marsaxlokk

By means of a decree given by the Civil Court, First Hall, on the 10th January, 2025, in the records of Sworn Application number 1323/2024MH which was filed on the 2nd December, 2024, in the names: Micallef Robert vs Marsaxlokk Football Club, the following publication was ordered, in terms of Article 187 (3) et sequitur of Cap.12, for the purpose of service of the respondent. The applicant asked this Honourable Court to, among others: Condemn the respondent to pay the applicant the sum of twenty five thousand, three hundred and eighty two euros and fifteen cents. (€25,382.15c). With all costs and legal interest against the respondent who is summoned so that a reference to his evidence be made.

The Sworn Application in the names mentioned above is postponed to 7th March, 2025, at 11.00 a.m.

Notify Respondent: Marsaxlokk Football Club, Marsaxlokk Sports Complex, Triq il-Kavallerizza, Marsaxlokk

Reġistru tal-Qrati Superjuri, illum 17 ta' Frar, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

Registry of the Superior Courts, today 17th February 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

460

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, Sede Kostituzzjonali, fit-8 ta' Jannar, 2025, fl-atti tar-Rikors Kostituzzjonali numru 397/2024GG, li ġie ppreżentat fil-27 ta' Awwissu, 2024, fl-ismijiet: Farrugia Maria vs Schembri Lawrence et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimati. Ir-rikorrent talbet lil din l-Onorabbli Qorti sabiex fost oħrajn: Tikkundanna lill-intimat Avukat tal-Istat iħallas lir-rikorrent l-istess kumpens u danni likwidati ai termini tal-liġi. Bl-ispejjeż kollha u bl-imgħax legali kontra l-intimati li huma inġunti għas-subizzjoni.

Ir-Rikors Kostituzzjonali fl-ismijiet imsemmija hawn fuq huwa differit għall-5 ta' Marzu, 2025, fil-11.30 a.m.

Notifika Intimat: Schembri Lawrence, 194, Vjal il-Ħelsien, Ħaż-Żebbuġ, Malta

By means of a decree given by the Civil Court, First Hall, Constitutional Jurisdiction, on the 8th January, 2025, in the records of Constitutional Application number 397/2024GG, which was filed on the 27th August, 2024, in the names: Farrugia Maria vs Schembri Lawrence et, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12, for the purpose of service of the respondents. The applicant asked this Honourable Court to, among others: Condemn the respondent State Advocate to pay the applicant the same compensation and liquidated damages in terms of law. With all costs and legal interest against the respondents who are summoned so that a reference to their evidence be made.

The Constitutional Application in the names mentioned above is postponed to 5th March, 2025, at 11.30 a.m.

Notify Respondent: Schembri Lawrence, 194, Vjal il-Ħelsien, Ħaż-Żebbuġ, Malta

Reġistru tal-Qrati Superjuri, illum 18 ta' Frar, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

Registry of the Superior Courts, today 18th February, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

461

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, flt-13 ta' Jannar, 2025, fl-atti tar-Rikors Ġuramentat numru 931/2024DC li ġie ppreżentat fit-22 ta' Awwissu, 2024, fl-ismijiet: Dala Holdings Limited et vs Calleja Claudia, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimata. Ir-rikorrenti talbu lil din l-Onorabbli Qorti sabiex fost oħrajn: Tordna lill-intimata tħallas lill-esponenti s-somma hekk likwidata minn din l-Onorabbli Qorti. Bl-ispejjeż kollha u bl-imgħaxijiet legali kontra l-intimata li hija inġunta għas-subizzjoni.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għall-10 ta' Marzu, 2025, fid-9.00 a.m.

By means of a decree given by the Civil Court, First Hall, on the 13th January, 2025, in the records of Sworn Application number 931/2024DC which was filed on the 22nd August, 2024, in the names: Dala Holdings Limited et vs Calleja Claudia, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12, for the purpose of service of the respondent. The applicants asked this Honourable Court to, among others: Order the respondent to pay the applicant the sum so liquidated by this Honourable Court. With all costs and legal interest against the respondent who is summoned so that a reference to her evidence be made.

The Sworn Application in the names mentioned above is postponed to 10th March, 2025, at 9.00 a.m.

Notifika Intimata: Calleja Claudia, 23, Triq il-Ħelsien, Ħal Qormi

Reġistru tal-Qrati Superjuri, illum 18 ta' Frar, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

Notify Respondent: Calleja Claudia, 23, Triq il-Ħelsien, Ħal Qormi

Registry of the Superior Courts, today 18th February, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

462

Ikun jaf kulħadd illi b'rikors ippreżentat fil-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja, fl-14 ta' Frar, 2025 (Rikors numru 22/2025) rikors ta' Manuel Joe Buttigieg fejn intalbet l-apertura tas-suċċessjoni ta' Jane Buttigieg, mart Joseph Buttigieg, bint il-mejtin Emanuel Cauchi u Carmela Cauchi née Said, imwielda r-Rabat, Għawdex fit-13 ta' April, 1953, u mietet ir-Rabat, Għawdex, fit-3 ta' Ottubru, 2021 (KI 27853G), liema apertura ta' suċċessjoni għandha ssir a favur taż-żewġ ulieda Manuel Joe Buttigieg (KI 16895M) u David Manuel Buttigieg (KI 16995M), f'ishma indaqs u indiviżament bejniethom, ġie ordnat il-ħruġ ta' dan il-bandu biex jiġi mgħarraf kull min jista' jkollu x'jaqsam fih.

