Nru./No. 21,136
Prezz/Price
€8.10

Gazzetta tal-Gvern ta' Malta
The Malta Government Gazette

Il-Ġimgħa, 20 ta' Ottubru, 2023
Friday, 20th October, 2023

Pubblikata b'Awtorità
Published by Authority

SOMMARJU – SUMMARY

Notifikazzjonijiet tal-Gvern ..... 12,049 - 12,067
Government Notices ..... *12,049 - 12,067*

Avviżi tal-Pulizija ..... 12,067 - 12,068
Police Notices ..... *12,067 - 12,068*

Avviżi lill-Baħħara ..... 12,068 - 12,071
Notices to Mariners ..... *12,068 - 12,071*

Opportunitajiet ta' Impjieg ..... 12,072 - 12,203
Employment Opportunities ..... *12,072 - 12,203*

Avviżi tal-Gvern ..... 12,204 - 12,205
Notices ..... *12,204 - 12,205*

Offerti ..... 12,205 - 12,214
Tenders ..... *12,205 - 12,214*

Avviżi tal-Qorti ..... 12,214 - 12,224
Court Notices ..... *12,214 - 12,224*

NOTIFIKAZZJONIJIET TAL-GVERN

Nru. 1446

TRIBUNAL TAL-APPELLI GĦALL-PROTEZZJONI INTERNAZZJONALI

NGĦARRFU b'din għall-informazzjoni ta' kulħadd illi bis-saħħa tas-setgħat mogħtija bl-Att dwar ir-Rifuġati (Kap. 420), l-Eċċellenza tiegħu il-President ta' Malta approva li t-Tribunal tal-Appelli għall-Protezzjoni Internazzjonali, ikun kostitwit kif ġej sas-26 ta' Awwissu, 2026:

Chairperson
Dott. Claudio Zammit

Membri
Dott. Benjamin Valenzia
Dott. Ryan Ellul
Is-Sur Christian Camilleri

Segretarju
Is-Sur Charles Cassar

L-20 ta' Ottubru, 2023

Nru. 1447

AĠENZIJA DWAR L-ENERĠIJA U L-ILMA

B'REFERENZA għan-Notifikazzjoni tal-Gvern Nru. 1246 ippubblikata fil-Gazzetta tal-Gvern Nru. 21,113 tat-12 ta' Settembru, 2023, qed jiġi mgħarraf li applikazzjonijiet għall-iskemi:

'Il-Promozzjoni tal-Awditi tal-Enerġija fl-Iskema tal-Intrapriżi Żgħar u ta' Daqs Medju – Applikazzjonijiet għall-Iskema A skont ir-Regolament tal-Kummissjoni (UE) Nru. 1407/2013 – ir-Regolament De Minimis' u 'Il-Promozzjoni tal-Awditi tal-Enerġija fl-Iskema tal-Intrapriżi Żgħar u ta' Daqs Medju – Applikazzjonijiet għall-Iskema B skont ir-Regolament għall-Eżenzjoni Ġenerali Sħiħa', hekk kif stabbiliti bin-Notifikazzjonijiet tal-Gvern Nru. 37 u 38 tal-2022, ippubblikati fl-14 ta' Jannar, 2022, jistgħu jintlaqgħu b'mod validu sal-20 ta' Diċembru, 2023.

Dawn l-iskemi jistgħu jiġu mmodifikati jew itterminati qabel dik id-data permezz ta' avviż fil-Gazzetta tal-Gvern. Dawn l-iskemi jistgħu jiġġeddu skont kif jitqies meħtieġ mill-Aġenzija għall-Enerġija u l-Ilma wkoll permezz ta' avviż fil-Gazzetta tal-Gvern.

L-20 ta' Ottubru, 2023

GOVERNMENT NOTICES

No. 1446

INTERNATIONAL PROTECTION APPEALS TRIBUNAL

IT is hereby notified for general information that, in exercise of the powers conferred by the Refugee Act (Cap. 420), his Excellency the President of Malta has approved that the International Protection Appeals Tribunal be constituted as follows up to the 26th August, 2026:

Chairperson
Dr Claudio Zammit

Members
Dr Benjamin Valenzia
Dr Ryan Ellul
Mr Christian Camilleri

Secretary
Mr Charles Cassar

20th October, 2023

No. 1447

ENERGY AND WATER AGENCY

WITH reference to Government Notice no. 1246 published in the Government Gazzette No. 21,113 of 12th September, 2023, it is being notified that applications for the schemes:

'Promotion of Energy Audits in Small and Medium Sized Enterprises Scheme – Scheme A applications under Commission Regulation (EU) No. 1407/2013 – the *De Minimis* Regulation' and 'Promotion of Energy Audits in Small and Medium Sized Enterprises Scheme – Scheme B applications under the General Block Exemption Regulation', as established by Government Notices No. 37 and 38 of 2022, published on the 14th of January, 2022, may be validly received until 20th December, 2023.

These schemes may be modified or terminated before that date by means of a notice in the Government Gazette. These schemes may be renewed as may be deemed necessary by the Energy and Water Agency also by means of a notice in the Government Gazette.

20th October, 2023

Nru. 1448

ĦATRA TA' AĠENT KUMMISSJONARJU ELETTORALI PRINĊIPALI

IS-SEGRETARJU Permanenti Ewlieni approva l-ħatra temporanja li ġejja:

ISEM *NAME*	POST *POST*	UFFIĊĊJU *OFFICE*	DATA *DATE*
Is-Sur James Handyside	Kummissjonarju Elettorali Prinċipali *Chief Electoral Commissioner*	Uffiċċju Elettorali *Electoral Office*	22.10.2023-25.10.2023

L-20 ta' Ottubru, 2023

No. 1448

APPOINTMENT OF ACTING CHIEF ELECTORAL COMMISSIONER

THE Principal Permanent Secretary has approved the following acting appointment:

20th October, 2023

Nru. 1449

ĦATRA TA' AĠENT DIRETTUR/REĠISTRATUR QRATI ĊIVILI U TRIBUNALI (MALTA)

IS-SEGRETARJU Permanenti fil-Ministeru għall-Ġustizzja approva l-ħatra temporanja li ġejja:

ISEM *NAME*	POST *POST*	DIPARTIMENT *DEPARTMENT*	DATA *DATE*
Is-Sa Karen May Falzon	Aġent Direttur/Reġistratur Qrati Ċivili u Tribunali (Malta) *Acting Director/Registrar Civil Courts and Tribunals (Malta)*	Aġenzija għas-Servizzi tal-Qorti *Court Services Agency*	24.10.2023-27.10.2023 iż-żewġ dati inklużi *both days inclusive*

L-20 ta' Ottubru, 2023

No. 1449

APPOINTMENT OF ACTING DIRECTOR/ REGISTRAR COURTS AND TRIBUNALS (MALTA)

THE Permanent Secretary in the Ministry for Justice has approved the following acting appointment.

20th October, 2023

Nru. 1450

ATT DWAR IL-PROFESSJONI NUTARILI U ARKIVJI NUTARILI (KAP. 55)

Nomina ta' Nutar Delegat/Konservatur

NGĦARRFU b'dan illi bis-saħħa tas-setgħat mogħtijin bl-artikolu 20 tal-Att dwar il-Professjoni u Arkivji Nutarili, il-Qorti ta' Reviżjoni Nutarili nnominat lin-Nutar Dott. Anne Marie Tonna bħala nutar delegat u konservatur tal-atti tan-Nutar Dott. Michela Marie Mifsud u dan għall-perjodu bejn l-24 ta' Ottubru, 2023 u d-29 ta' Ottubru, 2023.

Illum 17 ta' Ottubru, 2023

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

No. 1450

NOTARIAL PROFESSION AND NOTARIAL ARCHIVES ACT (CAP. 55)

Appointment of Notary Delegate/Keeper

IT is hereby notified that in exercise of the powers conferred by Section 20 of the Notarial Profession and Notarial Archives Act, the Court of Revision of Notarial Acts has appointed Notary Dr Anne Marie Tonna to be notary delegate and keeper of the Acts for Notary Dr Michela Marie Mifsud for the period between the 24th October, 2023 and the 29th October, 2023.

Today the 17th October, 2023

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

Nru. 1451

ATT DWAR IL-PROFESSJONI NUTARILI U ARKIVJI NUTARILI (KAP. 55)

Nomina ta' Nutar Delegat/Konservatur

NGĦARRFU b'dan illi bis-saħħa tas-setgħat mogħtijin bl-artikolu 20 tal-Att dwar il-Professjoni u Arkivji Nutarili, il-Qorti ta' Reviżjoni Nutarili nnominat lin-Nutar Dott. Michaela Fleri Soler bħala nutar delegat u konservatur tal-atti tan-Nutar Dott. Peter Fleri Soler u dan għall-perjodu bejn is-17 ta' Ottubru, 2023 u t-23 ta' Ottubru, 2023.

Illum 17 ta' Ottubru, 2023

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

No. 1451

NOTARIAL PROFESSION AND NOTARIAL ARCHIVES ACT (CAP. 55)

Appointment of Notary Delegate/Keeper

IT is hereby notified that in exercise of the powers conferred by Section 20 of the Notarial Profession and Notarial Archives Act, the Court of Revision of Notarial Acts has appointed Notary Dr Michaela Fleri Soler to be notary delegate and keeper of the Acts for Notary Dr Peter Fleri Soler for the period between the 17th October, 2023 and the 23rd October, 2023.

Today the 17th October, 2023

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

Nru. 1452

ATT DWAR IL-PROFESSJONI NUTARILI U ARKIVJI NUTARILI (KAP. 55)

Nomina ta' Nutar Delegat/Konservatur

NGĦARRFU b'dan illi bis-saħħa tas-setgħat mogħtijin bl-artikolu 20 tal-Att dwar il-Professjoni u Arkivji Nutarili, il-Qorti ta' Reviżjoni Nutarili nnominat lin-Nutar Dott. Michaela Fleri Soler bħala nutar delegat u konservatur tal-atti tan-Nutar Dott. Daniela Mercieca u dan għall-perjodu bejn is-26 ta' Ottubru, 2023 u s-6 ta' Novembru, 2023.

Illum 17 ta' Ottubru, 2023

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

No. 1452

NOTARIAL PROFESSION AND NOTARIAL ARCHIVES ACT (CAP. 55)

Appointment of Notary Delegate/Keeper

IT is hereby notified that in exercise of the powers conferred by Section 20 of the Notarial Profession and Notarial Archives Act, the Court of Revision of Notarial Acts has appointed Notary Dr Michaela Fleri Soler to be notary delegate and keeper of the Acts for Notary Dr Daniela Mercieca for the period between the 26th October, 2023 and the 6th November, 2023.

Today the 17th October, 2023

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

Nru. 1453

ATT DWAR IL-PROFESSJONI NUTARILI U ARKIVJI NUTARILI (KAP. 55)

Nomina ta' Nutar Delegat/Konservatur

NGĦARRFU b'dan illi bis-saħħa tas-setgħat mogħtijin bl-artikolu 20 tal-Att dwar il-Professjoni u Arkivji Nutarili, il-Qorti ta' Reviżjoni Nutarili innominat lin-Nutar Dott. Hans Karl Attard bħala nutar delegat u konservatur tal-atti tan-Nutar

No. 1453

NOTARIAL PROFESSION AND NOTARIAL ARCHIVES ACT (CAP. 55)

Appointment of Notary Delegate/Keeper

IT is hereby notified that in exercise of the powers conferred by Section 20 of the Notarial Profession and Notarial Archives Act, the Court of Revision of Notarial Acts has appointed Notary Dr Hans Karl Attard to be notary delegate and keeper

Dott. Pierre Attard u dan għall-perjodu bejn is-17 ta' Ottubru, 2023 u l-21 ta' Ottubru, 2023.

Illum id-19 ta' Ottubru, 2023

ADRIAN MICALLEF
Deputat Reġistratur, Qorti tar-Reviżjoni tal-Atti Nutarili

Nru. 1454

ATT DWAR SELF TAL-GVERN U L-AMMINISTRAZZJONI TAD-DEJN PUBBLIKU (KAP. 575)

Avviż ta' Ħruġ ta' Kalendarju

Dan il-kalendarju juri t-tul ta' żmien għal kull bill tat-Teżor li ser jinħareġ kull ġimgħa għax-xahar ta' Novembru 2023 u li huwa ppubblikat mill-Accountant General skont u għall-finijiet ta' regolament 7 tar-Regolamenti dwar il-Bills tat-Teżor ta' Malta tal-2017:

of the Acts for Notary Dr Pierre Attard for the period between the 17th October, 2023 and the 21st October, 2023.

Today the 19th October, 2023

ADRIAN MICALLEF
Deputy Registrar, Court of Revision of Notarial Acts

No. 1454

GOVERNMENT BORROWING AND MANAGEMENT OF PUBLIC DEBT ACT (CAP. 575)

Notice of Issuance Calendar

The following calendar shows the tenor of individual weekly issues of Treasury bills for the month of November 2023 and is published by the Accountant General in terms of regulation 7 of the Malta Treasury Bills Regulations 2017:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
30 Oct	31 Oct TB Tender Date	01	02 TB Issue of 28 days maturing 30 November 2023 and 182 days maturing 2 May 2024	03
06	07 TB Tender Date	08	09 TB Issue of 28 days maturing 7 December 2023 and 91 days maturing 8 February 2024	10
13	14 TB Tender Date	15	16 TB Issue of 28 days maturing 14 December 2023 and 91 days maturing 15 February 2024	17
20	21 TB Tender Date	22	23 TB Issue of 91 days maturing 22 February 2024 and 182 days maturing 23 May 2024	24
27	28 TB Tender Date	29	30 TB Issue of 29 days maturing 29 December 2023 and 91 days maturing 29 February 2024	01 Dec

Notes:

Note: TB = Treasury Bills

1. Public Treasury bills auctions are held regularly every week, typically on Tuesdays. Successful bids are settled on the following Thursday on a T+2 settlement cycle.

2. When the auction date, or the settlement date, or any day in between the auction date and the settlement date falls on a non-business day, the auction takes place on the first business day of the same week.

3. Interest (discount) is always calculated on the actual number of days involved.

4. Bids on tender forms which are available from the Treasury, are to reach the Treasury by 10.00 a.m (CET) on the auction date. Such bids may either be transmitted by fax on 25967210, or by e-mail at the e-mail addresses prescribed on the application form.

5. Only offers with a definite yield quoted to three (3) decimal places shall be considered.

6. Bids must be for a minimum of €250,000 nominal i.r.o. the 28 day tenor, and €50,000 nominal for other tenors. Above these minimum amounts, bids must be made in multiples of €1,000.

7. With regard to the tenor, the following days will apply:
1 month = typically 28 days; 3 months = typically 91 days;
6 months = typically 182 days; 9 months = typically 273 days;
12 months = typically 364 days.

8. In the event of pro-rata allocation, the bidder shall accept any portion of the amount tendered, at the same yield as that tendered for the whole amount.

9. The bidders whose tenders are accepted or rejected under the standard auctions will be informed on the same day on which the auction is held.

10. Settlement (T+2) of amount allotted is to be made by not later than 10.00 a.m CET on the date on which the relative Bills are dated. Settlement is to be made by bank transfer to the credit of the public account held with Central Bank of Malta as indicated on the Letter of Acceptance.

11. The Accountant General reserves the right not to allot any Treasury bills on offer without assigning any reason. For further information please refer to the Malta Treasury Bills Regulations and the Malta Treasury Bills General Prospectus at (www.treasury.gov.mt).

20th October, 2023

Nru. 1455

AĠENZIJA GĦAL INFRASTRUTTURA MALTA

Tlestija tal-Formazzjoni tat-Triq u Sospensjoni ta' Traffiku u Parkeġġ

Bis-saħħa tal-Artikolu tmintax (18] tal-Avviż Legali 291 tal-2018, l-Aġenzija għal Infrastruttura Malta tavża bl-intenzjoni tagħha illi tlesti l-formazzjoni ta':

Triq Dun Amabile Sisner, Ħal Balzan (indikat fuq il-pjanta fuq paġna 12,055).
Triq San Franġisk, Ħal Balzan (indikat fuq il-pjanta fuq paġna 12,056)
Triq l-Idmejda, Ħal Balzan (indikat fuq il-pjanta fuq paġna 12,057)
Triq il-Kardinal Cardijn, Ħal Balzan (indikat fuq il-pjanta fuq paġna 12,058)
Triq Ġulju Cauchi, Ħal Balzan (indikat fuq il-pjanta fuq paġna 12,059)

Kull persuna illi skont il-liġi għandha l-obbligu li tifforma din it-triq (inkluż billi takkwista l-art neċessarja għall-istess formazzjoni) għandha sa ħmistax-il (15) jum mid-data tal-pubblikazzjoni ta' dan l-avviż sabiex twettaq l-obbligi tagħha skont il-liġi. Fin-nuqqas, l-Aġenzija għal Infrastruttura Malta

No. 1455

AGENCY FOR INFRASTRUCTURE MALTA

Completion of Road Formation and Traffic and Parking Suspension

In virtue of Article eighteen (18) of Legal Notice 291 of 2018, the Agency for Infrastructure Malta hereby gives official notice of its intention to complete the formation of:

Triq Dun Amabile Sisner, Ħal Balzan (indicated on site plan on page 12,055).
Triq San Franġisk, Ħal Balzan (indicated on site plan on page 12,056)
Triq l-Idmejda, Ħal Balzan (indicated on site plan on page 12,057)
Triq il-Kardinal Cardijn, Ħal Balzan (indicated on site plan on page 12,058)
Triq Ġulju Cauchi, Ħal Balzan (indicated on site plan on page 12,059)

Any person who is obliged by law to form said road (including by acquiring land necessary for the same formation) has fifteen (15) days from the date of the publication of this notice within which to comply with his obligations at law. In default, the Agency for Infrastructure

tgħaddi sabiex tagħmel l-istess xogħol ta' formazzjoni hi stess skont is-saħħa lilha mogħtija mil-liġi u a spejjeż tal-persuni li huma legalment obbligati jiffurmaw it-triq.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn il-25 ta' Ottubru, 2023 u l-31ta' Mejju, 2024, se tkun qed tibda xogħlijiet fi Triq Dun Amabile Sisner, Ħal Balzan. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwaħħlu fil-post konċernat qabel ma jidħlu fis-seħħ tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn il-25 ta' Ottubru, 2023 u l-31ta' Mejju, 2024, se tkun qed tibda xogħlijiet fi Triq San Franġisk, Ħal Balzan. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwaħħlu fil-post konċernat qabel ma jidħlu fis-seħħ tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn il-25 ta' Ottubru, 2023 u l-31ta' Mejju, 2024, se tkun qed tibda xogħlijiet fi Triq l-Idmejda, Ħal Balzan L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwaħħlu fil-post konċernat qabel ma jidħlu fis-seħħ tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn il-25 ta' Ottubru, 2023 u l-31ta' Mejju, 2024, se tkun qed tibda xogħlijiet fi Triq il-Kardinal Cardijn, Ħal Balzan. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwaħħlu fil-post konċernat qabel ma jidħlu fis-seħħ tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn il-25 ta' Ottubru, 2023 u l-31ta' Mejju, 2024, se tkun qed tibda xogħlijiet fi Triq Ġulju Cauchi, Ħal Balzan. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwaħħlu fil-post konċernat qabel ma jidħlu fis-seħħ tali restrizzjonijiet tal-parkeġġ.

Vetturi li jiksru l-ordni ta' dan l-avviż u t-tabelli relatati fuq il-post biex ma jsirx parkeġġ, ikunu suġġetti li jiġu rmunkati.

Aktar għajnuna jew informazzjoni tista' tinkiseb permezz ta' ittra elettronika lil (info.im@infrastructuremalta.com).

L-20 ta' Ottubru, 2023

Malta shall itself proceed with the formation of this road in accordance with its powers at law and at the expense of those persons whose obligation it is to form the road.

The Agency for Infrastructure Malta notifies that between 25th October, 2023 and 31st May, 2024, it will be starting road works in Triq Dun Amabile Sisner, Ħal Balzan. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

The Agency for Infrastructure Malta notifies that between 25th Octobe,r 2023 and 31st May, 2024, it will be starting road works in Triq San Franġisk, Ħal Balzan. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

The Agency for Infrastructure Malta notifies that between 25th October, 2023 and 31st May, 2024, it will be starting road works in Triq l-Idmejda, Ħal Balzan. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

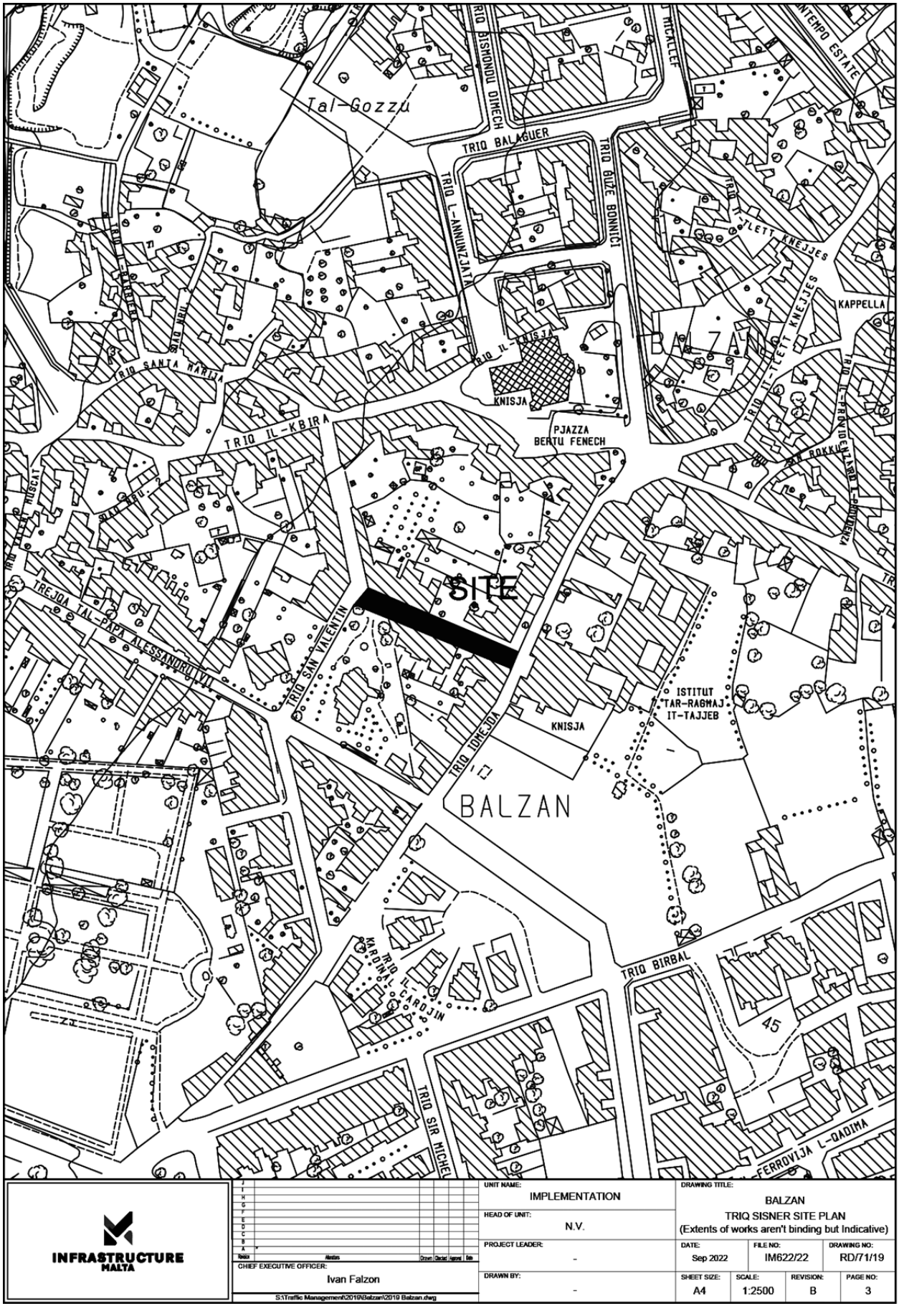
The Agency for Infrastructure Malta notifies that between 25th October, 2023 and 31st May, 2024, it will be starting road works, Triq il-Kardinal Cardijn, Ħal Balzan. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

The Agency for Infrastructure Malta notifies that between 25th October, 2023 and 31st May, 2024, it will be starting road works in Triq Ġulju Cauchi, Ħal Balzan. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

Vehicles found in contravention to the order of this notice and to the related 'No parking' signs on site are liable to be towed.

Further assistance or information may be obtained by email to (info.im@infrastructuremalta.com).

20th October, 2023

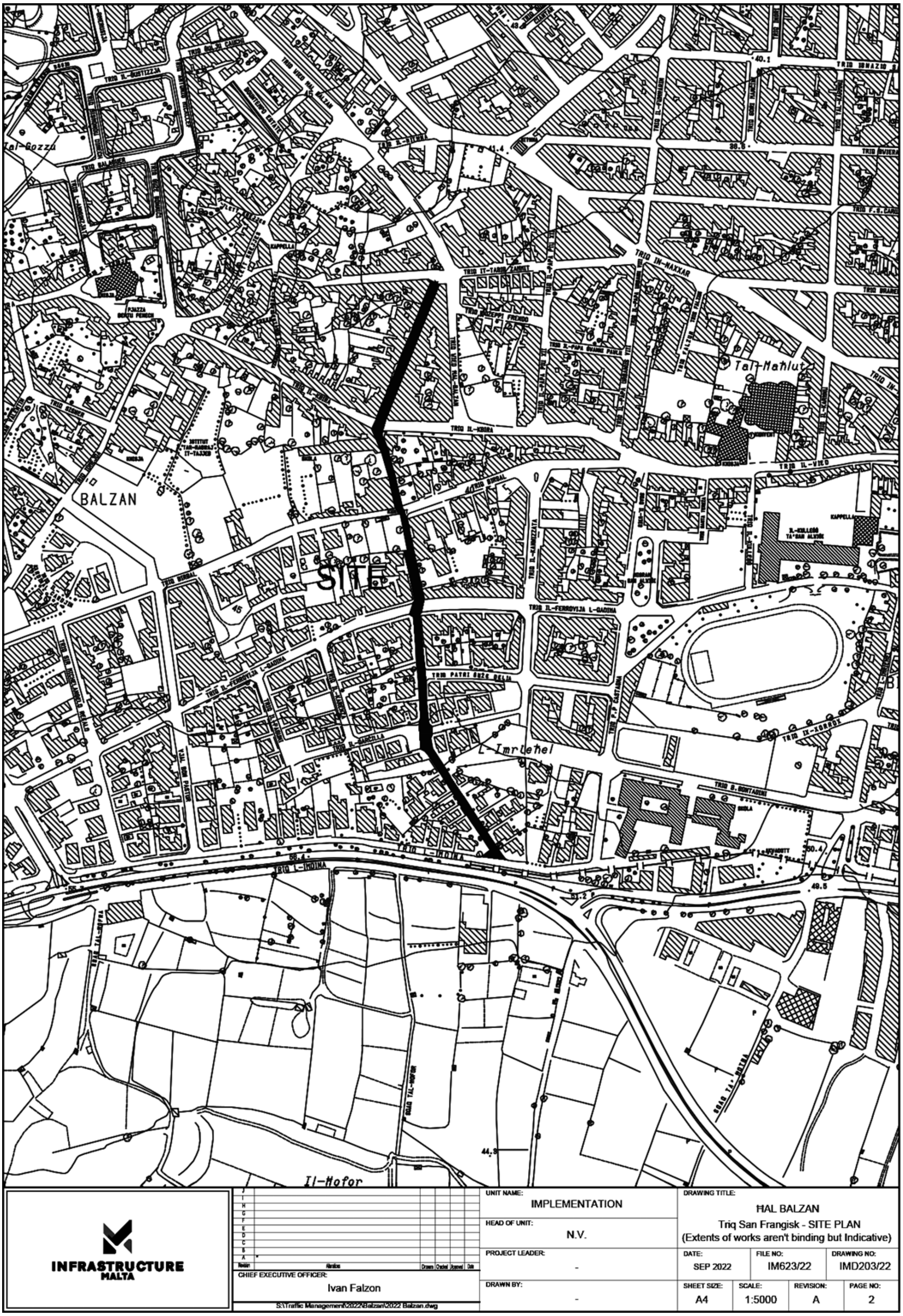


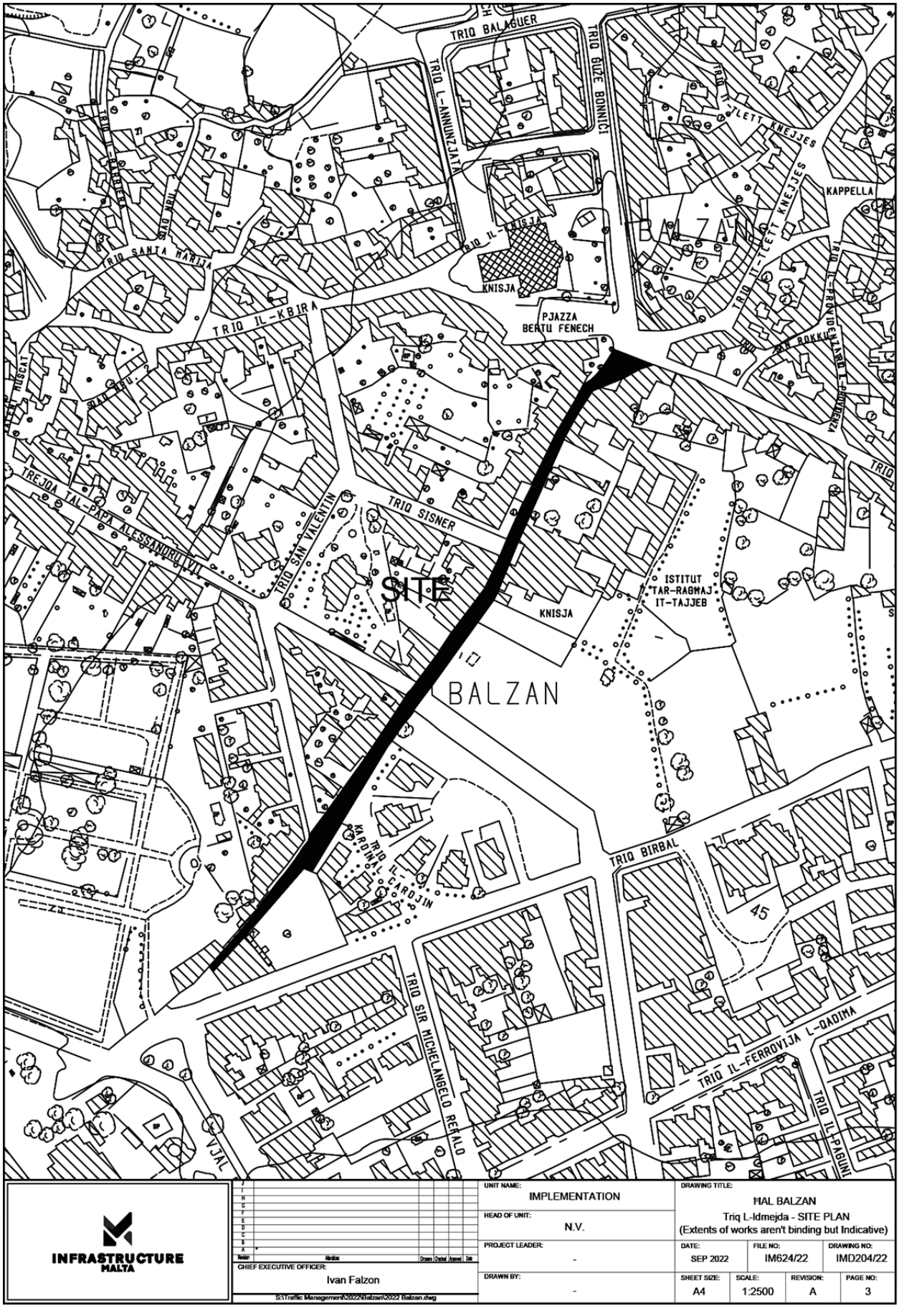
INFRASTRUCTURE MALTA

UNIT NAME: IMPLEMENTATION			DRAWING TITLE: BALZAN TRIQ SISNER SITE PLAN (Extents of works aren't binding but Indicative)		
HEAD OF UNIT: N.V.					
PROJECT LEADER: -			DATE: Sep 2022	FILE NO: IM622/22	DRAWING NO: RD/71/19
DRAWN BY: -			SHEET SIZE: A4	SCALE: 1:2500	REVISION: B	PAGE NO: 3

CHIEF EXECUTIVE OFFICER: Ivan Falzon

S:\Traffic Management\2019\Balzan\2019 Balzan.dwg


BALZAN
SITE
Tal-Maħlut
L-Imrieħel
Il-Hofor
INFRASTRUCTURE MALTA
UNIT NAME: IMPLEMENTATION
HEAD OF UNIT: N.V.
PROJECT LEADER: -
DRAWN BY: -
CHIEF EXECUTIVE OFFICER: Ivan Falzon
S:\Traffic Management\2022\Balzan\2022 Balzan.dwg
DRAWING TITLE: ĦAL BALZAN
Triq San Franġisk - SITE PLAN
(Extents of works aren't binding but Indicative)
DATE: SEP 2022
FILE NO: IM623/22
DRAWING NO: IMD203/22
SHEET SIZE: A4
SCALE: 1:5000
REVISION: A
PAGE NO: 2



INFRASTRUCTURE MALTA

Revision	Alterations	Drawn	Checked	Approved	Date

CHIEF EXECUTIVE OFFICER: Ivan Falzon

S:\Traffic Management\2022\Balzan\2022 Balzan.dwg

UNIT NAME: IMPLEMENTATION	DRAWING TITLE: HAL BALZAN Triq L-Idmejda - SITE PLAN (Extents of works aren't binding but Indicative)		
HEAD OF UNIT: N.V.			
PROJECT LEADER: -	DATE: SEP 2022	FILE NO: IM624/22	DRAWING NO: IMD204/22
DRAWN BY: -	SHEET SIZE: A4	SCALE: 1:2500	REVISION: A / PAGE NO: 3



INFRASTRUCTURE MALTA

J						
I						
H						
G						
F						
E						
D						
C						
B						
A						
Issue	Alterations	Drawn	Checked	Approved	Date	

CHIEF EXECUTIVE OFFICER: Ivan Falzon

S:\Traffic Management\2023\Balzan\2023 Balzan.dwg

UNIT NAME: IMPLEMENTATION

HEAD OF UNIT: N.V.

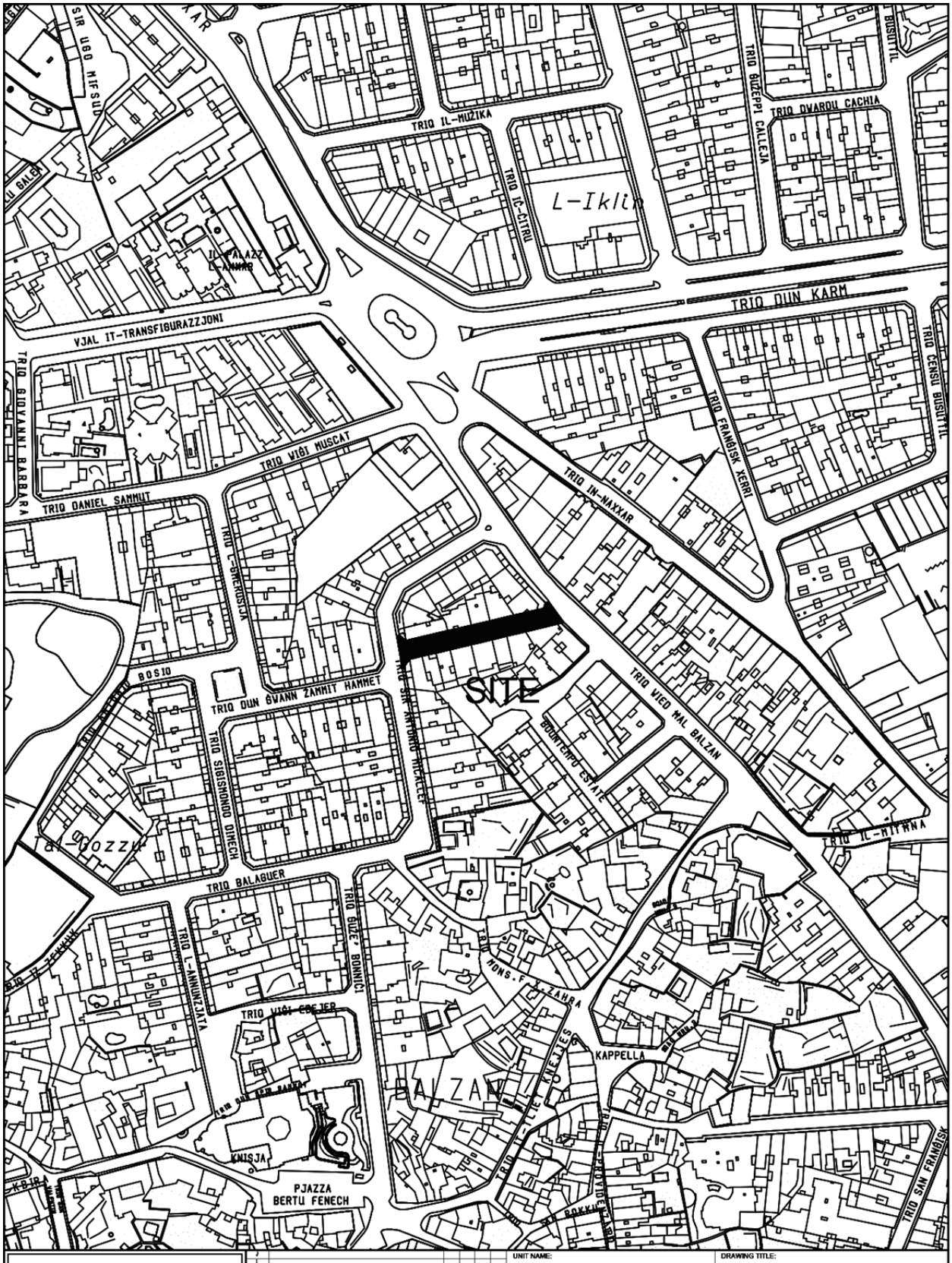
PROJECT LEADER: -

DRAWN BY: -

DRAWING TITLE: HAL BALZAN
Triq Kardinal Cardijn - SITE PLAN
(Extents of works aren't binding but Indicative)

DATE:	FILE NO:	DRAWING NO:
June 2023	-	IMD209/23

SHEET SIZE:	SCALE:	REVISION:	PAGE NO:
A4	1:2500	A	1



INFRASTRUCTURE MALTA

Issue	Alterations	Drawn	Checked	Approved	Date

CHIEF EXECUTIVE OFFICER: Ivan Falzon

S:\Traffic Management\2023\Balzan\2023 Balzan.dwg

UNIT NAME:	IMPLEMENTATION
HEAD OF UNIT:	N.V.
PROJECT LEADER:	-
DRAWN BY:	-

DRAWING TITLE: HAL BALZAN
Triq Gulju Cauchi - SITE PLAN
(Extents of works aren't binding but Indicative)

DATE:	FILE NO:	DRAWING NO:
June 2023	-	IMD210/23

SHEET SIZE:	SCALE:	REVISION:	PAGE NO:
A4	1:2500	A	2

Nru. 1456

NUMRI ĠODDA TA' BIBIEN FL-IMĠARR

Emendi

B'RIFERENZA għan-Notifikazzjonijiet tal-Gvern Nri. 466 tas-6 ta' Mejju, 2005 u 128 tat-2 ta' Frar, 2018, taħt it-titlu 'Numri ġodda ta' bibien fl-Imġarr', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 1456

NUMBERING OF DOORS AT L-IMĠARR

Amendments

WITH reference to Government Notices Nos. 466 dated 6th May, 2005 and 128 dated 2nd February, 2018, under the title 'Numbering of doors at L-Imġarr', the following amendments in **bold** should be made.

L-IMĠARR

12. TRIQ IL-KBIRA

In-naħa tax-xellug meta tidħol minn Triq Dun Edgar

Left side entering from Triq Dun Edgar

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq Dun Edgar

Right side entering from Triq Dun Edgar

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Betanja	170
Sit bla bini	172-184
Bieb bla numru (Dar)	186

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
170, Betanja	170
Il-Mixtla (Ħanut)	**172**
Garaxx	**174**
Bieb bla numru	**176**
Bieb bla numru (Flettijiet)	**178**
Bieb bla numru	**180**
186, **Ġawhra**	186

* In-numri 182 u 184 mhux se jintużaw peress li nfetħu inqas bibien milli kien hemm maħsub oriġinarjament

L-20 ta' Ottubru, 2023

20th October, 2023

Nru. 1457

NUMRI ĠODDA TA' BIBIEN FIL-MOSTA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 785 tal-14 ta' Settembru, 2001, taħt it-titlu 'Numri ġodda ta' bibien fil-Mosta', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 1457

NUMBERING OF DOORS AT IL-MOSTA

Amendments

WITH reference to Government Notice No. 785 dated 14th September, 2001, under the title 'Renumbering of doors at Il-Mosta', the following amendments in **bold** should be made.

IL-MOSTA

16. TRIQ ID-DELU

In-naħa tax-xellug meta tidħol minn Triq E.B. Vella

Left side entering from Triq E.B. Vella

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq E.B. Vella

Right side entering from Triq E.B. Vella

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Relax Ltd	4
Luger	6

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		Garaxx	8
		Garaxx	10

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
		4 **(Garaxx)**	4
		Garaxx	**4A**
		Lucia Apartments	**6**
		3, MJF Accountancy Services	**8**
		10 (Garaxx)	10

L-20 ta' Ottubru, 2023 20th October, 2023

Nru. 1458

No. 1458

NUMRI ĠODDA TA' BIBIEN FIL-MOSTA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 647 tas-27 ta' Lulju, 2001, taħt it-titlu 'Numri ġodda ta' bibien fil-Mosta', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

NUMBERING OF DOORS AT IL-MOSTA

Amendments

WITH reference to Government Notice No. 647 dated 27th July, 2001, under the title 'Renumbering of doors at Il-Mosta', the following amendments in **bold** should be made.

IL-MOSTA

22. TRIQ E.B. VELLA

In-naħa tax-xellug meta tidħol minn Triq ir-Rebbiegħa
Left side entering from Triq ir-Rebbiegħa

In-naħa tal-lemin meta tidħol minn Triq ir-Rebbiegħa
Right side entering from Triq ir-Rebbiegħa

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Thanks Papas	99		
Ġesu Redentur	101		
Garaxx	103		
Our Nest	105		
Garaxx	107		

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*	Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
99, Thanks Papas	99		
101, Mont Blanc	**101**		
Garaxx	**103**		
105, Our Nest	**105**		
Behan's Court	**105A**		
107 (Garage)	107		

Nru. 1459

NUMRI ĠODDA TA' BIBIEN F'SAN ĠWANN

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 630 tal-20 ta' Lulju, 2001, taħt it-titlu 'Numri ġodda ta' bibien f'San Ġwann', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 1459

NUMBERING OF DOORS AT SAN ĠWANN

Amendments

WITH reference to Government Notice No. 630 dated 20th July, 2001, under the title 'Renumbering of doors at San Ġwann', the following amendments in **bold** should be made.

SAN ĠWANN

1. TRIQ SANT'ANTNIN

In-naħa tax-xellug meta tidħol minn Triq il-Fuxa

Left side entering from Triq il-Fuxa

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
Elena Flats (1-6)	53
Garaxx	55
St. Helen	57
Garaxx	59
Doris	61
Garaxx	63
Notre Dame	65
Casa Francesca	67

In-naħa tal-lemin meta tidħol minn Triq il-Fuxa

Right side entering from Triq il-Fuxa

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
53, Elena Flats (1-6)	53
55 (Garaxx)	55
Bieb bla numru	**57**
Daħla għall-garaxxijiet	**57A**
Bieb bla numru (Flettijiet)	**59**
Bieb bla numru (Flettijiet)	**61**
Bieb bla numru	**61A**
Bieb bla numru	**63**
Garaxx	**65**
67, Casa Francesca	67

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Nru. 1460

NUMRI ĠODDA TA' BIBIEN F'TA' XBIEX

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 843 tal-10 ta' Novembru, 1998, taħt it-titlu 'Numri ġodda ta' bibien f'Ta' Xbiex', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 1460

NUMBERING OF DOORS AT TA' XBIEX

Amendments

WITH reference to Government Notice No. 843 dated 10th November, 1998, under the title 'Renumbering of doors at Ta' Xbiex', the following amendments in **bold** should be made.