Għaldaqstant, kull min jidhirlu li għandu interess huwa b'dan imsejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwaħħal il-bandu.

Mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja, bix-xhieda ta' Dott. Brigitte Sultana, Duttur tal-Liġi, Maġistrat tal-Qorti hawn fuq imsemmija.

Reġistru tal-Qorti tal-Maġistrati (Għawdex)
Ġuriżdizzjoni Volontarja

Illum 19 ta' Frar, 2025

DANIEL SACCO
Deputat Reġistratur, għar-Reġistratur, Qrati u Tribunali (Għawdex)

It is hereby notified that by means of an application filed in the Court of Magistrates (Gozo) Voluntary Jurisdiction on the 14th of February, 2025 (Application number 22/2025) by Manuel Joe Buttigieg, the opening of the succession was requested of Jane Buttigieg, wife of Joseph Buttigieg, daughter of the late Emanuel Cauchi and Carmela Cauchi née Said, born in Victoria, Gozo, on the 13th of April, 1953, and died in Victoria, Gozo, on the 3rd of October, 2021, (ID 27853G), which opening of succession is to be made in favour of her two children Manuel Joe Buttigieg (ID 16895M) and David Manuel Buttigieg (ID 16995M), in equal and undivided shares between them, the issue of these bands was ordered to let know everyone who may have an interest therein.

Therefore, anyone who might have an interest is hereby summoned to appear before the aforementioned Court in order to oppose that request by means of a note within fifteen days which start running from the day of the posting of the banns.

Issued by the Court of Magistrates (Gozo), Voluntary Jurisdiction, with the testimony of Dr Brigitte Sultana, Doctor of Law, Magistrate of the aforementioned Court.

Registry of the Court of Magistrates (Gozo), Voluntary Jurisdiction

Today the 19th of February, 2025

DANIEL SACCO
Deputy Registrar, for the Registrar, Courts and Tribunals (Gozo)

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Ikun jaf kulħadd illi b'rikors ippreżentat fil-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja fl-14 ta' Frar, 2025 (Rikors numru 23/2025) rikors ta' Manuel Joe Buttigieg fejn intalbet l-apertura tas-suċċessjoni ta' Joseph Buttigieg, armel ta' Jane Buttigieg, bin il-mejtin Emanuel

It is hereby notified that by means of an application filed in the Court of Magistrates (Gozo) Voluntary Jurisdiction on the 14th of February, 2025 (Application number 23/2025) by Manuel Joe Buttigieg, the opening of the succession was requested of Joseph Buttigieg, widower of Jane Buttigieg,

Buttigieg u Annunziata Buttigieg née Galea, imwieled Għajnsielem, Għawdex, fis-6 ta' Novembru, 1952, u miet l-Imsida, Malta, fit-23 ta' Diċembru, 2021 (KI 72452G), liema apertura ta' suċċessjoni għandha ssir a favur taż-żewġ uliedu Manuel Joe Buttigieg (KI 16895M) u David Manuel Buttigieg (KI 16995M), f'ishma indaqs u indiviżament bejniethom, ġie ordnat il-ħruġ ta' dan il-bandu biex jiġi mgħarraf kull min jista' jkollu x'jaqsam fih.

Għaldaqstant, kull min jidhirlu li għandu interess huwa b'dan imsejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwaħħal il-bandu.

Mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja, bix-xhieda ta' Dott. Brigitte Sultana, Duttur tal-Liġi, Maġistrat tal-Qorti hawn fuq imsemmija.

Reġistru tal-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Volontarja

Illum 19 ta' Frar, 2025

DANIEL SACCO
Deputat Reġistratur, għar-Reġistratur, Qrati u Tribunali (Għawdex)

son of the late Emanuel Buttigieg and Annunziata Buttigieg née Galea, born in Għajnsielem, Gozo, on the 6th of November, 1952, and died in Msida, Malta, on the 23rd of December, 2021 (ID 72452G), which opening of succession is to be made in favour of her two children Manuel Joe Buttigieg (ID 16895M) and David Manuel Buttigieg (ID 16995M), in equal and undivided shares between them, the issue of these bands was ordered to let know everyone who may have an interest therein.

Therefore, anyone who might have an interest is hereby summoned to appear before the aforementioned Court in order to oppose that request by means of a note within fifteen days which start running from the day of the posting of the banns.

Issued by the Court of Magistrates (Gozo), Voluntary Jurisdiction, with the testimony of Dr Brigitte Sultana, Doctor of Law, Magistrate of the aforementioned Court.

Registry of the Court of Magistrates (Gozo), Voluntary Jurisdiction

Today the 19th of February, 2025

DANIEL SACCO
Deputy Registrar, for the Registrar, Courts and Tribunals (Gozo)

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Permezz ta' digriet mogħti fid-9 ta' Jannar, 2025, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Orazio Cassar Laudi vs Thomas Thomas, Rikors numru 484/2024JG, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimat Thomas Thomas a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Orazio Cassar Laudi (KI 316063M) vs Thomas Thomas (KI 0350311L), ippreżentat fil-Bord li Jirregola l-Kera fit-22 ta' Novembru, 2024, ir-rikorrenti Orazio Cassar Laudi (KI 316063M) talab lil dan l-Onorabbli Bord għaliex m'għandux:

1. Jaqta' u jiddeċiedi din il-kawża bid-dispensa tas-smigħ ai termini tal-Artikolu 16A et sequitur tal-Kap. 69 tal-Liġijiet ta' Malta;