TA' XBIEX

13. TRIQ IL-WATAR

In-naħa tax-xellug meta tidħol minn Triq il-Ħalġ
Left side entering from Triq il-Ħalġ

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

In-naħa tal-lemin meta tidħol minn Triq il-Ħalġ
Right side entering from Triq il-Ħalġ

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
51	16
52, Dahlia	18
53, Sant'Antnin	20

għandhom jinqraw
should read

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*

Isem/Numru Qadim *Name/Old Number*	Numru ġdid *New Number*
16	16
Garaxx	**18**
Bieb bla numru (Flettijiet)	**18A**
20, Sant'Antnin	20

L-20 ta' Ottubru, 2023

20th October, 2023

Nru. 1461

ATT DWAR IL-ĦADDIEMA D-DEHEB U L-ĦADDIEMA L-FIDDA (ARĠENTIERA) (KAP. 46)

IL-KUMMISSARJU tat-Taxxi Interni jgħarraf illi, fid-data li tidher hawn taħt, il-prezz tad-deheb u l-fidda li fuqu huma bbażati l-valutazzjonijiet magħmulin mill-Konslu għall-Ħaddiema d-Deheb u l-Ħaddiema l-Fidda ġie ffissat għall-finijiet tal-artikolu 14 tal-imsemmi Att kif ġej:

No. 1461

GOLDSMITHS AND SILVERSMITHS ACT (CAP. 46)

THE Commissioner of Inland Revenue notifies that, on the date shown hereunder, the price of gold and silver on which valuations made by the Consul for Goldsmiths and Silversmiths are based has been fixed for the purposes of article 14 of the said Act as follows:

Data *Date*	Deheb Pur Gramma *Pure Gold* *Grams*	Fidda Pura Gramma *Pure Silver* *Grams*
20.10.2023	€59.314	€0.708

L-20 ta' Ottubru, 2023

20th October, 2023

Nru. 1462

UFFIĊĊJU TAL-KAP ARALDU TAL-ARMI TA' MALTA

Regolamenti dwar l-Araldika u l-Ġenealoġija

NGĦARRFU illi bis-saħħa tal-provvediment tal-artiklu 9(2) tar-Regolamenti tal-2021 dwar Araldika u l-Ġenealogija (A.L. 489 tal-2021) (L.S. 445.07), Il-Kap Araldu tal-Armi ta' Malta jgħarraf illi l-persuni msemmija aktar 'l isfel applikaw għall-Konċessjoni/Reġistrazzjoni ta' Armi mill-Uffiċċju tal-Kap Araldu tal-Armi ta' Malta.

Kulħadd jista' jgħarraf lil Kap Araldu tal-Armi ta' Malta sa mhux aktar tard minn wieħed u għoxrin ġurnata (21) wara l-pubblikazzjoni ta' rapreżentazzjonijiet validi u konklużivi favur jew kontra l-applikazzjoni. Dawn ir-rapreżentazzjonijiet għandhom jkunu indirizzati lir-Reġistratur jew bil-miktub jew permezz tal-posta reġistrata lill-Uffiċċju tal-Kap Araldu jew b'mod elettroniku permezz ta' email fuq l-indirizz tal-email (chiefherald@gov.mt).

(G0078) Herbert, Edward Peter John (Jersey, Channel Islands)

ARMS

Maqsuma fi kwarti,

L-ewwel kwart: per pale lewn Ikħal u Aħmar, chevron chequey per pale lewn il-Fidda u Aħmar, fuq ta' l-ewwel u "counterchanged" Fidda u Ikħal fuq tat-tieni, bejn tlett iljuni rampanti lewn il-Fidda (għal Herbert)

It-tieni kwart: Lewn Iswed fuq chevron tal-Ermellin bejn tlett irjus ta' barrin maqtugħin (caboshed) lewn il-Fidda, warda Ħamra (għal Sanders)

It-tielet kwart: lewn id-Deheb tlett iljuni passanti Suwed. (għal Carew)

Ir-raba' kwart: lewn il-Fidda, tlett ajkli bil-ġwienaħ miftuħa Ħomor, b'kuruna ta' Duka lewn id-Deheb (għal de Courcy).

Fuq kollox hemm tarka zgħira (escutcheon) ta' pretensjoni għal mara tiegħu (MacDonald)

Maqsuma fi kwarti,

L-ewwel lewn il-Fidda, iljun rampanti Aħmar, bid-dwiefer u lsien lewn Ikħal; it-tieni, lewn id-Deheb b'salib

No. 1462

OFFICE OF THE CHIEF HERALD OF ARMS OF MALTA

Heraldry and Genealogy Regulations

IN terms of the proviso to article 9(2) of the Heraldry and Genealogy Regulations 2021 (L.N. 489 of 2021) (S.L. 445.07), the Chief Herald of Arms of Malta hereby notifies that the persons listed hereunder have applied for the provision/ registration of heraldic arms from the Office of the Chief Herald of Arms of Malta.

Anyone is to inform the Chief Herald of Arms of Malta by not later than twenty one (21) days after publication of any valid and cogent representations for or against the application. Such representations shall be addressed to the Registrar either in writing by means of registered mail to the Office of the Chief Herald or electronically by means of email to the email address (chiefherald@gov.mt).

(G0078) Herbert, Edward Peter John (Jersey, Channel Islands)

ARMS

Quarterly,

1st per Per pale Azure and Gules a chevron chequey per pale Argent and of the Second, counterchanged of the First, between three lions rampant Argent. (for Herbert)

2nd Sable on a chevron Ermine between three bulls heads caboshed Argent a rose Gules (for Sanders)

3rd Or three lions passant Sable (for Carew)

4th . Argent three eagles displayed Gules, ducally crowned Or (for de Courcy)

Overall on an escutcheon of pretence for his wife (MacDonald)

Quarterly,

1st, Argent, a lion rampant Gules, armed and langued Azure; 2nd Or, a cross crosslet fitchee issuing out of a ducal

crosslet fitchee ħiereġ minn kuruna dukali ta' lewn Aħmar; it-tielet, lewn id-Deheb, ġifen (lymphad) bil-qlugħ imkebba u l-imqadef fl-azzjoni ta' lewn Iswed u bil-bnadar Ħomor; ir-raba' lewn Aħdar b'salamuna mimduda (naiant) fil-fess ta' lewn Naturali. : Fiċ-ċentru tal-kwarti warda doppja Ħamra u lewn il-Fidda bil-weraq u żerriegħa ta' lewn Naturali li għal Petitioner jintwerew fuq tarka forma ta' maqrut (lozenge)

L-Armi jġorru kuruna ta' Baruni w żewġ elmi, li jixirqu il-grad tiegħu, t-tnejn imdawwra l-ġewwa. L-elmu fin-naħa dexter għandu drappeġġ Ikħal u lewn il-Fidda minn taħt, u dak tan-naħa sinister għandu drappeġġ Aħmar u lewn il-Fidda minn taħt.

L-elmi jġorru bħala Kresti, fin-naħa dexter fuq girlanda ta' l-istess ilwien, pantera statant guardant rrabbjata (incensed) lewn il-Fidda w ttikkjata b'ħafna kuluri) bin-nar ħiereġ minn ħalqha u widnejha ta' lewn Naturali, b'kuruna dukali lewn id-Deheb ma' għonqha w żżomm fis-sieq tan-naħa dexter bastun bis-salib ta' Malta lewn id-Deheb u fuq in-naħa sinister, nofs barri rampanti (erased) lewn Aħmar bil-qrun u d-wiefer lewn id-Deheb u mżejjen b'warda tal-Fidda bil-weraq u żerriegħa ta' lewn Naturali.

Bħala sostenituri, Fuq in-naħa dexter pantera rampanti tħares lejk (guardant) rrabbjata (incensed) lewn il-Fidda w ttikkjata b'kuluri varji bin-nar ħiereġ minn ħalqha u widnejha ta' lewn Naturali, liebsa kuruna dukali tad-Deheb u b'kullar counter- compony lewn il-Fidda w Ikħal. Fuq in-naħa sinister, tip ta' dragun (wyvern) bil-ġwienaħ magħluqa ta' lewn Ikħal bil-kullar counter-compony lewn il-Fidda w Aħmar, u jżomm f'ħalqu id xellugija maqtugħa mill-polz ta' lewn Aħmar.

Motto: UNG JE SERVIRAY

Arma (Badge)

Fuq kappell ta' lewn Aħmar bil-faldiet imtella l-fuq ta' lewn Iswed bid-dnub tal-Ermellin lewn id-Deheb (Pean), hemm wyvern statant lewn Ikħal bil-ġwienaħ magħluqa bil-kullar counter-compony lewn il-Fidda w Aħmar, u jżomm f'ħalqu id xellugija maqtugħa mill-polz ta' lewn Aħmar.

Standard

L-Armi mal-arblu, l-parti li-ttir maqsuma per fess Kaħla u Fidda li fuqha hemm il-Kresta dexter, il-Kresta sinister u l-badge kollha separati b'żewġ faxex (bends) Suwed li fuqhom hemm il-Motto b'ittri tal-Fidda, u din għandha bordura Kaħla u lewn il-Fidda u bit-truf forma ta' demb ta' ħuttafa.

coronet Gules;3rd Or, a lymphad sails furled and oars in action Sable, flagged Gules; 4th, Vert, a salmon naiant in fess Proper: in the centre of the quarters a double rose Gules and Argent, barbed and seeded Proper which for the Petitioner are depicted on a shield of lozenge form.

The Arms bear a baronial coronet and two helms, befitting his degree, both turned inwards The helm at dexter has a mantling Azure doubled Argent, the one at sinister Gules doubled Argent.

The helms bear for crests, at dexter on a wreath of the liveries, a panther statant guardant Argent spotted of various colours incensed Proper gorged with a ducal coronet Or, holding in its dexter paw a baton ensigned with a Maltese cross Or and at sinister, a demi-bull rampant and erased Gules, armed Or, adorned with a rose Argent, barbed and seeded Proper.

For Supporters, On the dexter side a panther rampant guardant Argent spotted of various colours, incensed Proper, ducally crowned Or gorged with a collar counter- compony Argent and Azure. On the sinister, a wyvern wings addorsed Azure gorged with a collar counter- compony Argent and Gules, holding in his mouth a sinister hand couped at the wrist Gules.

Motto: UNG JE SERVIRAY

Badge

On a chapeau Gules turned up Pean, a wyvern statant Azure, wings addorsed, gorged with a collar counter-compony Argent and Gules, holding in its mouth a sinister hand couped at the wrist Gules.

Standard

The Arms in hoist, the fly per fess Azure and Argent charged with the dexter crest, the sinister crest and the badge all separated by two bends Sable inscribed with the Motto in letters Argent, fringed Azure and Argent with swallow-tailed ends."

(G0095) Marcarini, Dr. Luca (Italy)

Maqsuma per pale lewn il-Fidda u Ikħal, chevron bejn tlett nofs qmura (2,1) kollha lewn Ikħal (għal Marcarini), u Ikħal, iljun rampanti lewn il-Fidda, bl-ilsien Aħmar, minfud b'lanza (bend sinsiter) bil-ponta lejn iċ-ċhief lewn id-Deheb, u fuq iċ-ċhief lewn Aħmar seba' stilel ta' seba' ponot lewn il-Fidda mqegħda bħal fil-kostellazzjoni Ursa Major (għal Meazzi)

Fuq it-tarka hemm il-kuruna ta' nobbli li fuqha hemm żewġ elmi li jixirqu il-grad tiegħu u kull wieħed bid-drappeġġ Ikħal u Fidda minn taħt, fejn l-elmu tan-naħa dexter iħares len in-naħa sinister. Kull elmu għandu bħala Kresta fuq girlanda ta' l-istess ilwien li ħierġa minn ġewwa kuruna antika ta' nobbli Taljan, fejn dik tan-naħa dexter ghandha nofs iljun rampanti lewn Ikħal bl-ilsien Aħmar minfud bħal fit-tarka, waqt li dik tan-naħa sinister hemm nofs iljun rampanti lewn id-Deheb u jxejjer fl-id leminja ta' quddiem, sejf tal-Fidda w f'dik tax-xellug fergħa taż-żebbuġ ta' lewn Naturali.

Motto: ADVERSA NON TIMEO

(G0095) Marcarini, Dr. Luca (Italy)

Per pale Argent a chevron between three crescents (2,1) all Azure (for Marcarini), and Azure a lion rampant Argent, langued Gules impaled per bend sinister towards the chief by a spear Or and on a chief Gules seven mullets of seven points Argent all arranged as in the constellation Ursa Major (for Meazzi).

Above the shield is the coronet of a noble, surmounted by two helms befitting his degree each with mantling Azure doubled Argent, the dexter helm facing sinister each helm bears for a crest upon a wreath of the liveries issuant from an ancient Italian noble's coronet at dexter demi-lion rampant Azure langued Gules impaled as in the field and at sinister a demi-lion rampant Or langued Gules wielding in his right forepaw a sword Argent and in his left a branch of olive proper.

Motto: ADVERSA NON TIMEO

(G0096) Panayi, Kyriakos (Australia)

Maqsuma fi kwarti:

Lewwel u r-raba' lewn Ikħal, tlett iljuni rampanti lewn id-Deheb (2,1)

It-tieni u t-tielet lewn Aħmar, unikornu passanti lewn id-Deheb.

Fuq elmu li jixraq il-grad tiegħu , bid-drappeġġ Ikħal u lewn id-Deheb minn taħt hemm bħala Kresta fuq girlanda tal-istess ilwien nofs barri rampanti ta' lewn Naturali li għandu fuq rasu il-kuruna tar-renju qadim ta' Ċipru.

Bħala motto fuq parċmina mrembla taħt l-Arma hemm: **Ελευθερία ή Θάνατος**

Bħala għajta tal-gwerra (cri de guerre) fuq parċmina mrembla fuq l-Arma hemm: **Μολών Λαβέ**

(G0096) Panayi, Kyriakos (Australia)

Quarterly,

1st and 4th Azure, three lions rampant Or (2,1)

2nd and 3rd Gules a unicorn passant Or.

Above a helm befitting his degree with mantling Azure doubled Or is set for a crest upon a wreath of the liveries a demi bull rampant proper bearing upon its head the crown of the old kingdom of Cyprus.

For a motto on an escroll below the Arms: **Ελευθερία ή Θάνατος**

For a cri de guerre on an escroll above the crest: **Μολών Λαβέ**

(R0063) Henry Aeneas Ridenton FitzJoly (UK)

Lewn Iswed tmien stilel, f'bordura interna (Orle) lewn id-Deheb u fuq tarka zgħira (inescutcheon) lewn il-Fidda, hemm warda Ħamra bil-weraq Ħodor u ż-żerriegħa lewn id-Deheb, ġewwa (brisure) għal kadenza (cadency) ta' bordura (compony) Kaħla w lewn il-Fidda.

(R0063) Henry Aeneas Ridenton FitzJoly (UK)

Sable, eight mullets in orle Or, on an inescutcheon Argent a rose Gules barbed Vert and seeded Or, within a brisure for cadency of a bordure compony Azure and Argent.

Fuq it-tarka hemm elmu li jixraq il-grad tiegħu bid-drappeġġ Iswed u lewn il-Fidda minn taht u fuq girlanda tal-istess ilwien hemm bħala Kresta, ħierġa minn ġewwa kuruna krenellata ta' ħames torrijiet lewn id-Deheb bandiera b'salib (saltire) lewn il-Fidda w Iswed u in pale żewġ wardiet Ħomor u in fess żewġ stilel lewn id-Deheb u fuq parċmina mrembla fuq kollox hemm il-**Motto BEATUS ILLE**

(R0064) Sini, Luciano (Italy)

Lewn id-Deheb ċinju ta' lewn Naturali (Fidda) bl-ilsien u d-dwiefer Ħomor bilwieqfa b'sieq waħda fuq għolja tal-blat ta' lewn Naturali. Fuq it-tarka hemm kuruna ta' Baruni.

Dr Charles A. Gauci
Kap Araldu tal-Armi ta' Malta

L-20 ta' Ottubru, 2023

Above the Shield is placed an Helm befitting his degree with a Mantling Sable doubled Argent and on a Wreath of the Liveries is set for Crest issuing from a crenellated coronet of five towers Or a banner per saltire Argent and Sable in pale two roses Gules and in fess two mullets Or, and in an Escrol over the same this **Motto BEATUS ILLE**

(R0064) Sini, Luciano (Italy)

Or a swan proper (Argent) langued and armed Gules standing with one leg on a rocky mound proper. Above the shield is a baronial coronet.

Dr Charles A. Gauci
Chief Herald of Arms of Malta

20th October, 2023

AVVIŻ TAL-PULIZIJA

Nru. 211

Il-Kummissarju tal-Pulizija jgħarraf li skont l-Avviż Legali 101/97 it-toroq li jidhru hawn taħt se jiġu kklassifikati bħala tow zones, hekk kif indikat.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolament tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf li l-passaġġ u t-twaqqif ta' vetturi huwa pprojbit fit-toroq imsemmija hawn taħt fid-dati u ħinijiet indikati.

Ħal Tarxien

Kull moviment tat-traffiku (passaġġ u parkeġġ) huwa pprojbit f'dawn id-dati u ħinijiet:

Nhar is-Sibt, 4 ta' Novembru, 2023, mill-5.00 p.m. sa nofsillejl, minn Triq l-Isqajjaq u Misraħ is-Suq.

Transport pubbliku mhux se jkun affettwat.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

L-20 ta' Ottubru, 2023

POLICE NOTICE

No. 211

The Commissioner of Police hereby notifies that in terms of Legal Notice 101/97 the streets listed hereunder are to be classified as tow zones on the dates and times indicated.

In virtue of Article 52(1) of the Traffic Regulation Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit and stopping of vehicles through the streets mentioned hereunder is prohibited on the dates and times indicated.

Ħal Tarxien

All traffic movement (transit or parking) is prohibited on the date and time hereunder:

On Saturday, 4th November, 2023, from 5.00 p.m. till midnight, through Triq l-Isqajjaq u Misraħ is-Suq.

Public transport will not be affected.

Vehicles found in contravention to the order of this notice will be liable to be towed.

20th October, 2023

AVVIŻ TAL-PULIZIJA

Nru. 212

Il-Kummissarju tal-Pulizija jgħarraf li skont il-Leġiżlazzjoni Sussidjarja 65.05 u l-Leġiżlazzjoni Sussidjarja 65.13, it-toroq hawn taħt imsemmija se jiġu kklasifikati bħala Żoni ta' Rmonk kif indikat hawn taħt fid-dati u ħinijiet indikati.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija

POLICE NOTICE

No. 212

The Commissioner of Police hereby notifies that in terms of Subsidiary Legislation 65.05 and Subsidiary Legislation 65.13, the streets listed hereunder are to be classified as Tow Zones.

In virtue of Section 52 (1) of the Traffic Regulations (Chapter 65). The Commissioner of Police hereby notifies

jgħarraf illi l-vetturi tas-sewqan jista' jagħti l-każ li ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taħt fid-dati u l-ħinijiet indikati.

Santa Venera

Nhar it-Tlieta, 14 ta' Novembru, 2023, mit-8.00 p.m. 'il quddiem, se jinħaraq nar tal-ajru minn Tal-Kunċizzjoni (magħruf bħala Tar-Rabbat) limiti ta' Santa Venera.

L-Isla

Nhar is-Sibt, 18 ta' Novembru, 2023, mit-8.00 a.m. sa nofsinhar minn Pjazza Erbgħa ta' Settembru u trasport pubbliku għandu jieqaf qabel il-mina tal-Isla.

Trasport pubbliku se jkun affettwat mit-8.00 a.m. sa nofsinhar.

Nhar it-Tnejn, 23 ta' Ottubru, 2023 mis-6.00 a.m. sas-1.00 p.m. minn Xatt Juan B. Azzopardo.

Trasport pubbliku mhux se jkun affettwat.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

L-20 ta' Ottubru, 2023

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 192 tal-2023

Masters Beach Waterpolo Fundraising Charity Event – 2023

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jgħarraf lill-baħħara li grupp ta' plejers tal-waterpolo tal-eks tim nazzjonali se jorganizzaw attività ta' karità ta' ġurnata għal ġbir ta' fondi fi Mġarr ix-Xini, Għawdex. L-avveniment se jsir nhar is-Sibt, 28 ta' Ottubru, 2023, mid-9.00 a.m. sat-3.00 p.m.

Għall-avveniment se jitwaqqaf makeshift waterpolo pitch fi Mġarr ix-Xini fiż-żona ffurmata billi jingħaqdu l-punti A, B, Ċ u D, kif muri f'chart 1 fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

Pożizzjoni	*Latitudni (T)*	*Longitudni (L)*
A	36° 01'.206	014° 16'.280
B	36° 01'.214	014° 16'.290
C	36° 01'.202	014° 16'.304
D	36° 01'.195	014° 16'.294

Jekk minħabba maltemp l-attività ma tkunx tista' ssir fi Mġarr ix-Xini, issir fl-istess data u ħin jew fil-Bajja ta' San Niklaw, Kemmuna, fiż-żona ffurmata billi jingħaqdu l-punti E, F, G u H, kif muri fuq chart 2 fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

that the transit and stopping of vehicles through the streets mentioned hereunder may be prohibited on the dates and times indicated.

Santa Venera

On Tuesday, 14th November, 2023, from 8.00 p.m. onwards, aerial fireworks will be let off through Tal-Kunċizzjoni (known as Tar-Rabbat) limits of Santa Venera.

Senglea

On Saturday, 18th November, 2023, from 8.00 a.m. till noon through Pjazza Erbgha ta' Settembru and buses are to stop before Senglea main gate.

Public transport will be affected from 8.00 a.m. till noon.

On Monday, 23rd October, 2023 from 6.00 a.m. till 1.00 p.m. through Xatt Juan B. Azzopardo.

Public transport will not affected.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

20th October, 2023

TRANSPORT MALTA

Local Notice to Mariners No. 192 of 2023

Masters Beach Waterpolo Fundraising Charity Event – 2023

The Ports and Yachting Directorate, Transport Malta, would like to notify mariners that a group of ex-National Team water-polo players will be organising a one-day fundraising charity event at Mġarr ix-Xini, Gozo. The event will be held on Saturday, 28th October, 2023, from 9.00 a.m. till 3.00 p.m.

For the event a makeshift waterpolo pitch at Mġarr ix-Xini will be set up within the area formed by joining the points A, B, C and D, as shown on the chart 1 found on Transport Malta website (www.transport.gov.mt).

Position	*Latitude (N)*	*Longitude (E)*
A	36° 01'.206	014° 16'.280
B	36° 01'.214	014° 16'.290
C	36° 01'.202	014° 16'.304
D	36° 01'.195	014° 16'.294

If due to unfavourable weather on the day, the event cannot be held at the Mġarr ix-Xini, it will be held on the same date and time at either San Niklaw Bay, Comino, within the area formed by joining the points E, F, G and H, as shown on the chart 2 found on Transport Malta website (www.transport.gov.mt).

Pożizzjoni	*Latitudni (T)*	*Longitudni (L)*
E	36° 01'.027	014° 19'.741
F	36° 01'.024	014° 19'.754
G	36° 01'.008	014° 19'.750
H	36° 01'.011	014° 19'.737

jew fil-Blue Lagoon, Kemmuna, fiż-żona ffurmata billi jingħaqdu l-punti I, J, K u L, kif muri fuq chart 3 fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

Pożizzjoni	*Latitudni (T)*	*Longitudni (L)*
I	36° 00'.788	014° 19'.376
J	36° 00'.792	014° 19'.388
K	36° 00'.778	014° 19'.397
L	36° 00'.773	014° 19'.385

Jekk minħabba maltemp l-avveniment ma jkunx jista' jsir f'xi waħda mil-lokalitajiet hawn fuq imsemmija, l-attività ssir nhar is-Sibt 4 ta' Novembru, 2023, fl-istess ħin, f'waħda mill-lokalitajiet imsemmija hawn fuq.

Il-bastimenti kollha li jinnavigaw fil-bajjiet huma mitluba joqogħdu attenti, jinnavigaw b'kawtela u b'veloċità baxxa, u jagħtu spazju wiesa' lill-pitch tal-waterpolo.

Charts affettwati: BA 211A, 2537

L-20 ta' Ottubru, 2023

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 193 tal-2023

Stħarriġ bl-għadis (bentiku) fil-Bajja ta' Marsaxlokk – Ottubru 2023

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jgħarraf lill-baħħara u lis-sidien tal-bastimenti li se jsir stħarriġ bl-għadis (bentiku) fil-Bajja ta' Marsaxlokk.

L-istħarriġ tal-għadis li se jsir fi kwalunkwe ġurnata bejn it-Tnejn 23 ta' Ottubru, 2023 u s-Sibt 11 ta' Novembru, 2023, fiż-żona ffurmata billi tgħaqqad il-punti A, B, C u D u ż-żona ffurmata billi tgħaqqad il-punti X, Y u x-xatt ta' bejniethom, kif muri fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

Pożizzjoni	*Latitudni (T)*	*Longitudni (L)*
A	35° 49'.455	014° 31'.972
B	35° 49'.432	014° 32'.008
C	35° 49'.312	014° 31'.878
D	35° 49'.337	014° 31'.844
X	35° 49'.531	014° 31'.835
Y	35° 49'.530	014° 31'.772

Position	*Latitude (N)*	*Longitude (E)*
E	36° 01'.027	014° 19'.741
F	36° 01'.024	014° 19'.754
G	36° 01'.008	014° 19'.750
H	36° 01'.011	014° 19'.737

or at Blue Lagoon, Comino, within the area formed by joining the points I, J, K and L, as shown on the chart 3 found on Transport Malta website (www.transport.gov.mt).

Position	*Latitude (N)*	*Longitude (E)*
I	36° 00'.788	014° 19'.376
J	36° 00'.792	014° 19'.388
K	36° 00'.778	014° 19'.397
L	36° 00'.773	014° 19'.385

If due to unfavourable weather conditions the event cannot be held in any of the above-mentioned localities the event will be held on Saturday 4th November, 2023, at the same time, in either one of the above-mentioned localities.

All vessels navigating within the bays are requested to keep a sharp lookout, navigate with caution and at slow speed, and give the waterpolo pitch a wide berth.

Charts affected: BA 211A, 2537

20th October, 2023

TRANSPORT MALTA

Local Notice to Mariners No. 193 of 2023

Diving survey (benthic) within Il-Bajja ta' Marsaxlokk – October 2023

The Ports and Yachting Directorate, Transport Malta, notifies mariners and owners of vessels that diving (Benthic) surveys will be held within Il-Bajja ta' Marsaxlokk.

The diving survey which will be held on any day between Monday 23rd October, 2023 and Saturday 11th November, 2023, within the area formed by joining the points A, B, C and D and the area formed by joining the points X, Y and the intermediate coastline, as shown on the chart found on Transport Malta website (www.transport.gov.mt).

Position	*Latitude (N)*	*Longitude (E)*
A	35° 49'.455	014° 31'.972
B	35° 49'.432	014° 32'.008
C	35° 49'.312	014° 31'.878
D	35° 49'.337	014° 31'.844
X	35° 49'.531	014° 31'.835
Y	35° 49'.530	014° 31'.772

Waqt l-istħarriġ l-għaddasa se jkunu akkumpanjati minn bastiment ta' appoġġ li se jkun qed itajjar il-Bandiera tal-Kodiċi Internazzjonali tas-Sinjali 'A'.

Waqt l-istħarriġ għandha tinżamm żona ta' sigurtà ta' 50m madwar iż-żona tal-istħarriġ.

Il-kaptana u l-operaturi tal-bastimenti huma avżati biex joqogħdu attenti, u jipproċedu b'kawtela u b'veloċità baxxa meta jinnavigaw fil-viċinanza taż-żona indikata hawn fuq.

Huma għandhom jimxu mal-istruzzjonijiet mogħtija fuq VHF Channel 14 u/jew 16 minn Marsaxlokk VTS.

Chart affettwata: BA 36

L-20 ta' Ottubru, 2023

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 194 tal-2023

Iffilmjar minn lokalitajiet differenti – Count of Monte Cristo

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, javża lill-baħħara u lill-operaturi tal-bastimenti tal-baħar kollha li se jsir iffilmjar f'lokalitajiet differenti.

L-iffilmjar se jsir fid-dati u l-ħin elenkati f'kull waħda mil-lokalitajiet li ġejjin.

F'Riviera Beach – Għajn Tuffieħa:

L-iffilmjar huwa skedat li jsir nhar il-Ħamis, 26 ta' Ottubru, 2023, mis-6.00 a.m. sat-8.00 p.m., kif muri fuq chart 1 fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	Latitudni (T)	*Longitudni (L)*
A	35° 55'.699	014° 20'.626

F'Il-Matz – Kemmuna:

L-iffilmjar huwa skedat li jsir nhar it-Tnejn, 30 ta' Ottubru, 2023, mis-6.00 a.m. sat-8.00 p.m., kif muri fuq chart 2 fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	Latitudni (T)	*Longitudni (L)*
B	36° 00'.380	014° 19'.627

F'South Quay – iċ-Ċirkewwa:

L-iffilmjar huwa skedat li jsir nhar it-Tnejn, 30 ta' Ottubru, 2023, u nhar it-Tnejn, 6 ta' Novembru, 2023, mis-6.00 a.m.

During the diving survey the scuba divers will be accompanied by a support vessel which will be displaying the International Code of Signals Flag 'A'.

A safety zone of 50m round the survey area is to be kept during the survey.

Masters and operators of vessels are advised to keep a sharp lookout, proceed with caution and at slow speed when navigating in the vicinity of the above indicated area.

They are to comply with instructions given on VHF Channel 14 and/or 16 by Marsaxlokk VTS.

Chart affected: BA 36

20th October, 2023

TRANSPORT MALTA

Local Notice to Mariners No. 194 of 2023

Filming from different localities – Count of Monte Cristo

The Ports and Yachting Directorate, Transport Malta, notifies all mariners and sea vessel operators that filming activities will take place at different localities.

Filming will take place on the listed dates and time at each of the following localities.

At Riviera Beach – Għajn Tuffieħa:

Filming is scheduled to be carried out on Thursday, 26th October, 2023, from 6.00 a.m. till 8.00 p.m., as shown on the chart 1 found on Transport Malta website (www.transport.gov.mt).

	Latitude (N)	*Longitude (E)*
A	35° 55'.699	014° 20'.626

At Il-Matz – Comino:

Filming is scheduled to be carried out on Monday, 30th October, 2023, from 6.00 a.m. till 8.00 p.m., as shown on the chart 2 found on Transport Malta website (www.transport.gov.mt).

	Latitude (N)	*Longitude (E)*
B	36° 00'.380	014° 19'.627

At South Quay – Ċirkewwa:

Filming is scheduled to be carried out on Monday, 30th October, 2023, and on Monday, 6th November, 2023, from

sat- 8.00 p.m., kif jidher fuq chart 3 fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	Latitudni (T)	*Longitudni (L)*
C	35° 59'.176	014° 19'.780

Fil-Bajja tal-Ġnejna:

L-iffilmjar huwa skedat li jsir nhar it-Tnejn, 6 ta' Novembru, 2023, mis-6.00 a.m. sat-8.00 p.m., kif jidher fuq chart 4 fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	Latitudni (T)	*Longitudni (L)*
D	35° 55'.231	014° 20'.477

Il-Bajja tal-Ġnejna hija magħluqa għall-pubbliku ġenerali nhar it-Tnejn, 6 ta' Novembru, 2023.

Minħabba dan ta' hawn fuq, is-sidien ta' bastimenti li huma rmiġġati jew li għandhom rmiġġ fiż-żona delimitata mil-linja immaġinarja 1, 2 u l-linja tal-kosta intermedja, għandhom ineħħu dawn il-bastimenti u l-irmiġġi kollha sal-Ħadd, 5 ta' Novembru, 2023.

Kwalunkwe bastiment u rmiġġ li jitħallew fiż-żona wara d-data stipulata jitneħħew bi spejjeż ta' sidhom. L-Awtorità ma taċċettata ebda responsabbiltà għal kull ħsara li tista' tiġi kkawżata waqt li jitneħħew l-imsemmija bastimenti u rmiġġ.

In-nuqqas ta' konformità mad-direzzjonijiet ta' hawn fuq jista' jkun suġġett għal proċeduri legali.

Matul il-ġranet u l-ħin imsemmija hawn fuq, għal skopijiet ta' ffilmjar, l-orizzont ma għandux ikun ostakolat. Konsegwentement, bastimenti u dgħajjes li jgħaddu minn dawn iż-żoni, għajr f'każ ta' emerġenza, ma għandhomx jirmiġġaw, jitfgħu l-ankra jew jibqgħu għaddejjin.

Il-baħħara li jinnavigaw fil-viċinanza taż-żona indikata fid-dati u l-ħin imsemmija għandhom isegwu fuq VHF Channel 12/16 u għandhom jikkoperaw mal-ekwipaġġ tal-iffilmjar u/jew kwalunkwe uffiċjal tal-infurzar fiż-żoni.

Kwalunkwe struzzjonijiet maħruġa fuq VHF Channel 12/16 minn Valletta VTS għandhom jiġu mħarsa.

Charts affettwati: BA 211A, 2537, 2538

L-20 ta' Ottubru, 2023

6.00 a.m. till 8.00 p.m., as shown on chart 3 found on Transport Malta website (www.transport.gov.mt).

	Latitude (N)	*Longitude (E)*
C	35° 59'.176	014° 19'.780

At Ġnejna Bay:

Filming is scheduled to be carried out on Monday, 6th November, 2023, from 6.00 a.m. till 8.00 p.m., as shown on the chart 4 found on Transport Malta website (www.transport.gov.mt).

	Latitude (N)	*Longitude (E)*
D	35° 55'.231	014° 20'.477

Ġnejna bay is closed for the general public on Monday, 6th November, 2023.

Due to the above, owners of vessels that are moored or have a mooring within the area bounded by the imaginary line 1, 2 and the intermediate coastline, are to remove these vessels, and all moorings by Sunday, 5th November, 2023.

Any vessels and moorings that are left in the area after the stipulated date will be removed at the expense of their owner. No liability whatsover will be accepted by the Authority for any damage that may be caused while removing the said vessels and moorings.

Failure to comply with the above directions may be subject to legal proceedings.

During the days and time mentioned above, for filming purposes, a clear background, is being requested. Consequently, vessels and boats transiting these areas, shall, except in the case of emergency, not moor, drop anchor or remain underway.

Mariners navigating in the vicinity of the indicated area on the mentioned dates and time are to keep watch on VHF Channel 12/16 and are to cooperate with the filming crew and/or any enforcement officers in the areas.

Any instructions issued on VHF channel 12 / 16 by Valletta VTS are to be complied with.

Charts affected: BA 211A, 2537, 2538

20th October, 2023

AĠENZIJA NAZZJONALI TAL-LITTERIŻMU

Sejħa għal Promotur tal-Litteriżmu permezz tal-Isports (full-time, kuntratt definit), mal-Aġenzija Nazzjonali tal-Litteriżmu

Numru tal-Permess tal-Jobsplus: 805/2023

L-Aġenzija Nazzjonali tal-Litteriżmu qiegħda tilqa' applikazzjonijiet għal Promotur tal-Litteriżmu permezz tal-Isports, full-time, b'kuntratt definit.

L-applikanti għandhom jissodisfaw dawn il-kriterji ta' eliġibbiltà sad-data tal-għeluq:

1. Id-Diploma UEFA C jew kwalifika ta' kowċ tal-futbol rikonoxxuta ekwivalenti jew ogħla;

2. Mill-inqas ħames (5) snin esperjenza bħala plejer tal-futbol;

3. Mill-inqas tliet (3) snin esperjenza bħala kowċ fil-futbol.

4. Esperjenza ta' mill-inqas sena bħala plejer jew kowċ mat-tim nazzjonali tal-futbol JEW mill-inqas tliet snin bħala plejer tal-futbol jew kowċ fl-ogħla diviżjoni tal-futbol Malti (Premier jew Women's League) JEW kwalifika rikonoxxuta fil-Livell 6 tal-MQF jew ogħla fl-isport jew oqsma relatati mal-isport;

5. Ċertifikat li juri li temmew l-edukazzjoni sekondarja;

6. Kompetenza fl-applikazzjonijiet tal-IT speċjalment Word u email, jew ekwivalenti;

7. Ħakma tajba tal-Malti u l-Ingliż, mitkellma u miktuba;

8. Ċertifikat validu tal-First Aid. Dawk il-kandidati li m'għandhomx dan iċ-ċertifikat jiġu kkunsidrati wkoll iżda jkollhom jagħmlu kors tal-First Aid fl-iqsar żmien possibbli.

Il-kwalifiki u l-esperjenza għandhom ikunu msieħba b'ċertifikati u/jew testimonjanzi. Kopji ta' dawn għandhom jinthemżu mal-applikazzjoni. Kopji elettroniċi huma aċċettabbli. Iċ-ċertifikati u/jew it-testimonjanzi oriġinali għandhom jiġu ppreżentati għall-verifikazzjoni waqt l-intervista.

Deskrizzjoni dettaljata tar-rwol u informazzjoni dwar il-kundizzjonijiet tal-impjieg jistgħu jinkisbu minn (https://educationservices.gov.mt/nla), jew permezz ta' ittra elettronika lil (nlarecruitment@ilearn.edu.mt), jew bin-numru tat-telefown 2598 3325.

Il-kandidati għandhom jibagħtu l-ittra tal-applikazzjoni flimkien mal-ġabra tal-kwalifiki u l-esperjenzi fil-format tal-European Curriculum Vitae, kopja taċ-ċertifikati rilevanti

NATIONAL LITERACY AGENCY

Call for full-time Enhancing Literacy through Sports Resource Leader within the National Literacy Agency on a definite contract

Jobsplus Permit Number: 805/2023

The National Literacy Agency is seeking to recruit a full-time Enhancing Literacy through Sports Resource Leaders, full-time on a definite contract.

Applicants must fulfil the following eligibility criteria by the closing date:

1. UEFA C Diploma or equivalent or higher recognised coaching qualification;

2. At least five (5) years experience as a footballer;

3. At least three (3) years coaching experience in football.

4. Experience of at least one year as a player or coach with the national football team OR at least three years as a footballer or coach in top-tier Maltese football (presently, the Premier League / Women's League) OR a recognised degree at MQF Level 6 or higher in sports or sports related fields;

5. Completion of secondary school education;

6. Competency in IT applications especially Word and email, or equivalent;

7. Fluency in Maltese and English, spoken and written;

8. Hold a First Aid certificate course. Candidates who do not possess this certificate will be also considered but they will have to undertake a First Aid course within one year of engagement.

Qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which should be attached to the application. Scanned copies sent electronically are acceptable. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

A detailed job description, including conditions of employment may be obtained from (https://educationservices.gov.mt/nla), or by email to (nlarecruitment@ilearn.edu.mt), or by telephone number 2598 3325.

Candidates should submit their letter of application, together with a summary of qualifications and experience in a European Curriculum Vitae Format, a copy of their

tagħhom, ċertifikat tal-kondotta riċenti maħruġ mill-Pulizija u l-lista tax-xogħol li għamlu tul ħajjithom mill-Jobsplus, permezz ta' ittra elettronika lil (nlarecruitment@ilearn.edu.mt) jew bil-posta reġistrata lil: Reklutaġġ, l-Aġenzija Nazzjonali tal-Litteriżmu, iċ-Ċentru Nazzjonali tal-Kurrikulu, Triq Ġużè Abela Scolaro, Il-Ħamrun HMR 1304, sa mhux aktar tard mill-Ġimgħa, 3 ta' Novembru, 2023, f'nofsinhar.

Applikazzjonijiet bil-posta għandhom jintbagħtu rreġistrati u kmieni biżżejjed biex jaslu qabel id-data tal-għeluq. L-applikanti jiġu mgħarrfa li tkun waslet l-applikazzjoni fi żmien sebat ijiem. Applikazzjonijiet li jaslu tard ma jiġux ikkunsidrati.

L-20 ta' Ottubru, 2023

AĠENZIJA NAZZJONALI TAL-LITTERIŻMU

Sejħa għal Amministratur tal-Programm Nwar (Part-time)

Numru Tal-Permess tal-Jobsplus: 376/2021 (Is-Sitt Sejħa)

L-Aġenzija Nazzjonali tal-Litteriżmu qiegħda tilqa' applikazzjonijiet għal Amministraturi tal-Programm Nwar (part-time)

N.B. Bħalissa l-bżonn huwa għal ċentri f'Malta u għaċ-ċentru ta' Għawdex.

Sad-data tal-għeluq ta' din is-sejħa l-applikanti jrid ikollhom dawn ir-rekwiżiti:

1. Kwalifika universitarja rikonoxxuta ta' għalliem/a ta' Livell 6 tal-MQF JEW Diploma in Facilitating Inclusive Education ta' Livell 5 tal-MQF, jew ekwivalenti, jew ogħla; U

2. Il-Kors ta' Taħriġ fil-Metodoloġija tal-Programm tal-Litteriżmu tal-Familja Nwar jew Diploma fil-Litteriżmu jew il-kors ta' Taħriġ għall-Għalliema fit-Tagħlim tal-Ħiliet Bażiċi tad-DQSE, jew ekwivalenti, jew ogħla; U

3. Ċertifikati fil-Livell MQF 3 fil-Malti u fl-Ingliż ta' Grad 1-5/A-C, jew ekwivalenti, jew ogħla; U

4. Minimu ta' sentejn esperjenza (erba' semestri) bħala Tutur tal-Programm Nwar jew esperjenza komparabbli ta' intervent fil-litteriżmu.

Esperjenza fil-management u l-kordinazzjoni jiġu kkunsidrati kif inhu xieraq meta ssir l-għażla.

Aktar dettalji dwar ir-rwol u l-kundizzjonijiet tal-impjieg, jistgħu jinkisbu minn (https://educationservices.gov.mt/nla), jew permezz ta' ittra elettronika lil (nlarecruitment@ilearn.edu.mt), jew bin-numru tat-telefown 2598 3325.

relevant scanned certificates, a valid police conduct certificate and their Jobsplus employment history, by email to (nlarecruitment@ilearn.edu.mt) or by registered post to: Recruitment, National Literacy Agency, NCC, Triq Ġużè Abela Scolaro, Ħamrun HMR 1304, by not later than Friday, 3rd November, 2023 at noon.

Applications by post should be sent by registered mail, allowing sufficient time to ensure delivery by the above deadline. Applications will be acknowledged within seven days. Late applications will not be considered.

20th October, 2023

NATIONAL LITERACY AGENCY

Call for Nwar Administrator (Part-time)

Jobsplus Permit Number: 376/2021 (Sixth Call)

The National Literacy Agency is seeking to recruit part-time Nwar Administrators.

N.B. The current vacancies are for centres in Malta and the centre in Gozo.

Applicants must fulfil the following eligibility criteria by the closing date:

1. Recognised teaching degree at MQF Level 6 or equivalent, OR a Diploma in Facilitating Inclusive Education at MQF Level 5, or equivalent; AND

2. Successful completion of the Training Course in the Methodology of the Nwar Family Literacy Programme or Diploma in Literacy or DQSE Basic Skills Training Certificate, or equivalent, or higher; AND

3. Maltese and English O-levels, MATSEC (Grades 1 - 5) or GCE certificates (Grades A - C), or equivalent; AND

4. A minimum of 2 years (4 semesters) experience as an Nwar Tutor or comparable experience in literacy intervention.

Due consideration will be given to applicants who have experience in management and coordination.

For a detailed job description, including conditions of employment, may be obtained from (https://educationservices.gov.mt/nla), or by email to (nlarecruitment@ilearn.edu.mt), or by telephone number 2598 3325.

Il-kandidati għandhom jibagħtu l-ittra tal-applikazzjoni flimkien mal-kwalifiki u l-esperjenzi fil-format tal-European Curriculum Vitae, kopja taċ-ċertifikati rilevanti tagħhom, ċertifikat riċenti tal-kondotta maħruġ mill-Pulizija u l-lista tax-xogħol li għamlu tul ħajjithom mill-Jobsplus, permezz ta' ittra elettronika lil (nlarecruitment@ilearn.edu.mt), jew bil-posta lil: Reklutaġġ, l-Aġenzija Nazzjonali tal-Litteriżmu, iċ-Ċentru Nazzjonali tal-Kurrikulu, Triq Ġużè Abela Scolaro, Il-Ħamrun HMR 1304, sa mhux aktar tard mill-Ġimgħa 3 ta' Novembru 2023, f'nofsinhar.

Applikazzjonijiet bil-posta għandhom jintbagħtu rreġistrati u kmieni biżżejjed biex jaslu qabel id-data tal-għeluq. Applikazzjonijiet li jaslu tard ma jiġux ikkunsidrati.

L-20 ta' Ottubru, 2023

L-AĠENZIJA TAT-TEKNOLOĠIJA TAL-INFORMATIKA TA' MALTA

Technical Services Officer – ICT Services Management

Permess tal-Jobsplus 225/2016

Opportunità fl-ICT f'Data Centre State of the Art

Persuni interessati li jaħdmu f'pożizzjoni teknika li tipprovdi l-ewwel linja ta' appoġġ fl-Aġenzija Maltija tal-IT – Il-MITA, għandhom japplikaw għal Technical Services Officers biex jipprovdu l-ewwel linja ta' appoġġ tekniku f'ambjent li joffri sfida, iżda fl-istess waqt jagħti sodisfazzjon.

MITA tilqa' kandidati li għandhom għarfien f'diversi oqsma tal-ICT bħal Local Area Networks, Operating Systems u Desktop Technology flimkien mal-abbiltà li jintegraw mal-klijenti tal-MITA.

Dawn il-pożizzjonijiet jipprovdu bażi fundamentali eċċellenti għal karriera b'saħħitha fl-ICT mal-MITA, li jinkludu taħriġ professjonali relatat maċ-ċertifikazzjoni industrijali.