2. Jiddikjara li l-intimat qed jokkupa l-fond 117, Triq il-Kunċizzjoni, L-Imsida, kif fuq deskritt u ċjoè maqsum fuq

By means of a decree of the 9th January, 2025, of the Rent Regulation Board, in the records of the Application in the names Orazio Cassar Laudi vs Thomas Thomas, Application number 484//2024JG, the following publication was ordered for the purpose of effecting service on the respondent Thomas Thomas in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap 12)

By means of an application in the names Orazio Cassar Laudi vs Thomas Thomas, filed in the Rent Regulation Board, on the 22nd November, 2024, the applicant Orazio Cassar Laudi (ID 316063M) requested this Honourable Board why it should not:

1. Decide this cause without proceeding to a hearing in terms of Article 16A et sequitur of Cap. 69 of the Laws of Malta;

2. Declare that the respondent is occupying the premises 117, Triq il-Kunċizzjoni, Msida, as described above and

żewġ sulari, kantina u inkluż ġnien formanti parti mill-istess fond u kif aħjar delinjat fil-pjanta hawn annessa u markata Dok. B mingħajr ebda titolu validu skont il-liġi.

3. Jikkundanna lill-istess konvenut jiżgumbra mill-imsemmi fond 117, Triq il-Kunċizzjoni, L-Imsida, kif fuq deskritt u ċjoè maqsum fuq żewġ sulari, kantina u inkuż ġnien formanti parti mill-istess fond kif aħjar delinjat fil-pjanta hawn annessa u markata Dok. B u jħalli liberu u battal favur ir-rikorrent fi żmien qasir u perentorju li dan l-Onorabbli Bord jogħogbu jordna u jimponi.

Bl-ispejjeż inhkluzi dawk tal-ittra uffiċjali tal-24 ta' Jannar, 2024 (Dok.D) u bir-riżerva għall-kwalsijasi azzjoni ulterjuri spettanti lir-rikorrent, partikolarment dik għal ħlas ta' arretrati ta' kera dovuta sad-data li skadiet il-kirja.

Rikorrenti: L-Amarige, Triq il-Ħtajriet, Il-Mosta

Notifika: Thomas Thomas, 107, Triq Sir Charles Cameron, Il-Gżira

Ir-rikors fl-ismijiet Orazio Cassar Laudi vs Thomas Thomas, Rikors numru 484/2024JG, jinsab differit għall-5 ta' Marzu, 2025, fl-10.50 a.m.

Reġistru tal-Qrati Superjuri, illum 20 ta' Frar, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

that is divided on two floors, a cellar and including a garden forming part of the same premises and as better delineated in the plan hereby attached and marked Doc. B without any valid title according to law.

3. Condemn the same defendant to vacate the said premises 117, Triq il-Kunċizzjoni, Msida, as above described and namely divided on two floors, cellar and including a garden forming part of the same premises as better delineated in the plan hereby attached and marked Doc. B and leave free and vacant in favour of the applicant within a short and peremptory time that this Honourable Board is pleased to order and impose.

With costs including those of the official letter of the 24th January, 2024 (Doc.D) and reserving the right for any further action due to the applicant, particularly that for the payment of arrears of rent due till the date of expiry of the lease.

Applicants: L-Amarige, Triq il-Ħtajriet, Mosta

Notification: Thomas Thomas, 107, Triq Sir Charles Cameron, Gżira

The application in the names Orazio Cassar Laudi vs Thomas Thomas, Application number 484/2024JG has been postponed for hearing to the 5th March, 2025, at 10.50 a.m.

Registry of the Superior Courts, today 20th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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Permezz ta' digriet mogħti fl-21 ta' Jannar, 2025, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Lorenza sive Laura Jenkins vs Ivan Sammut et, Rikors numru 418/2024JG, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimati Ivan Sammut u Saviour sive Sammy Sammut a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Lorenza sive Laura Jenkins (KI 789338M) vs Ivan Sammut (KI 83271M) u Saviour sive Sammy Sammut (KI 201762M), ippreżentat fil-Bord li Jirregola l-Kera fil-11 ta' Ottubru, 2024, ir-rikorrenti Lorenza ive Laura Jenkins (KI 789338M) talbet lil dan l-Onorabbli Bord għaliex m'għandux:

By means of a decree of the 21st January 2025 of the Rent Regulation Board, in the records of the Application in the names Lorenza sive Laura Jenkins vs Ivan Sammut et, Application Number 418/2024JG, the following publication was ordered for the purpose of effecting service on the respondents Ivan Sammut and Saviour sive Sammy Sammut in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

By means of an application in the names Lorenza sive Laura Jenkins (ID 789338M) sive Ivan Sammut (ID 83271M) and Saviour sive Sammy Sammut (ID 201762M), filed in the Rent Regulation Board, on the 11th October, 2024, the applicant Lorenza sive Laura Jenkins (ID 789338M) requested this Honourable Board why it should not:

1. Jiddikjara u jiddeċiedi illi Ivan Sammut (KI 83271M) u Saviour sive Sammy Sammut (KI 201762M) huma l-inkwilini tar-rikorrenti fil-fond 41, ġja 20, Triq San Mikiel, Rabat ai termini tal-Kap. 158 tal-Liġijiet ta' Malta;