MITA tiggarantixxi ambjent tax-xogħol pożittiv u professjonali fejn l-isforzi tal-impjegati jiġu rikonoxxuti. Barra mill-pakkett tajjeb ta' remunerazzjoni, dawn il-pożizzjonijiet joffru numru ta' perkaċċi, intenzjonati biex jipprovdu esperjenza tax-xogħol pożittiva, li jinkludu politiki favur il-familja intenzjonati biex jistabbilixxu l-bilanċ it-tajjeb bejn ix-xogħol u l-ħajja.

Il-kandidati magħżulin se jiġu impjegati fuq terminu ta' kuntratt indefinit.

Candidates should submit their letter of application, together with a summary of qualifications and experience in a European Curriculum Vitae Format, a copy of their relevant scanned certificates, a valid police conduct certificate and their Jobsplus employment history, by email to (nlarecruitment@ilearn.edu.mt) or by registered post to: Recruitment, National Literacy Agency, NCC, Triq Ġużè Abela Scolaro, Ħamrun HMR 1304, by not later than Friday 3rd November, at noon.

Applications by registered post should arrive by the deadline. Late applications will not be considered.

20th October, 2023

MALTA INFORMATION TECHNOLOGY AGENCY

Technical Services Officer – ICT Services Management

Jobsplus Permit 225/2016

An ICT Opportunity to work in a State of the Art Data Centre

Persons interested to work in a Technical first line support position in Malta's leading ICT Agency – MITA, are invited to apply for the post of Technical Services Officers to provide first line technical support in a challenging and rewarding environment.

MITA welcomes candidates having knowledge in various ICT areas such as Local Area Networks, Operating Systems and Desktop Technology together with the ability to integrate with MITA's clients.

These positions provide an excellent fundamental basis for a solid career in ICT with MITA, including professional training in related Industry Certifications.

MITA guarantees a professional and enjoyable work environment where employees' efforts are rewarded. Apart from a good remuneration package, these positions enjoy a number of perks intended to provide our employees with an enjoyable and positive work experience which includes a set of Family Friendly policies intended to establish the right work-life balance.

Successful candidates will be employed on an indefinite term contract.

Rekwiżiti għall-Eliġibbiltà

Waħda milli ġejjin f'qasam tal-ICT:

i) Kwalifika f'Livell 5 tal-MQF jew ogħla; JEW
ii) Kwalifika f'qasam relatat fil-Livell 4 tal-MQF u sena esperjenza f'qasam relatat; JEW
iii) Sentejn esperjenza f'qasam relatat

Il-kandidati jistgħu jiġu offruti l-pożizzjoni bħala Livell Assoċjat – Livell tal-Karriera 2; jew il-Livell Standard – Livell tal-Karriera 3, skont il-livell ta' kompetenza.

Gradwati ġodda jistgħu jiġu offruti opportunità ta' impjieg suġġetta għall-għoti ta' riżultati finali. Se jiġi pprovdut taħriġ.

CV dettaljat flimkien ma' ittra ta' akkumpanjament għandhom jintbagħtu sa mhux aktar tard mill-Ħamis, 26 ta' Ottubru, 2023, lil (careers.mita@gov.mt)

L-20 ta' Ottubru, 2023

L-AĠENZIJA TAT-TEKNOLOĠIJA TAL-INFORMATIKA TA' MALTA

Technical Service Officer – Workstation Management and Change Management

Permess tal-Jobsplus 379/2017

MITA qed tfittex persuni biex jingħaqdu mat-timijiet tal-Workstation Management u Change Management.

MITA qed tfittex li timpjega persuni biex jaħdmu f'tim u jiffukaw fuq l-aħħar teknoloġiji tal-workstation u tal-ICT. Ikunu wkoll jirrelataw u jaħdmu ma' diversi partijiet interessati fi ħdan il-Gvern kollu ta' Malta, filwaqt li jipprovdu direzzjoni lill-oqsma tal-ewwel linja matul is-sitwazzjonijiet tagħhom ta' kuljum waqt li jkunu qed jamministraw iktar minn 20,000 workstation u aktar minn 700 netwerk fil-Gvern kollu.

L-applikant għandu jkollu interess li:

Jaħdem f'tim dinamiku,
Jitgħallem dwar teknoloġiji moderni u kurrenti,
Jipprovdi sodisfazzjon lill-klijent u l-aspettativi tiegħu,
Ikun immotivat dwar l-awtomizzazzjoni;

Ikun tajjeb biex:

Imantni l-innovazzjoni,
Jippjana u jikkordina,
Jikkomunika b'mod fluwenti bil-kitba u bit-taħdit bl-Ingliż,

Eligibility Requirements

One of the following in an ICT area:

i) A qualification at MQF Level 5 or higher; OR
ii) A qualification in a related area in MQF Level 4 and 1 year experience in a related area; OR
iii) 2 years' experience in a related area

Candidates may be offered the position as an Associate Level – Career Level 2; or the Standard Level – Career Level 3, depending on competency level.

Fresh graduates may be offered an employment opportunity subject to the provision of final results. Training will be provided.

A detailed CV, together with a covering email, by not later than Thursday, 26th October, 2023, to (careers.mita@gov.mt)

20th October, 2023

MALTA INFORMATION TECHNOLOGY AGENCY

Technical Service Officer – Workstation Management and Change Management

Jobsplus Permit 379/2017

MITA is seeking to employ persons to join Workstation Management and Change Management Teams

MITA is seeking to employ individuals to work within a team, focusing on cutting-edge and latest workstation and ICT technologies. These would also be liaising and working with numerous stakeholders across all the Government of Malta, providing direction to first-line areas during their day-to-day issues administering over 20,000 workstations and more than 700 networks across the Government.

The applicant should have an interest in:

Working in a dynamic team,
Learning about cutting-edge and latest technologies,
Flare for customer satisfaction and expectations,
Motivated about automation;

Be good at:

Maintaining innovation,
Planning and coordinating,
Communicating fluently both written and verbally in English,

Isolvi problemi tekniċi,
Jaħdem b'superviżjoni minima,
Jimmaniġġja aspetti mhux tekniċi tas-servizzi;

Benefiċċji:

Bilanċ bejn ix-xogħol u l-ħajja,
Polza ta' assikurazzjoni tas-saħħa,
Pjan ta' mobile voice u data estensiv,
Arranġamenti ta' xogħol flessibbli u xogħol mid-dar,
Benesseri tal-impjegat,
Żvilupp tal-karriera,
Premji relatati mal-performance;

Ikun ukoll espost għal:

Post tax-xogħol f'ambjent ta' familja;

Taħriġ u monitoraġġ kontinwu;

Bini ta' relazzjonijiet professjonali ma' utenti f'livell għoli tal-Gvern;

Provvista ta' valur permezz ta' proġetti ta' importanza nazzjonali u soċjali.

Rekwiżiti għall-Eliġibbiltà

Il-kandidati magħżula għandhom ikunu fluwenti fil-Malti u fl-Ingliż u jiġu impjegati b'kuntratt indefinit. Il-kandidati eliġibbli għandu jkollhom waħda minn dawn il-kumbinazzjonijiet ta' kwalifiki u/jew esperjenza relatati mal-ICT:

1. Kwalifika fl-ICT f'Livell 5 tal-MQF jew ogħla; JEW

2. Kwalifika fl-ICT f'Livell 4 tal-MQF u sena (1) esperjenza f'qasam tal-ICT; JEW

3. Sentejn (2) esperjenza f'qasam tal-ICT.

Studenti ġodda jistgħu jiġu offruti opportunità ta' xogħol suġġett li jippovdu r-riżultati finali.

Il-kandidati jistgħu jiġu offruti l-pożizzjoni fuq Livell ta' Associate – Livell ta' Karriera 2; jew Livell Standard – Livell ta' Karriera 3; jew Livell ta' Senior – Livell ta' Karriera 4. Dan jiddependi mil-livell ta' kompetenza. Taħriġ ikun ipprovdut.

CV dettaljat flimkien ma' ittra elettronika ta' akkumpanjament għandhom jinbagħtu sa mhux aktar tard mill-Ħamis, 26 ta' Ottubru, 2023, lil (careers.mita@gov.mt).

L-20 ta' Ottubru, 2023

Technical problem solving,
Working with minimum supervision,
Managing non-technical aspects of the service;

Benefits:

Work-life balance,
Health insurance,
Extensive mobile voice and data plan,
Flexible time work arrangements and remote working,
Employee well-being,
Career development,
Performance-based rewards;

Be exposed to:

A family-friendly workplace;

Ongoing training and mentoring;

Building business relationships with high-profile Government users;

Provide value through projects of national and social importance.

Eligibility Requirements

Successful candidates must be fluent in both Maltese and English will be employed on an indefinite term contract. Eligible candidates will hold either of the following combinations of qualifications and/or experience related to ICT:

1. An ICT related diploma at MQF Level 5; OR

2. An ICT related diploma at MQF Level 4 together with one year experience in an ICT related area; OR

3. Two years' experience in an ICT related area.

Students may be offered an employment opportunity subject to the provision of final results.

Candidates may be offered the position as an Associate Level – Career Level 2; or the Standard Level – Career Level 3; or Senior Level – Career Level 4, depending on competency level. Training will be provided.

An updated CV, together with a covering email by not later than Thursday, 26th October, 2023, to (careers.mita@gov.mt)

20th October, 2023

L-AĠENZIJA TAT-TEKNOLOĠIJA TAL-INFORMATIKA TA' MALTA

Solutions Architect

Permess tal-Jobsplus Nru 212/2017

Il-MITA qed tfittex team player biex jingħaqad mat-team tas-Service Technology tagħha.

Il-kandidat magħżul jirrapporta lis-Service Technology Manager u jaħdem f'tim biex:

Jimmaniġġja, inkluż l-ippjanar, id-disinn, l-implimentazzjoni u l-manutenzjoni tal-ispettru back-end tal-għodod użati min-Network Operations Centre (NOC) għall-osservabbiltà, it-telemetrija, u oħrajn;

Jipparteċipa fl-ottimizzazzjoni u l-awtomatizzazzjoni bil-għan li ttejjeb l-effiċjenza u l-effettività tal-attivitajiet tal-NOC;

Jadotta u tadatta prinċipji, metodi u approċċi tal-Inġinerija tal-Affidabbiltà tas-Sit;

Jadotta teknoloġija tas-software biex ittejjeb il-garanzija tas-servizz inkluż id-disponibbiltà u l-kapaċità;

Jipparteċipa fi kwistjonijiet tekniċi li jaffettwaw is-servizzi offruti mill- MITA;

Jikkontribwixxi għal proġetti li joħolqu valur fil-kuntest relatat.

Ir-rwol jeħtieġ li l-individwu jkollu:

Fehim u familjarizzazzjoni mat-teknoloġija tal-cloud u kapaċitajiet relatati;

Ħiliet ġenerali ta' scripting u awtomazzjoni;
Mentalità proattiva f'termini ta' titjib fl-ippjanar;
Attitudni pożittiva lejn l-isfidi.

Il-kandidati eliġibbli se jkollhom waħda mill-kumbinazzjonijiet ta' kwalifiki u/jew esperjenza li ġejjin, relatati mal-ICT .

Jew:

i . Kwalifika tal-ICT (Livell 7 tal-MQF jew ogħla); JEW
ii. Kwalifika tal-ICT (Livell 6 tal-MQF) u sena (1) esperjenza f'qasam relatat mal-ICT; JEW
iii. Kwalifika tal-ICT (Livell 5 tal-MQF) u tliet (3) snin esperjenza f'qasam relatat mal-ICT; JEW
iv. Kwalifika tal-ICT (Livell 4 tal-MQF) u erba' (4) snin esperjenza f'qasam relatat mal-ICT; JEW
v. Ħames (5) snin esperjenza f'qasam relatat mal-ICT.

MALTA INFORMATION TECHNOLOGY AGENCY

Solutions Architect

Jobsplus Permit No. 212/2017

MITA is seeking a team player to join its Service Technology team.

The selected candidate shall be reporting to the Service Technology Manager and will be working in a team to:

Manage, including planning, design, implementation, and maintenance of the back-end spectrum of tools used by the Network Operations Centre (NOC) for observability, telemetry, and other;

Participate in optimization and automation drives with the aim of improving efficiency and effectiveness of NOC activities;

Adopt and adapt Site Reliability Engineering principles, methods and approaches;

Adopt software technology to improve service warranty including availability and capacity;

Participate in technical issues affecting services offered by MITA;

Contribute to projects creating value within the related context.

The role requires the individual to have:

An understanding of and familiarization with cloud technology and related capabilities;

General scripting and automation skills;
A proactive mindset in terms of planning improvements
A positive attitude towards challenges.

Eligible candidates will hold either of the following combinations of qualifications and/or experience, related to ICT.

Either:

i. An ICT qualification (MQF Level 7 or higher); OR
ii. An ICT qualification (MQF Level 6) and one (1) year experience in an ICT related area; OR
iii. An ICT qualification (MQF Level 5) and three (3) years' experience in an ICT related area; OR
iv. An ICT qualification (MQF Level 4) and four (4) years' experience in an ICT related area; OR
v. Five (5) years' experience in an ICT related area.

Il-kwalifiki, l-esperjenza, u l-kompetenzi tal-kandidati se jiġu vvalutati skont il-qafas tal-Progressjoni tal-Karriera tal-Aġenzija. Kandidati li jirnexxu jistgħu jiġu ingaġġati jew fil-Livell Standard – Livell tal-Karriera 4; jew fil-Livell Avvanzat – Livell tal-Karriera 5.

CV dettaljata flimkien ma' ittra elettronika ta' akkumpanjament għandhom jintbagħtu sa mhux aktar tard mill-Ħamis, 26 ta' Ottubru, 2023, lil (careers.mita@gov.mt).

L-20 ta' Ottubru, 2023

KUMMISSJONI NAZZJONALI
GĦALL-PROMOZZJONI TAL-UGWALJANZA

Vakanza

Officer (Complaints and Clients' Support)

(Permess ta' Jobsplus Nru: 337/2023)

Din il-vakanza fi ħdan il-Kummissjoni Nazzjonali għall-Promozzjoni tal-Ugwaljanza (NCPE) hija ekwivalenti għal Skala ta' Salarju 10 tas-Servizz Pubbliku. Din il-pożizzjoni hi b'kuntratt indefinit fuq bażi full-time.

L-uffiċjal (Complaints and Clients' Support) irid ikollu/ha fil-pussess tiegħu/tagħha kwalifika ta' Baċellerat rikonoxxuta, f'Livell 6 tal-MQF, (suġġetta għall-minimu ta' 180 krettu ECTS/ECVET, jew ekwivalenti, rigward programmi mibdija minn Ottubru 2003), f'Antropoloġija, Humanitarian Action, Human Rights and Democratisation, International Relations, Studji Soċjali, Soċjoloġija, Social Policy, Psikoloġija, Public Policy, Gender Studies, Liġi, Komunikazzjoni u Studji Ewropej jew kwalifika komparabbli professjonali.

Il-kandidati għandu jkollhom kapaċitajiet ta' komunikazzjoni inkluż kitba tajba tal-Malti u tal-Ingliż, kif ukoll kapaċi jużaw sew l-applikazzjonijiet rilevanti tal-MS Office. Għarfien/esperjenza fi kwistjonijiet ta' antidiskriminazzjoni u ugwaljanza huma meqjusa ta' vantaġġ.

Dawk kollha interessati għandhom jibagħtu l-applikazzjoni tagħhom, flimkien ma' CV dettaljata, lill-A/Direttur Eżekuttiv tal-NCPE sa mhux aktar tard minn nhar it-Tnejn, 6 ta' Novembru, 2023. Applikazzjonijiet li jaslu wara din id-data ma jiġux ikkunsidrati.

NCPE, Gattard House, Triq Nazzjonali, Blata l-Bajda HMR 9010
Numru tat-telefown: +356 2276 8200
Indirizz elettroniku: (equality@gov.mt)
Sit elettroniku: (www.ncpe.gov.mt)

L-20 ta' Ottubru, 2023

Candidates' qualifications, experience, and competencies will be assessed in line with the Agency's Career Progression framework. Successful candidates may be engaged at either the Standard Level – Career Level 4; or the Senior Level – Career Level 5.

An detailed CV, together with a covering email by not later than Thursday, 26th October, 2023, to (careers.mita@gov.mt).

20th October, 2023

NATIONAL COMMISSION
FOR THE PROMOTION OF EQUALITY

Vacancy

Officer (Complaints and Clients Support)

(Jobsplus Permit No: 337/2023)

This post within the National Commission for the Promotion of Equality (NCPE) is equivalent to Public Service Salary Scale 10. The selected candidate will be expected to enter into a full-time indefinite contract.

The officer (Complaints and Clients' Support) must be in possession of a recognised Bachelors qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent, with regard to programmes commencing as from October 2003) in Anthropology, Humanitarian Action, Human Rights and Democratisation, International Relations, Social Studies, Sociology, Social Policy, Psychology, Public Policy, Gender Studies, Law, Communications and European Studies or a comparable professional qualification.

Applicants should have good communication skills including good writing skills in both Maltese and English, and must also be able to use relevant MS Office applications. Moreover, knowledge/experience in anti-discrimination and equality issues is considered an asset.

Interested persons should send their application together with a detailed CV to the A/Executive Director by not later than Monday, 6th November, 2023. Late submissions will not be considered.

NCPE, Gattard House, Triq Nazzjonali, Blata l-Bajda HMR 9010
Telephone number: +356 2276 8200
Email address: (equality@gov.mt)
Website: (www.ncpe.gov.mt)

20th October, 2023

MINISTERU GĦAS-SAĦĦA U MINISTERU GĦALL-ANZJANITÀ ATTIVA

Pożizzjoni ta' Higher Specialist Trainee (Speċjalitajiet Varji) fil-Ministeru għas-Saħħa u fil-Ministeru għall-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa, u s-Segretarju Permanenti, Ministeru għall-Anzjanità Attiva, jilqgħu applikazzjonijiet għall-pożizzjoni ta' Higher Specialist Trainee (Speċjalitajiet Varji) fil-Ministeru għas-Saħħa u fil-Ministeru għall-Anzjanità Attiva.

1.2 Vakanzi jeżistu fl-ispeċjalitajiet li ġejjin:

1. Mediċina tal-Aċċident u Emerġenza fid-Dipartiment tal-Aċċident u Emerġenza fil-Ministeru għas-Saħħa;
2. Anesteżija u Kura Intensiva fid-Dipartiment tal-Anesteżija, Kura Intensiva u Maniġġ tal-Uġigħ fil-Ministeru għas-Saħħa;
3. Mediċina Awdjovestibulari fid-Dipartiment tal-ENT fi ħdan id-Dipartiment tal-Kirurġija fil-Ministeru għas-Saħħa;

4. Baromediċina fid-Dipartiment tal-Mediċina fil-Ministeru għas-Saħħa;
5. Kardjoloġija fid-Dipartiment tal-Kardjoloġi fil-Ministeru għas-Saħħa;
6. Kirurġija Kardjotoraċika fid-Dipartiment tas-Servizzi Kardijaċi fil-Ministeru għas-Saħħa;
7. Onkoloġija Klinika fid-Dipartiment tal-Imatoloġija u Onkoloġija fil-Ministeru għas-Saħħa;
8. Dermatoloġija fid-Dipartiment tad-Dermatoloġija u Venereoloġija fil-Ministeru għas-Saħħa;
9. Dijabete, Endokrinoloġija u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina fil-Ministeru għas-Saħħa;
10. Gastroenteroloġija u Mediċina Ġenerali/interna fil-Dipartiment tal-Mediċina fil-Ministeru għas-Saħħa;
11. Kirurġija Ġenerali fid-Dipartiment tal-Kirurġija fil-Ministeru għas-Saħħa;
12. Ġenetika fid-Dipartiment tal-Patoloġija fil-Ministeru għas-Saħħa;
13. Ġerjatrija fid-Dipartiment tal-Ġerjatrija fil-Ministeru għall-Anzjanità Attiva;
14. Mediċina Ġenito-urinarja fid-Dipartiment tad-Dermatoloġija u Venereoloġija fil-Ministeru għas-Saħħa;
15. Imatoloġija fid-Dipartiment tal-Onkoloġija u Imatoloġija fil-Ministeru għas-Saħħa;
16. Istopatoloġija fid-Dipartiment tal-Patoloġija fil-Ministeru għas-Saħħa;
17. Mard Infettiv u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina fil-Ministeru għas-Saħħa;
18. Mikrobijoloġija Medikali (inkluż Batterjoloġija, Viroloġija, Mikoloġija, Parasitoloġija u Kontroll Infettiv) fid-Dipartiment tal-Patoloġija fil-Ministeru għas-Saħħa;

MINISTRY FOR HEALTH AND MINISTRY FOR ACTIVE AGEING

Position of Higher Specialist Trainee (Various Specialties) in the Ministry for Health and in the Ministry for Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and the Permanent Secretary, Ministry for Active Ageing invites applications for the position of Higher Specialist Trainee (Various Specialties) in the Ministry for Health and in the Ministry for Active Ageing.

1.2 Vacancies exist in the following specialties:

1. Accident and Emergency Medicine in the Department of Accident and Emergency in the Ministry for Health;
2. Anaesthetics and Intensive Care in the Department of Anaesthesia, Intensive Care and Pain Management in the Ministry for Health;
3. Audiovestibular Medicine in the Department of Ear, Nose and Throat within the Department of Surgery in the Ministry for Health;
4. Baromedicine in the Department of Medicine in the Ministry for Health;
5. Cardiology in the Department of Cardiology in the Ministry for Health;
6. Cardiothoracic Surgery in the Department of Cardiac Services in the Ministry for Health;
7. Clinical Oncology in the Department of Haematology and Oncology in the Ministry for Health;
8. Dermatology in the Department of Dermatology and Venereology in the Ministry for Health;
9. Diabetes, Endocrinology and General/Internal Medicine in the Department of Medicine in the Ministry for Health;
10. Gastroenterology and General/Internal Medicine in the Department of Medicine in the Ministry for Health;
11. General Surgery in the Department of Surgery in the Ministry for Health;
12. Genetics in the Department of Pathology in the Ministry for Health;
13. Geriatrics in the Department of Geriatrics in the Ministry for Active Ageing;
14. Genito-urinary Medicine in the Department of Dermatology and Venereology in the Ministry for Health;
15. Haematology in the Department of Oncology and Haematology in the Ministry for Health;
16. Histopathology in the Department of Pathology in the Ministry for Health;
17. Infectious Diseases and General/Internal Medicine in the Department of Medicine in the Ministry for Health;
18. Medical Microbiology (including Bacteriology, Virology, Mycology, Parasitology and Infection Control) in the Department of Pathology in the Ministry for Health;

19. Neonatoloġija fid-Dipartiment għas-Saħħa tat-Tfal u Adolexxenti fil-Ministeru għas-Saħħa;

20. Newroloġija fid-Dipartiment tan-Newroxjenza fil-Ministeru għas-Saħħa;

21. Newrokirurġija fid-Dipartiment tan-Newroxjenza fil-Ministeru għas-Saħħa;

22. Nefroloġija u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina fil-Ministeru għas-Saħħa;

23. Ostetriċja u Ġinekoloġija fid-Dipartiment tal-Ostetriċja u Ġinekoloġija fil-Ministeru għas-Saħħa;

24. Kirurġija Ortopedika fid-Dipartiment tal-Kirurġija Ortopedika, Trawma u Mediċina tal-Isport fil-Ministeru għas-Saħħa;

25. Otorinolaringoloġija fid-Dipartiment tal-ENT fi ħdan id-Dipartiment tal-Kirurġija fil-Ministeru għas-Saħħa;

26. Pedjatrija fid-Dipartiment għas-Saħħa tat-Tfal u Adolexxenti fil-Ministeru għas-Saħħa;

27. Pedjatrija b'interess speċjali fin-Newroloġija Pedjatrika fid-Dipartiment għas-Saħħa tat-Tfal u Adolexxenti fil-Ministeru għas-Saħħa;

28. Pedjatrija b'interess speċjali fil-Pedjatrija tal-Komunità bi dmirijiet ta' On-Call fuq l-NPICU fid-Dipartimen għas-Saħħa tat-Tfal u Adolexxenti fil-Ministeru għas-Saħħa;

29. Pedjatrija b'interess speċjali fl-Onkoloġija Pedjatrika fid-Dipartiment għas-Saħħa tat-Tfal u Adolexxenti fil-Ministeru għas-Saħħa;

30. Pedjatrija b'interess speċjali fil-Mediċina Respiratorja Pedjatrika fid-Dipartiment għas-Saħħa tat-Tfal u Adolexxenti fil-Ministeru għas-Saħħa;

31. Pedjatrija b'interess speċjali fin-Nefroloġija Pedjatrika fid-Dipartiment għas-Saħħa tat-Tfal u Adolexxenti fil-Ministeru għas-Saħħa;

32. Kirurġija Pedjatrika fid-Dipartiment tal-Kirurġija fil-Ministeru għas-Saħħa;

33. Mediċina Paljattiva fid-Dipartiment tal-Imatoloġija u Onkoloġija fil-Ministeru għas-Saħħa;

34. Psikjatrija fid-Dipartiment tal-Psikjatrija fil-Ministeru għas-Saħħa;

35. Mediċina għas-Saħħa Pubblika fid-Dipartiment għas-Saħħa Pubblika fil-Ministeru għas-Saħħa;

36. Mediċina Respiratorja u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina fil-Ministeru għas-Saħħa;

37. Rumatoloġija u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina fil-Ministeru għas-Saħħa;

38. Uroloġija fid-Dipartiment tal-Kirurġija fil-Ministeru għas-Saħħa;

39. Kirurġija Vaskulari fid-Dipartiment tal-Kirurġija fil-Ministeru għas-Saħħa.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Huwa maqbul li limitu totali ta' għaxar (10) snin full-time, jew żmien ekwivalenti, jingħata sabiex jiġi komplut it-taħriġ speċjalizzat (inkluż kemm Higher Specialist

19. Neonatology in the Department of Child and Adolescent Health in the Ministry for Health;

20. Neurology in the Department of Neuroscience in the Ministry for Health;

21. Neurosurgery in the Department of Neuroscience in the Ministry for Health;

22. Nephrology and General/Internal Medicine in the Department of Medicine in the Ministry for Health;

23. Obstetrics and Gynaecology in the Department of Obstetrics and Gynaecology in the Ministry for Health;

24. Orthopaedic Surgery in the Department of Orthopaedic Surgery, Trauma and Sports Medicine in the Ministry for Health;

25. Othorhinolaryngology in the Department of Ear, Nose and Throat with the Department of Surgery in the Ministry for Health;

26. Paediatrics in the Department of Child and Adolescent Health in the Ministry for Health;

27. Paediatrics with special interest in Paediatric Neurology in the Department of Child and Adolescent Health in the Ministry for Health;

28. Paediatrics with special interest in Community Paediatrics with on-call duties on NPICU in the Department of Child and Adolescent Health in the Ministry for Health;

29. Paediatrics with special interest in Paediatric Oncology in the Department of Child and Adolescent Health in the Ministry for Health;

30. Paediatrics with special interest in Paediatric Respiratory Medicine in the Department of Child and Adolescent Health in the Ministry for Health*;*

31. Paediatrics with special interest in Paediatric Nephrology in the Department of Child and Adolescent Health in the Ministry for Health;

32. Paediatric Surgery in the Department of Surgery in the Ministry for Health;

33. Palliative Medicine in the Department of Haematology and Oncology in the Ministry for Health;

34. Psychiatry in the Department of Psychiatry in the Ministry for Health;

35. Public Health Medicine in the Department of Public Health in the Ministry for Health;

36. Respiratory Medicine and General/Internal Medicine in the Department of Medicine in the Ministry for Health;

37. Rheumatology and General/Internal Medicine in the Department of Medicine in the Ministry for Health;

38. Urology in the Department of Surgery in the Ministry for Health;

39. Vascular Surgery in the Department of Surgery in the Ministry for Health.

Duration of Assignment and Conditions

2.1 It is agreed that a total limit of ten (10) years full-time, or equivalent duration, would be given to complete specialist training (including both Higher Specialist Training and

Training kif ukoll Basic Specialist Training), bl-esklużjoni tal-maternity, parental, sick, responsibility jew study leave, tali leave ta' studju m'għandux ikun parti mill-programm ta' taħriġ approvat. Il-kompjutazzjoni tal-għaxar (10) snin mill-bidu tat-taħriġ speċifiku fl-ispeċjalità xierqa ma jinkludix il-perjodu tal-Foundation. Fejn persuna maħtura ma tlestix it-taħriġ tagħha fil-perjodu ta' għaxar (10) snin, il-Ministeru jżomm id-dritt li jagħmel redeployment tal-persuna maħtura fi Staff Grade xieraq skont l-esiġenzi tas-Servizz. Tali tobba jibqgħu fl-istess skala ta' salarju li jkunu ottjenew u jkunu rreferuti bħala Medical Officer in Staff Grade.

2.2 Il-pożizzjoni ta' Higher Specialist Trainee hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.3 Qed jiġi hawnhekk innutat li l-Liġi Sussidjarja 452.81 intitolat 'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss' mhix applikabbli fil-każ tal-proċess tal-għażla bis-saħħa tar-Regolament 3 (2) (c) tiegħu.

2.4 Persuna maħtura titħalla teżerċita l-professjoni privatament kemm-il darba:

(a) dan isir strettament barra mill-ħinijiet uffiċjali tax-xogħol tagħha; u

(b) dan ma jfixkilx jew ma jmurx kontra d-dmirijiet uffiċjali tagħha jew l-esiġenzi tas-servizz.

2.5 Uffiċjal li jkollu pożizzjoni ta' natura definita (jiġifieri b'raġuni oġġettiva), li jinsab fl-aħħar erba' (4) xhur tat-terminu definit tiegħu, jista' japplika lateralment, anke jekk il-pożizzjoni rreklamata għandha l-istess speċjalizzazzjoni li huwa għandu bħalissa.

2.6 L-aċċettazzjoni ta' ħatra f'din il-pożizzjoni definita tfisser li kwalunkwe applikazzjoni pendenti għal pożizzjonijiet definita fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC.

Salarju Marbut mal-Pożizzjoni

3. Is-salarju marbut mal-pożizzjoni ta' Higher Specialist Trainee huwa ekwivalenti għall-massimu ta' Skala ta' Salarju 6 (li fis-sena 2023 huwa €33,024.17 fis-sena), bi grad sustantiv ta' Senior Staff Grade li jibda mit-tielet tarġa ta' Skala ta' Salarju 6 (li fis-sena 2023 huwa €30,638.85) flimkien ma' Specialisation Allowance ta' €6,230 fis-sena għall-ewwel sentejn u titla' għal €6,750 mit-tielet sena 'l quddiem, li titħallas fi tlettax-il pagament ugwali kull sena.

Dmirijiet

4.1 Id-dmirijiet għal din il-pożizzjoni ta' Higher Specialist Trainee jinkludu li:

Basic Specialist Training), excluding maternity, parental, sick, responsibility or study leave, such study leave must not be part of the approved training programme. The ten (10) year computation from the start of the specific training in the appropriate specialty does not include the Foundation period. Wherever an appointee does not complete his/her training within the ten (10) year period, the Ministry retains the right to re-deploy the appointee in the appropriate Staff Grade according to the exigencies of the service. Such doctors shall remain in the same salary scale they would have attained and shall be referred to as Medical Officer in Staff Grade.

2.2 The position of a Higher Specialist Trainee is subject to a probationary period of twelve (12) months.

2.3 It is hereby being noted that the Subsidiary Legislation 452.81 entitled 'Contracts for Service for a Fixed Term Regulations' is not applicable in the case of this selection process by virtue of Regulation 3 (2) (c) thereof.

2.4 An appointee will be allowed to undertake private practice provided that:

(a) it is carried out strictly outside official working hours; and

(b) it does not interfere or conflict with the official duties or the exigencies of the service.

2.5 An officer holding a position of a definite nature (i.e. with objective reason), who is in the last (4) months of his/her definite term, may apply laterally, even if the advertised position carries the same specialisation that s/he currently holds.

2.6 Accepting appointment in this definite position signifies that any pending applications for definite positions within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions.

Salary Pegged to the Position

3. The salary attached to the position of a Higher Specialist Trainee is equivalent to the maximum of Salary Scale 6 (which in the year 2023 is €33,024.17 per annum) with a substantive grade of Senior Staff Grade which starts at the third step of Salary Scale 6 (which in the year 2023 is €30,638.85) together with a Specialisation Allowance of €6,230 per annum for the first two (2) years and rising to €6,750 as from the third year onwards, which shall be paid in thirteen equal instalments every year.

Duties

4.1 The job duties for the position of Higher Specialist Trainee include:

i. Ikun parti mid-Dipartiment indikat u jirrispondi lill-Konsulenti rispettivi u fl-aħħar nett lill-Chairperson Kliniku tad-Dipartiment;

ii. Jifforma parti integrali tal-programm ta' taħriġ fid-dipartiment rilevanti li hu adatt għal dawk il-kandidati li jixtiequ jsegwu karriera fl-ispeċjalità magħżula;

iii. Ikun meħtieġ jieħu sehem fl-attivitajiet akkademiċi u ta' tagħlim inkluż riċerka u verifika, u f'laqgħat tad-dipartiment rilevanti;

iv. Ikun involut fl-immaniġġjar tad-dipartiment u li jerfa' responsabbiltajiet amministrattivi meta meħtieġ;

v. Ikompli max-xogħol ta' Basic Specialist Trainee iżda f'livell ogħla ta' responsabbiltà u jrid ikun kapaċi jagħmel dijanjożi u jiġġestixxi problemi iktar ikkumplikati u jrid jiżviluppa l-ħiliet kliniċi tiegħu u jirrispondi direttament lill-Konsulent inkarigat mill-ispeċjalità;

vi. Jipprovdi servizz ta' għassa residenzjali skont roster stabbilita li tista' tinkludi dmirijiet ta' billejl u jieħu inkunsiderazzjoni l-ħtiġiet tat-taħriġ kif jistgħu jkunu applikabbli minn żmien għal żmien kif ukoll l-esiġenzi tas-servizz;

vii. Iżomm ruħu aġġornat mal-iżviluppi kurrenti fil-qasam rispettiv u jipparteċipa f'laqgħat ta' wara l-gradwazzjoni kemm f'Malta kif ukoll barra filwaqt attivitajiet ta' riċerka jkunu inkoraġġiti u jkun mistenni jiġġenera materjal għall-pubblikazzjoni f'pubblikazzjonijiet mediċi kemm lokali kif ukoll barranin;

viii. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa;

ix. Iwettaq kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

x. Iwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

4.2 Persuna appuntata tista' tkun tikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-Saħħa f'Malta u/jew fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-Amministrazzjoni.

4.3 Persuni maħtura jiġu stazzjonati fil-Ministeru rispettiv skont l-esiġenzi tas-servizz u l-ittri tal-ħatra jinħarġu mis-Segretarju Permanenti tal-Ministeru rispettiv.

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. Forming part of the Department indicated and is accountable to the respective Consultants and ultimately to the Clinical Chairperson of the Department;

ii. Forming an integral part of the training programme of the relevant department and is suitable for candidates wishing to pursue a career in the chosen specialty;

iii. Required to participate in teaching and academic activities including research and audit, and meetings of the relevant department;

iv. Be involved in the management of the department and to take administrative responsibilities when necessary;

v. Continuing with the duties of the Basic Specialist Trainee but at a higher level of responsibility and should be able to diagnose and manage more complicated problems and should develop his/her clinical skills and will be directly answerable to the Consultant in charge of the specialty;

vi. Provides resident on-call in accordance with an established roster which may include night duty and will take into consideration training requirements as may be applicable from time to time as well as the exigencies of the service;

vii. Keeps abreast with the current developments in the respective field and participates in postgraduate meetings locally and abroad whereas research activities will be encouraged and be expected to generate material for publication in local and foreign medical publications;

viii. Makes use of the Information Technology systems which may be in operation within the Ministry for Health;

ix. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

x. Carries out any other duties as directed by the Principal Permanent Secretary.

4.2 An appointee may be requested to perform duties in any of the health care services in Malta and/or Gozo General Hospital at the discretion of the management.

4.3 Appointees shall be posted in the respective Ministry according to the exigencies of the service and letters of appointment shall be issued by the Permanent Secretary of the respective Ministry.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

iii. fil-pussess bi sħiħ ta' warrant (reġistrazzjoni bis-sħiħ bħala tabib mal-Kunsill Mediku ta' Malta) u sa mhux aktar tard mill-31 Diċembru, 2023, fil-pussess ta' Ċertifikat ta' Tlestlija tal-Basic Specialist Training (CCBST) maħruġ

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. fully warranted (full registration as a Medical Practitioner with the Medical Council of Malta) and by not later than 31st December, 2023, must be in possession of a Certificate of Completion of Basic Specialist Training

mill-Kumitat għall-Akkreditazzjoni tal-Ispeċjalisti (SAC) ta' Malta jew ekwivalenti u fil-każ ta' Mediċina Paljattiva u Ġenetika, Ċertifikat ta' Tlestija ta' Taħriġ speċjalizzat (CCST) fil-Mediċina tal-Familja jekk se japplikaw b'dan iċ-ċertifikazzjoni jew ekwivalenti.

Qed jiġi kkjarifikat li qabel il-ħatra, persuna li qed tapplika għall-pożizzjoni ta' Higher Specialist Trainee:

1. fil-Mediċina tal-Aċċident u Emerġenza teħtieġ CCBST fil-Mediċina tal-Aċċident u Emerġenza jew ekwivalenti;

2. fl-Anestezija u Kura Intensiva teħtieġ CCBST fl-Anestezija u Kura Intensiva jew ekwivalenti;

3. fil-Mediċina Awdjovestibulari teħtieġ jew CCBST fil-Kirurġija jew CCBST fil-Mediċina Ġeneral/Interna jew CCBST fil-Pedjatrija jew CCST fil-Mediċina tal-Familja jew ekwivalenti jew l-isem ikun imniżżel fuq ir-Reġistru għall-Ispeċjalisti għall-Otorinolaringoloġija;

4. fil-Baromediċina teħtieġ CCBST jew fil-Mediċina Ġenerali/Interna jew CCBST fl-Anestezija u Kura Intensiva jew CCBST fil-Mediċina tal-Aċċident u Emerġenza jew ekwivalenti;

5. fil-Kardjoloġija teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

6. fil-Kirurġija Kardjotoraċika teħtieġ CCBST fil-Kirurġija jew ekwivalenti;

7. fl-Onkoloġija Klinika teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

8. fid-Dermatoloġija teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

9. fid-Dijabete, Endokrinoloġija u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġeneral/Interna jew ekwivalenti;

10. fil-Gastroenteroloġija u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

11. fil-Kirurġija Ġenerali teħtieġ CCBST fil-Kirurġija jew ekwivalenti;

12. fil-Ġenetika teħtieġ CCBST jew fil-Mediċina Ġenerali/Interna jew CCBST fil-Pedjatrija jew CCST fil-Mediċina tal-Familja jew ekwivalenti;

13. fil-Ġerjatrija teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

14. fil-Mediċina Ġenito-urinarja teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

15. fl-Imatoloġija teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew fl-Imatoloġija jew fil-Pedjatrija jew ekwivalenti;

16. fl-Istopatoloġija teħtieġ CCBST fl-Istopatoloġija jew ekwivalenti;

17. fil-Mard Infettiv u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

18. fil-Mikrobijoloġija Medikali (inkluż Batterjoloġija, Viroloġija, Mikoloġija, Parasitoloġija u Kontroll ta' Infezzjoni) teħtieġ CCBST fil-Mikrobijoloġija Medikali jew ekwivalenti;

(CCBST) issued by the Specialist Accreditation Committee (SAC) of Malta or equivalent and in case of Palliative Medicine and Genetics, Certificate of Completion of Specialist Training (CCST) for Family Medicine if they intend applying with this certification or equivalent.

It is being clarified that before being appointed, applicants applying for the Higher Specialist Trainee position in:

1. Accident and Emergency Medicine would require a CCBST in Accident and Emergency or equivalent;

2. Anaesthetics and Intensive Care would require a CCBST in Anaesthesia and Intensive Care or equivalent;

3. Audiovestibular Medicine would require either a CCBST in Surgery or CCBST in General/Internal Medicine or CCBST in Paediatrics or CCST in Family Medicine or equivalent or be listed on the Specialist Register of Otorhinolaryngology;

4. Baromedicine would require either a CCBST in General/Internal Medicine or CCBST in Anaesthesia and Intensive Care or CCBST in Accident and Emergency Medicine or equivalent;

5. Cardiology would require a CCBST in General/Internal Medicine or equivalent;

6. Cardiothoracic Surgery would require a CCBST in Surgery or equivalent;

7. Clinical Oncology would require a CCBST in General/Internal Medicine or equivalent;

8. Dermatology would require a CCBST in General/Internal Medicine or equivalent;

9. Diabetes, Endocrinology and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

10. Gastroenterology and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

11. General Surgery would require a CCBST in Surgery or equivalent;

12. Genetics would require either a CCBST in General/Internal Medicine or CCBST in Paediatrics or CCST in Family Medicine or equivalent;

13. Geriatrics would require a CCBST in General/Internal Medicine or equivalent;

14. Genito-urinary Medicine would require a CCBST in General/Internal Medicine or equivalent;

15. Haematology would require a CCBST in General/Internal Medicine or Haematology or Paediatrics or equivalent;

16. Histopathology would require a CCBST in Histopathology or equivalent;

17. Infectious Diseases and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

18. Medical Microbiology (including Bacteriology, Virology, Mycology, Parasitology and Infection Control) would require a CCBST in Medical Microbiology or equivalent;

19. fin-Neonatoloġija teħtieġ CCBST fil-Pedjatrija jew ekwivalenti;

20. fin-Newroloġija teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

21. fin-Newrokirurġija teħtieġ CCBST fil-Kirurġija jew ekwivalenti;

22. fin-Nefroloġija u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

23. fl-Ostetriċja u Ġinekoloġija teħtieġ CCBST fl-Ostetriċja u Ġinekoloġija jew ekwivalenti;

24. fil-Kirurġija Ortopedika teħtieġ CCBST fil-Kirurġija jew ekwivalenti;

25. fl-Otorinolaringoloġija teħtieġ CCBST fil-Kirurġija jew ekwivalenti;

26. fil-Pedjatrija teħtieġ CCBST fil-Pedjatrija jew ekwivalenti;

27. fil-Pedjatrija b'interess speċjali fin-Newroloġija Pedjatrika teħtieġ CCBST fil-Pedjatrija jew ekwivalenti;

28. fil-Pedjatrija b'interess speċjali fil-Pedjatrija tal-Komunità bi dmirijiet ta' On Call fuq l-NPICU teħtieġ CCBST fil-Pedjatrija jew ekwivalenti;

29. fil-Pedjatrija b'interess speċjali fl-Onkoloġija Pedjatrika teħtieġ CCBST fil-Pedjatrija jew ekwivalenti;

30. fil-Pedjatrija b'interess speċjali fil-Mediċina Respiratorja Pedjatrika teħtieġ CCBST fil-Pedjatrija jew ekwivalenti;

31. fil-Pedjatrija b'interess speċjali fin-Nefroloġija Pedjatrika teħtieġ CCBST fil-Pedjatrija jew ekwivalenti;

32. fil-Kirurġija Pedjatrika teħtieġ CCBST fil-Kirurġija jew ekwivalenti;

33. fil-Mediċina Paljattiva teħtieġ jew CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti jew CCBST fl-Anestežija u l-Kura Intensiva jew ekwivalenti jew CCST tal-Mediċina tal-Familja jew ekwivalenti;

34. fil-Psikjatrija teħtieġ CCBST fil-Psikjatrija jew ekwivalenti;

35. fil-Mediċina għas-Saħħa Pubblika teħtieġ CCBST fil-Mediċina għas-Saħħa Pubblika jew ekwivalenti;

36. fil-Mediċina Respiratorja teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

37. fir-Rumatoloġija u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

38. fl-Uroloġija teħtieġ CCBST fil-Kirurġija jew ekwivalenti;

39. fil-Kirurġija Vaskulari teħtieġ CCBST fil-Kirurġija jew ekwivalenti.

Hija r-responsabbiltà tal-applikanti fil-pussess ta' Ċertifikat ta' Tlestija tal-Basic Specialist Training (CCBST) jew taħriġ ekwivalenti maħruġ minn instituzzjonijiet ta' akkreditazzjoni oħra barra mill-Kumitat dwar l-Approvazzjoni ta' Speċjalisti (SAC) ta' Malta, li juru dikjarazzjoni ta' rikonoxximent dwar il-komparabbiltà ta' ċertifikazzjoni ta' tlestija tal-Basic

19. Neonatology would require a CCBST in Paediatrics or equivalent;

20. Neurology would require a CCBST in General/Internal Medicine or equivalent;

21. Neurosurgery would require a CCBST in Surgery or equivalent;

22. Nephrology and General Medicine would require a CCBST in General/Internal Medicine or equivalent;

23. Obstetrics and Gynaecology would require a CCBST in Obstetrics and Gynaecology or equivalent;

24. Orthopaedic Surgery would require a CCBST in Surgery or equivalent;

25. Othorhinolaryngology would require a CCBST in Surgery or equivalent;

26. Paediatrics would require a CCBST in Paediatrics or equivalent;

27. Paediatrics with special interest in Paediatric Neurology would require a CCBST in Paediatrics or equivalent;

28. Paediatrics with special interest in Community Paediatrics with on-call duties on NPICU would require a CCBST in Paediatrics or equivalent;

29. Paediatrics with special interest in Paediatric Oncology would require a CCBST in Paediatrics or equivalent;

30. Paediatrics with special interest in Paediatric Respiratory Medicine would require a CCBST in Paediatrics or equivalent;

31. Paediatrics with special interest in Paediatric Nephrology would require a CCBST in Paediatrics or equivalent;

32. Paediatric Surgery would require a CCBST in Surgery or equivalent;

33. Palliative Medicine would require either a CCBST in General/Internal Medicine or equivalent or a CCBST in Anaesthesia and Intensive Care or equivalent or a CCST in Family Medicine or equivalent;

34. Psychiatry would require a CCBST in Psychiatry or equivalent;

35. Public Health Medicine would require a CCBST in Public Health Medicine or equivalent;

36. Respiratory Medicine and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

37. Rheumatology and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

38. Urology would require a CCBST in Surgery or equivalent;

39. Vascular Surgery would require a CCBST in Surgery or equivalent.

It is the responsibility of applicants in possession of a Certificate of Completion of Basic Specialist Training (CCBST) or equivalent training awarded by an accreditation body other than the Specialist Accreditation Committee (SAC) of Malta to produce a recognition statement on comparability of the Certification of Completion of Basic

Specialist Training, liema dikjarazzjoni tkun trid tiġi mehmuża mal-applikazzjoni, bl-oriġinali tintwera waqt l-intervista. Kandidati mhux fil-pussess tad-dikjarazzjoni meħtieġa xorta jkunu jistgħu japplikaw, dment li jibagħtu kopja tad-dikjarazzjoni, maħruġa mill-Kumitat għall-Akkreditazzjoni tal-Ispeċjalisti (SAC) ta' Malta, lid-Diviżjoni riċeventi kif tkun għad-dispożizzjoni tagħhom u, fi kwalunkwe każ mhux aktar tard minn xahar mid-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Applikanti li jonqsu milli jippreżentaw id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom, jistgħu jitolbu għal estensjoni ta' dan il-limitu ta' żmien, sa xahar (1) ieħor lill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

Specialist Training, which statement should be attached to the application and the original presented at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement, issued by the Specialist Accreditation Committee (SAC) of Malta, to the receiving division as soon as available and, in any case, by not later than one (1) month from the closing date of the call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control, may request an extension of this time limit, up to a further one (1) month from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Extensions beyond this period are to be submitted for the consideration of the Public Service Commission.

Fil-każ tal-Mediċina Paljattiva u Ġenetika, hija r-responsabbiltà tal-applikanti fil-pussess ta' Ċertifikat ta' Tlestija tat-Taħriġ Speċjalizzat (CCST) fil-Mediċina tal-Familja jew taħriġ ekwivalenti maħruġ minn instituzzjonijiet ta' akkreditazzjoni oħra barra mill-Kumitat dwar l-Approvazzjoni ta' Speċjalisti (SAC) ta' Malta, li jippreżentaw dikjarazzjoni ta' rikonoxximent dwar il-komparabilità ta' ċertifikazzjoni ta' tlestija ta' Specialist Training fil-Mediċina tal-Familja, jekk l-applikant se japplika b'din iċ-ċertifikazzjoni, liema dikjarazzjoni tkun trid tiġi mehmuż mal-applikazzjoni bl-oriġinali tintwera waqt l-intervista. Kandidati mhux fil-pussess tad-dikjarazzjoni meħtieġa xorta jkunu jistgħu japplikaw, dment li jibagħtu kopja tad-dikjarazzjoni, maħruġa mill-Kumitat għall-Akkreditazzjoni tal-Ispeċjalisti (SAC) ta' Malta, lid-diviżjoni riċeventi kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe każ mhux aktar tard minn xahar mid-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Applikanti li jonqsu milli jippreżentaw id-dikjarazzjoni meħtieġa fi zmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom, jistgħu jitolbu għal estensjoni ta' dan il-limitu ta' żmien, sa xahar (1) ieħor lill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomoessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

In the case of Palliative Medicine and Genetics, it is the responsibility of applicants in possession of a Certificate of Completion of Specialist Training (CCST) in Family Medicine or equivalent training awarded by an accreditation body other than the Specialist Accreditation Committee (SAC) of Malta to produce a recognition statement on comparability of the Certification of Completion of Specialist Training in Family Medicine, if applicant intends to apply through this certification, which statement should be attached to the application and the original presented at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement, issued by the Specialist Accreditation Committee (SAC) of Malta, to the receiving division as soon as available and, in case, by not later than one (1) month from the closing date of the call for applications. Applicants who fail to present the required statement within the one- month period for reasons beyond their control, may request an extension of this time limit, up to a further one (1) month from the Head of Department receiving the applications, indicating clearly the reasons for they delay. Extensions beyond this period are to be submitted for the consideration of the Public Service Commission.

Qed jiġi kkjarifikat li sa mhux aktar tard mill-31 Diċembru, 2023, l-applikanti għandu jkollhom ir-rekwiżiti kollha msemmija hawn fuq, li jridu fi kwalunkwe każ jinkisbu qabel il-ħatra.

It is being clarified that, applicants must have all the above mentioned requirements by not later than 31st December, 2023, which should in any case, be obtained before appointment.

Uffiċjali pubbliċi li japplikaw għal din il-pożizzjoni jridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għall-ħatra preċedenti mhux ikkonfermata mhix possibbli,

Public officers applying for this position must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

5.2 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti

5.2 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already

li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet, mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra mis-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

5.3 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'din il-pożizzjoni, skont 5.1 sa 5.2 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

5.4 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 50% u l-marka li persuna trid iġġib biex tgħaddi hija 100%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

7.3 Ir-riżultat se jkun validu għal sitt (6) xhur mid-data tal-pubblikazzjoni.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru

in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

5.3 Applicants must be eligible to take up their due appointment, in terms of 5.1 to 5.2 above, not only by the closing time and date of this call for applications but also on the date of appointment.

5.4 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

7.3 The result will be valid for six (6) months from the date of publication.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15

għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT1171, ħlief għall-Gerjatrija, fejn fil-każ tal-Ġerjatrija l-applikazzjonijiet għandhom jiġu sottomessi għall-attenzjoni tad-Direttorat tal-Human Resources Corporate Services, Ministeru għall-Anzjanità Attiva, 46, Livell 5, Palazzo Spinola, Triq San Kristofru, Il-Belt Valletta VLT 1464, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applinant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

8.5 L-applikanti għandhom jindikaw b'mod ċar għal liema speċjalitajiet indikati f'paragrafu 1.2 qed japplikaw. Applikanti għandhom aktar minn hekk iniżżlu l-ispeċjalitajiet li għalihom qed japplikaw f'ordni ta' preferenza fil-Formola ta' Dikjarazzjoni li tista' tiġi aċċessata permezz tal-Online Government Recruitment Portal (http://recruitment.gov.mt).

Aktar minn hekk, fil-każ ta' applikanti li jixtiequ japplikaw għal aktar minn spċjalita' waħda, formola tal-applikazzjoni separata flimkien mad-dokumentazzjoni sussidjarja għandha tiġi sottomessa għal kull speċjalità li għaliha qed japplikaw.

8.6 Qed jiġi nnutat li fil-każ li l-Formola ta' Dikjarazzjoni ma tasalx għand id-Diviżjoni riċeventi sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, il-Ministeru jirriżerva d-dritt li jassenja l-persuna magħżula fi speċjalità skont l-esiġenzi tal-Servizz Pubbliku.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;

Palazzo Castellania, Triq il-Merkanti, Valletta VLT1171, except for Geriatrics, and in the case of Geriatrics, applications are to be submitted for the attention of the Human Resources, Corporate Services Directorate, Ministry for Active Ageing, 46, Level 5, Palazzo Spinola, Triq San Kristofru, Valletta VLT 1464, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

8.5 Applicants must indicate clearly which of the specialties indicated in paragraph 1.2 they are applying for. Applicants must furthermore list the specialties being applied for in order of preference in the Declaration Form which may be accessed through the Online Government Recruitment Portal (http://recruitment.gov.mt).

Furthermore on the case of applicants who wish to apply for more than one specialty, a separate application form, together with supporting documentation, must be submitted for each specialty applied for.

8.6 It is noted that in the event that a complete preference declaration form is not received by the receiving division by the closing time and date of this call for applications, the Ministry reserves the right to assign a successful applicant to a specialty in accordance with the exigencies of the Public Service.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

il-proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

eżami mediku;

aċċess għall-formola tal-applikazzjoni u dettalji relatati

żamma ta' dokumenti

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171 għall-ispeċjalitajiet kollha ħlief tal-Ġerjatrija u mill-Human Resources Corporate Services Directorate, Ministeru għall-Anzjanità Attiva, 46, Livell 5, Palazzo Spinola, Triq San Kristofru, il-Belt Valletta VLT 1464 għall-Ġerjatrija biss.

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet. Is-sit elettroniku, numru tat-telefon u l-indirizz elettroniku tad-Dipartiment għas-Saħħa huma (https://deputyprimeminister.gov.mt), +356 22992609 u (recruitment.health@gov.mt) u għall-Ministeru tal-Anzjanità Attiva huma (mfaa.gov.mt) u (hr.mfaa@gov.mt)./

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-ANZJANITÀ ATTIVA

Post ta' ICT and Business Analyst fl-Information Management Unit fil-Ministeru għall-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Anzjanità Attiva tilqa' applikazzjonijiet għall-post ta' ICT and Business Analyst fl-Information Management Unit fil-Ministeru għall-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' ICT and Business analyst huwa ta' Skala ta' Salarju 9, li fis-sena 2023 huwa ta' €24,494.79 fis-sena, li jiżdied b'€447.33 fis-sena sa massimu ta' €27,178.77.

2.3 Persuna fil-grad ta' ICT and Business Analyst titla' fi Skala ta' Salarju 8 (€26,048.25 x €486.83 - €28,969.23)

reasonable accommodation for registered persons with disability;

the submission of recognition statements in respect of qualifications;

the publication of the result;

the process for the submission of petitions concerning the result;

medical examination;

access to application forms and related details;

retention of documents

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti Valletta VLT 1171 for all specialties except for Geriatrics which may be obtained from the Human Resources Corporate Services Directorate, Ministry for Active Ageing, 46, Level 5, Palazzo Spinola, Triq San Kristofru, Valletta VLT 1464.

These general provisions are to be regarded as an integral part of this call for applications. The website address and email address of the receiving Department for the Ministry for Health are: (https://deputyprimeminister.gov.mt), +356 22992604 and (recruitment.health@gov.mt) and for the Ministry of Active Ageing: (mfaa.gov.mt) and (hr.mfaa@gov.mt)

20th October, 2023

MINISTRY FOR ACTIVE AGEING

Post of ICT and Business Analyst in the Information Management Unit in the Ministry for Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Active Ageing invites applications for the post of ICT and Business Analyst in the Information management Unit in the Ministry for Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of 12 months.

2.2 The salary for the post of ICT and Business Analyst is Salary Scale 9, which in the year 2023 is equivalent to, €24,494.79 per annum, rising by annual increments of €447.33 up to a maximum of €27,178.77.

2.3 An ICT an Business analyst will progress to Scale 8 (€26,048.25 x €486.83 - €28,969.23) on completion of

wara ħames (5) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti u jekk tkun lestiet kors speċifiku ta' ICT Toolkit relatat ma' dan il-grad kif stabblilit minn żmien għal żmien mill-Amministrazzjoni Ċentrali.

2.4 Persuna fil-grad ta' ICT and Business Analys fi Skala ta' Salarju 8 tkun intitolata wkoll għal bonus marbut mal-prestazzjoni li jista' jvarja minn 0% sa 10% tas-salarju bażiku tiegħu. L-ammont pagabbli jiġi determinat miċ-Chief Information Officer wara li tiġi kkunsidrata l-prestazzjoni tal-uffiċjal, u fejn japplika, kwalunkwe rakkomandazzjoni li titressaq mis-superjur immedjat tal-uffiċjal. Il-ħlas tal-bonus huwa suġġett għall-policies tal-Amministrazzjoni Ċentrali skont kif inhuma fis-seħħ minn żmien għal żmien.

a) Il-persuna maħtura tkun intitolata għal benefiċċiji oħra u suġġetta għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Information and Communications Technology (ICT) Class.

2.5 Applikazzjonijiet laterali fl-istess grad minn uffiċjali pubbliċi mhumiex aċċettabbli.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' ICT and Business Analyst jinkludu li:

i. Jipprovdi appoġġ tekniku, skont kif meħtieġ;

ii. Jikkordina u jissorvelja l-kumpilazzjoni ta' data użata għal skopijiet ta' rrappurtar ta' negozju u jipprovdi l-appoġġ meħtieġ għall-ġenerazzjoni tagħhom;

iii. Jirrevedi Kuntratti tal-ICT u jiżgura l-ħarsien ta' SLAs hekk kif miftiehma mal-ministeru jew dipartiment ikkonċernat;

iv. Jikkordina 'change management process' u, fejn applikabbli, jiżgura li l-utenti kollha (interni u esterni) ikunu infurmati bil-bidliet magħmula fis-sistemi tal-informazzjoni;

v. Jassisti lis-CIO fil-ġbir ta' data meħtieġa għat-tħejjija u l-monitoraġġ tal-pjanijiet tal-Ministeru jew Dipartiment fil-qasam tal-ICT, b'attentenzjoni speċjali għall-pjanijiet strateġiċi, ta' bbaġitjar, u dawk ta' operazzjoni;

vi. Jiżgura li s-sistemi ta' informazzjoni li qed jiġu implimentati huma utilizzati u sfruttati fl-intier tagħhom, u fejn il-user requirements ġew milħuqa totalment;

five (5) years service in the grade, subject to satisfactory performance and subject to the completion of a specific ICT Toolkit course related to the grade as established from time to time by the Central Administration.

2.4 An ICT and Business Analyst on Scale 8 is eligible for a Performance Bonus which may vary from 0% to 10% of his/her basic salary. The amount payable shall be determined the Chief Information Officer after consideration of the officer's performance and any recommendations forwarded by the officer's immediate superior, where applicable. Payment of bonus is also subject to Central Administration's policies in force from time to time.

a) Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers in the Information and Communications Technology (ICT) Class.

2.5 Lateral applications in the same grade from public officers are not allowed.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

Duties

3. The job duties for the post of ICT and Business Analyst include:

i. Provides technical support as applicable;

ii. Coordinates and supervises the compilation of data used for business reporting purposes and provides the necessary support for their generation;

iii. Reviews ICT contracts and ensures that SLAs agreed with the ministry/department are adhered to;

iv. Coordinates the change management process and ensures that users and the public, where applicable, are informed of changes made to information systems following new implementations, upgrades or enhancements;

v. Assisting the CIO in gathering the necessary data for the preparation and monitoring of the strategic, budgeting and operational plans of the Ministry/Department in the area of ICT;

vi. Ensures that information systems being implemented are used to their optimum, and where necessary, user requirements for new software applications are met;

vii. Jikkordina taħriġ fuq Sistemi ta' Informazzjoni, fejn applikabbli;

viii. Jassisti lill-amministrazzjoni fl-implimentazzjoni tal-Istrateġija tan-Negozju tal-ICT, Kontinwità tan-Negozju, u 'disaster recovery';

ix. Ikun konxju tar-Regolamenti Ġenerali għall-Protezzjoni tad-Data u tal-importanza u r-rilevanza tagħhom għall-Ministeru/Dipartiment u jagħti pariri fuq l-osservanza tagħhom b'aċċenn partikolari għal sistemi tal-ICT fi ħdan il-Ministeru/Dipartiment;

x. Jipparteċipa fil-kumpilazzjoni tad-definizzjonijiet li jikkostitwixxu r-rekwiżiti neċessarji u jiżgura li l-ispeċifikazzjonijiet tas-sistema jissodisfaw ir-rekwiżiti tan-negozju tal-Ministeru;

xi. Jassisti waqt 'user acceptance testing' sabiex jiġi żgurat li s-sistema hekk kif żviluppata tissodisfa r-rekwiżiti tan-negozju u hija konformi mal-ispeċifikazzjonijiet miftiehma;

xii. Jassisti u jappoġġja lis-superjuri tiegħu/tagħha biex jifhmu l-'ICT-Business functionalities' f'oqsma speċifiċi tan-negozju;

xiii. Jissorvelja u jevalwa teknoloġiji ġodda, dwar ir-rilevanza tagħhom għall-Ministeru/Dipartiment u joffri pariri xierqa bil-għan li jittieħed vantaġġ sħiħ mill-imsemmija teknoliġiji;

xiv. Iżomm ruħu aġġornat mal-iżviluppi u t-tendenzi tekniċi u strateġiċi fi ħdan l-industrija tal-ICT u f'oqsma speċifiċi tan-negozju;

xv. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfa r-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xvi. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xvii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

vii. Coordinates training for current and new staff on Information Systems in use;

viii. Assists the Department/Ministry's management in the implementation of the ICT Business strategy, business continuity and disaster recovery;

ix. Is aware of the Data Protection Act and of its importance and relevance to the Ministry/Department and advises management on its practical observance vis-à-vis ICT systems of the Ministry/Department;

x. Participates in the compilation of the requirements definition and ensures that the system specifications meet the business requirements of the Ministry/Department;

xi. Assists during user acceptance testing to ensure that the system developed meets the business requirements and is according to the specifications agreed to;

xii. Assists and supports his/her superiors in the understanding of the ICT-Business functionalities of specific business areas;

xiii. Monitors and evaluates new technology for its relevance to the Ministry/Department and offers advice accordingly in order to take full advantage of such technology available;

xiv. Keeps abreast with technical and strategic developments and trends within the ICT industry and specific business area/s;

xv. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xvi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xvii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Ingliża; U

iii. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 5 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti*) fil-Kompjuter u/jew ICT, jew kwalifika professjonali komparabbli fil-Livell 5 tal-MQF, flimkien ma' sentejn (2) esperjenza ta' xogħol rilevanti f'ambjent formali u matur tal-ICT.

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the English language; AND

iii. in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits or equivalent*) in Computing and/or ICT, or a comparable professional qualification at MQF Level 5 plus two (2) years relevant work experience in a formal and mature ICT environment.

*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment

attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.3 (i), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.3 (i).

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Furthermore, candidates who have not yet formally obtained the qualification specified in paragraph 4.1 (iii) or else as indicated in paragraph 4.2 (i) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clauses 4.1 (iii) or 4.2 (i).

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.5 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.6 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.5 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.7 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f›liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.8 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

4.5 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by the HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.6 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.5 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.7 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing Ministry (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.8 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1(b) L-Applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Segretarju Permanenti, Ministeru għall-Anzjanità Attiva, permezz tal-Online Government Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fil-provedimenti ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Permanent Secretary, Ministry for Active Ageing through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mill-Ministeru għall-Anzjanità Attiva. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (mfaa.gov.mt) u (hr.mfaa@gov.mt).

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-ANZJANITÀ ATTIVA

Post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Anzjanità Attiva, jilqa' applikazzjonijiet għall-post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I (Accounting and Finance) huwa ta' Skala ta' Salarju 10, li fis-sena 2023 huwa ta' €23,029.57 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €25,475.59.

2.4 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 9 (€24,494.79 x €447.33 - €27,178.77 fis-sena 2023) wara sentejn (2) servizz bħala Manager I fi Skala ta' Salarju 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Ministry for Active Ageing. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (mfaa.gov.mt) and (hr.mfaa@gov.mt).

20th October, 2023

MINISTRY FOR ACTIVE AGEING

Post of Manager I (Accounting and Finance) in the Ministry for Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Active Ageing, invites applications for the post of Manager I (Accounting and Finance) in the Ministry for Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Accounting and Finance) is Salary Scale 10, which in year 2023 is €23,029.57 per annum, rising by annual increments of €407.67 up to a maximum of €25,475.59.

2.4 A Manager I will progress to Salary Scale 9 (€24,494.79 x €447.33 - €27,178.77 in 2023) on completion of two (2) years service as Manager I in Salary Scale 10, subject to satisfactory performance.

2.5 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 8 (€26,048.25 x €486.83 - €28,969.23 fis-sena 2023) wara ħames (5) snin servizz bħala Manager I fi Skala ta' Salarju 9, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 7 (€27,697.53 x €531.17 - €30,884.55 fis-sena 2023) wara tliet (3) snin servizz bħala Manager I fi Skala ta' Salarju 8, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.7 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.9 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.10 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.11 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.5 A Manager I will progress to Salary Scale 8 (€26,048.25 x €486.83 - €28,969.23 in 2023) on completion of five (5) years service as Manager I in Salary Scale 9, subject to satisfactory performance.

2.6 A Manager I will progress to Salary Scale 7 (€27,697.53 x €531.17 - €30,884.55 in 2023) on completion of three (3) years service as Manager I in Salary Scale 8, subject to satisfactory performance.

2.7 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of his/her basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Management Stream for Qualified Personnel.

2.8 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.9 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.10 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.11 The result will be valid for a period of two (2) years from the date of publication.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Accounting and Finance) jinkludu li:

i. Responsabbli għall-ipproċessar f'waqtu ta' tranżazzjonijiet fiskali u finanzjarji, verifiki, rekordjar, rendikonti u rikonċiljazzjoni;

ii. Responsabbli għall-korrettezza ta' żamma bażika ta' kotba u dokumenti oħrajn ta' accounts u t-twettiq ta' xogħol rigward il-proċess bankarju ta' rikonċiljazzjoni tal-Kont Pubbliku;

iii. Responsabbli għall-implimentazzjoni u l-infurzar ta' leġiżlazzjoni, politiki, direzzjonijiet, proċeduri u linji gwida f'dipartiment jew ministeru partikolari jew mal-Gvern;

iv. Responsabbli għall-manutenzjoni u l-kontroll tal-kontijiet, bħalma huma kontijiet below-the-line u voti u jevalwa wkoll il-virements fi ħdan il-voti kif ukoll it-talbiet għal finanzjament addizzjonali;

v. Jikkordina r-rilaxx ta' fondi permezz ta' mekkaniżmi varji u l-ġbir ta' dħul finanzjarju, japprova tranżazzjonijiet kif ikun ordnat, jirrevedi management accounts, stqarrijiet ta' likwidità u rapporti finanzjarji oħra bħala parti mill-proċess;

vi. Jikkontribwixxi għall-ippjanar u l-kontroll ta' baġit, u fil-kumpilazzjoni tal-Business and Financial Plan;

vii. Jivvaluta l-allokazzjonijiet baġitarji u t-tbassir tad-dħul fl-Estimi Finanzjarji tal-Gvern, kemm għas-sena ta' wara kif ukoll fuq bażi ta' Business and Financial plan ta' tliet snin, u l-monitoraġġ kontinwu tagħhom matul is-sena;

viii. Jagħti kontribut fl-interpretazzjoni tal-accounts finali u jipparteċipa fl-analiżi u r-reviżjonijiet tal-valur għall-flus;

ix. Jirrappreżenta lid-Dipartiment jew lill-Ministeru f'laqgħat u konferenzi, kemm lokali kif ukoll internazzjonali, u jipparteċipa fi gruppi ta' ħidma kif ikun mitlub;

x. Jokkontribwixxu u jassisti fil-kumpilazzjoni ta' rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlazzjoni finanzjarja u politiki tal-Gvern kif mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub minnu;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

Duties

3. The job duties for the post of Manager I (Accounting and Finance) include:

i. Responsible for the timely and correct processing of fiscal and financial transactions, verifications, recording, tracking and reconciliation;

ii. Responsible for the correctness of basic book keeping and other accounting documents, including performing work on the bank reconciliation process of the Public Account;

iii. Responsible for the implementation and enforcement of legislation, policies, directions, procedures and guidelines in a particular department or ministry or across Government;

iv. Responsible for the maintenance and control of accounts, such as below-the-line accounts and votes, assessing virements within votes as well as requests for additional funding;

v. Coordinates the release of funds through various mechanisms and the collection of revenue, approving transactions as directed, reviewing management accounts, cashflow statements and other financial reports as part of the process;

vi. Contributes to Budget planning and control, and the compilation of the Business and Financial Plan;

vii. Assesses budgetary allocations and revenue forecasts in the Financial Estimates of Government, both for the following year and on the basis of a three-year Business and Financial plan, and their continuous monitoring during the course of the year;

viii. Contributes towards the interpretation of final accounts and participation in value for money analysis and reviews;

ix. Represents the Department or Ministry in meetings and conferences, both locally and abroad and participating in working groups as required;

x. Contributes to and assists in the compilation of various reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies as directed;

xii. Contributes towards the formulation and updating of policies of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

U

ii. kapaċi jikkomunikaw bil-lingwa Ingliża.

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET, jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-livell 6 tal-MQF f'Accountancy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 180 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat. Kwalifika ta' Master f'Livell 7 tal-MQF, jew ekwivalenti, għandha tinkludi minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika

AND

ii. able to communicate in English language.

AND

iii. in possession of a recognised Bachelor degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements. A Master qualification at MQF Level 7, or equivalent, must comprise a minimum of 90 ECTS/ECVET credits or equivalent*.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or

rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza ma tintlaħaqx, il-ħatra għal din ir-raġuni, tiġi awtomatkament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clause 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 till 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tar-Reklutaġġ, Ministeru għall-Finanzi, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Permanent Secretary, Ministry for Active Ageing through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of

notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mit-Taqsima Riżorsi Umani, Ministeru għall-Anzjanità Attiva, Palazzo Spinola, 46 Triq San Kristofru, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tas-Sezzjoni huma (mfaa.gov.mt) u (hr.mfaa@gov.mt).

L-20 ta' Ottubru, 2023

MINISTERU GĦAS-SAĦĦA

Post ta' Senior Manager (Accounting and Finance) fil-Ministeru għas-Saħħa

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa jilqa' applikazzjonijiet għall-post ta' Senior Manager (Accounting and Finance) fil-Ministeru għas-Saħħa.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Human Resources Section, Ministry for Active Ageing, Palazzo Spinola, 46 Triq San Kristofru, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Section are (mfaa.gov.mt) and (hr.mfaa@gov.mt).

20th October, 2023

MINISTRY FOR HEALTH

Post of Senior Manager (Accounting and Finance) in the Ministry for Health

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health invites applications for the post of Senior Manager (Accounting and Finance) in the Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Senior Manager (Accounting and Finance) huwa ta' Skala ta' Salarju 5, li fis-sena 2023 huwa ta' €31,330.95 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €35,174.97.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel. Allowances ta' ċertifikazzjoni b'rabta mal-kisba ta' kwalifika u/jew warrant pertinenti, kif ukoll rimborż b'rabta ma' Żvilupp Professjonali Kontinwu, huma inklużi fil-pakkett tas-salarju.

2.5 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u jekk maħtura għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.3 The salary for the post of Senior Manager (Accounting and Finance) is Salary Scale 5, which in the year 2023 is €31,330.95 per annum, rising by annual increments of €640.67 up to a maximum of €35,174.97.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Management Stream for Qualified Personnel. Certification allowances in respect of attainment of pertinent qualification and/or warrant, and a Continuous Professional Development reimbursement are included in the salary package.

2.5 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.6 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Accounting and Finance, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from date of publication.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager (Accounting and Finance) jinkludu li:

i. Jiżgura tqassim ta' fondi kif għandu jkun, monitoraġġ, evalwazzjoni u kontroll tar-riżorsi finanzjarji u jiżgura rendikont tal-fondi pubbliċi;

ii. Joħroġ approvazzjonijiet għat-trasferimenti ta' fondi, proposti ta' tranches u ta' nfiq li jinqalgħu matul is-sena finanzjarja skont ir-regolamenti eżistenti;

iii. Jiżgura l-massimizzazzjoni tal-ġbir ta' dħul u li jinżammu accounts xierqa tagħhom u li t-tranżazzjonijiet kollha jiġu effettwati skont qafas fiż-żmien stabbilit;

iv. Jiżgura li t-trasferimenti ta' flus li jtejbu l-cashflow tal-Gvern, kif ukoll rappurtar ta' kontabbiltà proġettat jew attwali, isiru fi żmien xieraq;

v. Jikkompila l-Business and Financial Plan u jiżgura l-ippjanar u l-kontroll tal-baġit;

vi. Jassigura li data ta' statistika u projezzjonijiet ikunu korretti u rilevanti;

vii. Jaħdem fuq pubblikazzjonijiet u rapporti varji, li jistgħu joriġinaw minn ħtiġiet interni, nazzjonali jew internazzjonali;

viii. Imexxi analiżi finanzjarja u ta' accounting fid-dettall, evalwazzjoni u valutazzjoni ta' proċessi u tal-proċessi kummerċjali, ifassal rakkomandazzjonijiet infurmati u pjanijiet ta' azzjoni;

ix. Jassigura li leġiżlazzjoni, regolazzjoni, politiki u proċeduri ta' kontroll intern jiġu osservati u li l-monitoraġġ jiġi implimentat kif xieraq;

x. Jifformola u jaġġorna politiki, proċessi u proċeduri ta' natura finanzjarja kif ikun mitlub jagħmel;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlazzjoni finanzjarja u politiki tal-Gvern, sistemi ta' accounting, proċeduri u applikazzjonijiet, u jsegwi taħriġ kif ikun mitlub;

xii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni

Duties

3. The job duties for the post of Senior Manager (Accounting and Finance) include:

i. Ensures the proper disbursement, monitoring, evaluation and control of financial resources and that public monies are accounted for;

ii. Issues approvals for the virement of funds, tranches and expenditure proposals which arise during the financial year in line with prevailing regulations;

iii. Ensures the maximisation of revenue collection and that proper accounts are kept thereof, and that all transactions are effected within established timeframes;

iv. Ensures that transfers of monies which optimise Government cashflow, as well as projected or actual cashflow reporting, are carried out in a timely manner;

v. Compiles the Business and Financial plan and ensure budget planning and control;

vi. Ensures that statistical data and projections are accurate and relevant;

vii. Compiles various publications and reports, which may stem from internal, national or international requirements;

viii. Conducts detailed financial and accounting analysis, evaluation and appraisal of policies and business processes, formulates informed recommendations and action plans;

ix. Ensures that legislation, regulation, policies and internal control procedures are adhered and that monitoring is properly implemented;

x. Formulates and updates policies, processes and procedures of a financial nature as directed;

xi. Keeps abreast with accounting standards, financial legislation and Government policies, accounting systems, procedures and applications, and following training as directed;

xii.. Undertake any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties as directed by the Principal Permanent Secretary

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

U

ii. kapaċi jikkomunikaw bil-lingwa Ingliża.

U

iii. ikollhom kwalifika ta' Master rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 7 tal-MQF f'Accountancy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

U

iv. B'ħames (5) snin esperjenza maniġerjali fi Skala ta' Salarju 7 jew kwalunke esperjenza oħra maniġerjali li tista' tiġi kkunisidrata mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

JEW

v. Il-persuna li preċedentament kienet tagħmel dawn id-dmirijiet ta' dan ir-rwol speċifiku f'dan il-qasam fil-kapaċità ta' Assistent Direttur, f'terminu li għadu kif spiċċa immedjatament qabel jew li l-pożizzjoni ġiet mibdula minn dik ta' Assistent Direttur.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Uffiċjali pubbliċi jistgħu japplikaw għal grad inqas anke jekk mhux ikkonfermati fil-ħatra attwali tagħhom.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom

AND

ii. able to communicate in English language.

AND

iii. in possession of a recognised Master qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits or equivalent*) in Business Management or Business Administration or Economic or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 7 in Accountancy.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years management experience in Salary Scale 7 or any other management experience that may be considered by the Administration, which experience must be duly sustained with relevant evidence.

OR

v. the incumbent who previously performed the duties of this specific role within this area in the capacity of Assistant Director, in the term which ended immediately prior to suppression of this Assistant Directorship.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

Public officers may apply for a lower grade even if not confirmed in their current appointment.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that

jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) or 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 till 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru għas-Saħħa, 15 Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from

barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel

outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 Hija r-responsabbiltà tal-appllikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latter, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Diviżjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit elettroniku u l-indirizz elettroniku tas-Sezzjoni huma (https://deputyprimeminister.gov.mt) u (recruitment.health@gov.mt).

The website address and email address of the receiving Division are (https://deputyprimeminister.gov.mt) and (recruitment.health@gov.mt).

L-20 ta' Ottubru, 2023

20th October, 2023

MINISTERU GĦAS-SAĦĦA

Post ta' Senior Manager fil-Ministeru għas-Saħħa

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Generali (People Management), Ministeru ghas-Sahha jistieden applikazzjonijiet ghall-Post ta' Senior Manager biex iwettaq dmirijiet Quality Management fis-Secondary Healthcare fi ħdan il-Ministeru ghas-Saħħa.

Termini u kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager huwa ta' Skala ta' Salarju 5, li fl-2023 huwa ta' €31,330.95 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €35,174.97.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u jekk maħtura għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

MINISTRY FOR HEALTH

Post of Senior Manager in the Ministry for Health

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health invites applications for the post of Senior Manager to carry out quality assurance duties at secondary healthcare within the Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager is Salary Scale 5, which in year 2023 is €31,330.95 per annum, rising by annual increments of €640.67 up to a maximum of €35,174.97.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.5 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.6 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazjoni, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager jinkludu li:

i. Jiddokumenta, imexxi u jimmonitorja l-attivitajiet ta' assigurazzjoni tal-kwalità billi jifformula strateġiji u proċeduri u jissorvelja l-implimentazzjoni tagħhom;

ii. Jassigura l-affidabbiltà u l-konsistenza tas-servizz billi janalizza proċessi u outputs u jiżviluppa u jimmonitorja miżuri korrettivi;

iii. Jiżgura li l-istandards u l-obbligi legali jintlaħqu u jiġu osservati;

iv. Jirrevedi standards ta' kwalità, politiki, proċeduri, u proċessi biex jiżgura l-allinjament mal-istrateġija tal-faċilità;

v. Jivvaluta r-rekwiżiti tal-klijenti u l-impatt tagħhom fuq l-istandards tal-kwalità;

vi. Jirrapporta l-kwistjonijiet kollha relatati mal-kwalità lill-maniġment superjuri u jġib is-soluzzjonijiet proprji mill-esperti fil-qasam rilevanti;

vii. Jiffaċilita soluzzjonijiet proattivi billi jiġbor u janalizza data ta' kwalità u xejriet relatati;

viii. Tivvaluta l-kontroll tal-infezzjoni tal-faċilità u l-effettività tat-tindif permezz ta' verifiki regolari tal-kontaminazzjoni;

ix. Iżomm is-sistema ta' ġestjoni tal-kwalità;

x. Tiggwida lill-persunal dwar kwistjonijiet relatati mal-kwalità tas-servizz u l-implimentazzjoni tal-QMS;

xi. Jidentifika rekwiżiti ta' taħriġ biex jilħqu l-istandards meħtieġa;

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from date of publication.

Duties

3. The job duties for the post of Senior Manager include:

i. Documents, drives, and monitors quality assurance activities by formulating strategies and procedures and overseeing their implementation;

ii. Assures the reliability and consistency of service by analysing processes and outputs and develop and monitor corrective measures;

iii. Ensures that standards and legal obligations are achieved and observed;

iv. Reviews quality standards, policies, procedures, and processes to ensure alignment to strategy of the facility;

v. Assesses client requirements and their impact on quality standards;

vi. Reports all quality related issues to senior management and own and elicit solutions from the experts in the relevant field;

vii. Facilitates proactive solutions by collecting and analysing quality data and related trends;

viii. Assesses facility infection control and cleaning effectiveness through regular contamination audits;

ix. Maintains the quality management system;

x. Guides staff on matters related to service quality and QMS implementation;

xi. Identifies training requirements to meet required standards;

xii. Jikkomunika ma' uffiċjali esterni tal-assigurazzjoni tal-kwalità waqt spezzjonijiet/verifiki fuq il-post;

xiii. Iwettaq kull xogħol ieħor, li s-superjur jista' jiddelega lilu/lilha, kif ikun meħtieġ;

xiv. Kull dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

xii. Communicates with external quality assurance officers during on-site inspections/audits;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwi tal-Malti u l-Ingliż;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fi STEM subject jew Business Administration jew Management jew Procurement jew Public Administration jew Public Management jew Human Resources Management jew Finance jew Accounts jew kwalifika professjonali komparabbli rikonoxxuta fil-Livell 7 MQF fl-Accountancy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

U

iv. B'ħames (5) snin esperjenza maniġerjali fi Skala ta' Salarju 7 jew kwalunke esperjenza oħra maniġerjali li tista' tiġi kkunisidrata mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

JEW

v. il-persuna li preċedentament kienet tagħmel dawn id-dmirijiet ta' dan ir-rwol speċifiku f'dan il-qasam fil-kapaċità ta' Assistent Direttur, f'terminu li għadu kif spiċċa immedjament qabel jew li l-pożizzjoni ġiet mibdula minn dik ta' Assistent Direttur.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Uffiċjali pubbliċi jistgħu japplikaw għal grad inqas anke jekk mhux ikkonfermati fil-ħatra attwali tagħhom.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in a STEM subject or Business Administration or Management or Procurement or Public Administration or Public Management or Human Resources Management or Finance or Accounts or a recognised comparable professional qualification at MQF Level 7 in Accountancy.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years management experience in Salary Scale 7 or any other management experience that may be considered by the Administration, which experience must be duly sustained with relevant evidence.

OR

v. the incumbent who previously performed the duties of this specific role within this area in the capacity of Assistant Director, in the term which ended immediately prior to suppression of this Assistant Directorship.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

Public officers may apply for a lower grade even if not confirmed in their current appointment.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) or 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tal-People Management, Ministeru ghas-Sahha, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of

kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jigu accessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mill-Diviżjoni tal-People Management, Ministeru ghas-Sahha, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT1171. Dawn iddispożizzjonijiet generali ghandhom jigu meqjusa bhala parti integrali minn din is-sejha ghall-applikazzjonijiet.

Is-sit elettroniku, u l-indirizz elettroniku tad-Diviżjoni huma (https://deputyprimeminister.gov.mt), u (recruitment.health@gov.mt).

L-20 ta' Ottubru, 2023

conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address, and email address of the receiving Division are (https://deputyprimeminister.gov.mt), and (recruitment.health@gov.mt).

20th October, 2023

MINISTERU GĦALL-AGRIKOLTURA, IS-SAJD U D-DRITTIJIET TAL-ANNIMALI

Pożizzjoni ta' Project Officer fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, jilqa' applikazzjonijiet għall-pożizzjoni ta' Project Officer fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali. Din il-pożizzjoni tista' tkun kofinanzjata mill-Unjoni Ewropea, Fondi Agrikoli Ewropej 2014-2020.

Tul tal-Assenjament u Kundizzjonijiet

2.1 Persuna magħżula tidħol f'assenjament ta' tliet (3) snin bħala Project Officer fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, li jista' jiġi mġedded għal perjodi oħra.

2.2 Il-pożizzjoni ta' Project Officer hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.3 Peress li din il pożizzjoni hi marbuta ma terminu ta' żmien fiss, jew tlestija ta' biċċa xogħol speċifika, il-pożizzjoni ta' Project Officer taqa' taħt Regolament 7 (4) tal-Liġi Sussidjarja 452.81 intitolat u għaldaqstant dan jikkostitwixxi raġuni oġġettiva skont ir-'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4 Uffiċjal li jkollu pożizzjoni ta' natura definita (jiġifieri b'raġuni oġġettiva), li jinsab fl-aħħar erba' (4) xhur tat-terminu definit tiegħu, jista' japplika lateralment, anke jekk il-pożizzjoni reklamata għandha l-istess speċjalizzazzjoni li huwa/hija għandu/ha bħalissa.

2.5 L-aċċettazzjoni ta' ħatra f'din il-pożizzjoni definita tfisser li kwalunkwe applikazzjoni pendenti għal pożizzjonijiet definita fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC.

Salarju Marbut mal-Pożizzjoni

3. Is-salarju marbut mal-pożizzjoni ta' Project Officer huwa ekwivalenti għal inkriment inqas mill-massimu ta' Skala ta' Salarju 12 (ekwivalenti għal €22,040.04 fl-2023), li jilħaq il-massimu tal-iskala mal-konferma tal-ħatra jew tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar.

MINISTRY FOR AGRICULTURE, FISHERIES AND ANIMAL RIGHTS

Position of Project Officer in the Ministry for Agriculture, Fisheries and Animal Rights

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Agriculture, Fisheries and Animal Rights, invites applications for the position of Project Officer in the Ministry for Agriculture, Fisheries and Animal Rights. This position may be co-financed by the European Union, European Agricultural Funds 2014-2020.

Duration of Assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as a Project Officer in the Ministry for Agriculture, Fisheries and Animal Rights, which may be renewed for further periods.

2.2 The position of Project Officer is subject to a probationary period of six (6) months.

2.3 Since this position is time-barred or linked to the completion of a specific task, the position of Project Officer constitutes an objective reason which falls under Regulation 7 (4) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4 An officer holding a position of a definite nature (i.e. with objective reason), who is in the last (4) months of his/her definite term, may apply laterally, even if the advertised position carries the same specialisation that s/he currently holds.

2.5 Accepting appointment in this definite position signifies that any pending applications for definite positions within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions.

Salary Pegged to the Position

3. The Salary attached to the position of Project Officer is equivalent to the maximum of Salary Scale 12 less an increment (equivalent to €22,040.04 in 2023), with attainment of maximum of scale on confirmation of appointment after the probationary period of one (1) year or completion of one year service, whichever is the later.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Project Officer jinkludu li:

i. Jgħin lill-maniġment fl-eżekuzzjoni ta' proġetti li jsiru mid-Direttorat;

ii. Jiżviluppa pjanijiet ta' ħidma, inklużi skadenzi u miri tal-proġetti u programmi ta' riċerka li jsiru mid-Direttorat;

iii. Jiżgura effiċjenza massima fl-esekuzzjoni b'suċċess ta' proġetti għall-istandards ta' kwalità meħtieġa;

iv. Jipprovdi appoġġ tekniku u pariri lill-maniġment u lill-komunità tal-biedja u jsegwi l-implimentazzjoni tal-proġetti kif meħtieġ;

v. Jissorvelja proġetti u programmi ta' riċerka biex jiżgura li jiġu implimentati skont standards stabbiliti;

vi. Jiġbor data u informazzjoni u jikkompilaha għal reviżjoni fit-tħejjija ta' diversi rapporti tekniċi, rapporti ta' kull xahar u noti ta' struzzjoni;

vii. Janalizza l-leġiżlazzjoni proposta u attwali dwar kwistjonijiet agrikoli u rurali,

viii. Jipprepara rapporti fil-qosor u rakkomandazzjonijiet għal leġiżlazzjoni ġdida u jżomm indiċi aġġornat ta' regolamenti, linji gwida u rapporti xierqa;

ix. Taħt id-direzzjoni tas-superjur tiegħu/tagħha, jassisti fil-kumpilazzjoni ta' rapporti relatati mal-implimentazzjoni ta' proġetti u jiżgura li l-implimentazzjoni tagħhom tkun skont skedi stabbiliti, u jassisti fit-tfassil ta' rapporti li jaqgħu taħt il-mandat tad-Direttorat tal-Agrikoltura; abbozzi ta' manwal ta' proċeduri għat-tħaddim ta' skemi ta' għajnuna bbażati fuq Regolamenti tal-UE; jagħti pariri u jsegwi kwistjonijiet relatati mas-setturi tal-UE u agrikoli u jassisti lill-bdiewa biex jissottomettu applikazzjoni għall-għajnuna u jdaħħlu informazzjoni fis-sistema tal-IT;

x. Iwettaq spezzjonijiet u kontrolli fuq il-post, relatati mal-qasam partikolari ta' speċjalizzazzjoni assenjat u jipprepara rapporti u jibgħat rakkomandazzjonijiet kif meħtieġ;

xi. Jiltaqa' u jikkonsulta ma' partijiet interessati, entitajiet b'interess fl-agrikoltura u l-iżvilupp rurali, u bdiewa biex jiddeterminaw il-ħtieġa għal proġetti/programmi, biex jikkordinaw l-iżvilupp ta' pjanijiet u biex jindirizzaw u jtaffu problemi eżistenti jew potenzjali;

Duties

4. The job duties for the position of Project Officer include:

i. Assists the Management in execution of projects undertaken by the Directorate;

ii. Develops work plans, including timelines and targets of the projects and research programmes undertaken by the Directorate;

iii. Ensures maximum efficiency in the successful execution of projects to required quality standards;

iv. Provides technical support and advice to the Management and the farming community and following up on the implementation of projects as necessary;

v. Monitors projects and research programmes to ensure that they are implemented in accordance with set standards;

vi. Collects data and information and compiles it for review in the preparation of various technical reports, monthly reports and instruction notes;

vii. Analyses proposed and current legislation on agricultural and rural affairs matters,

viii. Prepares summary reports and recommendations for new legislation and maintains an up-to-date index of appropriate regulations, guidelines and reports;

ix. Under the direction of his/her superior, assists in the compilation of reports related to the implementation of projects and ensure that their implementation are according to set schedules, and in assists in the drawing up of reports falling within the remit of the Agriculture Directorate; drafts manual of procedures for the operation of aid schemes based on EU Regulations; gives advice and follows up on issues related to EU and agricultural sectors and assists farmers in submitting an aid application and inputs information into IT system;

x. Carries out inspections and spot checks, related to the particular area of specialisation assigned and prepares reports and forwards recommendations as required;

xi. Meets and consults with stakeholders, entities with an interest in agriculture and rural development, and farmers to determine need for projects/programmes, to coordinate development of plans and to address and alleviate existing or potential problems;

xii. Jgħin lis-superjur dirett tiegħu fit-tfassil u l-implimentazzjoni ta' programm għas-sigurtà tal-ħaddiema u l-bini, inkluż l-akkwist tat-tagħmir u t-taħriġ kollu meħtieġ, jissuġġerixxi miżuri ta' sigurtà u jiżgura li jittieħdu l-prekawzjonijiet essenzjali kollha;

xiii. Jipparteċipa fl-organizzazzjoni ta' fora/seminars ta' informazzjoni dwar proġetti assenjati u jattendi sessjonijiet ta' taħriġ, konferenzi u seminars ta' informazzjoni kemm lokalment kif ukoll barra minn Malta;

xiv. Jipparteċipa fl-amministrazzjoni u l-infurzar ta' dispożizzjonijiet fi ħdan leġiżlazzjoni relatata u standards jew linji gwida internazzjonali;

xv. Jipprovdi input regolari għall-programm ta' komunikazzjoni tal-Ministeru, inkluži artikli għal newsletters u taħditiet fuq programmi tar-radju u tat-televiżjoni;

xvi. Jiġġestixxi kwalunkwe persunal subordinat li jaħdem fi ħdan it-taqsima/unità tiegħu/tagħha billi jsegwi mill-qrib l-iżviluppi rilevanti tax-xogħol;

xvii. Kwalunkwe kompitu ieħor li s-superjuri jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xviii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xix. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

5.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b›leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma'

xii. Assists his direct superior in the drawing up and implementation of a programme for the safety of workers and premises, including procuring all necessary equipment and training, suggests safety measures and ensures that all essential precautions are taken;

xiii. Participates in the organisation of informational fora/seminars on assigned projects and attends training sessions, conferences and information seminars both locally or abroad;

xiv. Participates in the administration and enforcement of provisions within related legislation and international standards or guidelines;

xv. Provides regular input to the Ministry's communication programme, including articles for newsletters and talks on radio and television programmes;

xvi. Manages any subordinate staff working within his/her section/unit by following relevant work developments closely;

xvii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xviii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xix. Performs any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty

persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u dik Ingliża;

U

ii. ikunu fil-pussess ta' Diploma fil-Livell 5 tal-MQF (suġġetta għal-minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti*) fil Chemistry, jew Physics, jew Biology, jew Geography, jew Statistics, jew Marketing, jew Agricultural Sciences, jew Environmental Studies, jew kwalfika okomparabbli professjonali.