2. Jordna illi jitwettaq it-test tal-mezzi tal-inkwilini intimati Ivan Sammut (KI 83271M) u Saviour sive Sammy Sammut (KI 201762M) ai termini 12B tal-Kap. 158 tal-Ligijiet ta' Malta, liema test tal-mezzi għandu jkun ibbażat fuq it-test tal-mezzi stabbilit fir-regolamenti dwar it-Tkomplija tal-Kirja (Kriterji ta' Test tal-Mezzi), maħruġ taħt l-Artikolu 1622A tal-Kodiċi u kwalukwe regolamenti li jistgħu minn żmien għal żmien jissostitwuhom;

3. Konsegwentement jiddikjara u jiddeċiedi illi ai termini tal-Artikolu 12B tal-Kap. 158 tal-Liġijiet ta' Malta l-kera għandha tiġi riveduta għal ammont li ma jeċċedix it-2% fis-sena jew kwalunkwe persentaġġ li jista' minn żmien għal żmien jiġi stabbilit tal-valur liberu u frank fis-suq miftuħ tad-dar ta' abitazzjoni fl-1 ta' Jannar, 2024, u ċjoè s-sena li matulha ġie preżentat ir-rikors u sabiex jiġu stabbiliti kundizzjonijiet ġodda fir-rigward tal-kera jekk ikun il-każ.

4. Tikkundanna lill-inkwilini intimati Ivan Sammut (KI 83271M) u Saviour sive Sammy Sammut (KI 201752M) jibdew iħallsu dik it-tali kera hekk likwidata;

5. Jagħti dawk l-ordnijiet neċessarji ai termini tal-Artikolu 1531F tal-Kap. 16 tal-Liġijiet ta' Malta u tal-Att XXIV tal-2021 f'każ li l-kerrej ma jissodisfawx il-kriterji tad-dħul u tal-kapital tat-test tal-mezzi.

Bl-ispejjeż u bl-inġunzjoni tal-intimati minn issa insubizzjoni.

Rikorrenti: 9, Moon Dance, Flat 5, Triq il-Ġiebja, Is-Swieqi

Intimati: 41 ġja 20, Triq San Mikiel, Ir-Rabat

Ir-rikors fl-ismijiet Lorenza sive Laura Jenkins vs Ivan Sammut et, Rikors numru 418/2024JG, jinsab differit għall-10 ta' Marzu, 2025, fl-10.25 a.m.

Reġistru tal-Qrati Superjuri, illum 20 ta' Frar, 2025

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1. Declare and decide that Ivan Sammut (ID 83271M) and Saviour sive Sammy Sammut (ID 201762M) are the lessees of the applicant in the premises 41 previously 20, Triq San Mikiel, Rabat in terms of Cap. 158 of the Laws of Malta;

2. Order that the means test of the respondenst lessees Ivan Sammut (ID 83271M) and Saviour sive Sammy Sammut (ID 201762M) be carried out in terms of Article 12B of Cap 158 of the Laws of Malta, which means test shall be based on the means test established in the Rules of the Continuation Tenancies (Means Testing Criteria) issued under Article 1622A of the Civil Code and any regulations which may from time to time replace them;

3. Consequently declare and decide that in terms of Article 12B of Cap 158 of the Laws of Malta the rent shall be revised to an amount not exceeding 2% per annum or any percentage which may from time to time be established of the free and unencumbered open market value of the dwelling house on the 1st January 2024, and namely the year during which the application was filed and in order to establish new conditions regarding rent if any.

4. Condemn the respondents lessees Ivan Sammut (ID 83271M) and Saviour sive Sammy Sammut (ID 201762M) to start paying the said rent so liquidated;

5. Give those necessary orders in terms of Article 12B (4) in case the lessees does not satisfy the criteria of income and capital of the means test.

With costs and from now the respondents are summoned so that a reference to their oath be made.

Applicant: 9, Moon Dance, Flat 5, Triq il-Ġiebja, Swieqi

Respondents: 41 previously 20, Triq San Mikiel, Rabat

The application in the names Lorenza sive Laura Jenkins vs Ivan Sammut et, Application number 418/2024JG, has been postponed for hearing to the 10th March, 2025, at 10.25 a.m.

Registry of the Superior Courts, today 20th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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Permezz ta' digriet mogħti fil-15 ta' Jannar, 2025, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Michael Cachia vs Yana Cardona Vella, Rikors numru 363/2024JG, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimata Yana Cardona Vella a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

By means of a decree of the 15th January, 2025, of the Rent Regulation Board, in the records of the Application in the names Michael Cachia vs Yana Cardona Vella, Application number 363//2024JG, the following publication was ordered for the purpose of effecting service on the respondent Yana Cardona Vella in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

Permezz ta' rikors fl-ismijiet Michael Cachia vs Yana Cardona Vella, preżentat fil-Bord li Jirregola l-Kera fid-19 ta' Awwissu, 2024, ir-rikorrenti Michael Cachia (KI 304654M) talab lil dan l-Onorabbli Bord għaliex m'għandux:

By means of an application in the names Michael Cachia vs Yana Cardona Vella, filed in the Rent Regulation Board, on the 19th August, 2024, the applicant Michael Cachia (ID 304654M) requested this Honourable Board why it should not:

1. Jiddikjara u jiddeċiedi illi l-intimata tikri mingħand ir-rikorrenti l-flat internament immarkat bin-numru 1, b'entratura komuni mal-flat sovrastanti għalih numru 2, u formanti parti minn korp ta' żewġ flats, bla numru iżda magħruf bl-isem Saint Rita, fi Triq il-Poezija, f'Ħal Qormi, inkluż washroom u kif ukoll dik il-parti tal-bejt li tiġi fuq in-naħa ta' Triq il-Poezija, u l-arja ta' dik l-istess parti tal-bejt, u sehem indiviż tal-partijiet komuni tal-korp ta' bini li minnu jifforma parti l-istess flat;

1. Declare and decide that the respondent rents from the applicant the flat internally marked with number 1, with a common entrance with the overlying flat number 2, forming part of a block of two flats, without number but known with the name Saint Rita, in Triq il-Poezija, Ħal Qormi, including a washroom as well as that part of the roof which comes on the side of Triq il-Poezija, and the airspace of that same part of the roof, and an undivided share of the common parts of the block of which the same flat forms part;

2. Jiddikjara u jiddeċiedi illi l-Artikolu 4A tal-Kap. 69 tal-Liġijiet ta' Malta huwa applikabbli għal din il-lokazzjoni;

2. Declare and decide that Article 4A of Cap. 69 of the Laws of Malta is applicable to this lease;

3. Jordna li jitwettaq it-test tal-mezzi tal-intimata li għandu jkun ibbażat fuq it-test tal-mezzi skont ir-Regolamenti dwar it-Tkomplija tal-Kirja (Kriterji ta' Test tal-Mezzi) maħruġa taħt l-artikolu 1622A tal-Kodiċi u kwalunkwe regolamenti li jistgħu minn żmien għal żmien jissostitwixxuhom, liema test tal-mezzi għandu jkun ibbażat fuq id-dħul tal-intimata bejn l-1 ta' Jannar, 2023 u l-31 ta' Diċembru, 2023, u fuq il-kapital tal-istess intimata fil-31 ta' Diċembru, 2023.

3. Order that the means test of the respondent be carried out which shall be based on the means test according to the Rules of the Continuation Tenancies (Means Testing Criteria) issued under Article 1622A of the Civil Code and any regulations which may from time to time replace them, which means test shall be based on the income of the respondent between the 1st January, 2023 and the 31st December, 2023, and on the capital of the same respondent on the 31st December, 2023.

4. Jirrevedi, ai termini tal-Artikolu 4A tal-Kap. 69 tal-Liġijiet ta' Malta, il-kera tal-flat internament markat bin-numru 1, b'entratura komuni mal-flat sovrastanti għalih numru 2 u formanti parti minn korp ta' żewġ flats, bla numru izda magħruf bl-isem Saint Rita, fi Triq il-Poeżija, f'Ħal Qormi, inkluż washroom u kif ukoll dik il-parti tal-bejt li tiġi fuq in-naħa ta' Triq il-Poeżija, u l-arja ta' dik l-istess parti tal-bejt u sehem indiviż tal-partijiet komuni tal-korp ta' bini li minnu jifforma parti l-istess flat pagabbli mill-intimata lir-rikorrenti għal ammont li ma jeċċedix it-2% fis-sena tal-valur liberu u frank tas-suq miftuħ u jistabbilixxi kundizzjonijiet ġodda fir-rigward tal-lokazzjoni tal-istess

4. Review, in terms of Article 4A of Cap. 69 of the Laws of Malta, the rent of the flat internally marked with number 1, with a common entrance with the overlying flat number 2 and forming part of a block of two flats, without number but known with the name Saint Rita, in Triq il-Poeżija, Ħal Qormi, including a washroom as well as that part of the roof which comes on the side of Triq il-Poeżija, and the airspace of that same part of the roof and an undivided share of the common parts of the block from which the same flat forms part, payable by the respondent to the applicant for an amount which does not exceed 2% per year of the free and unencumbered open market value and establishes new

proprjetà, b'dan illi jekk l-intimata ma tissodisfax il-kriterji tad-dħul u tal-kapital tat-test tal-mezzi jippermetti lill-istess intimata żmien ta' sentejn sabiex tivvaka l-imsemmija proprjetà, oltre li jiddetermina, skont il-każ, il-kumpens pagabbli lir-rikorrenti mill-intimata għall-okkupazzjoni tal-proprjetà matul l-imsemmi perjodu ta' sentejn.

Bl-ispejjeż u bl-inġunzjoni tal-intimata għas-subizzjoni u b'riserva għal kwalsijasi azzjoni oħra spettanti lir-rikorrenti skont il-liġi.

Rikorrenti: 13, Triq il-Papa Innoċenzju, Ħal Luqa

Notifika: Saint Rita, Flat 1, Triq il-Poeżija, Ħal Qormi

Ir-rikors fl-ismijiet Michael Cachia vs Yana Cardona Vella, Rikors numru 363/2024JG, jinsab differit għall-11 ta' Marzu, 2025, fl-11.10 a.m.

Reġistru tal-Qrati Superjuri, illum 20 ta' Frar, 2025

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conditions regarding the lease of the same property, provided that if the respondent does not satisfy the criteria of income and capital of the means test allow the same respondent a period of two years to vacate the said property, besides determining, as the case may be, the compensation payable to the applicant by the respondent for the occupation of the property during the said period of two years.

With costs and the respondent who is from now summoned so that a reference to her oath be made and saving any other action due to the applicant according to law.

Applicant: 13, Triq il-Papa Innoċenzju, Ħal Luqa

Notification: Saint Rita, Flat 1, Triq il-Poeżija, Ħal Qormi

The application in the names Michael Cachia vs Yana Cardona Vella, Application number 363/2024JG, has been postponed for hearing to the 11th March, 2025, at 11.10 a.m.