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabbli, hija aċċettata biss suġġett għal-dikjarazzjoni formali tal-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

5.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

ii. in possession of a recognised Diploma at MQF level 5 (subject to a minimum of 60 ECTS/ECVET credits or equivalent*) in Chemistry, or Physics, or Biology, or Geography, or Statistics, or Marketing, or Agricultural Sciences, or Environmental Studies, or a comparable professional qualification.

*A recognised qualfication, comparable to 60 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

5.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 5.1 jew kif indikat f'paragrafu 5.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Furthermore, candidates who have not yet formally obtained the qualification specified in paragraph 5.1 or else as indicated in paragraph 5.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 5.1 jew 5.2.

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clauses 5.1 or 5.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications.

5.3 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

5.3 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

5.4 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'din il-pożizzjoni, skont 5.1 sa 5.3 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

5.4 Applicants must be eligible to take up their due appointment, in terms of 5.1 to 5.3 above, not only by the closing time and date of this call for applications but also on the date of appointment.

5.5 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/

5.5 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if

dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

5.6 L-applikanti prospettivi għandhom jaraw id-dispożizzjonijiet ġenerali marbuta ma' din is-sejħa għall-applikazzjonijiet fejn jikkonċerna s-sottomissjoni ta' dikjarazzjoni ta' rikonoxximent tal-kwalifiki mingħand l-MQRIC, jew awtorità pertinenti oħra, kif applikabbli (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-

result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

5.6 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

7.1 Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.5, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Agriculture, Fisheries and Animal Rights, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application.

kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottemettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
il-proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;
eżami mediku;
aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mingħand l-Assistent Direttur (People Management), Direttorat għas-Servizzi Korporattivi, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa LQA 3300. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://agrikoltura.gov.mt) u (humanresources.mafa@gov.mt).

L-20 ta' Ottubru, 2023

Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
the submission of recognition statements in respect of qualifications;
the publication of the result;
the process for the submission of petitions concerning the result;
medical examination;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Assistant Director (People Management), Corporate Services Directorate, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa LQA 3300. These general provisions are to be regarded as an integral part of this call for applications.

The website address, and email address of the receiving Directorate are (http://agrikoltura.gov.mt) and (humanresources.mafa@gov.mt).

20th October, 2023

Il-pożizzjoni tista' tkun parzjalment iffinanzjata
mill-Unjoni Ewropea Fondi Agrikoli Ewropej 2014-2020
Rata ta' Kofinanzjament: 100% Fondi tal-UE

Position may be part-financed by the
European Union European Agricultural Funds 2014-2020
Co-financing rate: 100% EU Funds

MINISTERU GĦALL-AGRIKOLTURA, IS-SAJD U D-DRITTIJIET TAL-ANNIMALI

Post ta' Manager II (Accounting and Finance) fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil

1. Is-Segretarju Permanenti, Ministeru għall-Agrikoltura, is-Sajd u d-Drittjiet tal-Annimali, jilqa' applikazzjonijiet għall-post ta' Manager II (Accounting and Finance) fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II (Accounting and Finance) huwa ta' Skala ta' Salarju 7, li fl-2023 huwa ta' €27,697.53 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €30,884.55.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel. Allowances ta' ċertifikazzjoni b'rabta mal-kisba ta' kwalifika u/jew warrant pertinenti, kif ukoll rimborż b'rabta ma' Żvillup Professjonali Kontinwu, huma inklużi fil-pakkett tas-salarju.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

MINISTRY FOR AGRICULTURE, FISHERIES AND ANIMAL RIGHTS

Post of Manager II (Accounting and Finance) in the Ministry for Agriculture, Fisheries and Animal Rights

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Agriculture, Fisheries and Animal Rights, invites applications for the post of Manager II (Accounting and Finance) in the Ministry for Agriculture, Fisheries and Animal Rights.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II (Accounting and Finance) is Salary Scale 7, which in the year 2023 is €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55.

2.4 A Manager II in Salary Scale 7 will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024 in 2023) on completion of three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligation as stipulated in the Working Conditions for Officers within the Managerial Stream for Qualified Personnel. Certification allowances in respect of attainment of pertinent qualification and/or warrant, and a Continious Professional Development reimbursement are included in the salary package.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Accounting and Finance) jinkludu li:

i. Ikun responsabbli għat-tqassim xieraq ta' fondi, monitoraġġ, evalwazzjoni u kontroll tar-riżorsi finanzjarji u l-finanzjamenti allokati lill-ministeri, permezz ta' mekkaniżmi varji, b'relazzjoni mas-Servizz Pubbliku u s-Settur Pubbliku;

ii. Jassigura li kull ġbir ta' dħul u arretrati ta' dħul ikunu massimizzati u li jinżammu accounts xierqa;

iii. Jassigura li trasferimenti ta' flejjes li għandhom itejbu kemm jistgħu l-cashflow tal-Gvern, flimkien ma' rappurtar ta' cashflow ippjanat jew attwali, jitwettqu fi żmien xieraq;

iv. Janlizza talbiet għat-trasferiment ta' fondi u proposti ta' nfiq li jitfaċċaw waqt is-sena finanzjarja, u jawtorizza kull tranżazzjoni kif ikun mitlub;

v. Ikun responsabbli għal-ledger ġenerali, sub-ledgers u rikonċiljazzjonijiet, kif ukoll assi u inventarji tal-ministeru jew id-dipartiment rispettiv;.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Accounting and Finance, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager II (Accounting and Finance) include:

i. Responsible for the proper disbursement, monitoring, evaluation and control of financial resources and funding allocated to ministries, through various mechanisms, in relation to the Public Service and Public Sector;

ii. Ensures that any collection of revenue and arrears of revenue are maximised and that proper accounts thereof are kept;

iii. Ensures that transfers of monies which optimise Government cashflow, as well as projected or actual cash flow reporting, are carried out in a timely manner;

iv. Analyses requests for the virement of funds and expenditure proposals which arise during the financial year, authorising any transaction as directed;

v. Responsible for the general ledger, sub-ledgers and reconciliations, as well as assets and inventories of the respective ministry or department;

vi. Ikun responsabbli għaż-żamma xierqa ta' tranżazzjonijiet, il-kumpilazzjoni korretta ta' data ta' statistika u tbassir u projezzjonijiet, u l-identifikazzjoni ta' xejriet ġodda fid-data;

vii. Jassigura li leġiżlazzjoni, regolamenti, politiki u proċeduri stabbiliti ta' kontroll intern jinżammu u li jiġi implimentat kif xieraq monitoraġġ fil-proċessi kollha assenjati;

viii. Jikkontribwixxi għal allokazzjoni tal-baġit u tbassir tad-dħul, ippjanar u l-kontroll ta' baġit, inkluż il-kontribuzzjoni fil-kumpilazzjoni tal-Business and Financial Plan;

ix. Jagħti parir dwar varjazzjonijiet minn miri finanzarji miftiehma, stimi u allokazzjonijiet baġitarji u jipprovdi kontribut fir-rapport ta' stimi riveduti ta' kull xahar;

x. Jikkontribwixxi u jassisti fil-kumpilazzjoni ta' pubblikazzjonijiet u rapport varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlazzjoni finanzjarja, politiki tal-Gvern, sistemi ta' accounting, proċeduri u applikazzjonijiet, u jsegwi taħriġ kif ikun mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub jagħmel;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu, kif jista jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor skont kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

vi. Responsible for the proper recording of transactions, the correct compilation of statistical data and projections and the identification of trends in data;

vii. Ensures that legislation, regulation, policies and established internal control procedures are adhered to and that monitoring is properly implemented in all processes assigned;

viii. Contributes to budget allocations and revenue forecasts, planning and control, including contributing in the compilation of the Business and Financial Plan;

ix. Advising on variances from agreed financial targets, estimates and budgetary allocations and provide input on the monthly Revised Estimates reports;

x. Contributes to and assists in the compilation of various publications and reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies, accounting systems, procedures and applications, and following training as directed;

xii. Contributes towards the formulation and updating pf policies of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Ingliża;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fl-Accountancy jew Business Management jew Business Administration jew Evidence Based Management jew Economics jew Banking and Finance jew kwalifika rikonoxxuta, komparabbli professjonali fil-Livell 7 tal-MQF fl-Accountancy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the English language;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Accountancy or Business Management or Business Administration or Evidence Based Management or Economics or Banking and Finance or a recognised comparable professional qualification at MQF Level 7 in Accountancy.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1(iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1(iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where

responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt) japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mingħand l-Assistent Direttur (People Management), Direttorat għas-Servizzi Korporattivi, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa LQA 3300. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Agriculture, Fisheries and Animal Rights, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Assistant Director (People Management), Corporate Services Directorate, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa LQA 3300. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit elettroniku u indirizz elettroniku tas-sezzjoni huma (http://agrikoltura.gov.mt) u (humanresources.mafa@gov.mt).

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-AGRIKOLTURA, IS-SAJD U D-DRITTIJIET TAL-ANNIMALI

Post ta' Manager II fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Agrikoltura, is-Sajd u d-Drittjiet tal-Annimali, jilqa' applikazzjonijiet għall-post ta' Manager II fil-Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fl-2023 huwa ta' €27,697.53 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €30,884.55.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għal kundizzjonijiet u obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel. Allowances ta' ċertifikazzjoni b'rabta mal-kisba ta' kwalifika u/jew warrant pertinenti, kif ukoll rimborż b'rabta ma' Żvilupp Professjonal Kontinwu, huma inklużi fil-pakkett tas-salarju.

The website address and email address of the receiving section are (http://agrikoltura.gov.mt) and (humanresources.mafa@gov.mt).

20th October, 2023

MINISTRY FOR AGRICULTURE, FISHERIES AND ANIMAL RIGHTS

Post of Manager II in the Ministry for Agriculture, Fisheries and Animal Rights

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Agriculture, Fisheries and Animal Rights, invites applications for the post of Manager II in the Ministry for Agriculture, Fisheries and Animal Rights.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II is Salary Scale 7, which in the year 2023 is €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55.

2.4 A Manager II in Salary Scale 7 will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024 in 2023) on completion of three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Managerial Stream for Qualified Personnel. Certification allowances in respect of attainment of pertinent qualification and/or warrant, and a Continuous Professional Development reimbursement are included in the salary package.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Dmirijiet

Duties

3. Id-dmirijiet għal dan il-post ta' Manager II jinkludu li:

3. The job duties for the post of Manager II include:

i. Jamministra, jissorvelja u jipparteċipa fl-infurzar tal-Att dwar il-konservazzjoni u l-ġestjoni tas-sajd (Kapitlu 425 tal-Liġijiet ta' Malta) u l-leġiżlazzjonijiet u regolamenti kollha relatati;

i. Manages, oversees and participates in the enforcement of the Fisheries Conservation and Management Act (Chapter 425 of the Laws of Malta), and all related legislation and regulations;

ii. Jikkordina l-ħidma mwettqa fi ħdan id-Dipartiment tas-Sajd u l-Akkwakultura, u jmexxi l-prestazzjoni tal-membri tal-persunal biex jiżgura li l-ispezzjonijiet isiru u jiġu ssorveljati kif xieraq;

ii. Coordinates the work carried out within the Department of Fisheries and Aquaculture, and manages the performance of the members of staff to ensure that inspections are conducted and supervised as appropriate;

iii. Jikkordina l-għassa offshore u jiżgura li jiġu mfassla rapporti dettaljati li joħorġu mill-għassa tal-offshore li tkun saret, liema rapporti jkunu kruċjali biex id-Dipartiment tas-Sajd u l-Akkwakultura jieħu l-azzjoni legali meħtieġa, fejn u meta jiġi osservat ksur;

iii. Coordinates the offshore patrols and ensures that detailed outcoming reports are drawn, which reports would be crucial for the Department of Fisheries and Aquaculture to take the necessary legal action, where and when infringements are observed;

iv. Jiġbor evidenza u jħejji rapporti għal kwalunkwe azzjoni legali rigward l-infurzar tas-Sajd u l-Akkwakultura u jattendi seduti tal-qorti biex jagħti xhieda u jgħin lill-uffiċjali tal-prosekuzzjoni kif meħtieġ;

iv. Gathers evidence and prepares reports for any legal action regarding enforcement of fisheries and aquaculture and attends court sittings to give evidence and help prosecuting officers as necessary;

v. Jikkonsulta regolarment mal-partijiet interessati fl-industrija tas-sajd Maltija u jipparteċipa f'laqgħat dwar il-ġestjoni, is-sorveljanza, il-monitoraġġ u l-kontroll tas-Sajd u l-Akkwakultura;

v. Consults regularly with stakeholders in the Maltese fisheries industry and participates in meetings regarding the management, surveillance, monitoring and control of fisheries and aquaculture;

vi. Jikkordina l-missjonijiet f'Malta minn spetturi mid-DG Mare (inklużi laqgħat u tweġibiet għar-rapporti tal-missjonijiet);

vi. Coordinates Missions in Malta by inspectors from DG Mare (including meetings and reply to mission reports);

vii. Iħejji dokumentazzjoni meħtieġa dwar pożizzjonijiet formali u uffiċjali ta' Malta rigward il-ġestjoni, is-sorveljanza, il-monitoraġġ u l-kontroll tas-Sajd u l-Akkwakultura;

vii. Prepares the necessary documentation on formal and official positions of Malta regarding the management, surveillance, monitoring and control of fisheries and aquaculture;

viii. Jorganizza taħriġ speċjalizzat intern għall-persunal taħt ir-responsabbiltà tiegħu, kif ukoll kull parti oħra involuta fil-kontrolli u l-ispezzjonijiet tas-sajd, inklużi l-Forzi Armati ta' Malta, il-Korp tal-Pulizija u id-dipartimenti tad-Dwana, eċċ., kif applikabbli;

viii. Organises in-house specialised training for staff under his responsibility, as well as any other parties involved in fisheries controls and inspections, including the Armed Forces of Malta, the Police Force and the Customs Department, etc., as applicable;

ix. Jirrappreżenta lid-Dipartiment f'laqgħat dwar Sajd u/jew Akkwakultura f'Malta u barra;

ix. Represents the Department in meetings regarding Fisheries and/or Aquaculture in Malta and abroad;

x. Jiżgura li l-persunal taħt ir-responsabbiltà tiegħu, jitqies li jkun, u ikun fill-fatt indipendenti min dawk li huma jikkontrollaw, bħall-operaturi tal-farms u l-kaptani tal-bastimenti tas-sajd;

x. Ensures that staff under his responsibility, are seen to be, and actually are, independent from those whom they control, such as farm operators and Master of fishing vessels;

xi. Kwalunkwe kompitu ieħor li s-superjuri jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

xiii. Any other duties as directed by the Principal Permanent Secretary.

Rekwiżiti tal-Eliġibbiltà

Eligibility Requirements

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. ċittadini ta' Malta; jew

i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Biology, jew Fisheries Science, jew Fisheries Management and/or Control, jew Marine Science, jew Environmental Science, jew Oceanography, jew Engineering, jew Economics, jew Systems and/or Quality Auditing, jew Statistics, jew Data Analysis, jew European Studies, jew Public Policy.

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English Languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Biology, or Fisheries Science, or Fisheries Management and/or Control, or Marine Science, or Environmental Science, or Oceanography, or Engineering, or Economics, or Systems and/or Quality Auditing, or Statistics, or Data Analysis, or European Studies or Public Policy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1(iii) jew 4.2.

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1(iii) and 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide

evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of supporting documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Agrikoltura, is-Sajd u d-Drittijiet tal-Annimali, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Agriculture, Fisheries and Animal Rights, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mingħand l-Assistent Direttur (People Management), Direttorat għas-Servizzi Korporattivi, Agriculture Research and Innovation Hub, Triq l-Ingiered, Ħal Luqa LQA 3300. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku, u indirizz elettroniku tas-sezzjoni huma (http://agrikoltura.gov.mt) u (humanresources.mafa@gov.mt).

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-AMBJENT,
L-ENERĠIJA U L-INTRAPRIŻA

Post ta' Assistant Manager (Riżorsi Umani) fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, jilqa' applikazzjonijiet għall-post ta' Assistant Manager (Riżorsi Umani) fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju t'Assistant Manager (Riżorsi Umani) huwa ta' Skala ta' Salarju 11, li fis-sena 2023 hija ekwivalenti għal €21,630 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €23,881.02.

2.4 Persuna fil-grad ta'Assistant Manager fi Skala ta' Salarju 11 titla' fi Skala 10 (€23,029.57 x €407.67 - €25,475.59) fis-sena 2023 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz

access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Assistant Director (People Management), Corporate Services Directorate, Agriculture Research and Innovation Hub,Triq l-Ingiered, Ħal Luqa LQA 3300. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving section are (http://agrikoltura.gov.mt) and (humanresources.mafa@gov.mt).

20th October, 2023

MINISTRY FOR THE ENVIRONMENT,
ENERGY AND ENTERPRISE

Post of Assistant Manager (Human Resources) in the Ministry for the Environment, Energy and Enterprise

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Enterprise invites applications for the post of Assistant Manager (Human Resources) in the Ministry for the Environment, Energy and Enterprise.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager (Human Resources) is Salary Scale 11, which in the year 2023 is equivalent to €21,630 per annum, rising by annual increments of €375.17 up to a maximum of €23,881.02.

2.4 An Assistant Manager in Salary Scale 11 will progress to Scale 10 (€23,029.57 x €407.67 - €25,475.59) in the year 2023 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.5 Accepting appointment in this grade signifies that any pending applications within the Public Service are

Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/ prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. Uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Riżorsi Umani, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager (Riżorsi Umani) jinkludu li:

i. Jikkompila l-informazzjoni kollha mitluba meħtieġa għall-ippjanar effettiv tal-HR, il-ġbir tad-data kif dirett mill-maniġment superjuri;

ii. Iżomm kif iggwidat is-sistemi ta' preżentata meħtieġa fir-rigward tal-kwistjonijiet kollha relatati tar-Riżorsi Umani;

iii. Jappoġġja l-ġbir tad-data u r-rekords tar-Riżorsi Umani billi jżomm sistema ta' preżentata u ta' rkupru u jżomm rekords tal-passat u attwali, li għandha tiġi allinjata mas-sistema ċentrali ta' DAKAR kif meħtieġ;

iv. Jappoġġja kif meħtieġ,biex jara li kwistjonijiet relatati mal-politiki, il-programmi u l-prattiki tar-riżorsi umani huma konformi mal-politiki ċentrali;

automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.6 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Human Resources, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Assistant Manager (Human Resources) include:

i. Compiles all requested information required for effective HR planning, data collation as directed by senior management;

ii. Maintains as guided the necessary filing systems in respect of all related Human Resources matters;

iii. Supports in the collations of data and human resource records by maintaining a filing and retrieval system and keeping past and current records, which is to be aligned to the Central DAKAR system as required;

iv. Supports as required, in overseeing that matters related to human resources policies, programmes and practices are compliant with central policies;

v. Jassisti fil-kontrolli regolari ta' konformità li jiżguraw li l-politiki stabbiliti jkunu qed jiġu osservati, u jassisti fil-kumpilazzjoni tar-rapporti dwar miżuri korrettivi meħtieġa mill-maniġment superjuri u l-partijiet involuti;

vi. Jikkontribwixxi kif meħtieġ fir-rigward ta' sejħiet għall-pubblikazzjoni li jsegwu l-mudelli rispettivi u jappoġġja l-monitoraġġ tat-tħejjija ta' tali sejħiet:

vii. Jappoġġja l-għoti ta' kwalunkwe data meħtieġa f'każ ta' negozjati mat-trade unions;

viii. Jikkollabora mal-IPS fir-rigward tad-data tal-impjegati li jeħtieġu induzzjoni;

ix. Ixerred informazzjoni u aġġornamenti dwar l-amministrazzjoni pubblika kif meħtieġ:

x. Jipparteċipa fil-funzjonijiet operattivi fir-rigward tar-resourcing, prinċipalment fl-aġġornament ta' informazzjoni relatata mad-deskrizzjonijiet tal-impjieg għall-karigi/pożizzjonijiet kollha;

xi. Jappoġġja u jipparteċipa b'mod attiv fil-forniment ta' servizz ta' eċċellenza lill-klijenti u jippromovi l-kultura ta' eċċellenza b'mod partikolari l-ethos tas-Servizz Pubbliku;

xii. Iwettaq dmirijiet oħra kif assenjati mill-maniġment superjuri minn żmien għal żmien;

xiii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

L-oġġettivi tal-post huma li jappoġġjaw il-funzjonijiet kollha tal-immaniġġjar tar-Riżorsi Umani inkluż l-ippjanar tar-Riżorsi Umani, konfirmità tal-proċessi delegati u mmaniġġjar ta' ġestjoni tar-rekords/data/statistika aġġornati tal-impjegati li fuqhom jittieħdu d-deċiżjonijiet strateġiċi tar-riżorsi umani. Dan ir-rwol huwa kumplimentari għal dak ta' People Management.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

v. Assists in the regular compliance checks that ensure that established policies are being adhered to, and supports with the compilation of reports on corrective measures required by senior management and parties involved;

vi. Contributes as necessary with respect to calls for publication which follow the respective templates and supports with monitoring the preparation of such calls;

vii. Supports with providing any required data in case of negotiations with trade unions;

viii. Liaises with the IPS in relation to data of employees who require induction;

ix. Disseminates information and updates on the public administration as required;

x. Participates in the operational functions in relation to resourcing mainly in the updating of information related to job descriptions for all posts/positions;

xi. Supports and actively participates in the provision of a service of excellence to clients and promotes culture of excellence particularly ethos of the Public Service;

xii. Carrying out any other duties as assigned by senior management team from time to time;

xiii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

The objectives of the post are to support all Human Resources Management functions including HR planning, compliance of delegated processes and the management of updated employees records/data/statistic upon which strategic human resources management decisions are taken. The role is complementary to that of People Management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

U

iii. fil-pussess ta' diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Work and Human Resources jew Training and Development jew Corporate Governance and Leadership jew Leadership and Organisational Behaviour jew Management and Leadership jew Strategy, Leadership

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Work and Human Resources Management or Training and Development or Corporate Governance and Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy, Leadership and

and Change Management jew Industrial Relations and Workplace Learning jew Public Administration jew Public Management jew Business Administration.

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (a) sa 4.1 (c) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista'

Change Management or Industrial Relations and Workplace Learning or Public Administration or Public Management or Business Administration.

*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (a) to 4.1 (c) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progress entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date

jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija mija fil-mija (100%) u l-marka li persuna trid iġġib biex tgħaddi hija sittin fil-mija (60%).

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Ġenerali għall-Operat, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;
sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.

maximum mark for this selection process is one hundred per cent (100%) and the pass mark is sixty per cent (60%).

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Enterprise, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications; publication of the result;
medical examination;

the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/

gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistent Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, 6, Triq Ħal Qormi, Santa Venera, SVR 1302. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (www.sustainability.gov.mt) u (humanresources.meee@gov.mt).

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-AMBJENT,
L-ENERĠIJA U L-INTRAPRIŻA

Post ta' Manager II (Research) fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, jilqa' applikazzjonijiet għall-post ta' Manager II (Research) fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II (Research) huwa ta' Skala ta' Salarju 7, li fis-sena 2023 huwa ta' €27,697.53 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €30,884.55.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Corporate Services Directorate (Attn: Assistant DIrector, Human Resources), Ministry for the Environment, Energy and Enterprise, 6, Triq Ħal Qormi, Santa Venera, SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (www.sustainability.gov.mt) and (humanresources.meee@gov.mt).

20th October, 2023

MINISTRY FOR THE ENVIRONMENT,
ENERGY AND ENTERPRISE

Post of Manager II (Research) in the Ministry for the Environment, Energy and Enterprise

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations), on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Enterprise, invites applications for the post of Manager II (Research) in the Ministry for the Environment, Energy and Enterprise.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II (Research) is Salary Scale 7, which in the year 2023 is €27,679.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55.

2.4 A Manager II in Salary Scale 7 will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024.17 in the year 2023) on completion of three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tar-Riċerka, skont il-postijiet vakanti stabbiliti.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Research, in accordance with established vacancies.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Research) jinkludu li:

Duties

3. The job duties for the post of Manager II (Research) include:

i. Jikkonsulta ma' entitajiet interni u esterni fit-tfassil ta' Noti ta' Informazzjoni kif ukoll Noti ta' Istruzzjonijiet u Diskorsi għall-Gruppi ta' Ħidma tal-Kunsill, Coreper, Laqgħat tal-Kumitati, Gruppi ta' Ħidma tal-Kummissjoni jew kwalunkwe fora oħra tal-UE jew fora internazzjonali li jkunu relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni;

i. Consulting with internal and external entities when drawing up Briefing and Background Notes as well as Instruction Notes and Speaking notes for Council Working Parties, Coreper, Committee Meetings, Commission Working Groups or any other EU or international fora related to this position's area of Responsibility;

ii. Jiskrutinizza r-regolamenti u d-direttivi tal-UE li jaqgħu fil-kompetenza tal-Ministeru kif ukoll isegwi kwistjonijiet ta' traspożizzjoni u obbligi li joħorġu minn dawn id-direttivi u regolamenti;

ii. Scrutinising EU regulations and directives falling within the remit of the Ministry as well as following transposition issues and obligations emanating from such directives and regulations;

iii. Isir tfassil tal-pożizzjoni ta' Malta għall-fora relatati tal-UE u internazzjonali relatati wara konsultazzjoni mal-entitajiet relatati;

iv. Jikkumpila d-dossiers u l-istruzzjonijiet meħtieġa għal-Kunsill u laqgħat ministerjali oħra relatati mal-UE;

v. Jikkordina mad-Dipartiment tal-Kordinazzjoni tal-UE, ir-Rappreżentanza Permanenti ta' Malta għall-UE u l-Ministeru għall-Affarijiet Barranin u Ewropej dwar kwistjonijiet relatati mal-pożizzjoni;

vi. Iwettaq riċerki regolari fuq suġġetti relatati kif meħtieġ u jqassam riċerka jew kwalunkwe rapport u informazzjoni oħra lill-maniġment u kwalunkwe entità interna jew esterna relatati;

vii. Jikkonsulta mal-entitajiet interni, entitajiet esterni u ministeri sekondarji rilevanti, fit-tħejjija ta' Memoranda ta' Spjegazzjoni u Memoranda Ristretta;

viii. Jikkordina u jsir abbozar ta' Memos tal-Kabinett kif ukoll emendi għal-leġiżlazzjoni kif meħtieġ fit-traspożizzjoni tal-liġi tal-UE jew kwalunkwe tibdil ieħor;

ix. Jikkordina ma' entitajiet dwar kwistjonijiet relatati ma' għajnuna mill-Istat, rappurtar u skemi ta' għajnuna, kif ukoll jikkordina konsultazzjonijiet pubbliċi relatati li jaqgħu taħt ir-responsabbiltà ta' din il-pożizzjoni kif u meta meħtieġ;

x. Isegwi kwistjonijiet relatati mal-policies u t-tfassil ta' rapporti skont kif ikun meħtieġ;

xi. Isegwi obbligi li joħorġu minn leġiżlazzjoni tal-UE, obbligi oħra internazzjonali jew kwalunkwe obbligi oħra li jkunu jaqgħu taħt ir-responsabbiltà ta' din il-pożizzjoni;

xii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

iii. After consulting with the relevant entities, drafting of Malta's position in all related EU and international fora;

iv. Compiling the necessary dossiers and briefs for Council and other EU-related ministerial meetings;

v. Coordination with the EU Coordination Department, the Permanent Representation of Malta to the EU and the Ministry for Foreign and European Affairs on issues related to the position;

vi. Conducting regular researches on related topics as necessary and disseminate such research or any other reports and information to senior management and any relevant internal or external entities;

vii. Consulting with internal entities, external entities and relevant secondary ministries in the preparation of Explanatory Memoranda and Restricted Memoranda;

viii. Coordinating and drafting Cabinet Memos as well amendments to legislation as required in the transposition of EU law or any other changes;

ix. Coordinating with entities on issues related to state aid compliance, reporting and aid schemes as well as coordinating public consultations related to the area of responsibility as and when required;

x. Following up on policy related issues and drawing up reports as may be necessary;

xi. Following up on obligations arising from EU legislation, other international obligations or any other obligations that fall under the responsibility of this position;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fl-Istatistika jew Ekonomija jew Studji Ewropej jew Soċjoloġija jew Politika Pubblika jew Relazzjonijiet Internazzjonali.

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Statistics or Economics or European Studies or Sociology or Public Policy or International Relations.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1(iii) jew 4.2.

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1(iii) and 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide

evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal- MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija mija fil-mija (100%) u l-marka li persuna trid iġġib biex tgħaddi hija ħamsin fil-mija (50%).

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Ġenerali għall-Operat, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is one hundred per cent (100%) and the pass mark is fifty per cent (50%).

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Enterprise, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistent Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, 6, Triq Ħal Qormi, Santa Venera, SVR 1302. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u indirizz elettroniku tas-sezzjoni huma (sustainability.gov.mt) u (humanresources.meee@gov.mt)

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-AMBJENT,
L-ENERĠIJA U L-INTRAPRIŻA

Post ta' Manager II fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, jilqa' applikazzjonijiet għall-post ta' Manager II fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fis-sena 2023 huwa ta' €27,697.53 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €30,884.55.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Enterprise, 6, Triq Ħal Qormi, Santa Venera, SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving section are (sustainability.gov.mt) and (humanresources.meee@gov.mt)

20th October, 2023

MINISTRY FOR THE ENVIRONMENT,
ENERGY AND ENTERPRISE

Post of Manager II in the Ministry for the Environment, Energy and Enterprise

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Enterprise, invites applications for the post of Manager II in the Ministry for the Environment, Energy and Enterprise.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II is Salary Scale 7, which in the year 2023 is €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55

2.4 A Manager II in Salary Scale 7 will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024.17 in the year 2023) on completion of three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II jinkludu li:

i. Jassisti lill-kap tad-dipartiment b'mod partikolari fejn jirrigwardja l-qasam tal-komunikazzjoni, il-kampanji edukattivi u l-attivitajiet;

ii. Iżomm ruħu aġġornat billi jsegwi l-ħidma tal-Ministeru u jagħmel riċerka dwar it-temi ewlenin tal-portafoll;

iii. Jiżgura li l-kalendarju tal-attivitajiet jiġi implimentat b'kordinazzjoni sħiħa mat-taqsimiiet tad-Dipartiment u l-Ministeru;

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager II include:

i. Assists the head of department in particular as regards the area of communication, development campaigns and activities;

ii. Keeping up to date by following the work of the Ministry and researches the salient themes of the portfolio;

iii. Ensures that the calendar of activities is implemented in accordance with the sections of the Department and the Ministry;

iv. Jagħmel rakkomandazzjonijiet dwar attivitajiet edukattivi u kampanji ta' informazzjoni relatati mal-ħidma tal-ministeru/dipartiment;

v. Jiżgura l-kordinazzjoni tal-loġistika tal-attivitajiet u kwalunkwe rekwiżit ieħor relatat ma' konferenzi u kampanji ta' informazzjoni;

vi. Iwettaq xogħol relatat mal-branding u l-promozzjoni;

vii. Jirrappreżenta lill-Ministeru f'konferenzi tal-aħbarijiet, f'attivitajiet u/jew fi programmi/xandiriet oħra fuq il-mezzi tal-komunikazzjoni;

viii. Jidentifika sorsi ta' finanzjament alternattiv u jikseb l-approvazzjonijiet meħtieġa sabiex jimmaterjalizzaw opportunitajiet bħal dawn;

ix. Jattendi laqgħat u jikkonsulta ma' partijiet interessati oħra, inklużi entitajiet pubbliċi u privati u għaqdiet volontarji, kif u meta meħtieġ;

x. Jaġġorna r-rekords tal-operat tiegħu u jissottometti rapporti kif u meta meħtieġ;

xi. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

iv. Make recommendations on educational projects and campaigns related to the work of the ministry/department;

v. Ensures the coordination of the logistics of activities and any other knowledge related to conferences and information campaigns;

vi. Performs branding and promotion;

vii. Represents the Ministry in news conferences, activities and/or other program/broadcasts on the media;

viii. Identifies alternative sources of financing and obtains the necessary approvals to materialise such opportunities;

ix. Attends meetings and consults with other stakeholders, including public and private entities and voluntary organisations, as and when required;

x. Updates its records and submit reports as and when required;

xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms

ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Marketing jew Communications jew Public Administration jew Public Policy jew Management.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il- ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew

of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Marketing or Communication or Public Administration or Public Policy or Management.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or

f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1(iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu,

in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1(iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the

filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija mija fil-mija (100%) u l-marka li persuna trid iġġib biex tgħaddi hija ħamsin fil-mija (50%).

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is one hundred per cent (100%) and the pass mark is fifty per cent (50%).

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Ġenerali għall-Operat, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistent Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, 6, Triq Ħal Qormi, Santa Venera

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Enterprise, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Enterprise, 6, Triq Ħal Qormi,

SVR 1302. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u indirizz elettroniku tas-sezzjoni huma (sustainability.gov.mt) u (humanresources.meee@gov.mt).

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-AMBJENT,
L-ENERĠIJA U L-INTRAPRIŻA

Post ta' Senior Manager fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, jilqa' applikazzjonijiet għall-post ta' Senior Manager fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager huwa ta' Skala ta' Salarju 5, li fis-sena 2023 huwa ta' €31,330.95 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €35,174.97.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-

Santa Venera SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving section are (sustainability.gov.mt) and (humanresources.meee@gov.mt).

20th October, 2023

MINISTRY FOR THE ENVIRONMENT,
ENERGY AND ENTERPRISE

Post of Senior Manager in the Ministry for the Environment, Energy and Enterprise

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Enterprise, invites applications for the post of Senior Manager in the Ministry for the Environment, Energy and Enterprise.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager is Salary Scale 5, which in year 2023 is €31,330.95 per annum, rising by annual increments of €640.67 up to a maximum of €35,174.97.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.5 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.6 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy

post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/ prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u jekk maħtura għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.7 Mhux se jkun possibbli li jintalab transfer qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager jinkludu li:

i. Jikkontribwixxi aktar għall-iżvilupp u l-implimentazzjoni ta' waħda jew aktar mill-istrateġiji u l-programmi tal-Ministeru;

ii. Jappoġġa l-programm ta' ħidma tal-Ministeru billi jaħdem ma' dipartimenti u entitajiet sabiex jgħin fl-identifikazzjoni ta' opportunitajiet fil-ġestjoni sostenibbli tar-rwoli nominati tal-Ministeru;

iii. Jieħu rwol ewlieni fil-kordinazzjoni ta' strateġiji ta' livell għoli u inizjattivi ta' politika sabiex tittieħed azzjoni bikrija xierqa biex tiddefinixxi triq 'il quddiem u tfassal pjan ta' għan;

iv. Jirrappreżenta lid-Direttur Ġenerali/Direttur kif meħtieġ u jżommhom infurmati dwar żviluppi ewlenin li jista' jkollhom impatt fuq il-ħidma tal-Ministeru;

v. Imexxi l-implimentazzjoni u l-iżvilupp ulterjuri tal-Programm ta' Gvern tal-Ministeru (PoG) f'settur wieħed jew aktar fi ħdan il-portafoll ta' responsabbiltajiet tiegħu;

vi. Imexxi l-aspetti assenjati tal-PoG tal-Ministeru inkluż l-iżvilupp u t-twassil flimkien ma' dipartimenti/entitajiet li jaqgħu taħtu pjanijiet ta' ħidma dettaljati, baġits, u riżultati,

is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from date of publication.

Duties

3. The job duties for the post of Senior Manager include:

i. Contributes further to the development and implementation of one or more of the Ministry's strategies and programmes;

ii. Supports the Ministry's work programme by working with line department/entities to help identify opportunities in the sustainable management of the Ministry's designated roles;

iii. Takes a leading role in coordinating high level strategy and policy initiatives so as to ensure that appropriate early action is undertaken to define a way forward and chart a goal plan;

iv. Represents the Director General/Director and keeps them informed of major developments that may impact on the Ministry's business;

v. Leads the implementation and further development of the Ministry's Programme of Government (PoG) across one or more sectors within its portfolio of responsibilities;

vi. Manages assigned aspects of the Ministry's PoG including developing and delivering together with line departments/entities detailed work plans, budgets, and

u monitoraġġ u rappurtar dwar l-impatt u l-effettività tal-attivitajiet programmati;

vii. Jassisti fl-ipproċessar u l-immaniġġjar ta' proġetti, inklużi stimi ta' proġetti, preparazzjoni ta' dokumentazzjoni tal-proġett rispettiv, kitba ta' proposti ta' politika, tħejjija ta' rapporti ta' superviżjoni f'waqtha, reviżjonijiet ta' portafoll u rappurtaġġ ta' progress;

viii. Jiżgura l-konformità mal-linji gwida obbligatorji tar-rappurtar b'tali mod li r-riżultati u l-istadji ewlenin jiġu dokumentati, maqbuda u mqassma kif xieraq lill-maniġment superjuri tal-Ministeru;

ix. Jabozza dossiers ta' sejħiet għall-offerti u jippresiedi/jipparteċipa f'kumitati ta' evalwazzjoni kif u meta meħtieġ;

x. Jassisti bordijiet u/jew kumitati li jaqgħu taħt ir-responsabbiltà tal-Ministeru;

xi. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

outputs, and monitoring and reporting on the impact and effectiveness of the programmed activities;

vii. Assists in project processing and management, including project appraisals, preparation of respective project documentation, writing policy proposals, preparing timely supervision reports, portfolio reviews and progress reporting;

viii. Ensures compliance with mandatory reporting guidelines such that results, and major milestones are properly documented, captured and disseminated to the Ministry's senior management;

ix. Drafts tender dossiers and chairs/participates in evaluation committees as and when required;

x. Assists board and/or committees falling under the Ministry's responsibility;

xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Rijunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll bil-lingwa Ingliża;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Business/Project Management jew Studji Ewropej jew Environment/Earth Sciences jew Ecology jew Sustainable Development jew Climate Change jew Waste/Resources Management jew Parks Management jew Geography jew Economics jew Public Policy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

U

iv. B'ħames (5) snin esperjenza maniġerjali fi Skala ta' Salarju 7 jew kwalunke esperjenza oħra maniġerjali li tista'

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Business/Project Management or European Studies o Environment/Earth Sciences or Ecology or Sustainable Development or Climate Change or Waste/Resource Management or Parks Management or Geography or Economics or Public Policy.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years management experience in Salary Scale 7 or any other management experience that may be

tiġi kkunisidrata mill-amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

JEW

v. il-persuna li preċedentament kienet tagħmel dawn id-dmirijiet ta' dan ir-rwol speċifiku f'dan il-qasam fil-kapaċità ta' Assistent Direttur, f'terminu li għadu kif spiċċa immedjament qabel jew li l-pozizzjoni ġiet mibdula minn dik ta' Assistent Direttur.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq

considered by the administration, which experience must be duly sustained with relevant evidence.

OR

v. the incumbent who previously performed the duties of this specific role within this area in the capacity of Assistant Director, in the term which ended immediately prior to suppression of this Assistant directorship.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) or 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date

tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija mija fil-mija (100%) u l-marka li persuna trid iġġib biex tgħaddi hija ħamsin fil-mija (50%)

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Ġenerali għall-Operat, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is one hundred per cent (100%) and the pass mark is fifty per cent (50%).

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Enterprise, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistent Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, 6, Triq Ħal Qormi, Santa Venera SVR 1302. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (sustainability.gov.mt) and (humanresources.meee@gov.mt)

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-ĠUSTIZZJA

Post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Ġustizzja

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Ġustizzja jilqa' applikazzjonijiet għall-post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Ġustizzja.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I (Accounting and Finance) huwa ta' Skala ta' Salarju 10, li fis-sena 2023 huwa ekwivalenti għal €23,029.57 fis-sena, li jiżdied b' €407.67 fis-sena sa massimu ta' €25,475.59.

2.4 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 9, li fis-sena 2023 huwa ekwivalenti għal €24,494.79 fis-sena, li jiżdied b' €447.33 fis-sena sa massimu ta' €27,178.77 wara sentejn (2) servizz bħala Manager I fi Skala ta' Salarju 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Enterprise, 6, Triq Ħal Qormi, Santa Venera SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (sustainability.gov.mt) and (humanresources.meee@gov.mt).

20th October, 2023

MINISTRY FOR JUSTICE

Post of Manager I (Accounting and Finance) in the Ministry for Justice

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Justice invites applications for the post of Manager I (Accounting and Finance) in the Ministry for Justice.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Accounting and Finance) is Salary Scale 10, which in the year 2023 is equivalent to €23,029.57 per annum, rising by annual increments of €407.67 up to a maximum of €25,475.59.

2.4 A Manager I will progress to Salary Scale 9, which in the year 2023 is equivalent to €24,494.79 per annum, rising by annual increments of €447.33 up to a maximum of €27,178.77 on completion of two (2) years service as Manager I in Salary Scale 10, subject to satisfactory performance.

2.5 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 8, li fis-sena 2023 huwa ekwivalenti għal €26,048.25 fis-sena, li jiżdied b'€486.83 fis-sena sa massimu ta'€28,969.23 wara ħames (5) snin servizz bħala Manager I fi Skala ta' Salarju 9, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 A Manager I will progress to Salary Scale 8, which in the year 2023 is equivalent to €26,048.25 per annum, rising by annual increments of €486.83 up to a maximum of €28,969.23 on completion of five (5) years service as Manager I in Salary Scale 9, subject to satisfactory performance.

2.6 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 7, li fis-sena 2023 huwa ekwivalenti għal €27,697.53 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta'€30,884.55 wara tliet (3) snin servizz bħala Manager I fi Skala ta' Salarju 8, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 A Manager I will progress to Salary Scale 7, which in the year 2023 is equivalent to €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55 on completion of three (3) years service as Manager I in Salary Scale 8, subject to satisfactory performance.

2.7 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-Amministrazzjoni Ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of his/her basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għal kundizzjonijiet u obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Management Stream for Qualified Personnel.