Registry of the Superior Courts, today 20th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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Permezz ta' digriet mogħti fis-16 ta' Ottubru, 2024, mill-Qorti (Sezzjoni tal-Familja) fl-atti tar-Rikors numru, 392/2024AL fl-ismijiet Alan Karl Hudson vs Adriana Tabone, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimata Adriana Tabone a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Alan Karl Hudson (KI 0301684M) vs Adriana Tabone (KI 483182M) fl-atti tar-Rikors numru 392/2024AL, ippreżentat fil-Qorti (Sezzjoni tal-Familja) fl-1 ta' Awwissu, 2024, ir-rikorrenti Alan Karl Hudson (KI 030168M) talab lil din l-Onorabbli Qorti sabiex:

1. Tippronunzja il-ħall taż-żwieġ ta' bejn il-partijiet a tenur tal-Artikolu 66A tal-Kap. 16 tal-Liġijiet ta' Malta;

2. Tordna lir-Reġistratur tal-Qrati sabiex fi żmien imħolli għal daqshekk mill-istess Qorti javża lid-Direttur tar-Reġistru Pubbliku bid-divorzju tal-partijiet biex dan jiġi debitament reġistrat fir-Reġistru Pubbliku.

By means of a decree of the 16th October, 2024, of the Civil Court (Family Section), in the records of the application in the names Alan Karl Hudson vs Adriana Tabone, Application number 392/2024AL, the following publication was ordered for the purpose of effecting service on the respondent Adriana Tabone in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

By means of an Application in the records of the application Number 392/2024AL in the names Alan Karl Hudson (ID 030168M) vs Adriana Tabone (ID 483182M) filed in the Civil Court (Family Section), on the 1st August, 2024, the applicant Alan Karl Hudson (ID 030168M) requested this Honourable Court to:

1. Pronounce the dissolution of marriage between the parties in terms of Article 66A of Cap. 16 of the Laws of Malta;

2. Order the Registrar of Courts so that within the time specified by this Court, notify the Director of Public Registry regarding the divorce of the parties so that this is registered in the Public Registy.

Il-kawża fl-ismijiet Alan Karl Hudson vs Adriana Tabone (Rikurs numru 392/2024AL) hija differita għall-4 ta' Marzu, 2025, fid-9.15 a.m.

Rikorrenti: 43, Soleada, Triq Fisher, L-Imġarr

Intimata: Adriana Tabone, Sunflower, Flat 2, Triq Salvu Buhagiar, Marsaskala

Reġistru tal-Qrati (Sezzjoni Familja), illum 20 ta' Frar, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

The application in the names Alan Karl Hudson vs Adriana Tabone, Application number 392/2024AL, has been postponed for hearing to the 4th March, 2025, at 9.15 a.m.

Applicant: 43, Soleada, Triq Fisher, Mġarr

Respondent: Adriana Tabone, Sunflower, Flat 2, Triq Salvu Buhagiar, Marsaskala

Registry of the Civil Courts (Family Section), today 20th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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B'digriet mogħti mill-Qorti tal-Maġistrati (Malta) fl-4 ta' Frar, 2025, ġiet ord-nata l-pubblikazzjoni tal-estratt li jidher hawn taħt għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Boatcare Trading Limited ta' Portomaso Marina, Portomaso Complex, St Julian's STJ 4100, ippreżentat talba fil-25 ta' Ottubru, 2024, fejn talbet lill-Qorti sabiex tikkundanna lil Andrew Corrieri (KI 0233981M) ta' 11, Il-Kemp, P/H 9, Triq il-Ktajjen, Is-Swieqi, sabiex iħallas lill-kumpanija attriċi s-somma ta' €6,751.57, liema ammont huwa dovut lill-kumpanija attriċi.

Bl-ispejjeż u bl-imgħax legali.

Il-kawża (Avviż numru 233/2024JG) fl-ismijiet Boatcare Trading Limited vs Andrew Corrieri tinsab differita għas-7 ta' Marzu, 2025, fid-9.30 a.m.

Notifika: Andrew Corrieri (KI 0233981M) ta' 11, Il-Kemp, P/H 9, Triq il-Ktajjen, Is-Swieqi

Reġistru tal-Qorti tal-Maġistrati (Malta), illum 20 ta' Frar, 2025

ALEXANDRA DEBATTISTA
Ghar-Reġistratur, Qrati u Tribunali

By a decree of the Court of Magistrates (Malta) of the 4th February, 2025, the publication of the following extract was ordered for the pur-pose of service in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

Boatcare Trading Limited of Portomaso Marina, Portomaso Complex, St Julian's STJ 4100, filed a Claim on the 25th October, 2024, whereby they asked the Court to condemn Andrew Corrieri (ID 0233981M) of 11, Il-Kemp, P/H 9, Triq il-Ktajjen, Swieqi, to pay the plaintiff company the sum of €6,751.57, which amount is due to the plaintiff company.

With costs and legal interests.

The case (Notice number 233/2024VGA) in the names Boatcare Trading Limited vs Andew Corrieri is postponed for hearing for the 7th March, 2025, at 9.30 a.m.