2.8 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.8 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.9 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

2.9 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.10 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi

2.10 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse

l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.11 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għall-post ta' Manager I (Accounting and Finance) jinkludu li:

i. Ikun responsabbli għall-iproċessar f'waqtu ta' tranżazzjonijiet fiskali u finanzjarji, verifiki, rekordjar, rendikonti u rikonċiljazzjoni;

ii. Ikun responsabbli għall-korrettezza ta' żamma bażika ta' kotba u dokumenti oħrajn ta' accounts u t-twettiq ta' xogħol rigward il-proċess bankarju ta' rikonċiljazzjoni tal-Kont Pubbliku;

iii. Ikun responsabbli għall-implimentazzjoni u l-infurzar ta' leġiżlazzjoni, politiki, direzzjonijiet, proċeduri u linji gwida f'dipartiment jew ministeru partikolari jew mal-Gvern;

iv. Ikun responsabbli għall-manutenzjoni u l-kontroll tal-kontijiet, bħalma huma kontijiet below-the-line u voti u jevalwa wkoll il-virements fi ħdan il-voti kif ukoll it-talbiet għal finanzjament addizzjonali;

v. Jikkordina r-rilaxx ta' fondi permezz ta' mekkaniżmi varji u l-ġbir ta' dħul finanzjarju, japprova tranżazzjonijiet kif ikun ordnat, jirrevedi management accounts, stqarrijiet ta' likwidità u rapporti finanzjarji oħra bħala parti mill-proċess;

vi. Jikkontribwixxi għall-ippjanar u l-kontroll ta' baġit, u fil-kumpilazzjoni tal-Business and Financial plan;

vii. Jivvaluta l-allokazzjonijiet baġitarji u t-tbassir tad-dħul fl-Estimi Finanzjarji tal-Gvern, kemm għas-sena ta' wara kif ukoll fuq bażi ta' Business and Financial plan ta' tliet snin, u l-monitoraġġ kontinwu tagħhom matul is-sena;

viii. Jagħti kontribut fl-interpretazzjoni tal-accounts finali u jipparteċipa fl-analiżi u r-reviżjonijiet tal-valur għall-flus;

ix. Jirrappreżenta lid-Dipartiment jew lill-Ministeru f'laqgħat u konferenzi, kemm lokali kif ukoll internazzjonali, u jipparteċipa fi gruppi ta' ħidma kif ikun mitlub;

of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.11 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager I (Accounting and Finance) include:

i. Responsible for the timely and correct processing of fiscal and financial transactions, verifications, recording, tracking and reconciliation;

ii. Responsible for the correctness of basic book keeping and other accounting documents, including performing work on the bank reconciliation process of the Public Account;

iii. Responsible for the implementation and enforcement of legislation, policies, directions, procedures and guidelines in a particular Department or Ministry or across Government;

iv. Responsible for the maintenance and control of accounts, such as below-the-line accounts and votes, assessing virements within votes as well as requests for additional funding;

v. Coordinates the release of funds through various mechanisms and the collection of revenue, approving transactions as directed, reviewing management accounts, cashflow statements and other financial reports as part of the process;

vi. Contributes to Budget planning and control, and the compilation of the Business and Financial plan;

vii. Assesses budgetary allocations and revenue forecasts in the Financial Estimates of Government, both for the following year and on the basis of a three-year Business and Financial plan, and their continuous monitoring during the course of the year;

viii. Contributes towards the interpretation of final accounts and participating in value for money analysis and reviews;

ix. Represents the Department or Ministry in meetings and conferences, both locally and abroad and participating in working groups as required;

x. Jikkontribwixxi u jassisti fil-kumpilazzjoni ta' rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlazzjoni finanzjarja u politiki tal-Gvern kif mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub minnu;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta 'impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim

x. Contributes to and assists in the compilation of various reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies as directed;

xii. Contributes towards the formulation and updating of policies of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the

dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

U

ii. kapaċi jikkomunikaw bil-lingwa Ingliża U

iii. ikollhom kwalifika ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET, jew ekwivalenti*) f'Business Management, jew Business Administration, jew Economics, jew Banking and Finance, jew Accountancy, jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 6 tal-MQF f'Accountancy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 180 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat. Kwalifika ta' Master f'Livell 7 tal-MQF, jew ekwivalenti, għandha tinkludi minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn

Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. able to communicate in the English language AND

iii. in possession of a recognised Bachelor degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Business Management, or Business Administration, or Economics, or Banking and Finance, or Accountancy, or a recognised comparable professional qualification at MQF Level 6 in Accountancy.

*A recognised Qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements. A Master qualification at MQF Level 7, or equivalent, must comprise a minimum of 90 ECTS/ECVET credits or equivalent*.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still

fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'Livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza ma tintlaħaqx, il-ħatra għal din ir-raġuni, tiġi awtomatkament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għall-kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għall-kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal- ħin u

be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF Level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF Level, by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clause 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for applications from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 till 4.4 above, not only by the

d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Servizzi Korporattivi, Ministeru għall-Ġustizzja, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-

closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result of this call for applications, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Justice, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list

applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) ta' xogħol wara d-data tal-għeluq jew sa jumejn (2) ta' xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Direttorat Servizzi Korporattivi, Ministeru għall-Ġustizzja, Spinola Palace Business Centre, Livell 3, Triq San Kristofru, il-Belt Valletta VLT 1464. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.justice.gov.mt) u (recruitment.justice@gov.mt).

L-20 ta' Ottubru, 2023

of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Corporate Services Directorate, Ministry for Justice, Palazzo Spinola Business Centre, Level 3, Triq San Kristofru, Valletta VLT 1464. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.justice.gov.mt) and (recruitment.justice@gov.mt).

20th October, 2023

MINISTERU GĦAT-TURIŻMU

Post ta' Senior Manager (Human Resources) fil-Ministeru għat-Turiżmu

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għat-Turiżmu, jilqa' applikazzjonijiet għall-post ta' Senior Manager (Human Resources) fil-Ministeru għat-Turiżmu.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager (Human Resources) huwa ta' Skala ta' Salarju 5, li fl-2023 huwa ta' €31,330.95 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €35,174.97.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u jekk maħtura għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal

MINISTRY FOR TOURISM

Post of Senior Manager (Human Resources) in the Ministry for Tourism

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Tourism, invites applications for the post of Senior Manager (Human Resources) in the Ministry for Tourism.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager (Human Resources) is Salary Scale 5, which in year 2023 is €31,330.95 per annum, rising by annual increments of €640.67 up to a maximum of €35,174.97.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.5 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.6 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of

minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Human Resources, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager (Human Resources) jinkludu li:

i. Jiggwida lid-dipartimenti u entitajiet pubbliċi fi ħdan il-Ministeru fir-rigward ta' proċessi tar-riżorsi umani;

ii. Imexxi l-monitoraġġ tal-funzjonijiet delegati tal-policies, programmi u prattiki kollha tar-riżorsi umani biex jiżgura konformità mal-policies ċentrali mal-Ministeru;

iii. Jikkordina mad-direttorati kollha fil-Ministeru biex jevalwa u jirrakkomanda lill-Kap tad-Direttorat tar-Riżorsi Umani l-bżonnijiet tar-riżorsi umani, pjanijiet ta' suċċessjoni u nuqqas ta' ħiliet;

iv. Jappoġġa t-titjib tal-prestazzjoni fil-Ministeru/dipartiment permezz tal-ippjanar, il-monitoraġġ u l-evalwazzjoni tar-riżultati filwaqt li jsiru referenzi neċessarji għall-impjegati li jeħtieġu gwida fil-karriera, pariri jew miżuri korrettivi/dixxiplinarji;

v. Imexxi verifiki kostanti u regolari ta' konformità biex jiġi żgurat li l-policies stabbiliti qed jiġu osservati, u tiġi segwita l-implimentazzjoni f'waqtha tal-miżuri korrettivi meħtieġa;

vi. Jiffaċilita u jmexxi l-kordinazzjoni bejn l-Istrateġija tar-Riżorsi Umani u l-business goals, jikkontribwixxi lejn l-Analiżi tal-Ħtiġiet ta' Taħriġ u jappoġġja programmi ta' ġestjoni tal-bidla;

vii. Jimmaniġġja l-ġbir ta' data relatata mar-rekords tar-Riżorsi Umani tal-Ministeru billi juża s-sistemi standard tad-Dakar HR Corporate Data System għad-dħul, mistoqsijiet u rapputar;

viii. Jikkordina mal-kapijiet tal-Ministeru biex jiżgura l-konformità sħiħa tal-valutazzjonijiet ta' prestazzjoni u jieħu l-azzjoni meħtieġa biex jindirizza kull appraisal pendenti biex jiżgura li l-timeframes jiġu osservati strettament;

two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Human Resources), in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from date of publication.

Duties

3. The job duties for the post of Senior Manager (Human Resources) include:

i. Guides departments and entities within the Ministry with regard to HR processes;

ii. Leads the monitoring of delegated functions of all human resources policies, programs, and practices to ensure compliance with central policies across the ministry;

iii. Liaises with all directorates in the ministry to assess and recommend to the head of the HR directorate the human resources requirements, succession plans and skills gaps;

iv. Supports the improvement of the performance in the ministry/department through planning, monitoring, and appraising of results whilst making necessary referrals for employees who require career guidance, counselling or corrective/disciplinary measures;

v. Spearheads constant and regular compliance checks to ensure that established policies are being adhered to, and follow up on the timely implementation of corrective measures required;

vi. Facilitates and drives alignment between the HR Strategy and business goals, contributes towards the Training Needs Analysis and supports change management programmes;

vii. Manages the collations of data related to human resources records of the ministry by utilising the standard Dakar HR Corporate data systems for data entry, enquiry and reporting;

viii. Liaises with the heads of the ministry to ensure full compliance of performance appraisals and takes the necessary action to address any pending appraisals to ensure that timeframes are strictly adhered to;

ix. Jiżgura li s-sejħiet għall-pubblikazzjoni jiġu sottomessi b'mod korrett u skont it-timeframes meħtieġa, u jimmaniġġja l-funzjonijiet operattivi f'dak li għandu x'jaqsam malgħoti ta' riżorsi billi jaġġorna r-rekwiżiti tal-impjiegi u d-deskrizzjonijiet tal-impjiegi għall-postijiet/karigi kollha;

x. Jappoġġja u jipparteċipa b'mod attiv fil-ġestjoni ta' relazzjonijiet industrijali fil-Ministeru u jħejji d-data/il-ħidma finanzjarja kollha meħtieġa f'każ ta' negozjati;

xi. Jipprepara, jaqsam l-informazzjoni u jirreferi lill-IPS impjegati ġodda li jridu jagħmlu induction course jew impjegati oħra li jeħtieġu taħriġ ta' żvilupp wara r-riżultati ta' performance appraisals kif ukoll jikkordina l-orjentazzjoni interministerjali kif meħtieġ;

xii. Jappoġġja l-Kultura ta' Eċċellenza filwaqt li jassigura komunikazzjoni effettiva fil-livelli kollha;

xiii. Iwettaq kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/liha, kif jista' jkun meħtieġ;

xiv. Iwettaq kwalunkwe dmir ieħor kif ordnat mis-Segretarju Permanenti u/jew ir-rappreżentant tiegħu;

xv. Iwettaq kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

L-oġġettivi tal-pożizzjoni huma li jappoġġjaw il-funzjonijiet kollha tal-immaniġġjar tar-riżorsi umani inkluż l-ippjanar tar-Riżorsi Umani, konformità tal-proċessi delegati u mmaniġġjar ta' ġestjoni tar-rekords/data/aġġornati tal-impjegati li fuqhom jittieħdu d-deċizjonijiet Strateġiċi tar-Riżorsi Umani. Dan ir-rwol huwa kumplimentari għal dak ta' People Management.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

ix. Ensures that calls for publication are uploaded correctly and according to required timeframes, and manages operational functions in relation to resourcing by updating job requirements and job descriptions for all posts/positions;

x. Supports and actively participates in the management of harmonious industrial relations in the ministry and prepares all the required data/financial workings in case of negotiations;

xi. Prepares, shares data and refers to the IPS all new employees who have to undergo induction or other employees who require development following results of performance appraisals as well as coordinates the inter ministry orientation as necessary;

xii. Supports the Culture of Excellence whilst ensuring effective communication at all levels;

xiii. Performs any other tasks which the superior may delegate to him/her, as may be necessary;

xiv. Performs any other duties as directed by the Permanent Secretary and/or his representative;

xv. Performs any other duties as directed by the Principal Permanent Secretary.

The objectives of the position are to support all human resources management functions including HR planning, compliance of delegated processes and the management of updated employees records/data/statistic upon which Strategic Human Resource Management decisions are taken. This role is complementary to that of People Management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw/ikunu profiċjenti bil-lingwa Maltija u l-lingwa Ingliża;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Work and Human Resources Management jew Training and Development jew Public Administration jew Public Management and Corporate Governance and Leadership jew Leadership and Organisational Behaviour jew Management and Leadership jew Strategy, Leadership and Change Management jew Industrial Relations and Workplace Learning jew Business Administration jew Evidence Based Management.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in/must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Work and Human Resources Management or Training and Development or Public Administration or Public Management or Corporate Governance and Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy, Leadership and Change Management or Industrial Relations and Workplace Learning or Business Administration or Evidence Based Management.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than

l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

U

iv. B'ħames (5) snin esperjenza maniġerjali fi Skala ta' Salarju 7 jew kwalunke esperjenza oħra maniġerjali li tista' tiġi kkunisidrata mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

JEW

v. il-persuna li preċedentament kienet tagħmel dawn id-dmirijiet ta' dan ir-rwol speċifiku f'dan il-qasam fil-kapaċità ta' Assistent Direttur, f'terminu li għadu kif spiċċa immedjament qabel jew li l-pożizzjoni ġiet mibdula minn dik ta' Assistent Direttur.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years management experience in Salary Scale 7 or any other management experience that may be considered by the Administration, which experience must be duly sustained with relevant evidence.

OR

v. the incumbent who previously performed the duties of this specific role within this area in the capacity of Assistant Director, in the term which ended immediately prior to suppression of this Assistant directorship.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) or 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the Selection Board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials,

kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100 u l-marka li persuna trid iġġib biex tgħaddi hija 60.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Diviżjoni tar-Riżorsi Umani fi ħdan id-Direttorat għas-Servizzi Korporattivi, Ministeru għat-Turiżmu, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100 and the pass mark is 60.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the, Ministry for the attention of the Human Resources Division within the Corporate Services Directorate, Ministry for Tourism, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated e-mail will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Diviżjoni tar-Riżorsi Umani fi ħdan id-Direttorat għas-Servizzi Korporattivi, Ministeru għat-Turiżmu, 233, Triq ir-Repubblika, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Diviżjoni huma (http://www.tourism.gov.mt) u (hr.mft@gov.mt).

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-WIRT NAZZJONALI,
L-ARTI U L-GVERN LOKALI

Post ta' Manager II (Accounting and Finance) fil-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali, jilqa' applikazzjonijiet għall-post ta' Manager II (Accounting and Finance) fil-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II (Accounting and Finance) huwa ta' Skala ta' Salarju 7, li fis-sena 2023 huwa ta' €27,697.53 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €30,884.55.

submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the Human Resources Division within the Corporate Services Directorate, Minsitry for Tourism, 233, Triq ir-Repubblika, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (http://www.tourism.gov.mt) and (hr.mft@gov.mt).

20th October, 2023

MINISTRY FOR THE NATIONAL HERITAGE,
THE ARTS AND LOCAL GOVERNMENT

Post of Manager II (Accounting and Finance) in the Ministry for the National Heritage, the Arts and Local Government

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for the National Heritage, the Arts and Local Government, invites applications for the post of Manager II (Accounting and Finance) in the Ministry for the National Heritage, the Arts and Local Government.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II (Accounting and Finance) is Salary Scale 7, which in the year 2023 is €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55.

2.4 Persuna fil-grad ta' Manager II titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Il-kandidati magħżula jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers Within the Managerial Stream for Qualified Personnel. Allowances ta' ċertifikazzjoni b'rabta mal-kisba ta' kwalifika u/jew warrant pertinenti, kif ukoll rimborż b'rabta ma' Żvilupp Professjonali Kontinwu, huma inklużi fil-pakkett tas-salarju.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux ser jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.4 A Manager II will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024.17 in 2023) on completion of three (3) years service as Manager II in salary scale 7, subject to satisfactory performance.

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers Within the Managerial Stream for Qualified Personnel. Certification allowances in respect of attainment of pertinent qualification and/or warrant, and a Continuous Professional Development reimbursement are included in the salary package.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Accounting and Finance) jinkludu li:

i. Ikun responsabbli għat-tqassim xieraq ta' fondi, monitoraġġ, evalwazzjoni u kontroll tar-riżorsi finanzjarji u l-finanzjamenti allokati lill-ministeri, permezz ta' mekkaniżmi varji, b'relazzjoni mas-Servizz Pubbliku u s-Settur Pubbliku;

ii. Jassigura li kull ġbir ta' dħul u arretrati ta' dħul ikunu massimizzati u li jinżammu accounts xierqa;

iii. Jassigura li trasferimenti ta' flejjes li għandhom itejbu kemm jistgħu l-cashflow tal-Gvern, flimkien ma' rappurtar ta' cashflow ippjanat jew attwali, jitwettqu fi żmien xieraq;

iv. Janalizza talbiet għat-trasferiment ta' fondi u proposti ta' nfiq li jitfaċċaw waqt is-sena finanzjarja, u jawtorizza kull tranżazzjoni kif ikun mitlub;

v. Responsabbli għal-ledger ġenerali, sub-ledgers u rikonċiljazzjonijiet, kif ukoll assi u inventarji tal-ministeru jew id-dipartiment rispettiv;

vi. Responsabbli għaż-żamma xierqa ta' tranżazzjonijiet, il-kumpilazzjoni korretta ta' data ta' statistika u tbassir u projezzjonijiet, u l-identifikazzjoni ta' xejriet ġodda fid-data;

vii. Jassigura li l-leġiżlazzjoni, regolamenti, politiki u proċeduri stabbiliti ta' kontroll intern jinżammu u li jiġi implimentat kif xieraq monitoraġġ fil-proċessi kollha assenjati;

viii. Jikkontribwixxi għal allokazzjoni tal-baġit u tbassir tad-dħul, ippjanar u l-kontroll ta' baġit, inkluż il-kontribuzzjoni fil-kumpilazzjoni tal-Business and Financial Plan;

ix. Jagħti pariri dwar varjazzjonijiet minn miri finanzjarji miftiehma, stimi u allokazzjonijiet baġitarji u jipprovdi kontribut fir-rapport ta' Stimi Riveduti ta' kull xahar;

x. Jikkontribwixxi u jassisti fil-kumpilazzjoni ta' pubblikazzjonijiet u rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlazzjoni finanzjarja, politiki tal-Gvern, sistemi ta' accounting, proċeduri u applikazzjonijiet, u jsegwi taħriġ kif ikun mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub jagħmel;

Duties

3. The job duties for the post of Manager II (Accounting and Finance) include:

i. Responsible for the proper disbursement, monitoring, evaluation and control of financial resources and funding allocated to ministries, through various mechanisms, in relation to the Public Service and Public Sector;

ii. Ensures that any collection of revenue and arrears of revenue are maximised and that proper accounts thereof are kept;

iii. Ensures that transfers of monies which optimise Government cashflow, as well as projected or actual cash flow reporting, are carried out in a timely manner;

iv. Analyses requests for the virement of funds and expenditure proposals which arise during the financial year, authorising any transaction as directed;

v. Responsible for the general ledger, sub-ledgers and reconciliations, as well as assets and inventories of the respective ministry or department;

vi. Responsible for the proper recording of transactions, the correct compilation of statistical data and projections and the identification of trends in data;

vii. Ensures that legislation, regulation, policies and established internal control procedures are adhered to and that monitoring is properly implemented in all processes assigned;

viii. Contributes to budget allocations and revenue forecasts, planning and control, including contributing in the compilation of the Business and Financial Plan;

ix. Advising on variances from agreed financial targets, estimates and budgetary allocations and provide input on the monthly Revised Estimates reports;

x. Contributes to and assists in the compilation of various publications and reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies, accounting systems, procedures and applications, and following training as directed;

xii. Contributes towards the formulation and updating of policies of a financial nature as directed;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor skont kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment

fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

U

ii. kapaċi jikkomunikaw bil-lingwa Ingliża

U

iii. ikollhom kwalifika ta' Master rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 7 tal-MQF f'Accountancy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif

licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. able to communicate in English language

AND

iii. in possession of a recognised Master qualification at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 7 in Accountancy.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, pro vided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered

indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 till 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 L-applikanti prospettivi għandhom jaraw id-dispożizzjonijiet ġenerali marbuta ma' din is-sejħa għall-applikazzjonijiet fejn jikkonċerna s-sottomissjoni ta' dikjarazzjoni ta' rikonoxximent tal-kwalifiki mingħand l-MQRIC, jew awtorità pertinenti oħra, kif applikabbli (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for the National Heritage, the Arts and Local Government, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of

notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, 35, Triq l-Ifran, Il-Belt Valletta). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tas-Sezzjoni huma (www.mhal.gov.mt) u (hr.mhal@gov.mt).

L-20 ta' Ottubru, 2023

UFFIĊĊJU TAL-PRIM MINISTRU

Post ta' Senior Legal Officer fid-Dipartiment tar-Relazzjonijiet Industrijali u tal-Impjieg fi ħdan l-Uffiċċju tal-Prim Ministru

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur (Finanzi u Amministrazzjoni), Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' Senior Legal Officer fid-Dipartiment tar-Relazzjonijiet Industrijali u tal-Impjieg fi ħdan l-Uffiċċju tal-Prim Ministru.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' Senior Legal Officer huwa ta' Skala ta' Salarju 6, li fis-sena 2023 huwa ta' €29,446.19 fis-sena, li jiżdied b' €596.33 fis-sena sa massimu ta' €33,024.17.

notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from Corporate Services Directorate, 35, Triq l-Ifran, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Section are (www.mhal.gov.mt) and (hr.mhal@gov.mt).

20th October, 2023

OFFICE OF THE PRIME MINISTER

Post of Senior Legal Officer in the Department for Industrial and Employment Relations within the Office of the Prime Minister

Nomenclatures denoting the male gender include also the female gender.

1. The Director (Finance and Administration), Office of the Prime Minister, invites applications for the post of Senior Legal Officer in the Department for Industrial and Employment Relations within the Office of the Prime Minister.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Senior Legal Officer is Salary Scale 6, which in the year 2023 is equivalent to, €29,446.19 per annum, rising by annual increments of €596.33 up to a maximum of €33,024.17.

2.3 Minħabba n-natura tax-xogħol involut, il-persuna magħżula tista' tkun intitolata għal disturbance allowance sa 15% tas-salarju bażiku għal xogħol li jsir regolarment wara l-ħinijiet normali tal-uffiċċju, u/jew xogħol ta' natura straordinarja, li jsir wara l-ħin tax-xogħol, kif jkun meħtieġ mill-maniġment u suġġett għall-approvazzjoni tad-Direttur Ġenerali fid-Dipartiment tar-Relazzjonijiet Industrijali u tal-Impjieg. Din l-allowance tista' tiżdied sa 25% f'ċirkustanzi eċċezzjonali u bl-approvazzjoni ta' awtorità ogħla u f'konformità mal-Ftehim Settorjali. Id-Disturbance Allowance mhijiex allowance awtomatika u tiġi mħallsa fuq bażi ta' xahar b'xahar suġġetta għall-approvazzjoni kif indikata hawn fuq.

2.4 Il-persuna nnominata tkun intitolata għall-benefiċċji oħra u suġġetta għal kundizzjonijiet oħra stipulati fi kwalunkwe ftehim pertinenti bejn il-Gvern ta' Malta u l-Unions kompetenti.

2.5 Il-persuna magħżula trid tassigura li topera fil-qafas tal-Kodiċi tal-Etika u tal-paragrafu 6.2.3 tal-Public Service Management Code u ma tista' tagħmel l-ebda xogħol barra mill-ħin tax-xogħol mal-Gvern li jista jwassal għal kunflitt ta' interess jew ixekkel l-operat mad-dmirijiet uffiċċjali tiegħu/tagħha mal-Gvern Xogħol privat jista' jsir biss bil-permess tas-Segretarju Permanenti.

2.6 Applikazzjonijiet laterali fl-istess grad minn uffiċjali pubbliċi mhumiex aċċettabbli.

2.7 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni defini.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Legal Officer jinkludu li:

i. Jipprovdi pariri legali lid-Dipartiment u jassisti uffiċjali tal-compliance fit-tħejjija tal-każijiet għall-Qorti;

ii. Iwettaq xogħol legali skont l-istandards tal-professjoni inkluż jabbozza u jiffajlja atti ġudizzjarji;

iii. Jagħti pariri u jirrappreżenta lid-Dipartiment u lill-Kap tad-Dipartiment quddiem il-qrati/tribunali f'Malta/Għawdex skont kif meħtieġ;

iv. Jattendi u jipparteċipa f'taħriġ, laqgħat, konferenzi u seminars kemm f'Malta u barra;

v. Jagħmel riċerka legali, analiżi, rapporti, u memos tal-kabinet skont kif meħtieġ;

2.3 In view of the special nature of the duties involved, a selected candidate may also be entitled to a disturbance allowance of up to 15% of the basic salary for work performed regularly after office hours, and/or duties of an extraordinary nature undertaken beyond office hours, as may be required by management and subject to the approval of the Director General for Industrial and Employment Relations. The allowance may be increased up to 25% in exceptional circumstances and on the approval of higher authority and in line with the Sectoral Agreement. The disturbance allowance is not an automatic allowance and is payable on a month to month basis subject to approval as indicated above.

2.4 The appointee will be entitled to such other benefits and subject to such other conditions as may be stipulated in any pertinent agreement with the Government of Malta and the competent Union.

2.5 The appointee must ensure that s/he operates within the framework of the Code of Ethics and of Section 6.2.3 of the Public Service Management Code, and will not carry any form of outside work outside the Government employment which may lead to a conflict with thier official duties with the Government. Private work invariably necessitates the permission of the Permanent Secretary.

2.6 Lateral applications in the same grade from public officers are not allowed.

2.7 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

Duties

3. The job duties for the post of Senior Legal Officer include:

i. Provides legal advice to the Department and assist compliance officers in the preparation of court cases;

ii. Performs legal work in accordance with the standards of the profession including the preparation and filing of judicial acts;

iii. Advices and represent the Department and the Head of Department before the courts/tribunals in Malta/Gozo as necessary;

iv. Attends and participate in training, meetings, conferences and seminars in Malta and abroad;

v. Carry out legal research, perform analysis, draw up reports and cabinet memos as may be required;

vi. Jikkordina mall-Uffiċċju tal-Avukat Ġenerali, l-Avukat tal-Istat, u dipartimenti oħra tal-Gvern f'oqsma relatati mad-Dipartiment, skont il-ħtieġa;

vii. Ifassal u/jew jagħti pariri fit-tfassil ta' formoli jew avviżi uffiċjali skedati relatati mal-irwol u l-funzjoni tad-Dipartiment;

viii. Jassisti fil-formolazzjoni tal-policy, traspożizzjonijiet ta' leġiżlazzjoni tal-UE u funzjonijiet oħra tad-Dipartiment billi jipprepara briefs fir-rigward ta' oqsma li jaqgħu taħt il-kompetenza tad-Dipartiment;

ix. Jabbozza liġijiet u regolamenti, inkluż emendi ta' leġiżlazzjoni eżistenti, kif ukoll kuntratti u strumenti oħra miktuba, u jaqraw b'attenzjoni dokumenti abbozzati minn oħrajn;

x. Jagħti attenzjoni lid-dettalji ta' informazzjoni miksuba waqt l-ipproċessar, l-analiżi u l-evalwazzjoni ta' każi sabiex tkun tista tittieħed azzjoni neċessarja;

xi. Isostni u jikkomunika attitudni pożittiva u professjonali waqt il-komunikazzjoni mall-awtoritajiet kompetenti;

xii. Iwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

vi. Liaises with the Office of the Attorney General, State Advocate and other Government departments as necessary in matters related to the Department;

vii. Draw and/or advise in the drawing up of official scheduled forms or notices related to the Department's role and function;

viii. Assists in the policy formulation, transposition of EU legislation and other functions of the Department by the preparation of briefs in relation to areas falling within the remit of the Department;

ix. Drafts laws and regulations, including amendments to existing legislation, as well contracts and other written instruments and to peruse documents drafted by others;

x. Pays attention to details and information gathered through the processing, analyses and evaluation of cases, to be able to take the necessary action;

xi. Maintains and communicate a positive and professional attitude during communication with competent authorities;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

ii. must be proficient in the Maltese and English languages;

U

AND

iii. ikollhom warrant biex jipprattikaw bħala avukat f'Malta;

iii. have a warrant to practice as an advocate in Malta;

U

AND

iv. ikollhom ħames (5) snin esperjenza bħala avukat wara li kien miksub il-warrant;

iv. must have five (5) years experience as an Advocate after obtaining the warrant;

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika

(ii) Furthermore, candidates who have not yet formally obtained the qualification specified in paragraph 4.1 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December,

sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad ogħla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad ogħla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejħa għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejħa għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew ogħla minn, dak li hu meħtieġ minn din is-sejħa għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clauses 4.1.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.5 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Pulizija jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.6 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.5 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.7 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.8 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

Any other eligibility requisites for the post/position must be met in terms of this call for applications

4.5 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by the HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.6 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.5 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.7 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.8 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-Applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, permezz tal-Online Government Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fil-provedimenti ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottemettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mis-Sezzjoni tal-People Management, Direttorat tal-Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, Berġa ta' Kastilja, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.opm.gov.mt) u (human-resources.opm@gov.mt).

L-20 ta' Ottubru, 2023

UFFIĊĊJU TAL-PRIM MINISTRU

Post ta' Assistant Manager fid-Diviżjoni tan-Nies u Standards fi Ħdan l-Uffiċċju tal-Prim Ministru

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Nies u Standards), fid-Diviżjoni tan-Nies u Standards, fi ħdan l-Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' Assistant Manager fid-Diviżjoni tan-Nies u Standards fi ħdan l-Uffiċċju tal-Prim Ministru.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager, li jidħol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii)(c) huwa ta' Skala ta' Salarju 12, li fis-sena 2023 huwa ta' €20,270.04 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €22,394.04.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2023 hija ekwivalenti għal €21,630.00 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €23,881.02, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1 (iii)(b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€23,029.57 x €407.67 - €25,475.59) fis-sena

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, Auberge de Castille, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.opm.gov.mt) and (human-resources.opm@gov.mt).

20th October, 2023

OFFICE OF THE PRIME MINISTER

Post of Assistant Manager in the People and Standards Division Within the Office of the Prime Minister

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (People and Standards), Office of the Prime Minister, invites applications for the post of Assistant Manager in the People and Standards Division within the Office of the Prime Minister.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1(iii)(a) or (iii)(c) is Salary Scale 12, which in the year 2023 is equivalent to €20,270.04 per annum, rising by annual increments of €354.00 up to a maximum of €22,394.04.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2023 is equivalent to €21,630.00 per annum, rising by annual increments of €375.17 up to a maximum of €23,881.02, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€23,029.57x

2023 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji maniġerjali/ta' uffiċjal/ prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager jinkludu li:

i. Jassisti fit-twettiq ta' kontrolli ta' konformità fuq bażi regolari fuq is-servizz pubbliku u tal-entitajiet tas-settur pubbliku sabiex jiġi żgurat li hemm aderenza mad-Direttivi u Standards;

ii. Jimmaniġġja talbiet u każijiet, inkluż grievances, li jidħlu fil-One-Stop-Shop għall-Uffiċjali Pubbliċi, jissorvelja l-uffiċjali tal-One-Stop-Shop u jassigura l-implimentazzjoni f'waqtha u korretta tar-rakkomandazzjonijiet;

iii. Joħloq listi ta' kontroll biex titjieb l-aderenza għal proċessi, proċeduri u regolamenti sabiex jitnaqqsu r-riskji ta' nuqqas ta' konformità;

€407.67 - €25,475.59) in the year 2023 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Assistant Manager include:

i. Assists in conducting regular compliance checks on an ongoing basis on the public service and public sector entities so as to ensure adherence to standing Directives and Standards;

ii. Manages queries and cases, including grievances, received through the One-Stop-Shop for Public Officers, supervise One-Stop-Shop officers and monitor the timely and correct implementation of recommendations;

iii. Creates checklists to improve adherence to processes, procedures and regulations so as to reduce risks of lack of compliance;

iv. Jagħti sessjonijiet informattivi u ta' outreach fil-ministeri dwar is-servizzi offruti mill-One-Stop-Shop għall-Uffiċjali Pubbliċi u fuq areas oħra tad-Direttorat;

v. Jirrispondi għal mistoqsijiet permezz ta' korrispondenza, posta elettronika, telefown jew kuntatt personali;

vi. Jassisti fil-monitoraġġ u l-evalwazzjoni tar-riżultati mill-għodod ta' kwalità jew assessjar li juża d-Direttorat;

vii. Jassisti sabiex jittieħdu deċiżjonijiet infurmati u/jew rakkomandazzjonijiet lis-superjuri tiegħu/tagħha dwar kwistonijiet strateġiċi, ta' policy, materji proċedurali u operazzjonali;

viii. Jikkollega ma' partijiet interessati varji kif meħtieġ u jwettaq laqgħat ta' informazzjoni regolari mal-ministeri konċernat u entitajiet tas-settur pubbliku;

ix. Jiżgura li jinżammu rekords u databases aġġornati ta' direzzjonijiet maħruġa minn awtorità ogħla permezz tal-ħolqien tad-database biex jiffaċilita r-referenzjar u l-koerenza fil-proċessi futuri tat-teħid ta' deċiżjonijiet;

x. Jassisti biex isiru abbozzi ta' tweġibiet fil-ħin għal rapporti, preżentazzjonijiet, speaking notes u kwalunkwe sottomissjoni oħra kif meħtieġ mid-Direttur rispettiv;

xi. Jassisti fl-kordinament u t-twettiq ta' riċerka, u janalizza riżultati;

xii. Isegwi l-implimentazzjoni f'waqtha tal-miżuri korrettivi li joħorġu mill-għodod ta' kwalità tad-Direttorat, u li jistgħu jiġu kkomunikati lid-dipartimenti differenti, għall-implimentazzjoni meħtieġa;

xiii. Jevalwa l-proċessi tad-Diviżjoni tan-Nies u Standards u jirrakkomanda kontrolli interni effettivi;

xiv. Iwettaq kwalunkwe xogħol ieħor kif ordnat mis-Segretarju Permanenti (Nies u Standards);

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

iv. Carries out outreach and information sessions across line Ministries on the services offered by the One-Stop-Shop for Public Officers and on other areas related to the Directorate;

v. Attends to queries through correspondence, email, telephone or personal contact;

vi. Assists in the monitoring and evaluation of results from the Directorate's quality or assessment tools;

vii. Assists in informing decisions and/or recommendations to his/her superiors on strategic, policy, procedural, quality and operational matters.

viii. Liaises with various stakeholders accordingly and conduct regular outreach meetings with line ministries and public sector entities;

ix. Ensures updated record-keeping of documents, databases and correspondence through the maintenance of databases to facilitate cross-referencing and coherence in future decision-making processes;

x. Assists in drafting timely replies to reports, presentations, speaking notes and any other submissions as required by respective Director;

xi. Aids the coordination and carrying out of research and analyse results;

xii. Follows up the timely implementation of corrective measures resulting from the Directorate's assessment tools, that may be communicated to the various departments for the required implementation;

xiii. Evaluates the People and Standards Division processes and recommends effective internal controls;

xiv. Carries out any other task as directed by the Permanent Secretary (People and Standards Division);

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l- Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

U

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fil-Public Management jew Public Policy jew Quality Management jew People Management jew Business Administration jew Public Administration jew Riżorsi Umani jew kwalunkwe kwalifika professjonali

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages;

AND

iii. a. In possession of a recognised qualification at MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Public Management or Public Policy or Quality Management or People Management or Business Administration or Public Administration or Human Resources or a recognised comparable professional

rikkonoxxuta komparabbli fil-Livell 4 tal-MQF f'suġġett li l-amministrazzjoni tikkunsidra rilevanti;

JEW

b. fil-pussess ta' Diploma rikonoxxuta fil-Livell 5 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Public Management jew Public Policy jew Quality Management jew People Management jew Business Administration jew Public Administration jew Riżorsi Umani jew kwalunkwe kwalifika professjonali rikkonoxxuta komparabbli fil-Livell 5 tal-MQF f'suġġett li l-amministrazzjoni tikkunsidra rilevanti;

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola fi kwalunkwe qasam li l-maniġment jikkunsidra rilevanti;

JEW

(ii) fil-pussess ta' tliet suġġetti fil-Livell Avvanzat fi kwalunkwe qasam li l-maniġmnet jikkunsidra rilevanti.

*Kwalifika rikonoxxuta komparabbli ma' krettu 120/60 ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidħlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

qualification at MQF Level 4 in an area which the administration considers relevant;

OR

b. In possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Public Management or Public Policy or Quality Management or People Management or Business Administration or Public Administration or Human Resources or a recognised comparable professional qualification at MQF Level 5 in an area which the administration considers relevant;

OR

c. (i) In possession of two (2) subjects at Advanced level and three (3) subjects at Intermediate Matriculation Level in any area the management considers relevant;

OR

(ii) In possession of three (3) subjects at Advanced Level in any area the management considers relevant;

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position or in a lower grade/position. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced Level and three subjects at Intermediate Matriculation Level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). Upon possession of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (a) sa 4.1 (c) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Diċembru, 2023. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdew jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal- ħin u

(ii) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (a) to 4.1 (c) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st December, 2023. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progress entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the

d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejħa għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħa għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (https://recruitment.gov.mt).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, permezz tar-Recruitment Portal **biss** (https://recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum

closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (https://recruitment.gov.mt).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Section, Finance and Administration Directorate, Office of the Prime Minister through the Online Government Recruitment Portal **only** (https://recruitment.gov.mt). Applications are to include a Curriculum Vitae

Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 3 ta' Novembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jħallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejħa għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Diviżjoni dwar Nies u Standards (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf) jew jinkisbu mis-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, Berġa ta' Kastilja, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejħa għall- applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (http://www.opm.gov.mt) u (human-resources.opm@gov.mt).

L-20 ta' Ottubru, 2023

(which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 3rd November, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf) or may be obtained from the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, Auberge de Castille, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (http://www.opm.gov.mt) and (human-resources.opm@gov.mt).

20th October, 2023

AVVIŻ TAT-TEŻOR

Fidwa tas-7% Stock tal-Gvern ta' Malta 2023 II

Skont u għall-finijiet ta' paragrafu 6 tal-Avviż Legali numru 357 tal-1 ta' Novembru 2013, it-Teżor javża li s-7% Stock tal-Gvern ta' Malta 2023 II kollu li għandu valur nominali ta' €2,404,400 ser jinfeda bi premium ta' 10% fuq il-valur nominali fit-18 ta' Novembru, 2023.

L-aħħar ħlas tal-imgħax dovut għall-perjodu bejn it-18 ta' Mejju, 2023 u s-17 ta' Novembru, 2023 (iż-żewġ dati nklużi) ser isir fid-data tal-fidwa tal-iStock nhar it-18 ta' Novembru 2023 bir-rata ta' 3.5% lill-persuni kollha li fis-27 ta' Ottubru, 2023 ikunu reġistrati bħala detenturi fir-Reġistru tal-iStock tas-7% Stock tal-Gvern ta' Malta 2023 II tal-Borża ta' Malta.

Il-kapital ser jitħallas fit-18 ta' Novembru, 2023 lill-persuni kollha li fis-27 ta' Ottubru, 2023 ikunu reġistrati bħala detenturi fir-Reġistru tal-iStock tas-7% Stock tal-Gvern ta' Malta 2023 II tal-Borża ta' Malta.

L-20 ta' Ottubru, 2023

KUNSILL LOKALI ĦAL BALZAN

Sospensjoni ta' Traffiku u Parkeġġ

Il-Kunsill Lokali Ħal Balzan jgħarraf illi nhar is-Sibt, 28 ta' Ottubru, 2023, mid-9.00 a.m. sa nofsillejl, Triq l-Annunzjata se tkun magħluqa għat-traffiku kollu. Ħadd ma jista' jipparkja u vetturi pparkjati jkunu rmunkati.

F'każ ta' maltemp dan l-avviż se jiġi trasferit għall-Ħadd, 29 ta' Ottubru, 2023.

L-20 ta' Ottubru, 2023

KUNSILL LOKALI BORMLA

Sospensjoni ta' Traffiku u Parkeġġ

Il-Kunsill Lokali Bormla jgħarraf illi:

Mill-4.00 p.m. tal-Ħamis, 2 ta' Novembru, 2023, sas-1.00 a.m. tal-Ġimgħa, 3 ta' Novembru, 2023, Fuq Verdala u parti minn Triq San Nikola se jkunu magħluqa għat-traffiku;

Mill-4.00 p.m. tal-Ħamis, 2 ta' Novembru, 2023, sas-1.00 a.m. tal-Ġimgħa, 3 ta' Novembru, 2023, ħadd ma jista' jipparkja fi Triq Alessandra u Triq il-Ġublew tal-Fidda;

Mill-4.00 p.m. tal-Ħadd, 5 ta' Novembru, 2023, sa nofsillejl tat-Tnejn, 6 ta' Novembru, 2023, ħadd ma jista' jipparkja f'Suq Bonnici, Triq il-Gendus, Triq Matty Grima u Triq il-Ġublew tal-Fidda.

Vetturi pparkjati ser jigu rmunkati.

L-20 ta' Ottubru, 2023

TREASURY NOTICE

Redemption of the 7% Malta Government Stock 2023 II

Pursuant to and for the purpose of paragraph 6 of Legal Notice No. 357 of the 1st November 2013, the Treasury hereby gives notice that all of the 7% Malta Government Stock 2023 II that is, €2,404,400 nominal shall be redeemed at a premium of 10% over the nominal value on the 18th November 2023.

The final interest payment covering the period from the 18th day of May 2023 to the 17th day of November 2023 (both days inclusive) will be payable on 18th November 2023 at the rate of 3.5% to the persons registered as holders in the Register of the 7% Malta Government Stock 2023 II of the Malta Stock Exchange on 27th October, 2023.

The redemption monies will be payable on 18th November 2023 to the persons registered as holders in the Register of the 7% Malta Government Stock 2023 II of the Malta Stock Exchange on the 27th October, 2023.

20th October, 2023

ĦAL BALZAN LOCAL COUNCIL

Parking and Traffic Suspension

The Ħal Balzan Local Council notifies that on Saturday, 28th October, 2023, from 9.00 a.m. till midnight, Triq l-Annunzjata will be closed for all traffic. No parking is allowed and parked cars will be towed away.

In case of bad weather this advert will be transfered to Sunday, 29th October, 2023.

20th October, 2023

BORMLA LOCAL COUNCIL

Suspension of Traffic and Parking

The Bormla Local Council notifies that:

From 4.00 p.m. of Thursday, 2nd November, 2023, till 1.00 a.m. of Friday, 3rd November, 2023, Fuq Verdala and part of Triq San Nikola will be closed for traffic;

From 4.00 p.m. of Thursday, 2nd November, 2023, till 1.00 a.m. of Friday, 3rd November, 2023, parking will be prohibited in Triq Alessandra and Triq il-Ġublew tal-Fidda;

From 4.00 p.m. of Sunday, 5th November, 2023, till midnight of Monday, 6th November, 2023, parking will be prohibited in Suq Bonnici, Triq il-Gendus, Triq Matty Grima and Triq il-Ġublew tal-Fidda.

Parked vehicles will be towed.

20th October, 2023

KUNSILL LOKALI R-RABAT (MALTA)

Sospensjoni tat-Traffiku

Il-Kunsill Lokali r-Rabat jgħarraf li nhar il-Ħamis, 2 ta' Novembru, 2023, mid-9.30 a.m. sal-5.00 p.m., Triq Ġorġ Borg Olivier se tkun magħluqa għat-traffiku, trasport pubbliku inkluż.

Uffiżjali tal-Komunità se jkunu fuq il-post sabiex jiddevjaw it-traffiku.

L-20 ta' Ottubru, 2023

KUNSILL LOKALI ĦAL GĦARGĦUR

Sospensjoni tat-Traffiku

Il-Kunsill Lokali Ħal Għargħur jgħarraf li minn nhar it-Tlieta, 24 ta' Ottubru, 2023 sal-Ġimgħa, 24 ta' Novembru, 2023, mid-9.30 a.m. sal-5.00 p.m., Triq l-Isqof Gargallo se tkun magħluqa għat-traffiku.