Notification: Andrew Corrieri (ID 0233981M) of 11, Il-Kemp, P/H 9, Triq il-Ktajjen, Swieqi

Registry of the Courts of Magistrates (Malta), today 20th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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B'digriet tat-Tribunal għal Talbiet Żgħar, tas-16 ta' Settembru, 2024, ġiet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taħt għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12) fil-konfront ta' A.P. Starcom Limited.

By a decree of the Small Claims Tribunal of the 16th September, 2024, the publication of the following extract was ordered for the purpose of service on the respondent A.P. Starcom Ltd in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

L-Avukat Dott. David Bonello bħala mandatarjuu tal-kumpanija ASC Trading and Solutions, ta' Baverholztal, 28, DE, 21149, Hamburg, ippreżenta Talba, fil-11 ta' Settembru, 2024, fejn talab lit-Tribunal sabiex jikkundanna lil A.P. Starcom Ltd ta' 98 Jane Ray, Flat 1, Triq l-Iklin, L-Iklin, sabiex tħallas lill-attur nomine s-somma ta' €2,112.25, liema ammont huwa dovut lill-attur nomine.

Bl-ispejjeż

Il-kawża (Avviż numru 249/2024IS) hija differita għall-10 ta' Marzu, 2025, fis-1.00 p.m.

Reġistru tal-Qorti tal-Maġistrati (Malta), illum 20 ta' Frar, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

Advocate Doctor David Bonello as mandatory of the company ASC Trading and Solutions of Baverholztal, 28 DE, 21149, Hamburg, filed a Claim on the 11th September 2024, whereby he asked the Tribunal to condemn A.P. Starcom Ltd of 98, Jane Ray, Flat 1, Triq l-Iklin, Iklin, to pay the plaintiff nomine the sum of €2.112.25, which amount is due to the plaintiff nomine.

With costs

The case (Claim number 249/2024IS) is deferred on the 10th March, 2025, at 1.00 p.m.

Registry of the Courts of Magistrates (Malta), today 20th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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B'digriet tat-Tribunal għal Talbiet Żgħar, tat-2 ta' Diċembru, 2024, ġiet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taħt għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12) fil-konfront ta' Team BSR Limited.

Recc Ltd (C52728) ta' Recc Building, Triq is-Sebħ, Mrieħel Bypass, Ħal Qormi, ippreżentat Talba, fis-27 ta' Novembru, 2024, fejn talbet lit-Tribunal sabiex jikkundanna lil Team BSR Limited (C102581) ta' 2, Lucienne Flats, Flat 1, Triq il-Kummerċ, Birżebbuġa, Malta, sabiex tħallas lis-soċjetà attriċi s-somma ta' €552.63, liema ammont huwa dovut lis-soċjetà attriċi.

Bl-ispejjeż u bl-imgħax legali.

Il-kawża (Avviż numru 338/2024CL) hija differita għall-5 ta' Marzu, 2025, fis-1.00 p.m.

Reġistru tal-Qorti tal-Maġistrati (Malta), illum 20 ta' Frar, 2025

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

By a decree of the Small Claims Tribunal of the 2nd December, 2024, the publication of the following extract was ordered for the purpose of service on the respondent Team BSR Limited in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

Recc Ltd (C52728) of Recc Building, Triq is-Sebħ, Mrieħel Bypass, Ħal Qormi, filed a Claim on the 27th November, 2024, whereby they asked the Tribunal to condemn Team BSR Limited (C102581) of 2, Lucienne Flats, Flat 1, Triq il-Kummerc, Birzebbuga, Malta, to pay the plaintiff company the sum of €552.63, which amount is due to the plaintiff company.

With costs and legal interest.

The case (Claim number 338/2024CL) is deferred on the 5th March, 2025, at 1.00 p.m.

Registry of the Courts of Magistrates (Malta), today 20th February, 2025

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

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Avviż mir-Reġistru, Qorti Ċivili (Sezzjoni Familja)

Billi r-rikorrenti Omar Caruana (KI 30477M) ippreżenta rikors ġuramentat (numru 19/2025 AL) fejn talbet il-

Notice Registry of the Civil Court (Family Section)

Whereas the plaintiff Omar Caruana (KI 30477M) filed an application under oath (number 19/2025AL) demanding

korrezzjoni tal-Att tat-Twelid tal-minuri Faith Caruana bin-numru 903/2007 fir-Reġistru Pubbliku.

Kull min jidhirlu li għandu interess u jrid jopponi dik it-talba, b'dan l-avviż huwa msejjaħ sabiex ifisser il-fehma tiegħu, b'nota li għandha tiġi ppeżentata fir-Reġistru ta' dawn il-Qrati fi żmien ħmistax-il ġurnata mill-ħruġ ta' dan l-avviż fil-Gazzetta tal-Gvern.

Dawk illi, fiż-żmien fuq imsemmi, ikunu ppreżentaw dik in-nota, għandhom jiġu notifikati b'kopja tar-rikors ġuramentat hawn fuq imsemmi bil-ġurnata li tingħata għas-smigħ tal-kawża.

B'ordni tal-Qorti,

Reġistru tal-Qorti Superjuri,

Illum 20 ta' Frar, 2025

MARAYA AQUILINA
Għar-Reġistratur, Qrati Ċivili u Tribunali

corrections of the Act of Birth of the minor Faith Caruana Registration number 903/2007 in the Public Registry.

Whosoever may have an interest therein, and wishes to oppose that demand, is hereby called upon to do so, by means of a note to be filed in the Registry of these Courts, within fifteen days from the day of the publication of this present notice in the Government Gazette.

Those who, within the aforesaid time, shall have filed such note, shall be notified by the service of a copy of the said application under oath, of the day which will be appointed for the hearing of the case.

By order of the Court,

Registry of the Superior Court,

This 20th February, 2025

MARAYA AQUILINA
For Registrar, Civil Courts and Tribunals

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B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fl-14 ta' Novembru, 2024, fl-atti tar-Rikors Ġuramentat numru 666/2023AB, fl-Atti tal-Mandat ta' Sekwestru numru 520/2021 li ġie ppreżentat fis-27 ta' Ġunju, 2023, fl-ismijiet: Lauri Victoria et vs Lauri David et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimati. Ir-rikorrenti talbu lil din l-Onorabbli Qorti sabiex fost oħrajn: Tordna r-revoka tal-Mandat ta' Sekwestru kawtelatorju.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għall-11 ta' Marzu, 2025, fid-9.30 a.m.

Notifika Intimati: Lauri Victoria, 6, Ville Trieste, Upper Gardens, San Ġiljan

Lauri Marcus, 232, Belgravia Court, Flt 8, Triq it-Torri, Tas-Sliema

Reġistru tal-Qrati Superjuri, illum 27 ta' Jannar, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of a decree given by the Civil Court, First Hall, on the 14th November, 2024, in the records of Sworn Application number 666/2023AB, in the records of the Garnishee Order number 520/2021 which was filed on the 27th June, 2023, in the names: Lauri Victoria et vs Lauri David et, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12, for the purpose of service of the respondents. The applicants asked this Honourable Court to, among others: Order the revocation of the precautionary Garnishee Order.

The Sworn Application in the names mentioned above is postponed to 11th March, 2025, at 9.30 a.m.

Notify Respondents: Lauri Victoria, 6, Ville Trieste, Upper Gardens, St Julian's

Lauri Marcus. 232, Belgravia Court, Flt 8, Triq it-Torri, Tas-Sliema

Registry of the Superior Courts, today 27th January, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

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B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fil-15 ta' Novembru, 2024, fl-atti tar-Rikors Ġuramentat numru 627/2024MH, li ġie ppreżentat fil-5 ta' Ġunju, 2024, fl-ismijiet: Retail Properties Limited vs Gaffarena Mark et noe et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimati. Ir-rikorrent talab lil din l-Onorabbli Qorti sabiex fost oħrajn: Tordna li l-proprjetà tinbiegħ b'liċitazzjoni, kif suġġetta għall-piżijiet u l-gravami tagħha. Bl-ispejjeż kontra l-intimati li huma inġunti għas-subizzjoni.

By means of a decree given by the Civil Court, First Hall, on the 15th November, 2024, in the records of the Sworn Application number 627/2024MH, which was filed on the 5th June, 2024, in the names: Retail Properties Limited vs Gaffarena Mark et noe et, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12, for the purpose of service of the respondents. The applicant asked this Honourable Court to, among others: Order that the property be sold by licitation, as subject to its burdens and encumbrances. With costs against the respondents who are summoned so that a reference to their evidence be made.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għas-smigħ għal nhar it-12 ta' Marzu, 2025, fid-9.00 a.m.

The Sworn Application in the names mentioned above is adjourned for hearing on the 12th March, 2025, at 9.00 a.m.

Notifika Intimati: Borg Olivier Kathleen u Borg Olivier Alexander, 51, Flat 2, Triq Sir Arturo Mercieca, Tas-Sliema

Notify Respondents: Borg Olivier Kathleen and Borg Olivier Alexander, 51, Flat 2, Triq Sir Arturo Mercieca, Tas-Sliema

Reġistru tal-Qrati Superjuri, illum 16 ta' Jannar, 2025

Registry of the Superior Courts, today 16th January, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

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B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fis-7 ta' Frar, 2025, fl-atti tar-Rikors Ġuramentat numru 664/2024GG li ġie ppreżentat fit-12 ta' Ġunju 2024, fl-ismijiet: M & M Blocks Limited vs Marsala Carlo, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187(3) et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimat. Ir-rikorrent talab lil din l-Onorabbli Qorti sabiex fost oħrajn: Tordna lill-intimat sabiex jivvaka mill-fond Appartament 1, 148, St Anthony Flats, Triq San Albert, Il-Gżira. Bl-ispejjeż kollha kontra l-intimat li hu inġunt għas-subizzjoni.

By means of a decree given by the Civil Court, First Hall, on the 7th February, 2025, in the records of Sworn Application number 664/2024GG which was filed on the 12th June 2024, in the names: M & M Blocks Limited vs Marsala Carlo, the following publication was ordered, in terms of Article 187 (3) et sequitur of Cap.12, for the purpose of service of the respondent. The applicant asked this Honourable Court to, among others: Order the respondent to vacate from the premises Apartment 1, 148, St Anthony Flats, Triq San Albert, Gżira. With all costs against the respondent who is summoned so that a reference to his evidence be made.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għat-12 ta' Marzu, 2025, fl-10.45 a.m.

The Sworn Application in the names mentioned above is postponed to 12th March, 2025, at 10.45 a.m.

Notifika Intimat: Marsala Carlo, 148, Flat 1, Triq San Albert, Il-Gżira

Notify Respondent: Marsala Carlo, 148, Flat 1, Triq San Albert, Gżira

Reġistru tal-Qrati Superjuri, illum 17 ta' Frar, 2025

Registry of the Superior Courts, today 17th February, 2025

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

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