L-20 ta' Ottubru, 2023

AWTORITÀ TAL-ARTIJIET

L-Uffiċjal Kap Eżekuttiv, Awtorità tal-Artijiet, jgħarraf li:

Offerti ssiġillati għall-avviżi li ġejjin għandhom jintefgħu fil-kaxxa tal-offerti tal-Awtorità tal-Artijiet, Berġa tal-Baviera, Il-Belt Valletta, sal-10.00 a.m. tal-Ħamis, 26 ta' Ottubru, 2023, għal:

Avviż Nru. 48. Għotja b'ċens perpetwu revedibbli ta' sit tale quale fi Triq X. Farrugia, l-Imqabba, kif muri bl-aħmar fuq il-pjanta P.D.2011_483_1. Min jirbaħ l-offerta għandu ċans sabiex jifdi dan iċ-ċens matul l-ewwel ħmistax-il (15)sena wara reviżjoni skont ir-rata tal-inflazzjoni kif hemm spjegat bid-dettall fuq il-kundizzjonijiet taċ-ċens. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €23,787 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' sebat elef u disa' mija u disgħa u għoxrin ewro (€7,929) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru. 49. Kiri, għal skopijiet kummerċjali għall-perjodu ta' ħmistax-il (15)sena, ta' fond tale quale f'Nru. 19, Triq San Publiju, il-Furjana, kif muri bl-aħmar fuq il-pjanta P.D.2017_0508. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €13,530 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' erbat elef u ħames mija u għaxar ewro (€4,510) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt

RABAT (MALTA) LOCAL COUNCIL

Suspension of Traffic

The Rabat Local Council notifies that on Thursday, 2nd November, 2023, Triq Ġorġ Borg Olivier shall be closed for traffic, including public transport, from 9.30 a.m. till 5.00 p.m.

Local wardens shall be on site to divert traffic flow.

20th October, 2023

ĦAL GĦARGĦUR LOCAL COUNCIL

Traffic Suspension

The Ħal Għargħur Local Council notifies that from Tuesday, 24th October, 2023 till Friday, 24th November, 2023, from 9.30 a.m. till 5.00 p.m., Triq l-Isqof Gargallo will be closed for traffic.

20th October, 2023

LANDS AUTHORITY

The Chief Executive Officer, Lands Authority, notifies that:

Sealed tenders in respect of the following advertisements have to be deposited in the tender box at the Lands Authority, Auberge de Baviere, Valletta, by 10.00 a.m. on Thursday, 26th October, 2023, for:

Advt No. 48. Grant on a perpetual revisable emphyteusis of a site tale quale at Triq X. Farrugia, Mqabba, as shown edged in red on the plan P.D. 2011_483_1. The winning bidder has the chance to redeem this emphyteusis within the first fifteen (15) years after a revision according to the rate of inflation as explained in detail in the emphyteutical conditions. Tenders are to be accompanied by a bid-bond for an amount of €23,787 as stipulated in the tender conditions. Offers below the amount of seven thousand and nine hundred and twenty-nine euro (€7,929) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 49. Lease, for commercial purposes for a period of fifteen (15) years, of the premises tale quale at No. 19, Triq San Publiju, Floriana, as shown edged in red on plan P.D.2017_0508. Tenders are to be accompanied by a bid-bond for an amount of €13,530 as stipulated in the tender conditions. Offers below the amount of four thousand and five hundred and ten euro (€4,510) per annum will not be considered. This tender may be subject to the right known as

magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru. 50. Bejgħ tale quale fl-istat li jinsab fih inklużi xi difetti li jista' jkun hemm moħbija tal-Fond f'Nru. 97, It-Telgħa tar-Raħal Ġdid, Paola, kif muri fuq il-pjanta P.D.235_2001. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €10,200 skont kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' mija u għaxart elef ewro (€110,000) ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru. 51. Kiri, għall-perjodu li fadal tal-kirja preżenti li jintemm fit-2 ta' Marzu, 2036, tal-Ħanut vojt tale quale f'Nru. 3, Misraħ Ninu Cremona, l-Iklin, kif muri bl-aħmar u mmarkat Shop No. 3 fuq il-pjanta P.D.190_82_5_3. Il-kerrej preżenti ma jridx jibqa' fil-kirja u terz interessat lest li jidħol għar-rimanenti perjodu ta' din il-kirja. Dan it-terz interessat għandu d-dritt tal-ewwel rifjut riżervat favurih skont Artikolu Nru. 3 (1) tal-Avviż Legali Nru. 573.02. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €21,520 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' sebat elef u mija u tlieta u sebgħin ewro (€7,173) fis-sena ma jiġux ikkunsidrati. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru. 52. Kiri, għal skopijiet kummerċjali għall-perjodu ta' ħmistax-il (15) sena, ta' fond tale quale u fl-istat li jinsab fih inkluż/i xi difetti li jista' jkun hemm moħbija f'Nru. 53 (qabel Nru. 47), Triq is-Sirena, l-Isla, kif muri bl-aħmar fuq il-pjanta P.D.2023_0133. Dan il-fond ma jistax jintuża għal skopijiet residenzjali. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €9,000 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' tlett elef ewro (€3,000) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Offerti ssiġillati għall-avviżi li ġejjin għandhom jintefgħu fil-kaxxa tal-offerti tal-Awtorità tal-Artijiet, Berġa tal-Baviera, Il-Belt Valletta, sal-10.00 a.m. tal-Ħamis, 2 ta' Novembru, 2023, għal:

Avviż Nru. 53. Kiri, minn sena għal sena, għal skop ta' agrikultura, ta' sit tale quale f'art Ta' Lavinja, L-Għarb, Għawdex, muri bl-aħmar fuq pjanta P.D.2023_0448. Dan is-sit huwa suġġett għal servitujiet eżistenti favur proprjetà adjaċenti. Dan is-sit huwa mdawwar minn proprjetà ta' terzi (landlocked). L-offerenti għandhom ikunu persuni li huma rreġistrati bħala bdiewa full-time jew part-time, skont

the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 50. Sale tale quale in its present state including any latent defects of the Premises at No. 97, It-Telgħa tar-Rahal Gdid, Paola, as shown on the plan P.D.235_2001. Tenders are to be accompanied by a bid-bond for the amount of €10,200 as stipulated in the tender conditions. Offers below the amount of one hundred and ten thousand euro (€110,000) will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 51. Lease, for the remaining period of the present lease which ends on the 2nd March, 2036, of the bare Shop tale quale No. 3, Misrah Ninu Cremona, Iklin, as shown edged in red and marked Shop 3 on plan P.D.190_82_5_3. The present tenant does not want to remain in the lease and an interested third party is ready to assume the remaining term of this lease. The interested third party has been reserved the right of first refusal as per Article No. 3 (1) of Legal Notice 573.02. Tenders are to be accompanied by a bid-bond for an amount of €21,520 as stipulated in the tender conditions. Offers below the amount of seven thousand and one hundred and seventy-three euro (€7,173) per annum will not be considered. A fee of €50 will be charged for the tender documents.

Advt No. 52. Lease, for commercial purposes for a period of fifteen (15) years, of the premises tale quale in its present state including any latent defects at No. 53 (formerly No. 47) at Triq is-Sirena, Isla, as shown edged in red on plan P.D.2023_0133. This premises is not to be used for residential purposes. Tenders are to be accompanied by a bid-bond for an amount of €9,000 as stipulated in the tender conditions. Offers below the amount of three thousand euro (€3,000) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Sealed tenders in respect of the following advertisements have to be deposited in the tender box at the Lands Authority, Auberge de Baviere, Valletta, by 10.00am on Thursday, 2nd November, 2023, for:

Advt No. 53. Lease tale quale, on a year to year basis, for agricultural purposes, of a site at land at Ta' Lavinja, L-Għarb, Gozo, shown edged in red on plan P.D.2023_0448. This site is subject to existing servitudes in favour of the adjacent properties. This site is land locked. The bidders must be either full-time or part-time farmers, who have to submit a certificate, issued by the Department of Agriculture with the

ċertifikat maħruġ mid-Dipartiment tal-Agrikoltura li għandu jiġi sottomess mad-dokument tal-offerta jew studenti li temmew b'suċċess kors akkademiku fi studji agrikoli fil-ħames snin preċedenti mid-dħul fis-seħħ tal-Avviż Legali Nru. 573.06 li għandhom jissottomettu kopja taċ-ċertifikat rilevanti mal-offerta tagħhom. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €1,000 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' mija u sitt ewro u ħamsin ċenteżmu (€106.50) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir il-ħlas ta' €50 għad-dokumenti tal-offerta.

tender document or students who have completed successfully an academic course relating to agriculture within the previous five years prior to the introduction of the Legal Notice No. 573.06 who have to submit a copy of the relevant certificate also with the tender documents. Tenders are to be accompanied by a bid-bond for an amount of €1,000 as stipulated in the tender conditions. Offers below the amount of one hundred and six euro and fifty cents (€106.50) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender document

Avviż Nru. 54. Kiri għall-perjodu ta' ħmistax-il (15) sena għal skopijiet kummerċjali ta' ħanut tale quale, fl-istat li jinsab fih inklużi xi difetti li jista' jkun hemm moħbija u bi bżonn ta' attenzjoni, f'Nru. 1, Ta' Pascarella, Ħal Qormi, kif muri bl-aħmar fuq il-pjanta P.D. 235_88_3_1. L-arja ta' fuq dan il-ħanut mhijiex inkluża fl-offerta. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €14,100 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' erbat elef u seba' mitt ewro (€4,700) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir il-ħlas ta' €50 għad-dokumenti tal-offerta.

Advt No. 54. Lease for a period of fifteen (15) years for commercial purposes of a shop tale quale, in its present state uncluding any latent defects and in need of attention, at No. 1, Ta' Pascarella, Ħal Qormi, as shown edged in red on the plan P.D.235_88_3_1. The airspace of this shop is not included with this tender. Tenders are to be accompanied by a bid-bond for an amount of €14,100 as stipulated in the tender conditions. Offers below the amount of four thousand and seven hundred euro (€4,700) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Avviż Nru. 55. Kiri tale quale għal perjodu ta' ħmistax-il (15)-il sena għal skopijiet kummerċjali ta' Ħanut f'Nru.2, Blokk 'E', Qasam tad-Djar Tal-Ħawli, Il-Birgu, kif muri bl-aħmar u mmarkat bħala 'Shop No. 2' fuq il-pjanta P.D.78_80_19_A. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €8,385 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' elfejn u seba' mija u ħamsa u disgħin ewro (€2,795) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir il-ħlas ta' €50 għad-dokumenti tal-offerta.

Advt No. 55. Lease tale quale for a period of fifteen (15) years for commercial purposes of a Shop at No. 2, at Block 'E', Tal-Hawli Housing Estate, Birgu, as shown edged in red and marked as 'Shop No. 2' on the plan P.D.78_80_19_A. Tenders are to be accompanied by a bid-bond for the amount of €8,385 as stipulated in the tender conditions. Offers below the amount of two thousand and seven hundred and ninety-five euro (€2,795) per annum will not be considered.This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender document.

Avviż Nru. 56. Kiri, għal skopijiet kummerċjali għall-perjodu ta' ħmistax-il (15)-il sena, ta' fond vojt tale quale u fl-istat li jinsab fih inklużi xi difetti li jista' jkun hemm moħbija f'Nru. 2, Triq Fuq San Pawl, Bormla, kif muri bl-aħmar fuq il-pjanta P.D.2009_399. Dan il-fond ma jistax jintuża għal skopijiet residenzjali. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €11,661 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' tlett elef u tmien mija u sebgħa u tmenin ewro (€3,887) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir ħlas ta' €50 għad-dokumenti tal-offerta.

Advt No. 56. Lease, for commercial purposes for a period of fifteen (15) years, of the bare premises tale quale in its present state including any latent defects at No. 2 Triq Fuq San Pawl, Cospicua, as shown edged in red on plan P.D.2009_399. Tenders are to be accompanied by a bid-bond for an amount of €11,661 as stipulated in the tender conditions. Offers below the amount of three thousand and eight hundred and eighty-seven euro (€3,887) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Offerti ssiġillati għall-avviżi li ġejjin għandhom jintefgħu fil-kaxxa tal-offerti tal-Awtorità tal-Artijiet, Berġa tal-Baviera, Il-Belt Valletta, sal-10.00 a.m. tal-Ħamis, 9 ta' Novembru, 2023, għal:

*Avviż Nru. 57. Kiri ghall-perjodu ta' ħmistax-il (15) sena għal skopijiet kummerċjali ta' ħanut tale quale, bl-isem ta' 'Regent' f'Nru. 29, Triq Manuel Dimech, Tas-Sliema, kif muri bl-aħmar fuq il-pjanta P.D. 2019_0334. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €49,101 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' sittax-il elf u tliet mija u sebgħa u sittin ewro (€16,367) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir il-ħlas ta' €50 għad-dokumenti tal-offerta.

*Avviż Nru. 58. Bejgħ tale quale ta' Sit fi Triq San Leonardu, Ir-Rabat, Għawdex, kif muri bl-aħmar fuq il-pjanta P.D.2021_0067. Dan is-sit huwa suġġett għal servitujiet eżistenti favur il-ptoprjetà adjaċenti. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €13,376 hekk kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' mitejn u tmienja u sittin elf u tmien mija u tlieta ewro (€268,803) ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru. 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir il-ħlas ta' €50 għad-dokumenti tal-offerta.

*Avviżi li qed jidhru għall-ewwel darba.

Dawn l-avviżi qegħdin jiġu ppubblikati bħala stedina għall-pubbliku sabiex jakkwista d-dokumenti tal-offerta online. L-offerenti għandhom jirreferu għall-kundizzjonijiet kollha tad-dokument tal-offerta u huma mitluba li jaqraw sew dawn id-dokumenti. L-offerti għandhom isiru biss fuq il-formola preskritta, li flimkien mal-kundizzjonijiet rilevanti u dokumenti oħra jistgħu jinkisbu billi tagħżel 'Buy Tender' fuq il-paġna ta' dawn l-offerti fis-sit (https://landsauthority.org.mt/services/tendering/). Il-ħlas ta' ħamsin ewro (€50) għandu jsir permezz tas-sistema online tas-sit tal-Awtorità tal-Artijiet.

L-20 ta' Ottubru, 2023

DIPARTIMENT TAL-INFORMAZZJONI

Id-Dipartiment tal-Informazzjoni jgħarraf li kwotazzjonijiet elettroniċi rigward dan l-avviż se jintlaqgħu sal-ġurnata u l-ħin indikati hawn taħt. L-offerti għandhom jintbagħtu online BISS fuq (http://www.etenders.gov.mt).

Sal-10.00 a.m. (Ħin Ċentrali Ewropew) tal-Ġimgħa, 3 ta' Novembru, 2023, għal:

*Kwot. Nru. 01/2023 (DOI 18/2023). Servizzi fotografiċi għad-Dipartiment tal-Informazzjoni.

Sealed tenders in respect of the following advertisements have to be deposited in the tender box at the Lands Authority, Auberge de Baviere, Valletta, by 10.00am on Thursday, 9th November, 2023, for:

*Advt No. 57. Lease for a period of fifteen (15) years for commercial purposes of a shop tale quale, called 'Regent' at No. 29, Triq Manuel Dimech, Tas-Sliema, as shown edged in red on the plan P.D.2019_0334. Tenders are to be accompanied by a bid-bond for an amount of €49,101 as stipulated in the tender conditions. Offers below the amount of sixteen thousand and three hundred and sixty-seven euro (€16,367) per annum will not be considered.This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta.A fee of €50 will be charged for the tender documents.

*Advt No. 58. Sale tale quale of a Site at Triq San Leonardu, Victoria, Gozo, as shown edged in red on the plan P.D. 2021_0067. This site is subject to existing servitudes in favour of the adjacent property. Tenders are to be accompanied by a bid-bond for an amount of €13,376 as stipulated in the tender conditions. Offers below the amount of two hundred and sixty-eight thousand and eight hundred and three euro (€268,803) will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender document.

*Advertisements appearing for the first time

These adverts are being published as an invitation to the public to acquire tender documents online. The bidders are to refer to all the conditions of the tender document and are invited to carefully read these conditions. Tenders should be submitted only on the prescribed form, which together with the relevant conditions and other documents, may be obtained by clicking on 'Buy Tender' on the webpage where these tenders are available on (https://landsauthority.org.mt/services/tendering/). A fee of fifty euro (€50) must be paid through the online system of the Lands Authority website.

20th October, 2023

DEPARTMENT OF INFORMATION

The Department of Information notifies that an electronic quotation in respect of the following notice will be received on the day and time indicated below. Tenders are to be submitted online ONLY on (http://www.etenders.gov.mt).

Up to 10.00 a.m. (Central European Time) of Friday, 3rd November, 2023, for:

*Quot. No. 01/2023 (DOI 18/2023). Photographic services for the Department of Information.

*Kwotazzjoni li qed tidher għall-ewwel darba

Id-dokumenti tal-kwotazzjoni jinkisbu biss mill-Electronic Public Procurement System (www.etenders.gov.mt). Ir-reġistrazzjoni hija meħtieġa sabiex ikun jista' jintuża s-sit elettroniku. Operaturi ekonomiċi Maltin għandu jkollhom l-eID tal-organizzazzjoni tagħhom sabiex ikunu jistgħu jidħlu f'dan is-sit elettroniku. Aktar tagħrif jinkiseb mis-sezzjoni tal-FAQ tal-istess sit.

L-20 ta' Ottubru, 2023

DIPARTIMENT TAL-INFORMAZZJONI

Id-Dipartiment tal-Informazzjoni jgħarraf li offerti elettroniċi rigward dan l-avviż se jintlaqgħu sal-ġurnata u l-ħin indikati hawn taħt. L-offerti għandhom jintbagħtu *online* BISS fuq: (http://www.etenders.gov.mt).

Sad-9.30 a.m. (CET) tal-Ħamis, 9 ta' Novembru, 2023, għal:

*Avviż. Nru. SPD07/2023/059. Framework contract ta' servizzi videografiċi biex ikopri attivitajiet tal-Gvern f'Għawdex għad-Dipartiment tal-Informazzjoni (DOI).

*Avviż li qed jidher għall-ewwel darba

Id-dokumenti tal-offerti jinkisbu biss mill-Electronic Public Procurement System (www.etenders.gov.mt). Ir-reġistrazzjoni hija meħtieġa sabiex ikun jista' jintuża s-sit elettroniku. Operaturi ekonomiċi Maltin għandu jkollhom l-eID tal-organizzazzjoni tagħhom sabiex ikunu jistgħu jidħlu f'dan is-sit elettroniku. Aktar tagħrif jinkiseb mis-sezzjoni tal-FAQ tal-istess sit.

Il-pubbliku jista' jattendi waqt il-ftuħ u l-iskedar tal-offerti fil-ħinijiet u d-dati msemmija hawn fuq.

L-20 ta' Ottubru, 2023

MINISTERU GĦALL-AFFARIJIET BARRANIN U EWROPEJ U L-KUMMERĊ

Id-Direttur tas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u Ewropej u l-Kummerċ, jgħarraf li:

Espressjonijiet ta' Interess se jintlaqgħu permezz ta' ittra elettronika biss lil (offers.mfet@gov.mt) sa mhux aktar tard mill-10.00 a.m. tal-Ġimgħa, 27 ta' Ottubru, 2023, għal:

Ref. Nru. CFQ 051/2023. Bejgħ ta' żewġ (2) vetturi 'tale quale' fil-Ministeru għall-Affarijiet Barranin u Ewropej u l-Kummerċ.

*Quotation appearing for the first time

Quotation documents are only obtainable from the Electronic Public Procurement System (www.etenders.gov.mt). Registration is required in order to make use of this website. Maltese economic operators need to be in possession of their organisation eID in order to access this website. More information is available from the FAQ section of the same website.

20th October, 2023

DEPARTMENT OF INFORMATION

The Department of Information notifies that an electronic tender in respect of the following notice will be received on the day and time indicated below. Tenders are to be submitted online ONLY on (http://www.etenders.gov.mt).

Up to 9.30 a.m. (CET) of Thursday, 9th November, 2020, for:

*Advt. No. SP SPD07/2023/059. Framework contract of videographic services to cover Government activities in Gozo for the Department of Information (DOI).

*Advertisement appearing for the first time

Tender documents are only obtainable from the Electronic Public Procurement System (www.etenders.gov.mt). Registration is required in order to make use of this website. Maltese economic operators need to be in possession of their organisation eID in order to access this website. More information is available from the FAQ section of the same website.

The public may attend during the opening and scheduling of tenders at the times and dates specified above.

20th October, 2023

MINISTRY FOR FOREIGN AND EUROPEAN AFFAIRS AND TRADE

The Director Corporate Services, Ministry for Foreign and European Affairs and Trade, notifies that:

Expressions of Interest will be received by electronic mail only on (offers.mfet@gov.mt) by not later than 10.00 a.m. of Friday, 27th October, 2023, for:

Advt No. CFQ 051/2023. Sale of Two (2) 'tale quale' vehicles at the Ministry for Foreign and European Affairs and Trade.

Kopja elettronika tal-formola tal-applikazzjoni mal-kundizzjonijiet relattivi jistgħu jitniżżlu b'xejn mis-sit tal-Ministeru għall-Affarijiet Barranin u Ewropej (https://foreign.gov.mt/resources/).

L-20 ta' Ottubru, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

B'referenza għall-offerta elettronika CFT 009-4270/23. Provvista ta' 'RFID tagged surgical sterile swabs and handheld RF scanner' ippubblikata fil-Gazzetta tal-Gvern tat-Tlieta, 10 ta' Ottubru, 2023, id-data tal-għeluq ġiet estiża għat-Tlieta, 28 ta' Novembru, 2023.

L-20 ta' Ottubru, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Id-Direttur Maniġerjali (Sourcing and Supplies Management) għas-Central Procurement u Supplies Unit fil-Ministeru għas-Saħħa, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls għandhom jintlaqgħu sal-10.00 a.m. tat-Tnejn, 23 ta' Ottubru, 2023.

ERU1610U23 – Medicinal
ERU1710U23A
ERU1710U23B
ERU1710U23C
ERU1710U23D
ERU1710U23 – Devices
ERU1710U23 – Medicinals

Sejħiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitniżżlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejħa għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

L-20 ta' Ottubru, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Id-Direttur Maniġerjali (Sourcing and Supplies Management) għas-Central Procurement u Supplies Unit fil-Ministeru għas-Saħħa, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls għandhom jintlaqgħu sal-10.00 a.m. tat-Tlieta, 24 ta' Ottubru, 2023.

ERU1810U23 – Medicinal
ERU1810U23 – Devices
ERU1810U23A

Sejħiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitniżżlu mis-sit elettroniku tas-CPSU.

An electronic copy of the application form with relative conditions can be downloaded free of charge from the website of the Ministry for Foreign and European Affairs and Trade (https://foreign.gov.mt/resources/).

20th October, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

With reference to the electronic tender CFT 009-4270/23. Provision of RFID tagged surgical sterile swabs and handheld RF scanner, published in the Government Gazette of Tuesday, 10th October, 2023, the date is being extended till Tuesday, 28th November, 2023.

20th October, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The Managing Director (Sourcing and Supplies Management) for the Central Procurement and Supplies Unit within the Ministry for Health, notifies that submissions for the below listed ERU Competitive Calls will be received up to 10.00 a.m. on Monday, 23rd October, 2023.

ERU1610U23 – Medicinal
ERU1710U23A
ERU1710U23B
ERU1710U23C
ERU1710U23D
ERU1710U23 – Devices
ERU1710U23 – Medicinals

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

20th October, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The Managing Director (Sourcing and Supplies Management) for the Central Procurement and Supplies Unit within the Ministry for Health, notifies that submissions for the ERU Competitive Calls will be received up to 10.00 a.m. of Tuesday, 24th October, 2023

ERU1810U23 – Medicinal
ERU1810U23 – Devices
ERU1810U23A

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Sottomissjonijiet għal din is-sejħa għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

L-20 ta' Ottubru, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Id-Direttur Maniġerjali (Sourcing and Supplies Chain Management) għas-Central Procurement And Supplies Unit fil-Ministeru għas-Saħħa jgħarraf illi:

It-Talbiet għall-Parteċipazzjoni rigward l-avviż ta' hawn taħt għandhom jintbagħtu sal-10.00 a.m. tat-Tnejn, 6 ta' Novembru, 2023. Sejħiet għal Parteċipazzjoni għandhom jiġu sottomessi BISS f'envelops isiġillati fil-kaxxa tal-offerti l-vjola fis-CPSU Reception ta' San Ġwann.

RFP Nru. 022-6075/23. Sejħa għal Parteċipazzjoni (negozjata) għall-provvista ta' 'mental healthcare beds for the mental health services within the ministry for health'.

Dokumenti għall-parteċipazzjoni tas-sejħa ta' hawn fuq jistgħu jitniżżlu minn (https://deputyprimeminister.gov.mt/en/cpsu/Pages/Home.aspx).

L-20 ta' Ottubru, 2023

CENTRAL PROCUREMENT u SUPPLIES UNIT

Id-Direttur Maniġerjali (Procurement and Supplies), Ministeru għas-Saħħa, jgħarraf illi:

Jintlaqgħu offerti elettroniċi rigward l-avviżi li ġejjin sad-9.30 a.m. tal-Ġimgħa, 10 ta' Novembru, 2023. L-offerti għandhom jintbagħtu BISS online fuq (www.etenders.gov.mt) għal:

CFT 020-4301/23. Provvista ta' 'chandelier lighting probe system' għal kirurġija oftalmika

CFT 020-4302/23. Provvista ta' 'medical printer paper with colour cartridges to fit sony printer UP-21 MD'

CFT 020-4303/23. Provvista ta' 'heavy silicone oil'

CFT 020-4304/23. Provvista ta' 'bone fixation kits PPU'

CFT 021-4305/23. Provvista ta' 'Amlodipine 10mg tablets/capsules

CFT 021-4306/23. Provvista ta' 'Dipyridamole 100mg tablets'

CFT 020-4307/23. Provvista ta' 'standard performance gowns large'

CFT 009-4308/23. Provvista ta' dwal tat-toroq effiċjenti fl-użu tal-enerġija

CFT 020-4309/23. Provvista ta' 'standard performance gowns XL'

CFT 020-4310/23. Provvista ta' 'haemostatic powder' użat għal kirurġija

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

20th October, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The Managing Director (Sourcing and Supplies Chain Management) for the Central Procurement And Supplies Unit within the Ministry for Health notifies that:

Requests for Participation (RFP) in respect of the following notice will be received up to 10.00 a.m. on Monday, 6th November, 2023. Requests for Participation are to be submitted ONLY in sealed envelopes in the purple tender box at CPSU San Ġwann Reception.

RFP No. 022-6075/23. Request for Participation (negotiated) for the provision of mental healthcare beds for the mental health services within the ministry for health.

Documents for participation in the above call can be downloaded from (https://deputyprimeminister.gov.mt/en/cpsu/Pages/Home.aspx)

20th October, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The Managing Director (Procurement and Supplies), Ministry for Health, notifies that:

Electronic tenders in respect of the following notices will be received till 9.30 a.m. of Friday, 10th November, 2023. Tenders are to be submitted ONLY online on (www.etenders.gov.mt) for:

CFT 020-4301/23. Supply of chandelier lighting probe system for ophthalmic surgery

CFT 020-4302/23. Supply of medical printer paper with colour cartridges to fit sony printer UP-21 MD

CFT 020-4303/23. Supply of heavy silicone oil

CFT 020-4304/23. Supply of bone fixation kits PPU

CFT 021-4305/23. Supply of Amlodipine 10mg tablets/capsules

CFT 021-4306/23. Supply of Dipyridamole 100mg tablets

CFT 020-4307/23. Supply of standard performance gowns large

CFT 009-4308/23. Supply of tender for the provision of energy efficient street lights

CFT 020-4309/23. Supply of standard performance gowns XL

CFT 020-4310/23. Supply of haemostatic powder used for surgery

CFT 020-4311/23. Provvista ta' 'non-adherent sponge fenestrated dressing impregnated with 0.2 percent PHMB'

CFT 026-4312/23. Xiri ta' proprjetà – Kiri ta' post f'Ħaż-Żebbuġ (Malta) biex jospita klinika tal-komunità għal kura tas-Saħħa Primarja fil-Ministeru għas-Saħħa

CFT 021-4313/23. Provvista ta' 'rabies immunoglobulin (human) injection għal intramuscular use'

CFT 020-4314/23. Provvista ta' 'calcium hydroxyapatite injection for vocal fold medialisation'

CFT 009-4315/23. Provvista ta' għamara tal-laboratorju b'matejrali u proċessi li ma jagħmlux ħsara 'l-ambjent

CFT 009-4316/23. Provvista ta' 'Sodium Chloride tablets industrial salt'

CFT 009-4317/23. Provvista ta' tliet 'temperature controlled type commercial panel van' ġdid

CFT 021-4318/23. Provvista ta' 'Iodixanol 50mL solution for injection'

CFT 009-4319/23. Provvediment ta' servizzi ta' konsulenza għal spezzjoni u analiżi ta' kundizzjonijiet u xogħlijiet ta' kostruzzjoni li qed isiru bħalissa, relatat ma' infiltrar ta' ilma ta' taħt l-art fiċ-Ċimiterju tal-Addolorata, Paola

CFT 016-4320/23. Servizzi legali ta' kunsilli regolatorji/kumitati speċjalizzati tal-akkreditazzjoni fi ħdan id-Dipartiment tar-Regolament tas-Saħħa

CFT 020-4321/23. Provvista ta' 'cleaning brushes 1.1mm'

CFT 020-4322/23. Provvista ta' 'non-absorbable polymer locking clip banks' għal kirurġija

CFT 020-4323/23. Provvista ta' 'arthroscopy drapes'

CFT 020-4324/23. Provvista ta' 'orthopaedic bone cementing system' għal kirurġija tal-irkoppa

CFT 009-4325/23. Provvediment ta' servizzi ta' manutenzjoni għal 'vertical transportation systems' fl-Isptar Ġenerali ta' Għawdex

Id-dokumenti tal-offerta huma mingħajr ħlas.

Id-dokumenti tal-offerti jinkisbu biss mill-Electronic Public Procurement System (www.etenders.gov.mt). Ir-reġistrazzjoni hija meħtieġa sabiex ikun jista' jintuża s-sit elettroniku. Operaturi ekonomiċi Maltin għandu jkollhom l-eID tal-organizzazzjoni tagħhom sabiex ikunu jistgħu jidħlu f'dan is-sit elettroniku. Aktar tagħrif jinkiseb mis-sezzjoni tal-FAQ tal-istess sit.

Il-pubbliku jista' jattendi waqt il-ftuħ u l-iskedar tal-offerti fil-ħinijiet u d-dati msemmija hawn fuq.

L-20 ta' Ottubru, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Id-Direttur Maniġerjali (Procurement u Supplies), Ministeru għas-Saħħa, jgħarraf illi:

CFT 009-4232/23. Provvista ta' dwal tat-toroq LED effiċjenti fl-użu tal-enerġija,

CFT 020-4311/23. Supply of non-adherent sponge fenestrated dressing impregnated with 0.2 percent PHMB

CFT 026-4312/23. Procurement of Property – Leasing of premises Ħaż-Żebbuġ (Malta) to House a Community Clinic for The Primary Healthcare within the Ministry For Health

CFT 021-4313/23. Supply of rabies immunoglobulin (human) injection for intramuscular use

CFT 020-4314/23. Supply of calcium hydroxyapatite injection for vocal fold medialisation

CFT 009-4315/23. Provision of laboratory furniture produced with environmentally friendly materials and processes

CFT 009-4316/23. Provision of Sodium Chloride tablets industrial salt

CFT 009-4317/23. Provision of three new, temperature controlled type commercial panel van

CFT 021-4318/23. Supply of Iodixanol 50mL solution for injection

CFT 009-4319/23. Provision of consultancy services for the inspection and analysis of geological site conditions and ongoing construction works, in relation to underground water infiltration at Addolorata Cemetery, Paola

CFT 016-4320/23. Legal services to regulatory councils/specialist accreditation committees within the Department of Health Regulation

CFT 020-4321/23. Supply of cleaning brushes 1.1mm

CFT 020-4322/23. Supply of non-absorbable polymer locking clip banks for surgery

CFT 020-4323/23. Supply of arthroscopy drapes

CFT 020-4324/23. Supply of orthopaedic bone cementing system for knee surgery

CFT 009-4325/23. Provision of maintenance services on vertical transportation systems at Gozo General Hospital

These tender documents are free of charge.

Tender documents are only obtainable from the Electronic Public Procurement System (www.etenders. gov.mt). Registration is required in order to make use of this website. Maltese economic operators need to be in possession of their organisation eID in order to access this website. More information is available from the FAQ section of the same website.

The public may attend during the opening and scheduling of tenders at the times and dates specified above.

20th October, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The Managing Director (Procurement and Supplies), Ministry for Health, notifies that:

CFT 009-4232/23. Provision of energy efficient LED streetlights,

ippubblikat fil-Gazzetta tal-Gvern tas-6 ta' Ottubru, 2023, ġie mħassar.

L-20 ta' Ottubru, 2023

KUNSILL LOKALI TAS-SLIEMA

Il-Kunsill Lokali Tas-Sliema jgħarraf illi:

Sejħiet għall-offerti għandhom jintlaqgħu mill-Kunsill Lokali Tas-Sliema permezz tal-ePPS, sad-9.30 a.m. ta' nhar it-Tnejn, 6 ta' Novembru, 2023, għal:

Avviż Nru. SLC59-Nic02/2023. Servizzi ta' perit għal xogħol ta' restawr fuq niċeċ fil-lokalità ta' Tas-Sliema.

Id-dokumenti tal-offerti huma bla ħlas u jiġu miksuba, imniżżla u milqugħa BISS mis-sit elettroniku tal-etenders (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument tal-kwotazzjoni jittellgħu fuq is-sit elettroniku u wieħed jista' jarahom jew iniżżilhom mill-istess sit.

Il-Kunsill Lokali jżomm id-dritt li jirrifjuta kull kwotazzjoni, anke l-aktar waħda vantaġġjuża.

L-20 ta' Ottubru, 2023

KUNSILL LOKALI BIRKIRKARA

Il-Kunsill Lokali Birkirkara jgħarraf illi:

Sejħiet għall-offerti għandhom jintlaqgħu mill-Kunsill Lokali Birkirkara, permezz tal-ePPS, sad-9.30 a.m. ta' nhar il-Ħamis, 16 ta' Novembru, 2023, għal:

Avviż Nru. BLC 08-2021B. Żarmar ta' żewġ lifts eżistenti u provvista, konsenja, installazzjoni, ikkummissjonar, ċertifikazzjoni u manutenzjoni ta' żewġ lifts ġodda tip 'machine-room-less electric traction' fiċ-Ċentru Ċiviku ta' Birkirkara.

Id-dokumenti tal-offerta huma bla ħlas u jiġu miksuba, imniżżla u milqugħa BISS minn fuq is-sit elettroniku tal-etenders (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument tal-offerta jittellgħu fuq is-sit elettroniku u wieħed jista' jarahom jew iniżżilhom mill-istess sit.

Il-Kunsill Lokali jżomm id-dritt li jirrifjuta kull offerta, anke l-aktar waħda vantaġġjuża.

L-20 ta' Ottubru, 2023

published on the Government Gazette of 6th October, 2023, has been cancelled.

20th October, 2023

TAS-SLIEMA LOCAL COUNCIL

The Tas-Sliema Local Council notifies that:

Tenders will be received on behalf of the Tas-Sliema Local Council, through ePPS, up to 9.30 a.m. on Monday, 6th November, 2023, for:

Advt No. SLC59-Nic02/2023. Services of an architect for restoration works on niches within the locality of Tas-Sliema.

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders website on (www.etenders.gov.mt).

Any clarifications or addenda to the quotation document will be uploaded and available to view and download from this same website.

The Local Council reserves the right to refuse any quotation, even the most advantageous.

20th October, 2023

BIRKIRKARA LOCAL COUNCIL

The Birkirkara Local Council notifies that:

Tenders will be received at the Birkirkara Local Council through ePPS, up to 9.30 a.m. on Thursday, 16th November, 2023, for:

Advt No. BLC 08-2021B. Dismantling of two existing lifts and supply, delivery, installation, commissioning, certification and maintenance of two brand new machine-room-less electric traction lifts at the Birkirkara Civic Centre.

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders website on (www.etenders.gov.mt).

Any clarifications or addenda to the tender document will be uploaded and available to view and download from this same website.

The Local Council reserves the right to refuse any offer, even the most advantageous.

20th October, 2023

KUNSILL LOKALI L-IKLIN

Il-Kunsill Lokali l-Iklin jgħarraf illi:

Jintlaqgħu offerti permezz tal-ePPS mill-Kunsill Lokali l-Iklin sad-9.30 a.m. ta' nhar il-Tnejn, 20 ta' Novembru, 2023, għal:

Avviż Nru. ILC/T/1/2023. Provvista ta' vann elettriku tal-passiġġieri għall-Kunsill Lokali l-Iklin.

Id-dokumenti tal-offerta huma bla ħlas u jiġu miksuba/imniżżla u milqugħa BISS mis-sit elettroniku (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument jittellgħu fuq is-sit elettroniku u wieħed jista' jarahom jew iniżżilhom mill-istess sit.

Il-Kunsill Lokali jżomm id-dritt li jirrifjuta kull kwotazzjoni, anke l-aktar waħda vantaġġjuża.

L-20 ta' Ottubru, 2023

IKLIN LOCAL COUNCIL

The Iklin Local Council notifies that:

Tenders will be received at the Iklin Local Council through ePPS up to 9.30 a.m. on Monday, 20th November, 2023, for:

Advt No. ILC/T/1/2023. Supply of a new electric powered passenger van to the Iklin Local Council.

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders website (www.etenders.gov.mt).

Any clarifications or addenda to the tender document will be uploaded and available to view and download from this same website.

The Local Council reserves the right to refuse any quotation, even the most advantageous.

20th October, 2023

AVVIŻI TAL-QORTI – *COURT NOTICES*

2096

B'digriet mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Ġenerali, fl-14 ta' Diċembru, 2022, ġiet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taħt għall-finijiet ta' notifika skont l-artiklu 931(3) tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili, Kapitlu 12 tal-liġijiet ta' Malta.

Bandu għall-kuraturi

Repubblika ta' Malta

Lill-uffiċjal eżekuttiv tal-Qorti tal-Maġistrati (Għawdex)

B'digriet mogħti fl-14 ta' Diċembru, 2022, ġie ordnat li jintagħżel kuratur deputat skont il-liġi sabiex jirrappreżenta lill-imsefrin Emil Michel Moukarzel u Denise Moukarzel fl-atti tal-ittra uffiċjali hawn taħt riprodotta, li ġġib in-numru 731/2022 fl-ismijiet 'Michael Galea et versus kuratur deputat sabiex jirrappreżenta lill-imsefrin Emil Michel Moukarzel u Denise Moukarzel', ippreżentata fit-23 ta' Novembru, 2022, fil-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Ġenerali, u fl-attijiet l-oħrajn kollha relattivi u sussegwenti.

Lil kuratur deputat sabiex jirrappreżenta lill-imsifrin Emil Michel Moukarzel u Denise Moukarzel

By a decree given by the Court of Magistrates (Gozo), Superior Jurisdiction, General Section on the 14th December, 2022, the publication of the extract that appears below was ordered for the purposes of notification in terms of article 931(3) of the Code of Organisation and Civil Procedure, Cap. 12 of the laws of Malta.

Banns for curators

Republic of Malta

To the executive officer of the Court of Magistrates (Gozo)

By a decree given on 14th December, 2022, it was ordered that a deputy curator be chosen according to the law to represent the expatriates Emil Michel Moukarzel and Denise Moukarzel in the acts of the judicial letter reproduced below, which bears the number 731/2022 in the names 'Michael Galea et versus deputy curator to represent the expatriates Emil Michel Moukarzel and Denise Moukarzel', filed on the 23rd November, 2022, in the Court of Magistrates (Gozo), Superior Jurisdiction, General Section, and in all other relative and subsequent acts.

To deputy curator to represent the expatriates Emil Michel Moukarzel and Denise Moukarzel

Permezz tal-preżenti, Michael u Holly konjuġi Galea, ta' 14, Triq Wied il-Merill, San Lawrenz, Għawdex, detenturi tal-karta tal-identità numru 371085M u 190151A, jagħmlu referenza għall-konvenju ffirmat fid-disgħa u għoxrin (29) ta' Diċembru tas-sena elfejn u wieħed u għoxrin (2021), debitament reġistrat mal-Commissioner for Revenue bin-numru PS202200071.

Illi dan l-istess konvenju jirrigwarda l-fond bin-numru 14, Triq Wied il-Merill, San Lawrenz, Għawdex, liberu u frank bid-drittijiet u l-pertinezni kollha tiegħu u bil-pussess vakanti u dan bil-kundizzjonijiet hemm pattwiti;

Illi l-imsemmi konvenju kien ġie debitament imġedded permezz tad-debiti skritturi ta' estensjoni, b'dan illi għalhekk il-kuntratt finali kellu jsir sa mhux aktar tard mill-erbgħa (4) ta' Novembru tas-sena elfejn u tnejn u għoxrin (2022);

Illi ai termini tal-istess skritturi ta' estensjoni, u ċjoè dik tal-ewwel jum (1) ta' Lulju tas-sena kurrenti, intom irrilaxxajtu s-somma ta' wieħed u ħamsin elf ewro (€51,000) a favur tal-mittenti, u tali rilaxx kien wieħed bla ebda kundizzjoni. Sussegwentement, ai termini tal-iskrittura tal-ħamsa (5) ta' Awwissu tas-sena kurrenti, intom ħallastu lill-mittenti s-somma ta' ħamest elef ewro (€5,000), dan bħala danni prelikwidati. Inoltre, ai termini tal-iskrittura tal-ħamsa (5) ta' Ottubru tas-sena kurrenti, intom erġajtu ħallastu lill-mittenti s-somma addizzjonali ta' ħamest elef ewro (€5,000), dan bħala danni prelikwidiati;

Illi dan it-trasferiment tal-propjetà ma setax isir għal raġunijiet unikament imputabbli lilkom, dan ikkawża diversi danni lill-mittenti, ta' dan qegħdin iżommukom responsabbli;

Illi għaldaqstant, permezz tal-preżenti, il-mittenti qiegħed jinterpellawkom sabiex minnufih u dan mhux aktar tard minn żmien tlett (3) ijiem min-notifika ta' din l-ittra tersqu għal-likwidazzjoni u eventwali ħlas ta' danni subiti (ta' kwalsijasi natura) mill-mittenti per konsegwenza tal-aġir tagħkom. F'każ ta' inadempjenza, il-mittenti ma jkollu l-ebda alternattiva oħra għajr li jipproċedi ulterjorment fil-konfront tagħkom.

Tant sabiex tagħrfu tidderieġu rwieħkom u tevitaw spejjeż ulterjuri bla bżonn.

Bl-ispejjeż

Inti għaldaqshekk ordnat li twaħħal kopja uffiċjali ta' dan il-bandu fid-daħla ta' din il-Qorti u ssejjaħ b' dan lil kull min irid jidħol bħala kuratur biex jidher fi żmien sitt (6) ijiem f'dan ir-Reġistru u jagħmel b' nota d-dikjarazzjoni illi huwa jidħol għal dan.

Inti ordnat ukoll li tgħarraf lil kull wieħed illi jekk ma jagħmilx din id-dikjarazzjoni fiż-żmien fuq mogħti, din il-

By the present Michael and Holly spouses Galea, of 14, Triq Wied il-Merill, San Lawrenz, Gozo, holders of identity card numbers 371085M u 190151A respectively, refer to a promise of sale agreement signed on the twenty-ninth (29th) of December of the year two thousand and twenty-one (2021), duly registered with the Commissioner for Revenue with the number PS202200071.

That this promise of sale agreement concerns the property at number 14, Triq Wied il-Merill, San Lawrenz, Gozo, which is free and unencumbered, with its rights and appurtenances, with vacant possession and according to the terms and conditions outlined in the same promise of sale agreement;

That the same promise of sale agreement was subsequently extended by means of various extensions, the final deed of sale had to be published by not later than the fourth (4th) of November of the year two thousand and twenty-two (2022);

That in terms of the same extensions, that of the first (1st) day of July of the current year, you unconditionally released the sum of fifty-one thousand euro (€51,000) in favour of the applicants. Subsequently, in terms of the extension of the fifth (5th) of August of the current year, you paid the additional sum of five thousand euro (€5,000) in favour of the applicants, this by way of pre-liquidated damages. Additionally, in virtue of the extension dated fifth (5th) of October of the current year, you paid an additional sum of five thousand euro (€5,000) in favour the applicants, this by way of pre-liquidated damages;

That the transfer of the property did not take place, for reasons that are imputable to you, and this has caused various damages to the applicants, for which they are holding you solely responsible;

That therefore, the applicants call upon you so that within three (3) days from the notification of this judicial letter, you come forward for the liquidation of damages and the eventual payment of such damages (of whatever nature), this as a result of your actions. In default, the applicants shall have no other option but to proceed against you according to law.

So much so that you may be warned how to proceed, and avoid unnecessary costs.

With expenses

You are therefore ordered to affix an official copy of this notice at the entrance of this Court and hereby summon anyone who wants to enter as curator to appear within six (6) days in this Registry and makes a note declaring that he agrees to this.

You are also ordered to inform each and every one that if they do not make this declaration within the stipulated time,

Qorti tgħaddi biex tagħżel kuratur tal-uffiċċju. U wara li tkun għamilt dan, jew jekk tiltaqa' ma' xi xkiel fl-esekuzzjoni ta' dan il-bandu, inti għandek tgħarraf lil din il-Qorti.

Mogħti mill-Qorti tal-Maġistrati (Għawdex) Ġuriżdizzjoni Superjuri hawn fuq imsemmija bix-xhieda tal-Maġistrat Dott. Brigitte Sultana, LLD, LLM (Cardiff), Adv. Trib. Eccl. Melit., Maġistrat tal-Qorti hawn fuq imsemmija.

Illum 17 ta' Ottubru, 2023

Reġistru tal-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Ġenerali

MARGARET DE BATTISTA
Assistent Reġistratur, għar-Reġistratur, Qrati u Tribunali (Għawdex)

this Court will proceed to choose a curator of the office. And after you have done this, or if you encounter any obstacle in the execution of this order, you should inform this Court.

Given by the Court of Magistrates (Gozo) Superior Jurisdiction mentioned above with the testimony of the Magistrate Dr Brigitte Sultana, LLD, LLM (Cardiff), Adv. Trib. Eccl. Melit., Magistrate of the aforementioned Court.

This 17th October, 2023

Registry of the Court of Magistrates (Gozo), Superior Jurisdiction, General Section.

MARGARET DE BATTISTA
Assistant Registrar, or the Registrar, Courts and Tribunals (Gozo)

2097

Editt għall-Aħbarijiet Dwar Persuni Assenti maħruġ mir-Reġistru tal-Qorti Ċivili (Sezzjoni ta' Ġuriżdizzjoni Volontarja)

Illum 16 ta' Ottubru, 2023

Billi l-eredi ta' Albert Brian Rosso, b'rikors ippreżentat fit-28 ta' Ġunju, 2023, liema rikors iġib in-numru 1267/2023 fil-Qorti Ċivili (Sezzjoni ta' Ġuriżdizzjoni Volontarja) intalbet il-ħatra ta' kuratur sabiex jirrappreżenta l-assenti Albert Brian Rosso, bin John Rosso u Josephine Rosso née Baldacchino, imwieled Tal-Pietà, Malta, u li jinsab assenti u li ebda aħbarijiet ma aktar nstemgħu dwaru.

Kull min għandu aħbarijiet li l-imsemmi Albert Brian Rosso għadu ħaj, huwa mitlub li jagħtihom lir-Reġistratur tal-Qorti Ċivili (Sezzjoni ta' Ġuriżdizzjoni Volontarja) sabiex din il-Qorti tkun taf bihom, fi żmien xahar li jibda jgħodd minn dak inhar li joħroġ dan l-editt fil-Gazzetta tal-Gvern.

B'ordni tal-Qorti hawn fuq imsemmija

ANTONIA DALLI
Deputat Registratur, għar-Reġistratur, Qrati Ċivili u Tribunali

Edict for Information Regarding Absent Persons issued by the Registry of The Civil Court (Voluntary Jurisdiction Section)

Today the 16th of October, 2023

Whereas the heirs of Albert Brian Rosso, by an application filed on the 28th of June, 2023, in the Civil Court (Voluntary Jurisdiction Section), requested the appointment of Curators for the absentee Albert Brian Rosso, son of John Rosso and Josephine Rosso née Baldacchino, born at Tal-Pietà, Malta, and who ceased to appear withoutany news of him having been received.

Whosoever has any news of the existence of the above mentioned Albert Brian Rosso is required to communicate with the Registrar of The Civil Court (Voluntary Jurisdiction Section) for the information of the said Court, within one month from the day of the publication of this edict in the Government Gazette.

By order of the above mentioned Court

ANTONIA DALLI
Deputy Registrar for the Registrar, Civil Court and Tribunals

2098

Permezz ta' digriet mogħti mill-Prim'Awla tal-Qorti fl-10 ta' Ottubru, 2023, fl-atti tal-ittra uffiċjali numru 3849/2023, fl-ismijiet MIB Management Services Ltd noe vs FDS Property 2 Ltd, ordnat is-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-kumpanija intimata FDS Property 2 Ltd a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12.

By means of a decree of the 10th October, 2023, handed down by the First Hall of the Civil Court in the records of the judicial letter number 3849/2023 in the names MIB Management Services Ltd noe vs FDS Property 2 Ltd, the following publication was ordered for the purpose of effecting service on the respondent company FDS Property 2 Ltd in terms of Article 187(3) et sequitur of Cap. 12.

Fil-Prim'Awla tal-Qorti

Illum 4 ta' Settembru, 2023

Lil FDS Property 2 Ltd (C87256) ta' 26, Ananda, Triq Ħabb il-Qamħ, Victoria Gardens, Tal-Ibraġ, Is-Swieqi, u/jew Adagio PH, Triq F. X. Ebejer, Tal-Ibraġ, Is-Swieqi

Permezz tal-preżenti MIB Management Services Ltd (C36808) ta' Zentrum Business Centre, Level 2, Triq l-Imdina, Ħal Qormi QRM 9010, bħala amministraturi u aġenti għal Lloyds Insurance Company SA, u l-assikurat tagħhom Island Engineering Services Ltd (C9421) jirreferu għad-danni kawżati minnkom fis-26 ta' Ottubru, 2021, lill-istess mittenti u Island Engineering Services Ltd (C9421) meta minħabba perkolazzjoni mill-fond appartenenti lilkom u jew li jaqa' fir-responsabbiltà tagħkom, daħal ilma fil-fond Maħzen, groundfloor, Triq l-Imsida, taħt Pauline Flats u fil-maisonette Lina House, Triq l-Imsida, Il-Gżira u għamel ħsara lill-proprjetà u merkanzija tad-ditta assikurata. L-istess ditta tħallset mill-mittenti Lloyds Insurance Company SA li ġew surrogati fid-drittijiet ta' Island Engineering Services Ltd (C9421) kontrikom. Dawn id-danni seħħew minħabba negliġenza u minħabba nuqqas ta' waterproofing adegwat fil-fondi tagħkom u minħabba f'hekk daħal ilma u wettaq il-ħsarat imsemmija.

Illi in vista ta' dan il-mittenti qegħdin jinterpellawkom sabiex fi żmien jumejn tersqu biex tħallsu lid-ditta assikuratriċi mittenti l-ammont ta' €13,834.08 u lid-ditta Island Engineering Services Ltd (C9421) l-ammont ta' €582.34 (excess imħallas minnhom) jew somom verjuri u dan kollu rappreżentanti ħsarat sofferti mill-mittenti.

Fin-nuqqas il-mittenti se jipproċedu ulterjuorment kontrikom anke bil-ħruġ tal-mandati opportuni.

Din l-ittra uffiċjali hi rikjesta wkoll għall-iskop tal-Art 2128 tal-Kodiċi Ċivili.

Bl-ispejjeż u bl-interessi

Reġistru tal-Qrati Superjuri, illum 19 ta' Ottubru, 2023

ALEXANDRA DEBATTISTA
Għar-Reġistratur tal-Qrati Ċivili u Tribunali

In the First Hall of the Civil Court

Today 4th September 2023

To FDS Property 2 Ltd (C87256) of 26, Ananda, Triq Ħabb il-Qamħ, Victoria Gardens, Tal-Ibraġ, Swieqi and/or Adagio PH, Triq F. X. Ebejer, Tal-Ibraġ, Swieqi

By the present, MIB Management Services Ltd (C36808) of Zentrum Business Centre, Level 2, Triq l-Imdina, Ħal Qormi QRM 9010 as administrators and agents for Lloyds Insurance Company SA and their insured Island Engineering Services Ltd (C9421) make reference to the damages caused by you on the 26th October, 2021, to the same interpellants and to Island Engineering Services Ltd (C9421) when due to water ingress from the premises belonging to you and or falling under your responsibility, into the premises Maħzen, groundfloor, Triq L-Imsida, under Pauline Flats and in the maisonette Lina House, Triq l-Imsida, Gżira, damage was caused to the property and merchandise of the insured firm. The same firm was paid by the interpellant Lloyds Insurance company SA which were subrogated in the rights of Island Engineering Services Ltd (C9421) against you. These damages occurred due to negligence and lack of adequate waterproofing in your premises and as a result water ingress which caused the damages mentioned.

That in view of this the interpellants are soliciting you so that within two days you come forward to pay the interpellant insurance firm the amount of €13,834.08 and to the firm Island Engineering services Ltd (C9421) the amount of €582.34 (excess paid by them) or more precise amounts and all this represents damages suffered by the interpellant.

In default the interpellants will proceed further against you even with the issue of the opportune warrants.

This judicial letter is also required for the purpose of Art 2128 of the Civil Code.

With costs and interest

Registry of the Superior Courts today 19th October, 2023

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2099

B'digriet mogħti mill-Qorti Kostituzzjonali fil-11 ta' Settembru, 2023, fl-atti tar-Rikors tal-Appell numru 242/2019 fl-ismijiet Dott. Michelle Tabone (KI 138371M) fil-kwalità tagħha ta' Ekonomu tal-Eċċellenza Tiegħu Monsinjur Charles J. Scicluna, Arċisqof ta' Malta, bħala Amministratur tal-Entijiet Ekkleżjastiċi kollha ta' Malta għan-nom u fl-interess tal-'Legato Fra Gabriele Loretta'

By means of a decree delivered by the Constitutional Court on the 11th September, 2023, in the records of Appeal Application number 242/2019 in the names Dr Michelle Tabone (ID 138371 M) in her capacity as treasurer of his Excellency Monsignor Charles J. Scicluna, Archbishop of Malta, as Administrator of all the ecclesiatical entities of Malta in the name and on behalf of 'Legato Fra Gabriele

amminstrat mill-Veneranda Sodalita delle Anime Purganti vs 1) L-Avukat Generali ; 2) Anthony Busuttil (KI 652738 M); 3) Suzanne Busuttil (KI 19076 M); 4) Brian Busuttil (KI 525373 M), ordnat is-segwenti pubblikazzjoni fil-konfront tal-imsemmija Anthony Busuttil , Suzanne Busuttil u Brian Busuttil a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12 tal-Liġijiet ta' Malta.

Illi permezz ta' Rikors tal-Appell (Kostituzzjonali) numru 242/2019 ippreżentat fl-24 ta' Lulju, 2023, l-appellanti Dr Michelle Tabone (KI 138371M) fil-kwalità tagħha ta' Ekonomu tal-Eċċellenza Tiegħu Monsinjur Charles J. Scicluna, Arċisqof ta' Malta, bħala Amministratur tal-Entijiet Ekkleżjastiċi kollha ta' Malta għan-nom u fl-interess tal-'Legato Fra Gabriele Loretta' amminstrat mill-Veneranda Sodalita delle Anime Purganti ħassitha aggravata bis-sentenza tal-Prim'Awla tal-Qorti (Sede Kostituzzjonali) tas-7 ta' Lulju, 2023, fl-ismijiet premessi, u b'hekk qed tinterponi dan l-umli appell quddiem din l-Onorabbli Qorti Kostituzzjonali.

Għaldaqstant, l-esponenti appellanti titlob umilment illi din l-Onorabbli Qorti jogħġobha tannulla, tirrevoka u tħassar is-sentenza mogħtija minn l-Onorabbli Prim'Awla tal-Qorti Ċivili fis-Sede tagħha Kostituzzjonali fis-7 ta' Lulju, 2023, fl-ismijiet premessi, fejn laqgħet l-ewwel eċċezzjoni tal-intimat Avukat Generali – recte Avukat tal-Istat – u ċaħdet it-talbiet attriċi u minflok tiċħad l-istess l-ewwel eċċezzjoni tal-Avukat tal-Istat u terġa' tibgħat l-Atti lill-Onorabbli Prim'Awla tal-Qorti Ċivili fis-Sede Kostituzzjonali tagħha sabiex tiddetermina u tiddeċiedi l-eċċezzjonijiet l-oħra ssollevati mill-intimati appellati kif ukoll it-talbiet tar-rikorrenti, bl-ispejjeż taż-żewġ istanzi kontra l-intimati appellati.

Notifika: Anthony Busuttil, 16, Triq Għar id-Dud, Tas-Sliema
Suzanne Busuttil, 16, Triq Għar id-Dud, Tas-Sliema
Brian Busuttil, 16, Triq Għar id-Dud, Tas-Sliema

Reġistru tal-Qorti Kostituzzjonali (Appelli Superjuri), illum 16 ta' Ottubru, 2023

DOTT. FRANCO BONDIN, LLD, M. JUR.
Għar-Reġistratur, Qrati Ċivili u Tribunali

Loretta' administered by Veneranda Sodalita delle Anime Purganti vs 1) Advocate General; 2) Anthony Busuttil (ID 652738 M); 3) Suzanne Busuttil (ID 19076 M); 4) Brian Busuttil (ID 525373 M), ordered the following publication in regard to the said Anthony Busuttil, Suzanne Busuttil and Brian Busuttil in terms of section 187(3) et sequitur of Cap. 12 of the Laws of Malta.

Whereas by means of an Appeal application (Constitutional) No 242/2019 filed on the 24th July, 2023, the appellant Dr Michelle Tabone (ID 138371 M) in her capacity as treasurer of his Excellency Monsignor Charles J. Scicluna, Archbishop of Malta, as Administrator of all the ecclesiatical entities of Malta in the name and on behalf of 'Legato Fra Gabriele Loretta' administered by Veneranda Sodalita delle Anime Purgant felt aggrieved by the judgement of the First Hall Civil Court (Constitutional jurisdiction) of the 7th July, 2023, in the names premised, and is thus filing this humble appeal before this Honourable Constitutional Court.

Therefore, the appellant humbly requests that this Honourable Court annuls, revokes and cancels the judgement given by the Honourable First Hall Civil Court in its Constitutional jurisdiction on the 7th July, 2023, in the names premised, where it upheld the first plea of the respondent Attorney General – recte State Advocate – and rejected the plaintiffs' demands and instead dismisses the same first plea of the State Advocate and sends the records of the proceedings to the Honourable First Hall Civil Court in its Constitutional jurisdiction in order to determine and decide the other pleas raised by the respondents as well as the applicants' demands, with costs of both instances against the respondents.

Notification: Anthony Busuttil, 16, Triq Għar id-Dud, Tas-Sliema
Suzanne Busuttil, 16, Triq Għar id-Dud, Tas-Sliema
Brian Busuttil, 16, Triq Għar id-Dud, Tas-Sliema

Registry of the Constitutional Court (Superior Appeals), this day 16th October, 2023

DR FRANCO BONDIN, LLD, M. JUR.
For the Registrar, Civil Courts and Tribunals

2100

B'digriet mogħti mill-Qorti tal-Appell (Sede Superjuri) fil-15 ta' Ġunju, 2023, fl-atti tar-Rikors tal-Appell numru 910/2019 fl-ismijiet Irene Causin (KI 183778M) vs No Deposit Cars Malta Limited (C85780) ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-imsemmija Irene Causin, a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12 tal-Liġijiet ta' Malta.

By means of a decree delivered by the Court of Appeal (Superior jurisdiction) on the 15th June, 2023, in the records of the Appeal Application number 910/2019 in the names Irene Causin (ID 183778M) vs No Deposit Cars Malta Limited (C85780) the following publication was ordered for the purpose of service of the said Irene Causin, in terms of section 187 (3) et sequitur of Cap. 12 of the Laws of Malta.

Illi permezz tar-Rikors tal-Appell numru 910/2019 fl-ismijiet msemmija Irene Causin vs No Deposit Cars Malta Limited ippreżentat fis-27 ta' Marzu, 2023, is-soċjetà appellanti No Deposit Cars Malta Limited appellat mis-sentenza mogħtija fis-27 ta' Frar, 2023, u l-ewwel deċiżjoni tat-8 ta' Frar, 2022.

Għaldaqstant, is-soċjetà appellanta qed titlob bir-rispett lil din l-Onorabbli Qorti jogħġobha: i) tilqa' l-Ewwel Aggravju tas-soċjetà appellanta u tirrevoka, tħassar u tannulla d-digriet mogħti mill-Prim'Awla tal-Qorti tat-8 ta' Frar, 2022, fejn l-Ewwel Qorti ċaħdet it-talba tas-soċjetà appellanta sabiex titressaq l-eċċezzjoni tan-nullità, filwaqt li tawtorizzaha u tiddeċiedi dwar l-imsemmija eċċezzjoni ulterjuri; ii) Tikkonferma s-sentenza mogħtija mill-Prim'Awla tal-Qorti fis-27 ta' Frar, 2023, fl-ismijiet premessi fejn l-Ewwel Qorti ċaħdet ir-raba', il-ħames, u s-sitt talba tal-attriċi appellata u tilqa' l-aggravji kollha mressqa mis-soċjetà appellanta f'dan ir-Rikors tal-Appell u tirrevoka, tħassar u tannulla s-sentenza mogħtija mill-Prim'Awla tal-Qorti fis-27 ta' Frar, 2023, fl-ismijiet premessi fejn l-Ewwel Qorti ċaħdet l-eċċezzjonijiet kollha tas-soċjetà appellanta u laqgħet l-ewwel, it-tieni, u t-tielet talbiet tal-attriċi, filwaqt li tilqa' l-eċċezzjonijiet imressqa mis-soċjetà appellanta; bl-ispejjeż ta' kull istanza kontra l-attriċi appellata.

Notifika: Irene Causin, 134, Triq San Filippu, Ħal Għaxaq

Reġistru tal-Qrati Superjuri (Appelli), illum 17 ta' Ottubru, 2023

DOTT. FRANCO BONDIN, LLD, M. JUR.
Għar-Reġistratur, Qrati Ċivili u Tribunali

Whereas by means of the Appeal Application number 910/2019 in the names mentioned Irene Causin vs No Deposit Cars Malta Limited filed on the 27th March, 2023, the appellant company No Deposit Cars Malta Limited appealed against the judgement given on the 27th February, 2023, and the first decision of the 8th February, 2022.

Therefore, the appellant company respectfully requests this Honourable Court: i) to uphold the first grievance of the appellant company and revoke, cancel and annul the decree given by the First Hall Civil Court on the 8th February, 2022, whereby the Court of First Instance rejected the appellant company's request to put forward the plea of nullity, whilst authorising it and deciding on the said further plea; ii) to confirm the judgement given by the First Hall Civil Court on the 27th February, 2023, in the names premised whereby the court of first instance rejected the fourth, fifth, and sixth claim by the plaintiff respondent and uphold all the grievances brought forward by the appellant company in this appeal application and revoke, cancel and annul the judgement given by the First Hall Civil Court on the 27th February, 2023, in the names premised whereby the Court of First Instance dismissed all the pleas by the appellant company and upheld the plaintiff's first, second and third claims, whilst upholding the pleas brought forward by the appellant company; with costs of each instance against the respondent plaintiff.

Notification: Irene Causin, 134, Triq San Filippu, Ħal Għaxaq

Registry of the Superior Courts (Appeals), this day 17th October, 2023

DR FRANCO BONDIN, LLD, M. JUR.
For the Registrar, Civil Courts and Tribunals

2101

B'digriet mogħti mill-Qorti tal-Appell (Sede Superjuri) fil-21 ta' Awwissu, 2023, fl-atti tar-Rikors tal-Appell numru 1012/2020 fl-ismijiet Rawia Barbara (KI 0378719L) vs Mapfre Middelsea Insurance Plc, Salahiddin M Mohamed, Elmo Insurance Ltd, u Karol Grech (KI 402891M), ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-imsemmi Salahiddin M Mohamed, a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12 tal-Liġijiet ta' Malta.

Illi permezz tar-Rikors tal-Appell numru 1012/2020 ippreżentat fis-17 ta' Awwissu, 2023, fl-ismijiet Rawia Barbara vs Mapfre Middelsea Insurance plc, Salahlddin M Mohamed, Elmo Insurance Ltd, u Karol Grech, Karol Grech appella mis-sentenza mogħtija fl-24 ta' Mejju, 2023, mill-Ewwel Qorti fl-ismijiet premessi fejn ċaħdet it-talbiet kollha ta' Karol Grech fir-rikors minnu ppreżentat fl-4 ta' Jannar, 2021. Illi peress li ħass ruħu aggravat minn din id-deċiżjoni

By means of a decree delivered by the Court of Appeal (Superior jurisdiction) on the 21st August, 2023, in the records of the Appeal application number 1012/2020 in the names Rawia Barbara (ID 0378719L) vs Mapfre Middelsea Insurance plc, Salahiddin M Mohamed, Elmo Insurance Ltd, and Karol Grech (ID 402891M), the following publication was ordered for the purpose of service of the said Salahiddin M Mohamed, in terms of Article 187(3) et sequitur of Cap. 12 of the Laws of Malta.

Whereas by means of the Appeal application number 1012/2020 filed on the 17th August, 2023, in the names Rawia Barbara vs Mapfre Middelsea Insurance plc, Salahlddin M Mohamed, Elmo Insurance Ltd, and Karol Grech, Karol Grech appealed against the judgement delivered on the 24th May, 2023, by the Court of First Instance in the names premised whereby it dismissed all the claims by Karol Grech in the application filed by him on the 4th January, 2021.

rigwardanti l-kontumaċja tiegħu, qed jinterponi dan l-umili appell.

Għaldaqstant, l-appellant Karol Grech jitlob bir-rispett li din l-Onorabbli Qorti jogħġobha tirrevoka s-sentenza tal-Prim'Awla tal-Qorti tal-24 ta' Mejju, 2023, fl-ismijiet premessi billi tiddikjara li l-konvenut appellant għandu raguni valida għaliex ma ppreżentax risposta u li din ma saritx b'mala fede, kif ukoll tordna li r-risposta mressqa minnu tiġi aċċettata, u dan kollu taht dawk il-provvedimenti li din l-Onorabbli Qorti jidrilha xierqa u opportuni.

Notifika: Mohmed Salahlddin, Wilġa Apts, Flt 2 A, Triq il-Wilġa San Ġiljan

Reġistru tal-Qrati Superjuri (Appelli), illum 17 ta' Ottubru, 2023

DOTT. FRANCO BONDIN, LLD, M. JUR.
Għar-Reġistratur, Qrati Ċivili u Tribunali

Whereas, since be felt aggrieved by this decision regarding his contumacy, he is filing this humble appeal.

Therefore, the appellant Karol Grech respectfully requests that this Honourable Court revokes the judgement of the First Hall Civil Court of the 24th May, 2023, in the names premised by declaring that the defendant appellant has a valid reason why he did not file a reply and that this was not done in bad faith, as well as orders that the reply filed by him be accepted, and all this under those provisions that this Honourable Court deems fit and opportune.

Notification: Mohmed Salahlddin, Wilġa Apts, Flt 2 A, Triq il-Wilġa, St Julian's

Registry of the Superior Courts (Appeals), this day 17th October, 2023

DR FRANCO BONDIN, LLD, M. JUR.
For the Registrar, Civil Courts and Tribunals

2102

B'digriet mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Familja, fis-16 ta' Ottubru, 2023, ġiet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taħt għall-finijiet ta' notifika skont l-artiklu 931(3) tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili, Kapitlu 12 tal-liġijiet ta' Malta.

Bandu għall-kuraturi

Repubblika ta' Malta

Lill-uffiċċjal eżekuttiv tal-Qorti tal-Maġistrati (Għawdex)

B'digriet mogħti fis-16 ta' Ottubru, 2023, ġie ordnat li jintgħażel kuratur deputat skont il-liġi sabiex jirrappreżenta lil Roderick Barun, detentur tal-karta tal-identità numru 75486M, fl-atti tar-Rikors Ġuramentat numru 48/2023 BS fl-ismijiet 'Elizabeth Barun versus Kuratur Deputat sabiex jirrappreżenta Roderick Barun, detentur tal-karta tal-identità numru 75486M', ippreżentat fid-9 ta' Ottubru, 2023, fil-Qorti tal-Maġistrati (Għawdex) Ġuriżdizzjoni Superjuri, Sezzjoni Familja, u fl-atti l-oħrajn kollha relattivi u sussegwenti. Fl-imsemmi Rikors Ġuramentat qed jiġi mitlub, fost oħrajn, is-separazzjoni personali legali kif ukoll ix-xoljiment u terminazzjoni tal-komunjoni tal-akkwisti.

Inti għaldaqshekk ordnat li twaħħal kopja uffiċjali ta' dan il-bandu fid-daħla ta' din il-Qorti u ssejjaħ b'dan lil kull min irid jidħol bħala kuratur biex jidher fi żmien sitt (6) ijiem f'dan ir-Reġistru u jagħmel b'nota d-dikjarazzjoni illi huwa jidħol għal dan.

By a decree given by the Court of Magistrates (Gozo), Superior Jurisdiction, Family Section, on the 16th of October, 2023, the publication of the extract that appears below was ordered for the purposes of notification according to the article 931(3) of the Code of Organisation and Civil Procedure, Cap. 12 of the laws of Malta.

Banns for curators

Republic of Malta

To the executive officer of the Magistrates' Court (Gozo)

By decree given on the 16th of October, 2023, it was ordered that a deputy curator be chosen according to the law to represent Roderick Barun, holder of identity card number 75486M, in the acts of the Sworn Application number 48/2023 BS in the names 'Elizabeth Barun versus Deputy Curator to represent Roderick Barun, holder of identity card number 75486M', filed on the 9th of October, 2023, in the Court of Magistrates (Gozo) Superior Jurisdiction, Family Section, and in all other relative and subsequent acts. In the aforementioned sworn application, the legal personal separation is being requested, among others, as well as the dissolution and termination of the community of acquests.

You are therefore ordered to affix an official copy of this notice at the entrance of this Court and hereby summon anyone who wants to enter as curator to appear within six (6) days in this Registry and make a note declaring that he agrees to this.

Inti ordnat ukoll li tgħarraf lil kull wieħed illi jekk ma jagħmilx din id-dikjarazzjoni fiż-żmien fuq mogħti, din il-Qorti tgħaddi biex tagħżel kuratur tal-uffiċċju. U wara li tkun għamilt dan, jew jekk tiltaqa' ma' xi xkiel fl-eżekuzzjoni ta' dan il-bandu, inti għandek tgħarraf lil din il-Qorti.

Mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Familja hawn fuq imsemmija bix-xhieda tal-Maġistrat Dott. Brigitte Sultana, LLD, LLM (Cardiff), Adv. Trib. Eccl. Melit., Maġistrat tal-Qorti hawn fuq imsemmija.

Illum 16 ta' Ottubru, 2023

Dott. Brigitte Sultana
Maġistrat

MARGARET DE BATTISTA
Assistent Reġistratur

You are also ordered to inform one and all that if they do not make this declaration within the time given above, this Court will proceed to choose a curator of the office. And after you have done this, or if you encounter any obstacle in the execution of this order, you should inform this Court.

Given by the Magistrates' Court (Gozo), Superior Jurisdiction, Family Section above mentioned with the testimony of the Magistrate Dr Brigitte Sultana, LLD, LLM (Cardiff), Adv. Trib. Eccl., a Magistrate of the aforementioned Court.

This 16th October, 2023

Dr Brigitte Sultana
Magistrate

MARGARET DE BATTISTA
Assistant Registrar

2103

Permezz ta' digriet mogħti fid-9 ta' Ottubru, 2023, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Giannino Caruana Demajo vs Mary Attard, Rikors numru 369/2023JG, ġiet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimata Mary Attard a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Giannino Caruana Demajo (KI 110258M) vs Mary Attard (KI 886047M) ippreżentat fil-Bord li Jirregola l-Kera, fis-26 ta' Ġunju, 2023, ir-rikorrenti Giannino Caruana Demajo talab lil dan l-Onorabbli Bord, wara li jwettaq it-test tal-mezzi kif trid il-ligi sabiex:

1. Jekk jsib illi l-intimata tissodisfa l-kriterji relativi, jiffissa l-kera xieraq tal-fond 73, Triq il-Marsa, Il-Marsa, skont l-art 12B(2) tal-Kap. 158;

2. Jekk isib illi l-intimata ma tissodisfax il-kriterji relativi jagħti deċiżjoni skont l-art 12 B (4) tal-Kap. 158.

Rikorrenti: Giannino Caruana Demajo, 32, Triq Tommaso Caruana Demajo, Il-Ħamrun HMR 2042

Intimata: Mary Attard, 73, Triq il-Marsa, Il-Marsa MRS 1703

L-Awtorità tad-Djar

Ir-rikors fl-ismijiet Giannino Caruana Demajo vs Mary Attard, Rikors numru 369/2023JG, jinsab differit għall-25 ta' Ottubru, 2023, fl-10.15 a.m.

By means of a decree of the 9th October, 2023, of the Rent Regulation Board, in the records of the Application in the names Giannino Caruana Demajo vs Mary Attard, Application number 369/2023JG, the following publication was ordered for the purpose of effecting service on the respondent Mary Attard in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

By means of an application in the names Giannino Caruana Demajo (ID 110258M) vs Mary Attard (ID 886047M) filed before the Rent Regulation Board, on the 26th June, 2023, the applicant Giannino Caruana Demajo requested this Honourable Board after the means test is made according to law so that:

1. If the respondent satisfies the relative criteria, fix the appropriate rent of the premises 73, Triq il-Marsa, Marsa, according to Art 12B(2) of Cap 158;

2. If the respondent does not satisfy the relative criteria gives a decision according to Art 12 B (4) of Cap 158.

Applicant: Giannino Caruana Demajo, 32, Triq Tommaso Caruana Demajo, Ħamrun HMR 2042

Respondent: Mary Attard, 73, Triq il-Marsa, Marsa MRS 1703

Housing Authority

The application in the names Giannino Caruana Demajo vs Mary Attard, Application number 369/2023JG, has been postponed for hearing to the 25th October, 2023, at 10.15 a.m.

Reġistru tal-Qrati Superjuri, illum 18 ta' Ottubru, 2023

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

Registry of the Superior Courts, today 18th October, 2023

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2104

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fil-25 ta' Settembru, 2023, fl-atti tar-Rikors Ġuramentat numru 214/2023MH, li ġie ppreżentat fit-2 ta' Marzu, 2023, fl-ismijiet: Formosa Shaun vs Mercieca Alexander sive Alex, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187(3) et sequitur tal-Kap.12, biex isservi ta' notifika fil-konfront tal-intimat. Ir-rikorrent talab lil din l-Onorabbli Qorti sabiex fost oħrajn: Tillikwida danni lir-rikorrent permezz ta' periti nominati. Bl-ispejjeż u bl-imgħax kontra l-konvenut inġunt in subizzjoni.

By decree issued by the Civil Court, First Hall, on the 25th September, 2023, in the acts of Sworn Application number 214/2023MH, which was presented on the 2nd March, 2023, in the names: Formosa Shaun vs Mercieca Alexander sive Alex, the following publication was ordered, pursuant to Article 187(3) et sequitur of Cap. 12, to serve as a notification against the respondent. The applicant asked this Honorable Court to, among others: Liquidate damages to the plaintiff through nominated architects. With costs and interest against the respondent who is now summoned so that a reference to his evidence be made.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għad-29 ta' Novembru, 2023, fl-10.30 a.m.

The Sworn Application in the names mentioned above is postponed to 29th November, 2023, at 10.30 a.m.

Notifika: Mercieca Alexander sive Alex, 4, Anil, Triq il-Ħawt, Is-Swieqi

Notification: Mercieca Alexander sive Alex, 4, Anil, Triq il-Ħawt, Swieqi

Reġistru tal-Qrati Superjuri, illum 17 ta' Ottubru, 2023

Registry of the Superior Courts, today 17th October, 2023

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

2105

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fit-28 ta' Settembru, 2023, fl-atti tar-Rikors Ġuramentat (Revoka) numru 416/2023JVC, fl-Atti tal-Mandat ta' Sekwestru Kawtelatorju numru 1658/2022, li ġie ppreżentat fl-20 ta' April, 2023, fl-ismijiet: Lexema Ltd vs Kaiser Norbert pro et noe, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12, biex isservi ta' notifika fil-konfront tal-intimat. Ir-rikorrent talab lil din l-Onorabbli Qorti sabiex fost oħrajn: Tikkundanna lis-soċjetà sekwestranta sabiex tħallas penali lis-sekwestrati rikorrenti kollha ai termini tal-Artikolu 836(8) tal-Kodiċi tal-Organizzazzjoni u l-Proċedura Ċivili, Kap.12 tal-Liġijiet ta' Malta f'somma ffissata minn din l-Onorabbli Qorti. Bl-ispejjeż kontra l-intimat.

By decree issued by the Civil Court, First Hall, on the 28th September, 2023, in the acts of the Sworn Application (Revocation) number 416/2023JVC, in the Acts of the Precautionary Garnishee Order number 1658/2022, which was presented on the 20th April, 2023, in the names: Lexema Ltd vs Kaiser Norbert pro et noe, the following publication was ordered, in accordance with Article 187(3) et sequitur of Cap. 12, to serve as a notification against the respondent. The applicant asked this Honorable Court to, among others: Condemn the creditor company to pay penalties to all the applicant debtors in terms of Article 836 (8) of the Code of Organisation and Civil Procedure, Cap. 12 of the Laws of Malta in an amount sum fixed by this Honourable Court. With costs against the respondent.

Notifika Intimat: Lexema Ltd, Office 1&2, Triq Birkirkara, San Ġiljan

Notification Respondent: Lexema Ltd, Office 1&2, Triq Birkirkara, St Julian's

Reġistru tal-Qrati Superjuri, illum 10 ta' Ottubru, 2023

Register of the Superior Courts, today 10th October, 2023

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

2106

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fit-12 ta' Ottubru, 2023, fuq rikors ta' Cortis Rosario (KI 932148M) ġie ffissat il-jum tal-Ħamis, 29 ta' Frar, 2024, fil-ħdax u nofs ta' filgħodu (11.30 a.m.) għall-bejgħ bl-irkant, li għandu jsir f'Kamra Numru 78, Biswit l-Arkivju, Livell -1, Qrati tal-Ġustizzja, Triq ir-Repubblika, Il-Belt Valletta, tal-fond hawn taħt deskritt.:

L-appartament internament immarkat numru tnejn (2), sular numru wieħed (1), f'Poppy Court, Triq Francesco Saverio Caruana, Birkirkara, mingħajr l-arja tiegħu, u li jifforma parti minn blokka ta' ħames appartamenti (inkluż l-appartament inkwistjoni) u liema appartament jinsab fuq il-lemin meta wieħed iħares lejn il-kumpless mill-imsemmija triq, fl-ewwel livell sottostanti u sovrastanti proprjetà ta' terzi, b'area interna ta' ċirka wieħed u disgħin metru kwadru (91 mk2) (eskluži l-ħitan u btieħi/terrazini), suġġett għas-servitù ta' katusi fil-bitħa interna u btieħi oħrajn skont kif joħroġ u huwa inerenti mill-pożizzjoni tiegħu, bi dritt ta' servizzi fuq il-bejt u dritt ta' aċċess f'każ ta' ħsara u manutenzjoni u huwa suġġett għaċ-ċens annwali u temporanju (Joint Office) ta' ħamsa u erbgħin ewro ċenteżmi (€0.45) parti minn ċens annwali u perpetwu akbar, ta' ewro u erbgħin ċenteżmu (€1.40) għaż-żmien li baqa' minn mija u ħamsin (150) sena li bdew mit-tletin ta' Settembru tas-sena elf, disa' mija u wieħed u għoxrin (30.9.1921), altrimenti liberu u frank, bil-pussess battal garantit, inkluż l-użu tal-partijiet komuni, flimkien mal-proprjetarji l-oħra fl-istess blokka, kif indikat fl-atti tan-Nutar Dott. Bartolomeo Micallef datat erbgħa u għoxrin ta' Settembru tas-sena elfejn u għoxrin (24.9.2020) u stmat li jiswa mija u ħamsa u sebgħin elf ewro (€175,000).

L-imsemmi fond huwa proprjetà ta' Grech Patrick (KI 149872M) u Attard Helen (KI 345373M).

N.B. L-imsemmi fond jinbiegħ bħalma ġie deskritt fl-atti tas-subbasta 36/2022.

Reġistru tal-Qrati Superjuri, illum il-Ħamis, 19 ta' Ottubru, 2023

GAETANA AQUILINA
Għar-Reġistratur, Qrati Ċivili u Tribunali

By decree given by the Civil Court, First Hall, on the 12th October, 2023, on the application of Cortis Rosario (ID 932148M), Thursday, 29th February, 2024, at half past eleven in the morning (11.30 a.m.), has been fixed for the sale by auction to be held in Room Number 78, Nearby the Courts Archives, Level -1, Courts of Justice, Triq ir-Repubblika, Valletta, of the following property:

The apartment internally marked number two (2), first floor level, in Poppy Court, Triq Francesco Saverio Caruana, Birkirkara, without its airspace, and which forms part of the block of five apartments (including the apartment in question) and which apartment is situated on the right when one looks towards the building from the said street, on the first level underlying and overlying third party property, with an internal area of circa ninety one square metre (91m2) (excluding the walls and the yards/terraces), subject to the servitude of pipes in the internal yard and other yards as resulting from and inherited from its position, with the right of services on the roof and right of access in case of damage and maintanence and is subject to the annual and temporary groundrent (Joint Office) of forty five euro cent (€0.45) part of a larger annual and perpetual groundrent of one euro and forty cent (€1.40) for the remaining period from one hundred and fifty (150) years which commenced from the thirtieth September of the year nineteen hundred and twenty one (30.9.1921), otherwise free and unencumbered, with guaranteed vacant possession, including the use of the common areas together with the other owners of the same block, as indicated in the acts of Notary Dr Bartolomeo Micallef dated twenty fourth September of the year two thousand and twenty (24.9.2020) and is valued at one hundred and seventy five thousand euro (€175,000).

The said tenement is the property of Grech Patrick (ID 149872M) and Attard Helen (ID 345373M).

N.B. The said tenement will be sold as described in the acts of judicial sales number 36/2022.

Registry of the Superior Courts, this Thursday, 19th October, 2023

GAETANA AQUILINA
For the Registrar, Civil Courts and Tribunals

2107

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fit-13 ta' Settembru, 2023, fuq rikors ta' Chester Holdings Limited (C74645), ġie ffissat il-jum tal-Ħamis, 14 ta' Diċembru, 2023, fl-għaxra u nofs ta' filgħodu (10.30 a.m.) għall-bejgħ bl-irkant, li għandu jsir f'Kamra Numru 78, Biswit l-Arkivju, Livell -1, Qrati tal-Ġustizzja, Triq ir-Repubblika, Il-Belt Valletta tal-fond hawn taħt deskritt:

a) Il-mezzanin bin-numru uffiċjali erbgħa u għoxrin (24) u denominat bħala 'Mary House' u ġja qabel bl-isem 'Rita',

By decree given by the Civil Court, First Hall, on the 13th September, 2023, on the application of Chester Holdings Limited (C74645), Thursday, 14th December, 2023, at half past ten in the morning (10.30 a.m.), has been fixed for the sale by auction to be held in Room Number 78, Nearby the Courts Archives, Level -1, Courts of Justice, Triq ir-Repubblika, Valletta, of the following property:

a) The maisonette with official number twenty four (24) and named 'Mary House' and previously named 'Rita', in Triq

fi Triq Sant' Elija, Birkirkara, eżenti mill-ħlas ta' ċens annwu u perpetwu, illum imwaqqa' u minfloku hemm permess (PA 6128/19) tal-bini attiv biex jinbnew tliet (3) appartamenti, wieħed kull sular u appartament irtirat (setback floor) fir-raba' sular (4th floor), u li se jkollhom aċċess minn komun u lift li jibda mill-ewwel sular u ċjoè mhux mill-pjan terran, konfinanti mit-Tramuntana mal-imsemmija Triq, mill-Punent ma' proprjetà ta' Joseph Fenech u mil-Lvant ma' proprjetà ta' Spiridiona Bezzina jew l-aventi kawża tagħhom jew irjieħ oħrajn verjuri, kif sovrapost għal beni ta' terzi u stmat li jiswa tliet mija u għoxrin elf ewro (€320,000).

b) Il-mezzanin bin-numru uffiċjali tnejn u sebgħin (72), ġja numru għoxrin ittra A (20A), fi Triq Clarence, Tal-Pietà, u ċjoè l-arja mill-ewwel sular 'il fuq u l-entratura mit-triq, li iżda dan huwa suġġett għat-twaqqigħ tal-mezzanin li hemm fl-ewwel sular bħalissa u li l-istess fond huwa suġġett li jerġa' jinbena sa stat ta' shell, bi tqassim differenti bħala appartament numru wieħed fil-kumpless li għad irid jinbena u dan skont il-permess tal-bini attiv (non executable) PA 8150/20, fejn il-mezzanin li hu eżistenti irid jitwaqqa' u minfloku jinbnew erba' appartamenti, wieħed kull sular u appartament irtirat (setback floor) fil-ħames sular (5th floor), eskluż l-arja formanti parti mill-istess fond, bejn nofs is-saqaf tal-ground floor level sa nofs is-saqaf tal-first floor level, ossija dik l-arja tal-kejl ta' ċirka mija u ħamsa u għoxrin metru kwadru (125m.k) li ladarba l-blokka tiġi kostruwita sejra tifforma l-appartamenti internament immarkat bin-numru wieħed (1) formanti parti mill-istess blokk ta' appartamenti. L-appartamenti se jkollhom aċċess minn komun u lift li jibda mill-ewwel sular u ċjoè mhux mill-pjan terran, suġġett għaċ-ċens annwu u perpetwu ta' sitt ewro u tmienja u disgħin ċenteżmi (€6.98) u liema fond jikkonfina min-Nofsinhar mal-imsemmija Triq Clarence, mill-Punent mal-mezzanin ġja innumerat tnejn u għoxrin ittra A (22A) u mit-Tramuntana mal-art żdingata proprjetà tal-aventi kawża ta' Bernarda Aquilina jew irjieħ iktar korretti u stmat li jiswa mitejn elf ewro (€200,000).

c) Terz indiviż (1/3) mill-mezzanin bin-numru erbgħa (4), bl-isem Anil, fi Triq il-Ħawt, Is-Swieqi, sitwat fl-ewwel sular, b'aċċess minn Triq il-Ħawt, Swieqi, bil-bejt u l-arja tiegħu, u li jikkonfina mill-Majjistral ma' Triq il-Ħawt, filwaqt li mill-Grigal, Xlokk u Lbiċ jikkonfina ma' proprjetà terzi u stmat li jiswa mija u għaxart elef ewro (€110,000).

L-imsemmi fond huwa proprjetà ta' Mercieca Alexander (KI 85363M).

N.B. L-imsemmi fond jinbiegħ bħalma ġie deskritt fl-atti tas-subbasta 43/2021.

Reġistru tal-Qrati Superjuri, illum l-Erbgħa, 18 ta' Ottubru, 2023

GAETANA AQUILINA
Għar-Reġistratur, Qrati Ċivili u Tribunali

Sant' Elija, Birkirkara, exempt from the annual and perpetual ground rent payment, today demolished and instead there is an active building permit (PA 6128/19) to construct three (3) apartments, one on each level and a setback apartment on the fourth (4th) floor, and which will have access from the common area and lift from the first floor and therefore not from the ground floor, bounded north with the said street, west with property of Joseph Fenech and east with property of Spiridiona Bezzina or their successors in title or other correct boundaries, overlying third party property, and is valued at three hundred and twenty thousand euro (€320,000).

b) The maisonette with official number seventy two (72), previously numbered twenty letter A (20A), in Triq Clarence, Tal-Pietà, and therefore the airspace from the first floor upwards, with a street entrance, which however, this is subject to the demolition of the present maisonette on the first floor and the same tenement is subject to be re built into a shell form state divided differently as an apartment number one in the complex which is yet to be built, and this according to the active building permit (non executable) PA 8150/20, where the existing maisonette will be demolished and rebuilt into four apartments, one on each floor, and a setback apartment on the fifth (5th) floor, excluding the airspace forming part of the same tenement, between half of the ceiling of the ground floor level till the middle of the ceiling of the first floor level, ossia the airspace measuring circa one hundred and twenty five square metre (125sqm) which once the block is built will be forming apartments internally numbered one (1) forming part of the same block of apartments. The apartments will be having access from a common area and lift from the first floor and therefore not from the ground floor level, is subject to the annual and perpetual ground rent of six euro and ninety eight cents (€6.98) and which tenement is bounded south with the said Triq Clarence, west with the maisonette previously numbered twenty two letter A (22A), and north with the derelict land property of the successors in title of Bernarda Aquilina or more correct boundaries and is valued at two hundred thousand euro (€200,000).

c) One third undivided share of the maisonette number four (4), named Anil, in Triq il-Ħawt, Swieqi, situated on the first floor, with access from Triq il-Ħawt, Swieqi, with its roof and airspace, and which is bounded northwest with Triq il-Ħawt, whilst from the northeast, southeast and southwest is bounded with property of third parties, and is valued at one hundred and ten thousand euro (€110,000).

The said tenement is the property of Mercieca Alexander (ID 85363M).

N.B. The said tenement will be sold as described in the acts of judicial sales number 43/2021.

Registry of the Superior Courts, this Wednesday, 18th October, 2023

GAETANA AQUILINA
For the Registrar, Civil Courts and Tribunals

Ippubblikat mid-Dipartiment tal-Informazzjoni (doi.gov.mt) — Valletta — *Published by the Department of Information (doi.gov.mt) — Valletta*
Mitbugħ fl-Istamperija tal-Gvern fuq karta FSC® — *Printed at the Government Printing Press on FSC® certified paper*